1. MEETING CALLED TO ORDER

2. INVOCATION

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

5. APPROVAL OF AGENDA

6. CONSENT AGENDA

7. SPECIAL AGENDA
   Presentation of Proclamation - Bleeding Disorders Awareness Month – (Page 2)

8. CASES FOR PUBLIC HEARING

9. DECISIONS ON PUBLIC HEARINGS

10. REGULAR AGENDA

11. NEW BUSINESS (Items for discussion and action will only be taken if necessary. Otherwise, these items will be placed on the next agenda for approval).
   A. Consider Resolution in Support of Temporary Closure of Portions of Several Streets for the Purpose of Christian Faith Ministries March for Christ (Pages 3-10)

   B. Consider Ordinance Delegating Authority to the City Manager to Determine Whether and When to Terminate Water Services and Waive Late Fees – (Page 11)

   C. Consider Implementation of Additional Paid Sick Leave Related to COVID-19 – (Page 12)

12. OTHER BUSINESS
   Closed Session – (Page 13)

13. ADJOURNMENT
BLEEDING DISORDERS AWARENESS MONTH

WHEREAS, the U.S. Department of Health and Human Services has designated the month of March as Bleeding Disorders Awareness Month, expanding upon the designation 30 years ago of March 1986 as “Hemophilia Awareness Month” by President Ronald Reagan; and

WHEREAS, bleeding disorders, which share the inability to form a proper blood clot, are characterized by extended bleeding after injury, surgery, trauma or menstruation and can lead to significant morbidity, which can be fatal if not treated effectively; and

WHEREAS, many individuals with hemophilia became infected with HIV or Hepatitis C in the 1980’s due to the contamination of the blood supply and blood products; and

WHEREAS, this month will generate greater awareness and understanding of not only hemophilia but all inheritable bleeding disorders, including Von Willebrand Disease — which alone impacts an estimated one percent of the United States population, or more than 3.2 million individuals; and

WHEREAS, Bleeding Disorders Awareness Month will foster a greater sense of community and shared purpose among individuals with all inheritable bleeding disorders as well as elevate awareness of and engagement in the inheritable bleeding disorders journey to the general public, enabling the prevention of illness, unnecessary procedures, and disability;

NOW, THEREFORE, by virtue of the authority vested in me as Mayor of the City of Sanford, I, T. Chet Mann, do hereby proclaim March 2020 as “Bleeding Disorders Awareness Month” in the City of Sanford and I encourage all residents to join me in this observance.

DATED this 17th day of March, 2020.

T. CHET MANN, MAYOR
RESOLUTION IN SUPPORT OF THE TEMPORARY CLOSURE OF PORTIONS OF SEVERAL STREETS FOR THE PURPOSE OF CHRISTIAN FAITH MINISTRIES MARCH FOR CHRIST

WHEREAS, Casey Potter, organizer for and acting on behalf of the People of Christian Faith Ministries March for Christ, formally requests the temporary assistance of City of Sanford Police Department and Public Works Department to cross the intersections of the following route;

MARCH ROUTE
Starting From Depot Park crossing Carthage Street; crossing Moore Street at Carthage Street; crossing Steele Street at Carthage Street; crossing Horner Blvd. at Carthage Street; proceeding to S. Gulf Street; turning and proceeding South on S. Gulf Street to Wicker Street; turning East on Wicker Street to Horner Blvd; crossing Horner Blvd; proceeding along Wicker Street, crossing Steele Street at Wicker Street; crossing Moore Street at Wicker Street; and finishing the March at Depot Park.

WHEREAS, said temporary assistance would occur on Friday, April 10, 2020, between the hours of 11:00 am and 2:00 pm; and

WHEREAS, North Carolina General Statute 160A-296(a)(4) authorizes the Council for the City of Sanford to temporarily close streets for such purposes; and

WHEREAS, the City of Sanford has no objection to said event occurring between the stated hours on said date.

NOW THEREFORE BE IT RESOLVED, THAT the City of Sanford Police and Public Works Departments are directed to temporarily close the above intersections along the route on April 10, 2020 between the hours of 11:00 am and 2:00 pm.

 Adopted this 17th day of March, 2020.

