



CITY OF SANFORD PROPOSED BUDGET

Fiscal Year 2023-24



Anticipated Budget Schedule





Guiding Principles

- General Operations
- Strategic Framework
- Retreat
- Infrastructure Needs
- Debt Requirements
- Long-term Resilience

Budget Overview

	FY 23-24 Budget
General Fund	\$47,066,843
Utility Fund	\$30,886,512
Chatham Park – Water Recovery Center	\$561,558
Municipal Service District	\$222,858
TOTAL	\$78,737,771

Employee Relations

- Health Insurance: 2% funding increase with no recommended changes to dependent premiums
- Employer-Paid Dental Insurance: New
- Employer-Paid Vision Insurance: New
- Bilingual Proficiency Premium Program: New
- Salary Adjustment: 7%
- Implementation of Salary Study

GENERAL FUND

General Fund Revenue

Category	Variance to FY 22-23	Percent Change
Ad Valorem Tax	\$3,414,491	18.2% increase
Sales Tax	\$666,219	7.5% increase
Utility Sales Tax	\$19,218	1.0% increase
Licenses/Permits	\$33,350	5.0% increase
Sanitation Fee	\$223,760	7.3% increase
Interest Income	\$434,000	2,712% increase

Proposed Tax Rate

- FY 2022-23 Tax Rate: 62¢
- Lee Co. Tax Revaluation:
January 1, 2023
- FY 2023-24 Revenue Neutral: 48.5¢
- Proposed FY 2023-24 Tax Rate: 53.5¢
(5¢ increase from revenue neutral)

Current Assessed Value	48.5¢ to 53.5¢ Impact
\$150k	\$75
\$250k	\$125
\$350k	\$175

General Fund Highlights

Revenues

- Tax Rate: 53.5¢
 - 5¢ Increase

Solid Waste Fee

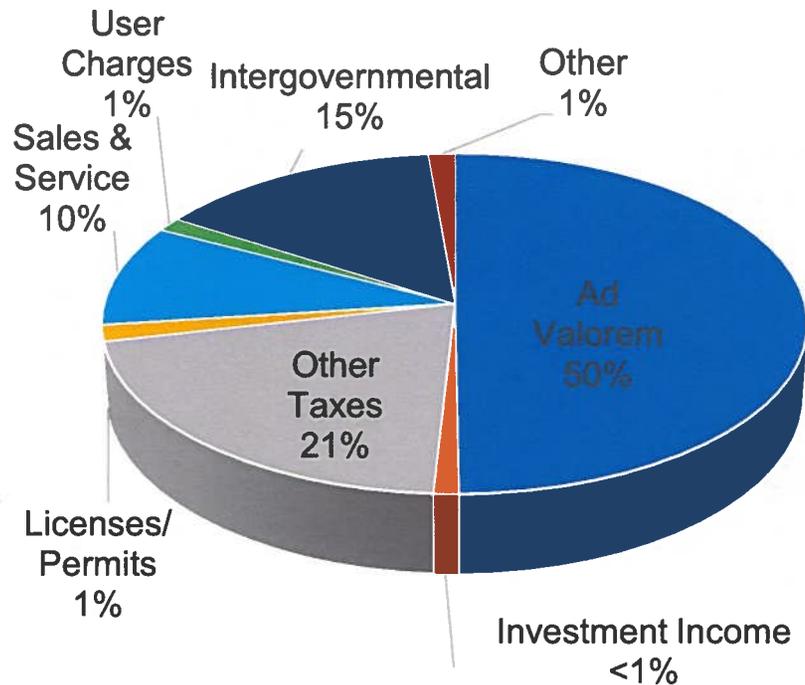
- \$20 Increase
- Fee Total: \$340 annually

Expenditures

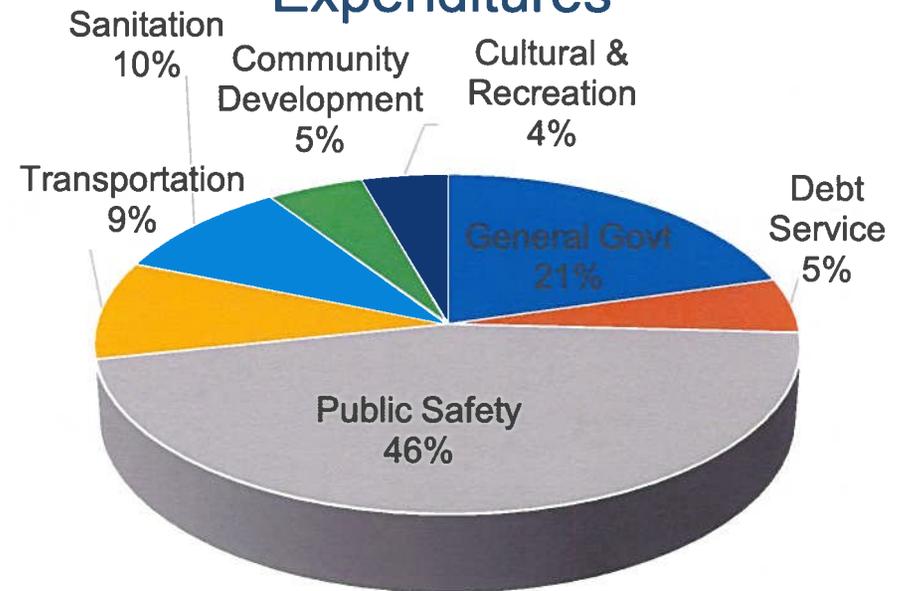
- Additional Personnel
 - 21 Firefighter (3 months)
 - Assistant Golf Course Manager
 - Equipment Operator II
 - Maintenance Worker II
 - Planner I

Budget at a Glance: General Fund

Revenues



Expenditures



Total Property Valuation: \$4,191,235,900

One Penny Generates: \$415,491

Tax Rate: 53.5¢ (5¢ incr. from rev. neutral)

Total Property Tax Revenue: \$22,228,747

Fund Balance Appropriated: \$2,467,773

General Government	\$9,656,129
Debt Service	\$2,457,270
Public Safety	\$21,617,584
Transportation	\$4,447,156
Sanitation	\$4,470,509
Community Development	\$2,347,099
Cultural and Recreation	\$2,071,096
Total General Fund	\$47,066,843

UTILITY FUND

Utility Fund Highlights

Revenues

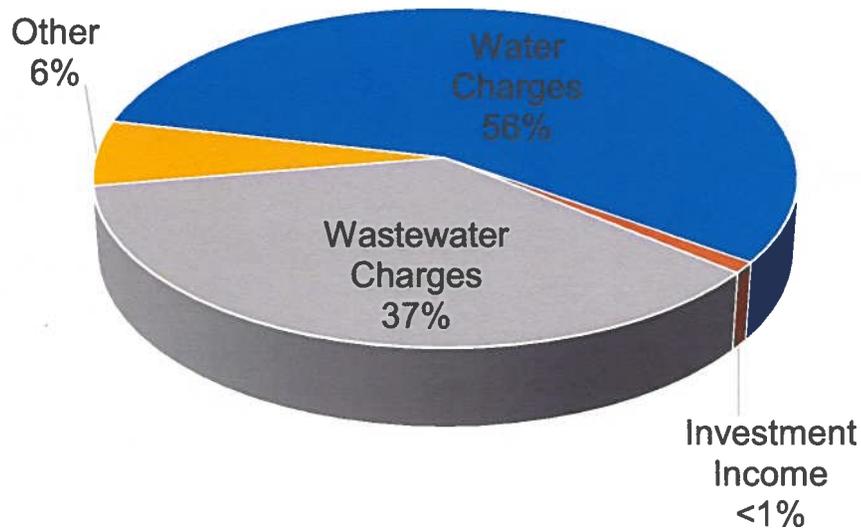
- Standard Utility Rates
 - Water Rate: 6% Increase
 - Wastewater Rate: 3% Increase
 - Average in-city customer will pay \$2.83 more for monthly combined services
- System Development Fee
 - Unchanged rate

Expenses

- Additional Personnel
 - Utility Line Locator
 - Utility Accountant (1/2 year)
 - Director of Fiscal Operations (1/2 salary)
- Design of City Hall Annex

Budget at a Glance: Utility Fund

Revenues



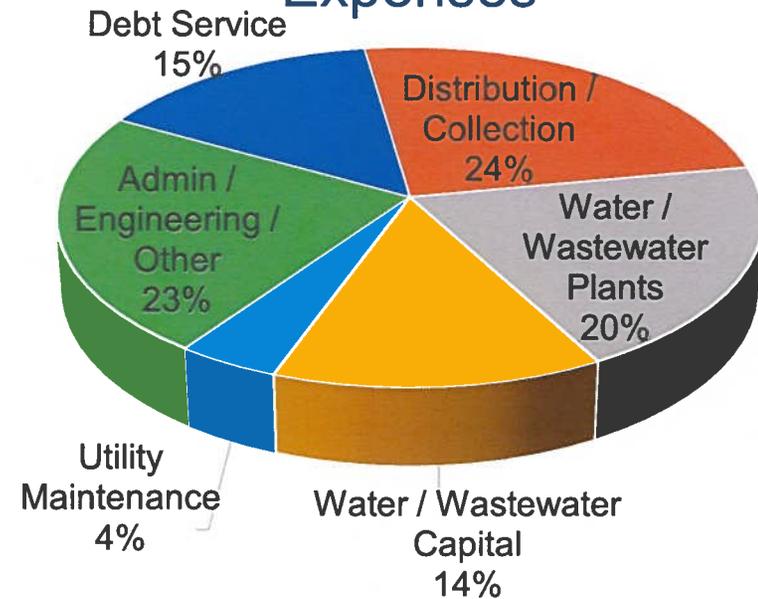
Water Rates: 6% Increase

Wastewater Rates: 3% Increase

Retained Earnings: \$2,642,058

User Charges: 92.6% of Revenue

Expenses



Debt Service	\$4,516,939
Distribution / Collection	\$7,523,599
Water / Wastewater Plants	\$6,174,611
Water / Wastewater Capital	\$4,195,000
Utility Maintenance	\$1,296,857
Admin. / Engineering / Other	<u>\$7,179,506</u>
Total Utility Fund	\$30,886,512

