



# CITY OF SANFORD PROPOSED BUDGET

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Fiscal Year 2020-2021



# Budget Schedule

- May 19 – Presentation to Council
- May 26 – Budget Work Session
- June 2 – Public Hearing & Adoption (if in-person meeting)
- June 16 – Adoption (if hearing was electronic)



# Budget Guiding Principals

- General Operations
- Retreat / Visioning Priorities
- Bond / Debt Requirements

# Budget Overview

	<b>FY 20-21 Budget</b>
General Fund	\$32,786,830
Utility Fund	\$37,762,106
Municipal Service District	\$152,649
<b>TOTAL</b>	<b>\$70,701,585</b>

# GENERAL FUND

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# General Fund Challenges

- Operational Expenditures
- Capital Purchases
- Fund Balance
- Revenue

# General Fund Debt Service

Street Resurfacing – Phase I	\$105,521
Street Resurfacing – Phase II	\$123,864
Bond Debt Payment – Phase I (Streetscape & Sidewalk)	\$655,500
Bond Debt Payment – Phase II (Parks)	\$168,000
Streetscape Installment Payment	\$309,658
TOTAL	\$1,362,543

# City of Sanford Historic Fund Balance

	FY 2019	FY 2018	FY 2017	FY 2016	FY 2015	FY 2014	FY 2013
Fund Balance Available (FBA)	\$13,607,884	\$11,273,592	\$7,334,502	\$8,829,983	\$7,784,597	\$7,619,273	\$8,937,266
Change in Fund Balance Available (FBA)	\$2,334,292	\$3,939,089	(\$1,495,481)	\$1,045,386	\$165,324	(\$1,317,993)	(\$474,603)
Unit FBA %	44.10	39.76	24.10	31.82	29.4	32.94	36.27
Group Average FBA %	55.67	56.37	56.07	53.95	54.43	50.03	49.97

\*Source: North Carolina Department of State Treasurer

\*FBA is a percentage of net expenditures.

# General Fund Revenue

Category	Variance to FY 19-20 Budget	% Change
Ad Valorem Tax	\$398,722	2.42%
Sales Tax	(\$285,996)	-4.86%
Utility Sales Tax	\$43,110	2.01%
Licenses/Permits	\$69,750	13.81%
Sanitation Fee	\$228,270	9.30%
Interest Income	(\$250,000)	-83.31%
Motor Vehicle Tax	(39,846)	-3.22%

# General Fund Operation Expenditures

- Public Safety
  - Police Department National Accreditation
  - Police Department Position Funded for 6 Months
  - Police Vehicles
  - 9 Firefighter Positions Funded for 3 Months (SAFER Grant)
- Community Development
  - UDO Update Phase II – Multi-family and Commercial Development
  - Continuation of Homelessness Initiative (Partnership with Lee Co.)
- Sanitation Services
  - GFL Environmental Increase for Recycling and CPI (\$16.68 increase)
  - City Operational Expenditures (\$3.32 increase)

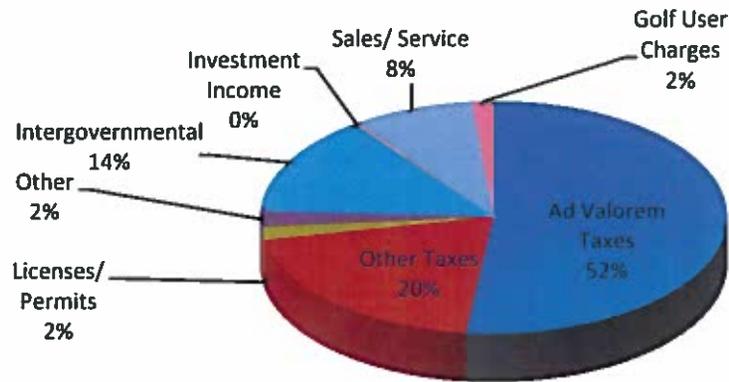


# Proposed Revenue Enhancements

- Solid Waste Fee Increase: \$20 per year per residence
  - \$270 to \$290 annually

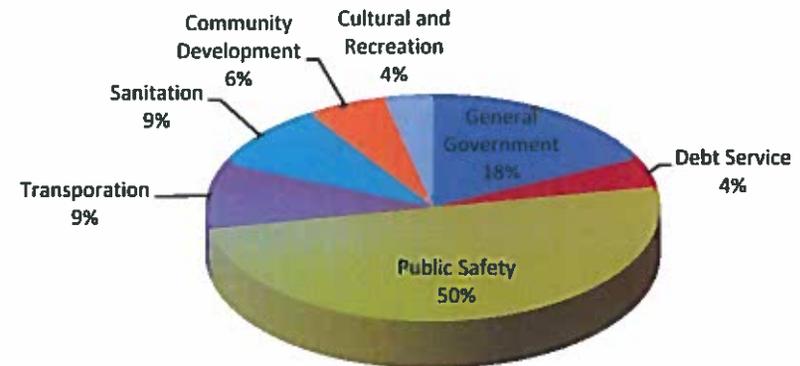
# Budget at a Glance: General Fund

## Revenues



Total Property Valuation: \$2,823,362,100  
 One Penny Generates: \$279,196  
 Current Tax Rate: 60¢  
 Proposed Tax Rate: 60¢  
 Total Property Tax Revenue: \$16,862,781  
 Fund Balance Appropriated: \$296,044

## Expenditures



General Government	\$5,869,927
Debt Service	\$1,362,543
Public Safety	\$16,349,195
Transportation	\$3,105,823
Sanitation	\$3,019,403
Community Development	\$1,850,964
Cultural and Recreation	<u>\$1,228,975</u>
<b>Total General Fund</b>	<b>\$32,786,830</b>



# General Fund Summary

- Ad Valorem Tax: 60¢ per \$100 valuation
- Fund Balance Appropriation: \$296,044
- Capital Outlay: \$1,281,932
  - Includes:
    - Street Resurfacing: \$575,000
    - Police Vehicles: \$339,288
- Sanitation Fee: \$20 increase to \$290 per year

# UTILITY FUND

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# Utility Fund Challenges

- Capital Projects
- Aging System
- Growth
- Revenue

# Capital Projects

Gasters Creek Life Station Replacement	\$300,000
Little Buffalo Upper Reach Sewer Remediation (SRF Loan Funding)	\$3,000,000
Skunk Creek Railroad Crossing Replacement	\$400,000
Water Filtration Facility Design (Bond Funding)	\$10,000,000
Relocate Waterline for DOT	\$100,000
NC42 Waterline Relocate	\$2,250,000



# Utility Fund Positions

- Water Filtration Solids Handling Operator

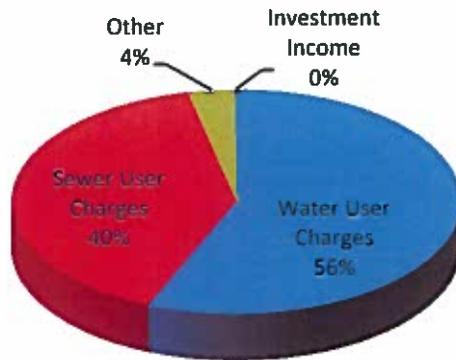


# Utility Fund Revenue

- Rate Increases (Effective Sept. 1)
  - 5% water rate increase
  - 5% wastewater rate increase
  - The average City customer will pay \$2.72 more monthly for combined water and wastewater services
- System Development Fees

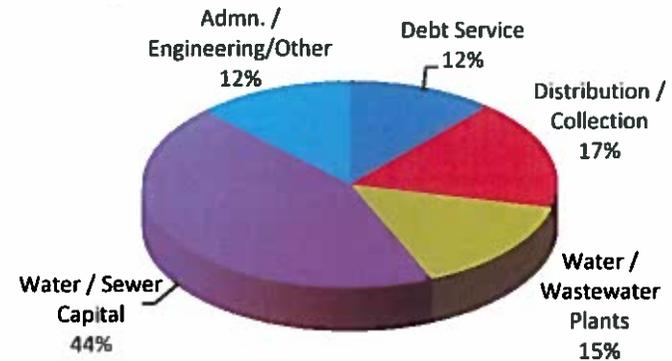
# Budget at a Glance: Utility Fund

## Revenues



Water Rates: 5% Increase  
 Sewer Rates: 5% Increase  
 Retained Earnings: \$3,602,676  
 User Charges: 96% of Revenue

## Expenses



Debt Service	\$4,354,144
Distribution / Collection	6,445,707
Water / Wastewater Plants	5,660,555
Water / Sewer Capital	16,650,000
Admin. / Engineering / Other	<u>4,651,700</u>
<b>TOTAL UTILITY FUND</b>	<b>\$37,762,106</b>

# MUNICIPAL SERVICE DISTRICT

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# Budget at a Glance: Municipal Service District

Total Property Valuation: \$71,883,900

One Penny Generates: \$7,081

Current Tax Rate: 11¢

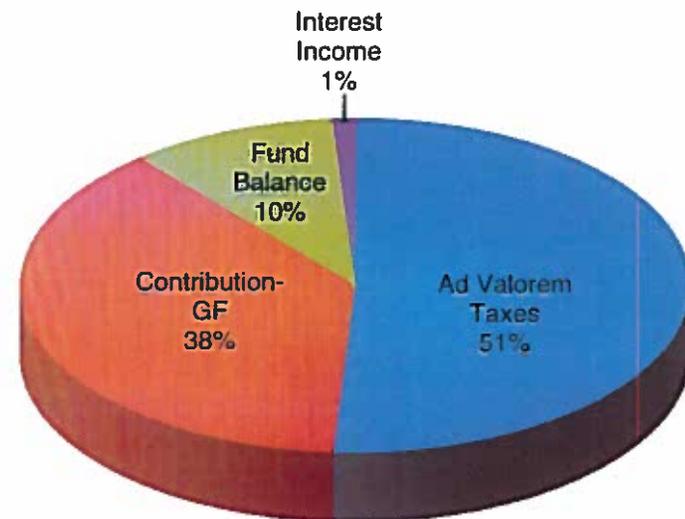
Proposed Tax Rate: 11¢

Total Property Tax Revenue: \$77,868

Fund Balance Appropriated: \$15,349

Contribution from General Fund: \$57,732

## Revenue





# Municipal Service District

- Contribution from General Fund: \$57,732
- Façade Improvement: \$20,000
- Advertising: \$35,000
- Fund Balance Appropriation: \$15,349

# City-Wide Summary

- Adjustments to Salaries: 0%
- Additional Employees:
  - Fire Department – General Fund
    - 9 Firefighters (funded for 3 months)
  - Police Department – General Fund
    - Evidence Position (funded 6 months)
  - Water Filtration Department – Utility Fund
    - Solids Handling Operator
- Capital Needs: Deferred until later in FY 2020-21
- Water and Wastewater Rates: 5% Increase
- System Development Fees
- Sanitation Fee: \$20 Increase

# Budget Accomplishments

- Maintains adequate funding for public safety services.
- Continues to invest in a community initiative to end homelessness.
- Raises revenue to accommodate new expenditures related to the recycling program.
- Enhances staffing to accommodate growth.
- Invests in a vision and tools to implement smart growth.
- Continues investment in utility infrastructure.



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**City of Sanford**

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**MEMORANDUM**

**TO:** The Honorable Mayor Mann and City Council Members

**FROM:** Hal Hegwer, City Manager

**DATE:** May 19, 2020

**SUBJECT:** Proposed Annual Operating Budget Fiscal Year 2020-21

In accordance with Chapter 159-11 of the North Carolina General Statutes, I am pleased to submit the City of Sanford's proposed budget for Fiscal Year (FY) 2020-21.

The coronavirus (COVID-19) pandemic has provided an additional hurdle in planning for the upcoming fiscal year. Due to uncertainty regarding the fiscal impact on City revenues and limited additional revenue sources, preparing this proposed budget has proven challenging.

Challenges aside, we are proceeding with a budget that aims to meet the goals set forth by the Sanford City Council during the most recent annual budget retreat. Council has acknowledged that certain extenuating circumstances could prevent or delay some of these achievements. The current environment is certainly a prime example of such circumstances. Yet, through this proposed budget, we can continue to provide high-quality services and make great strides to ensure that our community progresses and flourishes.

Major goals outlined by Council at the 2020 Retreat have been categorized as "Considered in Proposed FY 2020-21 Budget" and "Delayed Until Funding Clarity is Available" as follows:

### **Considered in Proposed FY 2020-21 Budget**

- ✓ Update Unified Development Ordinance (Phase II).
- ✓ Enhance fire protection in the Deep River area via cooperation with the Northview Volunteer Fire Department (includes nine additional firefighters).
- ✓ Implement system development fees.
- ✓ Create water filtration facility expansion plans.

### **Delayed Until Funding Clarity is Available**

- Initiate Phase I Feasibility Analysis of East Sanford Redevelopment Plan (through UNC Development Finance Initiative).
- Create and implement East Sanford Urban Redevelopment Area Plan (through UNC Development Finance Initiative).
- Resume the greenway bond process.
- Create a facility space and security plan.

While goals within both categories are important, staff was forced to be strategic when analyzing which goals are the most vital for the upcoming fiscal year. In developing this recommendation, staff considered the timeliness of items, the impact on public safety, and the ramifications on growth that would result from a delay.

Based on these criteria, the four goals included are the most crucial and are associated with the City's preparation for growth. The Unified Development Ordinance must be updated to guide and regulate development in a manner that encourages smart growth and reflects Council's vision. Enhancement of fire protection for the expanded municipal boundaries within the Deep River area is necessary to provide adequate resident safety. With accelerated growth on the horizon, now is the time to implement system development fees to minimize future utility rate increases. To meet future demand and take advantage of economies-of-scale cost savings by partnering with other municipalities, it is important that we begin the planning process for the expansion of the water filtration facility.

The goals recommended for delay are items that are less time-sensitive, are less likely to inhibit growth if delayed, or strategically would best fall to a later date. The East Sanford redevelopment initiative through the UNC Development Finance Initiative is not time-sensitive. And, while our greenway has proven to be a popular destination, now may not be the appropriate time to expand the system, which would place an additional tax burden on residents. Staff's recommendation is that the City request an extension with the Local Government Commission for issuance of the \$4 million in Greenways and Trails bonds. This will allow the opportunity to pursue these projects when financial predictions are clearer. Council's goals include creating a facility space and security plan. We have

made a few small, low-cost adjustments within FY 2019-20. I suggest that we revisit this goal later in FY 2020-21. I also recommend that we finance the facility space and security plan along with other capital improvement items later in the fiscal year

### ***Employees***

At the core of City services is our workforce. Investing in our employees is necessary to recruit and retain competent, educated, and qualified workers in today's competitive job market. Salaries and benefits are two major components of recruitment and retention.

Unfortunately, again due to the uncertain fiscal implications of the public health crisis, it may not be prudent to fund employee cost of living increases or merit raises. I advise that we initially exclude these adjustments from the budget and revisit the option of instituting a cost of living increase at the end of the fiscal first quarter.

Providing exceptional health care benefits for City of Sanford employees continues to be a priority and is especially critical during the current health crisis. Based on medical claims for FY 2019-20, the proposed budget includes a 7-percent increase in employee premiums with no additional increase proposed for dependent population premiums. The premium increase is necessary to strengthen our reserve funds, account for an increase in claims, and continue wellness incentive programs.

Popular wellness incentive programs included in the budget are the waist circumference challenge, the hypertension program, and the diabetes program. Not only do these programs promote and improve health among employees, but successes are anticipated to contribute to future healthcare cost savings. The proposed budget also includes the continuation of an analytics program, which captures health information for use in employee education and to assist in wellness and plan design decisions.

### ***Economic Development***

Despite fears surrounding the coronavirus pandemic, commercial development activity and potential economic development opportunities are moving forward. Though construction activity has slowed, we have made progress on the recent announcements of Project Forge and Audentes Therapeutics.

Cooperation among local governments continues to be successful, paving the way for greater support by the private sector. Central Carolina Enterprise Park (CCEP), our public-private initiative with Lee County Government and private investors, is poised to continue attracting new investment this coming year.

Through the construction of the first spec building at CCEP, we were able to attract Audentes Therapeutics, which will invest more than \$109 million in our community and create over 200 jobs. Additionally, the spec building provided a unique marketing opportunity that brought interested parties to the area and resulted in their consideration of alternative sites.

Following the first spec building's success, we anticipate beginning the process for the construction of a second spec building at CCEP. Construction would take place under the same terms and conditions as the previous project.

### **VISION AND PRIORITIES**

Each year, the proposed budget reflects the current City Council's established vision and priorities, which are job creation, "Destination Sanford," quality of place, and community pride. As you review the proposed budget, keep in mind that these items anchor the City's objectives and prioritize spending.

### **GENERAL FUND OVERVIEW**

As you review the proposed budget, you will see that that it is clearly absent of many major capital expenditures requested by departments. Though multiple capital requests were eliminated from the proposed budget, needs persist. Staff's goal is to budget only the necessary immediate capital items and revisit needs at the end of the fiscal first quarter. At that time, it may be necessary to seek installment purchase financing for large rolling stock items and other large capital needs. As the financial picture becomes more evident, we will become better informed to make these decisions.

### **GENERAL FUND REVENUES**

In the General Fund, our two main sources of revenue are ad valorem property taxes and sales taxes. These two sources comprise 69.11 percent of the total projected General Fund revenue for FY 2020-21. Due to growth, ad valorem tax revenues are projected to increase by \$398,722, or 2.42 percent. Sales tax revenues are projected to decrease by \$285,996, or 4.86 percent. The municipal vehicle fee revenue is expected to remain relatively flat. The motor vehicle tax is expected to decline \$39,846, or 3.22 percent. Investment income is expected to decrease by \$250,000, or 83.31 percent.

The proposed FY 2020-21 budget includes a \$20 increase to the annual residential sanitation fee. Sanitation includes the collection and disposal of garbage, recycling, leaves, limbs, and bulk trash – services that keep debris off our City streets and boost community pride. The increased costs associated with the delivery of this service necessitate a fee increase. The proposed sanitation fee change will increase the current rate from \$270 to \$290. Based on the projected figure of 9,213 households, the change will increase annual revenues by \$228,270.

For the FY 2020-21 budget, I recommend maintaining the current tax rate of \$0.60 per \$100 assessed valuation. Ad valorem tax revenues are anticipated to be \$16,862,781, a 2.42-percent increase from FY 2019-20.

## GENERAL FUND – FUND BALANCE

Fund balance should be used to pay for capital items and should not be used for recurring expenditures. In FY 2014-15, as required by our bond rating agencies, we adopted a fund balance policy. The policy states that when the available fund balance falls below 25 percent of the closing year’s General Fund operation budget, we must create a plan of action to restore the available balance to an acceptable level. The policy sets a target rate of 30 percent.

The current average fund balance percentage for populations of our size is 55.67 percent of operating costs. Meanwhile, as shown in the chart below, our available fund balance at the end of FY 2018-19 was 44.1 percent, or \$13,607,884.

The fund balance includes law enforcement separation allowance funds (LESFAF) of \$1,166,562; restricted fund balance of \$175,274; original appropriation of \$235,504; re-appropriations of \$862,256; and additional appropriations related to grants and incentives of \$1,538,103. For comparative purposes, excluding all these restrictions and commitments, our fund balance would total \$9,630,235 or 33.2%. Our goal for this year is to transfer LESFAF to a state trust for clarity and the anticipation of higher potential returns on investment.

In FY 2020-21, we are budgeting to use \$296,044 in fund balance. All budgeted fund balance will be allocated for the purchase of one-time capital expenditures.

### City of Sanford Historic Fund Balance

Fund Balance	2019	2018	2017	2016	2015	2014	2013
Available (FBA)	\$13,607,884	\$11,273,592	\$7,334,502	\$8,829,983	\$7,784,597	\$7,619,273	\$8,937,266
Change in Fund Balance Available	\$2,334,292	\$3,939,089	(\$1,495,481)	\$1,045,886	\$165,324	(\$1,317,993)	(\$474,603)
Unit FBA %	44.10	39.76	24.10	31.82	29.40	32.94	36.27
Group Average FBA %	55.67	56.37	56.07	53.95	54.43	50.03	49.97

\*Source: North Carolina Department of State Treasurer

\*FBA is a percentage of net expenditures.

## GENERAL FUND EXPENDITURES

The City of Sanford's annual budget ordinance segregates governmental functions within the General Fund into seven categories: General Government, Public Safety, Transportation, Sanitation, Community Development, Cultural & Recreation, and Debt Service. Significant changes in General Fund expenditures are outlined below.

**General Government** – This category includes Governing Body, Administration, Human Resources, Risk Management, Elections, Financial Services, Information

Technology, Legal, Public Buildings, Central Office, Fleet Maintenance, Horticulture, and Other Contributions. Several operating transfers and contributions to specific organizations are included in the General Fund for FY 2020-21.

Staff received a total of \$51,500 in nonprofit funding requests from the following: Lee County Arts Council, The Railroad House Historical Association, Inc., Temple Theatre, and the Boys & Girls Clubs of Central Carolina, Inc. This year's recommended contributions are the same as last year: \$18,000 to Temple Theatre; \$2,700 to Lee County Arts Council; and \$2,700 to The Railroad House Historical Association, Inc. In total, the proposed budget contributes \$23,400 to these local organizations. These organizations are great vehicles through which City support can aid in the achievement of three of Council's vision and priorities: "Destination Sanford," quality of place, and community pride.

For the past several years, the City has invested in the Sanford Area Growth Alliance (SAGA), a public-private initiative designed to spur job growth and position Sanford/Lee County as a visible, recognizable, and desirable place to locate industry. SAGA has requested a 6-percent increase, or an additional \$13,275 in funding from the City, which would equate to a \$227,500 contribution. In the request, SAGA stated that the increase is needed to fund a new small business manager position, enhance marketing materials and the organization's website, and maintain the existing industry position. The organization expressed concerns regarding revenue due to the public health crisis. Due to uncertainty concerning our own budget, it is my recommendation that our contribution remain the same as the previous year at \$214,225.

In General Government, major capital expenditures include \$10,000 toward projects that will incrementally bring City facilities into compliance with the Americans with Disabilities Act; \$17,000 for a Laserfiche server; and \$60,550 for repairs to the firing range berm at the police training grounds. It is worth noting that improvements to the firing range berm are necessary for a safe training environment and imperative for accreditation by the Commission on Accreditation for Law Enforcement Agencies (CALEA).

Other contributions include \$66,919 to meet the contractual obligations of economic development incentives. This is a decrease of \$124,466 from the prior year and is a result of some incentives expiring in FY 2019-20.

Through this budget, we continue to support Downtown Sanford, Inc. However, the proposed contribution to the organization is decreased by \$10,000 from last year. The Real Investment in Sanford (RISE) program is not funded through the proposed budget. Due to the timing of the program in the current year, \$5,000 will be reappropriated to FY 2020-21. My hope is to consider a contribution to the program in the future; however, as a municipality, we are limited in what we can contribute to other groups especially as we limit our own departmental budgets.

**Public Safety** – This category includes Police, Fire, and Inspections. The Public Safety budget is projected to decrease by \$410,380, or 2.45 percent, from FY 2019-20.

In Police, major capital expenditures include \$339,288 to replace 13 patrol vehicles in accordance with the City's routine two-year replacement schedule. Two additional vehicles in the amount of \$84,000 will be funded through drug forfeiture revenue. The proposed budget also includes \$10,786 to continue the accreditation process through the Commission on Accreditation for Law Enforcement Agencies, Inc. (CALEA). CALEA is a credentialing authority whose primary mission is to accredit public safety agencies. They seek to improve law enforcement by creating a national body of standards developed by law enforcement professionals. An additional Police Department position is funded for half of the year and is necessary to accommodate CALEA requirements pertaining to evidence collection, processing, and storage. Funding of \$13,814 for a part-time Project Safe Neighborhoods position, which will be partially funded by Lee County, is also included. This allocation will fund a civilian coordinator to continue our participation in the program. This change is in response to a request by the US Attorney General's Office.

Expenditures for Fire are budgeted to decrease by \$643,861, or 11.6 percent as compared to FY 2019-20. This is primarily due to the exclusion of department capital items. The year-to-year decrease is also the result of the inclusion of building maintenance and computer purchases in the prior year's budget. The budget does include the addition of nine new positions, which will be funded for three months of the fiscal year, and the required equipment for these personnel. The positions are necessary to provide fire protection for development in the newly expanded city limits in the Deep River area. To offset some of these costs, the City is applying for a Staffing for Adequate Fire & Emergency Response (SAFER) Grant, which would fund 75 percent of salaries for the first two years and 35 percent in the third year.

For Building Inspections, the proposed budget includes \$62,000 for the replacement of two trucks. Restricted department revenues will fund the additional vehicles. This restricted revenue can only be used for expenditures associated with building inspections.

**Transportation** – This category includes Street Maintenance and Street Capital Improvements, which are needed to maintain our infrastructure as well as to bolster community pride and maintain our quality of place. Funding for this category decreased by \$1,141,857, or 26.88 percent, from FY 2019-20. In prior years, the debt payment on loans for street resurfacing was included within the department. However, beginning with this budget, these expenditures are now within Debt Service. The budget includes \$575,000 for street resurfacing and rehabilitation. Additionally, \$75,000 is budgeted for sidewalk replacement, curb and gutter maintenance, and catch basin repairs.

**Sanitation** – This category encompasses our Solid Waste Division and Sanitation Services. Funding for this category is increased by \$195,915, or 6.94 percent, versus FY 2019-20.

In FY 2020-21, GFL Environmental (previously Waste Industries) will charge the City an additional \$16.68 per household annually to accommodate a \$1.13 monthly increase in recycling processing and a 2.3% Consumer Price Index increase for other services. In response, I propose a \$20 increase to the current sanitation fee. The new sanitation fee will total \$290 and will be paid annually by residential property owners. The fee increase is proposed to absorb GFL Environmental's increase and to accommodate employee-related expenses.

The proposed budget includes \$10,000 to replace the existing compost facility building. The current building is in disrepair, and a safe space is needed to work and store required documentation on-site.

**Community Development** – This category includes Community Development, Code Enforcement, the Buggy Company building, and Planning/Historic Preservation. There will be an overall decrease in this category of \$125,885, or 6.37 percent, versus FY 2019-20.

As Council is aware, our recently adopted Land Use Plan establishes a vision and blueprint for community growth. However, the Land Use Plan alone does not provide the details necessary to manage and implement this vision. Rather, the Unified Development Ordinance (UDO) sets development rules and regulations. As such, to establish the tools necessary to achieve Council's vision, we began contracting with a consulting firm in FY 2019-20 to revise the document. After funding Phase I, which focused on residential single-family development, the next step is to fund Phase II. Phase II will concentrate on multi-family and commercial development and is funded in the proposed budget in the amount of \$50,000.

In recognition of homelessness and its detrimental effects on our community, we continue to support the homelessness initiative. The budget allocates \$10,000 for rapid re-housing, a program that helps individuals and families quickly exit homelessness and return to permanent housing. Another \$25,000 is included as a contribution to Bread of Life Ministries shelter operations. Additionally, in support of Bread of Life Ministries, \$5,760 is included to assist in the funding of a case manager and \$5,760 is included to help fund a much-needed day service center. S3 Housing Connect plans to host Project Homeless Connect, a one-day event that would assist those experiencing homelessness by providing a central location to link them to community organizations, resources, and opportunities. In support of S3 Housing Connect and this new endeavor, we are contributing \$10,000 to the event. We will continue to employ a consultant to assist in our efforts and have budgeted \$15,000 to continue working with Partners for Impact. In total, \$71,520 has been budgeted for furthering this initiative. By providing aid on the

front end, we can assist those who are struggling to move beyond homelessness while also investing in how our community looks and feels to both residents and visitors. Staff budgeted with the assumption that the County will pay 45 percent of the \$71,520 for these Community Development Department expenditures as is set forth within our current Community Development interlocal agreement. If the County does not participate, we will reassess these items.

**Cultural & Recreation** – This category includes the Golf Department and the Parks Department. There will be an overall increase in this category of \$40,174, or 3.38 percent, versus FY 2019-20.

The Golf Department budget reflects a 1.5-percent increase as compared to FY 2019-20. The proposed budget includes \$30,500 for a greens mower and \$16,000 for a sprayer. This is necessary to maintain the course and its services.

The Parks Department is responsible for the management and maintenance of all City parks and green spaces, including the new recreational amenities at Kiwanis Family Park. Compared to FY 2019-20, there is a 6.8 percent increase. This increase is mostly due to the budget including a full year of funding for the department.

Both the Sanford Municipal Golf Course and the improved Kiwanis Family Park serve to make Sanford a regional destination. Amid Governor Cooper's Stay at Home Order, which was issued in March in response to the pandemic, and the phased reopening of the state, the golf course and the City's greenway, which connects to Kiwanis Family Park, have become popular community destinations.

**Debt Service** – This category includes principal, interest, and fees paid or accrued on bonds and notes. This budget includes \$1,362,543 for debt related to streetscape installment purchases, the bonds issued for streetscape and sidewalk projects, and bond issuance debt for parks. This is a \$225,327, or 19.8 percent, increase from FY 2019-20. The increase is a result of this being the first full year of debt payment associated with the Parks and Recreational Bonds.

### **UTILITY FUND OVERVIEW**

The City of Sanford must raise additional revenue for debt service for planned capital improvements, to retain adequate reserves, and to preserve the required debt service coverage to maintain a strong bond rating. Therefore, the budget includes 5-percent rate increases for both water and sewer services. The implementation of these rate increases is imperative to minimize higher rate adjustments in the future. In preparation for expected growth, it is necessary to add an additional 6 million gallons per day capacity to the City's water filtration facility. We are actively negotiating with and soliciting partners for cost sharing for the facility expansion.

Within the proposed budget, our debt service has decreased by \$567,636. This 11.5-percent reduction is the result of revenue bond refinancing and timing of issuance. The City's revenue bond covenants require that we maintain a debt service ratio minimum of 1.0, which means that our system has exactly enough money from its operating revenues to pay the annual debt service after all operating expenses have been paid. Failure to meet our dictated ratio could result in a downgrade in our bond rating and affect future borrowing costs. The City's projected debt service coverage ratio for total debt for FY 2020-21 is anticipated to be 1.6.

Our plan is to implement system development fees in FY 2020-21; however, it is unlikely that we will receive significant revenue this fiscal year due to the timing of implementation.

### **UTILITY FUND REVENUES**

Utility Fund revenues for FY 2020-21 are estimated at \$21,159,430 (excludes appropriated retained earnings, loan proceeds, and bond proceeds). This is a decrease of \$121,944, or 0.57 percent, as compared to FY 2019-20. To comply with bond rating agency requirements, 5-percent rate increases for both water and sewer services are necessary. Increases would become effective September 1.

### **UTILITY FUND EXPENSES**

Utility Fund expenses will increase by \$10,438,441, or 38.2 percent, compared to the FY 2019-20 budget. This increase is primarily related to water system and sewer system capital improvements and design cost for the water filtration facility expansion. Utility Fund capital purchases include \$497,500 for vehicles and equipment. The proposed budget includes \$600,000 for utility infrastructure improvements.

Regarding personnel, a new position has been added to the Water Filtration Department. This position is necessary to accommodate the complexities associated with treatment and disposal processes.

Major budget expenses are listed below.

<b>Major Budget Expenses:</b>	
Waterline Relocation (NCDOT Project)	\$100,000
Water Filtration Facility Expansion Design (Bond Funding)	\$10,000,000
NC 42 Waterline Relocation	\$2,250,000
Gasters Creek Lift Station Replacement	\$300,000
Little Buffalo Upper Reach Sewer Remediation (SRF Loan Funding)	\$3,000,000
Skunk Creek Railroad Crossing Replacement	\$400,000

## **MUNICIPAL SERVICE DISTRICT**

The proposed Municipal Service District budget for FY 2020-21 is \$152,649, which reflects a 6.9-percent decrease compared to FY 2019-20. The budget includes \$20,000 for facade improvements and \$35,000 for advertising. The General Fund contribution to the Municipal Service District is \$57,732, a \$10,000 decrease from the prior year. I recommend maintaining the current year tax rate of \$0.11 per \$100 assessed valuation.

### **SUMMARY**

This budget reflects Sanford City Council's vision and priorities by focusing on quality of place, "Destination Sanford," and community pride while making Sanford more attractive for job creation. The City of Sanford's commitment to service delivery (including sanitation, street maintenance, and public safety) maintains our quality of place while strengthening community pride. An overhaul of our Unified Development Ordinance provides a regulative tool to ensure that development meets the Council's vision.

When you consider this budget, remember that it addresses one fiscal year. The budget serves as a small snapshot of the City of Sanford at this point in time, though decisions made now will have long-lasting impact.

In summary, this budget accomplishes the following:

- 1) maintains adequate funding for public safety services,
- 2) continues to invest in a community initiative to end homelessness,
- 3) raises revenue to accommodate new expenditures related to the recycling program,
- 4) enhances staffing to accommodate growth,
- 5) invests in a vision and tools to implement smart growth, and
- 6) continues investment in utility infrastructure.

I believe that this budget prepares for the difficulties presented by the pandemic while retaining our existing levels of service. Though we are blanketed by the crisis, we have not lost sight of Council's vision for providing the best possible service to our residents while keeping our sights set on the future. Furthermore, we have a plan in place to continue to complete the projects and endeavors that require years of planning to accomplish. While this pandemic presents a profound challenge, we have faced many other setbacks in the past and have prevailed.

I would like to thank the Sanford City Council and our staff for pulling together to deliver core services to the public during this unprecedented public health crisis. Our employees quickly transitioned to working alternative hours or teleworking, adapted to new or additional roles and responsibilities, and made other sacrifices all in service to our

community. Council has adapted to new meeting formats and experienced additional challenges while serving residents, all while maintaining composure and providing strong, stable leadership.

Please feel free to call me if you have any questions regarding the Proposed Annual Operating Budget for Fiscal Year 2020-21.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Hal Hegwer'. The signature is fluid and cursive, with a large loop at the end.

Hal Hegwer, City Manager

## 2020-2021 Funding Requests

### Non-Profit Organizations

<b>NAME</b>	<b>AMOUNT OF REQUEST</b>	<b>AMOUNT FUNDED</b>
Lee County Arts Council	\$ 3,000	\$ 2,700
Railroad House Historical Association, Inc.	\$ 3,500	\$ 2,700
Temple Theatre Co., Inc.	\$ 35,000	\$ 18,000
Boys and Girls Clubs of Central Carolina, Inc.	\$10,000	\$0
<b>TOTAL REQUESTED / FUNDED</b>	<b>\$51,500</b>	<b>\$ 23,400</b>

### Inter-Agency Organizations

<b>NAME</b>	<b>AMOUNT OF REQUEST</b>	<b>AMOUNT FUNDED</b>
Municipal Service District	\$67,732	\$57,732
Sanford Area Growth Alliance	\$227,500	\$214,225
<b>TOTAL REQUESTED / FUNDED</b>	<b>\$295,232</b>	<b>\$271,957</b>

**ANNUAL BUDGET ORDINANCE  
FOR FISCAL YEAR 2020-2021**

**BE IT ORDAINED** by the City Council of the City of Sanford, North Carolina in regular session assembled:

Section 1: The following amounts are hereby appropriated for the operation of the City's government and its activities for the fiscal year beginning July 1, 2020 and ending June 30, 2021 according to the following summary and schedules.

<u>SUMMARY</u>	<u>REVENUES</u>	<u>APPROPRIATIONS</u>
General Fund	\$32,786,830	\$32,786,830
Enterprise Fund	37,762,106	37,762,106
Municipal Service District	<u>152,649</u>	<u>152,649</u>
<b>TOTAL BUDGET</b>	<b><u>\$70,701,585</u></b>	<b><u>\$70,701,585</u></b>

Section 2: That for said fiscal year there is hereby appropriated out of all funds:

<b>SCHEDULE A: GENERAL FUND</b>	<b>(Includes Interfund Reimbursements)</b>
<b>GENERAL GOVERNMENT</b>	
Governing Body	324,484
Administration	350,455
Human Resources	285,373
Risk Management	65,680
Elections	0
Financial Services	786,606
Information Technology	389,308
Legal	204,354
Public Building	675,105
Central Office	19,887
GF Contributions	1,488,036
Fleet Maintenance	1,099,288
Horticulture	756,351
<b>PUBLIC SAFETY</b>	
Police	9,101,467
Dispatching Services	1,256,665
Police – 911 Surcharge	368,786
Fire	4,885,798
Inspections	736,479
<b>TRANSPORTATION</b>	
Street	2,455,823
Street Capital Imp.	650,000

**SANITATION**

Solid Waste	1,481,333
Sanitation	1,538,070

**COMMUNITY DEVELOPMENT**

Community Development	1,418,659
Code Enforcement	305,212
Planning / Historic Preservation	127,093

**CULTURAL AND RECREATION**

Parks	450,820
Golf	778,155

**DEBT SERVICE**

1,362,543

**SUBTOTAL GENERAL FUND EXPENDITURES**

33,361,830

Less Departmental Charges (Fleet Maintenance)

(575,000)

**TOTAL GENERAL FUND EXPENDITURES**

32,786,830

**TAXES- AD VALOREM**

Current Year Taxes	15,517,431
Prior Year Taxes	60,000
NC Vehicle Tax	1,234,350
NC Vehicle Tax - Penalties	8,000
Penalties Less Discounts	43,000

**OTHER TAXES**

Vehicle Fees	685,500
Privilege License	4,000
Cable Franchise – Video Programming	179,850
Disposal Tax	21,387
Local Sales Tax – Article 39	2,273,134
Local Sales Tax – Article 40	1,107,187
Local Sales Tax – Article 44	1,123,594
Local Sales Tax – Article 42	1,088,906

**INVESTMENT INCOME**

Interest Income	50,000
Powell Bill Interest Income	100

**LICENSE AND PERMITS**

City Permits – Non-residential	90,000
City Permits – Residential	50,000
City Permits – Other	170,000
County Permits – Non-residential	50,000
County Permits – Residential	50,000
County Permits – Other	110,000
Broadway Permits – Residential	250
Broadway Permits – Other	4,500
City of Sanford Zoning Fees	17,000
Lee County Zoning Permits	5,000
Broadway Zoning Permits	100
Fire Permits / Fines	28,000

**INTERGOVERNMENTAL REVENUES****UNITED STATES OF AMERICA**

Federal Drug Forfeiture	79,000
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**STATE OF NORTH CAROLINA**

Electricity Sales Tax	1,983,250
Natural Gas Sales Tax	75,734
Telecommunication Sales Tax	126,128
Beer and Wine Tax	63,929
N.C. DOT Mowing Agreement	37,484
Powell Bill	791,153
NC Electronics Management Fund	1,800
State Drug Forfeiture	12,000

**OTHER LOCAL GOVERNMENTS**

Consolidated Planning Services	511,126
911 Surcharge Reimbursement	368,786
911 Dispatch	407,126
Lee County	42,184
Financial Services – Broadway	3,500
Receipt Lee County – Buggy Factory	22,527
Clearwater Drive Fire Service	48,000

**SALES AND SERVICE**

Sale of Material	5,000
Sale of Compost Materials	17,000
Sale of Capital Assets	50,000
Sale of Non-Capital Assets	5,000
Sanitation Fees	2,671,770

**GOLF**

Green Fees – Annual	50,000
Green Fees – Daily	200,000
Cart Fees	220,000
Driving Range Fees	15,000
Tournament Fees	11,500
Pro Shop	50,000
Concessions	30,000

**OTHER**

Court Cost Fees	5,500
ABC Revenue	210,000
Street Paving Charges	225,000
Parking Revenue	5,000
Miscellaneous	75,000
Tower Consultant Fee	8,000
Civil Violation	500
Employee Computer Purchase	50,000
Airport Loan Reimbursement	41,000
Animal Control	500
Installment Purchase Proceeds	0
<b>APPROPRIATED FUND BALANCE</b>	<b>296,044</b>

**TOTAL GENERAL FUND REVENUE**

32,786,830

**SCHEDULE B: ENTERPRISE FUND****UTILITY FUND****DEBT SERVICE**

Debt Service	4,354,144
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**OTHER**

Utility Fund Contributions	259,960
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**PUBLIC UTILITIES**

UF Administration	2,685,250
Engineering	987,313
UF PW Administration	578,825
Distribution and Collection	6,445,707
Water Filtration	2,829,972
Water Reclamation	2,830,583
Water Capital Imp.	12,650,000
Sewer Capital Imp.	4,000,000
Warehouse	345,352

<b>SUBTOTAL UTILITY FUND EXPENSES</b>	37,967,106
Less Departmental Charges (Warehouse)	(205,000)
<b>TOTAL UTILITY FUND EXPENSES</b>	<b>37,762,106</b>

**USER CHARGES**

Water Charges	11,927,750
Sewer Charges	8,483,480

**INVESTMENT INCOME**

Interest Income	30,000
Interest on Assessments	100

**OTHER**

Water Capacity Fees	160,000
Taps and Connections	145,000
Sewer Surcharge	13,600
Sludge Charge	55,000
Monitoring Fee	75,000
Charges on Past Due Accounts	120,000
Oil and Grease Fees	20,000
Sales Other Funds	30,000
Non Compliance Fees	1,000
Miscellaneous	5,000
Meter Rental	3,000
Rental Income	80,000
After Hours Fees	5,000
NSF Charges	5,500

**REVOLVING LOAN PROCEEDS** 3,000,000

**BOND PROCEEDS – WATER FILTRATION FACILITY** 10,000,000

**RETAINED EARNINGS** 3,602,676

**TOTAL UTILITY FUND REVENUE** 37,762,106

**TOTAL ENTERPRISE FUND** 37,762,106

**SCHEDULE C: MUNICIPAL SERVICE  
DISTRICT FUND**

**OTHER**

Municipal Service District Fund 152,649

**TOTAL MUNICIPAL SERVICE  
DISTRICT EXPENSES 152,649**

**TAXES AD VALOREM**

Current Year Taxes 75,936

Motor Vehicle Tax 1,932

**INVESTMENT INCOME**

Interest Income 1,700

**OTHER**

Contribution from General Fund 57,732

**FUND BALANCE APPROPRIATION 15,349**

**TOTAL MUNICIPAL SERVICE DISTRICT  
REVENUE 152,649**

**TOTAL ALL FUNDS \$70,701,585**

Section 3: There is hereby levied for the fiscal year ending June 30, 2021, the following rate of taxes on each \$100 assessed valuation of taxable property as listed as of January 1, 2020 for the purpose of raising the revenue from current year's property tax as set forth in the foregoing estimate of revenue, and in order to finance the foregoing appropriation.

**TOTAL RATE PER \$100 VALUATION \$.60**

Section 4: There is hereby levied for the fiscal year ending June 30, 2021, the following rate of taxes on each \$100 assessed valuation of property in the Municipal Service District defined as the Central Business District listed as of January 1, 2020 for the purpose of raising the revenue from current year's property tax as set forth in the foregoing estimate of revenue and in order to finance the foregoing appropriation. The revenue raised will be used to support the improvement of the properties in the Municipal Service District, to manage the development of Downtown Sanford as the primary economic, cultural, and social center of the community, to educate the community on the unique assets and historical significance of the downtown area, to promote and stimulate the improvement of these assets, to implement the building improvement program, to address issues of parking, streetscape and safety in the Central Business District, to improve the area and to carry out other programs and activities approved by the City Council to support and promote the downtown area.

**TOTAL RATE PER \$100 VALUATION \$.11**

Section 5: There is hereby levied for the fiscal year ending June 30, 2021, on each registered motor vehicle and each registered trailer within the City of Sanford, a tax of \$30 for the purpose of raising revenue in order to finance street paving and the foregoing appropriations.

**TOTAL RATE OF \$30 PER MOTOR VEHICLE AND TRAILER**

Section 6: Privilege licenses and franchise taxes for the privilege of conducting specified businesses and professions within the City of Sanford are hereby levied at the rate established and authorized and adopted by the City Council of the City of Sanford on May 6, 1975.

Section 7: Building permits, inspection fees, fire fees, GIS fees, planning fees, compost facility fees, solid waste collection and disposal fees, beer and wine fees, water and wastewater rates are hereby levied at the rate established and shown on the attached schedules. All fees and rates are effective July 1, 2020 unless otherwise stated on the schedule.

Section 8: Fees for Solid Waste Collection and Disposal shall hereby be collected according to the provisions of North Carolina General Statutes 160A-314.1 that allows for the collection of said waste fees by any manner by which real and/or personal property taxes are billed and collected.

Section 9: The Finance Officer is authorized to transfer budgeted amounts within the departments but any revisions that alter total expenditures must be approved by the City Council through legislative action. All budget amendments must be reported in a public meeting of the City Council and made a matter of record in the minutes.

Section 10: Copies of the Budget Ordinance shall be furnished to the Finance Officer of the City of Sanford to be kept on file by them for their direction in the collection of revenue and expenditure of amounts appropriated.

Adopted this the 2nd day of June, 2020.

T. Chet Mann, Mayor

ATTEST:

Bonnie Davis, City Clerk

Susan C. Patterson, City Attorney

**CITY OF SANFORD**

**RATE SCHEDULE FOR FISCAL YEARS 2020-2021**

**RATES EFFECTIVE SEPTEMBER 1, 2020**

**Water Utility Rates**

Residential			Non-Residential		
Monthly Consumption Level	Inside City	Outside City	Monthly Consumption Level	Inside City	Outside City
Minimum Charge for up to 3 ccf (\$ / month)	\$15.80	\$31.59	Minimum Charge for up to 3 ccf (\$ / month)	\$15.80	\$31.59
Over 3 ccf (\$ / ccf)	\$4.79	\$9.54	3 ccf to 8 ccf (\$ / ccf)	\$4.79	\$9.54
			Over 8 ccf (\$ / ccf)	\$3.12	\$6.21

*1 ccf = 100 cubic feet = 748 gallons*

**Sewer Utility Rates**

Monthly Consumption Level	Inside City	Outside City
Minimum Charge for up to 3 ccf (\$ / month)	\$16.88	\$25.32
Over 3 ccf (\$ / ccf)	\$5.63	\$8.43

*1 ccf = 100 cubic feet = 748 gallons*

**Sewer Only Rates**

Monthly Consumption Level	Inside City	Outside City
Flat Fee	\$34.89	\$50.69

**Industrial Surcharge Rates**

Strength Parameter	Proposed Rate (\$/1,000 lb)
BOD	\$145 / 1,000 lb in excess of 250mg/l
TSS	\$220 / 1,000 lb in excess of 200 mg/l
Oil & Grease	\$200 / 1,000 lb in excess of 40 mg/l

**CITY OF SANFORD**  
**RATE SCHEDULE FOR FISCAL YEARS 2020-2021**  
**RATES EFFECTIVE JULY 1, 2020**

<b>Industrial Pretreatment Monitoring Fee Development</b>	
Pretreatment Monitoring Fee Development	Fee
Pretreatment Monitoring Fee	\$1,188.00/Event

<b>Miscellaneous Charges</b>	
Processing Fee For Returned Checks	\$25.00
Late Fee	\$5.00
Administrative Fee	\$15.00
Additional fee for Reconnection after hours	\$25.00

<b>Sanitation Fee</b>	
Annually	\$290.00

<b>Vehicle Tax</b>	
Annually	\$30.00 per vehicle and trailer

**CITY OF SANFORD**

**BEER AND WINE FEES FOR FISCAL YEARS 2020-2021**

**RATES EFFECTIVE JULY 1, 2020**

<b>Beer and Wine Fees</b>		
<b>Malt Beverage (Beer)</b>	<b>Wine</b>	<b>Total</b>
<b>For On Premise - \$15.00</b>	<b>For On Premise - \$15.00</b>	<b>\$30.00</b>
<b>Off Premise - \$ 5.00</b>	<b>Off Premise - \$10.00</b>	<b>\$15.00</b>

**FEE SCHEDULE, SANFORD / LEE COUNTY**

**PLANNING AND DEVELOPMENT**

**FISCAL YEAR 2020-2021**

**Sanford / Lee County Board Applications**

Petition for Zoning Text Amendment	\$300
Petition for Zoning Map Amendment	\$500
Petition for Conditional Zoning Map Amendment	\$750
Variance Application	\$500
Special Use Application	\$500
Additional Fee for review of application for Special Use Permit for telecommunications tower per Section 5.33.8 of Unified Development Ordinance	\$4,000
Appeals	\$500

**Plan Review / Administrative Approvals**

Plan Review (Commercial / Industrial) – 1 <sup>st</sup> and 2 <sup>nd</sup> submittals	\$500 plus \$2.00 per 1,000 square feet of Gross Floor Area
Plan Review (Multifamily) – 1 <sup>st</sup> and 2 <sup>nd</sup> submittals	\$500 plus \$2.00 per dwelling unit
Preliminary Plat (Major Subdivision) – 1 <sup>st</sup> and 2 <sup>nd</sup> submittals	\$200 plus \$10 per lot
Final Plat (Major Subdivision)	No charge
Minor Subdivision Plat	\$50
Plan/Plat Resubmission – 3 <sup>rd</sup> submittal and all subsequent submittals thereafter (fee to be paid separately for each submittal)	½ of the original fee
Zoning Verification Letter	\$25

**Annexations and Street Closings**

For annexation and street closing petitions, property owners are responsible for costs associated with advertising, recording fees, and required mail notifications. The property owners, or their agent, for newly petitioned annexed areas shall be responsible for paying the rezoning fee, as set forth in this schedule, to assign zoning to the annexed area.

**Compost Facility Fee Schedule  
FY 2020-2021**

<b>Material</b>	<b>Price Per Pickup Load</b>	<b>Price per 2 ½ Cu. Yd. Loader Bucket for Larger Truck Loads</b>
Woodchips	\$15.00*	\$25.00*
Leaf Compost	\$15.00	\$25.00
Unscreened Compost with Clay Mixture	\$5.00	\$10.00
Screened Leaf Compost	\$25.00 when available	\$45.00 when available

Delivery by the City of Sanford will be \$40.00 per truckload within the city limits and \$65.00 per truckload outside the city limits but within the county. These charges are in addition to material cost.

\*Special volume pricing periodically to decrease stockpile. \$1.75 per cubic yard on purchases of 500 cubic yards or more.

## Septage Hauler Policy

Domestic Waste – waste that is domestic in character and comes from a residence

Commercial Waste – waste that is domestic in character and comes from a location other than a residence

Industrial Waste – waste that contains processed water and may include domestic waste

The City will not accept industrial waste except under special circumstances as approved by the wastewater plant superintendent and after the wastewater has been extensively tested at the industry's cost.