T. Chet Mann, Mayor

ATTEST:

_________________________________
Vicki R. Cannady, Deputy City Clerk

_________________________________
Susan Patterson, City Attorney
To Whom It May Concern,

My name is Casey Potter, I am the Asst. Pastor at Christian Faith Ministries in Sanford. I’m writing this letter to request permission for our church to do an event that we are calling “March For Christ” in downtown Sanford. We believe this event will have a positive effect on Sanford and surrounding communities. This is NOT a protest! It is our intention to bring awareness to our savior Jesus Christ during the Easter holiday. During our walk we will carry a cross and signs that will speak only of our faith in Christ.

We would like to assemble at Depot Park on April 10th at 11:00am and begin our walk at 12:00pm. It is our intention to walk on the sidewalk along Carthage St. crossing over Horner Blvd. We will then turn left onto Club and then turn left onto Wicker St. We will proceed back across Horner Blvd. up to Stelle St. and then we will turn left onto Steele St. We will end our walk back at Depot Park where we will have lunch for the group. A map is included to show the route that we will walk. Our group will be between 50 to 100 people. We will conclude all activities, including clean up, by 2pm.

Thank you for your attention in this matter
Bishop Casey Potter

Organizer: Casey Potter
For questions call
919-410-2188
APPLICATION FORM
Downtown Sanford, Inc.
Downtown Special Events Application

Event Title: March For Christ

Type of Event: □ Festival  □ Other (Specify Below)
Specify: Church Group Walking on the Sidewalk

Event Date/Times:
Setup Start Day/Date _____________ Start Time _____________ AM/PM
Event Start Day/Date April 10, 2020 Start Time 11:00 AM AM/PM
Event End Day/Date April 10, 2020 End Time 2:00 PM AM/PM
Cleanup End Day/Date ___________________ End Time ___________________ AM/PM

Estimated Attendance _____________ Admission Charged? □ Yes □ No

Alcoholic Beverages Served? □ Yes □ No  If Yes List the Types:

Facility Requested/Event Location: (Please list street names where the event will be held)
Depot Park — Meet at Park, Walk down Carriage, Turn Left on Gulf, Left on Wicker, Left on Steele, Back to Depot Park

Organizer Contact Information: (This information will be used by staff to contact you.)

ORGANIZATION NAME Christian Faith Ministries  NON PROFIT ID# ____________

CONTACT PERSON Casey Potter  DAY PHONE # 919-410-2188

MAILING ADDRESS 5705 N.C. 42 Hwy  EVE. PHONE #

CITY/STATE/ZIP New Hill, N.C. 27562  EMAIL CaseyRayPotter123@gmail.com

ALTERNATE CONTACT Toni Newell  DAY PHONE # 919-895-8097

EVE. PHONE # _______________________

Public Contact Information: (This will be the information posted for the public to obtain event info.)

PHONE # 919-410-2188  EMAIL CaseyRayPotter123@gmail.com

WEBSITE ADDRESS __________________________
LIABILITY RELEASE

NOTICE: THIS IS A LEGAL DOCUMENT WHICH LIMITS OUR LIABILITY. PLEASE READ CAREFULLY! BY SIGNING THIS DOCUMENT YOU STATE THAT: 1) YOU ASSUME ALL RISK OF INJURIES FROM PARTICIPATION IN THIS ACTIVITY; AND 2) YOU RELEASE DOWNTOWN SANFORD, INC., THE CITY OF SANFORD, ITS OFFICERS, EMPLOYEES, AND AGENTS FROM ALL LIABILITY ARISING OUT OF PARTICIPATION IN THIS ACTIVITY.

I. ASSUMPTION OF RISK: As representative of the organization indicated above, we expressly assume the risk of all liability for accidents, injury, loss and/or damage to persons or property that may arise from the use of the above named facility. We agree that the City of Sanford does not guarantee the construction, condition, or safety of the facilities or equipment, nor the supervision of the activity by its officers, employees, and agents.

II. RELEASE OF LIABILITY: In consideration for the opportunity to make use of this facility and the service provided by the City of Sanford, we (on behalf of ourselves, our heirs, assigns and legal representatives) release the City of Sanford, the Sanford Redevelopment Agency, their officers, employees, and agents from any liability whatsoever arising out of our participation in or presence at the above described activity. We expressly absolve the City of Sanford, the Sanford Redevelopment Agency, their officers, employees and agents of liability for any negligence on their part, unless they are the sole negligent parties.

Signature of Applicant  Approval Signature

Date  Date

MANDATORY ATTACHMENTS REQUIRED for all special events. Prepare as described. Applications without necessary attachments will not be accepted.