CHATHAM PARK WATER
RECOVERY CENTER -
ENTERPRISE FUND

Chatham Park Water Recovery Center – Enterprise Fund

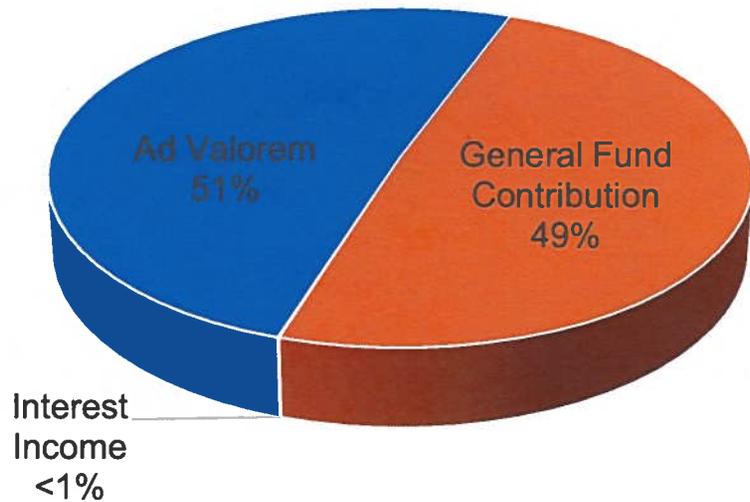
- Revenue: \$561,558
- Expenses: \$561,558

The City is reimbursed for these expenses.

MUNICIPAL SERVICE DISTRICT

Budget at a Glance: Municipal Service District

Revenues



Total Property Valuation: \$90,134,300

One Penny Generates: \$8,952

Tax Rate: 11¢ (2¢ incr. from rev. neutral)

Total Property Tax Revenue: \$98,477

Fund Balance Appropriated: \$36,207

Contribution from General Fund: \$83,074

Expenditures

- Façade Improvement Grant: \$20,000
- Advertising: \$46,250
- RISE Grant: \$10,000
- Contractual Services: \$95,458

CITY-WIDE SUMMARY

City-Wide Summary

- Salary Adjustment: 7%
- Additional Employees
 - General Fund: 25
 - Utility Fund: 2
- Water Rate: 6% Increase
- Wastewater Rate: 3% Increase
- Tax Rate: 5¢ Increase = 53.5¢ per \$100 valuation
 - FY 2022-23 62¢ per \$100 valuation
 - FY 2023-24 Revenue Neutral Rate 48.5¢ per \$100 valuation
- Sanitation Fee: \$20 Increase = \$340 annually



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MEMORANDUM

TO: The Honorable Mayor Salmon and City Council Members

FROM: Hal Hegwer, City Manager

DATE: May 23, 2023

SUBJECT: Proposed Annual Operating Budget Fiscal Year 2023-24

In accordance with Chapter 159-11 of the North Carolina General Statutes, I am pleased to submit the City of Sanford's proposed budget for Fiscal Year (FY) 2023-24. The budget is balanced and identifies estimates for all revenues, expenditures, and expenses for the fiscal year.

FISCAL YEAR SNAPSHOT

As the City of Sanford adapts to the post-COVID world, we face the same challenges as our peers, including historically low unemployment, high inflation, and the lack of affordable housing options. This budget aims to address these issues and respond to the pressures we are experiencing due to growth.

We must recruit and retain highly skilled workers to keep up with the pressures brought by a burgeoning region. Our proximity to the rapidly growing urban areas in the Triangle region means we are competing with neighboring municipalities for a finite set of skilled employees. Meanwhile, municipal workers are asked to do more and more for the same pay. To ensure we can be competitive in the employment market, we must provide wages and benefits commensurate with the demands of both the jobs and the workers.

Meanwhile, high inflation is affecting budgets across the board – including those of our residents and of our departments. Costs have gone up for everyone, and municipal goods and services are no exception. Simply put, the impact of inflation is that we must pay more to accomplish anything – as you will see reflected in most departmental budgets compared to previous years.

Due to Lee County’s latest revaluation, property values for single-family homeowners are significantly higher – giving the City an opportunity to adjust our tax rate. This budget recommends a smart and sustainable adjustment to the tax rate that considers the impact on residents while also allowing us to meet the demands of growth and move our community forward.

Residential growth pressures will continue to challenge our community’s ability to preserve and create affordable housing. This budget provides additional resources to help us prepare for large grant opportunities and focus on affordable housing initiatives.

This budget includes a large public safety investment by adding a fourth station to the City’s fire department. It is crucial that we make this investment now rather than wait until growth is fully realized in the newly annexed areas that will be covered by this station. This investment will ensure full fire protection for all residents as our city continues to grow.

The City of Sanford has become a key supplier of water to the Central Carolina region, paving the way for commercial and industrial growth. Through strategic partnerships with neighboring jurisdictions, the City is embarking on an expansion to carry the Water Filtration Facility through the next decade. This budget includes the investments necessary to serve the future water demands of all our customers.

We are excited this year to launch several large projects that will improve the local quality of life. We will begin renovations to The Depot, initiate construction of the Sanford Agricultural Marketplace, and create the Kiwanis Family Park performance area. These large strategic investments are supported by grant funding, and will provide the community space needed to offer the cultural opportunities and initiatives that residents desire.

BUDGET PRIORITIES

The past few years have been a time of reflection and have emphasized the importance of basic services and the value of planning. As you review this proposed budget, you will observe two major themes. The first is that we must continue to deliver superior services, especially in the realm of public safety. Secondly, we must plan and position ourselves for imminent growth and economic stability.

In preparation for this year’s budget, the Strategic Framework was updated. The document establishes five major goals.

Goal 1	Economic Prosperity for All
Goal 2	Preserving & Creating Affordable Housing
Goal 3	Vibrant Downtowns
Goal 4	Planning & Infrastructure for Managed Growth
Goal 5	Engagement

The proposed budget aims to meet the City of Sanford’s Strategic Framework goals. These goals complement our delivery of core services and must be achieved to ensure smart, sustainable

growth. The goals anchor the City's objectives and provide a tool to prioritize spending and allocate resources.

Employees

Among employers' greatest challenges are recruiting and retaining skilled and qualified employees. Local government is not immune and may, in some ways, be more challenged, especially as many private institutions can provide higher wages and greater job flexibility, such as telework options. Many of our employees are, or soon will be, eligible for retirement. This further strengthens a case for emphasizing employee satisfaction and making our organization more attractive to prospective employees.

As a public service industry, personnel are our greatest asset. Therefore, one of the primary goals of the proposed budget is to invest in employees, which is crucial to recruit and retain competent, educated, and qualified workers in today's competitive job market. Benefits and salaries are two major components of recruitment and retention. The proposed budget funds a competitive benefits package and a 7-percent employee salary adjustment effective July 1, 2023.

Providing exceptional healthcare benefits for City of Sanford employees is a long-standing priority. Based on medical claims for FY 2022-23, the proposed budget includes a 2-percent increase in health insurance funding with no further increase proposed for dependent population premiums. The increase is necessary to strengthen our reserve funds, account for an increase in claims, and maintain our wellness incentive programs. The City will absorb this increase rather than pass it along to the employees. New employer-paid healthcare benefits included within the proposed budget are vision and dental insurance.

Popular wellness incentive programs included in the budget are the waist circumference challenge, the hypertension program, and the diabetes program. Not only do these initiatives promote and improve health among employees, but they are anticipated to contribute to future healthcare cost savings. The proposed budget also funds our analytics program, which allows us to capture health information for use in employee education and to assist in wellness and plan design decisions.

In FY 2023-24, I propose that we establish a Bilingual Proficiency Premium Program to provide a monetary incentive to employees who can speak other languages. The program will recognize employees who have regular, significant, and direct communication with residents and visitors, thereby strengthening our relationship with communities where English is a second language. Employees will be required to pass an online proficiency test administered by a third party. Improved communications with non-native English speakers can help further Strategic Framework Goal 5: Engagement as it pertains to Sanford's diverse population.

In FY 2022-23, a salary study was budgeted. In the upcoming fiscal year, I propose to allocating \$500,000 for salary study implementation. Additionally, I propose funding an analysis of our career ladder. It is important that we not only aim to fairly compensate our employees but that we also provide clear opportunities for professional growth.

Development Activity

New residential and commercial development projects remain very strong and are expected to continue well into the next few years. As highlighted at our recent budget retreat, Council has approved over 7,600 new single-family lots and over 1,200 apartment units in the last four years. Additionally, staff have reviewed concepts for 18 new subdivision designs with at least 2,200 units and 9 new multi-family projects with 2,500 units. In terms of commercial growth, our Technical Review Committee (TRC) continues to see a tremendous influx of new project requests. Within the current budget year, there have been 26 commercial TRC project reviews and 14 commercial concept-level reviews.

Cooperation among local governments remains strong, paving the way for greater support from the private sector. Central Carolina Enterprise Park, our public-private initiative with Lee County Government and private investors, continues to attract new investment.

CCEP

The certified sites and buildings of Central Carolina Enterprise Park (CCEP) remain the cornerstone of the Sanford Area Growth Alliance's (SAGA) economic development efforts, and SAGA continues to aggressively market CCEP for projects requiring fewer than 60 acres. Astellas announced its purchase of Shell Building #1 in February 2020, with anticipated capital investment of \$109 million and creation of 209 jobs at an average annual wage of more than \$80,000. Abzena announced its purchase of Shell Building #2 in April 2021, with anticipated capital investment of \$213 million and creation of 325 jobs at an average annual wage of more than \$63,000.