Note: The City of Sanford does not take any septage from outside the County of Lee.

The following are the septage hauler prices for the 2020-2021 fiscal year:

Domestic	\$30 / 1,000 gallons
Commercial	\$65 / 1,000 gallons
Industrial	Minimum \$85 / 1,000 gallons (actual cost may vary)



**City of Sanford FY 2020-2021 Rates for the  
Installation of Hydrant Meters for Contractors**

<b>Hydrant Meter Size</b>	<b>Deposit Fee</b>	<b>Plus Daily Rental Fee</b>
¾"	\$200.00	\$1.00 per day (per calendar year)
1"	\$400.00	\$1.00 per day (per calendar year)
2 ½"	\$1,500.00	\$2.00 per day (per calendar year)

Contractor is to notify the City of Sanford when hydrant meter is to be installed and removed. There will be a \$70.00 setup / relocation fee for the initial hydrant meter installation and for each additional relocation of the meter. Water usage as well as any applicable rental fees or setup / relocation fees will be deducted from deposit fees. Deposit will be forfeited if the City does not retrieve meter.

**City of Sanford FY 2020-2021  
Water and Sewer Tap Rates**

<b>Residential</b>	<b>Tap Size</b>	<b>Rate</b>
<i>Inside and Outside</i>		
Water	3/4"	\$950
Water Meter Set	3/4"	\$125
Sewer	4"	\$1,250
Sewer Retaps:		
If have existing cleanout		No Fee
If city install cleanout		\$200
<b>Commercial and Industrial</b>	<b>Tap Size</b>	<b>Rate</b>
<i>Inside and Outside</i>		
Water		At Cost \$950 Minimum
Sewer		At Cost \$1,250 Minimum
Meter Set	3/4"	At Cost \$125 Minimum
Meter Adjustment		At Cost \$75 Minimum

Anything other than residential is classified as a business. Example: Churches, Offices and Industries.

Property being served may be subject to additional fees based on location and "prevailing front footage rate". Contact the City Engineer for particulars.



# SANFORD FIRE DEPARTMENT

POST OFFICE BOX 3729  
SANFORD, NC 27331-3729

OFFICE: 919-775-8316

FAX: 919-775-7018

## FEE SCHEDULE

<b>Permits</b> Any required permits listed in Section 105 of the NC Fire Prevention Code (Unless otherwise noted)	\$	50.00 each
<b>Hazardous Materials</b> As required by table 105.6.20 Of the NC Fire Prevention Code	\$	100.00 each
<b>Routine Maintenance Inspections</b>	\$	N/C
<b>Fire Code Violations *</b> *(No charge if violations have been corrected by the scheduled re-inspection date)	\$	75.00 each

## Construction Reviews/Inspections

<b>Plan Reviews **</b>	\$	50.00 each plus \$ 0.02 per sq. ft.
<b>Certificate of Occupancy</b>	\$	N/C
<b>Fire Protection Systems</b> (New and Renovations)		
<b>Sprinkler Systems **</b>	\$	50.00 plus \$ 0.02 per sq. ft.
<b>Standpipes **</b>	\$	50.00 plus \$ 0.02 per sq. ft.

<b>Fire Alarm Systems **</b>	\$	50.00 plus \$ 0.02 per sq. ft.
<b>Hood Systems **</b>	\$	75.00.
<b>Paint Booths **</b>	\$	100.00
<b>Other Extinguishing Systems **</b>	\$	100.00
<b>Re test</b>	\$	100.00 each

\*Fire Code violations are per each Code section that is not compliant. i.e. multiple exit signs out of service equals 1 violation, multiple fire protection systems out of service equals multiple violations.

\*\*Construction permits for all Fire Protection systems shall be subject to the plan review fees noted above. All construction permits include first acceptance test as may be required. Re-test will be additional.

Permits will be renewed based upon the State mandated inspection schedule. All required permit fees are valid until change of occupancy use, ownership and/or tenant, or until revoked due to non-compliance.

#### Other Permits/Fees

<b>Exhibits and Trade Shows</b>	\$	25.00 each or \$ 250.00 annually
<b>Liquid or Gas Fueled Vehicles/Equipment</b> (In assembly buildings)	\$	25.00 each
<b>Parking in Fire Lane</b>	\$	50.00 each
<b>Temporary Membrane Structures</b> (Tents, Canopies and Air Supported Structures)	\$	50.00 each
<b>Burning Permits</b> (Land Clearing only)	\$	75.00 each
<b>ABC Inspections</b>	\$	100.00 each
<b>Amusement Buildings</b>	\$	100.00 each
<b>Carnivals/Fairs</b>	\$	100.00 each
<b>Combustible Dust Producing Operations</b>	\$	100.00 each
<b>Covered Mall Buildings</b>	\$	100.00 each
<b>Explosives</b>	\$	100.00 each
<b>Fireworks Displays</b>	\$	100.00 each Plus Stand by Personnel
<b>Flammable/Combustible Liquids</b> (Only mandated according to NC Fire Prevention Code)	\$	100.00 each
<b>Fumigation/Insecticide/Fogging</b>	\$	100.00 each
<b>Private Fire Hydrant Removal</b>	\$	100.00 each
<b>Spraying/Dipping</b>	\$	100.00 each
<b>Tank Removal/Installation</b>	\$	100.00 each
<b>STANDBY PERSONNEL</b>	\$	40.00 per hour per Firefighter plus
	\$	250.00 per engine

Minimum of 4 men Engine Company, billed for each hour or portion thereof.

Any work started prior to proper permits being issued is subject to a \$100 fine or a 100% penalty (Permit fees x 2), whichever is greater.

### FINES

Open Burning Without Permit	\$	100.00	each
No Key Holder Response	\$	100.00	each
<b>Nuisance Alarms</b>			
4 <sup>th</sup> . Alarm***	Commercial \$	250.00	Residential \$ 50.00
5 <sup>th</sup> . Alarm and over***	Commercial \$	500.00 each	Residential \$ 75.00

\*\*\*3 Nuisance alarms per calendar year at no charge.

Nuisance alarms = any alarm caused by mechanical failure, malfunction, or an alarm activated by a cause that cannot be determined. *Essentially, any alarm, which occurs as a result of a condition that is not normal, or the intended operation of the system.*

### LIFE SAFETY VIOLATIONS

1 <sup>ST</sup> . Offense	\$	150.00
2 <sup>nd</sup> . Offense	\$	300.00
3 <sup>rd</sup> . Offense	\$	1,000.00

Life safety violations include any locked, blocked or otherwise impeded means of egress, any deficiencies or impairments, in any fire suppression, detection and or notification devices and or systems, or any other violation that in the opinion of the Fire Code Official may be harmful to any building occupants including but not limited to overcrowding.

**HAZARDOUS MATERIALS / CONFINED SPACE / TRENCH RESCUE  
EMERGENCY RESPONSE FEES**

<b>RESPONSE UNITS</b>	<b>Inside City Limits Response</b>	<b>County Response</b>
Engine	\$150.00 per unit / per hour	\$250.00 per unit / per hour
Ladder Truck	\$150.00 per unit / per hour	\$250.00 per unit / per hour
Equipment Truck	\$100.00 per unit / per hour	\$150.00 per unit / per hour
1 <sup>st</sup> Response Trailer	\$75.00 per unit / per hour	\$75.00 per unit / per hour
Brush Truck / Tow Vehicle	\$75.00 per unit / per hour	\$75.00 per unit / per hour
Shift Commander	\$35.00 per unit / per hour	\$35.00 per unit / per hour
Additional Command / Chief Office Response	\$35.00 per unit / per hour	\$35.00 per unit / per hour

Above fees include personnel, insurance, and fuel cost. Minimum charge of 2 hours and charged at 1/2 hour increments thereafter.

**PERSONNEL**

**Paid Personnel:**

(Includes Fire Marshal, Firefighters, Law Enforcement, etc. not included with equipment in above section) 1.5 x hourly rate

Support Personnel from other departments At cost

**RESPONSE SUPPLIES**

Ropes, haul systems, harness, PPE Normal re-supply fee

**REHAB SUPPLIES**

Food, drinks, snacks, etc. At Cost

**RENTAL EQUIPMENT**

Trucks, backhoes, etc. At Cost

**EQUIPMENT / SUPPLIES NOT LISTED**

Any Equipment / Supplies not listed, but used specifically on the response At Cost

**CONTAMINATED / DAMAGED EQUIPMENT**

The party responsible for the incident shall also be financially responsible for replacement of any routine or specialized equipment that becomes contaminated or damage during response, containment, abatement, and recovery efforts.

\*\*\*\*\*These are minimum charges. If actual costs exceed these minimums, the responsible party shall be liable for any additional cost.

Note: Any fees collected for services provided by the City of Sanford will be retained by the City and any fees collected for services provided by other agencies or entities will be remitted to said agencies or entities upon collection.

## BUILDING PERMIT FEES RESIDENTIAL

<b>RESIDENTIAL (New)</b>	<b>Includes all Single Family Dwellings, Duplexes, and Townhouses.</b>
Building Permit Fee:	Square Footage up to 1500 sq. ft.: \$240 Basic Fee.
	Square Footage over 1500 sq. ft.: Multiply by \$0.20 + \$240.00 (Basic Fee)
	North Carolina Licensed General Contractors add \$10.00 Homeowner Recovery Fund. (G.S.§ 87-15.6).

<b>RESIDENTIAL (Modular Homes)</b>	<p>Additional permits shall be obtained for porches, basements, garages and additional structural alterations to the modular home in accordance with the appropriate fee schedule. Please be aware that separate permits are required for electrical, mechanical and plumbing.</p> <p>In accordance with G.S.§ 87-1 and F.S.§ 143-139.1: any person, firm or corporation that undertakes to erect a modular building must have either a valid NC General Contractors License or provide a \$5,000 Surety Bond.</p>
Building Permit Fee:	1500 sq.ft. or Less - \$135.00
	1501 - 2000 sq. ft. - \$170.00
	2001 sq.ft. and Up - \$205.00

<b>MANUFACTURED HOMES</b>	<b>Manufactured Home Setup Fee only. Refer to Electrical, Plumbing and Plumbing Fee Schedule for other permits.</b>
Single-Wide	\$50.00 each
Double-Wide	\$70.00 each
Triple-Wide	\$85.00 each

<b>OTHER RESIDENTIAL CONSTRUCTION</b>	<b>Includes all Residential Additions.</b>
Building Permit Fee:	<p>Square Footage shall be used to calculate building permit fees. Estimated Cost of Construction is determined at \$80/sq. ft. for Heated Space, \$40/sq. ft. for Unheated Space and \$25/sq. ft. for Unheated Porches, Shelters or Decks. Building permit fee shall be calculated by: \$2.50 per \$1,000 of Estimated Cost of Construction (<i>from calculation above</i>). Minimum Building Permit Fee is \$60.00.</p>

<b>OTHER RESIDENTIAL CONSTRUCTION</b>	<b>Includes all Residential Renovations, Repairs, and Other Residential Construction not listed elsewhere.</b>
Building Permit Fee:	<p>Permit Fee is Calculated based on Applicants Estimated Cost of Construction. (Bid, quote, or estimate must be provided with permit application). Building permit fee shall be calculated by: \$2.50 per \$1,000 of Applicants Estimated Cost of Construction. Minimum Building Permit Fee is \$60.00.</p>

## BUILDING PERMIT FEES COMMERCIAL

<b>COMMERCIAL (New)</b>	<b>50,000 Square Feet and Less.</b>	
<b>Building Permit Fee:</b>	<p>Estimated Cost of Construction shall be determined by multiplying the total gross building square footage by the cost per square foot for Type of Occupancy listed below;</p> <p>Permit Fee = Estimated Cost of Construction (from above) divided by \$1,000, multiplied by \$4</p>	
	Assembly	\$100
	Business	\$85
	Educational	\$100
	Factory/Industrial	\$100
	Hazardous	\$100
	Institutional	\$120
	Mercantile	\$100
	Residential	\$100
	Storage	\$50 Heated \$45 Unheated
	Utility and Miscellaneous	\$50 Heated \$45 Unheated
	Mixed Occupancy	Highest Cost per Sq.Ft. of Occupancy Types

<b>COMMERCIAL (New)</b>	<b>50,001 Square Feet and More.</b>	
<b>Building Permit Fee:</b>	<p>Estimated Cost of Construction shall be determined by:</p> <ol style="list-style-type: none"> <li>1. Multiplying the first 50,000 square feet of the total building gross square footage by the cost per square foot for Type of Occupancy listed below.</li> <li>2. Multiplying the square footage in excess of 50,000 square feet by the cost per square foot for Type of Occupancy listed below and add to figure from above.</li> </ol> <p>Permit Fee = Estimated Cost of Construction (from 1 above), divided by \$1,000, multiplied by \$4  <i>Plus</i>            Estimated Cost of Construction (from 2 above), divided by \$1,000, multiplied by \$1.</p>	
	Assembly	\$100
	Business	\$85
	Educational	\$100
	Factory/Industrial	\$100
	Hazardous	\$100
	Institutional	\$120
	Mercantile	\$100
	Residential	\$100
	Storage	\$50 Heated \$45 Unheated
	Utility and Miscellaneous	\$50 Heated \$45 Unheated
	Mixed Occupancy	Highest Cost per Sq.Ft. of Occupancy Types

**BUILDING PERMIT FEES  
COMMERCIAL (continued)**

<b>COMMERCIAL (New)</b>	<b>Modular Units.</b>	
<b>Building Permit Fee:</b>	Estimated Cost of Construction shall be determined by multiplying the total gross building square footage by the cost per square foot for Type of Occupancy listed below;  Permit Fee = Estimated Cost of Construction (from above) divided by \$1,000, multiplied by \$4	
	Assembly	\$100
	Business	\$85
	Educational	\$100
	Factory/Industrial	\$100
	Hazardous	\$100
	Institutional	\$120
	Mercantile	\$100
	Residential	\$100
	Storage	\$50 Heated \$45 Unheated
	Utility and Miscellaneous	\$50 Heated \$45 Unheated
	Mixed Occupancy	Highest Cost per Sq.Ft. of Occupancy Types

<b>OTHER COMMERCIAL CONSTRUCTION</b>	<b>Includes all Commercial Renovations, Repairs, and Other Commercial Construction not listed elsewhere.</b>
<b>Building Permit Fee:</b>	Permit Fee is Calculated based on Applicants Estimated Cost of Construction. (Bid, quote, or estimate must be provided with permit application). Building permit fee shall be calculated by: \$4.00 per \$1,000 of Applicants Estimated Cost of Construction. Minimum Building Permit Fee is \$60.00.

**BUILDING PERMIT FEES  
MISCELLANEOUS**

<b>MISCELLANEOUS BUILDING PERMITS</b>	
Items not shown elsewhere in Fee Schedule.	Minimum Fee. Items not shown. \$60.00
Change of Occupancy Permit	\$60.00 each
Daycare Permit	\$75.00 each
Demolition Permit	\$90.00 Permit Fee plus Post \$500 Bond (Cash, Certified Check or Money Order per permit).
Footing/Foundation Permit	\$60.00 each
Malt Beverage License Inspection	\$60.00 each
Moving Building Permit	\$90.00 Permit Fee plus Post \$500 Bond (Cash, Certified Check or Money Order per permit).
Swimming Pool (For Setbacks Only)	\$60.00 each
Outdoor Advertising Sign (For Lee County Only)	\$90.00 each
Other Signs	\$60.00 each

## ELECTRICAL PERMIT FEES

<b>RESIDENTIAL</b>	
<b>RESIDENTIAL (New):</b> Basic Fee \$135.00 (up to 200 Amps) Basic Fee <i>plus</i> \$20.00 per each 100 Amps over 200 Amps	
<b>RESIDENTIAL (Renovations) (Maximum Fee \$135.00):</b> Basic Fee \$60.00 <i>plus</i> any of the following that apply: \$5.00 per Special Outlet (Dryer/Electric Stove/Etc) \$25.00 per subpanel	
<b>RESIDENTIAL (Room Additions) (Maximum Fee \$135.00):</b> Basic Fee \$60.00 <i>plus</i> Room Additions - \$40.00 per Room Addition. <i>plus</i> \$5.00 per Special Outlet (Dryer/Electric Stove/Etc). <i>plus</i> \$25.00 per subpanel.	
<b>MANUFACTURED HOME</b>	Basic Fee \$55.00 each
<b>MODULAR HOMES</b>	\$75.00 each
<b>COMMERCIAL</b>	
0-200 Amps	\$115.00 <i>plus</i> \$5.00 per Special Outlet, <i>plus</i> \$40.00 per subpanel
201-400 Amps	\$135.00 <i>plus</i> \$5.00 per Special Outlet, <i>plus</i> \$40.00 per subpanel
401-600 Amps	\$145.00 <i>plus</i> \$5.00 per Special Outlet, <i>plus</i> \$40.00 per subpanel
601-800 Amps	\$165.00 <i>plus</i> \$5.00 per Special Outlet, <i>plus</i> \$40.00 per subpanel
801-1000 Amps	\$175.00 <i>plus</i> \$5.00 per Special Outlet, <i>plus</i> \$40.00 per subpanel
1001-2000 Amps	\$255.00 <i>plus</i> \$5.00 per Special Outlet, <i>plus</i> \$40.00 per subpanel
2001 & Up AMPS	\$330.00 <i>plus</i> \$5.00 per Special Outlet, <i>plus</i> \$40.00 per subpanel
<b>*Special Outlets - 30 Amp/240 Volt or Greater*</b>	
<b>MISCELLANEOUS ELECTRICAL PERMITS</b>	
Items not shown elsewhere in Fee Schedule.	Minimum Fee. Items not shown. \$60.00
Conditional Power Fee	\$60.00
Fire Alarm	\$60.00
Electrical for Mechanical Change Outs	\$40.00
Power Restoration	\$60.00
Accessory Building	\$60.00
Service Change (Up to 100 amps)	\$60.00
Service Change (125-200 Amps)	\$75.00
Signs	\$60.00
Special Outlets	\$60.00 Minimum Fee <i>plus</i> \$5.00 each (Special Outlets - 30 Amp/240 Volt or Greater)
Swimming Pool Grounding	\$60.00
Temporary Power Pole	\$60.00

## MECHANICAL PERMIT FEES

<b>RESIDENTIAL</b>	
Items not shown elsewhere in Fee Schedule.	Minimum Fee. Items not shown. \$60.00
Gas Heating Unit w/ A/C Unit (2 Separate Units/1 System)	\$75.00 per system
Gas Pack	\$70.00 each
Heatpump	\$75.00 each
Single Air Conditioning Unit	\$60.00 each
Single Heating Unit <i>(Gas Furnace, Electric Heat, Etc.)</i>	\$60.00 each
Gas Accessories. <i>(Gas Logs, Fireplace, Dryer, Range, Grill, Space Heater, Lights, Woodburning Inserts, Etc.)</i>	\$50.00 each
Gas Piping/Pressure Test	\$40.00 / 1 <sup>st</sup> Unit \$8.00 per additional unit
Air Handler or Outdoor Condenser - Change Outs (not heat pumps)	\$60.00 each unit
Ductwork Additions	\$60.00 Basic Fee

<b>COMMERCIAL</b>	
<b>Basic Fee</b>	<b>*\$60.00 plus any of the following that apply:</b>
Boilers	*(Up to 15 tons) \$9.00 per ton (16 tons and up) Total above <i>plus</i> \$3.00 per ton thereafter
Chillers:	*(Up to 15 tons) \$9.00 per ton (16 tons and up) Total above <i>plus</i> \$3.00 per ton thereafter
Gas Pack:	*(Up to 15 tons) \$9.00 per ton (16 tons and up) Total above <i>plus</i> \$3.00 per ton thereafter
Heat Pump:	*(Up to 15 tons) \$9.00 per ton (16 tons and up) Total above <i>plus</i> \$3.00 per ton thereafter
Refrigeration:	*(Up to 15 tons) \$9.00 per ton (16 tons and up) Total above <i>plus</i> \$3.00 per ton thereafter
Gas Appliances	*\$3.00 per 10,000 BTU's
Gas Heating Unit	*\$3.00 per 10,000 BTU's
Gas Heating Unit w/ A/C Unit (2 Separate Units/1 System)	*\$3.00 per 10,000 BTU's
Gas Piping/Pressure Test	*\$40.00 / 1 <sup>st</sup> Unit \$8.00 Per Additional Unit
Air Handler or Outdoor Condenser - Change Outs (not heat pumps)	\$60.00 each unit
Ductwork Additions	\$60.00 Basic Fee
Canopy Hood <i>(does not require licensed contractor)</i>	*\$60.00 each

(For calculation purposes:

- Horsepower to BTU: 1 HP = 33.475 BTU
- 12,000BTU = 1 Ton)

## PLUMBING PERMIT FEES

<b>RESIDENTIAL (New)</b>
Basic Fee \$60.00 plus \$25.00 for every Full Bath \$20.00 for every Half Bath
<b>RESIDENTIAL (Modular Homes)</b>
Basic Fee \$60.00 plus \$5.50 for water line \$5.50 for sewer line Unfinished Baths require a separate permit at the time of Fit Up.
<b>RESIDENTIAL (Manufactured Homes)</b>
Basic Fee \$50.00
<b>OTHER RESIDENTIAL CONSTRUCTION</b>
Basic Fee \$60.00 plus \$5.50 per fixture <i>(see plumbing permit application).</i>
<b>COMMERCIAL (New)</b>
Basic Fee \$60.00 plus \$5.50 per fixture <i>(see plumbing permit application).</i>
<b>COMMERCIAL (Modular)</b>
Basic Fee \$60.00 plus \$5.50 for water line \$5.50 for sewer line
<b>MISCELLANEOUS PLUMBING PERMITS</b>
Basic Fee \$60.00 plus \$5.50 per fixture <i>(see plumbing permit application).</i>

## RECORD RESEARCH

Permit Activity Computer Printouts	\$100.00
Archives/History Research (Per Permit)	\$20.00 per hour.
Copies (per page)	\$0.35per page

## **SPECIAL NOTES**

### **1. FAILURE TO SECURE PERMIT**

Failure to obtain the appropriate permit before construction begins shall result in a 100% penalty (double fees). Commencement of or proceeding with any work of which a permit is required by the State Building Code or any other state or local laws (shall include digging footings or moving manufactured homes on site). (G.S. § 153A-357, G.S. § 160A-417; G.S. § 153A-354, G.S. § 160A-414; G.S. § 153A-352, G.S. § 160A-412).

### **2. ISSUANCE OF PERMITS**

**Individual trades are responsible for purchasing their respective permits (no blanket permits are issued).**

**If a building permit is required for any job, the building permit must be issued prior to issuance of any trade permits.**

All approvals from other regulatory agencies (local, state, and federal) must be documented (i.e. zoning approval, erosion control, historic district, environmental health, etc.) before building permits will be issued. (G.S. § 153A-357, G.S. § 153A-363, G.S. § 160A417, G.S. § 160A-423).

It is the contractor's responsibility to meet all requirements of license limitations when making application for permits. (G.S. § 87-14, G.S. § 87-21(e), G.S. § 87-43.1, G.S. § 87-58, G.S. § 153A-134, G.S. § 153A-357, G.S. § 160A-194, G.S. § 160A-417).

The Permit Coordinator will notify the applicant at which time the permit is prepared for issuance and the cost of the permit.

### **BUILDING PERMITS**

The North Carolina Building Code requires that a permit be issued for "The construction, reconstruction, alteration, repair, movement to another site, removal, or demolition of any building or structure;" Accessory Buildings with any dimension greater than twelve (12) feet are required to meet the provisions of the North Carolina Residential Code for One- and Two-Family Dwellings.

"No permit ...shall be required for any construction, installation, repair, replacement, or alteration costing Five Thousand Dollars (\$5,000) or less in any single family residence or farm building unless the work involves: the addition, repair, or replacement of load bearing structures;"

- Building permits will be issued to a properly licensed North Carolina General Contractor.  
OR
- To the owner of the property on which the building is to be built and occupied by said owner for at least twelve (12) months following completion (no rental property). Volume I-A, G.S. 87-1.  
OR
- To an individual when a general contractor's license is not required. The cost of the undertaking cannot exceed thirty thousand dollars (\$30,000).  
Permits will be issued personally to the license holder of record only. A bonafide employee of the licensee will be allowed to obtain permits upon submittal of the "Authorization for Permit Application by Employee of Licensed Contractor Form".

**General Contractors Licensing Limitations:** If the estimated cost of construction from the fee schedule exceeds a contractor's license limitations a copy of the original bid, quote or estimate will be required prior to permit issuance.

## HOMEOWNER RECOVERY FUND:

Pursuant to 887-15.6 (b), whenever a general contractor applies for the issuance of a permit for the construction of any single-family residential dwelling unit or for the alteration of an existing single-family residential dwelling unit, a (\$10.00) fee shall be collected from the general contractor for each dwelling unit to be constructed or altered under the permit. The City of Sanford shall forward four dollars (\$9.00) of each fee collected to the Board of General Contractors, on a quarterly basis and the city may retain one dollar (\$1.00) of each fee collected. The Board shall deposit the fees received into the General Fund.

## ELECTRICAL PERMITS

Electrical permits are required for "The installation, extension, alteration, or general repair of any electrical wiring, devices, appliances, or equipment."

Electrical permits are issued to a North Carolina properly licensed North Carolina Electrical Contractor  
**OR**

Property owners requesting to perform electrical work upon their own property when such property is not intended at the time for rent, lease, or sale will be required to take and pass an electrical exam prepared by this office. (G.S. § 87-43.1 Exceptions).

Permits will be issued personally to the license holder of record only. A bonafide employee of the licensee will be allowed to purchase permits upon submittal of the Authorization for Permit Application by Employee of Licensed Contractor Form.

## Temporary Service Poles

Temporary Service Poles Inspections are to be made in conjunction with the footing or foundation inspection (permit fee is waived with new building construction only). In order to erect a temporary pole prior to or after the footing or foundation inspection or for renovations or additions, an electrical permit for the temporary pole must be obtained (see fee schedule).

## MECHANICAL PERMITS

- Mechanical permits are required for "The installation, extension, alteration or general repair of any heating or cooling system;"
- Mechanical permits are issued to a properly licensed North Carolina Mechanical Contractor  
**OR**
  - To the owner of the building that occupies the building provided that the permit holder performs the work themselves (no rental property or commercial projects). Volume I-A, G.S. 87-21(a)(5)(ii).

NOTE: Mechanical change-outs and/or relocation of mechanical units require an electrical permit as described above.

Permits will be issued personally to the license holder of record only. A bona fide employee of the licensee will be allowed to purchase permits upon submittal of the Authorization for Permit Application by Employee of Licensed Contractor Form.

Grease Canopy Hoods do not require a licensed contractor.

## MANUFACTURED HOME PERMITS

A licensed Dealer or Setup Contractor must obtain Manufactured Home Permits. The owner is allowed to obtain a manufactured home permit only if they are actually setting up the home themselves.

Any manufactured home moved to the site prior to issuance of the necessary permits required will be removed from the site until such time that the proper permits are approved and issued.

Manufactured home plumbing permits are required for setup contractors who will complete the plumbing connections underneath the home only. A North Carolina licensed plumbing contractor will be required to obtain a separate permit to make utility connections (water/sewer).

## MODULAR PERMITS

A building permit is required for modular homes.

In accordance with G.S. 87-1 and G.S. 143-139.1, any person, firm or corporation that undertakes to erect a modular building must have either a valid North Carolina General Contractors License or provide a five thousand dollar (\$5,000) surety bond for each modular building to be erected.

The permit fee is for the modular setup (footing, foundation, and final). Additional building permits shall be obtained for porches, basements, garages, and additional structural alterations to the modular unit in accordance with the permit fee schedule. A separate permit is required for electrical, mechanical and plumbing permits.

NO TEMPORARY SERVICE WILL BE AUTHORIZED FOR ANY MODULAR CONSTRUCTION.

## PLUMBING PERMITS

Plumbing permits are required for "The installation, extension, alteration or general repair of any plumbing system;"

- Plumbing permits are issued to a properly licensed North Carolina Plumbing Contractor
- OR
- To the owner of the building that occupies the building provided that the permit holder performs the work themselves (no rental property or commercial projects). G.S. 87-21(a)(5)(ii).

Permits will be issued personally to the license holder of record only. A bona fide employee of the licensee will be allowed to purchase permits upon submittal of the "Authorization for Permit Application by Employee of Licensed Contractor Form".

Manufactured home plumbing permits are required for setup contractors who will complete the plumbing connections underneath the home only. A North Carolina licensed plumbing contractor will be required to obtain a separate permit to make utility connections (water/sewer).

## RENTAL PROPERTY

Electrical, Mechanical and Plumbing Permits will not be issued to the owners of rental property.

- Rental Property - Building Permits

Building Permits will be issued to the owner or an unlicensed General Contractor where the cost of the undertaking is less than \$30,000. Projects valued at \$30,000 or more require that the permit be issued to a North Carolina Licensed General Contractor only. (G.S. § 87-1).

- Rental Property - Electrical Permits

Electrical Permits will be issued to North Carolina Licensed Electrical Contractors only. (G.S. § 87-43.1 (5a) ).

- Rental Property - Mechanical Permits

Mechanical Permits will be issued to North Carolina Licensed Mechanical Contractors only. (G.S. § 87-21 (a)(5)(ii) ).

- Rental Property - Plumbing Permits

Plumbing Permits will be issued to North Carolina Licensed Plumbing Contractors only. (G.S. § 87-21 (a)(5)(ii)).

## RENEWING EXPIRED PERMITS:

If any permit expires or is revoked, or if any other permit issued by the inspection department becomes invalid because of no activity, the applicant must apply for a new permit to be issued and pay the appropriate fees.

In order for the requirement that additional fees be paid for re-issuance of an expired permit be waived, the owner/contractor must show proof of work being performed on the job (i.e., valid receipts for labor, materials etc., during the period in which no inspections were performed.) (G.S. § 153A-354, G.S. § 160A-414).

## PERMIT REFUNDS

Permit fees are non-refundable, unless no work has been performed and no inspections have been made. (G.S. § 153A-354, G.S. § 160A-414).

## POSTING BONDS

Bonds are required to be posted for moving permits and demolition permits for the City of Sanford. Bonds may be posted in the form of cash, certified check or money order, at the time that a Demolition or Moving Permit is issued. Bonds are non-transferable.

### 3. POSTING OF PERMIT CARDS:

Permit cards must be posted and building plans must be available at all times at the jobsite, or the inspection will not be performed and a \$60 re-inspection fee will be charged.

#### 4. INSPECTIONS

The General Contractor or the person that the Building Permit was issued to must make all inspection requests. (Footings, Foundations, Rough-Ins, Insulation, and Final for C.O.). Electrical, Plumbing & Mechanical Contractors will be responsible to notify the General Contractor when ready for Rough-In, Final, and other inspections.

**\*\*NOTE:** When a construction project requires all four disciplines, i.e., Building, Electrical, Plumbing and Mechanical installations, each discipline will be inspected simultaneously, during one inspection trip. Inspection requests should not be made unless each discipline is ready for a rough-in inspection. A minimum of one (1) day notice is required for all inspections.

All inspections must be called in by the correct address and permit number.

Building Permit Cards must be posted and building plans must be available at the jobsite or the inspection will not be performed and a **\$60 PENALTY FEE WILL BE CHARGED.**

Inspection results will be provided at all jobsites. Passed inspections will be indicated with the appropriate section of the permit card posted on the jobsite. Failed inspections will be identified with the posting of a orange "NOTICE" card accompanied by a "NOTICE OF ADDITION OR CORRECTIONS" sheet. The Inspector will provide these two documents on the jobsite with the permit card. (G.S.§ 153A-352 and G.S.§ 160A-512).

Calls to the inspection department concerning the status of inspections are discouraged. Check permit card at jobsite for inspection results.

Priorities for daily inspections will be as follows:

1. Concrete pours. (i.e. footing and slabs).
2. Open ditches that are a potential danger to the public. (i.e. water & sewer lines and underground electrical)
3. Foundations.
4. Restoration of Electrical Service to existing buildings.
5. Mechanical Change-Outs / Repairs during extreme weather conditions.

#### RE-INSPECTION FEES

The Inspections Department will perform one follow-up inspection to ensure that corrections have been made. Additional inspections shall be termed "re-inspections". A fee of \$60 shall be paid prior to any re-inspection trip. Temporary service poles not inspected in conjunction with footing or foundation inspections will be considered a re-inspection. There will be a \$60.00 re-inspection fee charge if a scheduled inspection is not ready when the inspector arrives on the jobsite.

Any inspection that requires that the owner provide access (i.e. Building, Electrical, Mechanical and Plumbing) the re-inspection fees will be as follows:

- 1<sup>st</sup> Inspection Trip – No Charge. Door Hanger will be left instructing owner to schedule an inspection.
- 2<sup>nd</sup> Inspection Trip, and subsequent trip will result in a \$60 Re-Inspection Fees per Re-Inspection Trip until Inspection is approved. Contractor will be responsible for paying Re-Inspection Fees prior to any Re-Inspections.

## Staffing Comparison - Headcount

Department	FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Actual	FY 19-20 Actual	FY 20-21 Recomm.
Governing Body - Elected	9	9	9	9	9
Administration	3	4	4	4	4
Human Resources	4	4	4	4	4
Risk Management	1	1	1	1	1
Financial Services	9	9	9	9	9
Information Technology	3	3	3	3	3
Legal	2	2	2	2	2
Public Building	3.5	3.5	2.5	2.5	2.5
General Services	0	0	0	0	0
Fleet Maintenance	5.5	5.5	5.5	5.5	5.5
Horticulture	6	6	6	6	6
<b>TOTAL GENERAL GOVERNMENT</b>	<b>46</b>	<b>47</b>	<b>46</b>	<b>46</b>	<b>46</b>
Police	110	110	110	110	111
Fire	54	54	54	54	63
Inspections	7	7	7	7	7
<b>TOTAL PUBLIC SAFETY</b>	<b>171</b>	<b>171</b>	<b>171</b>	<b>171</b>	<b>181</b>
Street	17.5	17.5	17.5	17.5	17.5
<b>TOTAL TRANSPORTATION</b>	<b>17.5</b>	<b>17.5</b>	<b>17.5</b>	<b>17.5</b>	<b>17.5</b>
Solid Waste	18.5	18.5	18.5	18.5	18.5
<b>TOTAL SANITATION</b>	<b>18.5</b>	<b>18.5</b>	<b>18.5</b>	<b>18.5</b>	<b>18.5</b>
Community Development	10	10	10	11	11
Code Enforcement	4	4	4	4	4
Planning/HPC	1	1	1	1	1
<b>TOTAL COMMUNITY DEVELOPMENT</b>	<b>15</b>	<b>15</b>	<b>15</b>	<b>16</b>	<b>16</b>
Parks	0	0	4	4	4
Golf	6	6	6	6	6
<b>TOTAL CULTURAL AND RECREATION</b>	<b>6</b>	<b>6</b>	<b>10</b>	<b>10</b>	<b>10</b>
<b>TOTAL GENERAL FUND</b>	<b>274</b>	<b>275</b>	<b>278</b>	<b>279</b>	<b>289</b>

Includes permanent part-time position(s)

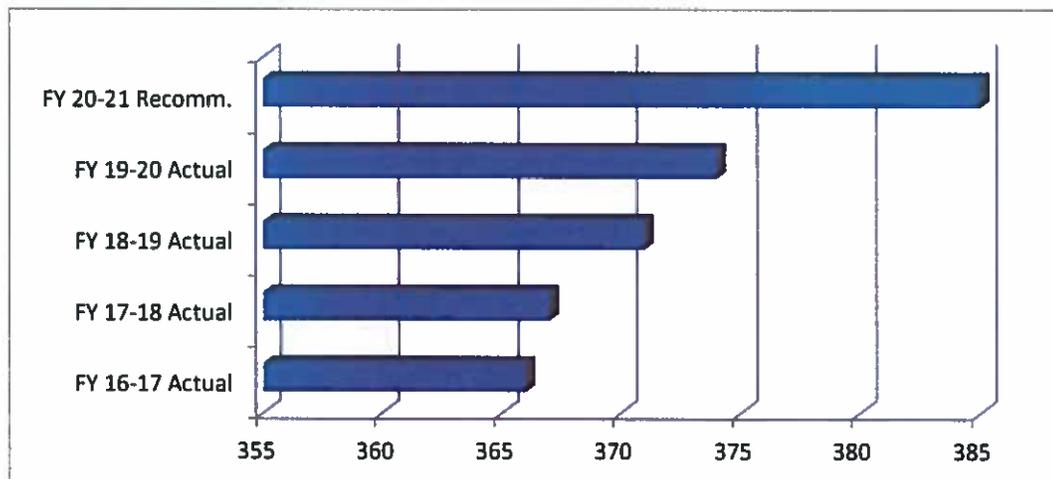
Includes frozen position(s)

## Staffing Comparison - Headcount

Department	FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Actual	FY 19-20 Actual	FY 20-21 Recomm.
Warehouse	1	1	1	1	1
UF Administration	11	11	12	12	12
Engineering	10	10	11	12	12
Public Works Administration	6	6	5	5	5
Sewer Construction & Maintenance	0	0	0	0	0
Water Construction & Maintenance	0	0	0	0	0
Distribution and Collection	40	40	40	41	41
Water Filtration	11	11	11	11	12
Water Reclamation	13	13	13	13	13
<b>TOTAL PUBLIC UTILITIES</b>	<b>92</b>	<b>92</b>	<b>93</b>	<b>95</b>	<b>96</b>
<b>TOTAL UTILITY FUND</b>	<b>92</b>	<b>92</b>	<b>93</b>	<b>95</b>	<b>96</b>
<b>TOTAL GOLF FUND</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL ENTERPRISE FUND</b>	<b>92</b>	<b>92</b>	<b>93</b>	<b>95</b>	<b>96</b>
<b>GRAND TOTAL</b>	<b>366</b>	<b>367</b>	<b>371</b>	<b>374</b>	<b>385</b>

Includes permanent part-time position

Includes frozen position(s)



GENERAL FUND			2019	2020	2020	2020	2021	VARIANCE	PCT
REVENUE SOURCES			ACTUAL	ORIG BUD	REVISED BUD	PROJECTION	MANAGER	MGR/REV BUD	CHANGE
100040	30010	PENALTIES LESS DISCOUNTS	\$ 44,846	\$ 43,000	\$ 43,000	\$ 40,000	\$ 43,000	\$ -	0.00%
100040	30020	TAXES - ALL OTHER YEARS	-	80,000	80,000	70,000	60,000	(20,000)	-25.00%
100040	30104	TAX REVENUE - 2004	21	-	-	-	-	-	0.00%
100040	30105	TAX REVENUE - 2005	21	-	-	-	-	-	0.00%
100040	30106	TAX REVENUE - 2006	37	-	-	-	-	-	0.00%
100040	30107	TAX REVENUE - 2007	30	-	-	-	-	-	0.00%
100040	30108	TAX REVENUE - 2008	1,043	-	-	-	-	-	0.00%
100040	30109	TAX REVENUE - 2009	1,387	-	-	-	-	-	0.00%
100040	30110	TAX REVENUE - 2010	1,068	-	-	-	-	-	0.00%
100040	30111	TAX REVENUE-2011	1,144	-	-	-	-	-	0.00%
100040	30112	TAX REVENUE- 2012	2,493	-	-	-	-	-	0.00%
100040	30113	TAX REVENUE- 2013	1,822	-	-	-	-	-	0.00%
100040	30114	TAX REVENUE - 2014	2,487	-	-	-	-	-	0.00%
100040	30115	TAX REVENUE - 2015	4,935	-	-	-	-	-	0.00%
100040	30116	TAX REVENUE - 2016	13,231	-	-	-	-	-	0.00%
100040	30117	TAX REVENUE - 2017	53,489	-	-	-	-	-	0.00%
100040	30118	TAX REVENUE - 2018	14,859,009	-	-	-	-	-	0.00%
100040	30119	TAX REVENUE - 2019	-	15,058,863	15,058,863	15,649,600	-	(15,058,863)	-100.00%
100040	30120	TAX REVENUE - 2020	-	-	-	-	15,517,431	15,517,431	0.00%
100040	30200	NCVTS PENALTIES LESS DISCOUNTS	8,317	8,000	8,000	9,000	8,000	-	0.00%
100040	30214	NCVTS REVENUE - 2014	-	-	-	-	-	-	0.00%
100040	30216	NCVTS REVENUE - 2016	130	-	-	-	-	-	0.00%
100040	30217	NCVTS REVENUE - 2017	270,733	-	-	-	-	-	0.00%
100040	30218	NCVTS REVENUE - 2018	1,040,101	-	-	-	-	-	0.00%
100040	30219	NCVTS REVENUE - 2019	-	1,274,196	1,274,196	1,251,514	-	(1,274,196)	-100.00%
100040	30220	NCVTS REVENUE - 2020	-	-	-	-	1,234,350	1,234,350	0.00%
<b>TOTAL AD VALOREM TAXES</b>			<b>16,306,344</b>	<b>16,464,059</b>	<b>16,464,059</b>	<b>17,020,114</b>	<b>16,862,781</b>	<b>398,722</b>	<b>2.42%</b>
100041	30295	VEHICLE FEES 2018	538,260	690,000	690,000	-	-	(690,000)	-100.00%
100041	30296	VEHICLE FEES 2019	-	-	-	635,880	-	-	0.00%
100041	30297	VEHICLE FEES - 2020	-	-	-	-	685,500	685,500	0.00%
100041	30339	PRIVILEGE LICENSE	4,520	3,600	3,600	4,000	4,000	400	11.10%
100041	30440	SALES TAX - ARTICLE 39	2,349,071	2,460,418	2,460,418	2,130,394	2,273,134	(187,284)	-7.60%
100041	30441	SALES TAX - ARTICLE 40	\$ 1,119,647	\$ 1,170,958	\$ 1,170,958	\$ 1,038,472	\$ 1,107,187	(63,771)	-5.40%
100041	30442	SALES TAX - ARTICLE 44	\$ 1,122,807	\$ 1,017,232	\$ 1,017,232	\$ 1,034,966	\$ 1,123,594	106,362	10.50%
100041	30443	SALES TAX - ARTICLE 42	1,120,167	1,230,209	1,230,209	1,010,644	1,088,906	(141,303)	-11.50%
100042	30425	SHARED CABLE REVENUE	181,149	180,902	180,902	182,960	179,850	(1,052)	-0.60%
100420	31025	DISPOSAL TAX REVENUE	21,876	20,337	20,337	21,176	21,387	1,050	5.20%
<b>TOTAL OTHER TAXES</b>			<b>\$ 6,457,496</b>	<b>\$ 6,773,656</b>	<b>\$ 6,773,656</b>	<b>\$ 6,058,492</b>	<b>\$ 6,483,558</b>	<b>\$ (290,098)</b>	<b>-4.28%</b>

GENERAL FUND			2019	2020	2020	2020	2021	VARIANCE	PCT
REVENUE SOURCES			ACTUAL	ORIG BUD	REVISED BUD	PROJECTION	MANAGER	MGR/REV BUD	CHANGE
100044	30340		\$ 336,410	\$ 300,000	\$ 300,000	\$ 195,755	\$ 50,000	\$ (250,000)	-83.30%
100044	303401		7,108	100	100	100	100	-	0.00%
100220	303402	D9999	1,236	-	-	641	-	-	0.00%
100220	303403	D9999	76	-	-	103	-	-	0.00%
<b>TOTAL INVESTMENT INCOME</b>			<b>344,830</b>	<b>300,100</b>	<b>300,100</b>	<b>196,599</b>	<b>50,100</b>	<b>(250,000)</b>	<b>-83.31%</b>
100210	30670		73,686	87,000	87,000	90,000	90,000	3,000	3.40%
100210	30671		52,001	44,000	44,000	50,000	50,000	6,000	13.60%
100210	30672		187,770	132,000	132,000	170,000	170,000	38,000	28.80%
100210	30680		-	-	-	349	-	-	0.00%
100210	30681		1,415	250	250	6,507	250	-	0.00%
100210	30682		3,263	4,750	4,750	9,339	4,500	(250)	-5.30%
100210	30690		57,036	35,000	35,000	280,000	50,000	15,000	42.90%
100210	30691		55,961	50,000	50,000	54,000	50,000	-	0.00%
100210	30692		110,306	100,000	100,000	101,000	110,000	10,000	10.00%
100510	30693		17,946	17,000	17,000	30,184	17,000	-	0.00%
100510	30694		125	100	100	1,800	100	-	0.00%
100510	30695		11,113	5,000	5,000	11,248	5,000	-	0.00%
100210	30668		28,099	30,000	30,000	30,000	28,000	(2,000)	-6.70%
<b>TOTAL LICENSES / PERMITS</b>			<b>598,721</b>	<b>505,100</b>	<b>505,100</b>	<b>834,427</b>	<b>574,850</b>	<b>69,750</b>	<b>13.81%</b>
100410	31110		16,990	16,000	16,000	16,000	17,000	1,000	6.30%
100110	31100		6,060	5,000	5,000	5,000	5,000	-	0.00%
100220	31121	D9999	4,975	-	-	-	-	-	0.00%
100110	31123		4,651	5,000	5,000	5,000	5,000	-	0.00%
100110	31125		137,316	150,000	150,000	100,000	50,000	(100,000)	-66.70%
100410	31000		1,994,985	2,443,500	2,443,500	2,397,439	2,671,770	228,270	9.30%
<b>TOTAL SALES AND SERVICE</b>			<b>2,164,977</b>	<b>2,619,500</b>	<b>2,619,500</b>	<b>2,523,439</b>	<b>2,748,770</b>	<b>129,270</b>	<b>4.93%</b>
<b>INTERGOVERNMENTAL REVENUE</b>									
<b>UNITED STATES OF AMERICA</b>									
100220	30700	D9999	-	45,525	45,525	45,525	79,000	33,475	73.50%
100220	50300		15,002	-	-	-	-	-	0.00%
100120	32000		123,714	-	-	-	-	-	0.00%
<b>TOTAL FEDERAL INTERGOVERNMENTAL</b>			<b>\$ 138,716</b>	<b>\$ 45,525</b>	<b>\$ 45,525</b>	<b>\$ 45,525</b>	<b>\$ 79,000</b>	<b>\$ 33,475</b>	<b>73.53%</b>

GENERAL FUND			2019	2020	2020	2020	2021	VARIANCE	PCT
REVENUE SOURCES			ACTUAL	ORIG BUD	REVISED BUD	PROJECTION	MANAGER	MGR/REV BUD	CHANGE
<b>STATE OF NORTH CAROLINA</b>									
100042	30401		\$ 1,930,791	\$ 1,924,822	\$ 1,924,822	\$ 1,963,614	\$ 1,983,250	\$ 58,428	3.00%
100042	30402		85,430	78,123	78,123	76,887	75,734	(2,389)	-3.10%
100042	30403		150,170	139,057	139,057	138,908	126,128	(12,929)	-9.30%
100042	30420		63,611	65,360	65,360	63,929	63,929	(1,431)	-2.20%
100320	30430		796,057	778,945	784,945	799,869	791,153	6,208	0.80%
100420	31026		1,839	1,800	1,800	1,800	1,800	-	0.00%
100220	30710	D9999	13,540	2,175	2,175	2,175	12,000	9,825	451.70%
100120	32010		30,556	37,439	37,439	37,484	37,484	45	0.10%
100120	32001		41,238	-	-	-	-	-	0.00%
<b>TOTAL STATE INTERGOVERNMENTAL</b>			<b>3,113,232</b>	<b>3,027,721</b>	<b>3,033,721</b>	<b>3,084,666</b>	<b>3,091,478</b>	<b>57,757</b>	<b>1.90%</b>
<b>OTHER LOCAL</b>									
100110	30352		417,694	507,392	507,392	507,392	511,126	3,734	0.70%
100110	30358		3,500	3,500	3,500	3,500	3,500	-	0.00%
100220	30356	E9999	299,911	405,106	405,106	405,106	368,786	(36,320)	-9.00%
100210	32012		40,896	-	-	-	42,184	42,184	0.00%
100045	32013	I5050	15,688	19,352	19,352	19,352	22,527	3,175	16.40%
100210	30650		-	45,672	45,672	-	-	(45,672)	-100.00%
100210	30665		43,000	46,000	46,000	46,000	48,000	2,000	4.30%
100210	30354		357,836	370,287	370,287	370,287	407,126	36,839	9.90%
<b>TOTAL LOCAL GOVERNMENTAL</b>			<b>1,178,525</b>	<b>1,397,309</b>	<b>1,397,309</b>	<b>1,351,637</b>	<b>1,403,249</b>	<b>5,940</b>	<b>0.43%</b>
<b>TOTAL INTERGOVERNMENTAL REVENUE</b>			<b>4,430,473</b>	<b>4,470,555</b>	<b>4,476,555</b>	<b>4,481,828</b>	<b>4,573,727</b>	<b>97,172</b>	<b>2.17%</b>
100010	42000		50,320	50,000	50,000	50,000	50,000	-	0.00%
100010	42001		206,277	190,000	190,000	215,000	200,000	10,000	5.30%
100010	42002		224,032	220,000	220,000	230,000	220,000	-	0.00%
100010	42003		15,121	15,000	15,000	16,000	15,000	-	0.00%
100010	42004		12,440	11,500	11,500	11,500	11,500	-	0.00%
100010	43000		1,900	-	-	450	-	-	0.00%
<b>TOTAL USER CHARGES</b>			<b>\$ 510,089</b>	<b>\$ 486,500</b>	<b>\$ 486,500</b>	<b>\$ 522,950</b>	<b>\$ 496,500</b>	<b>\$ 10,000</b>	<b>2.06%</b>