☐ SITE DIAGRAM or ROUTE MAP
☐ BRIEF EVENT DESCRIPTION
☐ DETAILED EVENT DESCRIPTION
☐ EVENT BUDGET
☐ COMPREHENSIVE MARKETING PLAN

DECLARATION AS AN AUTHORIZED REPRESENTATIVE OF THE ORGANIZATION CONDUCTING THIS EVENT, I HEREBY DECLARE THAT:

I. I have received the Special Event Application & Information Packet;
II. I have included all the mandatory attachments with this application;
III. The information contained in this application and attachment(s) is true and correct to the best of my knowledge.

Signature  Date

Print Name  Date
North Carolina Department of Transportation  
Special Event Request Form  
Revised 6/5/13

This request form is required for all special events being held within the right-of-way of State Highway System roads. Special events include one-time, annual, or periodic bicycle races, marathons or other foot races, festivals, charity walks, parades, or other events outside of the normal usage of the State Highway System. This request must be submitted to the appropriate Division Traffic Engineer(s) where the event will be held at least ninety (90) days prior to the scheduled beginning of the event. See a listing of the Highway Divisions and their contact information at the following URL:


Section A: Event Information

Name of Event: MARCH FOR CHRIST  
Type of Event: CHURCH GROUP MARCHING TO BRING AWARENESS TO CHRIST  
County/Counties: LEE  
City/Cities: SANFORD  
Event Date(s): APRIL 10, 2020  
Event Time(s): 11 A.M. 7 U.S. 2 P.M  
Primary Sponsoring Organization: CHRISTIAN FAITH MINISTRIES  
Anticipated number of participants (estimate): 100

Approximate distance in miles:  

Requested Action(s):  
☐ Temporary Road Closure  
☐ Temporary Lane Closure  
☐ Participants Share the Road with Traffic

Section B: Contact Information

Director/Organizer Name: CASEY POTTER  
Email: CASEY.POTTER123@GMAIL.COM  
Mailing Address: 5705 N.C. 42 HWY,  
NEW HILL N.C. 27562  
Telephone 1: 919-410-2157  
Telephone 2:  
Fax:  

Responsible Local Government:  
Local Government Contact:  
Telephone:  

Responsible Law Enforcement Agency:  
Law Enforcement Contact: MAJOR SAMIE THOMAS  
Telephone:  

Page 1 of 3
Section C: Support Material

The following support documentation must be attached to this request before it will be considered...

1. Detailed location(s) of event including maps indicating route(s) used by the event.

2. Detailed description of the event and how it will affect the route(s) used by the event.

3. Written support for the event from all local governments whose jurisdiction the event is being held in.

4. Written acknowledgement and approval by local law enforcement and/or the State Highway Patrol.

5. Type, description, and location of any proposed temporary lane closures/interference, traffic control and signing with appropriate maps, sketches, detour routes, and written acknowledgement from the agency providing the temporary closures/interference, traffic control, and/or signing accepting responsibility for such.

6. Description of notification to residents along the route as a safety and informational service.

7. Signed statement of liability waiver (last page).

8. Proof of liability insurance in a minimum amount of $1,000,000 per injury, with the State of North Carolina and the North Carolina Department of Transportation named as additional insured parties. Additional liability insurance may be requested at the discretion of the Department.

Section D: Terms and Conditions

The following applies to all approved events...

1. Requestor shall be responsible to properly close the lanes/roads according to the Uniform Traffic Control Devices Manual.

2. Requestor shall be responsible to provide all necessary traffic control using the appropriate law enforcement agency/agencies or individuals trained in traffic control as set forth in General Statute 82-114.1.

3. Requestor shall be responsible to notify all emergency services and other responders of any impending closures and/or interference.

4. Event shall be supported by, or endorsed by, the local governing body/bodies.

5. If a bicycle race, requestor shall be responsible to follow rules and statutes specific to bicycle racing as provided for in General Statute 82-371.3.