Shell Building #2 served as a showcase to generate two additional build-to-suit projects: a 100,000+ square foot logistics facility for Pfizer and a 117,000 square foot manufacturing and distribution facility for Liberty Tire Recycling, which took occupancy and began operating in FY 2021-22. These two projects are both less capital-intensive than Astellas and Abzena but are expected to add approximately \$30 million in capital investment and 50 jobs to CCEP's total impact (with no associated incentive agreements).

SAGA has submitted Shell Building #3 or some combination of Shell Building #3 and CCEP Lot 9, Lot 10, and Lot 18 for 67 project RFIs (formal Requests for Information from end users, site location consultants, commercial real estate brokers or the Economic Development Partnership of North Carolina) during the current fiscal year and has hosted 12 site visits in the park over the same period.

Momentum in CCEP continues, with Shell Building #3 reaching substantially complete shell condition in November 2022. Under a Memorandum of Understanding with the developers, the City of Sanford and Lee County are now leasing the facility. This arrangement gives the City, County, and SAGA more control over the ultimate end user, maximizing the number of jobs and amount of capital investment realized when an industrial tenant is identified. Within the proposed budget, you will see the inclusion of \$287,500 toward rental payments for FY 2023-24, although it is unlikely that the building will remain without a long-term tenant for the entire year.

Product Development

As FY 2022-23 comes to a close, the developers of Helix Innovation Park at the Brickyard and Regional Crossroads Park at the Jetport continue to work with SAGA to position their sites for certification under the NC Department of Commerce Certified Sites Program. In addition, three other SAGA investors are working to assemble additional industrial land along and near Colon Road and Deep River Road, as well as in the commercial area along HWY 87 South. All told, these development partners control nearly 2,000 acres of land with potential for future industrial development.

With the current level of project activity and significant inventory of potential industrial product being developed, SAGA has engaged a team of engineers and expert site consultants to assist in updating its economic development strategy. The consultants are evaluating market opportunities in the Electric Vehicle (EV), Life Sciences, and Advanced Manufacturing sectors, as well as updating regional labor shed information, housing data, and infrastructure analysis. The results of this study will guide economic and community development staff as they communicate with developers about the community's development priorities.

Recent Project Wins

Collaboration among SAGA, the City of Sanford, and Lee County secured the conditions necessary for Service Offsite Solutions to locate its state-of-the-art building construction products manufacturing facility in Sanford. Construction on the facility is well underway, with an expected total capital investment of \$18 million, including real estate and equipment, and the creation of 235 jobs at an average annual wage of more than \$50,000. Developers of Service Offsite Solutions's facility on Colon Road have also begun site preparations for an additional 100,000 square foot shell building on the same site, creating much needed quality building inventory to support future economic development recruiting efforts.

SAGA's existing industry expansion efforts continue to yield results as well, with Pfizer's purchase of Abzena's local facility and Bharat Forge's announced construction of a second manufacturing facility of nearly 150,000 square feet adjacent to its current production facility on Kalyani Way, which will generate up to 100 additional jobs.

GENERAL FUND

The General Fund is the largest fund of the City of Sanford. All revenues, expenditures, and capital additions, except those required to be accounted for in other funds, are accounted for in the General Fund. Most governmental services and functions are provided through the General Fund, including government administration, solid waste services, policing, and fire protection. These services and functions are financed primarily by property taxes, other taxes, and intergovernmental revenues. The FY 2023-24 proposed budget for the General Fund totals \$47,066,843, which is 5.6 percent less than the FY 2022-23 revised budget as of May 23, 2023. This decrease is due to the inclusion of large capital projects within the revised budget.

GENERAL FUND REVENUES

In the General Fund, our two main sources of revenue are ad valorem property taxes and sales taxes. These two sources comprise approximately 60 percent of the total projected General Fund revenue for FY 2023-24, excluding installment purchase proceeds and fund balance. Due to growth, Lee County's revaluation, and the new tax rate proposed in this budget, ad valorem tax revenues are projected to be \$22,228,747, which is an increase of \$3,414,491, or 18.1 percent, compared to the prior year's revised budget. Sales tax revenues are projected to increase by \$666,219, or 7.5 percent. Municipal vehicle fee revenue is expected to remain relatively flat. Interest income is expected to increase by \$434,000, or 2,712 percent.

The FY 2023-24 proposed budget reflects the new real property values set as part of Lee County's January 1, 2023 tax revaluation. The FY 2022-23 ad valorem tax rate was \$0.62 per \$100 valuation. With the increase in property values, a tax rate set at \$0.485 per \$100 valuation would now generate the same amount of revenue. The \$0.485 rate is considered "revenue-neutral." However, due to an increase in City expenditures, I do not recommend implementing the revenue-neutral rate. Instead, the proposed FY 2023-24 budget includes an ad valorem tax rate of \$0.535 per \$100 valuation, which is \$0.05 higher than the revenue-neutral rate.

GENERAL FUND – FUND BALANCE

Fund balance is the amount of assets in excess of liabilities in a given fund. These funds enable the City to meet financial obligations without interruptions due to cash flow, generate investment income, eliminate the need for short-term borrowing, and provide a reserve of funds to respond to emergencies or opportunities. Occasionally, the City will use money from fund balance to cover one-time expenses such as specific capital items. The City evaluates any decision to use fund balance carefully and often plans the use in advance to ensure adherence to the City's fund balance policy. In FY 2023-24, we are budgeting to allocate \$2,467,773 from fund balance for one-time expenditures. Another \$527,491 is budgeted from restricted Inspections Division funds.

In FY 2014-15, we adopted a fund balance policy, as required by our bond rating agencies. The policy states that when the available fund balance falls below 25 percent of the closing year's General Fund operation budget, we must create a plan of action to restore the available balance to an acceptable level. The policy sets a target rate of 30 percent.

As shown in the chart below, our available fund balance at the end of FY 2021-22 was 66.97 percent, or \$22,822,160. We are meeting our target percentage and are typical as compared to similarly populated communities.

The fund balance includes law enforcement separation allowance funds (LESAP) of \$1,632,774; restricted fund balance of \$3,074,667; original appropriation of \$1,831,642; re-appropriations of \$1,168,191; and additional appropriations related to projects and capital of \$700,506. For comparative purposes, excluding all these restrictions and commitments, our fund balance would total \$14,414,380, or 43.28 percent.

City of Sanford Historic Fund Balance

Fund Balance	2022	2021	2020	2019	2018	2017
Available (FBA)	\$22,822,160	\$19,595,298	\$14,680,540	\$13,607,884	\$11,273,592	\$7,334,502
Change in Fund Balance Available	\$3,226,862	\$4,914,758	\$1,072,656	\$2,334,292	\$3,939,089	(\$1,495,481)
Unit FBA%	66.67	65.21	45.01	44.10	39.76	24.10
Group Average FBA %	63.99	62.96	52.89	55.67	56.37	56.07

*Source: North Carolina Department of State Treasurer

*FBA is a percentage of net expenditures.

GENERAL FUND EXPENDITURES

The City of Sanford’s annual budget ordinance segregates governmental functions within the General Fund into seven categories: General Government, Public Safety, Transportation, Sanitation, Community Development, Cultural & Recreation, and Debt Service. Significant changes in General Fund expenditures are outlined below.

General Government – This category includes Governing Body, Administration, Human Resources, Risk Management, Elections, Financial Services, Information Technology, Legal, Public Buildings, Central Office, Fleet Maintenance, Horticulture, and Other Contributions. Several operating transfers and contributions to specific organizations are included in the General Fund for FY 2023-24.

The proposed budget funds numerous capital expenditures in General Government. This includes \$44,000 for the IT Department to replace the microphones and camera system in the Council Chambers. Additionally, the Public Building Department has budgeted \$30,000 in contractual services for the purchase and installation of new video equipment for the Council Chambers. These upgrades will improve the quality of our meetings for viewers and attendees and will support Strategic Framework Goal 5: Engagement. Within the Public Building Department, \$164,000 is budgeted for City Hall maintenance and repairs. The department also has \$115,000 budgeted in contractual services for security and fire protection enhancements at municipal facilities. Allocations for the Fleet Maintenance Department include \$89,619 to replace 11 bay doors at the garage and \$9,476 for a pressure washer/steam cleaner.

General Government budgeted rolling stock includes: \$28,180 for a midsize sedan for the Fleet Maintenance Division; \$70,793 for a utility truck for the Public Building Department; and \$94,793 for two trucks, \$28,684 for a zero-turn mower, \$55,00 for robotic mowers, \$47,000 for an autonomous mower, and \$20,000 for a sprayer for the Horticulture Department.

Other General Government category contributions include \$1,130,671 to meet the contractual obligations of economic development incentives. This is an increase of \$630,671 from the prior year and is the result of qualifying economic development projects reaching fruition. The

budget includes a \$25,000 contribution to the Capital Reserve for Parks projects, which has been included each year for several years. We have budgeted \$287,500 towards monthly rental payments on Shell #3, which will be charged to us until the building is sold. Within the General Government category, the proposed FY 2023-24 budget includes \$64,756 for costs associated with the November 2023 municipal general election and the associated September primary election.

We recognize that the best resident-serving communities are sustained by cultivating a connected and involved public that views itself as stakeholders. Therefore, the Governing Body budget includes funding for ongoing community engagement efforts. These programs include National Night Out and Sanford 101 (formerly known as Citizens' Academy). These efforts support Strategic Framework Goal 5: Engagement.

Contributions to Other Organizations

Nonprofits are invited to apply for City funding. This year, staff received a total of \$75,000 in nonprofit funding requests from Temple Theatre, Lee County Arts Council, The Railroad House Historical Association, Inc., Bread of Life Ministries of Sanford, Inc., and El Refugio, Inc. The FY 2023-24 recommended contributions are \$18,000 to Temple Theatre; \$2,700 to Lee County Arts Council; and \$2,700 to The Railroad House Historical Association, Inc. In total, the proposed budget contributes \$23,400 to these three local cultural organizations. Financial commitments to Temple Theatre and The Railroad House support Strategic Framework Goal 3: Vibrant Downtowns.