GENERAL FUND			2019	2020	2020	2020	2021	VARIANCE	PCT
REVENUE SOURCES			ACTUAL	ORIG BUD	REVISED BUD	PROJECTION	MANAGER	MGR/REV BUD	CHANGE
100041	41505		\$ 65	\$ -	\$ -	\$ 10	\$ -	\$ -	0.00%
100042	30450		260,000	210,000	210,000	210,000	210,000	-	0.00%
100042	30972		39,000	38,000	38,000	40,000	41,000	3,000	7.90%
100045	30332		-	50,000	50,000	50,000	50,000	-	0.00%
100045	30334		89,637	-	37,856	28,994	-	(37,856)	-100.00%
100045	30335		121,489	85,000	85,000	75,000	75,000	(10,000)	-11.80%
100045	30338		500	500	500	500	500	-	0.00%
100045	30360		456	700	700	500	500	(200)	-28.60%
100210	30357		6,281	5,500	5,500	5,500	5,500	-	0.00%
100310	33110		177,391	225,000	225,000	225,000	225,000	-	0.00%
100510	30662		-	8,000	8,000	8,000	8,000	-	0.00%
100210	30337		5,893	5,000	5,000	5,000	5,000	-	0.00%
100130	30963	R0901	50	-	-	-	-	-	0.00%
100045	42006		28,862	30,000	30,000	30,000	30,000	-	0.00%
101010	30335		942	-	-	-	-	-	0.00%
101010	42007		61,852	55,000	55,000	50,000	50,000	(5,000)	-9.10%
100020	30978	CHOME	4,671	-	-	7,080	-	-	0.00%
100120	50325	F2001	-	-	10,000	10,000	-	(10,000)	-100.00%
100045	32014	I5050	240	-	-	-	-	-	0.00%
<b>TOTAL OTHER</b>			<b>797,329</b>	<b>712,700</b>	<b>760,556</b>	<b>745,584</b>	<b>700,500</b>	<b>(60,056)</b>	<b>-7.90%</b>
100046	30983		2,096,000	-	-	-	-	-	0.00%
100045	30901		-	640,000	640,000	-	-	(640,000)	-100.00%
100045	54000		-	235,504	2,650,713	1,340,799	296,044	(2,354,669)	-88.80%
<b>TOTAL GENERAL FUND REVENUE</b>			<b>\$ 33,706,259</b>	<b>\$ 33,207,674</b>	<b>\$ 35,676,739</b>	<b>\$ 33,724,232</b>	<b>\$ 32,786,830</b>	<b>\$ (2,889,909)</b>	<b>-8.10%</b>

GENERAL FUND EXPENDITURES	2019	2020	2020	2020	2021	VARIANCE	PCT
DEPARTMENT	ACTUAL	ORIG BUD	REVISED BUD	PROJECTION	MANAGER	MGR/REV BUD	CHANGE
GOVERNING BODY	\$ 276,027	\$ 334,155	\$ 339,155	\$ 300,185	\$ 324,484	(14,671)	-4.30%
ADMINISTRATION	355,916	354,369	360,369	359,430	350,455	(9,914)	-2.80%
HUMAN RESOURCES	280,319	293,506	293,506	278,247	285,373	(8,133)	-2.80%
RISK MANAGEMENT	61,134	53,032	73,062	69,195	65,680	(7,382)	-10.10%
ELECTIONS	-	75,984	75,984	32,614	-	(75,984)	-100.00%
FINANCIAL SERVICES	713,953	821,984	829,374	781,395	786,606	(42,768)	-5.20%
INFORMATION TECHNOLOGY	367,164	402,934	402,934	392,877	389,308	(13,626)	-3.40%
LEGAL	159,339	178,456	217,884	217,174	204,354	(13,530)	-6.20%
PUBLIC BUILDING	701,372	641,700	648,477	615,425	675,105	26,628	4.10%
CENTRAL OFFICE	15,313	19,777	19,777	17,431	19,887	110	0.60%
OTHER CONTRIBUTIONS	2,941,073	1,586,391	2,907,491	2,665,092	1,488,036	(1,419,455)	-48.80%
FLEET MAINTENANCE	397,235	564,885	564,885	403,116	524,288	(40,597)	-7.20%
HORTICULTURE	721,448	795,232	810,232	766,207	756,351	(53,881)	-6.70%
<b>GENERAL GOVERNMENT</b>	<b>6,990,293</b>	<b>6,122,405</b>	<b>7,543,130</b>	<b>6,898,388</b>	<b>5,869,927</b>	<b>(1,673,203)</b>	<b>-22.18%</b>
POLICE	9,731,418	10,441,420	10,522,243	9,759,612	10,726,918	204,675	1.90%
FIRE	5,064,592	5,510,746	5,529,659	5,478,933	4,885,798	(643,861)	-11.60%
INSPECTIONS	496,635	591,604	707,673	572,089	736,479	28,806	4.10%
<b>PUBLIC SAFETY</b>	<b>15,292,646</b>	<b>16,543,770</b>	<b>16,759,575</b>	<b>15,810,634</b>	<b>16,349,195</b>	<b>(410,380)</b>	<b>-2.45%</b>
COMMUNITY DEVELOPMENT	1,210,630	1,361,251	1,437,855	1,340,968	1,418,659	(19,196)	-1.30%
CODE ENFORCEMENT	294,465	307,362	363,460	309,353	305,212	(58,248)	-16.00%
PLANNING/HISTORIC PRES	137,741	153,457	175,534	171,716	127,093	(48,441)	-27.60%
<b>COMMUNITY DEVELOPMENT</b>	<b>1,642,837</b>	<b>1,822,070</b>	<b>1,976,849</b>	<b>1,822,037</b>	<b>1,850,964</b>	<b>(125,885)</b>	<b>-6.37%</b>
STREET MAINTENANCE	2,091,865	2,343,139	2,367,938	2,208,940	2,455,823	87,885	3.70%
STREET CAPITAL IMPROVE	250,903	1,236,785	1,879,742	1,879,742	650,000	(1,229,742)	-65.40%
<b>TRANSPORTATION</b>	<b>\$ 2,342,767</b>	<b>\$ 3,579,924</b>	<b>\$ 4,247,680</b>	<b>\$ 4,088,682</b>	<b>\$ 3,105,823</b>	<b>(1,141,857)</b>	<b>-26.88%</b>

<b>GENERAL FUND EXPENDITURES</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>	<b>VARIANCE</b>	<b>PCT</b>
<b>DEPARTMENT</b>	<b>ACTUAL</b>	<b>ORIG BUD</b>	<b>REVISED BUD</b>	<b>PROJECTION</b>	<b>MANAGER</b>	<b>MGR/REV BUD</b>	<b>CHANGE</b>
SOLID WASTE	\$ 1,601,097	\$ 1,454,640	\$ 1,454,640	\$ 1,438,542	\$ 1,481,333	26,693	1.80%
SANITATION SERVICES	1,229,009	1,368,848	1,368,848	1,365,848	1,538,070	169,222	12.40%
<b>SANITATION</b>	<b>2,830,106</b>	<b>2,823,488</b>	<b>2,823,488</b>	<b>2,804,390</b>	<b>3,019,403</b>	<b>195,915</b>	<b>6.94%</b>
<b>DEBT SERVICE</b>	<b>973,121</b>	<b>1,137,216</b>	<b>1,137,216</b>	<b>1,136,559</b>	<b>1,362,543</b>	<b>225,327</b>	<b>19.80%</b>
GOLF	685,415	756,728	766,728	761,306	778,155	11,427	1.50%
PARKS	74,510	422,073	422,073	402,236	450,820	28,747	6.80%
<b>CULTURAL AND RECREATION</b>	<b>759,924</b>	<b>1,178,801</b>	<b>1,188,801</b>	<b>1,163,542</b>	<b>1,228,975</b>	<b>40,174</b>	<b>3.38%</b>
<b>TOTAL GENERAL FUND</b>	<b>\$ 30,831,695</b>	<b>\$ 33,207,674</b>	<b>\$ 35,676,739</b>	<b>\$ 33,724,232</b>	<b>\$ 32,786,830</b>	<b>(2,889,909)</b>	<b>-8.10%</b>

## FY 2020-2021 GENERAL FUND CAPITAL OUTLAY

QTY	PRIORITY BY DEPT	ITEM	DEPARTMENT	REQUESTED		RECOMMENDED
				REPLACE	NEW	
1	1	Laserfiche Server	Information Technology	17,000		17,000
		<b>Total Information Technology</b>		<b>17,000</b>	-	<b>17,000</b>
1	11	1 Ton Utility Truck	Public Building	43,800		-
	9	Rock / Salt Shed	Public Building	236,451		-
	1	Security Enhancement at City Hall and Service Center	Public Building	259,000		-
	4	Main Chiller for HVAC System at City Hall	Public Building	105,000		-
	5	EOC Unit	Public Building	30,000		-
	6	Chiller for HVAC System at Public Works	Public Building	64,628		-
	8	City Hall Front Glass Storefront	Public Building	182,634		-
	10	Abatement of Asbestos from King's Building	Public Building	33,408		-
	7	ADA Projects for City Hall and Service Center	Public Building	249,157		10,000
	3	Fire Detection System Upgrade at City Hall	Public Building	75,000		-
	2	Firing Range Berm	Public Building	60,550		60,550
		<b>Total Public Building</b>		<b>1,339,628</b>	-	<b>70,550</b>
1	3	Midsize Sedan	Fleet	23,800		-
1	2	Midsize Sedan	Fleet	23,800		-
1	1	Minivan	Fleet	23,991		-
		<b>Total Fleet</b>		<b>71,591</b>	-	-
1	1	3/4 Ton Truck	Horticulture	28,375		-
1	4	3/4 Ton Truck	Horticulture	28,375		-
1	6	3/4 Ton Truck	Horticulture	28,375		-
1	5	1/2 Ton Truck	Horticulture	25,375		-
1	7	3/4 Ton Crew Cab Truck	Horticulture	33,375		-
1	2	Zero Turn Mower	Horticulture	11,000		-
1	3	Zero Turn Mower	Horticulture	11,000		-
		<b>Total Horticulture</b>		<b>165,875</b>	-	-
1		Utility Server	Police	8,000		-
4		Mobile Data Terminals	Police	19,127		-
2		Light Bar & Siren (FUND 1)	Police	5,188		2,594
2		Utility Patrol Vehicles (FUND 1)	Police	69,704		34,852
11		Patrol Vehicles (FUND 12)	Police	279,066		304,436
2		Vehicles	Police-Drug Forfeiture	84,000		84,000
		<b>Total Police</b>		<b>465,085</b>	-	<b>425,882</b>
1	4	Aerial Platform	Fire	1,500,000		-
1	5	Brush Truck	Fire	132,000		-
1	6	SCBA Air Compressor	Fire	61,360		-
1	7	Battery / Hydraulic Rescue Equipment	Fire		16,500	-
1	1	Weight Machine	Fire	9,260		-
1	2	Department Server	Fire	12,000		-
4	3	Panasonic Toughbooks	Fire	13,200		-
	9	Concrete at Central	Fire	88,200		-
1	8	HVAC #3 Fire Station Classroom	Fire	7,355		-
		<b>Total Fire</b>		<b>1,823,375</b>	<b>16,500</b>	-
2	1,2	1/2 ton 4 X 4 Truck	Inspections	62,000		62,000
		<b>Total Inspections</b>		<b>62,000</b>	-	<b>62,000</b>
1	1	1/2 ton Standard Truck	Community Development		24,000	-
		<b>Total Community Development</b>		-	<b>24,000</b>	-

## FY 2020-2021 GENERAL FUND CAPITAL OUTLAY

QTY	PRIORITY BY DEPT	ITEM	DEPARTMENT	REQUESTED		RECOMMENDED
				REPLACE	NEW	
	1	Wayfinding Signs	Planning/HPC		35,000	-
		<b>Total Planning / HPC</b>		-	<b>35,000</b>	-
1	1	Bucket Truck	Street	111,436		-
1	7	3/4 Ton Truck	Street	37,788		-
1	5	Midsize Sedan	Street	24,200		-
1	11	1/2 ton Standard Truck	Street	25,200		-
1	10	1/2 ton Standard Truck	Street	25,200		-
1	8	1 Ton Truck	Street	45,500		-
1	9	1/2 ton Standard Truck	Street	25,200		-
1	2	Backhoe	Street	110,000		-
1	6	Backhoe	Street	110,000		-
1	3	Salt Spreader	Street	17,831		-
1	4	Snow Plow	Street	7,310		-
		<b>Total Street</b>		<b>539,665</b>	-	-
	1	Street Rehabilitation	Street Capital	575,000		575,000
	2	Sidewalk Curb, Gutter, Catch Basin Rehab	Street Capital	100,000		75,000
	3	Hill Avenue Bridge Repair	Street Capital	360,000		-
		<b>Total Street Capital</b>		<b>1,035,000</b>	-	<b>650,000</b>
1	16	1/2 ton Standard Truck	Solid Waste	25,150		-
1	15	2 ton Flat Bed Dump Truck	Solid Waste	111,800		-
1	13	1/2 Ton 4 door Truck	Solid Waste	33,150		-
1	14	Passenger Car	Solid Waste	23,800		-
1	17	3/4 Ton 4X4 Truck	Solid Waste	30,800		-
1	12	Tractor	Solid Waste	47,125		-
1	12A	Rear Mower	Solid Waste	6,000		-
1	3	Tractor	Solid Waste	104,859		-
1	6	Ventrac	Solid Waste		50,000	-
1	11	Tractor	Solid Waste	37,788		-
1	10	Trailer for Inmate Porta-John	Solid Waste	20,000		-
1	9	Tractor	Solid Waste	47,625		-
1	9A	Mower	Solid Waste	8,500		-
1	8	Mower	Solid Waste	180,125		-
1	7	Mower	Solid Waste	28,300		-
1	1	Knuckleboom Truck	Solid Waste	225,125		-
1	4	Leaf Vac	Solid Waste	209,125		-
1	2	Leaf Vac	Solid Waste	209,125		-
1	5	Compost Facility Building	Solid Waste	10,000		10,000
		<b>Total Solid Waste</b>		<b>1,358,397</b>	<b>50,000</b>	<b>10,000</b>
1	1	Greens Mower	Golf	30,500		30,500
1	3	Cart Shed Roof Replacement	Golf	10,000		-
1	2	Sprayer	Golf	16,000		16,000
		<b>Total Golf</b>		<b>56,500</b>	-	<b>46,500</b>
1	1	Electric Vehicle	Parks		34,000	-
1	3	Ford F-150 Truck	Parks	25,200		-
1	2	Charging Station for Electric Vehicle	Parks		15,000	-
		<b>Total Parks</b>		<b>25,200</b>	<b>49,000</b>	-
		<b>SUBTOTAL GENERAL FUND</b>		<b>6,959,316</b>	<b>174,500</b>	<b>1,281,932</b>
		<b>LESS ITEMS PAID WITH DRUG FORFEITURE FUNDS</b>				<b>(84,000)</b>
		<b>LESS STREET PAVING</b>				<b>(575,000)</b>
		<b>TOTAL GENERAL FUND CAPITAL</b>				<b>622,932</b>

<b>General Fund Total</b>							
	<b>2019 Actual</b>	<b>2020 Orig. Budget</b>	<b>2020 Revised Budget</b>	<b>2020 Projection</b>	<b>2021 Manager Recomm.</b>	<b>Variance 21 Mgr. / 20 Rev. Budget</b>	<b>Pct. Change</b>
Personnel	\$ 18,979,925	\$ 20,740,652	\$ 20,689,488	\$ 19,673,879	\$ 21,172,399	\$ 482,911	2.3%
Operating	11,952,089	11,740,090	13,376,805	12,445,514	11,772,974	(1,603,831)	-12.0%
Capital	1,126,428	2,042,988	2,926,502	2,920,895	1,281,932	(1,644,570)	-56.2%
<b>Subtotal</b>	<b>\$ 32,058,442</b>	<b>\$ 34,523,730</b>	<b>\$ 36,992,795</b>	<b>\$ 35,040,288</b>	<b>\$ 34,227,305</b>	<b>\$ (2,765,490)</b>	<b>-7.5%</b>
Less Interfund Reimbursement	(1,226,748)	(1,316,056)	(1,316,056)	(1,316,056)	(1,440,475)	(124,419)	9.5%
<b>Total</b>	<b>\$ 30,831,694</b>	<b>\$ 33,207,674</b>	<b>\$ 35,676,739</b>	<b>\$ 33,724,232</b>	<b>\$ 32,786,830</b>	<b>\$ (2,889,909)</b>	<b>-8.1%</b>

- Personnel changes are related to a 1.2% increase in retirement, a 7% increase for group health insurance, the addition of a new police position dedicated to evidence collection processing and storage funded for half a year, and the addition of 9 firefighter positions funded for 3 months. The city plans to apply for a Staffing for Adequate Fire and Emergency Response (SAFER) grant to assist with the cost of entry level firefighters to provide coverage for the northern city limits expansion.
- Operating reflects a decrease mainly due to a contribution made to Project Forge Site Prep and Roadway in prior year in the amount of \$1,300,000. A contribution is made to DSI in current year in the amount of \$97,600 to fund downtown policing. Community Development includes funds for Unified Development Ordinance (UDO) Phase II, \$50,000; Rapid Rehousing, \$10,000; Bread of Life (operating), \$25,000; Partners for Impact \$25,000; and Emergency Shelter \$11,520. The Police department includes funds for Project Safe Neighborhoods and Commission of Accreditation for Law Enforcement Agencies, Inc. (CALEA). The Fire department includes approximately \$100,000 to purchase uniforms, regulators, masks, and two sets of turnout gear for the 9 additional firefighter positions (assuming the city receives the SAFER grant).
- Interfund reimbursement reduces general fund expenditures for the allocation of costs related to the utility fund.
- Capital is shown at departmental level.

## GOVERNING BODY

The Governing Body is the legislative and policy making body of the City. It is composed of a mayor and seven Council Members, five of whom are elected from individual wards and two are elected at-large. The Mayor is elected for a four-year term of office and the Council Members are elected for staggered terms of four years. The Mayor presides at meetings and serves as the ceremonial head of government. The Mayor Pro Tem serves in the absence of the Mayor and is appointed by fellow Council Members for a period of two years. The Council Members are all members of the Law and Finance Committee. Special meetings are held when necessary to include budget work sessions. The City Clerk prepares the agenda and minutes for Board and Committee meetings; attests to and maintains files of certified minutes; indexes minutes for easy reference; maintains resolutions and ordinances; and administers Oaths of Office.

	2019 Actual	2020 Orig. Budget	2020 Revised Budget	2020 Projection	2021 Manager Recomm.	Variance 21 Mgr. / 20 Rev. Budget	Pct. Change
Personnel	\$ 264,475	\$ 296,194	\$ 286,239	\$ 271,880	\$ 292,818	\$ 6,579	2.3%
Operating	86,791	117,750	132,705	108,094	114,090	(18,615)	-14.0%
Capital	-	-	-	-	-	-	0.0%
<b>Subtotal</b>	<b>\$ 351,266</b>	<b>\$ 413,944</b>	<b>\$ 418,944</b>	<b>\$ 379,974</b>	<b>\$ 406,908</b>	<b>\$ (12,036)</b>	<b>-2.9%</b>
Less Interfund Reimbursement	(75,239)	(79,789)	(79,789)	(79,789)	(82,424)	(2,635)	3.3%
<b>Total</b>	<b>\$ 276,027</b>	<b>\$ 334,155</b>	<b>\$ 339,155</b>	<b>\$ 300,185</b>	<b>\$ 324,484</b>	<b>\$ (14,671)</b>	<b>-4.3%</b>

- Personnel changes are related to a 1.2% increase in retirement and a 7% increase for group health insurance.
- Operating includes funds for Opioid Task Force in the amount of \$5,000, Homelessness Project in the amount of \$4,000, and National Night Out in the amount of \$11,000.
- No funding for capital outlay.

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CITY OF SANFORD  
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PROJECTION: 2021 2020-2021 Annual Operating Budget

FOR PERIOD 99

GENERAL FUND	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 MANAGER	PCT CHANGE
410 GOVERNING BODY							
10014100 60000 SALARY AND WAGES	178,216.56	181,775.00	181,775.00	153,249.36	181,675.00	181,786.00	.0%
10014100 60002 401 K	3,957.34	4,038.00	4,038.00	3,450.60	3,809.00	4,040.00	.0%
10014100 60003 FICA	13,162.30	13,874.00	13,874.00	10,820.68	12,785.00	13,880.00	.0%
10014100 60004 INSURANCE	62,941.08	89,280.00	79,325.00	55,637.94	66,766.00	84,912.00	7.0%
10014100 60005 RETIREMENT	6,157.78	7,227.00	7,227.00	6,176.72	6,817.00	8,200.00	13.5%
10014100 60006 UNEMPLOYMENT INSURANCE	40.84	.00	.00	27.79	28.00	.00	.0%
10014100 60100 EMPLOYEE TRAINING	32,059.12	38,250.00	35,287.00	22,869.68	35,287.00	39,510.00	12.0%
10014100 60200 PROFESSIONAL SERVICES	2,655.16	5,300.00	5,300.00	950.00	5,300.00	5,300.00	.0%
10014100 611001 CELL PHONES	600.00	600.00	600.00	500.00	600.00	600.00	.0%
10014100 61200 PRINTING	1,343.20	2,780.00	2,780.00	656.20	2,780.00	2,780.00	.0%
10014100 62600 ADVERTISING	11,393.00	12,200.00	14,300.00	3,990.26	14,300.00	12,200.00	-14.7%
10014100 63000 POSTAGE	55.58	300.00	663.00	495.86	663.00	300.00	-54.8%
10014100 63300 DEPARTMENT SUPPLIES & MATL	1,476.74	3,000.00	3,500.00	3,301.65	3,500.00	4,000.00	14.3%
10014100 63310 DEPARTMENT SUPPLIES/COMPUTER	1,838.64	.00	9,955.00	9,955.00	9,955.00	.00	-100.0%

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NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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PROJECTION: 2021 2020-2021 Annual Operating Budget

FOR PERIOD 99

GENERAL FUND	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 MANAGER	PCT CHANGE
10014100 63400	NON-CAPITAL EQUIPMENT/FURN 6,500.00	.00	.00	.00	.00	.00	.0%
10014100 64500	CONTRACTUAL SERVICES 634.00	6,200.00	6,200.00	696.30	700.00	6,200.00	.0%
10014100 64900	INTERFUND REIMBURSEMENTS -75,239.40	-79,789.00	-79,789.00	-59,841.90	-79,789.00	-82,424.00	3.3%
10014100 65300	DUES & SUBSCRIPTIONS 4,851.88	9,670.00	14,670.00	8,412.00	9,000.00	12,500.00	-14.8%
10014100 65400	INSURANCE & BONDS 21,597.77	31,000.00	31,000.00	22,508.16	22,509.00	23,000.00	-25.8%
10014100 65700	MISCELLANEOUS 1,785.71	4,450.00	4,450.00	3,190.94	3,500.00	3,700.00	-16.9%
10014100 65720	HOMELESSNESS PROJECT .00	4,000.00	4,000.00	.00	.00	4,000.00	.0%
TOTAL UNDEFINED PROJECT	276,027.30	334,155.00	339,155.00	247,047.24	300,185.00	324,484.00	-4.3%
TOTAL GOVERNING BODY	276,027.30	334,155.00	339,155.00	247,047.24	300,185.00	324,484.00	-4.3%

## ADMINISTRATION

The City Manager, appointed by the City Council, is the Chief Executive Officer of the City. The Manager administers the policies adopted by the Council and supervises the daily operation of the City through department heads. Other responsibilities include the development of the annual budget, preparation of Council meeting agendas, development of staff recommendations, supporting information on all matters to be considered by the Council, responding to citizen complaints and service requests, conducting disciplinary hearings, approving purchases, and preparing and reviewing special reports.

	2019 Actual	2020 Orig. Budget	2020 Revised Budget	2020 Projection	2021 Manager Recomm.	Variance 21 Mgr. / 20 Rev. Budget	Pct. Change
Personnel	\$ 430,094	\$ 445,684	\$ 450,684	\$ 457,496	\$ 463,804	\$ 13,120	2.9%
Operating	27,649	34,681	35,681	27,930	34,655	(1,026)	-2.9%
Capital	-	-	-	-	-	-	0.0%
<b>Subtotal</b>	<b>\$ 457,743</b>	<b>\$ 480,365</b>	<b>\$ 486,365</b>	<b>\$ 485,426</b>	<b>\$ 498,459</b>	<b>\$ 12,094</b>	<b>2.5%</b>
Less Interfund Reimbursement	(101,827)	(125,996)	(125,996)	(125,996)	(148,004)	(22,008)	17.5%
<b>Total</b>	<b>\$ 355,916</b>	<b>\$ 354,369</b>	<b>\$ 360,369</b>	<b>\$ 359,430</b>	<b>\$ 350,455</b>	<b>\$ (9,914)</b>	<b>-2.8%</b>

- Personnel changes are related to a 1.2% increase in retirement and a 7% increase for group health insurance.
- No significant changes within operating.

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FOR PERIOD 99

GENERAL FUND

	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 MANAGER	PCT CHANGE
420 ADMINISTRATION							
10014200 60000 SALARY AND WAGES	324,651.51	329,746.00	334,746.00	291,258.40	341,050.00	339,033.00	1.3%
10014200 60001 SALARY AND WAGES - TEMPORARY	4,780.75	5,000.00	5,000.00	5,165.28	5,166.00	5,000.00	.0%
10014200 60002 401 K	16,101.27	16,406.00	16,406.00	14,487.58	16,980.00	16,872.00	2.8%
10014200 60003 FICA	23,594.43	25,485.00	25,485.00	20,855.75	24,680.00	26,195.00	2.8%
10014200 60004 INSURANCE	35,792.88	39,680.00	39,680.00	32,671.10	39,207.00	42,456.00	7.0%
10014200 60005 RETIREMENT	25,140.27	29,367.00	29,367.00	25,932.75	30,390.00	34,248.00	16.6%
10014200 60006 UNEMPLOYMENT INSURANCE	32.63	.00	.00	22.40	23.00	.00	.0%
10014200 60100 EMPLOYEE TRAINING	5,029.95	13,725.00	13,225.00	5,723.90	6,000.00	11,250.00	-14.9%
10014200 611001 CELL PHONES	900.00	900.00	900.00	750.00	900.00	900.00	.0%
10014200 61150 WIRELESS CONNECTIVITY	456.16	480.00	480.00	380.18	480.00	480.00	.0%
10014200 61200 PRINTING	108.50	150.00	150.00	.00	150.00	150.00	.0%
10014200 61800 AUTO ALLOWANCE	6,000.00	6,000.00	6,000.00	5,000.00	6,000.00	6,000.00	.0%
10014200 63000 POSTAGE	36.87	100.00	100.00	16.60	100.00	100.00	.0%
10014200 63300 DEPARTMENT SUPPLIES & MATL	2,434.52	3,000.00	3,500.00	3,343.11	3,500.00	3,000.00	-14.3%

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CITY OF SANFORD  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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PROJECTION: 2021 2020-2021 Annual Operating Budget

FOR PERIOD 99

GENERAL FUND	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 MANAGER	PCT CHANGE
10014200 63310	3,670.44	.00	.00	.00	.00	1,475.00	.0%
10014200 64900	-101,826.48	-125,996.00	-125,996.00	-94,496.85	-125,996.00	-148,004.00	17.5%
10014200 65300	1,996.97	2,520.00	2,520.00	1,570.51	2,000.00	2,400.00	-4.8%
10014200 65400	7,005.27	7,706.00	8,706.00	8,699.65	8,700.00	8,800.00	1.1%
10014200 65700	10.00	100.00	100.00	98.20	100.00	100.00	.0%
TOTAL UNDEFINED PROJECT	355,915.94	354,369.00	360,369.00	321,478.56	359,430.00	350,455.00	-2.8%
TOTAL ADMINISTRATION	355,915.94	354,369.00	360,369.00	321,478.56	359,430.00	350,455.00	-2.8%

## HUMAN RESOURCES

The Department of Human Resources exists as a support department to all other city departments and provides a wide range of services to employees. The most prominent functions that the department performs include recruitment and selection; new employee orientation; benefits review and administration; wage & salary administration; position evaluation; employee development, training and education; performance management; employee relations (reward and disciplinary procedures and programs); human resource policy development, interpretation and administration; leave management (short-term disability, family medical leave, leave without pay, etc.); and compliance with Federal laws affecting human resources including NC State laws and local City of Sanford Policies and Procedures.

	2019 Actual	2020 Orig. Budget	2020 Revised Budget	2020 Projection	2021 Manager Recomm.	Variance 21 Mgr. / 20 Rev. Budget	Pct. Change
Personnel	\$ 268,162	\$ 279,665	\$ 279,665	\$ 275,780	\$ 285,344	\$ 5,679	2.0%
Operating	80,718	86,253	86,253	74,879	81,893	(4,360)	-5.1%
Capital	-	-	-	-	-	-	0.0%
<b>Subtotal</b>	<b>\$ 348,880</b>	<b>\$ 365,918</b>	<b>\$ 365,918</b>	<b>\$ 350,659</b>	<b>\$ 367,237</b>	<b>\$ 1,319</b>	<b>0.4%</b>
Less Interfund Reimbursement	(68,561)	(72,412)	(72,412)	(72,412)	(81,864)	(9,452)	13.1%
<b>Total</b>	<b>\$ 280,319</b>	<b>\$ 293,506</b>	<b>\$ 293,506</b>	<b>\$ 278,247</b>	<b>\$ 285,373</b>	<b>\$ (8,133)</b>	<b>-2.8%</b>

- Personnel changes are related to a 1.2% increase in retirement and a 7% increase for group health insurance.
- No significant changes within operating.

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FOR PERIOD 99

GENERAL FUND

GENERAL FUND		2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 MANAGER	PCT CHANGE
425	HUMAN RESOURCES							
10014250	60000 SALARY AND WAGES	201,773.43	205,730.00	205,730.00	175,095.71	205,618.00	206,660.00	.5%
10014250	60002 401 K	10,022.74	10,226.00	10,226.00	8,697.03	10,223.00	10,272.00	.4%
10014250	60003 FICA	13,901.91	15,645.00	15,645.00	11,919.17	12,229.00	15,717.00	.5%
10014250	60004 INSURANCE	26,838.00	29,760.00	29,760.00	24,494.20	29,394.00	31,842.00	7.0%
10014250	60005 RETIREMENT	15,602.38	18,304.00	18,304.00	15,567.72	18,300.00	20,853.00	13.9%
10014250	60006 UNEMPLOYMENT INSURANCE	23.68	.00	.00	16.38	16.00	.00	.0%
10014250	60100 EMPLOYEE TRAINING	5,087.10	5,125.00	5,125.00	1,619.52	2,500.00	5,693.00	11.1%
10014250	60200 PROFESSIONAL SERVICES	6,576.00	7,000.00	7,000.00	6,945.00	7,000.00	7,800.00	11.4%
10014250	60300 EMPLOYEE BENEFITS	25,966.29	24,500.00	24,500.00	18,223.21	21,000.00	24,500.00	.0%
10014250	61200 PRINTING	1,010.00	1,400.00	1,400.00	1,202.00	1,300.00	1,400.00	.0%
10014250	62600 ADVERTISING	2,109.08	4,000.00	4,000.00	137.72	2,000.00	4,000.00	.0%
10014250	63000 POSTAGE	278.97	300.00	300.00	344.60	400.00	350.00	16.7%
10014250	63300 DEPARTMENT SUPPLIES & MATL	1,711.14	3,250.00	3,250.00	1,280.27	2,000.00	4,550.00	40.0%
10014250	64200 EMPLOYEE AWARDS	9,996.30	10,000.00	10,000.00	8,772.16	10,000.00	10,000.00	.0%

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FOR PERIOD 99

GENERAL FUND

	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 MANAGER	PCT CHANGE
10014250 64500	22,856.80	25,040.00	25,040.00	21,955.68	22,500.00	17,275.00	-31.0%
10014250 64900	-68,560.92	-72,412.00	-72,412.00	-54,309.06	-72,412.00	-81,864.00	13.1%
10014250 65300	319.00	350.00	350.00	314.00	350.00	425.00	21.4%
10014250 65400	4,807.14	5,288.00	5,288.00	5,828.88	5,829.00	5,900.00	11.6%
TOTAL UNDEFINED PROJECT	280,319.04	293,506.00	293,506.00	248,104.19	278,247.00	285,373.00	-2.8%
TOTAL HUMAN RESOURCES	280,319.04	293,506.00	293,506.00	248,104.19	278,247.00	285,373.00	-2.8%

## RISK MANAGEMENT

The Risk Management Office is responsible for coordinating and administering the City of Sanford's health & safety, workers' compensation, and property and liability programs. These responsibilities include conducting necessary compliance and general training sessions, developing and updating policies and procedures, investigating accidents/injuries/claims, monitoring and advising on loss control and safety matters, negotiating claim settlements, communicating with all departments on insurance matters to minimize the overall risk of loss to the City, and preparing reports.

	2019 Actual	2020 Orig. Budget	2020 Revised Budget	2020 Projection	2021 Manager Recomm.	Variance 21 Mgr. / 20 Rev. Budget	Pct. Change
Personnel	\$ 84,937	\$ 88,640	\$ 88,640	\$ 88,446	\$ 90,933	\$ 2,293	2.6%
Operating	12,731	2,653	22,683	19,010	19,860	(2,823)	-12.4%
Capital	-	-	-	-	-	-	0.0%
<b>Subtotal</b>	<b>\$ 97,668</b>	<b>\$ 91,293</b>	<b>\$ 111,323</b>	<b>\$ 107,456</b>	<b>\$ 110,793</b>	<b>\$ (530)</b>	<b>-0.5%</b>
Less Interfund Reimbursement	(36,534)	(38,261)	(38,261)	(38,261)	(45,113)	(6,852)	17.9%
<b>Total</b>	<b>\$ 61,134</b>	<b>\$ 53,032</b>	<b>\$ 73,062</b>	<b>\$ 69,195</b>	<b>\$ 65,680</b>	<b>\$ (7,382)</b>	<b>-10.1%</b>

- Personnel changes are related to a 1.2% increase in retirement and a 7% increase for group health insurance.
- No significant changes within operating.

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PROJECTION: 2021 2020-2021 Annual Operating Budget

FOR PERIOD 99

GENERAL FUND

	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 MANAGER	PCT CHANGE
426 RISK MANAGEMENT							
10014260 60000 SALARY AND WAGES	63,554.63	64,809.00	64,809.00	55,168.39	64,832.00	65,482.00	1.0%
10014260 60002 401 K	3,157.09	3,220.00	3,220.00	2,739.07	3,222.00	3,254.00	1.1%
10014260 60003 FICA	4,372.07	4,927.00	4,927.00	4,099.07	4,828.00	4,978.00	1.0%
10014260 60004 INSURANCE	8,932.80	9,920.00	9,920.00	8,157.40	9,790.00	10,614.00	7.0%
10014260 60005 RETIREMENT	4,912.75	5,764.00	5,764.00	4,903.16	5,768.00	6,605.00	14.6%
10014260 60006 UNEMPLOYMENT INSURANCE	7.87	.00	.00	5.45	6.00	.00	.0%
10014260 60100 EMPLOYEE TRAINING	325.00	80.00	80.00	72.00	80.00	80.00	.0%
10014260 611001 CELL PHONES	600.00	600.00	600.00	500.00	600.00	600.00	.0%
10014260 63300 DEPARTMENT SUPPLIES & MATL	33.63	395.00	395.00	174.39	264.00	2,430.00	515.2%
10014260 63310 DEPARTMENT SUPPLIES/COMPUTER	1,360.18	.00	.00	.00	.00	.00	.0%
10014260 64500 CONTRACTUAL SERVICES	9,022.50	.00	11,414.00	7,690.00	7,690.00	.00	-100.0%
10014260 64900 INTERFUND REIMBURSEMENTS	-36,534.36	-38,261.00	-38,261.00	-28,695.87	-38,261.00	-45,113.00	17.9%
10014260 65300 DUES & SUBSCRIPTIONS	.00	50.00	50.00	.00	50.00	50.00	.0%
10014260 65400 INSURANCE & BONDS	1,389.45	1,528.00	10,144.00	10,325.86	10,326.00	16,700.00	64.6%

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PROJECTION: 2021 2020-2021 Annual Operating Budget

FOR PERIOD 99

GENERAL FUND

	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 MANAGER	PCT CHANGE
TOTAL UNDEFINED PROJECT							
61,133.61	53,032.00	73,062.00	65,138.92	69,195.00	65,680.00	-10.1%	
TOTAL RISK MANAGEMENT							
61,133.61	53,032.00	73,062.00	65,138.92	69,195.00	65,680.00	-10.1%	

## ELECTIONS

The Elections Department was established to account for expenditures incurred for the municipal elections.

	2019 Actual	2020 Orig. Budget	2020 Revised Budget	2020 Projection	2021 Manager Recomm.	Variance 21 Mgr. / 20 Rev. Budget	Pct. Change
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Operating	-	75,984	75,984	32,614	-	(75,984)	-100.0%
Capital	-	-	-	-	-	-	0.0%
<b>Total</b>	<b>\$ -</b>	<b>\$ 75,984</b>	<b>\$ 75,984</b>	<b>\$ 32,614</b>	<b>\$ -</b>	<b>\$ (75,984)</b>	<b>-100.0%</b>

- No funding in current year.

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FOR PERIOD 99

GENERAL FUND

	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 MANAGER	PCT CHANGE
-----							
430 ELECTIONS							
10014300 64500 CONTRACTUAL SERVICES	.00	75,984.00	75,984.00	32,613.30	32,614.00	.00	-100.0%
TOTAL UNDEFINED PROJECT	.00	75,984.00	75,984.00	32,613.30	32,614.00	.00	-100.0%
TOTAL ELECTIONS	.00	75,984.00	75,984.00	32,613.30	32,614.00	.00	-100.0%

## FINANCIAL SERVICES

Financial Services is responsible for managing all the financial operations of the City which include: accounts payable, accounts receivable, annual audit process, annual budget preparation and monitoring, capital project accounting, capital asset reporting, cash and investment management, debt administration and issuance, financial analysis, financial reporting, and payroll.

	2019 Actual	2020 Orig. Budget	2020 Revised Budget	2020 Projection	2021 Manager Recomm.	Variance 21 Mgr. / 20 Rev. Budget	Pct. Change
Personnel	\$ 679,809	\$ 721,476	\$ 721,476	\$ 704,770	\$ 746,616	\$ 25,140	3.5%
Operating	383,751	454,785	462,175	430,902	486,732	24,557	5.3%
Capital	-	-	-	-	-	-	0.0%
<b>Subtotal</b>	<b>\$ 1,063,560</b>	<b>\$ 1,176,261</b>	<b>\$ 1,183,651</b>	<b>\$ 1,135,672</b>	<b>\$ 1,233,348</b>	<b>\$ 49,697</b>	<b>4.2%</b>
Less Interfund Reimbursement	(349,607)	(354,277)	(354,277)	(354,277)	(446,742)	(92,465)	26.1%
<b>Total</b>	<b>\$ 713,953</b>	<b>\$ 821,984</b>	<b>\$ 829,374</b>	<b>\$ 781,395</b>	<b>\$ 786,606</b>	<b>\$ (42,768)</b>	<b>-5.2%</b>

- Personnel changes are related to a 1.2% increase in retirement and a 7% increase for group health insurance.
- The increase shown within operating is mainly due to the Lee County collection fee.

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GENERAL FUND

	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 MANAGER	PCT CHANGE
441 FINANCE							
10014410 60000 SALARY AND WAGES	500,370.91	520,545.00	520,545.00	429,602.54	509,658.00	530,879.00	2.0%
10014410 60002 401 K	24,828.55	25,845.00	25,845.00	21,306.72	25,311.00	26,362.00	2.0%
10014410 60003 FICA	35,915.44	39,543.00	39,543.00	30,983.68	36,792.00	40,334.00	2.0%
10014410 60004 INSURANCE	79,978.90	89,280.00	89,280.00	73,046.40	87,657.00	95,526.00	7.0%
10014410 60005 RETIREMENT	38,646.93	46,263.00	46,263.00	38,139.02	45,301.00	53,515.00	15.7%
10014410 60006 UNEMPLOYMENT INSURANCE	68.32	.00	.00	50.47	51.00	.00	.0%
10014410 60100 EMPLOYEE TRAINING	17,361.52	24,000.00	24,000.00	22,116.74	22,000.00	21,600.00	-10.0%
10014410 60200 PROFESSIONAL SERVICES	52,378.45	48,000.00	55,390.00	47,604.90	55,390.00	55,390.00	.0%
10014410 611001 CELL PHONES	600.00	720.00	720.00	500.00	720.00	600.00	-16.7%
10014410 61200 PRINTING	1,971.31	2,200.00	2,200.00	1,059.41	1,500.00	2,200.00	.0%
10014410 61300 EMPLOYEE COMPUTER PROGRAM	.00	50,000.00	40,000.00	.00	.00	50,000.00	25.0%
10014410 61600 MAINTENANCE & REPAIR - EQUIPME	89.00	350.00	350.00	.00	350.00	300.00	-14.3%
10014410 63000 POSTAGE	478.75	700.00	700.00	193.50	550.00	500.00	-28.6%
10014410 63300 DEPARTMENT SUPPLIES & MATL	6,750.10	9,500.00	9,500.00	9,263.04	9,500.00	9,500.00	.0%

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FOR PERIOD 99

GENERAL FUND

	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 MANAGER	PCT CHANGE
10014410 63310	DEPARTMENT SUPPLIES/COMPUTER 4,596.91	.00	10,000.00	9,247.00	10,000.00	.00	-100.0%
10014410 64500	CONTRACTUAL SERVICES 16,937.15	38,916.00	38,916.00	17,096.90	25,000.00	38,000.00	-2.4%
10014410 64600	BANK SERVICE CHARGE 45,924.00	46,000.00	46,000.00	38,550.36	46,000.00	46,000.00	.0%
10014410 64700	COLLECTION FEE - LEE COUNTY 169,890.76	175,000.00	175,000.00	181,695.83	189,000.00	190,000.00	8.6%
10014410 64705	COLLECTION FEE - NCVTS 54,421.00	45,000.00	45,000.00	43,842.02	55,000.00	57,000.00	26.7%
10014410 64900	INTERFUND REIMBURSEMENTS -349,606.92	-354,277.00	-354,277.00	-265,708.08	-354,277.00	-446,742.00	26.1%
10014410 65300	DUES & SUBSCRIPTIONS 800.00	1,100.00	1,100.00	200.00	1,100.00	1,100.00	.0%
10014410 65400	INSURANCE & BONDS 11,408.62	12,549.00	12,549.00	14,041.30	14,042.00	14,042.00	11.9%
10014410 65700	MISCELLANEOUS 143.50	750.00	750.00	50.00	750.00	500.00	-33.3%
TOTAL UNDEFINED PROJECT	713,953.20	821,984.00	829,374.00	712,881.75	781,395.00	786,606.00	-5.2%
TOTAL FINANCE	713,953.20	821,984.00	829,374.00	712,881.75	781,395.00	786,606.00	-5.2%

## INFORMATION TECHNOLOGY

The Information Technology Department is responsible for computers, servers, and software at City Hall and fourteen other city buildings. Our systems include: fiber optics, transceivers, network switches, routers, networked line printers, networked laser printers, fax devices, programs, tape devices, disk arrays, PCs, servers, and network operating systems. The department supports Police Mobile Data Terminals, laptops in Fire Trucks, Fire Programs Software, as well as all other existing systems. The department also upgrades software and hardware systems to all areas of city government with necessary support to perform and accomplish job functions more efficiently. The department continues to maintain local access channel services to televise council meetings, visitor information, local events, schedules, and more.

	2019 Actual	2020 Orig. Budget	2020 Revised Budget	2020 Projection	2021 Manager Recomm.	Variance 21 Mgr. / 20 Rev. Budget	Pct. Change
Personnel	\$ 320,874	\$ 338,335	\$ 338,335	\$ 334,693	\$ 343,416	\$ 5,081	1.5%
Operating	121,503	144,645	146,245	139,830	132,695	(13,550)	-9.3%
Capital	16,739	17,000	15,400	15,400	17,000	1,600	10.4%
<b>Subtotal</b>	<b>\$ 459,116</b>	<b>\$ 499,980</b>	<b>\$ 499,980</b>	<b>\$ 489,923</b>	<b>\$ 493,111</b>	<b>\$ (6,869)</b>	<b>-1.4%</b>
Less Interfund Reimbursement	(91,952)	(97,046)	(97,046)	(97,046)	(103,803)	(6,757)	7.0%
<b>Total</b>	<b>\$ 367,164</b>	<b>\$ 402,934</b>	<b>\$ 402,934</b>	<b>\$ 392,877</b>	<b>\$ 389,308</b>	<b>\$ (13,626)</b>	<b>-3.4%</b>

- Personnel changes are related to a 1.2% increase in retirement and a 7% increase for group health insurance.
- The decrease shown within operating is mainly due to the purchase of computers, printers, and I-pads in prior year.
- Capital outlay funding includes one (1) laserfiche server, \$17,000.

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FOR PERIOD 99

GENERAL FUND

	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 MANAGER	PCT CHANGE
442 INFORMATION TECHNOLOGY							
10014420 60000 SALARY AND WAGES	245,658.23	253,973.00	253,973.00	215,338.19	252,595.00	253,949.00	.0%
10014420 60002 401 K	12,221.76	12,638.00	12,638.00	10,709.01	12,574.00	12,637.00	.0%
10014420 60003 FICA	16,909.57	19,336.00	19,336.00	14,869.84	17,399.00	19,335.00	.0%
10014420 60004 INSURANCE	27,046.34	29,766.00	29,766.00	24,668.00	29,603.00	31,842.00	7.0%
10014420 60005 RETIREMENT	19,015.41	22,622.00	22,622.00	19,169.31	22,505.00	25,653.00	13.4%
10014420 60006 UNEMPLOYMENT INSURANCE	23.61	.00	.00	16.35	17.00	.00	.0%
10014420 60100 EMPLOYEE TRAINING	6,202.30	7,600.00	3,510.00	3,431.46	3,500.00	6,840.00	94.9%
10014420 60200 PROFESSIONAL SERVICES	20,018.81	19,800.00	19,800.00	16,815.00	19,800.00	19,800.00	.0%
10014420 611001 CELL PHONES	1,800.00	1,800.00	1,800.00	1,500.00	1,800.00	1,800.00	.0%
10014420 61150 WIRELESS CONNECTIVITY	1,301.75	1,404.00	1,404.00	1,062.14	1,375.00	1,920.00	36.8%
10014420 61200 PRINTING	.00	150.00	150.00	.00	150.00	150.00	.0%
10014420 61600 MAINTENANCE & REPAIR - EQUIPME	4,840.00	4,840.00	4,840.00	4,840.00	4,840.00	4,840.00	.0%
10014420 62100 BUILDING & EQUIPMENT RENTAL	3,082.82	4,320.00	4,320.00	2,864.60	3,500.00	4,320.00	.0%
10014420 63000 POSTAGE	6.80	50.00	50.00	.65	50.00	50.00	.0%

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GENERAL FUND

	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 MANAGER	PCT CHANGE
10014420 63300	DEPARTMENT SUPPLIES & MATL 6,530.72	7,300.00	7,300.00	3,252.91	6,000.00	7,300.00	.0%
10014420 633001	SUPPLIES - PUBLIC ACCESS CHANN 1,002.00	1,700.00	1,700.00	1,341.00	1,700.00	1,700.00	.0%
10014420 63310	DEPARTMENT SUPPLIES/COMPUTER 4,661.89	2,950.00	8,640.00	8,320.66	8,640.00	.00	-100.0%
10014420 64500	CONTRACTUAL SERVICES 65,361.83	82,950.00	82,950.00	65,231.29	78,000.00	72,950.00	-12.1%
10014420 645003	CONTRACTUAL SVC - PUBLIC ACCES 1,295.00	2,450.00	2,450.00	.00	2,000.00	2,450.00	.0%
10014420 64900	INTERFUND REIMBURSEMENTS -91,952.28	-97,046.00	-97,046.00	-72,784.71	-97,046.00	-103,803.00	7.0%
10014420 65300	DUES & SUBSCRIPTIONS .00	75.00	75.00	.00	75.00	75.00	.0%
10014420 65400	INSURANCE & BONDS 5,398.78	7,256.00	7,256.00	8,399.49	8,400.00	8,500.00	17.1%
10014420 67410	CAPITAL - MACHINERY & EQUIPMT 16,738.95	17,000.00	15,400.00	15,000.00	15,400.00	17,000.00	10.4%
TOTAL UNDEFINED PROJECT	367,164.29	402,934.00	402,934.00	344,045.19	392,877.00	389,308.00	-3.4%
TOTAL INFORMATION TECHNOLOGY	367,164.29	402,934.00	402,934.00	344,045.19	392,877.00	389,308.00	-3.4%



## LEGAL

A City Attorney and Paralegal manage the legal affairs of the City and give advice and counsel to the City Council, the City Manager, staff, and Advisory Boards.

	2019 Actual	2020 Orig. Budget	2020 Revised Budget	2020 Projection	2021 Manager Recomm.	Variance 21 Mgr. / 20 Rev. Budget	Pct. Change
Personnel	\$ 232,236	\$ 239,646	\$ 239,646	\$ 240,302	\$ 243,136	\$ 3,490	1.5%
Operating	46,841	77,664	117,092	115,726	90,125	(26,967)	-23.0%
Capital	-	-	-	-	-	-	0.0%
<b>Subtotal</b>	<b>\$ 279,077</b>	<b>\$ 317,310</b>	<b>\$ 356,738</b>	<b>\$ 356,028</b>	<b>\$ 333,261</b>	<b>\$ (23,477)</b>	<b>-6.6%</b>
Less Interfund Reimbursement	(119,738)	(138,854)	(138,854)	(138,854)	(128,907)	9,947	-7.2%
<b>Total</b>	<b>\$ 159,339</b>	<b>\$ 178,456</b>	<b>\$ 217,884</b>	<b>\$ 217,174</b>	<b>\$ 204,354</b>	<b>\$ (13,530)</b>	<b>-6.2%</b>

- Personnel changes are related to a 1.2% increase in retirement and a 7% increase for group health insurance.
- The decrease shown within operating is mainly due to outside legal counsel in prior year.