Section E: Signatures

Requestor Signature: __________________________ Date: ____________

Approval Signature: __________________________ Date: ______________

CC: Division Engineers
    District Engineers
    Resident Engineers
    Bridge Maintenance Engineers
    Roadside Environmental Engineers
    Bituminous Supervisors
    State Highway Patrol
# Certificate of Liability Insurance

**Date (MM/DD/YYYY):** 02/07/2020

**Producer:**
K&K Insurance Group, Inc.
1712 Magnavox Way
Fort Wayne IN 46804

**Insured:**
Christian Faith Ministries Inc
3110 Cameron Dr
Sanford, NC 27332
A Member of the Sports, Leisure & Entertainment RPG

**Contact Name:** Mass Merchandising Underwriting
**Phone:** 800-426-2889
**Fax:** (A/C, No. Ext): 260-459-5105
**E-mail:** info@sportsinsurance-kk.com

**Insurers Affording Coverage:**

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<th>NAIC #</th>
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<tr>
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<td>B</td>
<td></td>
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<tr>
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<td>E</td>
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### Coverages

**Certificate Number:** 301677290

**Revision Number:**

This is to certify that the policies of insurance listed below have been issued to the named insured above for the policy period indicated. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the insurance afforded by the policies which are subject to all the terms, exclusions and conditions of such policies. Limits shown may have been reduced by paid claims.

<table>
<thead>
<tr>
<th>Ins Ln</th>
<th>Type of Insurance</th>
<th>Policy Number</th>
<th>Policy Eff (MM/DD/YYYY)</th>
<th>Policy Exp (MM/DD/YYYY)</th>
<th>Limits</th>
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<td>04/11/2020 12:01 AM</td>
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<td>04/10/2020 12:01 AM EDT</td>
<td>04/11/2020 12:01 AM</td>
<td>Primary Medical: $25,000</td>
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### Legal Liability to Participants

- Combined Single Limit (Per occurrence)
- Bodily Injury (Per person)
- Bodily Injury (Per accident)
- Property Damage (Per accident)
- Each occurrence
- Aggregate

### Workers’ Compensation and Employers’ Liability

<table>
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<tr>
<th>Y/N</th>
<th>EXECUTIVE OFF/DIRECTOR EXCLUDED (Mandatory In NH)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>If yes, describe under DESCRIPTION OF OPERATIONS below</td>
</tr>
</tbody>
</table>

**Certification:*

City of Sanford
225 E Weatherspoon St
Sanford, NC 27330
(Owner/Lessor of Premises)

**Cancelling Insurer:**

Scott Sander

**Notice to Texas Insureds:** The insurer for the purchasing group may not be subject to all the insurance laws and regulations of the State of Texas.
ORDINANCE DELEGATING AUTHORITY TO THE CITY MANAGER 
TO DETERMINE WHETHER AND WHEN TO TERMINATE 
WATER SERVICES AND WAIVE LATE FEES

WHEREAS, the World Health Organization (WHO) has declared Coronavirus Disease 2019 (COVID-19) a global pandemic; and

WHEREAS, the Center for Disease Control and Prevention (CDC) has determined that washing your hands is the best preventative strategy to combat the spread of Coronavirus (COVID-19); and

WHEREAS, City Ordinance 38-101 provides for the termination of Water and Sewer services for non-payment of utility bills and assessment of a penalty for late payment; and

WHEREAS, in the interest of public health, and in order to ensure continued provision of water for hand washing and sanitizing, the Sanford City Council desires to delegate to the City Manager the authority to determine whether to continue water service, when to terminate service and when to waive late fees.

NOW, THEREFORE, BE IT ORDAINED by the Sanford City Council that following the declaration of a State of Emergency by state or local officials, the Sanford City Manager is hereby delegated the authority to determine whether and when to terminate water services under City Code 38-101, and the authority to waive penalties for late payment of water and sewer accounts.

This Ordinance shall become effective upon adoption.

Adopted this 17th day of March 2020.

CITY OF SANFORD

BY: ____________________________
T. Chet Mann, Mayor

ATTEST:

______________________________
Vicki R. Canady, Deputy City Clerk
Amendment to COS-PP-202, Sick Leave

Effective immediately, to help mitigate the financial impact of Coronavirus (COVID-19)-related absences, the City amends its current sick leave policy to allow for additional sick leave for the following reasons:

• self-isolation due to being diagnosed;
• to obtain a medical diagnosis;
• preventive care for Coronavirus;
• to comply with a recommended order from public official or health care provider that presence at work would jeopardize health of others due to exposure or symptoms of COVID-19;
• to care for or assist family member who is self-quarantining or symptomatic or has been ordered to be quarantined;
• to care for child due to closure of school or childcare provider.

The duration of benefits for full-time employees is up to 240 hours. Paid leave under this provision would not carryover.

The provisions to this amendment in policy will expire December 31, 2020, unless otherwise canceled or extended by Sanford Council.
Closed Session