The City continues to invest in the Sanford Area Growth Alliance (SAGA), a public-private initiative designed to spur job growth and position Sanford/Lee County as a visible, recognizable, and desirable place to locate industry.

SAGA has brought a series of economic development wins to our region with several more on the horizon. For consideration within the FY 2023-24 budget, SAGA requested that the City supply a 5-percent, or \$11,809, funding increase, which totals a \$247,992 contribution. In the organization's request, SAGA stated that the increase is needed to retain, attract, and train the best talent in the face of inflation, and will facilitate a dedicated workforce development lead position to coordinate ongoing efforts to strengthen the local talent pipeline and attract talent to our community from elsewhere. The proposed budget includes a 5-percent increase in funding.

SAGA's marketing efforts have led to an economic development boom over the past five years. In-person and virtual visits with site selectors and businesses and direct mail and social media marketing campaigns have yielded strong results in lead generation, site visits, and relationship building. With financial investment from the City of Sanford and Lee County during the last fiscal year, SAGA upgraded its web presence and bolstered its website architecture to support a more vibrant and robust program of digital marketing. Our support of this organization provides the tools to recruit and retain businesses, which will result in further tax base expansion and job creation. The results of our collaborations with SAGA help us work toward the achievement of Strategic Framework Goal 1: Economic Prosperity for All.

The proposed budget includes funding the Real Investment in Sanford Entrepreneurs (RISE) program in the amount of \$10,000. This program provides business education and training for new or future business owners. The program awards two \$5,000 reimbursable grants to winning participants for their businesses, most of which have been located in Downtown Sanford. Support and promotion of Downtown Sanford and associated endeavors are key in achieving Strategic Framework Goal 3: Vibrant Downtowns.

Public Safety – This category includes Police, Fire, and Inspections. The Public Safety budget is projected to increase by \$2,150,201, or 11.1 percent, from FY 2022-23.

Expenditures for Police are budgeted to increase by \$881,158, or 6.9 percent, compared to FY 2022-23. In Police (excluding E911 and drug forfeiture), major capital expenditures include \$20,000 for two servers, \$7,800 for a ballistics shield, and \$55,000 for a truck. The proposed budget also includes ongoing participation in the Commission on Accreditation for Law Enforcement Agencies, Inc. (CALEA) program. CALEA is a credentialing authority whose primary mission is to accredit and improve public safety agencies by creating a national body of standards developed by law enforcement professionals. Within the E911 Division, \$86,600 was budgeted for necessary technology.

Expenditures for Fire are budgeted to increase by \$1,133,106, or 20.4 percent, compared to FY 2022-23. To assist with funding the Fire Department's needs, staff is pursuing multiple grant opportunities. We have applied for FEMA's Assistance to Firefighters Grant Program for funding to replace existing self-contained breathing apparatuses (SCBA). If awarded, the City will pay the required local match of \$25,093. City staff is pursuing FEMA's Staffing for Adequate Fire and Emergency Response (SAFER) grant and included the funding of 21 firefighters in the application. This cycle of the SAFER grant will pay salaries and benefits for three years. If selected, the grant is anticipated to be awarded between July and the end of September. From the date of award, we have six months to hire personnel. The proposed budget includes three months of funding the 21 positions in case we are not awarded. Additionally, \$248,640 is budgeted for uniforms and gear for the new firefighters. Major expenditures included within the budget are \$63,608 for a truck, \$75,000 for fire alarms for all stations, \$42,573 to replace the roof at Station #3, and \$9,400 for a plan review table

Expenditures for Inspections are budgeted to increase by \$135,937, or 12.4 percent, compared to FY 2022-23. Departmental capital budgeting includes the purchase of a \$35,289 SUV that will replace a vehicle. Restricted department revenues, which statutorily can only be used to fund expenditures associated with building inspections, will fund the vehicle.

Transportation – This category includes Street Maintenance and Street Capital Improvements, which are needed to maintain our infrastructure. Funding for this category decrease by \$836,823, or 15.8 percent, from FY 2022-23.

The budget includes \$575,000 for street resurfacing and rehabilitation, \$100,000 for sidewalk rehabilitation, and \$500,000 for street full-depth reclamation.

Street Maintenance capital outlay includes \$80,280 for two trucks, \$171,003 for a flatbed dump truck, and \$15,622 for a trailer.

We plan to partner with the NC Department of Transportation for the construction of sidewalks along Fields Drive. The City's municipal match for this project is currently estimated at \$183,000. This project will help us work toward Strategic Framework Goal 1: Economic Prosperity for All by improving mobility options.

Sanitation – This category encompasses our Solid Waste Division and Sanitation Services. Funding for this category increased by \$375,193, or 9.2 percent, from FY 2022-23.

Solid Waste Division capital outlay funding includes \$187,503 for a knuckle boom truck, \$300,503 for a leaf vac, \$28,180 for a midsize sedan, and \$231,533 for a rubber tire loader. Two additional employees, an Equipment Operator II and a Maintenance Worker II, are included to help manage the already heavy workload that is expected to continue to increase with development.

Each year, City staff receives a letter from our sanitation provider outlining fee changes for the upcoming fiscal year. This year, the letter from GFL Environmental stated that the Bureau of Labor Statistics Consumer Price Index (CPI) - South Report indicated a 7-percent index increase for December 2022. However, because our contract with GFL caps any year's CPI increase at 5 percent, the impact on our services is limited. The recycling processing fee remains unchanged from FY 2022-23.

In response to rising costs, I propose a \$20 increase to the current sanitation fee. The new sanitation fee will total \$340 and will be paid annually by residential property owners. The fee increase is proposed to absorb GFL Environmental's increase and to accommodate increasing Solid Waste Division expenses.

Community Development – This category includes Community Development, Code Enforcement, the Buggy Company building, and Planning/Historic Preservation. There will be a slight overall decrease in this category of \$11,338, or 0.5 percent, versus FY 2022-23.

As previously mentioned, one of the primary objectives for the upcoming year is to position the City for future growth and stability. One of the best ways to execute this is through the support of the Community Development Department, which reviews land uses, enforces associated regulations, and executes Council's vision for growth.

As Council is aware, our recently adopted Land Use Plan establishes a vision and blueprint for smart community growth. However, the Land Use Plan alone does not provide the details necessary to manage and implement this vision. The Unified Development Ordinance (UDO) sets development rules and regulations. As such, to establish the tools necessary to achieve Council's vision, we began contracting with a consulting firm in FY 2019-20 to revise the document. The recently completed Phase I focused on residential single-family development and is expected to be adopted in the upcoming months. Phase II concentrates on multi-family, commercial, and industrial development. These updates are crucial and timely as we prepare for growth. By funding these updates, the budget will reflect support of Strategic Framework Goal 4: Planning &

Infrastructure for Managed Growth and potentially Goal 2: Preserving & Creating Affordable Housing.

In recognition of homelessness and its detrimental effects on our community, the budget supports our homelessness initiative. We will continue to contract with Partners for Impact for assistance in these efforts and have budgeted \$15,000 for their consulting services. By providing aid on the front end, we can assist those who are struggling to move beyond homelessness while also investing in how our community looks and feels to both residents and visitors. This initiative promotes Strategic Framework Goal 2: Preserving & Creating Affordable Housing.

The City of Sanford has been the recipient of several large community development grants. To help administer these grants and future grants, the proposed budget includes a new Planner I position. Funding this position will also help achieve Strategic Framework Goal 2: Preserving & Creating Affordable Housing.

FY 2023-24 will be the seventh year of the City's wayfinding project. The aesthetically pleasing signs have been well received by the public. For the next phase, \$35,000 has been included in the budget. These attractive and useful signs support Strategic Framework Goal 3: Vibrant Downtowns and Goal 4: Planning & Infrastructure for Managed Growth.

The City continues to support public art initiatives. Funding is included to contribute to the installation of Angel Wings, which is an interactive mural. This project will be located in Downtown Sanford and supports Strategic Framework Goal 3: Vibrant Downtowns.

Cultural & Recreation – This category includes the Golf Department and the Parks Department. There will be an overall increase in this category of \$333,970, or 19.2 percent, from FY 2022-23.

For the Golf Department, the proposed budget includes a \$41,000 greens mower, a \$7,300 fairway tractor blower, and a \$32,000 Gator utility vehicle. Additionally, a new assistant golf course manager position is included. Compared to FY 2022-23, there is a 13-percent budget increase. To help offset the increase, I propose an increase to annual/membership and daily green fees.

The Parks Department is responsible for the management and maintenance of all City parks and green spaces. Compared to FY 2022-23, there is a 25.9-percent increase. Within the proposed budget, \$42,950 is included for a new truck. The proposed budget allocates \$195,000 for improvements at Walter McNeil, Jr. Park, \$75,000 for maintenance and modifications to the Kiwanis Family Park playground surface, and \$75,000 to resurface the Depot Park fountain. For the upcoming year \$30,000 is included for the Summer Concert Series and other events.

Both the Sanford Municipal Golf Course and the improved Kiwanis Family Park serve to make Sanford a regional destination. In support of Strategic Framework Goal 5: Engagement, we can explore how parks can bring the community together.

General Fund Debt Service – This category includes principal, interest, and fees paid or accrued on bonds and notes. This account was established for the debt service requirements of the

General Fund. Our debt service includes \$1,191,838 for new debt associated with the Fire Department and includes construction of the new fire station, two fire pumpers, and a ladder truck. There is a \$883,358, or 56.1 percent, increase from FY 2022-23.

UTILITY FUND

The City of Sanford uses the Utility Fund to account for the City's water and wastewater system operations. This fund operates similarly to private business enterprises. The costs (including depreciation) of providing water and wastewater services to customers on a continuing basis are financed primarily through user charges.