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GENERAL FUND

GENERAL FUND		2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 MANAGER	PCT CHANGE
470	LEGAL							
10014700	60000	SALARY AND WAGES						
		177,363.19	180,905.00	180,905.00	154,266.76	180,815.00	180,857.00	.0%
10014700	60002	401 K						
		8,825.71	9,005.00	9,005.00	7,674.99	9,005.00	9,002.00	.0%
10014700	60003	FICA						
		13,177.63	13,777.00	13,777.00	11,489.54	13,535.00	13,774.00	.0%
10014700	60004	INSURANCE						
		19,119.84	19,840.00	19,840.00	17,351.20	20,822.00	21,228.00	7.0%
10014700	60005	RETIREMENT						
		13,733.53	16,119.00	16,119.00	13,737.89	16,114.00	18,275.00	13.4%
10014700	60006	UNEMPLOYMENT INSURANCE						
		15.74	.00	.00	10.90	11.00	.00	.0%
10014700	60100	EMPLOYEE TRAINING						
		5,727.39	6,500.00	6,500.00	5,431.34	5,500.00	5,850.00	-10.0%
10014700	611001	CELL PHONES						
		600.00	600.00	600.00	500.00	600.00	600.00	.0%
10014700	61200	PRINTING						
		.00	225.00	225.00	108.50	225.00	225.00	.0%
10014700	61800	AUTO ALLOWANCE						
		2,400.00	2,400.00	2,400.00	2,000.00	2,400.00	2,400.00	.0%
10014700	61900	OTHER FEES						
		1,300.00	3,000.00	1,000.00	.00	1,000.00	3,000.00	200.0%
10014700	63000	POSTAGE						
		207.88	300.00	300.00	169.85	250.00	300.00	.0%
10014700	63300	DEPARTMENT SUPPLIES & MATL						
		365.94	1,000.00	1,000.00	492.45	1,000.00	1,000.00	.0%
10014700	63310	DEPARTMENT SUPPLIES/COMPUTER						
		.00	.00	3,200.00	3,200.00	3,200.00	500.00	-84.4%

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GENERAL FUND

	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 MANAGER	PCT CHANGE
10014700 63400	NON-CAPITAL EQUIPMENT/FURN 391.79	.00	.00	.00	.00	500.00	.0%
10014700 63900	MISCELLANEOUS COURT COSTS 1,138.00	3,000.00	2,800.00	1,691.00	2,000.00	3,000.00	7.1%
10014700 64500	CONTRACTUAL SERVICES 24,823.40	48,500.00	86,928.00	85,195.70	86,928.00	60,000.00	-31.0%
10014700 64900	INTERFUND REIMBURSEMENTS -119,738.04	-138,854.00	-138,854.00	-104,140.62	-138,854.00	-128,907.00	-7.2%
10014700 65300	DUES & SUBSCRIPTIONS 5,880.68	7,500.00	7,500.00	6,829.77	7,500.00	7,600.00	1.3%
10014700 65400	INSURANCE & BONDS 3,899.12	4,289.00	4,289.00	4,772.80	4,773.00	4,800.00	11.9%
10014700 65700	MISCELLANEOUS 107.26	350.00	350.00	207.23	350.00	350.00	.0%
TOTAL UNDEFINED PROJECT	159,339.06	178,456.00	217,884.00	210,989.30	217,174.00	204,354.00	-6.2%
TOTAL LEGAL	159,339.06	178,456.00	217,884.00	210,989.30	217,174.00	204,354.00	-6.2%

## PUBLIC BUILDING

Public Building is responsible for the routine and preventive maintenance of City buildings in order to maintain all City facilities in a safe, structurally sound, and aesthetically pleasing condition for public and employee occupancy in compliance with all City codes. Special jobs are also performed as requested by departments that include: plumbing, carpentry, electrical, painting, relocation of equipment or furniture, and roofing. Other responsibilities include: corresponding with Windstream to maintain the telephone system within all public buildings, performing general preventive maintenance, responding to emergency calls pertaining to vandalism, power outages, plumbing leaks or electrical malfunctions. Provide electrical repair work for buildings and downtown lighting, assisting departments in obtaining contract maintenance and construction services and monitoring contract services for air conditioning, plumbing, electrical work, and janitorial services.

	2019 Actual	2020 Orig. Budget	2020 Revised Budget	2020 Projection	2021 Manager Recomm.	Variance 21 Mgr. / 20 Rev. Budget	Pct. Change
Personnel	\$ 182,263	\$ 176,667	\$ 176,667	\$ 151,938	\$ 173,191	\$ (3,476)	-2.0%
Operating	766,927	713,990	729,765	721,442	737,908	8,143	1.1%
Capital	48,909	70,000	61,002	61,002	70,550	9,548	15.7%
<b>Subtotal</b>	<b>\$ 998,099</b>	<b>\$ 960,657</b>	<b>\$ 967,434</b>	<b>\$ 934,382</b>	<b>\$ 981,649</b>	<b>\$ 14,215</b>	<b>1.5%</b>
Less Interfund Reimbursement	(296,727)	(318,957)	(318,957)	(318,957)	(306,544)	12,413	-3.9%
<b>Total</b>	<b>\$ 701,372</b>	<b>\$ 641,700</b>	<b>\$ 648,477</b>	<b>\$ 615,425</b>	<b>\$ 675,105</b>	<b>\$ 26,628</b>	<b>4.1%</b>

- Personnel changes are related to a 1.2% increase in retirement and a 7% increase for group health insurance.
- Operating includes funds for a new phone system and additional funds to maintain HVAC systems resulting in the increase shown.
- Capital outlay funding includes American Disabilities Act (ADA) projects, \$10,000; and police firing range berm, \$60,550.

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GENERAL FUND

GENERAL FUND		2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 MANAGER	PCT CHANGE
500	PUBLIC BUILDING							
10015000	60000 SALARY AND WAGES	133,013.48	125,071.00	125,071.00	88,022.33	108,150.00	119,615.00	-4.4%
10015000	60002 401 K	6,777.43	6,203.00	6,203.00	4,362.42	5,370.00	5,930.00	-4.4%
10015000	60003 FICA	9,933.00	9,490.00	9,490.00	6,588.30	8,094.00	9,073.00	-4.4%
10015000	60004 INSURANCE	22,253.08	24,800.00	24,800.00	16,463.36	20,696.00	26,535.00	7.0%
10015000	60005 RETIREMENT	10,254.39	11,103.00	11,103.00	7,808.93	9,611.00	12,038.00	8.4%
10015000	60006 UNEMPLOYMENT INSURANCE	31.61	.00	.00	16.14	17.00	.00	.0%
10015000	60100 EMPLOYEE TRAINING	275.00	2,150.00	2,150.00	382.00	582.00	1,400.00	-34.9%
10015000	61100 TELEPHONE	209,676.70	210,000.00	210,000.00	187,888.26	216,000.00	224,988.00	7.1%
10015000	611001 CELL PHONES	1,684.66	1,515.00	1,515.00	1,515.15	1,715.00	1,515.00	.0%
10015000	61150 WIRELESS CONNECTIVITY	456.12	460.00	460.00	380.27	460.00	.00	-100.0%
10015000	61551 MAINTENANCE & REPAIR - BUILDIN	88,010.52	72,400.00	72,400.00	55,303.46	72,400.00	72,400.00	.0%
10015000	61600 MAINTENANCE & REPAIR - EQUIPME	52,561.94	62,000.00	62,000.00	58,352.16	62,000.00	70,500.00	13.7%
10015000	61700 MAINTENANCE & REPAIR - AUTO	592.84	1,000.00	1,000.00	275.69	800.00	1,000.00	.0%
10015000	62000 UTILITIES	141,978.46	150,000.00	150,000.00	106,121.57	144,000.00	159,000.00	6.0%



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GENERAL FUND

	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 MANAGER	PCT CHANGE
10015000 67700	CAPITAL OUTLAY - LAND 38,121.00	.00	.00	.00	.00	.00	.0%
10015000 67710	CAPITAL OUTLAY LAND IMPRVMT .00	.00	.00	.00	.00	60,550.00	.0%
TOTAL UNDEFINED PROJECT	701,371.77	641,700.00	648,477.00	536,018.48	615,425.00	675,105.00	4.1%
TOTAL PUBLIC BUILDING	701,371.77	641,700.00	648,477.00	536,018.48	615,425.00	675,105.00	4.1%





## CAPITAL OUTLAY - BUILDING IMPROVEMENTS

Fiscal Year: 2020-2021

Code: 10-500-67430

Department: Public Building

Function: General Gov't

QTY	PRIORITY	ITEM	DESCRIPTION	REQUESTED		RECOMMENDED
				REPLACE	NEW	
	1	Security Enhancement Projects at City Hall and Service Center	Security enhancements at City Hall and the Service Center include installation of bullet resistant glass throughout all city facilities; installation of a gate access control system at the service center; installation of panic buttons; and new parking area and pedestrian walkway	259,000		0
	4	Main Chiller for HVAC System at City Hall	Request replacement of a 125 ton chiller that was installed in 1998 and needs to be replaced due to age and wear.	105,000		0
	5	EOC Unit	Request replacement of a 20 ton self contained air cooled air condition unit. This unit is original to the building and is used only in the event of a power outage and the main chiller was not operational.	30,000		0
	6	Chiller for HVAC System at Public Works	Request replacement of a 50 ton chiller that was installed in 2000.	64,628		0
	8	City Hall Front Glass Storefront	Request replacement of the glass storefront at City hall. The framing is worn and the seals are dry rotting causing issues with leaks during a heavy rain. Water has filtered into the archives and mechanical rooms downstairs.	182,634		0
	10	Abatement of Asbestos from King's Building	Approximately 9,500 square feet of asbestos is located in the King's building. Once this is removed the building can be demolished or moved.	33,408		0
	7	ADA Projects for City Hall and Service Center	Several projects need to be addressed to meet ADA compliance. Including but not limited to the following: water fountain meeting knee or height clearance; municipal parking lot exceeds 2% slope; restrooms not wheelchair accessible; police parking lot exceeds 2% slope, etc.	249,157		10,000
	3	Fire Detection System Upgrade at City Hall	The current fire detection system at City hall is outdated and does not meet the current fire code.	75,000		0
		<b>TOTALS</b>		<b>998,827</b>	<b>0</b>	<b>10,000</b>



## CENTRAL OFFICE

The Central Office Department was established to provide office supplies at the most economical prices through bulk purchasing.

	2019 Actual	2020 Orig. Budget	2020 Revised Budget	2020 Projection	2021 Manager Recomm.	Variance 21 Mgr. / 20 Rev. Budget	Pct. Change
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Operating	22,506	27,839	27,839	25,493	28,204	365	1.3%
Capital	-	-	-	-	-	-	0.0%
<b>Subtotal</b>	<b>\$ 22,506</b>	<b>\$ 27,839</b>	<b>\$ 27,839</b>	<b>\$ 25,493</b>	<b>\$ 28,204</b>	<b>\$ 365</b>	<b>1.3%</b>
Less Interfund Reimbursement	(7,193)	(8,062)	(8,062)	(8,062)	(8,317)	(255)	3.2%
<b>Total</b>	<b>\$ 15,313</b>	<b>\$ 19,777</b>	<b>\$ 19,777</b>	<b>\$ 17,431</b>	<b>\$ 19,887</b>	<b>\$ 110</b>	<b>0.6%</b>

- Slight increase in cost of materials.

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GENERAL FUND

	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 MANAGER	PCT CHANGE
-----							
661	CENTRAL OFFICE						
10016610 61600	6,996.00	7,295.00	7,295.00	7,293.00	7,293.00	7,660.00	5.0%
	MAINTENANCE & REPAIR - EQUIPME						
10016610 62100	900.00	1,200.00	1,200.00	1,035.00	1,200.00	1,200.00	.0%
	BUILDING & EQUIPMENT RENTAL						
10016610 63000	2,971.42	3,000.00	3,000.00	2,128.15	3,000.00	3,000.00	.0%
	POSTAGE						
10016610 63300	11,639.34	16,344.00	16,344.00	9,401.72	14,000.00	16,344.00	.0%
	DEPARTMENT SUPPLIES & MATL						
10016610 64900	-7,193.28	-8,062.00	-8,062.00	-6,046.65	-8,062.00	-8,317.00	3.2%
	INTERFUND REIMBURSEMENTS						
TOTAL UNDEFINED PROJECT	15,313.48	19,777.00	19,777.00	13,811.22	17,431.00	19,887.00	.6%
TOTAL CENTRAL OFFICE	15,313.48	19,777.00	19,777.00	13,811.22	17,431.00	19,887.00	.6%

## GENERAL FUND CONTRIBUTIONS

The General Fund Contributions Department accounts for transfer appropriations, agency support fundings, and contingency appropriation.

	2019 Actual	2020 Orig. Budget	2020 Revised Budget	2020 Projection	2021 Manager Recomm.	Variance 21 Mgr. / 20 Rev. Budget	Pct. Change
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Operating	2,941,073	1,586,391	2,907,491	2,665,092	1,488,036	(1,419,455)	-48.8%
Capital	-	-	-	-	-	-	0.0%
						-	
<b>Total</b>	<b>\$ 2,941,073</b>	<b>\$ 1,586,391</b>	<b>\$ 2,907,491</b>	<b>\$ 2,665,092</b>	<b>\$ 1,488,036</b>	<b>\$ (1,419,455)</b>	<b>-48.8%</b>

- Contributions included for non-profits such as Temple Theatre, Railroad House and Arts Council – \$23,400 (same as prior year)
- Central Business Tax District contribution - \$57,732 (\$10,000 decrease from prior year - did not fund the Entrepreneurship Grant)
- Economic development incentives - \$66,919 (\$124,466 decrease from prior year)
- Contribution to Downtown Sanford Inc. (DSI) for downtown policing - \$97,600 (same as prior year)
- SAGA - Economic development administration - \$214,225 (funded same as prior year)
- Cost of Strategic Services paid to Lee County - \$105,530 (\$3,577 increase from prior year)
- Contingency - \$100,000 (same as prior year)
- Contribution to OPEB Trust - \$50,000



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	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 MANAGER	PCT CHANGE
10016650 66028	CONTRIBUTION - CCEP .00	162,500.00	162,500.00	.00	.00	.00	-100.0%
10016650 66030	CONTRIBUTION - OPEB TRUST 50,000.00	50,000.00	50,000.00	.00	50,000.00	50,000.00	.0%
10016650 66032	OPEB PAYMENTS 566,795.01	626,356.00	626,356.00	543,380.27	679,816.00	727,405.00	16.1%
10016650 66033	CONTRIBUTION CAPITAL PROJECT .00	.00	1,323,500.00	1,323,500.00	1,323,500.00	.00	-100.0%
10016650 66057	CONTRIBUTION-COMM DEV FUND 12,500.00	.00	.00	.00	.00	.00	.0%
10016650 69900	CONTINGENCY .00	100,000.00	.00	.00	.00	100,000.00	.0%
10016650 70004	TRANSFER TO CAPITAL PROJECTS 1,923,299.00	.00	.00	.00	.00	.00	.0%
TOTAL UNDEFINED PROJECT	2,941,072.61	1,586,391.00	2,907,491.00	2,377,224.27	2,665,092.00	1,488,036.00	-48.8%
TOTAL OTHER CONTRIBUTIONS	2,941,072.61	1,586,391.00	2,907,491.00	2,377,224.27	2,665,092.00	1,488,036.00	-48.8%

## FLEET MAINTENANCE

Fleet maintenance is responsible for maintaining, in a safe and reliable manner, all assigned fleet assets which includes: 70 trucks, 74 cars, 10 dump trucks, 9 tractors, 6 backhoes, 12 fire trucks, 4 knucklebooms, and 64 pieces of specialty equipment. Services include a comprehensive preventive maintenance inspection program, oil and filter changes, as well as emergency repairs. Contract maintenance will be utilized as required to enhance in-house resources and for warranty requirements. Management will provide for the rehabilitation of equipment when economically feasible and develop specifications and recommendations, based on user operational requirements, for replacement vehicles.

	2019 Actual	2020 Orig. Budget	2020 Revised Budget	2020 Projection	2021 Manager Recomm.	Variance 21 Mgr. / 20 Rev. Budget	Pct. Change
Personnel	\$ 407,181	\$ 433,845	\$ 433,845	\$ 430,653	\$ 419,563	\$ (14,282)	-3.3%
Operating	69,424	213,442	213,442	54,865	193,482	(19,960)	-9.4%
Capital	-	-	-	-	-	-	#DIV/0!
<b>Subtotal</b>	<b>\$ 476,605</b>	<b>\$ 647,287</b>	<b>\$ 647,287</b>	<b>\$ 485,518</b>	<b>\$ 613,045</b>	<b>\$ (34,242)</b>	<b>-5.3%</b>
Less Interfund Reimbursement	(79,370)	(82,402)	(82,402)	(82,402)	(88,757)	(6,355)	7.7%
<b>Total</b>	<b>\$ 397,235</b>	<b>\$ 564,885</b>	<b>\$ 564,885</b>	<b>\$ 403,116</b>	<b>\$ 524,288</b>	<b>\$ (40,597)</b>	<b>-7.2%</b>

- Personnel changes are related to a 1.2% increase in retirement and a 7% increase for group health insurance.
- Operating includes sales for fuel and parts to other departments and varies from year to year.
- No funding for capital outlay.

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GENERAL FUND

GENERAL FUND		2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 MANAGER	PCT CHANGE
670	FLEET MAINTENANCE							
10016700	60000 SALARY AND WAGES	298,556.11	312,308.00	312,308.00	256,474.81	315,500.00	294,535.00	-5.7%
10016700	60002 401 K	14,756.30	15,504.00	15,504.00	12,717.64	15,293.00	14,616.00	-5.7%
10016700	60003 FICA	22,270.54	23,721.00	23,721.00	18,752.42	22,455.00	22,365.00	-5.7%
10016700	60004 INSURANCE	48,511.04	54,560.00	54,560.00	42,470.71	50,000.00	58,377.00	7.0%
10016700	60005 RETIREMENT	23,046.58	27,752.00	27,752.00	22,764.84	27,377.00	29,670.00	6.9%
10016700	60006 UNEMPLOYMENT INSURANCE	40.01	.00	.00	27.76	28.00	.00	.0%
10016700	60100 EMPLOYEE TRAINING	3,347.72	5,750.00	4,275.00	2,546.14	2,547.00	5,435.00	27.1%
10016700	611001 CELL PHONES	848.92	900.00	900.00	650.00	900.00	900.00	.0%
10016700	61200 PRINTING	84.00	200.00	200.00	70.00	200.00	200.00	.0%
10016700	61551 MAINTENANCE & REPAIR - BUILDIN	2,956.04	8,000.00	18,000.00	10,842.40	18,000.00	10,500.00	-41.7%
10016700	61600 MAINTENANCE & REPAIR - EQUIPME	365.00	1,700.00	3,700.00	3,452.73	3,700.00	4,500.00	21.6%
10016700	61700 MAINTENANCE & REPAIR - AUTO	1,267.73	2,200.00	3,850.00	2,565.52	3,200.00	4,000.00	3.9%
10016700	62000 UTILITIES	4,191.18	5,000.00	5,000.00	4,212.31	4,800.00	5,376.00	7.5%
10016700	62600 ADVERTISING	159.75	500.00	500.00	.00	.00	500.00	.0%

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GENERAL FUND

	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 MANAGER	PCT CHANGE
10016700 63100	FUEL & VEHICLE SUPPLIES 2,892.49	3,684.00	3,684.00	2,138.48	3,000.00	3,048.00	-17.3%
10016700 63300	DEPARTMENT SUPPLIES & MATL 16,104.80	18,000.00	18,000.00	12,505.43	17,000.00	18,700.00	3.9%
10016700 63310	DEPARTMENT SUPPLIES/COMPUTER 1,369.77	.00	1,475.00	1,431.82	1,475.00	.00	-100.0%
10016700 63400	NON-CAPITAL EQUIPMENT/FURN .00	.00	1,000.00	864.00	1,000.00	.00	-100.0%
10016700 63600	UNIFORMS 1,603.09	2,000.00	2,000.00	1,950.57	2,000.00	2,000.00	.0%
10016700 64500	CONTRACTUAL SERVICES 16,654.58	17,000.00	17,000.00	15,926.67	17,000.00	20,000.00	17.6%
10016700 64800	INVENTORY - TIRES 63,775.51	90,000.00	75,350.00	49,527.35	58,000.00	88,000.00	16.8%
10016700 64801	INVENTORY - FUEL 411,114.15	436,380.00	436,380.00	272,549.71	320,000.00	423,323.00	-3.0%
10016700 64802	INVENTORY - PARTS 148,710.59	185,000.00	185,000.00	123,406.10	136,000.00	168,000.00	-9.2%
10016700 64900	INTERFUND REIMBURSEMENTS -79,369.56	-82,402.00	-82,402.00	-61,801.20	-82,402.00	-88,757.00	7.7%
10016700 64902	SALES - OTHER DEPARTMENTS PART -212,475.82	-200,000.00	-200,000.00	-151,771.06	-202,000.00	-200,000.00	.0%
10016700 64903	SALES - OTHER DEPARTMENTS FUEL -403,201.16	-375,000.00	-375,000.00	-275,077.08	-344,077.00	-375,000.00	.0%
10016700 65400	INSURANCE & BONDS 8,298.22	9,128.00	9,128.00	10,616.74	10,620.00	11,000.00	20.5%
10016700 65700	MISCELLANEOUS 1,356.96	3,000.00	3,000.00	754.10	1,500.00	3,000.00	.0%
TOTAL UNDEFINED PROJECT	397,234.54	564,885.00	564,885.00	380,568.91	403,116.00	524,288.00	-7.2%
TOTAL FLEET MAINTENANCE	397,234.54	564,885.00	564,885.00	380,568.91	403,116.00	524,288.00	-7.2%



## HORTICULTURE

The major functions of the Horticulture Department include landscape and maintenance of traffic islands and other city properties; parking lots; landscape, installation and maintenance of horticultural areas and fine turf areas around and adjacent to governmental buildings; remove litter; responsible for erection of Christmas decorations; maintain an ongoing public speaking program to civic groups, garden clubs, and other governmental organizations concerning horticulture; and installation and maintenance of tropical plants within City Hall and Public Works Service Center.

	2019 Actual	2020 Orig. Budget	2020 Revised Budget	2020 Projection	2021 Manager Recomm.	Variance 21 Mgr. / 20 Rev. Budget	Pct. Change
Personnel	\$ 326,272	\$ 375,515	\$ 342,699	\$ 314,599	\$ 385,385	\$ 42,686	12.5%
Operating	395,176	419,717	463,213	447,288	370,966	(92,247)	-19.9%
Capital	-	-	4,320	4,320	-	(4,320)	-100.0%
<b>Total</b>	<b>\$ 721,448</b>	<b>\$ 795,232</b>	<b>\$ 810,232</b>	<b>\$ 766,207</b>	<b>\$ 756,351</b>	<b>\$ (53,881)</b>	<b>-6.7%</b>

- Personnel changes are related to a 1.2% increase in retirement and a 7% increase for group health insurance.
- Funds to maintain the Greenway were previously budgeted within this department have now been moved into the Parks department. (\$25,000)
- No capital outlay funding recommended.

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GENERAL FUND		2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 MANAGER	PCT CHANGE
675	HORTICULTURE							
10016750	60000 SALARY AND WAGES	226,428.95	260,296.00	227,480.00	189,371.35	216,104.00	262,421.00	15.4%
10016750	60002 401 K	11,247.79	12,893.00	12,893.00	9,352.97	10,694.00	13,000.00	.8%
10016750	60003 FICA	17,198.09	19,727.00	19,727.00	14,438.76	16,500.00	19,890.00	.8%
10016750	60004 INSURANCE	53,924.22	59,520.00	59,520.00	48,259.73	53,652.00	63,684.00	7.0%
10016750	60005 RETIREMENT	17,425.01	23,079.00	23,079.00	16,741.69	17,620.00	26,390.00	14.3%
10016750	60006 UNEMPLOYMENT INSURANCE	47.80	.00	.00	28.09	29.00	.00	.0%
10016750	60100 EMPLOYEE TRAINING	1,145.00	1,000.00	1,000.00	267.00	467.00	1,350.00	35.0%
10016750	611001 CELL PHONES	769.23	1,020.00	1,020.00	500.00	600.00	1,020.00	.0%
10016750	61150 WIRELESS CONNECTIVITY	.00	.00	.00	.00	.00	700.00	.0%
10016750	61600 MAINTENANCE & REPAIR - EQUIPME	3,286.86	3,000.00	3,000.00	1,200.54	3,000.00	3,000.00	.0%
10016750	61700 MAINTENANCE & REPAIR - AUTO	3,337.00	4,000.00	7,900.00	5,621.08	7,900.00	4,000.00	-49.4%
10016750	62100 BUILDING & EQUIPMENT RENTAL	1,592.58	1,750.00	1,750.00	.00	1,750.00	1,600.00	-8.6%
10016750	63100 FUEL & VEHICLE SUPPLIES	15,106.00	16,013.00	16,013.00	8,717.98	13,000.00	15,171.00	-5.3%
10016750	63300 DEPARTMENT SUPPLIES & MATL	101,698.14	90,915.00	80,995.00	68,778.13	80,995.00	90,915.00	12.2%

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GENERAL FUND

	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 MANAGER	PCT CHANGE
10016750 63310	DEPARTMENT SUPPLIES/COMPUTER .00	.00	1,700.00	1,597.45	1,700.00	700.00	-58.8%
10016750 63600	UNIFORMS 2,194.22	2,200.00	2,200.00	2,123.91	2,200.00	2,200.00	.0%
10016750 64500	CONTRACTUAL SERVICES 59,547.61	89,750.00	137,566.00	121,359.03	137,566.00	73,460.00	-46.6%
10016750 645005	CONTRACTUAL SERVICES-GREENWAY 26,911.50	25,000.00	25,000.00	17,682.50	25,000.00	.00	-100.0%
10016750 645006	CONTRACTUAL SVCS-INTERCHANGES 43,305.00	53,600.00	38,600.00	36,000.00	38,600.00	53,600.00	38.9%
10016750 645007	CONTRACTUAL SVCS-VACANT LOTS 78,202.50	80,000.00	95,000.00	81,068.00	95,000.00	84,600.00	-10.9%
10016750 645009	CONTRACTUAL SVCS - CCEP 25,090.00	30,000.00	30,000.00	26,865.00	30,000.00	30,000.00	.0%
10016750 65400	INSURANCE & BONDS 32,790.76	21,319.00	21,319.00	9,356.82	9,360.00	8,500.00	-60.1%
10016750 65700	MISCELLANEOUS 200.00	150.00	150.00	70.00	150.00	150.00	.0%
10016750 67410	CAPITAL - MACHINERY & EQUIPMT .00	.00	4,320.00	4,316.16	4,320.00	.00	-100.0%
TOTAL UNDEFINED PROJECT	721,448.26	795,232.00	810,232.00	663,716.19	766,207.00	756,351.00	-6.7%
TOTAL HORTICULTURE	721,448.26	795,232.00	810,232.00	663,716.19	766,207.00	756,351.00	-6.7%





## POLICE

The Police department provides an array of police services including administration, uniform patrol, criminal investigations, selective enforcement unit, drug enforcement unit, community policing and communications. The administration arm of the department is responsible for managing all divisions. Central to the department is the uniform patrol division which provides traffic control, protection and detection of crimes, apprehension of criminal offenders and all other calls for service. The department also provides investigations on criminal cases, identification and arrests of suspects, targets high crime areas with a specialized enforcement unit, promotes community involvement and problem oriented policing strategies, as well as targeting the illegal use of drugs and drug traffic in the city and county.

	2019 Actual	2020 Orig. Budget	2020 Revised Budget	2020 Projection	2021 Manager Recomm.	Variance 21 Mgr. / 20 Rev. Budget	Pct. Change
Personnel	\$ 6,614,008	\$ 7,328,533	\$ 7,261,187	\$ 6,709,684	\$ 7,365,423	\$ 104,236	1.4%
Operating	1,255,745	1,298,403	1,325,708	1,274,564	1,310,162	(15,546)	-1.2%
Capital	390,158	149,838	262,691	257,811	425,882	163,191	62.1%
<b>Total</b>	<b>\$ 8,259,911</b>	<b>\$ 8,776,774</b>	<b>\$ 8,849,586</b>	<b>\$ 8,242,059</b>	<b>\$ 9,101,467</b>	<b>\$ 251,881</b>	<b>2.8%</b>

- Personnel changes are related to a 1.2% increase in retirement, a 7% increase for group health insurance, and the addition of a new position dedicated to evidence collection processing and storage funded for ½ year.
- Operating includes \$13,814 for Project Safe Neighborhoods (part-time position – shared cost with Lee County). Also included within operating is \$10,786 for the Commission of Accreditation for Law Enforcement Agencies, Inc. (CALEA). This commission seeks to improve law enforcement by creating a national body of standards developed by law enforcement professionals.
- Capital outlay funding includes one (1) light bar and siren, \$2,594; one (1) utility patrol vehicle, \$34,852; twelve (12) patrol vehicles; \$304,436; and two (2) drug forfeiture vehicles, \$84,000.

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	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 MANAGER	PCT CHANGE
510 POLICE							
10025100 60000 SALARY AND WAGES	4,855,686.15	5,242,657.00	5,175,310.70	4,022,177.86	4,853,800.00	5,148,224.00	-.5%
10025100 60002 401 K	239,914.33	260,250.00	260,250.00	198,320.17	240,060.00	260,507.00	.1%
10025100 60003 FICA	358,729.99	398,182.00	398,182.00	296,832.99	355,500.00	398,576.00	.1%
10025100 60004 INSURANCE	747,448.77	922,560.00	922,560.00	659,836.64	793,405.00	992,408.00	7.6%
10025100 60005 RETIREMENT	407,539.94	504,884.00	504,884.00	382,889.30	462,936.00	565,708.00	12.0%
10025100 60006 UNEMPLOYMENT INSURANCE	4,688.69	.00	.00	3,982.66	3,983.00	.00	.0%
10025100 60100 EMPLOYEE TRAINING	32,009.40	34,444.00	34,444.00	26,376.29	30,000.00	31,444.00	-8.7%
10025100 60200 PROFESSIONAL SERVICES	7,045.00	17,000.00	17,000.00	12,425.00	17,000.00	17,000.00	.0%
10025100 61100 TELEPHONE	8,785.45	8,664.00	8,664.00	7,282.34	8,740.00	8,664.00	.0%
10025100 611001 CELL PHONES	19,568.83	20,496.00	20,496.00	14,904.73	18,500.00	20,496.00	.0%
10025100 61200 PRINTING	275.00	450.00	450.00	.00	450.00	450.00	.0%
10025100 61600 MAINTENANCE & REPAIR - EQUIPME	10,697.09	10,000.00	10,000.00	5,734.79	10,000.00	10,000.00	.0%
10025100 61700 MAINTENANCE & REPAIR - AUTO	128,666.79	115,000.00	115,000.00	62,566.66	85,000.00	115,000.00	.0%
10025100 62100 BUILDING & EQUIPMENT RENTAL	6,470.88	7,867.00	7,867.00	6,474.36	7,867.00	7,867.00	.0%

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	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 MANAGER	PCT CHANGE
10025100 63000	POSTAGE 699.36	900.00	900.00	663.73	900.00	900.00	.0%
10025100 63100	FUEL & VEHICLE SUPPLIES 151,365.20	161,287.00	161,287.00	102,191.64	140,000.00	152,798.00	-5.3%
10025100 63300	DEPARTMENT SUPPLIES & MATL 42,486.94	45,000.00	29,207.00	25,276.58	29,207.00	45,000.00	54.1%
10025100 63310	DEPARTMENT SUPPLIES/COMPUTER 28,230.81	16,500.00	30,277.00	19,776.17	30,277.00	.00	-100.0%
10025100 63400	NON-CAPITAL EQUIPMENT/FURN .00	.00	14,309.30	14,309.30	14,310.00	.00	-100.0%
10025100 63600	UNIFORMS 67,187.80	40,000.00	41,198.00	31,008.26	41,198.00	40,000.00	-2.9%
10025100 64000	CONTRIBUTION TO PENSION FUND 419,948.00	419,948.00	419,948.00	425,744.00	425,744.00	425,744.00	1.4%
10025100 64500	CONTRACTUAL SERVICES 74,303.72	84,847.00	98,661.00	92,518.33	98,661.00	124,799.00	26.5%
10025100 65300	DUES & SUBSCRIPTIONS 3,466.95	3,000.00	3,000.00	3,709.01	3,710.00	3,000.00	.0%
10025100 65400	INSURANCE & BONDS 225,931.26	280,000.00	280,000.00	269,373.07	280,000.00	270,000.00	-3.6%
10025100 65700	MISCELLANEOUS 3,362.86	5,000.00	5,000.00	4,980.08	5,000.00	5,000.00	.0%
10025100 67400	CAPITAL OUTLAY - VEHICLES 345,157.78	.00	57,800.00	54,510.24	57,800.00	339,288.00	487.0%
10025100 67410	CAPITAL - MACHINERY & EQUIPMT 45,000.04	105,138.00	160,191.00	145,493.82	160,191.00	2,594.00	-98.4%
10025100 67800	INFORMER PAY 10,000.00	25,000.00	25,000.00	10,000.00	25,000.00	25,000.00	.0%
TOTAL UNDEFINED PROJECT	8,244,667.03	8,729,074.00	8,801,886.00	6,899,358.02	8,199,239.00	9,010,467.00	2.4%

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-----							
D9999 DRUG FORFEITURE							
10025100 60100 D9999 EMPLOYEE TRAINING	7,956.68	2,000.00	2,000.00	.00	2,000.00	5,000.00	150.0%
10025100 63300 D9999 DEPARTMENT SUPPLIES & MATL	130.00	1,000.00	1,000.00	266.00	1,000.00	2,000.00	100.0%
10025100 64500 D9999 CONTRACTUAL SERVICES	7,157.00	.00	.00	.00	.00	.00	.0%
10025100 67400 D9999 CAPITAL OUTLAY - VEHICLES	.00	44,700.00	44,700.00	39,819.98	39,820.00	84,000.00	87.9%
<b>TOTAL DRUG FORFEITURE</b>	<b>15,243.68</b>	<b>47,700.00</b>	<b>47,700.00</b>	<b>40,085.98</b>	<b>42,820.00</b>	<b>91,000.00</b>	<b>90.8%</b>







## DISPATCHING SERVICES

The Dispatching Services department was established to provide 911 calls for service to the citizens of Lee County. This department is cost shared with Lee County.

	2019 Actual	2020 Orig. Budget	2020 Revised Budget	2020 Projection	2021 Manager Recomm.	Variance 21 Mgr. / 20 Rev. Budget	Pct. Change
Personnel	\$ 1,143,402	\$ 1,236,389	\$ 1,236,389	\$ 1,150,882	\$ 1,229,710	\$ (6,679)	-0.5%
Operating	20,361	23,151	23,151	25,149	26,955	3,804	16.4%
Capital	-	-	-	-	-	-	0.0%
<b>Total</b>	<b>\$ 1,163,763</b>	<b>\$ 1,259,540</b>	<b>\$ 1,259,540</b>	<b>\$ 1,176,031</b>	<b>\$ 1,256,665</b>	<b>\$ (2,875)</b>	<b>-0.2%</b>

- Personnel changes are related to a 1.2% increase in retirement and a 7% increase for group health insurance.
- No significant changes within operating.

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-----							
DISPA DISPATCHING SERVICES							
10025100 60000 DISPA SALARY AND WAGES	834,195.73	879,306.00	879,306.00	691,062.38	824,674.00	854,347.00	-2.8%
10025100 60002 DISPA 401 K	41,400.45	43,621.00	43,621.00	34,264.23	40,958.00	42,375.00	-2.9%
10025100 60003 DISPA FICA	62,338.08	66,740.00	66,740.00	51,212.49	61,387.00	64,830.00	-2.9%
10025100 60004 DISPA INSURANCE	141,296.71	168,640.00	168,640.00	128,340.58	150,567.00	182,138.00	8.0%
10025100 60005 DISPA RETIREMENT	64,170.85	78,082.00	78,082.00	61,332.99	73,296.00	86,020.00	10.2%
10025100 611001 DISPA CELL PHONES	600.00	600.00	600.00	500.00	600.00	600.00	.0%
10025100 61700 DISPA MAINTENANCE & REPAIR - AUTO	180.57	700.00	700.00	23.51	600.00	700.00	.0%
10025100 63100 DISPA FUEL & VEHICLE SUPPLIES	804.51	855.00	855.00	442.64	750.00	855.00	.0%
10025100 63300 DISPA DEPARTMENT SUPPLIES & MATL	416.13	500.00	500.00	.00	.00	500.00	.0%
10025100 65300 DISPA DUES & SUBSCRIPTIONS	.00	300.00	300.00	.00	.00	300.00	.0%
10025100 65400 DISPA INSURANCE & BONDS	18,360.28	20,196.00	20,196.00	23,198.63	23,199.00	24,000.00	18.8%
<b>TOTAL DISPATCHING SERVICES</b>	<b>1,163,763.31</b>	<b>1,259,540.00</b>	<b>1,259,540.00</b>	<b>990,377.45</b>	<b>1,176,031.00</b>	<b>1,256,665.00</b>	<b>-.2%</b>

### E-911 SURCHARGE

The E-911 Surcharge department is fully reimbursed from the state with 911 funds through Lee County.

	2019 Actual	2020 Orig. Budget	2020 Revised Budget	2020 Projection	2021 Manager Recomm.	Variance 21 Mgr. / 20 Rev. Budget	Pct. Change
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Operating	256,598	380,106	380,106	308,511	368,786	(11,320)	-3.0%
Capital	51,146	25,000	33,011	33,011	-	(33,011)	-100.0%
<b>Total</b>	<b>\$ 307,744</b>	<b>\$ 405,106</b>	<b>\$ 413,117</b>	<b>\$ 341,522</b>	<b>\$ 368,786</b>	<b>\$ (44,331)</b>	<b>-10.7%</b>

- This department is fully reimbursed from the state with 911 funds through Lee County.
- No funding for capital outlay requested.

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GENERAL FUND

		2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 MANAGER	PCT CHANGE
-----								
E9999	E-911 SURCHARGE							
10025100	60100 E9999 EMPLOYEE TRAINING	1,810.00	4,150.00	4,150.00	365.00	1,000.00	4,150.00	.0%
10025100	61100 E9999 TELEPHONE	116,824.33	177,002.00	177,002.00	97,772.30	117,057.00	177,002.00	.0%
10025100	61600 E9999 MAINTENANCE & REPAIR - EQUIPME	1,355.83	4,000.00	4,000.00	.00	1,500.00	4,000.00	.0%
10025100	63300 E9999 DEPARTMENT SUPPLIES & MATL	7,970.89	9,000.00	9,000.00	387.00	3,000.00	9,500.00	5.6%
10025100	63310 E9999 DEPARTMENT SUPPLIES/COMPUTER	.00	8,000.00	8,000.00	7,658.56	8,000.00	.00	-100.0%
10025100	64500 E9999 CONTRACTUAL SERVICES	128,637.25	177,954.00	177,954.00	91,361.58	177,954.00	174,134.00	-2.1%
10025100	67410 E9999 CAPITAL - MACHINERY & EQUIPMT	51,146.05	25,000.00	33,011.00	16,265.00	33,011.00	.00	-100.0%
TOTAL E-911 SURCHARGE		307,744.35	405,106.00	413,117.00	213,809.44	341,522.00	368,786.00	-10.7%
TOTAL POLICE		9,731,418.37	10,441,420.00	10,522,243.00	8,143,630.89	9,759,612.00	10,726,918.00	1.9%

## FIRE

To protect life and property by preventing fires from starting through education and inspections, and to reduce human suffering and property loss by responding to every incident (including vehicle accidents) as quickly, professionally, and safely as possible with the training, equipment and determination to do our job effectively with optimum results.

	2019 Actual	2020 Orig. Budget	2020 Revised Budget	2020 Projection	2021 Manager Recomm.	Variance 21 Mgr. / 20 Rev. Budget	Pct. Change
Personnel	\$ 3,970,865	\$ 4,109,986	\$ 4,066,691	\$ 4,034,566	\$ 4,215,891	\$ 149,200	3.7%
Operating	666,604	718,610	684,409	665,808	669,907	(14,502)	-2.1%
Capital	427,123	682,150	778,559	778,559	-	(778,559)	-100.0%
<b>Total</b>	<b>\$ 5,064,592</b>	<b>\$ 5,510,746</b>	<b>\$ 5,529,659</b>	<b>\$ 5,478,933</b>	<b>\$ 4,885,798</b>	<b>\$ (643,861)</b>	<b>-11.6%</b>

- Personnel changes are related to a 1.2% increase in retirement, a 7% increase for group health insurance, and the addition of 9 firefighters funded for 3 months. The city plans to apply for a Staffing for Adequate Fire and Emergency Response (SAFER) grant to assist with the cost of entry level firefighters to provide coverage for the northern city limits expansion. This grant will pay 75% of salaries and benefits for two years and 35% in the third year.
- The decrease shown within operating is mainly the result of maintenance building repairs and purchase of computers in prior year. Operating includes funds for uniforms for new officers.
- No funding recommended for capital outlay.

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		2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 MANAGER	PCT CHANGE
530	FIRE							
10025300	60000	SALARY AND WAGES						
		2,891,625.27	2,927,790.00	2,884,495.00	2,436,317.37	2,866,787.00	2,938,787.00	1.9%
10025300	60001	SALARY AND WAGES - TEMPORARY						
		18,997.35	23,707.00	23,707.00	12,343.09	17,500.00	23,707.00	.0%
10025300	60002	401 K						
		143,510.36	145,316.00	145,316.00	120,795.76	143,340.00	145,875.00	.4%
10025300	60003	FICA						
		213,553.26	224,117.00	224,117.00	178,464.54	221,123.00	224,990.00	.4%
10025300	60004	INSURANCE						
		479,425.86	528,940.00	528,940.00	436,565.66	528,940.00	586,423.00	10.9%
10025300	60005	RETIREMENT						
		223,327.44	260,116.00	260,116.00	216,222.47	256,578.00	296,109.00	13.8%
10025300	60006	UNEMPLOYMENT INSURANCE						
		425.06	.00	.00	297.82	298.00	.00	.0%
10025300	60100	EMPLOYEE TRAINING						
		28,321.56	45,700.00	31,400.00	29,800.46	29,801.00	41,700.00	32.8%
10025300	60200	PROFESSIONAL SERVICES						
		11,010.00	15,105.00	17,505.00	16,805.00	17,505.00	21,345.00	21.9%
10025300	61100	TELEPHONE						
		10,104.78	6,250.00	6,250.00	5,419.99	6,250.00	6,250.00	.0%
10025300	611001	CELL PHONES						
		3,835.19	3,840.00	3,840.00	1,770.76	2,700.00	3,360.00	-12.5%
10025300	61150	WIRELESS CONNECTIVITY						
		6,408.78	8,148.00	8,148.00	4,352.62	6,600.00	7,668.00	-5.9%
10025300	61200	PRINTING						
		210.00	600.00	600.00	263.25	600.00	600.00	.0%
10025300	61551	MAINTENANCE & REPAIR - BUILDIN						
		57,406.49	32,590.00	53,940.00	51,068.60	53,940.00	20,000.00	-62.9%

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10025300 61600	MAINTENANCE & REPAIR - EQUIPME 55,129.23	35,480.00	38,480.00	35,687.96	38,480.00	39,100.00	1.6%
10025300 61700	MAINTENANCE & REPAIR - AUTO 25,472.71	30,750.00	32,750.00	29,835.50	32,750.00	34,750.00	6.1%
10025300 62000	UTILITIES 27,118.87	27,830.00	27,830.00	20,859.97	27,830.00	31,660.00	13.8%
10025300 62200	INSTALLMENT PURCHASE 112,739.04	148,094.00	50,295.00	38,606.16	38,607.00	.00	-100.0%
10025300 63000	POSTAGE 485.60	1,000.00	1,000.00	274.57	750.00	750.00	-25.0%
10025300 63100	FUEL & VEHICLE SUPPLIES 27,240.85	26,870.00	26,870.00	19,628.66	26,870.00	28,560.00	6.3%
10025300 63300	DEPARTMENT SUPPLIES & MATL 32,470.37	31,300.00	30,846.00	28,749.29	30,846.00	31,300.00	1.5%
10025300 63301	JANITORIAL SUPPLIES 4,936.80	6,000.00	6,000.00	5,882.76	6,000.00	7,000.00	16.7%
10025300 63310	DEPARTMENT SUPPLIES/COMPUTER 1,474.90	4,990.00	11,599.00	11,171.28	11,599.00	.00	-100.0%
10025300 63400	NON-CAPITAL EQUIPMENT/FURN 35,029.18	23,870.00	47,795.00	43,780.14	47,795.00	46,610.00	-2.5%
10025300 63600	UNIFORMS 100,839.99	107,990.00	107,990.00	105,343.55	107,990.00	180,074.00	66.8%
10025300 63700	LAUNDRY & CLEANING 1,386.26	1,600.00	1,600.00	541.38	1,600.00	2,500.00	56.3%
10025300 64500	CONTRACTUAL SERVICES 39,947.59	51,825.00	59,362.00	57,690.78	59,362.00	61,100.00	2.9%
10025300 65300	DUES & SUBSCRIPTIONS 7,085.28	6,095.00	6,095.00	5,839.85	6,095.00	6,580.00	8.0%
10025300 65400	INSURANCE & BONDS 75,696.48	99,283.00	99,283.00	92,539.36	99,283.00	95,000.00	-4.3%

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PROJECTION: 2021 2020-2021 Annual Operating Budget

FOR PERIOD 99

GENERAL FUND

	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 MANAGER	PCT CHANGE
10025300 65700	MISCELLANEOUS 2,254.55	3,400.00	2,555.00	2,230.41	2,555.00	4,000.00	56.6%
10025300 67400	CAPITAL OUTLAY - VEHICLES 323,089.00	674,350.00	675,195.00	675,194.38	675,195.00	.00	-100.0%
10025300 67410	CAPITAL - MACHINERY & EQUIPMT 79,833.50	7,800.00	96,009.00	95,376.63	96,009.00	.00	-100.0%
10025300 67420	CAPITAL OUTLAY - BUILDING 24,200.87	.00	.00	.00	.00	.00	.0%
10025300 67430	CAPITAL BUILDING IMPROVEMENTS .00	.00	7,355.00	7,355.00	7,355.00	.00	-100.0%
TOTAL UNDEFINED PROJECT	5,064,592.47	5,510,746.00	5,517,283.00	4,787,075.02	5,468,933.00	4,885,798.00	-11.4%

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GENERAL FUND

	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 MANAGER	PCT CHANGE
-----							
F1601 2016 FIREFIGHTERS BURN FUND GRANT							
10025300 67339 F1601 GRANT - SMOKE DETECTORS	.00	.00	2,376.00	.00	.00	.00	-100.0%
TOTAL 2016 FIREFIGHTERS BURN	.00	.00	2,376.00	.00	.00	.00	-100.0%

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GENERAL FUND

	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 MANAGER	PCT CHANGE
-----							
F2001 DUKE ENERGY-HURRICANE RESCUE EQUIP							
10025300 63400 F2001 NON-CAPITAL EQUIPMENT/FURN	.00	.00	10,000.00	10,000.00	10,000.00	.00	-100.0%
TOTAL DUKE ENERGY-HURRICANE	.00	.00	10,000.00	10,000.00	10,000.00	.00	-100.0%
TOTAL FIRE	5,064,592.47	5,510,746.00	5,529,659.00	4,797,075.02	5,478,933.00	4,885,798.00	-11.6%



## CAPITAL OUTLAY - EQUIPMENT > \$2,500

Fiscal Year: 2020-2021

Code: 10-530-67410

Department: Fire

Function: Public Safety

QTY	PRIORITY	ITEM	DESCRIPTION	REQUESTED		RECOMMENDED
				REPLACE	NEW	
1	6	SCBA Air Compressor	This unit will replace a 17 year old unit jointly owned by the Sanford / Lee County Firefighters Association. Current compressor only allows 4,500 psi while this new compressor would allow 6,000 psi.	61,360		0
1	7	Battery / Hydraulic Rescue Equipment	This equipment will be used to extract victims from an accident scene and placed on the new fire truck once it arrives.		16,500	0
1	1	Weight Machine	Request replacement of a 35 year old weight machine that has broken pulleys and cables. We can no longer order parts for repairs to this machine.	9,260		0
1	2	Department Server	Current server's extended warranty expires July of 2020. This server contains all of the departments daily information and is kept at Central Fire Station.	12,000		0
4	3	Panasonic Toughbook Computers	Replacement of toughbook computers on four engines to allow connection to the Mobile Communication Terminal (MCT) for dispatch information and messaging with the 911 center. It also allows access to the internet and fire reporting software.	13,200		0
<b>TOTALS</b>				<b>95,820</b>	<b>16,500</b>	<b>0</b>



## INSPECTIONS

The purpose of the Inspections Division of the Community Development Department is to provide protection, safety, and general welfare of the citizens of Sanford, Lee County, and the Town of Broadway by enforcing the North Carolina State building, plumbing, and mechanical codes, and the international electrical code, which serves as a comprehensive regulatory document to guide decisions aimed at public protection. Protection is accomplished through the process of performing inspections on all new construction, alterations, repairs, equipment installations, use and occupancy, building location, structures moved to another site, removal or demolition, or any appurtenances connected or attached to every building or structure, for compliance with the North Carolina State Building Codes, and related codes and ordinances. Certificates of Occupancy are issued as required by the technical codes. Establishments are inspected prior to the sale of alcoholic beverages to ensure that the fire requirements are met and occupancy loads are evaluated. Daycare facilities are inspected for compliance with code requirements. The Inspections Division also conducts fire inspections and minimum housing inspections for the Town of Broadway. Policy direction and administrative support for the department's overall activities and functions are centralized in the Administrative Division of Community Development.

**Note:** This department is reconciled at year end with Lee County paying fifty (50%) percent of actual expenses less revenue received.

	2019 Actual	2020 Orig. Budget	2020 Revised Budget	2020 Projection	2021 Manager Recomm.	Variance 21 Mgr. / 20 Rev. Budget	Pct. Change
Personnel	\$ 449,777	\$ 490,986	\$ 590,986	\$ 474,799	\$ 596,594	\$ 5,608	0.9%
Operating	46,858	73,618	89,687	70,217	77,885	(11,802)	-13.2%
Capital	-	27,000	27,000	27,073	62,000	35,000	129.6%
<b>Total</b>	<b>\$ 496,635</b>	<b>\$ 591,604</b>	<b>\$ 707,673</b>	<b>\$ 572,089</b>	<b>\$ 736,479</b>	<b>\$ 28,806</b>	<b>4.1%</b>

- Personnel changes are related to a 1.2% increase in retirement and a 7% increase for group health insurance.
- Prior year operating includes Energov support, resulting in the decrease shown.
- Capital outlay funding includes two (2) ½ ton 4x4 trucks, \$62,000.

