

Commercial Plan Submittal Requirements

GENERAL REQUIREMENTS:

A building permit application must be completed in its entirety and must accompany each package of drawings to be submitted for review. The application must be signed by the qualifier of the license unless a notarized statement is on file or provided with the application prior to permit issuance.

Plan submittals must include three (3) copies of all project drawings to scale with sufficient detail to fully indicate the nature and scope of work to be performed under this permit.

Building Code Summary and Energy Code Summary (*NC Building Code, Appendix B, Volume 1-A*) must be reproduced on the first sheet of plans with all applicable sections filled out in their entirety.

All plans and specifications must contain information (*in the form of notes or otherwise*) on the technical properties of the building materials to be used where such properties are essential to show compliance with technical building codes.

Drawings must indicate the required fire resistive systems to be used in the project and their locations on the plans as well as how they are to be constructed in accordance with their UL/FM test procedures. All fire rated walls (*both existing and new*) must be shown on all sheets. A wall legend of each type of wall system to be used in the project must be provided on all floor plans throughout the set.

All plans must be dated and signed by the designer. Professional seals, when applicable to the project, must appear on each sheet and must be signed and dated by the designer.

Copy of state approved erosion control plan as necessary.