We have partnered with the towns of Holly Springs, Fuquay-Varina, and Pittsboro to share costs for the expansion of the City's water filtration facility. Through this venture, we will expand the facility's current capacity of 12 MGD to 30 MGD and take advantage of the economies of scale associated with a larger capital investment. In fact, we anticipate that these partnerships will save the City upward of \$50 million. Regional partnerships with other local governments enhance our revenue diversity and regional cooperation. This project is another example of the City's strides toward Strategic Framework Goal 4: Planning & Infrastructure for Managed Growth.

UTILITY FUND REVENUES

The City of Sanford must raise additional revenue for debt service for planned capital improvements, to retain adequate reserves, and to preserve the required debt service coverage to maintain a strong bond rating. The budget includes a 6-percent rate increase for water service and a 3-percent increase for wastewater service. These rate increases are imperative to minimize higher rate adjustments in the future and would become effective July 1.

FY 2023-24 will be the City's first full year of system development fees, which are charged when new customers connect to water and wastewater systems. The fee amount is determined by meter size and is paid when a new customer taps on to our system(s). System development fees allow the City to offset future utility costs by recovering the costs of core system assets. This will minimize future rate increases.

Our revenue bond covenants require that we maintain a debt service coverage ratio of 1.0, which means that a system has exactly enough revenue to cover its annual debt service after all operating expenses have been paid. Failing to meet our dictated ratio could result in a downgrade to our bond rating and affect future borrowing costs. The City's projected debt service ratio for total debt for FY 2023-24 is 2.19.

Utility Fund revenues for FY 2023-24 are estimated at \$28,244,454 (excluding appropriated retained earnings and loan proceeds). This is an increase of \$1,461,883, or 5.5 percent, as compared to FY 2022-23.

UTILITY FUND EXPENSES

Utility Fund expenses will increase by \$2,983,968, or 10.7 percent, as compared to FY 2022-23. This increase is primarily due to capital increase of \$2,536,028 as well as salary and benefit adjustments for personnel.

The proposed budget includes some new Utility Fund capital items. Rolling stock proposed for funding includes: \$49,379 for the Engineering Department; \$15,000 for an electric utility vehicle for the Water Filtration Department; \$28,180 for a midsize sedan for the Water Reclamation Department; \$28,180 for a midsize sedan for the Public Works Administration Department; \$40,100 for a truck for the Utility Maintenance Department; \$316,080 for seven trucks for the Distribution and Collection Department. Additionally, for the Water Filtration Department, \$15,000 is budgeted for sampling stations and \$30,000 is budgeted for the installation of internet fiber.

To accommodate our ever-increasing workload, the proposed FY 2023-24 budget funds a few new positions. These positions include a full year of funding for a Utility Line Locator. Additionally, a Utility Accountant is funded for half of the year. This position is necessary to manage the accounting associated with the water filtration facility expansion and partnerships. Our water partners will contribute to the funding of this position.

Within the proposed budget, you will also see funding for half of a salary for a Director of Fiscal Operations; the other half of the salary is funded through the General Fund. While this is technically a new position, it is a modification to the current Finance Director position to better reflect duties and allow for a minor department reorganization and succession planning. Prior to the upcoming fiscal year, the Finance Director has been funded through the general fund; so, this position adjustment will not have the same impact on the General Fund.

Major budget expenses are listed below.

Major Capital Improvements		
Water Capital	City Hall Annex Design	\$1,500,000
Water Capital	Tramway Road 12-inch Replacement	500,000
Water Capital	Transmission Main Check Valve Replacement	140,000
Water Capital	Waterline Relocations	200,000
Water Capital	Pendergrass Road Booster Station Generator	40,000
Sewer Capital	Big Buffalo Dry Creek Outfall Replacement	360,000
Sewer Capital	Carr Creek Pump Station Upgrade	200,000

In the table above, you will notice the inclusion of \$1.5 million to design a City Hall annex. The annex will connect to the existing Municipal Center and will help accommodate our growing space needs.

MUNICIPAL SERVICE DISTRICT

The proposed Municipal Service District budget for FY 2023-24 is \$217,758, which reflects a 17.3 percent increase compared to FY 2022-23. The budget includes \$20,000 for facade improvements, \$46,250 for advertising (including website enhancements and rebranding), \$10,000 for the Real Investment in Sanford Entrepreneurs (RISE) Program, and \$95,458 for contractual services. The General Fund contribution to the Municipal Service District (MSD) is \$83,074, a \$5,030 increase from the prior year. The FY 2022-23 tax rate is \$0.11 per \$100 assessed valuation. As previously mentioned, the proposed budget includes the new tax value figures. Due to the increase in property values, a tax rate set at \$0.09 per \$100 valuation would now generate the same amount of revenue and is considered “revenue neutral.” Due to an increase in MSD expenditures, I do not recommend implementing the revenue-neutral rate. Instead, the proposed FY 2023-24 Budget includes an ad valorem tax rate of \$0.11 per \$100 valuation, which is a \$0.02 higher than the revenue-neutral rate.

CHATHAM PARK RECOVERY CENTER - ENTERPRISE FUND

The Chatham Park Recovery Center, located in Chatham County’s Chatham Park, is responsible for treating the Chatham Parks’s residential, commercial, and industrial wastewater to State and Environmental Protection Agency (EPA) standards. During FY 2020-21, the City of Sanford entered into an agreement with Chatham Park to operate and maintain the water recovery center. Through this agreement, Chatham Park Investors, LLC fully reimburses the City of Sanford for all associated expenses. Therefore, while we anticipate that we will incur \$561,558 in expenses, we will receive \$561,558 in revenue.

SUMMARY

This budget reflects Sanford City Council’s vision and the City of Sanford’s Strategic Framework by addressing: 1) Economic Prosperity for All, 2) Preserving & Creating Affordable Housing, 3) Vibrant Downtowns, 4) Planning & Infrastructure for Managed Growth, and 5) Engagement.

When you consider this budget, remember that it addresses one fiscal year. The budget serves as a small snapshot of the City of Sanford at this point in time, though decisions made now will have long-lasting impact.

In summary, this budget accomplishes the following:

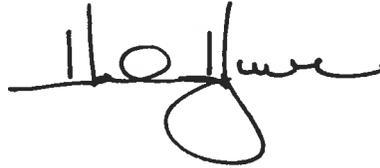
- 1) maintains adequate funding for public safety services,
- 2) continues to invest in a community initiative to end homelessness,

- 3) enhances employee salaries and benefits,
- 4) invests in a vision and tools to implement smart growth,
- 5) invests in utility infrastructure, and
- 6) continues to pursue mutually beneficial regional partnerships.

I believe that this budget maintains our core services and strengthens our ability to adapt to and benefit from imminent growth.

Please feel free to call me if you have any questions regarding the Proposed Annual Operating Budget for Fiscal Year 2023-24.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Hal Hegwer". The signature is written in a cursive style with a large loop at the end.

Hal Hegwer
City Manager

2023-2024 Funding Requests Non-Profit Organizations

NAME	AMOUNT OF REQUEST	AMOUNT APPROVED
El Refugio	\$ 5,000	
Lee County Arts Council	\$ 3,500	\$ 2,700
Railroad House Historical Association	\$ 3,500	\$ 2,700
Temple Theatre Co., Inc.	\$ 35,000	\$ 18,000
TOTAL REQUESTED/FUNDED	\$ 47,000	\$ 23,400

Inter-Agency Organizations

NAME	AMOUNT OF REQUEST	AMOUNT APPROVED
Sanford Area Growth Alliance- Admin.	\$ 247,992	\$ 247,992
Downtown Sanford, Inc.	\$ 97,600	\$ 97,600
Municipal Service District	\$ 83,074	\$ 83,074
TOTAL REQUESTED /FUNDED	\$ 428,666	\$ 428,666

**ANNUAL BUDGET ORDINANCE
FOR FISCAL YEAR 2023-2024**

BE IT ORDAINED by the City Council of the City of Sanford, North Carolina in regular session assembled:

Section 1: The following amounts are hereby appropriated for the operation of the City's government and its activities for the fiscal year beginning July 1, 2023 and ending June 30, 2024 according to the following summary and schedules.

<u>SUMMARY</u>	<u>REVENUES</u>	<u>APPROPRIATIONS</u>
General Fund	\$47,066,843	\$47,066,843
Enterprise Fund	31,448,070	31,448,070
Municipal Service District	<u>222,858</u>	<u>222,858</u>
TOTAL BUDGET	<u>\$78,737,771</u>	<u>\$78,737,771</u>

Section 2: That for said fiscal year there is hereby appropriated out of all funds:

SCHEDULE A: GENERAL FUND

(Includes Interfund Reimbursements)

GENERAL GOVERNMENT

Governing Body	413,775
Administration	468,543
Human Resources	379,327
Risk Management	96,372
Elections	64,756
Financial Services	1,023,727
Information Technology	492,342
Legal	210,277
Public Building	1,031,016
Central Office	19,445
GF Contributions	3,091,254
Fleet Maintenance	1,778,488
Horticulture	1,336,807

PUBLIC SAFETY

Police	11,795,119
Dispatching Services	1,430,440
Police – 911 Surcharge	470,806
Fire	6,692,740
Inspections	1,228,479

TRANSPORTATION

Street	3,089,156
Street Capital Imp.	1,358,000

SANITATION

Solid Waste	2,655,849
Sanitation	1,814,660

COMMUNITY DEVELOPMENT

Community Development	1,709,442
Code Enforcement	439,041
Planning / Historic Preservation	198,616

CULTURAL AND RECREATION

Parks	1,059,961
Golf	1,011,135

DEBT SERVICE

2,457,270

SUBTOTAL GENERAL FUND EXPENDITURES

47,816,843

Less Departmental Charges (Fleet Maintenance)

(750,000)