PROJECTION: 2021 2020-2021 Annual Operating Budget

FOR PERIOD 99

GENERAL FUND

	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 MANAGER	PCT CHANGE
540 INSPECTIONS							
10025400 60000 SALARY AND WAGES	306,825.36	310,992.00	393,227.00	256,452.11	314,000.00	370,422.00	-5.8%
10025400 60001 SALARY AND WAGES - TEMPORARY	33,297.13	50,000.00	50,000.00	35,406.28	44,000.00	73,000.00	46.0%
10025400 60002 401 K	14,969.92	15,428.00	19,543.00	12,656.26	15,700.00	18,400.00	-5.8%
10025400 60003 FICA	24,217.15	27,430.00	33,720.00	20,930.13	27,400.00	33,736.00	.0%
10025400 60004 INSURANCE	46,754.65	59,520.00	59,520.00	36,971.64	45,550.00	63,684.00	7.0%
10025400 60005 RETIREMENT	23,657.80	27,616.00	34,976.00	22,654.66	28,105.00	37,352.00	6.8%
10025400 60006 UNEMPLOYMENT INSURANCE	55.34	.00	.00	43.53	44.00	.00	.0%
10025400 60100 EMPLOYEE TRAINING	8,894.17	12,500.00	12,500.00	10,418.43	11,000.00	11,500.00	-8.0%
10025400 611001 CELL PHONES	1,375.00	1,500.00	1,500.00	1,035.40	1,500.00	1,200.00	-20.0%
10025400 61150 WIRELESS CONNECTIVITY	1,656.69	1,920.00	1,920.00	1,660.06	1,920.00	2,460.00	28.1%
10025400 61200 PRINTING	525.00	1,000.00	1,000.00	810.00	1,000.00	1,000.00	.0%
10025400 61700 MAINTENANCE & REPAIR - AUTO	2,164.26	2,500.00	1,875.00	608.77	1,000.00	2,500.00	33.3%
10025400 62100 BUILDING & EQUIPMENT RENTAL	780.00	750.00	750.00	780.00	780.00	800.00	6.7%
10025400 62600 ADVERTISING	.00	100.00	100.00	.00	.00	100.00	.0%

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FOR PERIOD 99

GENERAL FUND	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 MANAGER	PCT CHANGE
10025400 63000	POSTAGE 153.00	500.00	500.00	500.00	500.00	500.00	.0%
10025400 63100	FUEL & VEHICLE SUPPLIES 4,907.00	5,320.00	5,320.00	3,702.89	4,950.00	5,400.00	1.5%
10025400 63300	DEPARTMENT SUPPLIES & MATL 2,838.45	7,000.00	3,943.00	3,549.60	3,940.00	7,000.00	77.5%
10025400 63310	DEPARTMENT SUPPLIES/COMPUTER 2,435.90	1,475.00	6,132.00	6,000.21	6,132.00	4,675.00	-23.8%
10025400 63400	NON-CAPITAL EQUIPMENT/FURN 441.41	.00	.00	.00	.00	.00	.0%
10025400 64500	CONTRACTUAL SERVICES 3,201.44	19,500.00	33,969.00	15,191.35	20,000.00	19,500.00	-42.6%
10025400 64600	BANK SERVICE CHARGE 4,170.28	5,000.00	5,000.00	5,567.30	6,100.00	6,000.00	20.0%
10025400 65300	DUES & SUBSCRIPTIONS 4,723.71	5,000.00	5,000.00	430.00	1,000.00	5,000.00	.0%
10025400 65400	INSURANCE & BONDS 8,230.37	9,053.00	9,053.00	9,267.08	9,270.00	9,500.00	4.9%
10025400 65700	MISCELLANEOUS 361.06	500.00	1,125.00	452.27	1,125.00	750.00	-33.3%
10025400 67400	CAPITAL OUTLAY - VEHICLES .00	27,000.00	27,000.00	27,072.62	27,073.00	62,000.00	129.6%
TOTAL UNDEFINED PROJECT	496,635.09	591,604.00	707,673.00	472,160.59	572,089.00	736,479.00	4.1%
TOTAL INSPECTIONS	496,635.09	591,604.00	707,673.00	472,160.59	572,089.00	736,479.00	4.1%



## COMMUNITY DEVELOPMENT

The Community Development Department provides services with respect to land use, zoning and development issues; overseeing the land use review and approval process; providing professional advice and direction with respect to the physical development and redevelopment to the City and Lee County; developing, maintaining and providing compliance review of the City's Comprehensive Plan; preparation and maintenance of the City's base map; providing technical assistance and staff support to the City of Sanford and County of Lee Planning and Zoning Boards, Lee County Environmental Board, and the Planning Commission.

The Community Development Department is responsible for the administration, management, and implementation of various Federal, State, and Local grant-funded programs that benefit the low, very low, and moderate income households within the City. Emphasis has been directed at the preservation of existing housing units, increasing home ownership opportunities, and residential landscape and exterior improvements.

**Note: Lee County reimburses the City forty-five (45%) percent of this department's total budget less any capital.**

	2019 Actual	2020 Orig. Budget	2020 Revised Budget	2020 Projection	2021 Manager Recomm.	Variance 21 Mgr. / 20 Rev. Budget	Pct. Change
Personnel	\$ 844,389	\$ 948,457	\$ 946,695	\$ 921,798	\$ 964,254	\$ 17,559	1.9%
Operating	135,039	220,501	281,456	223,895	236,836	(44,620)	-15.9%
Capital	-	-	-	-	-	-	0.0%
<b>Total</b>	<b>\$ 979,428</b>	<b>\$ 1,168,958</b>	<b>\$ 1,228,151</b>	<b>\$ 1,145,693</b>	<b>\$ 1,201,090</b>	<b>\$ (27,061)</b>	<b>-2.2%</b>

- Personnel changes are related to a 1.2% increase in retirement and a 7% increase for group health insurance.
- Operating includes \$50,000 for update of UDO Phase II (multi-family and commercial development standards), Rapid Rehousing \$10,000; Bread of Life (operating) \$25,000; Partners for Impact (contract) \$15,000; Partners for Impact (homelessness event) \$10,000; Emergency Shelter Case Manager \$5,760; and Emergency Shelter Day Service Center \$5,760.

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FOR PERIOD 99

GENERAL FUND

	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 MANAGER	PCT CHANGE
490 COMMUNITY DEVELOPMENT							
10054900 60000 SALARY AND WAGES	626,775.78	688,499.00	671,737.00	552,445.19	658,870.00	689,021.00	2.6%
10054900 60001 SALARY AND WAGES - TEMPORARY	9,614.80	12,000.00	27,000.00	19,169.84	26,537.00	12,000.00	-55.6%
10054900 60002 401 K	31,163.88	34,222.00	34,222.00	27,458.33	32,781.00	34,249.00	.1%
10054900 60003 FICA	47,710.94	53,278.00	53,278.00	43,609.24	53,180.00	53,319.00	.1%
10054900 60004 INSURANCE	80,577.11	99,200.00	99,200.00	73,967.84	91,683.00	106,140.00	7.0%
10054900 60005 RETIREMENT	48,475.70	61,258.00	61,258.00	49,150.67	58,680.00	69,525.00	13.5%
10054900 60006 UNEMPLOYMENT INSURANCE	71.09	.00	.00	66.94	67.00	.00	.0%
10054900 60100 EMPLOYEE TRAINING	11,043.07	12,100.00	12,100.00	9,127.99	10,000.00	12,100.00	.0%
10054900 61100 TELEPHONE	.00	750.00	750.00	.00	.00	.00	-100.0%
10054900 611001 CELL PHONES	900.00	900.00	900.00	750.00	900.00	900.00	.0%
10054900 61200 PRINTING	975.00	2,525.00	2,525.00	863.00	1,000.00	2,500.00	-1.0%
10054900 61700 MAINTENANCE & REPAIR - AUTO	.00	500.00	500.00	.00	.00	500.00	.0%
10054900 61800 AUTO ALLOWANCE	3,600.00	3,600.00	3,600.00	3,000.00	3,600.00	3,600.00	.0%
10054900 62100 BUILDING & EQUIPMENT RENTAL	780.00	750.00	750.00	780.00	780.00	800.00	6.7%

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GENERAL FUND

	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 MANAGER	PCT CHANGE
10054900 62600	ADVERTISING						
	11,335.91	10,000.00	10,000.00	9,426.00	10,000.00	12,500.00	25.0%
10054900 63000	POSTAGE						
	2,249.90	2,000.00	2,000.00	1,928.41	2,000.00	2,500.00	25.0%
10054900 63100	FUEL & VEHICLE SUPPLIES						
	.00	1,900.00	300.00	.00	.00	1,800.00	500.0%
10054900 63300	DEPARTMENT SUPPLIES & MATL						
	10,081.41	12,500.00	10,300.00	8,554.69	10,300.00	12,500.00	21.4%
10054900 63310	DEPARTMENT SUPPLIES/COMPUTER						
	2,516.07	9,725.00	23,125.00	23,056.60	23,125.00	.00	-100.0%
10054900 63400	NON-CAPITAL EQUIPMENT/FURN						
	.00	.00	2,700.00	2,443.40	2,700.00	.00	-100.0%
10054900 64500	CONTRACTUAL SERVICES						
	45,079.00	90,700.00	111,050.00	78,194.50	90,000.00	74,200.00	-33.2%
10054900 65300	DUES & SUBSCRIPTIONS						
	3,045.40	4,000.00	4,000.00	2,876.82	3,500.00	5,000.00	25.0%
10054900 65400	INSURANCE & BONDS						
	13,682.40	15,051.00	15,051.00	18,164.59	18,165.00	18,500.00	22.9%
10054900 65700	MISCELLANEOUS						
	631.18	1,000.00	1,000.00	987.69	1,000.00	1,000.00	.0%
10054900 65756	EMERGENCY SHELTER						
	3,391.25	15,000.00	15,000.00	.00	5,000.00	36,520.00	143.5%
10054900 65757	RAPID REHOUSING						
	16,500.00	15,000.00	33,680.00	14,671.75	17,000.00	10,000.00	-70.3%
10054900 65758	PARTNERS FOR IMPACT						
	.00	12,500.00	15,909.00	15,908.75	15,909.00	25,000.00	57.1%
10054900 67373	COMMUNITY DEVE. YOUTH CONCIL						
	.00	2,000.00	2,000.00	.00	.00	.00	-100.0%
10054900 67910	NONREIMB. -TOWER CONSULTANT						
	4,000.00	8,000.00	5,300.00	.00	.00	8,000.00	50.9%

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GENERAL FUND

	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 MANAGER	PCT CHANGE
TOTAL UNDEFINED PROJECT	974,199.89	1,168,958.00	1,219,235.00	956,602.24	1,136,777.00	1,192,174.00	-2.2%

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GENERAL FUND

	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 MANAGER	PCT CHANGE
-----							
CBLOC BLOCK PARTY ANNUAL EVENT							
10054900 67374 CBLOC COMMUNITY DEV.-BLOCK PARTY	557.82	.00	.00	.00	.00	.00	.0%
TOTAL BLOCK PARTY ANNUAL EVE	557.82	.00	.00	.00	.00	.00	.0%

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GENERAL FUND

	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 MANAGER	PCT CHANGE
-----							
CHOME DONATIONS HOMELESSNESS							
10054900 65720 CHOME HOMELESSNESS PROJECT							
	4,671.00	.00	.00	.00	.00	.00	.0%
TOTAL DONATIONS HOMELESSNESS	4,671.00	.00	.00	.00	.00	.00	.0%

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GENERAL FUND

	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 MANAGER	PCT CHANGE
-----							
CRACE YOUTH COUNCIL RACE TO READ 10054900 67373 CRACE COMMUNITY DEVE. YOUTH CONCIL	.00	.00	8,916.00	.00	8,916.00	8,916.00	.0%
TOTAL YOUTH COUNCIL RACE TO	.00	.00	8,916.00	.00	8,916.00	8,916.00	.0%



**COMMUNITY DEVELOPMENT – BUGGY COMPANY INTERLOCAL CITY COUNTY SHARED**

The Community Development Department provides services with respect to land use, zoning and development issues; overseeing the land use review and approval process; providing professional advice and direction with respect to the physical development and redevelopment to the City and Lee County; developing, maintaining and providing compliance review of the City's Comprehensive Plan; preparation and maintenance of the City's base map; providing technical assistance and staff support to the City of Sanford and County of Lee Planning and Zoning Boards, Lee County Environmental Board, and the Planning Commission.

The Community Development Department is responsible for the administration, management, and implementation of various Federal, State, and Local grant-funded programs that benefit the low, very low, and moderate income households within the City. Emphasis has been directed at the preservation of existing housing units, increasing home ownership opportunities, and residential landscape and exterior improvements.

The Inspections, Code Enforcement, and Community Development staff are located in the Buggy Company along with Lee County's GIS and Environmental Health staff and S.A.G.A. employees. The City will pay the operating expenditures related to the Buggy Company Building and receive 50% reimbursement from Lee County.

**Note: Lee County reimburses the City fifty (50%) percent of this department's actual expenditures less any capital.**

	<b>2019 Actual</b>	<b>2020 Orig. Budget</b>	<b>2020 Revised Budget</b>	<b>2020 Projection</b>	<b>2021 Manager Recomm.</b>	<b>Variance 21 Mgr. / 20 Rev. Budget</b>	<b>Pct. Change</b>
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Operating	31,376	38,705	38,705	35,080	45,055	6,350	16.4%
Capital	-	-	-	-	-	-	0.0%
<b>Total</b>	<b>\$ 31,376</b>	<b>\$ 38,705</b>	<b>\$ 38,705</b>	<b>\$ 35,080</b>	<b>\$ 45,055</b>	<b>\$ 6,350</b>	<b>16.4%</b>

- This department includes recurring expenses related to the Buggy Company.

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	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 MANAGER	PCT CHANGE
-----							
I5050 BUGGY FACTORY INTERLOCAL CITY/CO.							
10054900 61150 I5050 WIRELESS CONNECTIVITY	.00	780.00	780.00	.00	780.00	780.00	.0%
10054900 62000 I5050 UTILITIES	12,649.42	13,500.00	13,500.00	10,513.43	13,500.00	14,850.00	10.0%
10054900 63300 I5050 DEPARTMENT SUPPLIES & MATL	-57.97	1,500.00	1,500.00	395.52	800.00	1,500.00	.0%
10054900 64500 I5050 CONTRACTUAL SERVICES	18,784.57	22,350.00	22,350.00	18,640.50	20,000.00	27,350.00	22.4%
10054900 65300 I5050 DUES & SUBSCRIPTIONS	.00	75.00	75.00	.00	.00	75.00	.0%
10054900 65700 I5050 MISCELLANEOUS	.00	500.00	500.00	.00	.00	500.00	.0%
<b>TOTAL BUGGY FACTORY INTERLOC</b>	<b>31,376.02</b>	<b>38,705.00</b>	<b>38,705.00</b>	<b>29,549.45</b>	<b>35,080.00</b>	<b>45,055.00</b>	<b>16.4%</b>

**COMMUNITY DEVELOPMENT – BUGGY COMPANY NONREIMBURSABLE**

The Community Development Department provides services with respect to land use, zoning and development issues; overseeing the land use review and approval process; providing professional advice and direction with respect to the physical development and redevelopment to the City and Lee County; developing, maintaining and providing compliance review of the City's Comprehensive Plan; preparation and maintenance of the City's base map; providing technical assistance and staff support to the City of Sanford and County of Lee Planning and Zoning Boards, Lee County Environmental Board, and the Planning Commission.

The Community Development Department is responsible for the administration, management, and implementation of various Federal, State, and Local grant-funded programs that benefit the low, very low, and moderate income households within the City. Emphasis has been directed at the preservation of existing housing units, increasing home ownership opportunities, and residential landscape and exterior improvements.

The Inspections, Code Enforcement, and Community Development staff are located in the Buggy Company along with Lee County's GIS and Environmental Health staff and S.A.G.A. employees. The City will pay the operating expenditures related to the Buggy Company Building and receive 50% reimbursement from Lee County.

**Note: Buggy Company recurring City cost not shared with Lee County.**

	2019 Actual	2020 Orig. Budget	2020 Revised Budget	2020 Projection	2021 Manager Recomm.	Variance 21 Mgr. / 20 Rev. Budget	Pct. Change
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Operating	199,826	153,588	170,999	160,195	172,514	1,515	0.9%
Capital	-	-	-	-	-	-	0.0%
<b>Total</b>	<b>\$ 199,826</b>	<b>\$ 153,588</b>	<b>\$ 170,999</b>	<b>\$ 160,195</b>	<b>\$ 172,514</b>	<b>\$ 1,515</b>	<b>0.9%</b>

- No significant changes within operating.

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GENERAL FUND

			2019	2020	2020	2020	2020	2021	PCT
			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
INONR	BUGGY	FACTORY NONREIMBURSABLE							
10054900	61100	INONR TELEPHONE	22,728.00	22,560.00	22,560.00	20,672.00	22,560.00	22,560.00	.0%
10054900	61150	INONR WIRELESS CONNECTIVITY	591.48	595.00	595.00	443.61	595.00	595.00	.0%
10054900	63300	INONR DEPARTMENT SUPPLIES & MATL	24,893.75	.00	5,095.00	635.00	5,095.00	.00	-100.0%
10054900	63800	INONR RENT	89,342.28	90,183.00	91,945.00	91,780.92	91,945.00	95,109.00	3.4%
10054900	64500	INONR CONTRACTUAL SERVICES	62,270.16	40,000.00	50,554.00	33,204.00	40,000.00	54,000.00	6.8%
10054900	65700	INONR MISCELLANEOUS	.00	250.00	250.00	.00	.00	250.00	.0%
TOTAL BUGGY FACTORY NONREIMB			199,825.67	153,588.00	170,999.00	146,735.53	160,195.00	172,514.00	.9%
TOTAL COMMUNITY DEVELOPMENT			1,210,630.40	1,361,251.00	1,437,855.00	1,132,887.22	1,340,968.00	1,418,659.00	-1.3%

## CODE ENFORCEMENT

The purpose of the Code Enforcement section of the Community Development Department is to provide protection, safety, and general welfare of the citizens of the City of Sanford by enforcing the Code of Ordinances. Security is accomplished through the process of performing inspections on nuisance violations (i.e. rodent, overgrown lots, trash / junk, health / fire hazard, junked / nuisance vehicles, animals). Inspections are conducted on structures that are substandard to insure that they are fit for human habitation. Community Enhancement is responsible for pre-occupancy inspections and field zoning enforcement.

	2019 Actual	2020 Orig. Budget	2020 Revised Budget	2020 Projection	2021 Manager Recomm.	Variance 21 Mgr. / 20 Rev. Budget	Pct. Change
Personnel	\$ 209,061	\$ 219,738	\$ 219,738	\$ 218,562	\$ 223,632	\$ 3,894	1.8%
Operating	85,404	87,624	143,722	90,791	81,580	(62,142)	-43.2%
Capital	-	-	-	-	-	-	#DIV/0!
<b>Total</b>	<b>\$ 294,465</b>	<b>\$ 307,362</b>	<b>\$ 363,460</b>	<b>\$ 309,353</b>	<b>\$ 305,212</b>	<b>\$ (58,248)</b>	<b>-16.0%</b>

- Personnel changes are related to a 1.2% increase in retirement and a 7% increase for group health insurance.
- The decrease shown within operating is due to demolition of property and Energov in prior year.
- No funding for capital outlay.

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GENERAL FUND

	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 MANAGER	PCT CHANGE
545 CODE ENFORCEMENT							
10055450 60000 SALARY AND WAGES	152,298.76	156,448.00	156,448.00	133,182.21	156,335.00	156,406.00	.0%
10055450 60002 401 K	7,492.46	7,762.00	7,762.00	6,541.22	7,700.00	7,760.00	.0%
10055450 60003 FICA	10,975.24	11,875.00	11,875.00	9,622.28	11,556.00	11,872.00	.0%
10055450 60004 INSURANCE	26,608.10	29,760.00	29,760.00	24,307.20	29,172.00	31,842.00	7.0%
10055450 60005 RETIREMENT	11,661.87	13,893.00	13,893.00	11,709.09	13,782.00	15,752.00	13.4%
10055450 60006 UNEMPLOYMENT INSURANCE	24.92	.00	.00	16.25	17.00	.00	.0%
10055450 60100 EMPLOYEE TRAINING	4,421.14	7,500.00	12,330.00	572.72	2,000.00	2,000.00	-83.8%
10055450 611001 CELL PHONES	1,200.00	1,200.00	1,200.00	1,000.00	1,200.00	1,200.00	.0%
10055450 61150 WIRELESS CONNECTIVITY	1,319.48	1,370.00	1,370.00	980.46	1,370.00	1,370.00	.0%
10055450 61200 PRINTING	218.25	300.00	300.00	64.00	300.00	300.00	.0%
10055450 61700 MAINTENANCE & REPAIR - AUTO	555.73	850.00	5,601.00	4,342.92	5,601.00	850.00	-84.8%
10055450 62600 ADVERTISING	.00	1,000.00	1,000.00	.00	.00	1,000.00	.0%
10055450 63000 POSTAGE	2,423.65	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	.0%
10055450 63100 FUEL & VEHICLE SUPPLIES	2,461.36	2,660.00	2,660.00	2,194.12	3,000.00	3,060.00	15.0%

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FOR PERIOD 99

GENERAL FUND

	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 MANAGER	PCT CHANGE
10055450 63300	DEPARTMENT SUPPLIES & MATL 2,154.53	4,000.00	4,000.00	2,600.77	3,000.00	4,000.00	.0%
10055450 63310	DEPARTMENT SUPPLIES/COMPUTER 279.99	.00	.00	.00	.00	.00	.0%
10055450 64500	CONTRACTUAL SERVICES 64,634.95	60,000.00	106,517.00	52,121.95	65,000.00	57,000.00	-46.5%
10055450 65300	DUES & SUBSCRIPTIONS 1,240.00	1,700.00	1,700.00	1,350.00	1,700.00	3,000.00	76.5%
10055450 65400	INSURANCE & BONDS 4,494.36	4,944.00	4,944.00	5,483.33	5,500.00	5,300.00	7.2%
10055450 65700	MISCELLANEOUS .00	100.00	100.00	120.00	120.00	500.00	400.0%
TOTAL UNDEFINED PROJECT	294,464.79	307,362.00	363,460.00	258,208.52	309,353.00	305,212.00	-16.0%
TOTAL CODE ENFORCEMENT	294,464.79	307,362.00	363,460.00	258,208.52	309,353.00	305,212.00	-16.0%

**PLANNING / HISTORIC PRESERVATION**

Historic Preservation – The purpose of the Historic Preservation / Annexation / Progressive Neighborhoods Section of the Community Development Department is to oversee the inventory of properties of historic, pre-historic, architectural and / or cultural significance, and make recommendations to the City Council to designate by ordinance “historical districts.” Historic Preservation staff offers assistance to property owners of buildings, structures, sites, or areas when considering the restoration, preservation, and operation of historic matters.

Annexation – Studies are conducted to determine the feasibility of all proposed voluntary and involuntary annexations, which include cost analysis for delivery of services and corresponding revenues.

Progressive Neighborhood Program – The City's Progressive Neighborhood program encourages public / private, community oriented partnerships that are neighborhood driven, and designed to improve the quality of life throughout the City. The program is designed to preserve neighborhoods by dealing with issues that affect long-term livability.

	2019 Actual	2020 Orig. Budget	2020 Revised Budget	2020 Projection	2021 Manager Recomm.	Variance 21 Mgr. / 20 Rev. Budget	Pct. Change
Personnel	\$ 92,023	\$ 97,179	\$ 97,179	\$ 95,067	\$ 98,693	\$ 1,514	1.6%
Operating	15,710	21,278	27,083	25,377	28,400	1,317	4.9%
Capital	30,008	35,000	51,272	51,272	-	(51,272)	-100.0%
<b>Total</b>	<b>\$ 137,741</b>	<b>\$ 153,457</b>	<b>\$ 175,534</b>	<b>\$ 171,716</b>	<b>\$ 127,093</b>	<b>\$ (48,441)</b>	<b>-27.6%</b>

- Personnel changes are related to a 1.2% increase in retirement and a 7% increase for group health insurance.
- Operating includes funds for plaques to recognize individuals who paid for murals throughout the city.
- No funding for capital outlay recommended.

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GENERAL FUND

GENERAL FUND		2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 MANAGER	PCT CHANGE
546	PLANNING/HISTORIC PRESERV							
10055460	60000 SALARY AND WAGES	66,797.30	68,733.00	68,733.00	58,584.03	68,688.00	68,732.00	.0%
10055460	60001 SALARY AND WAGES - TEMPORARY	2,700.00	3,500.00	3,500.00	1,400.00	1,825.00	3,500.00	.0%
10055460	60002 401 K	3,315.90	3,416.00	3,416.00	2,909.95	3,416.00	3,417.00	.0%
10055460	60003 FICA	5,086.82	5,495.00	5,495.00	4,410.70	5,211.00	5,495.00	.0%
10055460	60004 INSURANCE	8,948.64	9,920.00	9,920.00	8,170.60	9,806.00	10,614.00	7.0%
10055460	60005 RETIREMENT	5,165.85	6,115.00	6,115.00	5,208.88	6,114.00	6,935.00	13.4%
10055460	60006 UNEMPLOYMENT INSURANCE	8.63	.00	.00	6.05	7.00	.00	.0%
10055460	60100 EMPLOYEE TRAINING	2,742.91	2,800.00	2,800.00	1,484.40	1,600.00	2,800.00	.0%
10055460	61200 PRINTING	2,697.00	3,000.00	3,000.00	2,910.49	2,000.00	3,000.00	.0%
10055460	62600 ADVERTISING	3,337.75	3,500.00	3,500.00	3,193.75	3,500.00	4,000.00	14.3%
10055460	63000 POSTAGE	734.26	1,600.00	1,600.00	1,301.00	1,600.00	1,600.00	.0%
10055460	63300 DEPARTMENT SUPPLIES & MATL	905.28	5,000.00	5,000.00	4,738.08	5,000.00	5,500.00	10.0%
10055460	63310 DEPARTMENT SUPPLIES/COMPUTER	1,402.21	.00	.00	.00	.00	.00	.0%
10055460	65300 DUES & SUBSCRIPTIONS	185.00	500.00	500.00	308.00	500.00	4,500.00	800.0%

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GENERAL FUND

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10055460 65400	INSURANCE & BONDS 2,433.11	1,878.00	1,878.00	2,336.61	2,337.00	2,500.00	33.1%
10055460 65700	MISCELLANEOUS 1,273.18	1,000.00	6,805.00	6,872.71	6,840.00	2,500.00	-63.3%
10055460 657071	PUBLIC ART - NON CAPITAL .00	2,000.00	2,000.00	1,330.00	2,000.00	2,000.00	.0%
10055460 67300	CAPITAL - CONSTRUCTION 25,807.50	35,000.00	51,272.00	15,207.50	51,272.00	.00	-100.0%
10055460 67420	CAPITAL OUTLAY - BUILDING 4,200.00	.00	.00	.00	.00	.00	.0%
TOTAL UNDEFINED PROJECT	137,741.34	153,457.00	175,534.00	120,372.75	171,716.00	127,093.00	-27.6%
TOTAL PLANNING/HISTORIC PRES	137,741.34	153,457.00	175,534.00	120,372.75	171,716.00	127,093.00	-27.6%



## STREET

The Street Division is primarily responsible for the maintenance of Sanford's streets, associated street right-of-ways, curb and guttering, traffic services, and snow removal. The following are additional responsibilities: grading dirt streets; cutbacks for site distance; repainting street markings and hand rails; maintaining and upgrading traffic signals; fabrication, repair, and installation of street name signs (both regular and historic); rodent control; graffiti removal; installing Christmas decorations; and providing signage and barricade placement for special events. The Street Division also maintains sidewalks, curb and gutter, and catch basins. There are also responsibilities that are completed on a scheduled basis: the division sweeps curb and gutter streets, streets are scheduled to be resurfaced every twelve years, and potholes and utility cuts are patched within one week of notification. The Street Division also coordinates efforts with Duke Energy Progress to operate and maintain the existing system of street lights within the City.

	2019 Actual	2020 Orig. Budget	2020 Revised Budget	2020 Projection	2021 Manager Recomm.	Variance 21 Mgr. / 20 Rev. Budget	Pct. Change
Personnel	\$ 904,828	\$ 1,045,950	\$ 1,045,950	\$ 946,104	\$ 1,113,874	\$ 67,924	6.5%
Operating	1,187,037	1,297,189	1,321,988	1,262,836	1,341,949	19,961	1.5%
Capital	-	-	-	-	-	-	#DIV/0!
<b>Total</b>	<b>\$ 2,091,865</b>	<b>\$ 2,343,139</b>	<b>\$ 2,367,938</b>	<b>\$ 2,208,940</b>	<b>\$ 2,455,823</b>	<b>\$ 87,885</b>	<b>3.7%</b>

- Personnel changes are related to a 1.2% increase in retirement and a 7% increase for group health insurance.
- Operating reflects an increase within utilities, equipment rental, and contractual services.
- No funding for capital outlay recommended.

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GENERAL FUND

GENERAL FUND		2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 MANAGER	PCT CHANGE
560	STREET MAINTENANCE							
10035600	60000 SALARY AND WAGES	633,572.24	718,652.00	718,652.00	530,217.52	648,800.00	757,114.00	5.4%
10035600	60002 401 K	31,499.48	35,578.00	35,578.00	26,203.15	32,130.00	37,505.00	5.4%
10035600	60003 FICA	47,937.65	54,435.00	54,435.00	38,511.73	47,095.00	57,380.00	5.4%
10035600	60004 INSURANCE	142,874.08	173,600.00	173,600.00	130,139.33	160,478.00	185,745.00	7.0%
10035600	60005 RETIREMENT	48,801.29	63,685.00	63,685.00	46,902.63	57,510.00	76,130.00	19.5%
10035600	60006 UNEMPLOYMENT INSURANCE	143.08	.00	.00	90.54	91.00	.00	.0%
10035600	60100 EMPLOYEE TRAINING	5,185.00	5,450.00	3,975.00	2,790.00	2,790.00	4,905.00	23.4%
10035600	60200 PROFESSIONAL SERVICES	2,931.04	4,000.00	4,000.00	1,393.50	3,000.00	4,000.00	.0%
10035600	611001 CELL PHONES	1,522.06	1,200.00	1,200.00	1,076.02	1,200.00	1,200.00	.0%
10035600	61150 WIRELESS CONNECTIVITY	3,648.96	3,700.00	3,700.00	2,257.20	3,700.00	3,700.00	.0%
10035600	61200 PRINTING	50.00	150.00	150.00	.00	.00	150.00	.0%
10035600	61600 MAINTENANCE & REPAIR - EQUIPME	161.60	1,000.00	1,000.00	.00	500.00	1,000.00	.0%
10035600	61700 MAINTENANCE & REPAIR - AUTO	41,009.65	40,000.00	75,000.00	57,559.16	71,500.00	55,600.00	-25.9%
10035600	62000 UTILITIES	544,425.58	605,770.00	605,770.00	459,696.32	570,000.00	638,400.00	5.4%

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GENERAL FUND

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10035600 62100	BUILDING & EQUIPMENT RENTAL .00	2,000.00	2,000.00	.00	.00	10,000.00	400.0%
10035600 62200	INSTALLMENT PURCHASE 48,022.88	16,443.00	16,443.00	16,442.88	16,443.00	.00	-100.0%
10035600 62600	ADVERTISING .00	100.00	100.00	.00	.00	100.00	.0%
10035600 63100	FUEL & VEHICLE SUPPLIES 31,659.74	36,700.00	36,700.00	21,431.28	30,000.00	32,460.00	-11.6%
10035600 63300	DEPARTMENT SUPPLIES & MATL 228,030.96	310,000.00	272,800.00	233,153.33	272,800.00	300,000.00	10.0%
10035600 63310	DEPARTMENT SUPPLIES/COMPUTER 1,364.56	2,950.00	4,425.00	4,390.08	4,425.00	.00	-100.0%
10035600 63400	NON-CAPITAL EQUIPMENT/FURN 5,295.00	.00	26,999.00	24,900.00	26,752.00	6,895.00	-74.5%
10035600 63600	UNIFORMS 6,118.25	6,150.00	6,150.00	4,846.93	6,150.00	6,950.00	13.0%
10035600 64500	CONTRACTUAL SERVICES 216,479.84	207,076.00	207,076.00	187,267.80	207,076.00	221,576.00	7.0%
10035600 65100	LANDFILL CHARGES 11,103.10	15,750.00	15,750.00	13,823.26	15,750.00	16,113.00	2.3%
10035600 65400	INSURANCE & BONDS 39,710.31	38,000.00	38,000.00	28,955.74	30,000.00	38,000.00	.0%
10035600 65700	MISCELLANEOUS 318.15	750.00	750.00	608.29	750.00	900.00	20.0%
TOTAL UNDEFINED PROJECT	2,091,864.50	2,343,139.00	2,367,938.00	1,832,656.69	2,208,940.00	2,455,823.00	3.7%
TOTAL STREET MAINTENANCE	2,091,864.50	2,343,139.00	2,367,938.00	1,832,656.69	2,208,940.00	2,455,823.00	3.7%





## STREET CAPITAL IMPROVEMENTS

The Street Capital Improvements Department was established to fund the majority of street resurfacing within the city.

	2019 Actual	2020 Orig. Budget	2020 Revised Budget	2020 Projection	2021 Manager Recomm.	Variance 21 Mgr. / 20 Rev. Budget	Pct. Change
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Operating	250,903	231,785	234,485	235,285	-	(234,485)	-100.0%
Capital	-	1,005,000	1,645,257	1,644,457	650,000	(995,257)	-60.5%
<b>Total</b>	<b>\$ 250,903</b>	<b>\$ 1,236,785</b>	<b>\$ 1,879,742</b>	<b>\$ 1,879,742</b>	<b>\$ 650,000</b>	<b>\$ (1,229,742)</b>	<b>-65.4%</b>

- Capital includes \$75,000 for sidewalk replacement, curb and gutter, and catch basin repair.
- Capital includes \$575,000 for street resurfacing.
- Prior year capital includes repair to Hill Avenue bridge (\$360,000).
- All debt payments have been moved from the individual department and will now be charged to the Debt Service Department, resulting in the decrease shown within operating.

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GENERAL FUND

		2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 MANAGER	PCT CHANGE
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561	STREET CAPITAL IMPROVEMENTS							
10035610	62200 INSTALLMENT PURCHASE	181,838.37	231,785.00	231,785.00	231,783.28	231,785.00	.00	-100.0%
10035610	64500 CONTRACTUAL SERVICES	69,064.43	.00	2,700.00	3,500.00	3,500.00	.00	-100.0%
10035610	67440 CAPITAL - INFRASTRUCTURE	.00	1,005,000.00	1,645,257.00	1,272,306.66	1,644,457.00	650,000.00	-60.5%
TOTAL UNDEFINED PROJECT		250,902.80	1,236,785.00	1,879,742.00	1,507,589.94	1,879,742.00	650,000.00	-65.4%
TOTAL STREET CAPITAL IMPROVE		250,902.80	1,236,785.00	1,879,742.00	1,507,589.94	1,879,742.00	650,000.00	-65.4%



## SOLID WASTE

The Solid Waste Department provides weekly collection of yard waste (leaves and limbs) as well as bulk trash from city residents at the curbside. The material from yard waste is either composted or ground into woodchips at the City's compost facility as a recycling process. The material is then sold back to the public. The division also maintains approximately 20 acres of City lots, mows approximately 115 miles of city right-of-ways and approximately 75 miles of Department of Transportation right-of-ways, as well as sidewalk cleaning, curb cutting, and spraying.

	2019 Actual	2020 Orig. Budget	2020 Revised Budget	2020 Projection	2021 Manager Recomm.	Variance 21 Mgr. / 20 Rev. Budget	Pct. Change
Personnel	\$ 1,026,045	\$ 1,087,615	\$ 1,087,615	\$ 1,074,357	\$ 1,104,456	\$ 16,841	1.5%
Operating	412,707	367,025	367,025	364,185	366,877	(148)	0.0%
Capital	162,345	-	-	-	10,000	10,000	#DIV/0!
<b>Total</b>	<b>\$ 1,601,097</b>	<b>\$ 1,454,640</b>	<b>\$ 1,454,640</b>	<b>\$ 1,438,542</b>	<b>\$ 1,481,333</b>	<b>\$ 26,693</b>	<b>1.8%</b>

- Personnel changes are related to a 1.2% increase in retirement and a 7% increase for group health insurance.
- Operating includes an increase of \$9,300 for landfill charges.
- Capital outlay funding includes one (1) compost facility building \$10,000.

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CITY OF SANFORD  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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PROJECTION: 2021 2020-2021 Annual Operating Budget

FOR PERIOD 99

GENERAL FUND

GENERAL FUND		2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 MANAGER	PCT CHANGE
565	SOLID WASTE							
10045650	60000 SALARY AND WAGES	731,919.63	752,916.00	752,916.00	632,357.43	748,571.00	749,451.00	-.5%
10045650	60002 401 K	36,276.86	37,291.00	37,291.00	31,300.24	37,111.00	37,119.00	-.5%
10045650	60003 FICA	55,053.85	57,056.00	57,056.00	47,422.66	56,607.00	56,791.00	-.5%
10045650	60004 INSURANCE	146,275.36	173,600.00	173,600.00	137,178.55	165,550.00	185,745.00	7.0%
10045650	60005 RETIREMENT	56,382.36	66,752.00	66,752.00	56,027.21	66,427.00	75,350.00	12.9%
10045650	60006 UNEMPLOYMENT INSURANCE	136.68	.00	.00	90.65	91.00	.00	.0%
10045650	60100 EMPLOYEE TRAINING	1,172.20	2,750.00	1,185.00	1,184.08	1,185.00	2,475.00	108.9%
10045650	611001 CELL PHONES	1,025.00	1,500.00	1,500.00	1,200.00	1,500.00	1,500.00	.0%
10045650	61150 WIRELESS CONNECTIVITY	3,648.96	3,660.00	3,660.00	2,340.07	3,660.00	4,492.00	22.7%
10045650	61700 MAINTENANCE & REPAIR - AUTO	72,379.05	54,000.00	54,000.00	49,760.88	54,000.00	54,000.00	.0%
10045650	62100 BUILDING & EQUIPMENT RENTAL	.00	6,000.00	671.00	671.00	671.00	6,000.00	794.2%
10045650	62200 INSTALLMENT PURCHASE	59,442.20	20,359.00	20,359.00	20,358.22	20,359.00	.00	-100.0%
10045650	62600 ADVERTISING	.00	1,000.00	1,000.00	.00	.00	1,000.00	.0%
10045650	63100 FUEL & VEHICLE SUPPLIES	65,152.28	63,340.00	63,340.00	45,996.87	61,500.00	67,370.00	6.4%

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CITY OF SANFORD  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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PROJECTION: 2021 2020-2021 Annual Operating Budget

FOR PERIOD 99

GENERAL FUND

	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 MANAGER	PCT CHANGE
10045650 63300	18,019.70	30,000.00	18,624.00	16,632.16	18,624.00	30,000.00	61.1%
10045650 63310	2,884.02	.00	.00	.00	.00	3,225.00	.0%
10045650 63400	.00	.00	1,270.00	1,180.00	1,270.00	.00	-100.0%
10045650 63600	4,698.18	4,600.00	4,600.00	4,506.41	4,600.00	5,000.00	8.7%
10045650 64500	65,925.00	70,000.00	87,000.00	85,852.79	87,000.00	72,000.00	-17.2%
10045650 65100	82,866.56	73,500.00	73,500.00	58,406.45	73,500.00	82,800.00	12.7%
10045650 65300	651.33	600.00	600.00	600.00	600.00	815.00	35.8%
10045650 65400	34,787.05	35,516.00	35,516.00	33,985.99	35,516.00	36,000.00	1.4%
10045650 65700	55.74	200.00	200.00	74.62	200.00	200.00	.0%
10045650 67400	162,344.80	.00	.00	.00	.00	.00	.0%
10045650 67420	.00	.00	.00	.00	.00	10,000.00	.0%
TOTAL UNDEFINED PROJECT	1,601,096.81	1,454,640.00	1,454,640.00	1,227,126.28	1,438,542.00	1,481,333.00	1.8%
TOTAL SOLID WASTE	1,601,096.81	1,454,640.00	1,454,640.00	1,227,126.28	1,438,542.00	1,481,333.00	1.8%

## CAPITAL OUTLAY - VEHICLES

Fiscal Year: 2020-2021

Code: 10-565-67400

Department: Solid Waste

Function: Sanitation

QTY	PRIORITY	ITEM	DESCRIPTION	REQUESTED		RECOMMENDED
				REPLACE	NEW	
1	16	1/2 Ton Standard Truck	Request replacement of unit #352, a 2015 Ford F150 with 43,200 miles. This vehicle is used by the crew supervisor to check on work in progress.	25,150		0
1	15	2 Ton Flat Bed Dump Truck	Request replacement of unit #353, a 2006 International with 71,700 miles. This vehicle is used for deliveries at the compost facility and picking up bulk trash.	111,800		0
1	13	1/2 Ton Four Door Truck	Request replacement of unit #363, a 2009 Ford Truck with 58,200 miles. This vehicle is used to haul inmates.	33,150		0
1	14	Passenger Car	Request replacement of unit #351, a 2010 Ford Fusion with 55,300 miles. This vehicle is used by the coordinator for surveillance of various job sites within the city. It is also used to transport city personnel to seminars / training.	23,800		0
1	17	3/4 Ton 4X4 Truck	Request replacement of unit #374, a 2016 Ford F250 4X4 truck with 21,700 miles. This vehicle is used by the crew supervisor to check progress of work.	30,800		0
		<b>TOTAL</b>		<b>224,700</b>	<b>0</b>	<b>0</b>

## CAPITAL OUTLAY - EQUIPMENT (over \$2,500)

Fiscal Year: 2020-2021

Code: 10-565-67410

Department: Solid Waste

Function: Sanitation

QTY	PRIORITY	ITEM	DESCRIPTION	REQUESTED		RECOMMENDED
				REPLACE	NEW	
1	12	Tractor	Request replacement of unit #359, a 1996 Ford tractor. This tractor is used to mow street right-of-ways and city lots.	47,125		0
1	3	Tractor	Request replacement of unit #361, a 2007 New Holland TS100 cab tractor with 5,000 hours of use. This tractor is used to mow city and DOT right of ways.	104,859		0
1	11	Tractor	Request replacement of unit #362, a 1998 Ford 4630 Tractor with approximately 2900 hours of use. This tractor is used to mow street right-of-ways and city lots.	37,788		0
1	12A	Rear mower	Request replacement of unit #359-1, a 1994 Hardee rear mower. This equipment is used to cut street right-of-ways and city lots. Equipment has approximately 5100 hours of use.	6,000		0
1	10	Trailer (inmate porta john)	Request replacement of a 1998 trailer used by the litter collection crew.	20,000		0
1	9	Tractor	Request replacement of unit #368, a 2006 New Holland TN70A tractor with 1,290 hours of use. This tractor is used to mow right-of-ways and city lots.	47,625		0
1	8	Tractor	Request replacement of unit #373, a 2009 Ford New Holland T6020 tractor with 2,400 hours of use. This equipment is used to mow right-of-ways and city lots. It is equipped with a cab, revolving caution light, and an Alamo Boom mower unit with 20' reach.	180,125		0
1	9A	Mower	Request replacement of unit #368-1, a 2006 Alamo Flail rear mower with 1,290 hours of use. This equipment is used to mow right-of-ways and city lots.	8,500		0

## CAPITAL OUTLAY - EQUIPMENT (over \$2,500)

Fiscal Year: 2020-2021

Code: 10-565-67410

Department: Solid Waste

Function: Sanitation

QTY	PRIORITY	ITEM	DESCRIPTION	REQUESTED		RECOMMENDED
				REPLACE	NEW	
1	7	Mower	Request replacement of unit #364, a 1996 Toro Groundmaster mower with approximately 2,000 miles of use. This mower is equipped with a rotary cutter and used by the solid waste division to mow around the compost area.	28,300		0
1	1	Knuckleboom Truck	Request replacement of unit #381, a 2011 International 4300 truck with 85,000 miles of use. This truck is used by the solid waste division for daily curbside pick up of limbs. It is also utilized to pick up heavy items during bulk trash clean up. This unit is equipped with a Godwin 20' flat dump body with four foot sides.	225,125		0
1	4	Leaf Vac	Request replacement of unit #375, a 2008 Freightliner with approximately 47,000 miles of use. This truck is used during leaf season to vacuum leaves from curbside.	209,125		0
1	2	Leaf Vac	Request replacement of unit #378, a 2006 International 4300 truck with approximately 59,000 miles of use. This truck is used during leaf season to vacuum leaves from curbside.	209,125		0
1	6	Ventrac	Request replacement of unit #362 and #362A. The curb cutting equipment that is due to be replaced is no longer manufactured.		50,000	0
		<b>TOTAL</b>		<b>1,123,697</b>	<b>50,000</b>	<b>0</b>



## SANITATION SERVICES

The Sanitation program is contracted to Waste Industries for one pickup weekly of garbage and every other week of recyclables. The Facilities and Beautification Administrator, City Manager, and Solid Waste Superintendent monitor the waste collector's performance to promote and encourage the prevention of litter throughout the City.

	2019 Actual	2020 Orig. Budget	2020 Revised Budget	2020 Projection	2021 Manager Recomm.	Variance 21 Mgr. / 20 Rev. Budget	Pct. Change
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Operating	1,229,009	1,368,848	1,368,848	1,365,848	1,538,070	169,222	12.4%
Capital	-	-	-	-	-	-	0.0%
<b>Total</b>	<b>\$ 1,229,009</b>	<b>\$ 1,368,848</b>	<b>\$ 1,368,848</b>	<b>\$ 1,365,848</b>	<b>\$ 1,538,070</b>	<b>\$ 169,222</b>	<b>12.4%</b>

- Increase in Consumer Price Index (CPI) (2.3%)
- Increase in the number of households (for growth)
- \$16.68 per household increase cost due to recycling and CPI

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CITY OF SANFORD  
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PROJECTION: 2021 2020-2021 Annual Operating Budget

FOR PERIOD 99

GENERAL FUND

GENERAL FUND		2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 MANAGER	PCT CHANGE
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580	SANITATION SERVICES							
10045800	62600 ADVERTISING	6,493.97	3,500.00	3,500.00	3,358.24	3,500.00	3,500.00	.0%
10045800	63300 DEPARTMENT SUPPLIES & MATL	10,055.00	15,000.00	15,000.00	9,264.00	12,000.00	15,000.00	.0%
10045800	64500 CONTRACTUAL SERVICES	890,125.75	1,019,472.00	1,019,472.00	896,882.94	1,019,472.00	1,177,950.00	15.5%
10045800	65100 LANDFILL CHARGES	322,334.68	330,876.00	330,876.00	325,658.02	330,876.00	341,620.00	3.2%
TOTAL UNDEFINED PROJECT		1,229,009.40	1,368,848.00	1,368,848.00	1,235,163.20	1,365,848.00	1,538,070.00	12.4%
TOTAL SANITATION SERVICES		1,229,009.40	1,368,848.00	1,368,848.00	1,235,163.20	1,365,848.00	1,538,070.00	12.4%

## GENERAL FUND DEBT SERVICE

This department was established to account for the annual debt service requirements of the General Fund.

	2019 Actual	2020 Orig. Budget	2020 Revised Budget	2020 Projection	2021 Manager Recomm.	Variance 21 Mgr. / 20 Rev. Budget	Pct. Change
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Operating	973,121	1,137,216	1,137,216	1,136,559	1,362,543	225,327	19.8%
Capital	-	-	-	-	-	-	0.0%
<b>Total</b>	<b>\$ 973,121</b>	<b>\$ 1,137,216</b>	<b>\$ 1,137,216</b>	<b>\$ 1,136,559</b>	<b>\$ 1,362,543</b>	<b>\$ 225,327</b>	<b>19.8%</b>

- Debt related to bonds issued for streetscape / sidewalk and streetscape installment purchase debt.

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PROJECTION: 2021 2020-2021 Annual Operating Budget

FOR PERIOD 99

GENERAL FUND

GENERAL FUND		2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 MANAGER	PCT CHANGE
600	DEBT SERVICE							
10016000	62200	131,578.95	263,158.00	263,158.00	263,157.90	263,158.00	469,899.00	78.6%
	INSTALLMENT PURCHASE							
10016000	62201	59,216.66	52,500.00	52,500.00	52,500.00	52,500.00	69,144.00	31.7%
	INTEREST INSTALLMENT PURCHASE							
10016000	69200	450,000.00	550,000.00	550,000.00	552,633.33	552,634.00	550,000.00	.0%
	BOND PRINCIPAL							
10016000	69201	241,500.00	271,558.00	271,558.00	268,266.64	268,267.00	273,500.00	.7%
	BOND INTEREST							
10016000	69206	90,825.77	.00	.00	.00	.00	.00	.0%
	BOND ISSUANCE COSTS							
	TOTAL UNDEFINED PROJECT	973,121.38	1,137,216.00	1,137,216.00	1,136,557.87	1,136,559.00	1,362,543.00	19.8%
	TOTAL DEBT SERVICE	973,121.38	1,137,216.00	1,137,216.00	1,136,557.87	1,136,559.00	1,362,543.00	19.8%

## GOLF

The Sanford Municipal Golf Course is an 18 hole public golf course, a pro shop, and a complete practice facility on 155 acres of city property. The golf course serves the general public by offering a facility that caters to men, women, children, churches, industries, civic organizations, and to public and private schools in the community and surrounding areas.

	2019 Actual	2020 Orig. Budget	2020 Revised Budget	2020 Projection	2021 Manager Recomm.	Variance 21 Mgr. / 20 Rev. Budget	Pct. Change
Personnel	\$ 469,690	\$ 495,299	\$ 494,309	\$ 490,714	\$ 499,355	\$ 5,046	1.0%
Operating	215,725	229,429	224,429	222,602	232,300	7,871	3.5%
Capital	-	32,000	47,990	47,990	46,500	(1,490)	-3.1%
<b>Total</b>	<b>\$ 685,415</b>	<b>\$ 756,728</b>	<b>\$ 766,728</b>	<b>\$ 761,306</b>	<b>\$ 778,155</b>	<b>\$ 11,427</b>	<b>1.5%</b>

- Personnel changes are related to a 1.2% increase in retirement and a 7% increase for group health insurance.
- No significant changes within operating.
- Capital outlay funding includes one (1) greens mower, \$30,500; and one (1) sprayer, \$16,000.