TOTAL GENERAL FUND EXPENDITURES

47,066,843

TAXES- AD VALOREM

Current Year Taxes	20,757,711
Prior Year Taxes	60,000
NC Vehicle Tax	1,471,036
NC Vehicle Tax - Penalties	10,000
Penalties Less Discounts	40,000

OTHER TAXES

Vehicle Fees	685,500
Privilege License	2,100
Cable Franchise – Video Programming	155,955
Disposal Tax	24,991
Local Sales Tax – Article 39	3,920,915
Local Sales Tax – Article 40	1,960,796
Local Sales Tax – Article 44	1,768,616
Local Sales Tax – Article 42	1,960,457

INVESTMENT INCOME

Interest Income	450,000
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LICENSE AND PERMITS

City Permits – Non-residential	100,000
City Permits – Residential	63,000
City Permits – Other	275,000
County Permits – Non-residential	50,000
County Permits – Residential	60,000
County Permits – Other	150,000
Broadway Permits – Residential	1,750
Broadway Permits – Other	4,500
City of Sanford Zoning Fees	36,000
Lee County Zoning Permits	15,000
Broadway Zoning Permits	500
Fire Permits / Fines	30,000

**INTERGOVERNMENTAL
REVENUES****UNITED STATES OF AMERICA**

Federal Drug Forfeiture	83,000
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STATE OF NORTH CAROLINA

Electricity Sales Tax	1,940,970
Natural Gas Sales Tax	133,624
Telecommunications Sales Tax	81,852
Beer and Wine Tax	64,422
N.C. DOT Mowing Agreement	38,796
Powell Bill	903,764
NC Electronics Management Fund	2,544

OTHER LOCAL GOVERNMENTS

Consolidated Planning Services	680,579
911 Surcharge Reimbursement	470,806
911 Dispatch	462,296
Financial Services – Broadway	3,500
Receipt Lee County – Buggy Factory	20,003

SALES AND SERVICE

Sale of Material	5,000
Sale of Compost Materials	15,000
Sale of Capital Assets	150,000
Sanitation Fees	3,298,000

GOLF

Green Fees – Annual	87,975
Green Fees – Daily	408,299
Cart Fees	381,224
Driving Range Fees	43,614
Tournament Fees	14,849
Pro Shop	60,000
Concessions	36,000

OTHER

Court Cost Fees	4,000
ABC Revenue	135,000
Street Paving Charges	225,000
Parking Revenue	3,000
Tower Consultant Fee	8,000
Civil Violation	600
Employee Computer Purchase	50,000
Airport Loan Reimbursement	45,000
Animal Control	1,000
Contribution from Capital Reserve	150,000
APPROPRIATED FUND BALANCE	2,467,773
FUND BALANCE INSPECTIONS	527,491

TOTAL GENERAL FUND REVENUE

47,066,843

SCHEDULE B: ENTERPRISE FUND**UTILITY FUND****DEBT SERVICE**

Debt Service	4,516,939
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OTHER

Utility Fund Contributions	248,465
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PUBLIC UTILITIES

UF Administration	4,124,577
Engineering	1,455,345
UF PW Administration	892,747
Distribution and Collection	7,523,599
Water Filtration	2,983,990

Utility Maintenance	1,296,857
Water Reclamation	3,190,621
Water Capital Imp.	3,130,000
Sewer Capital Imp.	1,065,000
Warehouse	658,372

SUBTOTAL UTILITY FUND EXPENSES	31,086,512
Less Departmental Charges (Warehouse)	(200,000)
TOTAL UTILITY FUND EXPENSES	30,886,512

USER CHARGES

Water Charges	15,905,406
Sewer Charges	10,276,749

INVESTMENT INCOME

Interest Income	300,000
Interest on Assessments	5,000

OTHER

Water Capacity Fees	164,035
Taps and Connections	215,000
Sewer Surcharge	125,000
Sludge Charge	78,500
Monitoring Fee	80,000
Charges on Past Due Accounts	120,000
Oil and Grease Fees	21,500
Sales Other Funds	30,000
Non Compliance Fees	2,000
Miscellaneous	8,000
Meter Rental	8,500
Rental Income	91,000
After Hours Fees	2,850
NSF Charges	6,000
RETAINED EARNINGS	2,642,058

TOTAL UTILITY FUND REVENUE	30,886,512
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**SCHEDULE B: ENTERPRISE FUND
CHATHAM PARK**

Chatham Park WWTP Operations	561,558	
	TOTAL CHATHAM PARK EXPENSES	561,558
OTHER		
Receipt Chatham Park	561,558	
	TOTAL CHATHAM PARK REVENUE	561,558
	TOTAL ENTERPRISE FUND	31,448,070

**SCHEDULE C: MUNICIPAL
SERVICE DISTRICT FUND**

OTHER		
Municipal Service District Fund	222,858	
	TOTAL MUNICIPAL SERVICE DISTRICT EXPENSES	222,858
TAXES AD VALOREM		
Current Year Taxes	97,177	
Motor Vehicle Tax	3,300	
Penalties Less Discounts	100	
INVESTMENT INCOME		
Interest Income	5,000	
OTHER		
Contribution from General Fund	83,074	
FUND BALANCE APPROPRIATION	36,207	
	TOTAL MUNICIPAL SERVICE DISTRICT REVENUE	222,858
	TOTAL ALL FUNDS	78,737,771

Section 3: There is hereby levied for the fiscal year ending June 30, 2024, the following rate of taxes on each \$100 assessed valuation of taxable property as listed as of January 1, 2023 for the purpose of raising the revenue from current year's property tax as set forth in the foregoing estimate of revenue, and in order to finance the foregoing appropriation.

TOTAL RATE PER \$100 VALUATION \$.535

Section 4: There is hereby levied for the fiscal year ending June 30, 2024, the following rate of taxes on each \$100 assessed valuation of property in the Municipal Service District defined as the Central Business District listed as of January 1, 2023 for the purpose of raising the revenue from current year's property tax as set forth in the foregoing estimate of revenue and in order to finance the foregoing appropriation. The revenue raised will be used to support the improvement of the properties in the Municipal Service District, to manage the development of Downtown Sanford as the primary economic, cultural, and social center of the community, to educate the community on the unique assets and historical significance of the downtown area, to promote and stimulate the improvement of these assets, to implement the building improvement program, to address issues of parking, streetscape and safety in the Central Business District, to improve the area and to carry out other programs and activities approved by the City Council to support and promote the downtown area.

TOTAL RATE PER \$100 VALUATION \$.11

Section 5: There is hereby levied for the fiscal year ending June 30, 2024, on each registered motor vehicle and each registered trailer within the City of Sanford, a tax of \$30 for the purpose of raising revenue in order to finance street paving and the foregoing appropriations.

TOTAL RATE OF \$30 PER MOTOR VEHICLE AND TRAILER

Section 6: Privilege licenses and franchise taxes for the privilege of conducting specified businesses and professions within the City of Sanford are hereby levied at the rate established and authorized and adopted by the City Council of the City of Sanford on May 6, 1975.

Section 7: Building permits, inspection fees, fire fees, GIS fees, planning fees, compost facility fees, solid waste collection and disposal fees, beer and wine fees, water and wastewater rates are hereby levied at the rate established and shown on the attached schedules. All fees and rates are effective July 1, 2023 unless otherwise stated on the schedule.

Section 8: Fees for Solid Waste Collection and Disposal shall hereby be collected according to the provisions of North Carolina General Statutes 160A-314.1 that allows for the collection of said waste fees by any manner by which real and/or personal property taxes are billed and collected.

Section 9: The Finance Officer is authorized to transfer budgeted amounts within the departments but any revisions that alter total expenditures must be approved by the City Council through legislative action. All budget amendments must be reported in a public meeting of the City Council and made a matter of record in the minutes.

Section 10: Copies of the Budget Ordinance shall be furnished to the Finance Officer of the City of Sanford to be kept on file by them for their direction in the collection of revenue and expenditure of amounts appropriated.

Adopted this the 6th day of June, 2023.

Rebecca Wyhof Salmon, Mayor

ATTEST:

Bonnie Davis, City Clerk

Susan C. Patterson, City Attorney

CITY OF SANFORD

RATE SCHEDULE FOR FISCAL YEARS 2023-2024

RATES EFFECTIVE JULY 1, 2023

Water Utility Rates

Residential			Non-Residential		
Monthly Consumption Level	Inside City	Outside City	Monthly Consumption Level	Inside City	Outside City
Minimum Charge for up to 3 ccf (\$ / month)	\$20.64	\$41.26	Minimum Charge for up to 3 ccf (\$ / month)	\$20.64	\$41.26
Over 3 ccf (\$ / ccf)	\$6.25	\$12.46	3 ccf to 8 ccf (\$ / ccf)	\$6.25	\$12.46
			Over 8 ccf (\$ / ccf)	\$4.07	\$8.12

1 ccf = 100 cubic feet = 748 gallons

Sewer Utility Rates

Monthly Consumption Level	Inside City	Outside City
Minimum Charge for up to 3 ccf (\$ / month)	\$19.53	\$29.30
Over 3 ccf (\$ / ccf)	\$6.52	\$9.76

1 ccf = 100 cubic feet = 748 gallons

Sewer Only Rates

Monthly Consumption Level	Inside City	Outside City
Flat Fee	\$40.38	\$58.66

Industrial large volume user rate greater than 1,000,000 gallons per day

Water Rate	Sewer Rate
\$2.25/1,000 gallon	\$4.00/1,000 gallon

Industrial Surcharge Rates

Strength Parameter	Proposed Rate (\$/1,000 lb)
BOD	\$145 / 1,000 lb in excess of 250mg/l
TSS	\$220 / 1,000 lb in excess of 200 mg/l
Oil & Grease	\$200 / 1,000 lb in excess of 40 mg/l

Bulk Water Rates

Monthly Consumption Level	Inside City
Minimum charge for up to 3 ccf	\$20.64
Over 3 ccf	\$6.25

CITY OF SANFORD
RATE SCHEDULE FOR FISCAL YEARS 2023-2024
RATES EFFECTIVE JULY 1, 2023

Industrial Pretreatment Monitoring Fee Development	
Pretreatment Monitoring Fee Development	Fee
Pretreatment Monitoring Fee	\$1,188.00/Event

Miscellaneous Charges	
Processing Fee For Returned Checks	\$25.00
Late Fee	\$5.00
Administrative Fee	\$15.00
Additional fee for Reconnection after hours	\$25.00

Sanitation Fee	
Annually	\$320.00

Vehicle Tax	
Annually	\$30.00 per vehicle and trailer

CITY OF SANFORD

BEER AND WINE FEES FOR FISCAL YEARS 2023-2024

RATES EFFECTIVE JULY 1, 2023

Beer and Wine Fees		
Malt Beverage (Beer)	Wine	Total
For On Premise - \$15.00	For On Premise - \$15.00	\$30.00
Off Premise - \$ 5.00	Off Premise - \$10.00	\$15.00

FEE SCHEDULE, SANFORD / LEE COUNTY

PLANNING AND DEVELOPMENT

FISCAL YEAR 2023-2024

Sanford / Lee County Board Applications

Petition for Zoning Text Amendment	\$300
Petition for Zoning Map Amendment	\$500
Petition for Conditional Zoning Map Amendment	\$750
Variance Application	\$500
Special Use Application	\$500
Additional Fee for review of application for Special Use Permit for telecommunications tower per Section 5.33.8 of Unified Development Ordinance	\$4,000
Appeals	\$500

Plan Review / Administrative Approvals

Plan Review (Commercial / Industrial) – 1 st and 2 nd submittals	\$500 plus \$2.00 per 1,000 square feet of Gross Floor Area
Plan Review (Multifamily) – 1 st and 2 nd submittals	\$500 plus \$2.00 per dwelling unit
Preliminary Plat (Major Subdivision) – 1 st and 2 nd submittals	\$200 plus \$10 per lot
0.	
Final Plat (Major Subdivision)	No charge
Minor Subdivision Plat	\$50
Plan/Plat Resubmission – 3 rd submittal and all subsequent submittals thereafter (fee to be paid separately for each submittal)	½ of the original fee
Zoning Verification Letter	\$25

Annexations and Street Closings

For annexation and street closing petitions, property owners are responsible for costs associated with advertising, recording fees, and required mail notifications. The property owners, or their agent, for newly petitioned annexed areas shall be responsible for paying the rezoning fee, as set forth in this schedule, to assign zoning to the annexed area.

**Compost Facility Fee Schedule
FY 2023-2024**

Material	Price Per Pickup Load	Price per 2 ½ Cu. Yd. Loader Bucket for Larger Truck Loads
Woodchips	\$15.00*	\$25.00*
Leaf Compost	\$15.00	\$25.00
Unscreened Compost with Clay Mixture	\$5.00	\$10.00
Screened Leaf Compost	\$25.00 when available	\$45.00 when available

Delivery by the City of Sanford will be \$40.00 per truckload within the city limits and \$65.00 per truckload outside the city limits but within the county. Delivery fee may fluctuate due to demand and/or availability. These charges are in addition to material cost.

*Special volume pricing periodically to decrease stockpile. This pricing is at the discretion of the Department Head.

Septage Hauler Policy

Domestic Waste – waste that is domestic in character and comes from a residence

Commercial Waste – waste that is domestic in character and comes from a location other than a residence

Industrial Waste – waste that contains processed water and may include domestic waste

The City will not accept industrial waste except under special circumstances as approved by the wastewater plant superintendent and after the wastewater has been extensively tested at the industry's cost.

Note: The City of Sanford does not take any septage from outside the County of Lee.

The following are the septage hauler prices for the **2022-2023 fiscal year**:

Domestic	\$30 / 1,000 gallons
Commercial	\$65 / 1,000 gallons
Industrial	Minimum \$85 / 1,000 gallons (actual cost may vary)

Depot Park Rental Fees

Rental Fee

Park/Facility/Venue Location	Fee
Depot Park	\$450.00

Application Fee

Event Type	Application Deadline	Application Fee
Park/Road Festival	120 days before event	\$0
Parade	120 days before event	\$0
General Event	120 days before event	\$0
Race	120 days before event	\$0

Trash Fee

Attendance Range	Trash Removal Fee	Cleanup Fee
0-500	\$0	\$0
500-1000	\$0	\$0
1000-2000	\$0	\$0
2000-5000	\$0	\$0

**City of Sanford FY 2023-2024 Rates for the
Installation of Hydrant Meters for Contractors**

Hydrant Meter Size	Deposit Fee	Plus Daily Rental Fee
3/4"	\$200.00	\$1.00 per day (per calendar year)
1"	\$400.00	\$1.00 per day (per calendar year)
2 1/2"	\$1,500.00	\$2.00 per day (per calendar year)

Contractor is to notify the City of Sanford when hydrant meter is to be installed and removed. There will be a \$70.00 setup / relocation fee for the initial hydrant meter installation and for each additional relocation of the meter. Water usage as well as any applicable rental fees or setup / relocation fees will be deducted from deposit fees. Deposit will be forfeited if the City does not retrieve meter.

**City of Sanford FY 2023-2024
Water and Sewer Tap Rates**

Residential	Tap Size	Rate
<i>Inside and Outside</i>		
Water	¾"	\$950
Water Meter Set	¾"	\$125
Sewer	4"	\$1,250
Sewer Retaps:		
If have existing cleanout		No Fee
If city install cleanout		\$200
Commercial and Industrial	Tap Size	Rate
<i>Inside and Outside</i>		
Water		At Cost \$950 Minimum
Sewer		At Cost \$1,250 Minimum
Meter Set	¾"	At Cost \$125 Minimum
Meter Adjustment		At Cost \$75 Minimum

Anything other than residential is classified as a business. Example: Churches, Offices and Industries.

Property being served may be subject to additional fees based on location and "prevailing front footage rate". Contact the City Engineer for particulars.



SANFORD FIRE DEPARTMENT

POST OFFICE BOX 3729
SANFORD, NC 27331-3729

OFFICE: 919-775-8316

FAX: 919-775-7018

FEE SCHEDULE

Permits	\$	50.00 each
Any required permits listed in Section 105 of the NC Fire Prevention Code (Unless otherwise noted)		
Hazardous Materials	\$	100.00 each
As required by table 105.6.20 Of the NC Fire Prevention Code		
Routine Maintenance Inspections	\$	N/C
Fire Code Violations *	\$	75.00 each
*(No charge if violations have been corrected by the scheduled re-inspection date)		

Construction Reviews/Inspections

Plan Reviews **	\$	50.00 each plus \$ 0.02 per sq. ft.
Certificate of Occupancy	\$	N/C
Fire Protection Systems (New and Renovations)		
Sprinkler Systems **	\$	50.00 plus \$ 0.02 per sq. ft.

Standpipes **	\$	50.00 plus \$ 0.02 per sq. ft.
Fire Alarm Systems **	\$	50.00 plus \$ 0.02 per sq. ft.
Hood Systems **	\$	75.00.
Paint Booths **	\$	100.00
Other Extinguishing Systems **	\$	100.00
Re test	\$	100.00 each

*Fire Code violations are per each Code section that is not compliant. i.e. multiple exit signs out of service equals 1 violation, multiple fire protection systems out of service equals multiple violations.

**Construction permits for all Fire Protection systems shall be subject to the plan review fees noted above. All construction permits include first acceptance test as may be required. Re-test will be additional.

Permits will be renewed based upon the State mandated inspection schedule. All required permit fees are valid until change of occupancy use, ownership and/or tenant, or until revoked due to non-compliance.

Other Permits/Fees

Exhibits and Trade Shows	\$	25.00 each or \$ 250.00 annually
Liquid or Gas Fueled Vehicles/Equipment (In assembly buildings)	\$	25.00 each
Parking in Fire Lane	\$	50.00 each
Temporary Membrane Structures (Tents, Canopies and Air Supported Structures)	\$	50.00 each
Burning Permits (Land Clearing only)	\$	75.00 each
ABC Inspections	\$	100.00 each
Amusement Buildings	\$	100.00 each
Carnivals/Fairs	\$	100.00 each
Combustible Dust Producing Operations	\$	100.00 each
Covered Mall Buildings	\$	100.00 each
Explosives	\$	100.00 each
Fireworks Displays	\$	100.00 each Plus Stand by Personnel
Flammable/Combustible Liquids (Only mandated according to NC Fire Prevention Code)	\$	100.00 each
Fumigation/Insecticide/Fogging	\$	100.00 each
Private Fire Hydrant Removal	\$	100.00 each
Spraying/Dipping	\$	100.00 each
Tank Removal/Installation	\$	100.00 each
STANDBY PERSONNEL	\$	40.00 per hour per Firefighter plus

\$ 250.00 per engine

Minimum of 4 men Engine Company, billed for each hour or portion thereof.

Any work started prior to proper permits being issued is subject to 100% penalty (Permit fees x 2), or \$250.00, whichever is greater.

FINES

Open Burning Without Permit \$ 100.00 each

No Key Holder Response \$ 100.00 each

Nuisance Alarms – Effective January 1, 2021

4th. Alarm***	Commercial	\$ 250.00	Residential	\$ 50.00
5th. Alarm and over***	Commercial	\$ 500.00 each	Residential	\$ 75.00

*****3 Nuisance alarms per calendar year at no charge.**

Nuisance alarms = any alarm caused by mechanical failure, malfunction, or an alarm activated by a cause that cannot be determined. *Essentially, any alarm, which occurs as a result of a condition that is not normal, or the intended operation of the system.*

LIFE SAFETY VIOLATIONS

1ST. Offense	\$ 150.00
2nd. Offense	\$ 300.00
3rd. Offense	\$ 1,000.00

Life safety violations include each locked, blocked or otherwise impeded means of egress, any deficiencies or impairments, in any fire suppression, detection and or notification devices and or systems, or any other violation that in the opinion of the Fire Code Official may be harmful to any building occupants including but not limited to overcrowding per person over the legal capacity.