PROJECTION: 2021 2020-2021 Annual Operating Budget

FOR PERIOD 99

GENERAL FUND

GENERAL FUND		2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 MANAGER	PCT CHANGE
660	GOLF							
10106600	60000	SALARY AND WAGES						
		291,645.29	312,073.00	312,073.00	261,112.75	313,718.00	311,277.00	-.3%
10106600	60001	SALARY AND WAGES - TEMPORARY						
		68,421.73	62,000.00	61,010.00	37,692.85	55,000.00	60,000.00	-1.7%
10106600	60002	401 K						
		14,394.22	15,482.00	15,482.00	12,761.85	15,406.00	15,443.00	-.3%
10106600	60003	FICA						
		26,579.51	28,431.00	28,431.00	22,058.61	27,275.00	28,217.00	-.8%
10106600	60004	INSURANCE						
		46,139.83	49,600.00	49,600.00	43,081.94	51,702.00	53,070.00	7.0%
10106600	60005	RETIREMENT						
		22,448.05	27,713.00	27,713.00	22,843.85	27,568.00	31,348.00	13.1%
10106600	60006	UNEMPLOYMENT INSURANCE						
		61.58	.00	.00	44.59	45.00	.00	.0%
10106600	60100	EMPLOYEE TRAINING						
		1,508.29	2,500.00	2,500.00	1,233.83	1,250.00	2,000.00	-20.0%
10106600	61100	TELEPHONE						
		3,987.06	3,935.00	3,935.00	3,973.35	4,308.00	4,300.00	9.3%
10106600	61551	MAINTENANCE & REPAIR - BUILDIN						
		4,247.03	5,500.00	5,500.00	3,682.07	5,500.00	5,500.00	.0%
10106600	61600	MAINTENANCE & REPAIR - EQUIPME						
		11,488.97	16,000.00	16,000.00	10,169.90	15,000.00	16,000.00	.0%
10106600	61700	MAINTENANCE & REPAIR - AUTO						
		832.71	2,000.00	2,000.00	1,330.05	1,650.00	2,500.00	25.0%
10106600	62000	UTILITIES						
		19,689.05	19,000.00	19,000.00	14,873.80	19,000.00	21,000.00	10.5%
10106600	62200	INSTALLMENT PURCHASE						
		8,014.28	2,744.00	2,744.00	2,743.09	2,744.00	.00	-100.0%

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CITY OF SANFORD  
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PROJECTION: 2021 2020-2021 Annual Operating Budget

FOR PERIOD 99

GENERAL FUND

	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 MANAGER	PCT CHANGE
10106600 62400	80,025.55	75,000.00	72,000.00	61,320.55	72,000.00	78,000.00	8.3%
	COURSE MAINTENANCE						
10106600 62500	1,460.50	2,250.00	2,250.00	20.00	2,250.00	2,250.00	.0%
	TOURNAMENT EXPENSES						
10106600 63000	175.30	350.00	350.00	108.57	250.00	350.00	.0%
	POSTAGE						
10106600 63300	2,975.90	4,200.00	4,200.00	3,382.97	4,200.00	4,200.00	.0%
	DEPARTMENT SUPPLIES & MATL						
10106600 63310	4,311.16	3,050.00	3,050.00	3,050.00	3,050.00	.00	-100.0%
	DEPARTMENT SUPPLIES/COMPUTER						
10106600 64500	4,057.00	4,000.00	4,000.00	3,976.50	4,000.00	4,200.00	5.0%
	CONTRACTUAL SERVICES						
10106600 64600	6,778.37	7,000.00	7,000.00	5,841.52	7,000.00	7,000.00	.0%
	BANK SERVICE CHARGE						
10106600 64805	42,399.85	42,500.00	42,500.00	35,991.17	42,500.00	44,000.00	3.5%
	INVENTORY PRO SHOP						
10106600 64806	14,278.57	23,000.00	21,000.00	15,647.31	21,000.00	23,000.00	9.5%
	CONCESSIONS						
10106600 65300	1,059.00	1,400.00	1,400.00	1,069.00	1,400.00	1,800.00	28.6%
	DUES & SUBSCRIPTIONS						
10106600 65400	5,087.13	11,000.00	11,000.00	11,375.75	11,500.00	11,500.00	4.5%
	INSURANCE & BONDS						
10106600 65700	692.95	1,000.00	1,000.00	927.90	1,000.00	1,500.00	50.0%
	MISCELLANEOUS						
10106600 65702	2,655.69	3,000.00	3,000.00	1,360.08	3,000.00	3,200.00	6.7%
	DRIVING RANGE SUPPLIES						
10106600 67300	.00	.00	2,990.00	2,800.40	2,990.00	.00	-100.0%
	CAPITAL - CONSTRUCTION						
10106600 67410	.00	32,000.00	45,000.00	44,100.00	45,000.00	46,500.00	3.3%
	CAPITAL - MACHINERY & EQUIPMT						

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FOR PERIOD 99

GENERAL FUND

	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 MANAGER	PCT CHANGE
TOTAL UNDEFINED PROJECT							
TOTAL GOLF	685,414.57	756,728.00	766,728.00	628,574.25	761,306.00	778,155.00	1.5%
	685,414.57	756,728.00	766,728.00	628,574.25	761,306.00	778,155.00	1.5%





## PARKS

Provide proactive management of the city's parks which include, Kiwanis, Depot, Martin Luther King Memorial etc. as well as the greenway system. Functions include an asset management approach to maintenance of elements and components of various facilities including but not limited to: playground equipment, splash pad elements, pumps and associated buildings, grills, shelters, signs, etc. which are located in and around city parks and greenways. Provide day to day maintenance activities such as trash pickup and removal as well as grass maintenance. All these activities are performed in an effort to provide the citizens with the best possible experience when attending a city facility.

	2019 Actual	2020 Orig. Budget	2020 Revised Budget	2020 Projection	2021 Manager Recomm.	Variance 21 Mgr. / 20 Rev. Budget	Pct. Change
Personnel	\$ 59,534	\$ 284,853	\$ 284,853	\$ 286,789	\$ 316,311	\$ 31,458	11.0%
Operating	14,976	137,220	137,220	115,447	134,509	(2,711)	-2.0%
Capital	-	-	-	-	-	-	0.0%
<b>Total</b>	<b>\$ 74,510</b>	<b>\$ 422,073</b>	<b>\$ 422,073</b>	<b>\$ 402,236</b>	<b>\$ 450,820</b>	<b>\$ 28,747</b>	<b>6.8%</b>

- Personnel changes are related to a 1.2% increase in retirement, a 7% increase for group health insurance, and the first full year this department has been in operation.
- Operating includes funds to maintain the Greenway previously budgeted within the Horticulture Department.

PROJECTION: 2021 2020-2021 Annual Operating Budget

FOR PERIOD 99

GENERAL FUND

	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 MANAGER	PCT CHANGE
680 PARKS AND RECREATION							
10066800 60000 SALARY AND WAGES	44,631.40	193,057.00	193,057.00	155,823.85	185,212.00	198,760.00	3.0%
10066800 60001 SALARY AND WAGES - TEMPORARY	.00	10,000.00	10,000.00	6,370.00	26,765.00	28,000.00	180.0%
10066800 60002 401 K	2,106.98	9,572.00	9,572.00	7,733.58	9,203.00	9,860.00	3.0%
10066800 60003 FICA	3,409.22	15,410.00	15,410.00	12,297.37	14,893.00	17,225.00	11.8%
10066800 60004 INSURANCE	5,897.41	39,680.00	39,680.00	27,776.63	34,231.00	42,456.00	7.0%
10066800 60005 RETIREMENT	3,488.84	17,134.00	17,134.00	13,843.03	16,474.00	20,010.00	16.8%
10066800 60006 UNEMPLOYMENT INSURANCE	.00	.00	.00	10.90	11.00	.00	.0%
10066800 60100 EMPLOYEE TRAINING	858.35	1,000.00	1,430.00	899.28	1,000.00	1,800.00	25.9%
10066800 61100 TELEPHONE	.00	1,220.00	1,220.00	519.98	600.00	900.00	-26.2%
10066800 611001 CELL PHONES	250.00	900.00	900.00	500.00	600.00	900.00	.0%
10066800 61150 WIRELESS CONNECTIVITY	.00	.00	540.00	348.24	540.00	720.00	33.3%
10066800 61600 MAINTENANCE & REPAIR - EQUIPME	.00	20,000.00	20,000.00	.00	5,000.00	15,000.00	-25.0%
10066800 61700 MAINTENANCE & REPAIR - AUTO	47.93	1,950.00	1,950.00	804.05	1,500.00	2,500.00	28.2%
10066800 62000 UTILITIES	.00	2,400.00	2,400.00	2,004.96	2,900.00	3,500.00	45.8%

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CITY OF SANFORD  
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PROJECTION: 2021 2020-2021 Annual Operating Budget

FOR PERIOD 99

GENERAL FUND

	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 MANAGER	PCT CHANGE
10066800 62100	BUILDING & EQUIPMENT RENTAL .00	750.00	750.00	.00	.00	750.00	.0%
10066800 63100	FUEL & VEHICLE SUPPLIES 692.42	1,200.00	1,200.00	2,418.64	3,250.00	3,789.00	215.8%
10066800 63300	DEPARTMENT SUPPLIES & MATL 545.76	30,000.00	30,000.00	10,189.03	20,000.00	35,000.00	16.7%
10066800 63310	DEPARTMENT SUPPLIES/COMPUTER .00	1,800.00	2,400.00	2,476.48	2,477.00	.00	-100.0%
10066800 63400	NON-CAPITAL EQUIPMENT/FURN .00	3,500.00	3,500.00	.00	3,500.00	1,000.00	-71.4%
10066800 63600	UNIFORMS .00	2,500.00	2,500.00	1,065.01	2,500.00	3,400.00	36.0%
10066800 64500	CONTRACTUAL SERVICES 12,375.43	65,000.00	61,430.00	39,399.18	61,430.00	55,000.00	-10.5%
10066800 65300	DUES & SUBSCRIPTIONS .00	.00	.00	.00	250.00	250.00	.0%
10066800 65400	INSURANCE & BONDS 155.87	4,000.00	4,000.00	6,857.60	6,900.00	7,000.00	75.0%
10066800 65700	MISCELLANEOUS 50.00	1,000.00	3,000.00	1,998.53	3,000.00	3,000.00	.0%
TOTAL UNDEFINED PROJECT	74,509.61	422,073.00	422,073.00	293,336.34	402,236.00	450,820.00	6.8%
TOTAL PARKS AND RECREATION	74,509.61	422,073.00	422,073.00	293,336.34	402,236.00	450,820.00	6.8%
TOTAL GENERAL FUND	30,831,694.63	33,207,674.00	35,676,739.00	28,938,977.08	33,724,232.00	32,786,830.00	-8.1%
GRAND TOTAL	30,831,694.63	33,207,674.00	35,676,739.00	28,938,977.08	33,724,232.00	32,786,830.00	-8.1%

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UTILITY FUND			2020	2020	2020	2021	VARIANCE	PCT
REVENUE SOURCES			ORIG BUD	REVISED BUD	PROJECTION	MANAGER	MGR/REV BUD	CHANGE
300910	41000	WATER CHARGES	\$ 11,535,688	\$ 11,535,688	\$ 11,359,762	\$ 11,927,750	\$ 392,062	3.40%
300910	41500	SEWER CHARGES	8,683,586	8,683,586	8,683,586	8,483,480	(200,106)	-2.30%
<b>TOTAL USER CHARGES</b>			<b>20,219,274</b>	<b>20,219,274</b>	<b>20,043,348</b>	<b>20,411,230</b>	<b>191,956</b>	<b>0.95%</b>
300044	30340	INTEREST INCOME	300,000	300,000	215,000	30,000	(270,000)	-90.00%
300044	303404	INTEREST INC REVENUE BONDS	-	-	1,087	-	-	0.00%
300044	31401	INTEREST ON ASSESSMENTS	100	100	10	100	-	0.00%
<b>TOTAL INVESTMENT INCOME</b>			<b>300,100</b>	<b>300,100</b>	<b>216,097</b>	<b>30,100</b>	<b>(270,000)</b>	<b>-89.97%</b>
<b>INTERGOVERNMENTAL REVENUE</b>								
<b>UNITED STATES OF AMERICA</b>								
300042	30460	BAB'S REBATE	-	-	15,935	-	-	0.00%
<b>TOTAL INTERGOVERNMENTAL REVENUE</b>			<b>-</b>	<b>-</b>	<b>15,935</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>
300045	30335	MISCELLANEOUS REVENUE	5,000	5,000	7,000	5,000	-	0.00%
300910	31125	SALE OF CAPITAL ASSETS	40,000	40,000	-	-	(40,000)	-100.00%
300910	31127	SALES OTHER FUNDS	30,000	30,000	33,000	30,000	-	0.00%
300910	31300	RENTAL INCOME	74,000	74,000	81,800	80,000	6,000	8.10%
300910	31301	METER RENTAL INCOME	3,000	3,000	2,700	3,000	-	0.00%
300910	31400	ASSESSMENTS	-	-	46,992	-	-	0.00%
300910	41501	SEWER SURCHARGES	15,000	15,000	12,500	13,600	(1,400)	-9.30%
300910	41505	CHARGES ON PAST DUE ACCOUNTS	140,000	140,000	90,000	120,000	(20,000)	-14.30%
300910	41506	AFTER HOURS FEE	7,500	7,500	2,625	5,000	(2,500)	-33.30%
300910	41507	NSF CHARGES	5,500	5,500	6,000	5,500	-	0.00%
300910	41525	SLUDGE CHARGES	51,000	51,000	63,000	55,000	4,000	7.80%
300910	41526	NON-COMPLIANCE FEES	1,000	1,000	2,000	1,000	-	0.00%
300910	41527	MONITORING FEES	75,000	75,000	76,000	75,000	-	0.00%
300910	41528	FATS OIL & GREASE	20,000	20,000	21,000	20,000	-	0.00%
300910	41600	WATER CAPACITY FEES	160,000	160,000	164,000	160,000	-	0.00%
300910	41700	TAPS AND CONNECTIONS	135,000	135,000	150,000	145,000	10,000	7.40%
<b>TOTAL OTHER</b>			<b>762,000</b>	<b>762,000</b>	<b>758,617</b>	<b>718,100</b>	<b>(43,900)</b>	<b>-5.76%</b>
<b>SUBTOTAL UTILITY FUND REVENUE</b>			<b>21,281,374</b>	<b>21,281,374</b>	<b>21,033,997</b>	<b>21,159,430</b>	<b>(121,944)</b>	<b>-0.57%</b>
300945	30902	REVOLVING LOAN PROCEEDS	-	-	-	3,000,000	3,000,000	100.00%
300945	30915	BOND PROCEEDS-WTP	-	-	-	10,000,000	10,000,000	100.00%
300945	54000	RETAINED EARNINGS	1,831,621	6,042,291	5,023,207	3,602,676	(2,439,615)	-40.38%
<b>TOTAL UTILITY FUND REVENUE</b>			<b>\$ 23,112,995</b>	<b>\$ 27,323,665</b>	<b>\$ 26,057,204</b>	<b>\$ 37,762,106</b>	<b>\$ 10,438,441</b>	<b>38.20%</b>

UTILITY FUND EXPENSES	2020	2020	2020	2021	VARIANCE	PCT
DEPARTMENT	ORIG BUD	REVISED BUD	PROJECTION	MANAGER	MGR/REV BUD	CHANGE
DEBT SERVICE	\$ 4,921,780	\$ 4,921,780	\$ 4,771,776	\$ 4,354,144	\$ (567,636)	-11.50%
OTHER CONTRIBUTIONS	256,302	2,232,173	2,227,001	259,960	(1,972,213)	-88.40%
UF ADMINISTRATION	2,542,628	2,648,210	2,529,709	2,685,250	37,040	1.40%
WAREHOUSE	138,331	138,331	109,026	140,352	2,021	1.50%
ENGINEERING	1,101,778	1,101,778	984,441	987,313	(114,465)	-10.40%
UF PW ADMIN	584,712	584,712	558,298	578,825	(5,887)	-1.00%
WATER FILTRATION	2,798,282	2,840,882	2,782,329	2,829,972	(10,910)	-0.40%
WATER RECLAMATION	2,485,101	2,715,101	2,681,643	2,830,583	115,482	4.30%
DISTRIBUTION & COLLECT	6,034,081	6,398,581	6,070,864	6,445,707	47,126	0.70%
WATER CAPITAL IMPROVEMENT	1,450,000	1,565,466	1,565,466	12,650,000	11,084,534	708.10%
SEWER CAPITAL IMPROVEMENT	800,000	2,176,651	1,776,651	4,000,000	1,823,349	83.80%
PUBLIC UTILITIES	17,934,913	20,169,712	19,058,427	33,148,002	12,978,290	64.35%
TOTAL UTILITY FUND	\$ 23,112,995	\$ 27,323,665	\$ 26,057,204	\$ 37,762,106	\$ 10,438,441	38.20%

**FY 2020-2021 UTILITY FUND CAPITAL OUTLAY**

QTY	PRIORITY BY DEPT	ITEM	DEPARTMENT	REQUESTED		RECOMMENDED
				REPLACE	NEW	
	1	Security Enhancements	UF Administration	31,000		-
		<b>Total UF Administration</b>		<b>31,000</b>	-	-
1	5	1/2 ton 4x4 Truck	Water Filtration	28,000		-
1	6	1/2 Ton Standard Truck	Water Filtration	23,000		-
12	1	Turbidimeters	Water Filtration	58,000		-
3	2	CL17 Chlorine Analyzers	Water Filtration	15,000		-
1	3	Coliform Water Bath	Water Filtration	3,000		-
1	4	Corrosion Rate Analyzer	Water Filtration		8,000	-
		<b>Total Water Filtration</b>		<b>123,000</b>	<b>8,000</b>	-
3	1	Portable Samplers	Water Reclamation	10,500		10,500
		<b>Total Water Reclamation</b>		<b>10,500</b>	-	<b>10,500</b>
1	1	Aquaflow Bulk Water System	Distribution & Collection	26,990		-
1	2	Evoqua Bloxide Control Unit	Distribution & Collection	26,300		-
1	3	Backhoe	Distribution & Collection	110,000		110,000
1	4	Backhoe	Distribution & Collection	110,000		110,000
1	5	Backhoe	Distribution & Collection	110,000		110,000
1	6	Rocky Top TV Trailer	Distribution & Collection	87,045		-
1	27	Air Compressor	Distribution & Collection	19,495		-
1	28	Forklift	Distribution & Collection		25,300	-
1	7	1/2 Ton Standard Truck	Distribution & Collection	23,000		23,000
1	8	1 Ton Utility Truck	Distribution & Collection	42,000		42,000
1	9	1/2 Ton Standard Truck	Distribution & Collection	23,000		23,000
1	10	1/2 Ton Standard Truck	Distribution & Collection	23,000		23,000
1	11	1 Ton Utility Truck	Distribution & Collection	42,000		-
1	12	1/2 Ton Standard Truck	Distribution & Collection	23,000		23,000
1	13	1 Ton Utility Truck	Distribution & Collection	42,000		-
1	14	1 Ton Utility Truck	Distribution & Collection	42,000		-
1	15	1/2 Ton Standard Truck	Distribution & Collection	23,000		23,000
1	16	1/2 Ton Standard Truck	Distribution & Collection	23,000		-
1	17	1/2 Ton Standard Truck	Distribution & Collection	23,000		-
1	18	1/2 Ton Standard Truck	Distribution & Collection	23,000		-
1	19	1/2 Ton Standard Truck	Distribution & Collection	23,000		-
1	20	2 Ton Dump Truck with Flat Bed	Distribution & Collection	110,000		-
1	21	1/2 Ton Standard Truck	Distribution & Collection	23,000		-
1	22	1/2 Ton Standard Truck	Distribution & Collection	23,000		-
1	23	1/2 Ton Standard Truck	Distribution & Collection	23,000		-
1	24	1/2 Ton 4x4 Truck	Distribution & Collection	26,000		-
1	25	1/2 Ton Standard Truck	Distribution & Collection	23,000		-
1	26	1/2 Ton Standard Truck	Distribution & Collection	23,000		-
		<b>Total Distribution &amp; Collection</b>		<b>1,115,830</b>	<b>25,300</b>	<b>487,000</b>
		Gasters Creek Lift Station Replacement	Sewer Capital Improvements	300,000		300,000
		Sewer Rehabilitation	Sewer Capital Improvements	700,000		300,000
		Little Buffalo Upper Reach Sewer Remediation - <i>Fund with SRF Loan Funds</i>	Sewer Capital Improvements	3,000,000		3,000,000
		Big Buffalo Flood Rehabilitation	Sewer Capital Improvements	850,000		-
		Fiber to the WWTP	Sewer Capital Improvements	200,000		-
		Skunk Creek Railroad Crossing Replacement	Sewer Capital Improvements	400,000		400,000
		Carthage St./Firetower Rd. Sewer Line Relocate	Sewer Capital Improvements	50,000		-
		<b>Total Sewer Capital Improvements</b>		<b>5,500,000</b>	-	<b>4,000,000</b>
		Water Filtration Facility Expansion Design - <i>Fund with Bonds</i>	Water Capital Improvements	10,000,000		10,000,000
		Relocate Water Line for DOT	Water Capital Improvements	100,000		100,000
		Water Rehabilitation	Water Capital Improvements	600,000		300,000
		Pendergrass Rd. Pump Station Improvements	Water Capital Improvements	200,000		-
		NC 42 Water Line Relocation	Water Capital Improvements	2,750,000		2,250,000
		Carthage St./Firetower Rd. Water Line Relocate	Water Capital Improvements	50,000		-
		<b>Total Water Capital Improvements</b>		<b>13,700,000</b>	-	<b>12,650,000</b>
		<b>SUB-TOTAL UTILITY FUND</b>		<b>20,480,330</b>	<b>31,300</b>	<b>17,147,500</b>
		SRF Loan				(3,000,000)
		Bond Loan				(10,000,000)
		<b>TOTAL UTILITY FUND</b>				<b>4,147,500</b>

<b>Utility Fund Total</b>							
	<b>2019 Actual</b>	<b>2020 Orig. Budget</b>	<b>2020 Revised Budget</b>	<b>2020 Projection</b>	<b>2021 Manager Recomm.</b>	<b>Variance 21 Mgr. / 20 Rev. Budget</b>	<b>Pct. Change</b>
Personnel	\$ 6,136,668	\$ 6,796,750	\$ 6,798,225	\$ 6,409,680	\$ 6,887,463	\$ 89,238	1.3%
Operating	11,812,732	13,658,395	17,041,886	16,563,970	13,727,143	(3,314,743)	-19.5%
Capital	-	2,657,850	3,483,554	3,083,554	17,147,500	13,663,946	392.2%
<b>Total</b>	<b>\$ 17,949,400</b>	<b>\$ 23,112,995</b>	<b>\$ 27,323,665</b>	<b>\$ 26,057,204</b>	<b>\$ 37,762,106</b>	<b>\$ 10,438,441</b>	<b>38.2%</b>

- Personnel changes are related to a 1.2% increase in retirement and a 7% increase for group health insurance. A new position (solids handling operator) is included within the Water Filtration department.
- Prior year operating includes contributions to the following capital projects:
  - Project Forge - \$1,500,000
  - Sewer Assessment Project - \$239,105
  - Pine Lake Sewer Assessment - \$187,166
  - Flood Mitigation to the WTP - \$149,600
- Debt service decreased by \$567,636 and is the result of refunding of revenue bonds.
- Capital is shown at departmental level.

## UTILITY FUND DEBT SERVICE

This department was established to account for the annual debt service requirements of the Utility Fund.

	2020 Orig. Budget	2020 Revised Budget	2020 Projection	2021 Manager Recomm.	Variance 21 Mgr. / 20 Rev. Budget	Pct. Change
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Operating	4,921,780	4,921,780	4,771,776	4,354,144	(567,636)	-11.5%
Capital	-	-	-	-	-	0.0%
<b>Total</b>	<b>\$ 4,921,780</b>	<b>\$ 4,921,780</b>	<b>\$ 4,771,776</b>	<b>\$ 4,354,144</b>	<b>\$ (567,636)</b>	<b>-11.5%</b>

- Historical shifts in spending are related to the net change in new debt and retirement of debt. Also due to refunding of previous revenue bonds.

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CITY OF SANFORD  
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PROJECTION: 2021 2020-2021 Annual Operating Budget

FOR PERIOD 99

UTILITY FUND

		2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 MANAGER	PCT CHANGE
-----								
600	DEBT SERVICE							
30096000	69200	BOND PRINCIPAL .00	1,905,000.00	1,905,000.00	.00	1,905,000.00	1,525,000.00	-19.9%
30096000	69201	BOND INTEREST 2,118,434.39	1,850,100.00	1,850,100.00	821,972.63	1,699,446.00	1,665,000.00	-10.0%
30096000	69203	STATE LOAN PRINCIPAL .00	875,846.00	875,846.00	875,845.18	875,846.00	891,975.00	1.8%
30096000	69204	STATE LOAN INTEREST 304,463.95	289,134.00	289,134.00	289,133.04	289,134.00	270,469.00	-6.5%
30096000	69205	TRUSTEE FEES 1,525.00	1,700.00	1,700.00	2,350.00	2,350.00	1,700.00	.0%
30096000	69206	BOND ISSUANCE COSTS 284,727.89	.00	.00	.00	.00	.00	.0%
30096000	69207	UNDERWRITER'S DISCOUNT 180,746.81	.00	.00	.00	.00	.00	.0%
TOTAL UNDEFINED PROJECT		2,889,898.04	4,921,780.00	4,921,780.00	1,989,300.85	4,771,776.00	4,354,144.00	-11.5%
TOTAL DEBT SERVICE		2,889,898.04	4,921,780.00	4,921,780.00	1,989,300.85	4,771,776.00	4,354,144.00	-11.5%

## UTILITY FUND CONTRIBUTIONS

This department was established to account for contingency appropriations, transfers to general fund, capital projects and the capital reserve fund.

	2020 Orig. Budget	2020 Revised Budget	2020 Projection	2021 Manager Recomm.	Variance 21 Mgr. / 20 Rev. Budget	Pct. Change
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Operating	256,302	2,232,173	2,227,001	259,960	(1,972,213)	-88.4%
Capital	-	-	-	-	-	0.0%
<b>Total</b>	<b>\$ 256,302</b>	<b>\$ 2,232,173</b>	<b>\$ 2,227,001</b>	<b>\$ 259,960</b>	<b>\$ (1,972,213)</b>	<b>-88.4%</b>

- Prior year includes contributions to the following capital projects:
  - Project Forge - \$1,500,000
  - Sewer Assessment Project - \$239,105
  - Pine Lake Sewer Assessment - \$187,166
  - Flood Mitigation at the WTP - \$149,600
- Contingency funds budgeted at \$100,000.
- OPEB Trust contribution included at \$25,000.

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CITY OF SANFORD  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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PROJECTION: 2021 2020-2021 Annual Operating Budget

FOR PERIOD 99

UTILITY FUND

	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 MANAGER	PCT CHANGE
-----							
665 OTHER CONTRIBUTIONS							
30096650 66010 CONTRIBUTION - LEE COUNTY	5,777.96	.00	.00	.00	.00	.00	.0%
30096650 66030 CONTRIBUTION - OPEB TRUST	25,000.00	25,000.00	25,000.00	.00	25,000.00	25,000.00	.0%
30096650 66032 OPEB PAYMENTS	.00	131,302.00	131,302.00	102,817.71	126,130.00	134,960.00	2.8%
30096650 66033 CONTRIBUTION CAPITAL PROJECT	.00	.00	2,075,871.00	2,075,871.00	2,075,871.00	.00	-100.0%
30096650 69900 CONTINGENCY	.00	100,000.00	.00	.00	.00	100,000.00	.0%
TOTAL UNDEFINED PROJECT	30,777.96	256,302.00	2,232,173.00	2,178,688.71	2,227,001.00	259,960.00	-88.4%
TOTAL OTHER CONTRIBUTIONS	30,777.96	256,302.00	2,232,173.00	2,178,688.71	2,227,001.00	259,960.00	-88.4%

## UTILITY FUND ADMINISTRATION

Utility Fund Administration is responsible for the accurate and timely collection and billing of water and sewer charges, property assessments (water, sewer, street), ordinance violations (parking, noise, animal control, etc.), beer / wine and itinerant merchant licenses and any miscellaneous receipts. The department is also responsible for providing quality customer service in initiating and discontinuing service, bill inquiries and various administrative duties.

	2020 Orig. Budget	2020 Revised Budget	2020 Projection	2021 Manager Recomm.	Variance 21 Mgr. / 20 Rev. Budget	Pct. Change
Personnel	\$ 715,838	\$ 711,038	\$ 612,498	\$ 728,004	\$ 16,966	2.4%
Operating	1,826,790	1,937,172	1,917,211	1,957,246	20,074	1.0%
Capital	-	-	-	-	-	0.0%
<b>Total</b>	<b>\$ 2,542,628</b>	<b>\$ 2,648,210</b>	<b>\$ 2,529,709</b>	<b>\$ 2,685,250</b>	<b>\$ 37,040</b>	<b>1.4%</b>

- Personnel changes are related to a 1.2% increase in retirement and a 7% increase for group health insurance.
- The increase shown within operating is mainly due to general fund reimbursement.
- No funding for capital outlay recommended.

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CITY OF SANFORD  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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PROJECTION: 2021 2020-2021 Annual Operating Budget

FOR PERIOD 99

UTILITY FUND	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 MANAGER	PCT CHANGE
420 ADMINISTRATION							
30094200 60000 SALARY AND WAGES	435,936.71	499,737.00	494,937.00	376,948.27	428,325.00	498,588.00	.7%
30094200 60001 SALARY AND WAGES - TEMPORARY	587.52	.00	.00	.00	.00	.00	.0%
30094200 60002 401 K	21,631.96	24,764.00	24,764.00	18,664.53	21,234.00	24,707.00	-.2%
30094200 60003 FICA	32,167.88	37,889.00	37,889.00	27,762.63	31,367.00	37,801.00	-.2%
30094200 60004 INSURANCE	88,104.41	109,120.00	109,120.00	82,368.57	93,513.00	116,754.00	7.0%
30094200 60005 RETIREMENT	40,259.52	44,328.00	44,328.00	33,409.36	38,007.00	50,154.00	13.1%
30094200 60006 UNEMPLOYMENT INSURANCE	85.26	.00	.00	51.93	52.00	.00	.0%
30094200 60008 OPEB EXPENSE	79,285.91	.00	.00	.00	.00	.00	.0%
30094200 60100 EMPLOYEE TRAINING	5,784.67	16,583.00	13,283.00	974.85	1,950.00	14,670.00	10.4%
30094200 60200 PROFESSIONAL SERVICES	18,648.20	27,765.00	55,540.00	31,915.00	55,540.00	55,000.00	-1.0%
30094200 61150 WIRELESS CONNECTIVITY	456.12	460.00	460.00	380.10	460.00	460.00	.0%
30094200 61200 PRINTING	3,811.00	4,465.00	4,465.00	2,114.00	3,400.00	4,796.00	7.4%
30094200 61900 OTHER FEES	360.00	500.00	500.00	225.00	265.00	500.00	.0%
30094200 62600 ADVERTISING	.00	250.00	250.00	.00	100.00	100.00	-60.0%

CITY OF SANFORD  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 2021 2020-2021 Annual Operating Budget

FOR PERIOD 99

UTILITY FUND

	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 MANAGER	PCT CHANGE
30094200 63000	POSTAGE 31,423.04	35,086.00	35,086.00	29,340.92	35,000.00	36,721.00	4.7%
30094200 63300	DEPARTMENT SUPPLIES & MATL 4,683.21	7,500.00	5,957.00	5,105.49	5,957.00	6,000.00	.7%
30094200 63310	DEPARTMENT SUPPLIES/COMPUTER 4,380.09	1,100.00	10,743.00	10,650.44	10,743.00	.00	-100.0%
30094200 63400	NON-CAPITAL EQUIPMENT/FURN 9,874.02	.00	.00	.00	.00	2,000.00	.0%
30094200 64500	CONTRACTUAL SERVICES 204,566.18	255,918.00	330,725.00	257,280.21	330,725.00	235,889.00	-28.7%
30094200 64600	BANK SERVICE CHARGE 28,896.45	29,412.00	29,412.00	24,324.14	27,000.00	26,400.00	-10.2%
30094200 64650	ONLINE BILL PAYMENTS S/C 103,145.19	110,400.00	110,400.00	105,826.80	106,000.00	102,000.00	-7.6%
30094200 64651	ELECTRONIC LOCKBOX PAYMENT S/C 1,427.40	2,000.00	2,000.00	1,537.20	1,650.00	1,500.00	-25.0%
30094200 64655	CONSERVATION CREDIT EXPENSE 175.00	600.00	600.00	650.00	600.00	700.00	16.7%
30094200 64706	COLLECTION FEE-PAST DUE AR 1,999.69	2,500.00	5,500.00	5,249.89	5,500.00	12,370.00	124.9%
30094200 65000	GENERAL FUND REIMBURSEMENT 1,226,748.36	1,316,057.00	1,316,057.00	1,096,714.40	1,316,057.00	1,440,474.00	9.5%
30094200 65300	DUES & SUBSCRIPTIONS 930.00	920.00	920.00	1,650.00	1,650.00	1,520.00	65.2%
30094200 65400	INSURANCE & BONDS 12,728.30	13,828.00	13,828.00	14,513.76	14,514.00	14,700.00	6.3%
30094200 65700	MISCELLANEOUS 65.00	1,446.00	1,446.00	.00	100.00	1,446.00	.0%
TOTAL UNDEFINED PROJECT	2,358,161.09	2,542,628.00	2,648,210.00	2,127,657.49	2,529,709.00	2,685,250.00	1.4%
TOTAL ADMINISTRATION	2,358,161.09	2,542,628.00	2,648,210.00	2,127,657.49	2,529,709.00	2,685,250.00	1.4%
TOTAL UTILITY FUND	2,358,161.09	2,542,628.00	2,648,210.00	2,127,657.49	2,529,709.00	2,685,250.00	1.4%
GRAND TOTAL							



## WAREHOUSE

The Warehouse is responsible for maintaining inventory control of materials and supplies which are used by operational departments. The department's inventory control system, which is a completely automated system, provides accurate inventory records but also assists in controlling inventory costs. Monthly reports are prepared to charge the user departments for goods used and identifies items falling below established reorder quantities.

	2020 Orig. Budget	2020 Revised Budget	2020 Projection	2021 Manager Recomm.	Variance 21 Mgr. / 20 Rev. Budget	Pct. Change
Personnel	\$ 67,370	\$ 67,370	\$ 67,066	\$ 69,067	\$ 1,697	2.5%
Operating	70,961	70,961	41,960	71,285	324	0.5%
Capital	-	-	-	-	-	0.0%
<b>Total</b>	<b>\$ 138,331</b>	<b>\$ 138,331</b>	<b>\$ 109,026</b>	<b>\$ 140,352</b>	<b>\$ 2,021</b>	<b>1.5%</b>

- Personnel changes are related to a 1.2% increase in retirement and a 7% increase for group health insurance.
- It should be noted costs within this department are relative to inventory requirements.

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CITY OF SANFORD  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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PROJECTION: 2021 2020-2021 Annual Operating Budget

FOR PERIOD 99

UTILITY FUND

	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 MANAGER	PCT CHANGE
676 WAREHOUSE							
30096760 60000 SALARY AND WAGES	46,308.84	47,316.00	47,316.00	41,956.82	47,288.00	47,672.00	.8%
30096760 60002 401 K	2,271.14	2,346.00	2,346.00	2,078.54	2,346.00	2,365.00	.8%
30096760 60003 FICA	3,380.94	3,589.00	3,589.00	3,127.43	3,564.00	3,616.00	.8%
30096760 60004 INSURANCE	8,825.85	9,920.00	9,920.00	8,470.31	9,665.00	10,614.00	7.0%
30096760 60005 RETIREMENT	4,272.46	4,199.00	4,199.00	3,720.69	4,197.00	4,800.00	14.3%
30096760 60006 UNEMPLOYMENT INSURANCE	7.94	.00	.00	5.53	6.00	.00	.0%
30096760 60008 OPEB EXPENSE	3,930.00	.00	.00	.00	.00	.00	.0%
30096760 60100 EMPLOYEE TRAINING	.00	500.00	500.00	200.00	300.00	900.00	80.0%
30096760 611001 CELL PHONES	489.14	480.00	480.00	398.90	480.00	300.00	-37.5%
30096760 61700 MAINTENANCE & REPAIR - AUTO	28.61	175.00	175.00	9.37	175.00	175.00	.0%
30096760 63100 FUEL & VEHICLE SUPPLIES	569.65	665.00	665.00	479.66	640.00	630.00	-5.3%
30096760 63300 DEPARTMENT SUPPLIES & MATL	1,921.03	2,000.00	2,000.00	1,686.86	1,800.00	2,000.00	.0%
30096760 63310 DEPARTMENT SUPPLIES/COMPUTER	1,438.81	.00	.00	.00	.00	.00	.0%
30096760 63600 UNIFORMS	327.62	330.00	330.00	148.45	330.00	330.00	.0%

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PROJECTION: 2021 2020-2021 Annual Operating Budget

FOR PERIOD 99

UTILITY FUND

	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 MANAGER	PCT CHANGE
30096760 64500	CONTRACTUAL SERVICES 4,717.08	4,900.00	4,900.00	4,858.59	4,900.00	5,050.00	3.1%
30096760 64803	PURCHASE FOR WAREHOUSE 2 62,589.36	75,000.00	75,000.00	52,767.26	63,000.00	75,000.00	.0%
30096760 64804	PURCHASE FOR WAREHOUSE 1 184,764.12	190,000.00	190,000.00	171,158.70	185,000.00	190,000.00	.0%
30096760 64904	SALES - OTHER DEPARTMENTS STOR -189,732.74	-205,000.00	-205,000.00	-180,383.84	-216,460.00	-205,000.00	.0%
30096760 65400	INSURANCE & BONDS 1,464.64	1,611.00	1,611.00	1,494.68	1,495.00	1,600.00	-.7%
30096760 65700	MISCELLANEOUS 289.30	300.00	300.00	249.91	300.00	300.00	.0%
TOTAL UNDEFINED PROJECT	137,863.79	138,331.00	138,331.00	112,427.86	109,026.00	140,352.00	1.5%
TOTAL WAREHOUSE	137,863.79	138,331.00	138,331.00	112,427.86	109,026.00	140,352.00	1.5%

## ENGINEERING

The department provides technical support to all division of public works and the City. Additionally, we interface with developers and the public to ensure managed growth of the City's infrastructure. We manage capital projects undertaken by the City to provide for timely completion and efficient use of funds.

	2020 Orig. Budget	2020 Revised Budget	2020 Projection	2021 Manager Recomm.	Variance 21 Mgr. / 20 Rev. Budget	Pct. Change
Personnel	\$ 876,302	\$ 866,302	\$ 758,785	\$ 888,433	\$ 22,131	2.6%
Operating	124,426	143,426	133,606	98,880	(44,546)	-31.1%
Capital	101,050	92,050	92,050	-	(92,050)	-100.0%
<b>Total</b>	<b>\$ 1,101,778</b>	<b>\$ 1,101,778</b>	<b>\$ 984,441</b>	<b>\$ 987,313</b>	<b>\$ (114,465)</b>	<b>-10.4%</b>

- Personnel changes are related to a 1.2% increase in retirement and a 7% increase for group health insurance.
- Prior year operating includes street model updates and computer and furniture purchases, resulting in the decrease shown.
- No funds for capital outlay requested.

PROJECTION: 2021 2020-2021 Annual Operating Budget

FOR PERIOD 99

UTILITY FUND

	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 MANAGER	PCT CHANGE
721 ENGINEERING							
30097210 60000 SALARY AND WAGES	487,771.91	639,856.00	629,856.00	486,207.12	554,509.00	637,797.00	1.3%
30097210 60002 401 K	23,447.32	31,770.00	31,770.00	24,137.05	27,553.00	31,688.00	-.3%
30097210 60003 FICA	36,151.94	48,608.00	48,608.00	35,869.03	40,771.00	48,482.00	-.3%
30097210 60004 INSURANCE	66,068.16	99,200.00	99,200.00	74,850.86	86,587.00	106,140.00	7.0%
30097210 60005 RETIREMENT	45,091.95	56,868.00	56,868.00	43,205.09	49,319.00	64,326.00	13.1%
30097210 60006 UNEMPLOYMENT INSURANCE	61.70	.00	.00	45.82	46.00	.00	.0%
30097210 60008 OPEB EXPENSE	48,009.83	.00	.00	.00	.00	.00	.0%
30097210 60100 EMPLOYEE TRAINING	2,378.04	5,000.00	3,175.00	1,269.39	1,300.00	4,500.00	41.7%
30097210 611001 CELL PHONES	4,349.99	5,000.00	5,000.00	3,767.56	4,400.00	5,000.00	.0%
30097210 61150 WIRELESS CONNECTIVITY	1,368.36	2,400.00	2,400.00	980.50	1,200.00	2,400.00	.0%
30097210 61200 PRINTING	1,694.28	2,000.00	2,000.00	1,098.32	1,500.00	2,000.00	.0%
30097210 61700 MAINTENANCE & REPAIR - AUTO	2,240.97	3,500.00	3,500.00	1,273.68	1,700.00	3,500.00	.0%
30097210 62600 ADVERTISING	4,066.74	3,000.00	6,070.00	5,938.65	6,070.00	5,300.00	-12.7%
30097210 63000 POSTAGE	1,055.09	1,030.00	1,030.00	1,095.15	1,350.00	1,000.00	-2.9%

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CITY OF SANFORD  
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PROJECTION: 2021 2020-2021 Annual Operating Budget

FOR PERIOD 99

UTILITY FUND

	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 MANAGER	PCT CHANGE
30097210 63100	FUEL & VEHICLE SUPPLIES 8,426.76	10,640.00	10,640.00	6,351.06	8,470.00	10,080.00	-5.3%
30097210 63300	DEPARTMENT SUPPLIES & MATL 7,320.74	6,000.00	15,480.00	9,764.83	11,000.00	8,000.00	-48.3%
30097210 63310	DEPARTMENT SUPPLIES/COMPUTER 7,046.76	8,250.00	15,525.00	15,481.72	15,525.00	.00	-100.0%
30097210 63400	NON-CAPITAL EQUIPMENT/FURN 3,047.30	7,000.00	12,000.00	11,099.16	12,000.00	4,000.00	-66.7%
30097210 63600	UNIFORMS 1,315.36	1,800.00	1,800.00	187.14	1,800.00	1,800.00	.0%
30097210 64500	CONTRACTUAL SERVICES 22,163.64	49,600.00	46,900.00	43,906.15	46,900.00	29,400.00	-37.3%
30097210 65300	DUES & SUBSCRIPTIONS 733.00	1,400.00	1,400.00	1,229.00	1,400.00	1,400.00	.0%
30097210 65400	INSURANCE & BONDS 12,181.80	16,306.00	16,306.00	18,727.49	18,728.00	19,000.00	16.5%
30097210 65700	MISCELLANEOUS 279.51	1,500.00	200.00	262.36	263.00	1,500.00	650.0%
30097210 67400	CAPITAL OUTLAY - VEHICLES .00	97,050.00	92,050.00	88,045.81	92,050.00	.00	-100.0%
30097210 67410	CAPITAL - MACHINERY & EQUIPMT .00	4,000.00	.00	.00	.00	.00	.0%
TOTAL UNDEFINED PROJECT	786,271.15	1,101,778.00	1,101,778.00	874,792.94	984,441.00	987,313.00	-10.4%
TOTAL ENGINEERING	786,271.15	1,101,778.00	1,101,778.00	874,792.94	984,441.00	987,313.00	-10.4%

## PUBLIC WORKS ADMINISTRATION

Public Works Administration is responsible for the effective management of the Public Works Department which consists of Engineering, Water Construction and Maintenance, Sewer Construction and Maintenance, Water Treatment Plant, Wastewater Treatment Plant, and Street. Formal departmental staff meetings are held in order to enhance open, productive communication. Discussions are held concerning each division's activities and any actions or decisions made by administration. The Public Works Director meets informally with division heads on a daily basis to promote communication and problem solving. Safety training is provided on a continuous basis for prevention of accidents and compliance to Occupational Safety and Health Administration (OSHA) standards. The division is also responsible for administrative work including routing record keeping, project funding through grant and loan applications, implementation of written policies, information literature for in-house and public use, special projects and public relations.

	2020 Orig. Budget	2020 Revised Budget	2020 Projection	2021 Manager Recomm.	Variance 21 Mgr. / 20 Rev. Budget	Pct. Change
Personnel	\$ 539,492	\$ 539,492	\$ 526,182	\$ 538,055	\$ (1,437)	-0.3%
Operating	45,220	45,220	32,116	40,770	(4,450)	-9.8%
Capital	-	-	-	-	-	#DIV/0!
<b>Total</b>	<b>\$ 584,712</b>	<b>\$ 584,712</b>	<b>\$ 558,298</b>	<b>\$ 578,825</b>	<b>\$ (5,887)</b>	<b>-1.0%</b>

- Personnel changes are related to a 1.2% increase in retirement and a 7% increase for group health insurance.
- Prior year operating includes computer purchases, resulting in the decrease shown.

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FOR PERIOD 99

UTILITY FUND

	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 MANAGER	PCT CHANGE
722 UF PW ADMIN							
30097220 60000 SALARY AND WAGES	403,903.47	403,232.00	403,232.00	350,646.09	393,635.00	395,314.00	-2.0%
30097220 60002 401 K	20,049.11	20,060.00	20,060.00	17,437.90	19,591.00	19,665.00	-2.0%
30097220 60003 FICA	29,454.33	30,692.00	30,692.00	25,593.28	28,788.00	30,087.00	-2.0%
30097220 60004 INSURANCE	43,184.45	49,600.00	49,600.00	43,040.15	49,075.00	53,070.00	7.0%
30097220 60005 RETIREMENT	37,576.11	35,908.00	35,908.00	31,213.52	35,062.00	39,919.00	11.2%
30097220 60006 UNEMPLOYMENT INSURANCE	38.98	.00	.00	30.76	31.00	.00	.0%
30097220 60008 OPEB EXPENSE	33,074.30	.00	.00	.00	.00	.00	.0%
30097220 60100 EMPLOYEE TRAINING	4,569.99	6,500.00	5,200.00	1,186.75	1,200.00	5,850.00	12.5%
30097220 60200 PROFESSIONAL SERVICES	2,000.00	2,000.00	2,000.00	.00	2,000.00	2,000.00	.0%
30097220 611001 CELL PHONES	1,812.79	2,220.00	2,220.00	1,436.93	1,605.00	1,620.00	-27.0%
30097220 61200 PRINTING	219.25	200.00	200.00	85.00	200.00	200.00	.0%
30097220 61700 MAINTENANCE & REPAIR - AUTO	3,035.70	2,770.00	2,770.00	272.39	750.00	2,770.00	.0%
30097220 61800 AUTO ALLOWANCE	3,600.00	3,600.00	3,600.00	3,300.00	3,600.00	3,600.00	.0%
30097220 62600 ADVERTISING	.00	50.00	50.00	.00	.00	50.00	.0%

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PROJECTION: 2021 2020-2021 Annual Operating Budget

FOR PERIOD 99

UTILITY FUND

	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 MANAGER	PCT CHANGE
30097220 63000	POSTAGE 3.91	100.00	100.00	8.75	30.00	100.00	.0%
30097220 63100	FUEL & VEHICLE SUPPLIES 996.67	1,805.00	1,805.00	612.39	816.00	1,620.00	-10.2%
30097220 63300	DEPARTMENT SUPPLIES & MATL 5,320.51	5,000.00	5,000.00	2,497.56	2,700.00	5,000.00	.0%
30097220 63310	DEPARTMENT SUPPLIES/COMPUTER 1,334.25	2,950.00	4,250.00	4,226.42	4,250.00	.00	-100.0%
30097220 64500	CONTRACTUAL SERVICES .00	500.00	500.00	400.00	500.00	500.00	.0%
30097220 65300	DUES & SUBSCRIPTIONS 2,863.00	4,300.00	4,300.00	2,110.00	2,850.00	4,300.00	.0%
30097220 65400	INSURANCE & BONDS 10,603.74	11,565.00	11,565.00	11,246.33	11,565.00	11,500.00	-.6%
30097220 65700	MISCELLANEOUS 1,050.00	1,660.00	1,660.00	15.30	50.00	1,660.00	.0%
TOTAL UNDEFINED PROJECT	604,690.56	584,712.00	584,712.00	495,359.52	558,298.00	578,825.00	-1.0%
TOTAL UF PW ADMIN	604,690.56	584,712.00	584,712.00	495,359.52	558,298.00	578,825.00	-1.0%

## WATER FILTRATION

The Water Filtration Plant provides the citizens of Sanford, Lee County, the Town of Broadway and Chatham County Utilities with potable drinking water through chemical treatment and distribution.

	2020 Orig. Budget	2020 Revised Budget	2020 Projection	2021 Manager Recomm.	Variance 21 Mgr. / 20 Rev. Budget	Pct. Change
Personnel	\$ 861,844	\$ 860,119	\$ 809,176	\$ 924,475	\$ 64,356	7.5%
Operating	1,664,438	1,687,763	1,680,153	1,905,497	217,734	12.9%
Capital	272,000	293,000	293,000	-	(293,000)	-100.0%
<b>Total</b>	<b>\$ 2,798,282</b>	<b>\$ 2,840,882</b>	<b>\$ 2,782,329</b>	<b>\$ 2,829,972</b>	<b>\$ (10,910)</b>	<b>-0.4%</b>

- Personnel changes are related to a 1.2% increase in retirement, a 7% increase for group health insurance, and the addition of a solids handling operator position.
- Operating includes two studies on the facilities permitted discharge, additional funds for maintenance/repair of equipment due to age, and utility, sludge, and chemical increases. Funds are also included to repair mortar and seal the brick of the administrative building, \$20,000.
- No funding for capital outlay recommended.

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FOR PERIOD 99

UTILITY FUND

	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 MANAGER	PCT CHANGE
811 WATER FILTRATION							
30098110 60000 SALARY AND WAGES	579,985.89	619,808.00	619,808.00	515,793.82	580,000.00	650,012.00	4.9%
30098110 60002 401 K	28,823.74	30,768.00	30,768.00	25,596.86	29,000.00	32,258.00	4.8%
30098110 60003 FICA	42,393.21	47,074.00	47,074.00	37,611.40	44,370.00	49,354.00	4.8%
30098110 60004 INSURANCE	97,740.74	109,120.00	107,395.00	89,435.80	101,350.00	127,368.00	18.6%
30098110 60005 RETIREMENT	53,855.64	55,074.00	55,074.00	45,818.55	52,709.00	65,483.00	18.9%
30098110 60006 UNEMPLOYMENT INSURANCE	86.89	.00	.00	1,746.63	1,747.00	.00	.0%
30098110 60008 OPEB EXPENSE	55,617.50	.00	.00	.00	.00	.00	.0%
30098110 60100 EMPLOYEE TRAINING	5,189.23	6,000.00	3,000.00	2,647.21	2,800.00	4,500.00	50.0%
30098110 60200 PROFESSIONAL SERVICES	55,865.98	80,000.00	75,000.00	74,325.12	75,000.00	135,000.00	80.0%
30098110 61100 TELEPHONE	6,030.60	6,200.00	6,200.00	2,919.96	3,200.00	3,200.00	-48.4%
30098110 611001 CELL PHONES	1,238.39	1,200.00	1,200.00	1,100.00	1,200.00	1,200.00	.0%
30098110 61150 WIRELESS CONNECTIVITY	2,199.76	600.00	1,600.00	1,177.46	1,300.00	600.00	-62.5%
30098110 61200 PRINTING	.00	500.00	500.00	127.00	150.00	500.00	.0%
30098110 61551 MAINTENANCE & REPAIR - BUILDIN	18,842.28	30,000.00	24,000.00	23,800.44	24,000.00	35,000.00	45.8%

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CITY OF SANFORD  
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PROJECTION: 2021 2020-2021 Annual Operating Budget

FOR PERIOD 99

UTILITY FUND

	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 MANAGER	PCT CHANGE
30098110 61600	213,377.40	225,000.00	247,100.00	220,756.35	247,100.00	300,000.00	21.4%
	MAINTENANCE & REPAIR - EQUIPME						
30098110 61700	375.21	1,000.00	1,000.00	777.91	1,000.00	1,000.00	.0%
	MAINTENANCE & REPAIR - AUTO						
30098110 62000	553,709.20	571,872.00	570,872.00	474,605.75	567,275.00	638,317.00	11.8%
	UTILITIES						
30098110 63000	4,330.31	4,000.00	4,000.00	3,739.17	4,000.00	5,000.00	25.0%
	POSTAGE						
30098110 63100	2,468.10	2,755.00	2,755.00	1,960.51	2,620.00	2,970.00	7.8%
	FUEL & VEHICLE SUPPLIES						
30098110 63200	494,155.84	533,000.00	533,000.00	525,791.05	530,000.00	559,650.00	5.0%
	CHEMICALS						
30098110 63300	11,302.85	12,000.00	22,200.00	21,752.39	22,200.00	12,000.00	-45.9%
	DEPARTMENT SUPPLIES & MATL						
30098110 63310	.00	.00	5,025.00	4,878.98	5,025.00	.00	-100.0%
	DEPARTMENT SUPPLIES/COMPUTER						
30098110 63600	3,636.70	4,250.00	4,250.00	3,578.82	3,800.00	4,800.00	12.9%
	UNIFORMS						
30098110 64400	106,041.40	120,000.00	117,000.00	108,190.00	117,000.00	120,000.00	2.6%
	SLUDGE REMOVAL						
30098110 64500	5,729.00	19,000.00	22,000.00	22,540.00	22,540.00	30,960.00	40.7%
	CONTRACTUAL SERVICES						
30098110 65300	6,815.00	7,550.00	7,550.00	7,683.00	7,683.00	7,800.00	3.3%
	DUES & SUBSCRIPTIONS						
30098110 65400	38,965.35	36,511.00	36,511.00	39,858.97	39,860.00	40,000.00	9.6%
	INSURANCE & BONDS						
30098110 65700	2,028.94	3,000.00	3,000.00	2,068.86	2,400.00	3,000.00	.0%
	MISCELLANEOUS						
30098110 67410	.00	272,000.00	293,000.00	128,498.79	293,000.00	.00	-100.0%
	CAPITAL - MACHINERY & EQUIPMT						

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CITY OF SANFORD  
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PROJECTION: 2021 2020-2021 Annual Operating Budget

FOR PERIOD 99

UTILITY FUND

	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 MANAGER	PCT CHANGE
TOTAL UNDEFINED PROJECT							
2,390,805.15	2,798,282.00	2,840,882.00	2,388,780.80	2,782,329.00	2,829,972.00	- .4%	
TOTAL WATER FILTRATION							
2,390,805.15	2,798,282.00	2,840,882.00	2,388,780.80	2,782,329.00	2,829,972.00	- .4%	





## WATER RECLAMATION

The Water Reclamation Plant is responsible for treating wastewater by residential, commercial, and industrial users to state and EPA requirements. The maintenance personnel are continually practicing preventive maintenance and repairing equipment in order to assure continued operations. The laboratory personnel constantly sample and test industrial discharges for surcharge data, to meet state requirements, and to protect the treatment plant.

	2020 Orig. Budget	2020 Revised Budget	2020 Projection	2021 Manager Recomm.	Variance 21 Mgr. / 20 Rev. Budget	Pct. Change
Personnel	\$ 963,201	\$ 963,201	\$ 970,302	\$ 978,026	\$ 14,825	1.5%
Operating	1,521,900	1,742,400	1,701,841	1,842,057	99,657	5.7%
Capital	-	9,500	9,500	10,500	1,000	10.5%
<b>Total</b>	<b>\$ 2,485,101</b>	<b>\$ 2,715,101</b>	<b>\$ 2,681,643</b>	<b>\$ 2,830,583</b>	<b>\$ 115,482</b>	<b>4.3%</b>

- Personnel changes are related to a 1.2% increase in retirement and a 7% increase for group health insurance.
- Operating includes \$50,000 for repairs to the UV system.
- Capital outlay funding includes three (3) portable samplers, \$10,500.

PROJECTION: 2021 2020-2021 Annual Operating Budget

FOR PERIOD 99

UTILITY FUND

	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 MANAGER	PCT CHANGE
812 WATER RECLAMATION							
30098120 60000 SALARY AND WAGES	679,407.04	686,989.00	686,989.00	611,493.70	694,010.00	685,053.00	- .3%
30098120 60002 401 K	33,787.81	34,086.00	34,086.00	30,324.39	34,452.00	33,989.00	- .3%
30098120 60003 FICA	49,647.05	52,152.00	52,152.00	44,000.16	49,623.00	52,004.00	- .3%
30098120 60004 INSURANCE	114,293.41	128,960.00	128,960.00	114,370.79	130,477.00	137,982.00	7.0%
30098120 60005 RETIREMENT	63,060.06	61,014.00	61,014.00	54,280.26	61,667.00	68,998.00	13.1%
30098120 60006 UNEMPLOYMENT INSURANCE	102.02	.00	.00	72.58	73.00	.00	.0%
30098120 60008 OPEB EXPENSE	91,006.28	.00	.00	.00	.00	.00	.0%
30098120 60100 EMPLOYEE TRAINING	2,195.55	5,000.00	5,000.00	1,050.00	1,200.00	4,500.00	-10.0%
30098120 60200 PROFESSIONAL SERVICES	375,673.48	349,100.00	291,561.00	239,955.98	291,561.00	309,000.00	6.0%
30098120 61100 TELEPHONE	21,255.00	22,092.00	22,092.00	17,584.92	19,500.00	19,100.00	-13.5%
30098120 611001 CELL PHONES	2,062.41	2,064.00	2,064.00	1,752.24	2,064.00	2,064.00	.0%
30098120 61200 PRINTING	.00	500.00	500.00	.00	.00	500.00	.0%
30098120 61551 MAINTENANCE & REPAIR - BUILDIN	17,873.95	28,000.00	18,000.00	15,942.31	18,000.00	28,000.00	55.6%
30098120 61600 MAINTENANCE & REPAIR - EQUIPME	237,681.82	150,000.00	120,500.00	111,235.94	120,500.00	200,000.00	66.0%

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PROJECTION: 2021 2020-2021 Annual Operating Budget

FOR PERIOD 99

UTILITY FUND

	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 MANAGER	PCT CHANGE
30098120 61700	MAINTENANCE & REPAIR - AUTO 1,880.19	3,500.00	3,500.00	2,412.72	3,500.00	3,500.00	.0%
30098120 62000	UTILITIES 420,961.74	437,000.00	437,000.00	355,775.95	429,775.00	488,480.00	11.8%
30098120 62100	BUILDING & EQUIPMENT RENTAL .00	3,500.00	3,500.00	575.00	575.00	3,500.00	.0%
30098120 63000	POSTAGE 310.02	500.00	500.00	401.07	500.00	500.00	.0%
30098120 63100	FUEL & VEHICLE SUPPLIES 4,253.20	4,779.00	4,779.00	2,520.33	3,360.00	4,553.00	-4.7%
30098120 63200	CHEMICALS 55,445.60	60,000.00	84,000.00	80,224.28	84,000.00	80,000.00	-4.8%
30098120 63300	DEPARTMENT SUPPLIES & MATL 50,285.90	60,000.00	60,000.00	44,561.64	49,000.00	60,000.00	.0%
30098120 63310	DEPARTMENT SUPPLIES/COMPUTER 2,949.80	.00	.00	.00	.00	.00	.0%
30098120 63400	NON-CAPITAL EQUIPMENT/FURN 4,236.29	73,000.00	73,000.00	67,389.96	73,000.00	.00	-100.0%
30098120 63600	UNIFORMS 3,737.45	5,200.00	5,200.00	3,468.24	4,300.00	5,200.00	.0%
30098120 64400	SLUDGE REMOVAL 348,143.93	265,600.00	551,600.00	545,600.00	551,600.00	560,000.00	1.5%
30098120 64500	CONTRACTUAL SERVICES .00	.00	7,539.00	8,649.06	8,650.00	12,360.00	63.9%
30098120 65300	DUES & SUBSCRIPTIONS 700.00	7,500.00	7,500.00	750.00	750.00	18,800.00	150.7%
30098120 65400	INSURANCE & BONDS 39,604.32	43,565.00	43,565.00	39,005.25	39,006.00	41,000.00	-5.9%
30098120 65700	MISCELLANEOUS 529.01	1,000.00	1,000.00	558.96	1,000.00	1,000.00	.0%

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PROJECTION: 2021 2020-2021 Annual Operating Budget

FOR PERIOD 99

UTILITY FUND

	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 MANAGER	PCT CHANGE
30098120 67410	CAPITAL - MACHINERY & EQUIPMT .00	.00	9,500.00	9,468.00	9,500.00	10,500.00	10.5%
TOTAL UNDEFINED PROJECT	2,621,083.33	2,485,101.00	2,715,101.00	2,403,423.73	2,681,643.00	2,830,583.00	4.3%
TOTAL WATER RECLAMATION	2,621,083.33	2,485,101.00	2,715,101.00	2,403,423.73	2,681,643.00	2,830,583.00	4.3%



## DISTRIBUTION AND COLLECTION

The Distribution and Collection Department provides adequate, clean, and safe water to residential, commercial, and industrial users and operates and maintains the underground gravity piping systems, force main piping systems, wastewater lift stations, and potable water booster station.

**NOTE:** This new department is the result of the public works re-organization and combines Water Construction and Maintenance with Sewer Construction and Maintenance.

	2020 Orig. Budget	2020 Revised Budget	2020 Projection	2021 Manager Recomm.	Variance 21 Mgr. / 20 Rev. Budget	Pct. Change
Personnel	\$ 2,772,703	\$ 2,790,703	\$ 2,665,671	\$ 2,761,403	\$ (29,300)	-1.0%
Operating	2,726,578	3,062,765	2,860,080	3,197,304	134,539	4.4%
Capital	534,800	545,113	545,113	487,000	(58,113)	-10.7%
<b>Total</b>	<b>\$ 6,034,081</b>	<b>\$ 6,398,581</b>	<b>\$ 6,070,864</b>	<b>\$ 6,445,707</b>	<b>\$ 47,126</b>	<b>0.7%</b>

- Personnel changes are related to a 1.2% increase in retirement and a 7% increase for group health insurance.
- Operating increased due to additional funds needed for the meter change out program and contractual services for repairs to utility lines.
- Capital outlay funding includes three (3) backhoes, \$330,000; five (5) ½ ton standard trucks, \$115,000; and one (1) 1 ton utility truck, \$42,000.

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PROJECTION: 2021 2020-2021 Annual Operating Budget

FOR PERIOD 99

UTILITY FUND

	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 MANAGER	PCT CHANGE
813 DISTRIBUTION & COLLECTION							
30098130 60000 SALARY AND WAGES	1,799,559.13	1,956,745.00	1,974,745.00	1,636,322.43	1,913,800.00	1,903,341.00	-3.6%
30098130 60001 SALARY AND WAGES - TEMPORARY	.00	.00	.00	1,470.00	3,000.00	3,000.00	.0%
30098130 60002 401 K	89,782.33	97,027.00	97,027.00	81,171.20	94,000.00	94,357.00	-2.8%
30098130 60003 FICA	130,356.25	148,452.00	148,452.00	120,343.50	138,825.00	144,600.00	-2.6%
30098130 60004 INSURANCE	327,383.33	396,800.00	396,800.00	302,754.90	347,846.00	424,560.00	7.0%
30098130 60005 RETIREMENT	166,505.33	173,679.00	173,679.00	145,295.91	168,200.00	191,545.00	10.3%
30098130 60006 UNEMPLOYMENT INSURANCE	3,259.50	.00	.00	-399.71	.00	.00	.0%
30098130 60008 OPEB EXPENSE	199,357.83	.00	.00	.00	.00	.00	.0%
30098130 60100 EMPLOYEE TRAINING	13,314.91	14,800.00	14,800.00	14,187.00	14,200.00	15,120.00	2.2%
30098130 61100 TELEPHONE	5,810.48	7,980.00	7,980.00	4,344.25	5,170.00	6,000.00	-24.8%
30098130 611001 CELL PHONES	6,224.60	6,480.00	6,480.00	5,317.59	6,310.00	6,480.00	.0%
30098130 61150 WIRELESS CONNECTIVITY	6,363.51	11,280.00	11,280.00	6,605.89	7,865.00	11,280.00	.0%
30098130 61200 PRINTING	1,706.50	4,450.00	4,450.00	3,460.45	3,800.00	5,450.00	22.5%
30098130 61600 MAINTENANCE & REPAIR - EQUIPME	16,897.83	40,500.00	40,500.00	38,374.79	40,500.00	42,500.00	4.9%

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CITY OF SANFORD  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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PROJECTION: 2021 2020-2021 Annual Operating Budget

FOR PERIOD 99

UTILITY FUND

	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 MANAGER	PCT CHANGE
30098130 61700	MAINTENANCE & REPAIR - AUTO						
	40,615.90	56,000.00	55,687.00	32,248.36	43,000.00	56,750.00	1.9%
30098130 62000	UTILITIES						
	100,326.27	100,500.00	100,500.00	75,327.56	86,500.00	110,952.00	10.4%
30098130 62100	BUILDING & EQUIPMENT RENTAL						
	.00	5,000.00	5,000.00	3,916.24	4,000.00	8,000.00	60.0%
30098130 63100	FUEL & VEHICLE SUPPLIES						
	87,756.14	95,300.00	95,300.00	57,134.00	76,200.00	91,500.00	-4.0%
30098130 63200	CHEMICALS						
	119,673.27	142,500.00	142,500.00	142,358.20	142,500.00	146,120.00	2.5%
30098130 63300	DEPARTMENT SUPPLIES & MATL						
	969,192.62	950,000.00	943,540.00	841,275.13	850,000.00	950,000.00	.7%
30098130 63310	DEPARTMENT SUPPLIES/COMPUTER						
	3,136.77	.00	4,925.00	4,725.45	4,925.00	.00	-100.0%
30098130 63400	NON-CAPITAL EQUIPMENT/FURN						
	.00	.00	3,760.00	3,514.00	3,760.00	.00	-100.0%
30098130 63500	METER EXCHANGE						
	89,762.20	144,600.00	144,600.00	142,023.00	144,600.00	197,565.00	36.6%
30098130 63600	UNIFORMS						
	12,916.25	17,837.00	17,837.00	11,519.32	12,000.00	17,837.00	.0%
30098130 64500	CONTRACTUAL SERVICES						
	1,255,545.22	780,000.00	1,116,500.00	1,109,247.81	1,134,500.00	1,197,500.00	7.3%
30098130 65300	DUES & SUBSCRIPTIONS						
	3,718.73	6,250.00	6,250.00	5,649.83	6,250.00	6,250.00	.0%
30098130 65400	INSURANCE & BONDS						
	72,546.18	115,951.00	111,526.00	90,884.68	95,000.00	100,000.00	-10.3%
30098130 65700	MISCELLANEOUS						
	2,513.58	2,150.00	4,350.00	3,654.76	4,000.00	3,000.00	-31.0%
30098130 66100	INTERFUND SERVICES						
	177,391.22	225,000.00	225,000.00	115,100.96	175,000.00	225,000.00	.0%

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PROJECTION: 2021 2020-2021 Annual Operating Budget

FOR PERIOD 99

UTILITY FUND

	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 MANAGER	PCT CHANGE
30098130 67400	CAPITAL OUTLAY - VEHICLES .00	534,800.00	485,000.00	484,989.84	485,000.00	157,000.00	-67.6%
30098130 67410	CAPITAL - MACHINERY & EQUIPMT .00	.00	60,113.00	60,112.92	60,113.00	330,000.00	449.0%
TOTAL UNDEFINED PROJECT	5,701,615.88	6,034,081.00	6,398,581.00	5,542,930.26	6,070,864.00	6,445,707.00	.7%
TOTAL DISTRIBUTION & COLLECT	5,701,615.88	6,034,081.00	6,398,581.00	5,542,930.26	6,070,864.00	6,445,707.00	.7%

## CAPITAL OUTLAY - VEHICLES

Fiscal Year: 2020-2021

Code: 30-813-67400

Department: Distribution / Collection

Function: Public Utilities

QTY	PRIORITY	ITEM	DESCRIPTION	REQUESTED		RECOMMENDED
				REPLACE	NEW	
1	7	1/2 Ton Standard Truck	Request replacement of unit #660, a 2015 Ford F150 truck with 90,000 miles. This vehicle is used by the crew supervisors to monitor activities, evaluate future job sites, check past job sites for condition changes, and to transport crew members and equipment to various locations.	23,000		23,000
1	8	1 Ton Utility Truck	Request replacement of unit #604, a 2015 Ford F350 truck with 76,000 miles. This vehicle is used by the division to transport tools, equipment, and personnel to various job sites for the repair of the distribution systems.	42,000		42,000
1	9	1/2 Ton Standard Truck	Request replacement of unit #602, a 2015 Ford F150 truck with 84,000 miles. This vehicle is used by the department to perform meter reading activities.	23,000		23,000
1	10	1/2 Ton Standard Truck	Request replacement of unit #617, a 2015 Ford F150 truck with 83,600 miles. This vehicle is used by the department to perform meter reading activities.	23,000		23,000
1	11	1 Ton Utility Truck	Request replacement of unit #614, a 2015 Ford F350 truck with 71,200 miles. This vehicle is used by the department to transport tools, equipment, and personnel to various job sites for the repair of the distribution system.	42,000		0
1	12	1/2 Ton Standard Truck	Request replacement of unit #618, a 2016 Ford F150 truck with 69,500 miles. This vehicle is used by the department to perform meter reading activities.	23,000		23,000
1	13	1 Ton Utility Truck	Request replacement of unit #615, a 2015 Ford F350 truck with 66,700 miles. This vehicle is used by the department to transport tools, equipment, and personnel to various job sites for the repair of the distribution system.	42,000		0

## CAPITAL OUTLAY - VEHICLES

Fiscal Year: 2020-2021

Code: 30-813-67400

Department: Distribution / Collection

Function: Public Utilities

QTY	PRIORITY	ITEM	DESCRIPTION	REQUESTED		RECOMMENDED
				REPLACE	NEW	
1	14	1 Ton Utility Truck	Request replacement of unit #603, a 2015 Ford F350 truck with 61,200 miles. This vehicle is used by the department to transport tools, equipment, and personnel to various job sites for the repair of the distribution system.	42,000		0
1	15	1/2 Ton Standard Truck	Request replacement of unit #608, a 2015 Ford F150 truck with 74,000 miles. This vehicle is used by the department to perform meter reading activities.	23,000		23,000
1	16	1/2 Ton Standard Truck	Request replacement of unit #606, a 2016 Ford F150 truck with 69,100 miles. This vehicle is used by the department to perform meter reading activities.	23,000		0
1	17	1/2 Ton Standard Truck	Request replacement of unit #607, a 2015 Ford F150 truck with 69,000 miles. This vehicle is used by the department to perform meter reading activities.	23,000		0
1	18	1/2 Ton Standard Truck	Request replacement of unit #654, a 2015 Ford F150 truck with 69,400 miles. This vehicle is used by the division for the maintenance of sewer lines, catch basins, lift stations, and water towers. It is also used for the transportation of personnel, equipment, and various tools to job sites.	23,000		0
1	19	1/2 Ton Standard Truck	Request replacement of unit #628, a 2016 Ford F150 truck with 55,400 miles. This vehicle is used by the department to perform meter reading activities.	23,000		0
1	20	2 Ton Dump Truck with Flat Bed	Request replacement of unit #616, a 2008 4300 International dump truck with 87,700 miles. This vehicle is used by the division to haul backfill material and tow heavy equipment.	110,000		0

## CAPITAL OUTLAY - VEHICLES

Fiscal Year: 2020-2021

Code: 30-813-67400

Department: Distribution / Collection

Function: Public Utilities

QTY	PRIORITY	ITEM	DESCRIPTION	REQUESTED		RECOMMENDED
				REPLACE	NEW	
1	21	1/2 Ton Standard Truck	Request replacement of unit #600, a 2014 Ford F150 truck with 54,200 miles. This vehicle is used by the crew supervisor to oversee division activities.	23,000		0
1	22	1/2 Ton Standard Truck	Request replacement of unit #620, a 2014 Ford F150 truck with 51,800 miles. This vehicle is used by the crew supervisor to oversee division activities and to transport materials and personnel to various job sites.	23,000		0
1	23	1/2 Ton Standard Truck	Request replacement of unit #619, a 2014 Ford F150 truck with 47,800 miles. This vehicle is used by the crew supervisor to oversee meter reading activities.	23,000		0
1	24	1/2 Ton 4x4 Truck	Request replacement of unit #655, a 2015 Ford F250 truck with 42,100 miles. This vehicle is used by the division for maintenance of sewer lines, catch basins, lift stations, and water towers. It is also used to transport personnel, equipment, and tools to job sites.	26,000		0
1	25	1/2 Ton Standard Truck	Request replacement of unit 646, a 2015 Ford F150 truck with 24,700 miles. This vehicle is used by the utility connection coordinator to transport personnel to businesses in maintaining the amount of fats, oil, and grease from being dumped into the city water / sewer system.	23,000		0
1	26	1/2 Ton Standard Truck	Request replacement of unit #605, a 2015 Ford F150 truck with 20,100 miles. This vehicle is used by the crew supervisor to monitor activities, evaluate job sites, and to transport crew and equipment to various locations.	23,000		0
<b>TOTAL</b>				<b>626,000</b>	<b>0</b>	<b>157,000</b>

## CAPITAL OUTLAY - EQUIPMENT (over \$2,500)

Fiscal Year: 2020-2021

Code: 30-813-67410

Department: Distribution / Collection

Function: Public Utilities

QTY	PRIORITY	ITEM	DESCRIPTION	REQUESTED		RECOMMENDED
				REPLACE	NEW	
1	1	Aquaflow Bulk Water System	Request an upgrade to the bulk water delivery system located at Fire Station No. 2 on Woodland Avenue. The proposed system will replace the current non-automated system with one that is automated. This will prevent loss of revenue via theft, fraud, and accidental loss by requiring users to establish an account with a PIN and/or the ability to prepay online or with customer service. The new unit will retrofit with the current water delivery system.	26,990		0
1	2	Evoqua Bioxide Control Unit	Request an upgrade of the current Bioxide control system with the Evoqua H2S Control System at Gasters Creek Lift Station. The proposed system will replace the current manually adjusted Bioxide control and delivery system with one that is self regulated and automated. The Evoqua unit will monitor and adapt odor control chemical levels by automatically detecting hydrogen-sulfide (H2S) levels at the lift station during fluctuating weather and wastewater flow conditions. The new unit would increase efficiency and reduce the cost associated with odor control by reducing product loss due to over-application (via manual adjustments) and increase productivity by removing the need for personnel to adjust Bioxide levels manually daily.	26,300		0
1	3	Backhoe	Request replacement of unit #664, a 2013 JCB 3CX backhoe with 2,500 hours. This unit is used by the department to excavate asphalt, transport materials for repairs, and to make taps on sewer lines. This unit is equipped with an extendable boom, stabilizer pads, enclosed climate controlled cab and lights.	110,000		110,000
1	4	Backhoe	Request replacement of unit #609, a 2013 JCB 3CX backhoe with 3,350 hours. This unit is used by the department to excavate asphalt, transport materials for repairs, and to make taps on sewer lines. This unit is equipped with an extendable boom, stabilizer pads, enclosed climate controlled cab and lights.	110,000		110,000

## CAPITAL OUTLAY - EQUIPMENT (over \$2,500)

Fiscal Year: 2020-2021

Code: 30-813-67410

Department: Distribution / Collection

Function: Public Utilities

QTY	PRIORITY	ITEM	DESCRIPTION	REQUESTED		RECOMMENDED
				REPLACE	NEW	
1	5	Backhoe	Request replacement of unit #633, a 2013 JCB 3CX backhoe with 2,850 hours. This unit is used by the department to excavate asphalt, transport materials for repairs, and to make taps on sewer lines. This unit is equipped with an extendable boom, stabilizer pads, enclosed climate controlled cab and lights.	110,000		110,000
1	6	Rocky Top TV Trailer	Request replacement of unit #673, a 2005 Rocky Top TV Trailer with 405 hours. This unit is used by the department to diagnose, evaluate, and monitor issues and cleaning procedures and processes with the city sewer and storm water system.	87,045		0
1	27	Air Compressor	Request replacement of unit #636, a 2005 Sullair air compressor with approximately 300 hours of use. This unit is used by various divisions within the public works department to make utility cuts in asphalt and concrete, to cut curb and gutter for repairs, and to perform minor rock removal from excavation sites. This unit is equipped with two hose reels; each holding 50 ft of hose, two pavement breakers, and various tool attachments.	19,495		0
1	28	Forklift	Request the purchase of a new 3,000 lb. capacity LP Pneumatic Tire Lift Truck. The new unit will be used to transport heavy materials to and from the store room and the vendor delivery vehicles. The unit will also help facility maintenance staff reach elevated areas to perform general maintenance without the use of a ladder. An additional purpose of the unit is to reduce safety hazards such as falls and personal injury by eliminating the process of employees carrying awkward and / or heavy loads while climbing ladders or portable steps when gathering or storing inventory.		25,300	0
<b>TOTAL</b>				<b>489,830</b>	<b>25,300</b>	<b>330,000</b>

## WATER CAPITAL IMPROVEMENTS

This department was established to account for the capital improvement costs which relates directly to the water treatment and distribution system.

	2020 Orig. Budget	2020 Revised Budget	2020 Projection	2021 Manager Recomm.	Variance 21 Mgr. / 20 Rev. Budget	Pct. Change
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Operating	250,000	367,414	367,414	-	(367,414)	-100.0%
Capital	1,200,000	1,198,052	1,198,052	12,650,000	11,451,948	955.9%
<b>Total</b>	<b>\$ 1,450,000</b>	<b>\$ 1,565,466</b>	<b>\$ 1,565,466</b>	<b>\$ 12,650,000</b>	<b>\$ 11,084,534</b>	<b>708.1%</b>

- Funding includes:
  - Water Rehabilitation - \$300,000
  - Relocate waterline for DOT - \$100,000
  - Water Filtration Facility Expansion Design (fund with Bonds) - \$10,000,000
  - NC 42 Water Line Relocation - \$2,250,000

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CITY OF SANFORD  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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PROJECTION: 2021 2020-2021 Annual Operating Budget

FOR PERIOD 99

UTILITY FUND

	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 MANAGER	PCT CHANGE
818 WATER CAPITAL IMPROVEMENTS							
30098180 64500 CONTRACTUAL SERVICES	401,271.52	250,000.00	367,414.00	361,454.25	367,414.00	.00	-100.0%
30098180 67300 CAPITAL - CONSTRUCTION	.00	1,200,000.00	.00	.00	.00	.00	.0%
30098180 67410 CAPITAL - MACHINERY & EQUIPMT	.00	.00	71,001.00	70,073.21	71,001.00	.00	-100.0%
30098180 67440 CAPITAL - INFRASTRUCTURE	.00	.00	1,127,051.00	1,000,992.01	1,127,051.00	12,650,000.00	1022.4%
TOTAL UNDEFINED PROJECT	401,271.52	1,450,000.00	1,565,466.00	1,432,519.47	1,565,466.00	12,650,000.00	708.1%
TOTAL WATER CAPITAL IMPROVEM	401,271.52	1,450,000.00	1,565,466.00	1,432,519.47	1,565,466.00	12,650,000.00	708.1%

## CAPITAL OUTLAY - INFRASTRUCTURE

Fiscal Year: 2020-2021

Code:30-818-67440 Department: Water Capital Imp. Function: Public Utilities

QTY	PRIORITY	ITEM	DESCRIPTION	REQUESTED		RECOMMENDED
				REPLACE	NEW	
		Water System Rehabilitation	Various projects designed to rehabilitate the water distribution system.	600,000		300,000
		Pendergrass Road Pump Station Improvements - Engineering	This pump station supplies water to the south end of the county. It is approximately 30 years old and is scheduled for replacement.	200,000		0
		NC 42 Water Line Relocate	DOT will pay 75% of the cost. This is the City's share and cost of construction inspection and construction administration for this project.	2,750,000		2,250,000
		Relocate Water Lines	DOT's maintenance group has put an extra effort on replacing culverts. In a number of instances the City's water lines have been in conflict with their work. The City is obligated to relocate our water line at their request.	100,000		100,000
		Carthage Street / Firetower Waterline Relocate - Engineering	The DOT improvements on Carthage Street from Firetower to Wicker will require relocation of water assets.	50,000		0
		Water Filtration Facility Expansion Design	Expansion of the Water Treatment plant facility. Upgrade from 12 million gallons per day to a 30 million gallons per day plant, with an increase in raw water storage. (Fund with bond proceeds)	10,000,000		10,000,000
		<b>TOTAL</b>		<b>13,700,000</b>	<b>0</b>	<b>12,650,000</b>

## SEWER CAPITAL IMPROVEMENTS

This department was established to account for the capital improvement costs which relates directly to the wastewater system.

	2020 Orig. Budget	2020 Revised Budget	2020 Projection	2021 Manager Recomm.	Variance 21 Mgr. / 20 Rev. Budget	Pct. Change
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Operating	250,000	830,812	830,812	-	(830,812)	-100.0%
Capital	550,000	1,345,839	945,839	4,000,000	2,654,161	197.2%
<b>Total</b>	<b>\$ 800,000</b>	<b>\$ 2,176,651</b>	<b>\$ 1,776,651</b>	<b>\$ 4,000,000</b>	<b>\$ 1,823,349</b>	<b>83.8%</b>

- Funding includes:
  - Sewer Rehabilitation - \$300,000
  - Gasters Creek Lift Station Replacement - \$300,000
  - Little Buffalo Upper Reach Sewer Remediation (fund with SRF loan) - \$3,000,000
  - Skunk Creek Railroad Crossing Replacement - \$400,000

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CITY OF SANFORD  
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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PROJECTION: 2021 2020-2021 Annual Operating Budget

FOR PERIOD 99

UTILITY FUND

	2019 ACTUAL	2020 ORIG BUD	2020 REVISED BUD	2020 ACTUAL	2020 PROJECTION	2021 MANAGER	PCT CHANGE
828 SEWER CAPITAL IMPROVEMENTS							
30098280 64500 CONTRACTUAL SERVICES	508,579.50	250,000.00	830,812.00	813,104.02	830,812.00	.00	-100.0%
30098280 67321 DO NOT SPEND	.00	.00	400,000.00	.00	.00	.00	-100.0%
30098280 67440 CAPITAL - INFRASTRUCTURE	.00	550,000.00	945,839.00	914,566.81	945,839.00	4,000,000.00	322.9%
TOTAL UNDEFINED PROJECT	508,579.50	800,000.00	2,176,651.00	1,727,670.83	1,776,651.00	4,000,000.00	83.8%
TOTAL SEWER CAPITAL IMPROVEM	508,579.50	800,000.00	2,176,651.00	1,727,670.83	1,776,651.00	4,000,000.00	83.8%
TOTAL UTILITY FUND	18,414,427.28	23,112,995.00	27,323,665.00	21,264,777.46	26,057,204.00	37,793,106.00	38.3%
GRAND TOTAL	18,414,427.28	23,112,995.00	27,323,665.00	21,264,777.46	26,057,204.00	37,793,106.00	38.3%

\*\* END OF REPORT - Generated by Cindy OQuinn \*\*

## CAPITAL OUTLAY - INFRASTRUCTURE

Fiscal Year: 2020-2021

Code:30-828-67440

Department: Sewer Capital Imp.

Function: Public Utilities

QTY	PRIORITY	ITEM	DESCRIPTION	REQUESTED		RECOMMENDED
				REPLACE	NEW	
		Sewer System Rehabilitation	Various projects to rehabilitate assets in the sewer collection system.	700,000		300,000
		Gaster's Creek Lift Station Replacement	This lift station has been in operation for 47 years. It has reached the end of its useful life and needs replacing as per our Sewer Asset Management Plan.	300,000		300,000
		Little Buffalo Upper Reach Sewer Remediation	To address sanitary sewer overflows. (Fund with SRF loan)	3,000,000		3,000,000
		Big Buffalo Flood Rehabilitation	This project will prevent flooding at the Wastewater Treatment Plant pump station that occurred during Hurricane Florence.	850,000		0
		Fiber to the Wastewater Treatment Plant	Communication interruptions occur on a regular basis due to inadequate infrastructure. This project will improve internet and phone service at the plant.	200,000		0
		Skunk Creek Railroad Crossing Replacement	The City has experienced numerous failures in this area due to corrosion. All new outfall components are being designed to withstand the corrosive atmosphere.	400,000		400,000
		Carthage Street / Firetower Sewerline Relocate - Engineering	The DOT improvements on Carthage Street from Firetower to Wicker will require relocation of sewer assets.	50,000		0
		<b>TOTAL</b>		<b>5,500,000</b>	<b>0</b>	<b>4,000,000</b>

MUNICIPAL SERVICE DISTRICT			2019	2020	2020	2020	2021	VARIANCE	PCT
REVENUE SOURCES			ACTUAL	ORIG BUD	REVISED BUD	PROJECTION	MANAGER	MGR/REV BUD	CHANGE
400040	30010	PENALTIES LESS DISCOUNTS	\$ 170	\$ -	\$ -	\$ 68	\$ -	\$ -	0.00%
400040	30108	TAX REVENUE - 2008	3	-	-	-	-	-	0.00%
400040	30109	TAX REVENUE - 2009	3	-	-	-	-	-	0.00%
400040	30110	TAX REVENUE - 2010	-	-	-	34	-	-	0.00%
400040	30111	TAX REVENUE-2011	7	-	-	-	-	-	0.00%
400040	30112	TAX REVENUE- 2012	21	-	-	-	-	-	0.00%
400040	30114	TAX REVENUE - 2014	(6)	-	-	-	-	-	0.00%
400040	30115	TAX REVENUE - 2015	(4)	-	-	-	-	-	0.00%
400040	30116	TAX REVENUE - 2016	(5)	-	-	-	-	-	0.00%
400040	30117	TAX REVENUE - 2017	439	-	-	43	-	-	0.00%
400040	30118	TAX REVENUE - 2018	62,490	-	-	155	-	-	0.00%
400040	30119	TAX REVENUE - 2019	-	75,493	75,493	77,421	-	(75,493)	-100.00%
400040	30120	TAX REVENUE - 2020	-	-	-	-	75,936	75,936	0.00%
400040	30200	NCVTS PENALTIES LESS DISCOUNTS	12	-	-	9	-	-	0.00%
400040	30217	NCVTS REVENUE - 2017	616	-	-	-	-	-	0.00%
400040	30218	NCVTS REVENUE - 2018	1,968	-	-	399	-	-	0.00%
400040	30219	NCVTS REVENUE - 2019	-	2,860	2,860	1,784	-	(2,860)	-100.00%
400040	30220	NCVTS REVENUE - 2020	-	-	-	-	1,932	1,932	0.00%
<b>TOTAL AD VALOREM TAX</b>			<b>65,714</b>	<b>78,353</b>	<b>78,353</b>	<b>79,913</b>	<b>77,868</b>	<b>(485)</b>	<b>-0.62%</b>
400044	30340	INTEREST INCOME	3,044	2,500	2,500	1,641	1,700	(800)	-32.00%
400045	30954	CONTRIBUTION - GENERAL FUND	54,010	67,732	67,732	67,732	57,732	(10,000)	-14.80%
400045	54000	FUND BALANCE APPROPRIATION	-	15,343	15,343	(6,258)	15,349	6	0.00%
<b>TOTAL MUNICIPAL SERVICE DISTRICT REVENUE</b>			<b>\$ 122,768</b>	<b>\$ 163,928</b>	<b>\$ 163,928</b>	<b>\$ 143,028</b>	<b>\$ 152,649</b>	<b>\$ (11,279)</b>	<b>-6.90%</b>

## MUNICIPAL SERVICE DISTRICT

To manage the development of Downtown Sanford as the primary economic, cultural, and social center of the community; to educate the community on the unique assets and historical significance of the downtown area; and to promote and stimulate the improvement of these assets.

	<b>2019 Actual</b>	<b>2020 Orig. Budget</b>	<b>2020 Revised Budget</b>	<b>2020 Projection</b>	<b>2021 Manager Recomm.</b>	<b>Variance 21 Mgr. / 20 Rev. Budget</b>	<b>Pct. Change</b>
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Operating	117,019	163,928	163,928	143,028	152,649	(11,279)	-6.9%
Capital	-	-	-	-	-	-	0.0%
<b>Total</b>	<b>\$ 117,019</b>	<b>\$ 163,928</b>	<b>\$ 163,928</b>	<b>\$ 143,028</b>	<b>\$ 152,649</b>	<b>\$ (11,279)</b>	<b>-6.9%</b>

- Operating includes:
  - Building improvements in the amount of \$20,000
  - Advertising in the amount of \$35,000
  - \$55,090 for Downtown Sanford, Inc. (DSI) to fund personnel expenses

MUNICIPAL SERVICE DISTRICT			2019	2020	2020	2020	2021	VARIANCE	PCT
EXPENDITURES			ACTUAL	ORIG BUD	REVISED BUD	PROJECTION	MANAGER	MGR/REV BUD	CHANGE
40054200	60100	EMPLOYEE TRAINING	\$ 1,859	\$ 2,500	\$ 2,500	\$ 2,500	\$ 3,000	\$ 500	20.00%
40054200	61200	PRINTING	3,173	3,000	3,000	3,000	3,000	-	0.00%
40054200	62600	ADVERTISING	24,022	35,000	35,000	27,000	35,000	-	0.00%
40054200	63000	POSTAGE	51	500	500	100	500	-	0.00%
40054200	63300	DEPARTMENT SUPPLIES & MATL	518	1,000	1,000	500	1,000	-	0.00%
40054200	633002	SUPPLIES - HOLIDAY DECORATIONS	3,941	7,000	7,000	5,000	7,000	-	0.00%
40054200	64500	CONTRACTUAL SERVICES	62,364	66,218	65,868	65,868	57,829	(8,039)	-12.20%
40054200	645004	CONTRACTUAL SERVICES-EVENTS	3,052	9,000	9,000	9,000	9,000	-	0.00%
40054200	64700	COLLECTION FEE - LEE COUNTY	632	860	860	860	860	-	0.00%
40054200	64705	COLLECTION FEE - NCVTS	68	100	100	100	100	-	0.00%
40054200	65300	DUES & SUBSCRIPTIONS	542	1,000	1,350	1,350	1,350	-	0.00%
40054200	65400	INSURANCE & BONDS	-	350	350	350	350	-	0.00%
40054200	65600	BOARD LIABILITY INSURANCE	854	900	900	900	7,160	6,260	695.60%
40054200	65700	MISCELLANEOUS	1,493	1,500	1,500	1,500	1,500	-	0.00%
40054200	65704	STREETScape PROJECT	4,914	5,000	5,000	-	5,000	-	0.00%
40054200	67450	CAPITAL OUTLAY - PUBLIC ART	2,000	-	-	-	-	-	0.00%
40054200	69800	BUILDING IMPROVEMENT GRANTS	7,536	30,000	30,000	25,000	20,000	(10,000)	-33.30%
<b>TOTAL MUNICIPAL SERVICE DISTRICT EXPENDITURES</b>			<b>\$ 117,019</b>	<b>\$ 163,928</b>	<b>\$ 163,928</b>	<b>\$ 143,028</b>	<b>\$ 152,649</b>	<b>\$ (11,279)</b>	<b>-6.90%</b>

## **Budget Assistance Guide**

<b>Column Title</b>	<b>Represents</b>
2019 Actual	Actual revenue or expenditures for fiscal year beginning July 1, 2018 and ending June 30, 2019
2020 Orig Bud	Original budget approved for fiscal year beginning July 1, 2019 and ending June 30, 2020
2020 Revised Bud	Revised budget approved for fiscal year beginning July 1, 2019 and ending June 30, 2020 (includes all budget amendments approved during the fiscal year)
2020 Actual	Actual revenue or expenditures for fiscal year beginning July 1, 2019 thru May 4, 2020
2020 Projection	Projected end of year revenue or expenditures for fiscal year beginning July 1, 2019 and ending June 30, 2020
2021 Manager	Manager recommended for fiscal year beginning July 1, 2020 and ending June 30, 2021
Pct Change	Percentage change between 2020-2021 manager recommended and 2019-2020 revised budget

**REVENUE OBJECT CODES  
(IN NUMERICAL ORDER)**

<b>Object</b>	<b>Description</b>
30000	TAX REVENUE - TEMPORARY
30010	PENALTIES LESS DISCOUNTS
30020	TAXES - ALL OTHER YEARS
30025	PAYMENTS IN LIEU OF TAXES
30093	TAX REVENUE - 1993
30094	TAX REVENUE - 1994
30095	TAX REVENUE - 1995
30096	TAX REVENUE - 1996
30097	TAX REVENUE - 1997
30098	TAX REVENUE - 1998
30099	TAX REVENUE - 1999
30100	TAX REVENUE - 2000
30101	TAX REVENUE - 2001
30102	TAX REVENUE - 2002
30103	TAX REVENUE - 2003
30104	TAX REVENUE - 2004
30105	TAX REVENUE - 2005
30106	TAX REVENUE - 2006
30107	TAX REVENUE - 2007
30108	TAX REVENUE- 2008
30109	TAX REVENUE - 2009
30110	TAX REVENUE - 2010
30111	TAX REVENUE - 2011
30112	TAX REVENUE- 2012
30113	TAX REVENUE- 2013
30114	TAX REVENUE - 2014
30115	TAX REVENUE - 2015
30116	TAX REVENUE - 2016
30117	TAX REVENUE - 2017
30118	TAX REVENUE - 2018
30119	TAX REVENUE - 2019
30120	TAX REVENUE - 2020
30200	NCVTS PENALTIES LESS DISCOUNTS
30212	NCVTS REVENUE - 2012
30213	NCVTS REVENUE - 2013
30214	NCVTS REVENUE - 2014
30215	NCVTS REVENUE - 2015
30216	NCVTS REVENUE - 2016
30217	NCVTS REVENUE - 2017
30218	NCVTS REVENUE - 2018
30219	NCVTS REVENUE - 2019
30220	NCVTS REVENUE - 2020
30290	MV TAX&TAG SETUP COST REFUND

**REVENUE OBJECT CODES  
(IN NUMERICAL ORDER)**

30295 VEHICLE FEES 2018  
30296 VEHICLE FEES 2019  
30297 VEHICLE FEES - 2020  
30332 EMPLOYEE COMPUTER PURCHASE  
30334 INSURANCE PROCEEDS  
30335 MISCELLANEOUS REVENUE  
30336 REVENUE CLOSE GOLF FUND  
30337 PARKING REVENUE  
30338 ANIMAL CONTROL REVENUE  
30339 PRIVILEGE LICENSE  
30340 INTEREST INCOME  
30342 OPEB DISTRIBUTION  
30344 CABLE FRANCHISE FEES  
30352 CONSOLIDATED PLANNING SERVICES  
30353 911 COORDINATOR  
30354 DISPATCH SERVICE  
30355 EMS OFFICE RENTAL  
30356 911 SURCHARGE REIMBURSEMENT  
30357 COURT COST - FEES  
30358 FINANCIAL SERVICES CONTRACT  
30360 CIVIL VIOLATION  
30361 RELAY FOR LIFE DONATIONS  
30374 TAX REFUND - SALES  
30375 TAX REFUND - GAS  
30400 UTILITY FRANCHISE TAX  
30401 ELECTRICITY SALES TAX  
30402 NATURAL GAS SALES TAX  
30403 TELECOMMUNICATIONS SALES TAX  
30410 INTANGIBLE TAX  
30420 BEER & WINE TAX  
30425 VIDEO PROGRAMMING SALES TAX  
30430 POWELL BILL  
30440 SALES TAX - ARTICLE 39  
30441 SALES TAX - ARTICLE 40  
30442 SALES TAX - ARTICLE 44  
30443 SALES TAX - ARTICLE 42  
30450 ABC REVENUE  
30460 BAB'S REBATE  
30600 BUILDING PERMITS - CITY  
30610 BUILDING PERMITS - BROADWAY  
30620 BUILDING PERMITS - LEE COUNTY  
30625 MOORE COUNTY INSPECTION CONTR  
30630 HOMEOWNER'S RECOVERY FUND FEE  
30640 CODE ENFORCEMENT REVENUE

**REVENUE OBJECT CODES  
(IN NUMERICAL ORDER)**

30650 INSPECTION CONTRACT - LEE COUN  
30660 ANNEXATION ADVERTISEMENT REIMB  
30662 TOWER CONSULTANT FEE  
30665 CLEARWATER FIRE DIST. LEE CO.  
30668 FIRE PERMITS/FINES  
30670 NON-RESIDENT BLDG PERMITS-CITY  
30671 RESIDENTIAL BLDG PERMITS-CITY  
30672 OTHER BLDG PERMITS-CITY  
30680 NON-RESIDENT BLDG PERMITS-BWAY  
30681 RESIDENTIAL BLDG PERMITS-BWAY  
30682 OTHER BLDG PERMITS-BWAY  
30690 NON-RESIDE BLDG PERMITS-LEE CO  
30691 RESIDENTIAL BLDG PERMITS-LEECO  
30692 OTHER BUILDING PERMITS-LEE CO  
30693 ZONING FEES-CITY  
30694 ZONING FEES-BROADWAY  
30695 ZONING FEES-LEE CO  
30696 PLANNING FEES-CITY  
30697 PLANNING FEES-BROADWAY  
30698 PLANNING FEES-LEE CO  
30700 FEDERAL DRUG FORFEITURE  
30710 STATE DRUG FORFEITURE  
30901 INSTALLMENT PURCHASE PROCEEDS  
30902 REVOLVING LOAN PROCEEDS  
30903 GENERAL FUND LOAN PROCEEDS  
30905 PRINCIPAL FORGIVENESS GRANT  
30906 BOND PROCEEDS-SERIES 2010A  
30907 BOND PROCEEDS-SERIES 2010B  
30908 BOND PREMIUM  
30909 BOND PROCEEDS-SERIES 2015  
30910 INDIRECT CHARGES OTHER FUNDS  
30911 BOND PREMIUMS-SERIES 2015  
30912 BOND PROCEEDS 2019  
30913 BOND PREMIUM 2019  
30914 CONTRACTOR SETTLEMENT PROCEEDS  
30915 BOND PROCEEDS-WTP  
30950 CONTRIBUTION - CHAHTAM COUNTY  
30951 CONTRIBUTION - CENTRAL BUS TAX  
30952 CONTRIBUTION - UTILITY FUND  
30953 CONTRIBUTION - CAPITAL PROJECT  
30954 CONTRIBUTION - GENERAL FUND  
30955 CONTRIBUTION - CAPITAL RESERVE  
30956 CONTRIBUTION - OTHER GOVT'S  
30957 CONTRIBUTION - FIREMEN'S RELIE

**REVENUE OBJECT CODES  
(IN NUMERICAL ORDER)**

30958 CONTRIBUTION - DEPOT PARK  
30959 CONTRIBUTION GOLF FUND  
30960 CONTRIBUTION - DEVELOPERS  
30961 RAILROAD HOUSE MUSEUM CONTRIB.  
30962 CONTRIBUTION - OTHER  
30963 DONATIONS - MLK PARK  
30964 RETIREES PAY GO GENERAL  
30965 RETIREES PAY GO UTILITY  
30966 CONTRIBUTION - CUSTOMER  
30967 RETIREES PAY GO GOLF  
30968 REPAYMENT OF BENEFITS  
30969 DONATIONS  
30970 YOUTH COUNCIL RACE TO READ  
30971 BLOCK PARTY FUNDS  
30972 AIRPORT LOAN REIMBURSEMENTS  
30973 GRANT - DUKE ENERGY  
30974 CONTRIB-CUST ASSIST ROUND UP  
30975 CONTRIB-CUST ASSIST ONE-TIME  
30976 ROOM OCCUPANCY TAX  
30977 ROOM OCCUPANCY TX PENALTIES  
30978 DONATION-HOMELESSNESS  
30980 TRANSFERS IN - GENERAL FUND  
30981 TRANSFERS IN - UTILITY FUND  
30983 TRANSFERS IN - CAPITAL PROJECT  
30984 TRANSFERS IN - CAPITAL RESERVE  
30985 TRANSFERS IN - SPECIAL REV FUN  
30986 TRANSFERS IN LAW ENF. SEP.  
30987 TRANSFER IN GOLF  
30988 TRANSF FROM OTHER CAPITAL PROJ  
31000 SANITATION FEES  
31025 DISPOSAL TAX REVENUE  
31026 NC ELECTRONICS MGMT FUND  
31100 SALE OF MATERIAL  
31110 SALE OF COMPOST  
31121 SALE CAPITAL ASSETS-FED DRUG F  
31123 SALE OF NON-CAPITAL ASSETS  
31124 SALE OF TIMBER  
31125 SALE OF CAPITAL ASSETS  
31126 SALE OF LAND  
31127 SALES OTHER FUNDS  
31128 SALE OF CAR SEATS  
31129 LICENSE TAG REVENUE  
31130 SERVICES TO OTHER FUNDS  
31134 REIMBURSEMENT-GOLF

**REVENUE OBJECT CODES  
(IN NUMERICAL ORDER)**

31202 SHOP CHARGES  
31300 RENTAL INCOME  
31301 METER RENTAL INCOME  
31400 ASSESSMENTS  
31401 INTEREST ON ASSESSMENTS  
31402 INTEREST ON JUDGEMENTS  
32000 FEMA – FEDERAL  
32001 FEMA - STATE  
32002 FEMA-FEDERAL  
32009 RECEIPT-LEE COUNT PLANK RD WAT  
32010 RECEIPT FROM STATE  
32012 RECEIPT LEE COUNTY  
32013 BUGGY FACTORY REIMB-LEE CO.  
32014 BUGGY FACTORY REIMB. PROGRESSI  
32020 FIREFIGHTERS GRANT  
33100 PARKING FEES/FINES  
33110 STREET PAVING CHARGES  
34000 GAIN (LOSS) ON CAPITAL ASSETS  
34001 BOND PREMIUM REVENUE  
34002 CONTRIBUTED CAPITAL - REVENUE  
41000 WATER CHARGES  
41001 WATER CHARGES - LEE COUNTY  
41002 WATER CHARGES - BULK  
41100 MAINTENANCE CHARGES - LEE CO  
41500 SEWER CHARGES  
41501 SEWER SURCHARGES  
41505 CHARGES ON PAST DUE ACCOUNTS  
41506 AFTER HOURS FEE  
41507 NSF CHARGES  
41508 CUSTOMER INCENTIVE  
41525 SLUDGE CHARGES  
41526 NON-COMPLIANCE FEES  
41527 MONITORING FEES  
41528 FATS, OIL & GREASE  
41600 WATER CAPACITY FEES  
41601 SEWER CAPACITY FEES  
41700 TAPS AND CONNECTIONS  
42000 GREEN FEES - ANNUAL  
42001 GREEN FEES - DAILY  
42002 CART FEES  
42003 DRIVING RANGE FEES  
42004 TOURNAMENT FEES  
42005 PRO SHOP RENT  
42006 GOLF CONCESSIONS

**REVENUE OBJECT CODES  
(IN NUMERICAL ORDER)**

42007 PRO SHOP SALES  
42008 SCHOOL FEES  
42200 BAD DEBT RECOVERY  
42500 CONTRACT-CAPITAL FEE  
43000 PARK FEES  
50200 PREMIUMS GENERAL FUND  
50201 PREMIUMS UTILITY FUND  
50202 PREMIUMS LAW ENF. SEP.  
50203 PREMIUMS-RETIRE DEP. COV  
50204 PREMIUMS-COBRA  
50205 EARLY RETIREMENT REIMBURSEMENT  
50300 FEDERAL GRANTS  
50301 STATE GRANTS  
50302 LOCAL GOVERNMENT GRANTS  
50303 LOCAL MATCH  
50323 YOUTH COUNCIL GRANT  
50324 NCLM GRANT  
50325 FOUNDATION GRANTS  
51450 PROGRAM INCOME - MISCELLANEOUS  
51451 PROGRAM INCOME - LAND DISP.  
51452 PROGRAM INCOME -- 96CDBG  
51453 PROG INC-AUTUMN OAKS 10 CDBG  
51454 PROGRAM INC-CDBG 115 CHATHAM S  
51455 PROGRAM INC-CDBG 152 CHARLOTTE  
51456 PROGRAM IN-CDBG 121 CHATHAM ST  
51457 PROGRAM INCOME - 09 CDBG MAPLE  
54000 FUND BALANCE APPROPRIATION  
59998 REVENUE CONTROL  
303401 POWELL BILL INTEREST INCOME  
303402 INTEREST INCOME-FED DRUG FORFE  
303403 INTEREST INC STATE DRUG FORFE  
303404 INTEREST INC REVENUE BONDS  
303405 INTEREST INCOME 2019 GO BONDS  
303411 OPEB MASTER TRUST G/L 625010  
303412 OPEB UNREALIZED APP 625012  
303413 OPEB CHANGE IN REALIZED 625014  
303414 OPEB INTEREST INCOME 625015  
303415 OPEB STOCK LOAN 625023  
303416 OPEB PLAN ADMINISTRATOR 697000  
303417 OPEB MANGER FEES  
303418 OPEB DIVIDEND INCOME EARNED  
303419 OPEB CLASS ACTION 625034  
503001 FEDERAL ARRA STIMULUS

**REVENUE OBJECT CODES  
(IN ALPHABETICAL ORDER)**

<b>Object</b>	<b>Description</b>
30353	911 COORDINATOR
30356	911 SURCHARGE REIMBURSEMENT
30450	ABC REVENUE
41506	AFTER HOURS FEE
30972	AIRPORT LOAN REIMBURSEMENTS
30338	ANIMAL CONTROL REVENUE
30660	ANNEXATION ADVERTISEMENT REIMB
31400	ASSESSMENTS
30460	BAB'S REBATE
42200	BAD DEBT RECOVERY
30420	BEER & WINE TAX
30971	BLOCK PARTY FUNDS
30908	BOND PREMIUM
30913	BOND PREMIUM 2019
34001	BOND PREMIUM REVENUE
30911	BOND PREMIUMS-SERIES 2015
30912	BOND PROCEEDS 2019
30906	BOND PROCEEDS-SERIES 2010A
30907	BOND PROCEEDS-SERIES 2010B
30909	BOND PROCEEDS-SERIES 2015
30915	BOND PROCEEDS-WTP
32014	BUGGY FACTORY REIMB. PROGRESSI
32013	BUGGY FACTORY REIMB-LEE CO.
30610	BUILDING PERMITS - BROADWAY
30600	BUILDING PERMITS - CITY
30620	BUILDING PERMITS - LEE COUNTY
30344	CABLE FRANCHISE FEES
42002	CART FEES
41505	CHARGES ON PAST DUE ACCOUNTS
30360	CIVIL VIOLATION
30665	CLEARWATER FIRE DIST. LEE CO.
30640	CODE ENFORCEMENT REVENUE
30352	CONSOLIDATED PLANNING SERVICES
42500	CONTRACT-CAPITAL FEE
30914	CONTRACTOR SETTLEMENT PROCEEDS
30975	CONTRIB-CUST ASSIST ONE-TIME
30974	CONTRIB-CUST ASSIST ROUND UP
34002	CONTRIBUTED CAPITAL - REVENUE
30953	CONTRIBUTION - CAPITAL PROJECT
30955	CONTRIBUTION - CAPITAL RESERVE
30951	CONTRIBUTION - CENTRAL BUS TAX
30950	CONTRIBUTION - CHAHTAM COUNTY
30966	CONTRIBUTION - CUSTOMER

**REVENUE OBJECT CODES  
(IN ALPHABETICAL ORDER)**

30958 CONTRIBUTION - DEPOT PARK  
30960 CONTRIBUTION - DEVELOPERS  
30957 CONTRIBUTION - FIREMEN'S RELIE  
30954 CONTRIBUTION - GENERAL FUND  
30962 CONTRIBUTION - OTHER  
30956 CONTRIBUTION - OTHER GOVT'S  
30952 CONTRIBUTION - UTILITY FUND  
30959 CONTRIBUTION GOLF FUND  
30357 COURT COST - FEES  
41508 CUSTOMER INCENTIVE  
30354 DISPATCH SERVICE  
31025 DISPOSAL TAX REVENUE  
30978 DONATION-HOMELESSNESS  
30969 DONATIONS  
30963 DONATIONS - MLK PARK  
42003 DRIVING RANGE FEES  
50205 EARLY RETIREMENT REIMBURSEMENT  
30401 ELECTRICITY SALES TAX  
30332 EMPLOYEE COMPUTER PURCHASE  
30355 EMS OFFICE RENTAL  
41528 FATS, OIL & GREASE  
503001 FEDERAL ARRA STIMULUS  
30700 FEDERAL DRUG FORFEITURE  
50300 FEDERAL GRANTS  
32000 FEMA – FEDERAL  
32001 FEMA - STATE  
32002 FEMA-FEDERAL  
30358 FINANCIAL SERVICES CONTRACT  
30668 FIRE PERMITS/FINES  
32020 FIREFIGHTERS GRANT  
50325 FOUNDATION GRANTS  
54000 FUND BALANCE APPROPRIATION  
34000 GAIN (LOSS) ON CAPITAL ASSETS  
30903 GENERAL FUND LOAN PROCEEDS  
42006 GOLF CONCESSIONS  
30973 GRANT - DUKE ENERGY  
42000 GREEN FEES - ANNUAL  
42001 GREEN FEES - DAILY  
30630 HOMEOWNER'S RECOVERY FUND FEE  
30910 INDIRECT CHARGES OTHER FUNDS  
30650 INSPECTION CONTRACT - LEE COUN  
30901 INSTALLMENT PURCHASE PROCEEDS  
30334 INSURANCE PROCEEDS  
30410 INTANGIBLE TAX

**REVENUE OBJECT CODES  
(IN ALPHABETICAL ORDER)**

303404 INTEREST INC REVENUE BONDS  
303403 INTEREST INC STATE DRUG FORFE  
30340 INTEREST INCOME  
303405 INTEREST INCOME 2019 GO BONDS  
303402 INTEREST INCOME-FED DRUG FORFE  
31401 INTEREST ON ASSESSMENTS  
31402 INTEREST ON JUDGEMENTS  
31129 LICENSE TAG REVENUE  
50302 LOCAL GOVERNMENT GRANTS  
50303 LOCAL MATCH  
41100 MAINTENANCE CHARGES - LEE CO  
31301 METER RENTAL INCOME  
30335 MISCELLANEOUS REVENUE  
41527 MONITORING FEES  
30625 MOORE COUNTY INSPECTION CONTR  
30290 MV TAX&TAG SETUP COST REFUND  
30402 NATURAL GAS SALES TAX  
31026 NC ELECTRONICS MGMT FUND  
50324 NCLM GRANT  
30200 NCVTS PENALTIES LESS DISCOUNTS  
30212 NCVTS REVENUE - 2012  
30213 NCVTS REVENUE - 2013  
30214 NCVTS REVENUE - 2014  
30215 NCVTS REVENUE - 2015  
30216 NCVTS REVENUE - 2016  
30217 NCVTS REVENUE - 2017  
30218 NCVTS REVENUE - 2018  
30219 NCVTS REVENUE - 2019  
30220 NCVTS REVENUE - 2020  
41526 NON-COMPLIANCE FEES  
30690 NON-RESIDE BLDG PERMITS-LEE CO  
30680 NON-RESIDENT BLDG PERMITS-BWAY  
30670 NON-RESIDENT BLDG PERMITS-CITY  
41507 NSF CHARGES  
303413 OPEB CHANGE IN REALIZED 625014  
303419 OPEB CLASS ACTION 625034  
30342 OPEB DISTRIBUTION  
303418 OPEB DIVIDEND INCOME EARNED  
303414 OPEB INTEREST INCOME 625015  
303417 OPEB MANGER FEES  
303411 OPEB MASTER TRUST G/L 625010  
303416 OPEB PLAN ADMINISTRATOR 697000  
303415 OPEB STOCK LOAN 625023  
303412 OPEB UNREALIZED APP 625012

**REVENUE OBJECT CODES  
(IN ALPHABETICAL ORDER)**

30682 OTHER BLDG PERMITS-BWAY  
30672 OTHER BLDG PERMITS-CITY  
30692 OTHER BUILDING PERMITS-LEE CO  
43000 PARK FEES  
33100 PARKING FEES/FINES  
30337 PARKING REVENUE  
30025 PAYMENTS IN LIEU OF TAXES  
30010 PENALTIES LESS DISCOUNTS  
30697 PLANNING FEES-BROADWAY  
30696 PLANNING FEES-CITY  
30698 PLANNING FEES-LEE CO  
30430 POWELL BILL  
303401 POWELL BILL INTEREST INCOME  
50200 PREMIUMS GENERAL FUND  
50202 PREMIUMS LAW ENF. SEP.  
50201 PREMIUMS UTILITY FUND  
50204 PREMIUMS-COBRA  
50203 PREMIUMS-RETIRE DEP. COV  
30905 PRINCIPAL FORGIVENESS GRANT  
30339 PRIVILEGE LICENSE  
42005 PRO SHOP RENT  
42007 PRO SHOP SALES  
51453 PROG INC-AUTUMN OAKS 10 CDBG  
51454 PROGRAM INC-CDBG 115 CHATHAM S  
51455 PROGRAM INC-CDBG 152 CHARLOTTE  
51456 PROGRAM IN-CDBG 121 CHATHAM ST  
51457 PROGRAM INCOME - 09 CDBG MAPLE  
51452 PROGRAM INCOME - 96CDBG  
51451 PROGRAM INCOME - LAND DISP.  
51450 PROGRAM INCOME - MISCELLANEOUS  
30961 RAILROAD HOUSE MUSEUM CONTRIB.  
32010 RECEIPT FROM STATE  
32012 RECEIPT LEE COUNTY  
32009 RECEIPT-LEE COUNT PLANK RD WAT  
31134 REIMBURSEMENT-GOLF  
30361 RELAY FOR LIFE DONATIONS  
31300 RENTAL INCOME  
30968 REPAYMENT OF BENEFITS  
30681 RESIDENTIAL BLDG PERMITS-BWAY  
30671 RESIDENTIAL BLDG PERMITS-CITY  
30691 RESIDENTIAL BLDG PERMITS-LEECO  
30964 RETIREES PAY GO GENERAL  
30967 RETIREES PAY GO GOLF  
30965 RETIREES PAY GO UTILITY

**REVENUE OBJECT CODES  
(IN ALPHABETICAL ORDER)**

30336 REVENUE CLOSE GOLF FUND  
59998 REVENUE CONTROL  
30902 REVOLVING LOAN PROCEEDS  
30976 ROOM OCCUPANCY TAX  
30977 ROOM OCCUPANCY TX PENALTIES  
31121 SALE CAPITAL ASSETS-FED DRUG F  
31125 SALE OF CAPITAL ASSETS  
31128 SALE OF CAR SEATS  
31110 SALE OF COMPOST  
31126 SALE OF LAND  
31100 SALE OF MATERIAL  
31123 SALE OF NON-CAPITAL ASSETS  
31124 SALE OF TIMBER  
31127 SALES OTHER FUNDS  
30440 SALES TAX - ARTICLE 39  
30441 SALES TAX - ARTICLE 40  
30443 SALES TAX - ARTICLE 42  
30442 SALES TAX - ARTICLE 44  
31000 SANITATION FEES  
42008 SCHOOL FEES  
31130 SERVICES TO OTHER FUNDS  
41601 SEWER CAPACITY FEES  
41500 SEWER CHARGES  
41501 SEWER SURCHARGES  
31202 SHOP CHARGES  
41525 SLUDGE CHARGES  
30710 STATE DRUG FORFEITURE  
50301 STATE GRANTS  
33110 STREET PAVING CHARGES  
41700 TAPS AND CONNECTIONS  
30375 TAX REFUND - GAS  
30374 TAX REFUND - SALES  
30093 TAX REVENUE - 1993  
30094 TAX REVENUE - 1994  
30095 TAX REVENUE - 1995  
30096 TAX REVENUE - 1996  
30097 TAX REVENUE - 1997  
30098 TAX REVENUE - 1998  
30099 TAX REVENUE - 1999  
30100 TAX REVENUE - 2000  
30101 TAX REVENUE - 2001  
30102 TAX REVENUE - 2002  
30103 TAX REVENUE - 2003  
30104 TAX REVENUE - 2004

**REVENUE OBJECT CODES  
(IN ALPHABETICAL ORDER)**

30105 TAX REVENUE - 2005  
30106 TAX REVENUE - 2006  
30107 TAX REVENUE - 2007  
30109 TAX REVENUE - 2009  
30110 TAX REVENUE - 2010  
30111 TAX REVENUE - 2011  
30114 TAX REVENUE - 2014  
30115 TAX REVENUE - 2015  
30116 TAX REVENUE - 2016  
30117 TAX REVENUE - 2017  
30118 TAX REVENUE - 2018  
30119 TAX REVENUE - 2019  
30120 TAX REVENUE - 2020  
30000 TAX REVENUE - TEMPORARY  
30108 TAX REVENUE- 2008  
30112 TAX REVENUE- 2012  
30113 TAX REVENUE- 2013  
30020 TAXES - ALL OTHER YEARS  
30403 TELECOMMUNICATIONS SALES TAX  
42004 TOURNAMENT FEES  
30662 TOWER CONSULTANT FEE  
30988 TRANSF FROM OTHER CAPITAL PROJ  
30987 TRANSFER IN GOLF  
30983 TRANSFERS IN - CAPITAL PROJECT  
30984 TRANSFERS IN - CAPITAL RESERVE  
30980 TRANSFERS IN - GENERAL FUND  
30985 TRANSFERS IN - SPECIAL REV FUN  
30981 TRANSFERS IN - UTILITY FUND  
30986 TRANSFERS IN LAW ENF. SEP.  
30400 UTILITY FRANCHISE TAX  
30297 VEHICLE FEES - 2020  
30295 VEHICLE FEES 2018  
30296 VEHICLE FEES 2019  
30425 VIDEO PROGRAMMING SALES TAX  
41600 WATER CAPACITY FEES  
41000 WATER CHARGES  
41002 WATER CHARGES - BULK  
41001 WATER CHARGES - LEE COUNTY  
50323 YOUTH COUNCIL GRANT  
30970 YOUTH COUNCIL RACE TO READ  
30694 ZONING FEES-BROADWAY  
30693 ZONING FEES-CITY  
30695 ZONING FEES-LEE CO

**EXPENSE OBJECT CODES  
(IN NUMERICAL ORDER)**

<b>Object</b>	<b>Description</b>
60000	SALARY AND WAGES
60001	SALARY AND WAGES - TEMPORARY
60002	401 K
60003	FICA
60004	INSURANCE
60005	RETIREMENT
60006	UNEMPLOYMENT INSURANCE
60007	457 EXPENSE
60008	OPEB EXPENSE
60010	CLAIMS PAID
60011	PREMIUMS PAID
60012	MANAGER FEES
60014	WELLNESS INITIATIVES
60100	EMPLOYEE TRAINING
60200	PROFESSIONAL SERVICES
60300	EMPLOYEE BENEFITS
60400	ADMINISTRATIVE EXPENSE
60410	GRANT ADMINISTRATIVE EXPENSE
60500	OTHER PUBLIC FACILITIES
61100	TELEPHONE
61150	WIRELESS CONNECTIVITY
61200	PRINTING
61300	EMPLOYEE COMPUTER PROGRAM
61400	TRAVEL
61500	RETAINER FEE
61551	MAINTENANCE & REPAIR - BUILDIN
61600	MAINTENANCE & REPAIR - EQUIPME
61700	MAINTENANCE & REPAIR - AUTO
61800	AUTO ALLOWANCE
61900	OTHER FEES
62000	UTILITIES
62100	BUILDING & EQUIPMENT RENTAL
62102	DEBT SERVICE
62200	INSTALLMENT PURCHASE
62201	INTEREST INSTALLMENT PURCHASE
62210	LEE COUNTY WATER SYS DEBT
62300	LEASE OSSI EQUIPMENT
62301	LEASE
62310	DEPRECIATION EXPENSE
62400	COURSE MAINTENANCE
62500	TOURNAMENT EXPENSES
62600	ADVERTISING
63000	POSTAGE

**EXPENSE OBJECT CODES  
(IN NUMERICAL ORDER)**

63100 FUEL & VEHICLE SUPPLIES  
63200 CHEMICALS  
63300 DEPARTMENT SUPPLIES & MATL  
63301 JANITORIAL SUPPLIES  
63302 KENNEL SUPPLIES  
63303 CAR SEAT SALES  
63310 DEPARTMENT SUPPLIES/COMPUTER  
63400 NON-CAPITAL EQUIPMENT/FURN  
63500 METER EXCHANGE  
63600 UNIFORMS  
63700 LAUNDRY & CLEANING  
63800 RENT  
63900 MISCELLANEOUS COURT COSTS  
64000 CONTRIBUTION TO PENSION FUND  
64200 EMPLOYEE AWARDS  
64300 GOV DEALS EXPENSE  
64400 SLUDGE REMOVAL  
64500 CONTRACTUAL SERVICES  
64600 BANK SERVICE CHARGE  
64650 ONLINE BILL PAYMENTS S/C  
64651 ELECTRONIC LOCKBOX PAYMENT S/C  
64655 CONSERVATION CREDIT EXPENSE  
64700 COLLECTION FEE - LEE COUNTY  
64705 COLLECTION FEE - NCVTS  
64706 COLLECTION FEE-PAST DUE AR  
64800 INVENTORY - TIRES  
64801 INVENTORY - FUEL  
64802 INVENTORY - PARTS  
64803 PURCHASE FOR WAREHOUSE 2  
64804 PURCHASE FOR WAREHOUSE 1  
64805 INVENTORY PRO SHOP  
64806 CONCESSIONS  
64900 INTERFUND REIMBURSEMENTS  
64902 SALES - OTHER DEPARTMENTS PART  
64903 SALES - OTHER DEPARTMENTS FUEL  
64904 SALES - OTHER DEPARTMENTS STOR  
65000 GENERAL FUND REIMBURSEMENT  
65100 LANDFILL CHARGES  
65300 DUES & SUBSCRIPTIONS  
65400 INSURANCE & BONDS  
65500 POLICE LIABILITY DEDUCTIBLE  
65600 BOARD LIABILITY INSURANCE  
65700 MISCELLANEOUS  
65701 DEBT ISSUANCE COST

**EXPENSE OBJECT CODES  
(IN NUMERICAL ORDER)**

65702 DRIVING RANGE SUPPLIES  
65704 STREETScape PROJECT  
65705 DOWNTOWN IMPROVEMENTS  
65706 MURAL RESTORATION  
65707 PUBLIC ART  
65708 HISTORIC PRESERVATION  
65709 SANFORD ARCH SURVEY UPDATE  
65710 JONESBORO DECORATIONS  
65720 HOMELESSNESS PROJECT  
65750 EMERGENCY ASSISTANCE FUND  
65751 DISTRIB. TOURISM DEV AUTH  
65755 SHELTER COSTS  
65756 EMERGENCY SHELTER  
65757 RAPID REHOUSING  
65758 PARTNERS FOR IMPACT  
65760 R FINCHER, INC-RURAL CENTER  
65761 CATERPILLAR, INC-RURAL CENTER  
65762 TRIAD CORRUGATED METAL-RURAL C  
65770 INTEREST EXPENSE-DEPOSITS  
65771 ENGINEERING-SITE PREP FORGE  
65772 ENGINEERING-ROADWAY FORGE  
65773 SITE PREP CONSTR-PROJECT FORGE  
65774 ROADWAY CONSTR-PROJECT FORGE  
65775 ROADWAY EASEMENT-PROJECT FORGE  
65800 POLICE RESERVES  
66000 CONTRIBUTION - NCLM  
66001 CONTRIBUTION - REGION J COG  
66002 CONTRIBUTION - IOG  
66003 CONTRIBUTION - SAGA - OTHER  
66004 CONTRIBUTION - ART COUNCIL  
66005 CONTRIBUTION - CHAMER OF COMM  
66006 CONTRIBUTION TO CAPITAL RESERV  
66007 CONTRIBUTION - SAGA - ADMIN  
66008 CONTRIBUTION - SAGA - CAPITAL  
66009 CONTRIBUTION - CENTRAL BUS TAX  
66010 CONTRIBUTION - LEE COUNTY  
66011 CONTRIBUTION - TEMPLE THEATRE  
66012 CONTRIBUTION - COMM DEV PROJEC  
66013 CONTRIBUTION - SALVATION ARMY  
66014 CONTRIBUTION-NC END HOMELESSNE  
66015 CONTRIBUTION-BOYS & GIRLS CLUB  
66016 CONTRIBUTION-BRICK CAP CDC  
66017 CONTRIBUTION - FAMILY PROMISE  
66018 CONTRIBUTION - OUTREACH MISSIO

**EXPENSE OBJECT CODES  
(IN NUMERICAL ORDER)**

66019 CONTRIBUTION - SANFORD JOB EXP  
66020 CONTRIBUTION - GOLF  
66021 CONTRIBUTION - UTILITY FUND  
66022 CONTRIBUTION-DOWNTOWN SFD INC  
66025 CONTRIBUTION - RAILROAD HOUSE  
66026 CONTRIBUTION - THE REFUGE  
66027 CONTRIBUTION - SISTER CITY  
66028 CONTRIBUTION - CCEP  
66030 CONTRIBUTION - OPEB TRUST  
66031 CONTRIBUTION - CCCC  
66032 OPEB PAYMENTS  
66033 CONTRIBUTION CAPITAL PROJECT  
66034 ECONOMIC DEV CORP-OTHER  
66035 RELAY FOR LIFE DONATIONS  
66036 HSA-CITY CONTRIBUTION  
66037 CONTRIBUTION - NORTHVIEW FD  
66038 CONTRIBUTION AIRPORT AUTHORITY  
66039 CONTRIBUTION-J/L/H COMM ACTION  
66040 TOWN OF BROADWAY SEO GRANT  
66041 CONTRIBUTION-SAGA-INCENTIVE  
66050 TRANSFERS OUT - GENERAL FUND  
66056 TRANSFERS OUT - INSURANCE FUND  
66057 CONTRIBUTION-COMM DEV FUND  
66100 INTERFUND SERVICES  
67000 ANNEXATION REIMBURSEMENT  
67100 LOAN TO GOLF  
67110 LOAN TO AIRPORT AUTHORITY  
67200 CAPITAL < \$2,500  
67300 CAPITAL - CONSTRUCTION  
67302 UTILITY RELOCATIONS  
67303 WATER TANK REPAIR & MAINT  
67305 SEWER LINE EXTENSION  
67306 SEWER REHABILITATION  
67307 SEWER SYSTEM IMPROVEMENTS  
67308 FIRE-PERM/CHECK STATION GRANT  
67309 FIREFIGHTER'S GRANT EMW  
67312 LOCAL MATCH EXPENSES  
67313 DESIGN  
67314 ENGINEERING  
67315 URBAN AND COMMUNITY FORESTRY  
67316 BROWNFIELDS ASSESS PROJECT  
67317 ENDOR IRON FURANCE GREENWAY  
67318 ENDOR IRON FURNACE ARRA  
67319 ENDOR IRON FURNACE STAB. PLAN

**EXPENSE OBJECT CODES  
(IN NUMERICAL ORDER)**

67320 E. SANF. HIST. DIST. NATL. REG  
67321 DO NOT SPEND  
67322 CONSTRUCTION  
67323 TECHNICAL SERVICES  
67324 LOAN FUNDING FEE  
67325 CONSTRUCTION CONTINGENCY  
67326 ARRA ADMINISTRATIVE  
67327 GEOTECHNICAL INVESTIGATION  
67328 FEASIBILITY STUDY  
67329 CONSTRUCTION ADMINISTRATION  
67330 WWTP EXPANSION CONTRACT 1  
67331 WWTP EXPANSION CONTRACT 2  
67332 CUSTOMER REFUND  
67333 OTHER CONSTRUCTION  
67334 SIDEWALK IMPROVEMENTS  
67335 SIDEWALK IMPROVEM'TS-EASEMENTS  
67336 CONSTRUCTION-DOWNTOWN  
67337 CONSTRUCTION-JONESBORO  
67338 LAND ACQ-EASEMENTS & ENCROACHM  
67339 GRANT - SMOKE DETECTORS  
67340 CONSTRUCTION-LOCAL MATCH  
67341 WWTP WAREHOUSE BLDG  
67342 COMPREHENSIVE MASTER PLAN  
67343 SIDEWALK IMPROVEMENTS-BONDS  
67344 MITIGATION  
67345 SPLASHPAD  
67346 PLAYGROUND EQUIPMENT  
67360 WICKER STREET SIDEPATH  
67371 EAST SANFORD BEAUTIFICATION  
67373 COMMUNITY DEVE. YOUTH CONCIL  
67374 COMMUNITY DEV.-BLOCK PARTY  
67375 REFUND OF GRANT PROCEEDS  
67376 CLOVERLEAF SITE-RURAL CENTER  
67377 CLOVERLEAF SITE-LOCAL MATCH  
67378 TRIASSIC PK SEWER IMPROVEMENTS  
67379 CCEP SEWER IMPROVEMENTS  
67380 CCEP WATER MAIN EXTENSION  
67381 WATER LINE EXTENSION  
67400 CAPITAL OUTLAY - VEHICLES  
67405 LEE COUNTY WATER SYSTEM  
67410 CAPITAL - MACHINERY & EQUIPMT  
67415 CAPITAL MACH&EQUIP LOCAL MATCH  
67420 CAPITAL OUTLAY - BUILDING  
67430 CAPITAL BUILDING IMPROVEMENTS

**EXPENSE OBJECT CODES  
(IN NUMERICAL ORDER)**

67440 CAPITAL - INFRASTRUCTURE  
67450 CAPITAL OUTLAY - PUBLIC ART  
67500 CAPITAL OUTLAY - INSTALLMENT P  
67600 CAPITAL OUTLAY - EASEMENTS  
67700 CAPITAL OUTLAY - LAND  
67710 CAPITAL OUTLAY LAND IMPRVMT  
67720 CAPITAL - ADJUSTMENTS  
67800 INFORMER PAY  
67900 REIMBURSEMENT TO LEE COUNTY  
67910 NONREIMB. -TOWER CONSULTANT  
68000 INTEREST  
68100 INSTALLMENT PURCHASE PRINCIPAL  
69200 BOND PRINCIPAL  
69201 BOND INTEREST  
69202 BOND SERVICE CHARGE  
69203 STATE LOAN PRINCIPAL  
69204 STATE LOAN INTEREST  
69205 TRUSTEE FEES  
69206 BOND ISSUANCE COSTS  
69207 UNDERWRITER'S DISCOUNT  
69208 PREPAYMENT PENALTY  
69209 ACCRUED INTEREST EXPENSE  
69210 LOSS ON INVESTMENT  
69211 LEE COUNTY FHA-PRINCIPAL  
69212 LEE COUNTY FHA- INTEREST  
69213 IP ADMINISTRATIVE COST  
69215 PAYMENT REFUNDED BOND ESCROW  
69800 BUILDING IMPROVEMENT GRANTS  
69900 CONTINGENCY  
70000 TRANSFER TO UTILITY FUND  
70001 TRANSFER TO GENERAL FUND  
70003 TRANSFER TO LEE COUNTY  
70004 TRANSFER TO CAPITAL PROJECTS  
70005 TRANSFER TO LITTLE BUFFALO-NV  
70006 TRANSFER OUT OF CAPITAL PROJ  
70007 TRANSFER TO OTHER CAPITAL PROJ  
70600 TRANSFER TO PROGRAM INCOME  
72000 REHABILITATION  
72100 HARD COSTS  
72200 SOFT COSTS  
72900 CAPITAL RESERVE EXPENSE  
73764 PUBLIC SEWER IMPROVEMENTS  
73765 PUBLIC WATER IMPROVEMENTS  
73766 STREET REHABILITATION

**EXPENSE OBJECT CODES  
(IN NUMERICAL ORDER)**

73767 FLOOD & DRAINAGE  
73769 CAPACITY  
73770 LOCAL CONTRIBUTION EXPENDITURE  
73776 PARKS, PLAYGROUND & RECD  
73777 WORKING CAPITAL  
73778 MACHINERY & EQUIPMENT  
73779 NEIGHBORHOOD FACILITY  
73780 DAY CARE FACILITY  
73781 ACQUISITION  
73782 COMPUTER FACILITY  
73783 RELOCATION ASSISTANCE  
76510 PEDESTRIAN IMPROVEMENTS  
76511 CLEARANCE ACTIVITIES  
76512 CODE ENFORCEMENT  
76513 OTHER ACTIVITIES  
80000 BAD DEBT EXPENSE  
99998 EXPENDITURE CONTROL  
600011 SALARIES GRANTS  
600012 SALARIES-LOCAL MATCH  
611001 CELL PHONES  
611002 TELEPHONE NONREIMBURSABLE  
626001 ADVERTISING GRANT  
633001 SUPPLIES - PUBLIC ACCESS CHANN  
633002 SUPPLIES - HOLIDAY DECORATIONS  
645001 CONTRACTUAL SERVICES - MOWING  
645002 CONTRACTUAL SVC - ENGINEERING  
645003 CONTRACTUAL SVC - PUBLIC ACCES  
645004 CONTRACTUAL SERVICES-EVENTS  
645005 CONTRACTUAL SERVICES-GREENWAY  
645006 CONTRACTUAL SVCS-INTERCHANGES  
645007 CONTRACTUAL SVCS-VACANT LOTS  
645008 CONTRACTUAL SVCS NONREIMBURSAB  
645009 CONTRACTUAL SVCS - CCEP  
657071 PUBLIC ART - NON CAPITAL  
672001 CAPITAL < \$2,500 - PUBLIC ACCE  
673051 HAWKINS AVE - SEWER LINE EXT  
673052 BOTANY WOODS - SEWER LINE EXT  
673053 FOREST HILLS - SEWER LINE EXT  
673054 TOMBERLIN ROAD -SEWER LINE EXT  
673055 PINE LAKE SEWER LINE EXTENSION  
673056 NASH ST SEWER LINE EXTENSION  
673071 PLUG VALVE  
673072 TELEMETRY  
673073 ENCASEMENTS

**EXPENSE OBJECT CODES  
(IN NUMERICAL ORDER)**

- 673101 ECONOMIC DEVELOPMENT ADMIN.
- 673111 RURAL CENTER
- 673112 COMMERCE FINANCE CENTER GRANT
- 673382 LAND ACQ-EASEMENTS BOTANY WDS
- 674001 CAPITAL >\$2,500 - PUBLIC ACCES

**EXPENSE OBJECT CODES  
(IN ALPHABETICAL ORDER)**

<b>Object</b>	<b>Description</b>
60002	401 K
60007	457 EXPENSE
69209	ACCRUED INTEREST EXPENSE
73781	ACQUISITION
60400	ADMINISTRATIVE EXPENSE
62600	ADVERTISING
626001	ADVERTISING GRANT
67000	ANNEXATION REIMBURSEMENT
67326	ARRA ADMINISTRATIVE
61800	AUTO ALLOWANCE
80000	BAD DEBT EXPENSE
64600	BANK SERVICE CHARGE
65600	BOARD LIABILITY INSURANCE
69201	BOND INTEREST
69206	BOND ISSUANCE COSTS
69200	BOND PRINCIPAL
69202	BOND SERVICE CHARGE
673052	BOTANY WOODS - SEWER LINE EXT
67316	BROWNFIELDS ASSESS PROJECT
62100	BUILDING & EQUIPMENT RENTAL
69800	BUILDING IMPROVEMENT GRANTS
73769	CAPACITY
67720	CAPITAL - ADJUSTMENTS
67300	CAPITAL - CONSTRUCTION
67440	CAPITAL - INFRASTRUCTURE
67410	CAPITAL - MACHINERY & EQUIPMT
67200	CAPITAL < \$2,500
672001	CAPITAL < \$2,500 - PUBLIC ACCE
674001	CAPITAL >\$2,500 - PUBLIC ACCES
67430	CAPITAL BUILDING IMPROVEMENTS
67415	CAPITAL MACH&EQUIP LOCAL MATCH
67420	CAPITAL OUTLAY - BUILDING
67600	CAPITAL OUTLAY - EASEMENTS
67500	CAPITAL OUTLAY - INSTALLMENT P
67700	CAPITAL OUTLAY - LAND
67450	CAPITAL OUTLAY - PUBLIC ART
67400	CAPITAL OUTLAY - VEHICLES
67710	CAPITAL OUTLAY LAND IMPRVMT
72900	CAPITAL RESERVE EXPENSE
63303	CAR SEAT SALES
65761	CATERPILLAR, INC-RURAL CENTER
67379	CCEP SEWER IMPROVEMENTS
67380	CCEP WATER MAIN EXTENSION

**EXPENSE OBJECT CODES  
(IN ALPHABETICAL ORDER)**

611001 CELL PHONES  
63200 CHEMICALS  
60010 CLAIMS PAID  
76511 CLEARANCE ACTIVITIES  
67377 CLOVERLEAF SITE-LOCAL MATCH  
67376 CLOVERLEAF SITE-RURAL CENTER  
76512 CODE ENFORCEMENT  
64700 COLLECTION FEE - LEE COUNTY  
64705 COLLECTION FEE - NCVTS  
64706 COLLECTION FEE-PAST DUE AR  
673112 COMMERCE FINANCE CENTER GRANT  
67374 COMMUNITY DEV.-BLOCK PARTY  
67373 COMMUNITY DEVE. YOUTH CONCIL  
67342 COMPREHENSIVE MASTER PLAN  
73782 COMPUTER FACILITY  
64806 CONCESSIONS  
64655 CONSERVATION CREDIT EXPENSE  
67322 CONSTRUCTION  
67329 CONSTRUCTION ADMINISTRATION  
67325 CONSTRUCTION CONTINGENCY  
67336 CONSTRUCTION-DOWNTOWN  
67337 CONSTRUCTION-JONESBORO  
67340 CONSTRUCTION-LOCAL MATCH  
69900 CONTINGENCY  
64500 CONTRACTUAL SERVICES  
645001 CONTRACTUAL SERVICES - MOWING  
645004 CONTRACTUAL SERVICES-EVENTS  
645005 CONTRACTUAL SERVICES-GREENWAY  
645002 CONTRACTUAL SVC - ENGINEERING  
645003 CONTRACTUAL SVC - PUBLIC ACCES  
645009 CONTRACTUAL SVCS - CCEP  
645008 CONTRACTUAL SVCS NONREIMBURSAB  
645006 CONTRACTUAL SVCS-INTERCHANGES  
645007 CONTRACTUAL SVCS-VACANT LOTS  
66004 CONTRIBUTION - ART COUNCIL  
66031 CONTRIBUTION - CCCC  
66028 CONTRIBUTION - CCEP  
66009 CONTRIBUTION - CENTRAL BUS TAX  
66005 CONTRIBUTION - CHAMER OF COMM  
66012 CONTRIBUTION - COMM DEV PROJEC  
66017 CONTRIBUTION - FAMILY PROMISE  
66020 CONTRIBUTION - GOLF  
66002 CONTRIBUTION - IOG  
66010 CONTRIBUTION - LEE COUNTY

**EXPENSE OBJECT CODES  
(IN ALPHABETICAL ORDER)**

66000 CONTRIBUTION - NCLM  
66037 CONTRIBUTION - NORTHVIEW FD  
66030 CONTRIBUTION - OPEB TRUST  
66018 CONTRIBUTION - OUTREACH MISSIO  
66025 CONTRIBUTION - RAILROAD HOUSE  
66001 CONTRIBUTION - REGION J COG  
66007 CONTRIBUTION - SAGA - ADMIN  
66008 CONTRIBUTION - SAGA - CAPITAL  
66003 CONTRIBUTION - SAGA - OTHER  
66013 CONTRIBUTION - SALVATION ARMY  
66019 CONTRIBUTION - SANFORD JOB EXP  
66027 CONTRIBUTION - SISTER CITY  
66011 CONTRIBUTION - TEMPLE THEATRE  
66026 CONTRIBUTION - THE REFUGE  
66021 CONTRIBUTION - UTILITY FUND  
66038 CONTRIBUTION AIRPORT AUTHORITY  
66033 CONTRIBUTION CAPITAL PROJECT  
66006 CONTRIBUTION TO CAPITAL RESERV  
64000 CONTRIBUTION TO PENSION FUND  
66015 CONTRIBUTION-BOYS & GIRLS CLUB  
66016 CONTRIBUTION-BRICK CAP CDC  
66057 CONTRIBUTION-COMM DEV FUND  
66022 CONTRIBUTION-DOWNTOWN SFD INC  
66039 CONTRIBUTION-J/L/H COMM ACTION  
66014 CONTRIBUTION-NC END HOMELESSNE  
66041 CONTRIBUTION-SAGA-INCENTIVE  
62400 COURSE MAINTENANCE  
67332 CUSTOMER REFUND  
73780 DAY CARE FACILITY  
65701 DEBT ISSUANCE COST  
62102 DEBT SERVICE  
63300 DEPARTMENT SUPPLIES & MATL  
63310 DEPARTMENT SUPPLIES/COMPUTER  
62310 DEPRECIATION EXPENSE  
67313 DESIGN  
65751 DISTRIB. TOURISM DEV AUTH  
67321 DO NOT SPEND  
65705 DOWNTOWN IMPROVEMENTS  
65702 DRIVING RANGE SUPPLIES  
65300 DUES & SUBSCRIPTIONS  
67320 E. SANF. HIST. DIST. NATL. REG  
67371 EAST SANFORD BEAUTIFICATION  
66034 ECONOMIC DEV CORP-OTHER  
673101 ECONOMIC DEVELOPMENT ADMIN.

**EXPENSE OBJECT CODES  
(IN ALPHABETICAL ORDER)**

64651 ELECTRONIC LOCKBOX PAYMENT S/C  
65750 EMERGENCY ASSISTANCE FUND  
65756 EMERGENCY SHELTER  
64200 EMPLOYEE AWARDS  
60300 EMPLOYEE BENEFITS  
61300 EMPLOYEE COMPUTER PROGRAM  
60100 EMPLOYEE TRAINING  
673073 ENCASEMENTS  
67317 ENDOR IRON FURANCE GREENWAY  
67318 ENDOR IRON FURNACE ARRA  
67319 ENDOR IRON FURNACE STAB. PLAN  
67314 ENGINEERING  
65772 ENGINEERING-ROADWAY FORGE  
65771 ENGINEERING-SITE PREP FORGE  
99998 EXPENDITURE CONTROL  
67328 FEASIBILITY STUDY  
60003 FICA  
67309 FIREFIGHTER'S GRANT EMW  
67308 FIRE-PERM/CHECK STATION GRANT  
73767 FLOOD & DRAINAGE  
673053 FOREST HILLS - SEWER LINE EXT  
63100 FUEL & VEHICLE SUPPLIES  
65000 GENERAL FUND REIMBURSEMENT  
67327 GEOTECHNICAL INVESTIGATION  
64300 GOV DEALS EXPENSE  
67339 GRANT - SMOKE DECTECTORS  
60410 GRANT ADMINISTRATIVE EXPENSE  
72100 HARD COSTS  
673051 HAWKINS AVE - SEWER LINE EXT  
65708 HISTORIC PRESERVATION  
65720 HOMELESSNESS PROJECT  
66036 HSA-CITY CONTRIBUTION  
67800 INFORMER PAY  
62200 INSTALLMENT PURCHASE  
68100 INSTALLMENT PURCHASE PRINCIPAL  
60004 INSURANCE  
65400 INSURANCE & BONDS  
68000 INTEREST  
65770 INTEREST EXPENSE-DEPOSITS  
62201 INTEREST INSTALLMENT PURCHASE  
64900 INTERFUND REIMBURSEMENTS  
66100 INTERFUND SERVICES  
64801 INVENTORY - FUEL  
64802 INVENTORY - PARTS

**EXPENSE OBJECT CODES  
(IN ALPHABETICAL ORDER)**

64800 INVENTORY - TIRES  
64805 INVENTORY PRO SHOP  
69213 IP ADMINISTRATIVE COST  
63301 JANITORIAL SUPPLIES  
65710 JONESBORO DECORATIONS  
63302 KENNEL SUPPLIES  
67338 LAND ACQ-EASEMENTS & ENCROACHM  
673382 LAND ACQ-EASEMENTS BOTANY WDS  
65100 LANDFILL CHARGES  
63700 LAUNDRY & CLEANING  
62301 LEASE  
62300 LEASE OSSI EQUIPMENT  
69212 LEE COUNTY FHA- INTEREST  
69211 LEE COUNTY FHA-PRINCIPAL  
62210 LEE COUNTY WATER SYS DEBT  
67405 LEE COUNTY WATER SYSTEM  
67324 LOAN FUNDING FEE  
67110 LOAN TO AIRPORT AUTHORITY  
67100 LOAN TO GOLF  
73770 LOCAL CONTRIBUTION EXPENDITURE  
67312 LOCAL MATCH EXPENSES  
69210 LOSS ON INVESTMENT  
73778 MACHINERY & EQUIPMENT  
61700 MAINTENANCE & REPAIR - AUTO  
61551 MAINTENANCE & REPAIR - BUILDIN  
61600 MAINTENANCE & REPAIR - EQUIPME  
60012 MANAGER FEES  
63500 METER EXCHANGE  
65700 MISCELLANEOUS  
63900 MISCELLANEOUS COURT COSTS  
67344 MITIGATION  
65706 MURAL RESTORATION  
673056 NASH ST SEWER LINE EXTENSION  
73779 NEIGHBORHOOD FACILITY  
63400 NON-CAPITAL EQUIPMENT/FURN  
67910 NONREIMB. -TOWER CONSULTANT  
64650 ONLINE BILL PAYMENTS S/C  
60008 OPEB EXPENSE  
66032 OPEB PAYMENTS  
76513 OTHER ACTIVITIES  
67333 OTHER CONSTRUCTION  
61900 OTHER FEES  
60500 OTHER PUBLIC FACILITIES  
73776 PARKS, PLAYGROUND & RECD

**EXPENSE OBJECT CODES  
(IN ALPHABETICAL ORDER)**

65758 PARTNERS FOR IMPACT  
69215 PAYMENT REFUNDED BOND ESCROW  
76510 PEDESTRIAN IMPROVEMENTS  
673055 PINE LAKE SEWER LINE EXTENSION  
67346 PLAYGROUND EQUIPMENT  
673071 PLUG VALVE  
65500 POLICE LIABILITY DEDUCTIBLE  
65800 POLICE RESERVES  
63000 POSTAGE  
60011 PREMIUMS PAID  
69208 PREPAYMENT PENALTY  
61200 PRINTING  
60200 PROFESSIONAL SERVICES  
65707 PUBLIC ART  
657071 PUBLIC ART - NON CAPITAL  
73764 PUBLIC SEWER IMPROVEMENTS  
73765 PUBLIC WATER IMPROVEMENTS  
64804 PURCHASE FOR WAREHOUSE 1  
64803 PURCHASE FOR WAREHOUSE 2  
65760 R FINCHER, INC-RURAL CENTER  
65757 RAPID REHOUSING  
67375 REFUND OF GRANT PROCEEDS  
72000 REHABILITATION  
67900 REIMBURSEMENT TO LEE COUNTY  
66035 RELAY FOR LIFE DONATIONS  
73783 RELOCATION ASSISTANCE  
63800 RENT  
61500 RETAINER FEE  
60005 RETIREMENT  
65774 ROADWAY CONSTR-PROJECT FORGE  
65775 ROADWAY EASEMENT-PROJECT FORGE  
673111 RURAL CENTER  
600011 SALARIES GRANTS  
600012 SALARIES-LOCAL MATCH  
60000 SALARY AND WAGES  
60001 SALARY AND WAGES - TEMPORARY  
64903 SALES - OTHER DEPARTMENTS FUEL  
64902 SALES - OTHER DEPARTMENTS PART  
64904 SALES - OTHER DEPARTMENTS STOR  
65709 SANFORD ARCH SURVEY UPDATE  
67305 SEWER LINE EXTENSION  
67306 SEWER REHABILITATION  
67307 SEWER SYSTEM IMPROVEMENTS  
65755 SHELTER COSTS

**EXPENSE OBJECT CODES  
(IN ALPHABETICAL ORDER)**

67334 SIDEWALK IMPROVEMENTS  
67343 SIDEWALK IMPROVEMENTS-BONDS  
67335 SIDEWALK IMPROVEM'TS-EASEMENTS  
65773 SITE PREP CONSTR-PROJECT FORGE  
64400 SLUDGE REMOVAL  
72200 SOFT COSTS  
67345 SPLASHPAD  
69204 STATE LOAN INTEREST  
69203 STATE LOAN PRINCIPAL  
73766 STREET REHABILITATION  
65704 STREETScape PROJECT  
633002 SUPPLIES - HOLIDAY DECORATIONS  
633001 SUPPLIES - PUBLIC ACCESS CHANN  
67323 TECHNICAL SERVICES  
673072 TELEMETRY  
61100 TELEPHONE  
611002 TELEPHONE NONREIMBURSABLE  
673054 TOMBERLIN ROAD -SEWER LINE EXT  
62500 TOURNAMENT EXPENSES  
66040 TOWN OF BROADWAY SEO GRANT  
70006 TRANSFER OUT OF CAPITAL PROJ  
70004 TRANSFER TO CAPITAL PROJECTS  
70001 TRANSFER TO GENERAL FUND  
70003 TRANSFER TO LEE COUNTY  
70005 TRANSFER TO LITTLE BUFFALO-NV  
70007 TRANSFER TO OTHER CAPITAL PROJ  
70600 TRANSFER TO PROGRAM INCOME  
70000 TRANSFER TO UTILITY FUND  
66050 TRANSFERS OUT - GENERAL FUND  
66056 TRANSFERS OUT - INSURANCE FUND  
61400 TRAVEL  
65762 TRIAD CORRUGATED METAL-RURAL C  
67378 TRIASSIC PK SEWER IMPROVEMENTS  
69205 TRUSTEE FEES  
69207 UNDERWRITER'S DISCOUNT  
60006 UNEMPLOYMENT INSURANCE  
63600 UNIFORMS  
67315 URBAN AND COMMUNITY FORESTRY  
62000 UTILITIES  
67302 UTILITY RELOCATIONS  
67381 WATER LINE EXTENSION  
67303 WATER TANK REPAIR & MAINT  
60014 WELLNESS INITIATIVES  
67360 WICKER STREET SIDEPATH

**EXPENSE OBJECT CODES  
(IN ALPHABETICAL ORDER)**

- 61150 WIRELESS CONNECTIVITY
- 73777 WORKING CAPITAL
- 67330 WWTP EXPANSION CONTRACT 1
- 67331 WWTP EXPANSION CONTRACT 2
- 67341 WWTP WAREHOUSE BLDG