HAZARDOUS MATERIALS / CONFINED SPACE / TRENCH RESCUE EMERGENCY RESPONSE FEES

RESPONSE UNITS	Inside City Limits Response	County Response
Engine	\$150.00 per unit / per hour	\$250.00 per unit / per hour
Ladder Truck	\$150.00 per unit / per hour	\$250.00 per unit / per hour
Equipment Truck	\$100.00 per unit / per hour	\$150.00 per unit / per hour
1 st Response Trailer	\$75.00 per unit / per hour	\$75.00 per unit / per hour
Brush Truck / Tow Vehicle	\$75.00 per unit / per hour	\$75.00 per unit / per hour
Shift Commander	\$35.00 per unit / per hour	\$35.00 per unit / per hour
Additional Command / Chief Office Response	\$35.00 per unit / per hour	\$35.00 per unit / per hour

Above fees include personnel, insurance, and fuel cost. Minimum charge of 2 hours and charged at ½ hour increments thereafter.

PERSONNEL

Paid Personnel:

(Includes Fire Marshal, Firefighters, Law Enforcement, etc. not included with equipment in above section) 1.5 x hourly rate

Support Personnel from other departments At cost

RESPONSE SUPPLIES

Ropes, haul systems, harness, PPE Normal re-supply fee

REHAB SUPPLIES

Food, drinks, snacks, etc. At Cost

RENTAL EQUIPMENT

Trucks, backhoes, etc. At Cost

EQUIPMENT / SUPPLIES NOT LISTED

Any Equipment / Supplies not listed, but used specifically on the response At Cost

CONTAMINATED / DAMAGED EQUIPMENT

The party responsible for the incident shall also be financially responsible for replacement of any routine or specialized equipment that becomes contaminated or damage during response, containment, abatement, and recovery efforts.

*****These are minimum charges. If actual costs exceed these minimums, the responsible party shall be liable for any additional cost.

Note: Any fees collected for services provided by the City of Sanford will be retained by the City and any fees collected for services provided by other agencies or entities will be remitted to said agencies or entities upon collection.

BUILDING PERMIT FEES RESIDENTIAL

RESIDENTIAL (New)	Includes all Single Family Dwellings, Duplexes, and Townhouses.
Building Permit Fee:	Square Footage up to 1500 sq. ft.: \$240 Basic Fee.
	Square Footage over 1500 sq. ft.: Multiply by \$0.20 + \$240.00 (Basic Fee)
	North Carolina Licensed General Contractors add \$10.00 Homeowner Recovery Fund. (G.S.§ 87-15.6).

RESIDENTIAL (Modular Homes)	<p>Additional permits shall be obtained for porches, basements, garages and additional structural alterations to the modular home in accordance with the appropriate fee schedule. Please be aware that separate permits are required for electrical, mechanical and plumbing.</p> <p>In accordance with G.S.§ 87-1 and F.S.§ 143-139.1: any person, firm or corporation that undertakes to erect a modular building must have either a valid NC General Contractors License or provide a \$5,000 Surety Bond.</p>
Building Permit Fee:	1500 sq.ft. or Less - \$135.00
	1501 – 2000 sq. ft. - \$170.00
	2001 sq.ft. and Up - \$205.00

MANUFACTURED HOMES	Manufactured Home Setup Fee only. Refer to Electrical, Plumbing and Plumbing Fee Schedule for other permits.
Single-Wide	\$50.00 each
Double-Wide	\$70.00 each
Triple-Wide	\$85.00 each

OTHER RESIDENTIAL CONSTRUCTION	Includes all Residential Additions.
Building Permit Fee:	<p>Square Footage shall be used to calculate building permit fees. Estimated Cost of Construction is determined at \$80/sq. ft. for Heated Space, \$40/sq. ft. for Unheated Space and \$25/sq. ft. for Unheated Porches, Shelters or Decks. Building permit fee shall be calculated by: \$2.50 per \$1,000 of Estimated Cost of Construction (<i>from calculation above</i>). Minimum Building Permit Fee is \$60.00.</p>

OTHER RESIDENTIAL CONSTRUCTION	Includes all Residential Renovations, Repairs, and Other Residential Construction not listed elsewhere.
Building Permit Fee:	<p>Permit Fee is Calculated based on Applicants Estimated Cost of Construction. (Bid, quote, or estimate must be provided with permit application). Building permit fee shall be calculated by: \$2.50 per \$1,000 of Applicants Estimated Cost of Construction. Minimum Building Permit Fee is \$60.00.</p>

BUILDING PERMIT FEES COMMERCIAL

COMMERCIAL (New)	50,000 Square Feet and Less.	
Building Permit Fee:	<p>Estimated Cost of Construction shall be determined by multiplying the total gross building square footage by the cost per square foot for Type of Occupancy listed below;</p> <p>Permit Fee = Estimated Cost of Construction (from above) divided by \$1,000, multiplied by \$4</p>	
	Assembly	\$100
	Business	\$85
	Educational	\$100
	Factory/Industrial	\$100
	Hazardous	\$100
	Institutional	\$120
	Mercantile	\$100
	Residential	\$100
	Storage	\$50 Heated \$45 Unheated
	Utility and Miscellaneous	\$50 Heated \$45 Unheated
	Mixed Occupancy	Highest Cost per Sq.Ft. of Occupancy Types

COMMERCIAL (New)	50,001 Square Feet and More.	
Building Permit Fee:	<p>Estimated Cost of Construction shall be determined by:</p> <ol style="list-style-type: none"> Multiplying the first 50,000 square feet of the total building gross square footage by the cost per square foot for Type of Occupancy listed below. Multiplying the square footage in excess of 50,000 square feet by the cost per square foot for Type of Occupancy listed below and add to figure from above. <p>Permit Fee = Estimated Cost of Construction (from 1 above), divided by \$1,000, multiplied by \$4 <i>Plus</i> Estimated Cost of Construction (from 2 above), divided by \$1,000, multiplied by \$1.</p>	
	Assembly	\$100
	Business	\$85
	Educational	\$100
	Factory/Industrial	\$100
	Hazardous	\$100
	Institutional	\$120
	Mercantile	\$100
	Residential	\$100
	Storage	\$50 Heated \$45 Unheated
	Utility and Miscellaneous	\$50 Heated \$45 Unheated
	Mixed Occupancy	Highest Cost per Sq.Ft. of Occupancy Types

**BUILDING PERMIT FEES
COMMERCIAL (continued)**

COMMERCIAL (New)	Modular Units.	
Building Permit Fee:	<p>Estimated Cost of Construction shall be determined by multiplying the total gross building square footage by the cost per square foot for Type of Occupancy listed below;</p> <p>Permit Fee = Estimated Cost of Construction (from above) divided by \$1,000, multiplied by \$4</p>	
	Assembly	\$100
	Business	\$85
	Educational	\$100
	Factory/Industrial	\$100
	Hazardous	\$100
	Institutional	\$120
	Mercantile	\$100
	Residential	\$100
	Storage	\$50 Heated \$45 Unheated
	Utility and Miscellaneous	\$50 Heated \$45 Unheated
	Mixed Occupancy	Highest Cost per Sq.Ft. of Occupancy Types

OTHER COMMERCIAL CONSTRUCTION	Includes all Commercial Renovations, Repairs, and Other Commercial Construction not listed elsewhere.	
Building Permit Fee:	<p>Permit Fee is Calculated based on Applicants Estimated Cost of Construction. (Bid, quote, or estimate must be provided with permit application).</p> <p>Building permit fee shall be calculated by: \$4.00 per \$1,000 of Applicants Estimated Cost of Construction.</p> <p>Minimum Building Permit Fee is \$60.00.</p>	

**BUILDING PERMIT FEES
MISCELLANEOUS**

MISCELLANEOUS BUILDING PERMITS	
Items not shown elsewhere in Fee Schedule.	Minimum Fee. Items not shown. \$60.00
Change of Occupancy Permit	\$60.00 each
Daycare Permit	\$75.00 each
Demolition Permit	\$90.00 Permit Fee plus Post \$500 Bond (Cash, Certified Check or Money Order per permit).
Footing/Foundation Permit	\$60.00 each
Malt Beverage License Inspection	\$60.00 each
Moving Building Permit	\$90.00 Permit Fee plus Post \$500 Bond (Cash, Certified Check or Money Order per permit).
Swimming Pool (For Setbacks Only)	\$60.00 each
Outdoor Advertising Sign (For Lee County Only)	\$90.00 each
Other Signs	\$60.00 each

ELECTRICAL PERMIT FEES

RESIDENTIAL	
RESIDENTIAL (New): Basic Fee \$135.00 (up to 200 Amps) Basic Fee <i>plus</i> \$20.00 per each 100 Amps over 200 Amps	
RESIDENTIAL (Renovations) (Maximum Fee \$135.00): Basic Fee \$60.00 <i>plus</i> any of the following that apply: \$5.00 per Special Outlet (Dryer/Electric Stove/Etc) \$25.00 per subpanel	
RESIDENTIAL (Room Additions) (Maximum Fee \$135.00): Basic Fee \$60.00 <i>plus</i> Room Additions - \$40.00 per Room Addition. <i>plus</i> \$5.00 per Special Outlet (Dryer/Electric Stove/Etc). <i>plus</i> \$25.00 per subpanel.	
MANUFACTURED HOME	Basic Fee \$55.00 each
MODULAR HOMES	\$75.00 each
COMMERCIAL	
0-200 Amps	\$115.00 plus \$5.00 per Special Outlet, plus \$40.00 per subpanel
201-400 Amps	\$135.00 plus \$5.00 per Special Outlet, plus \$40.00 per subpanel
401-600 Amps	\$145.00 plus \$5.00 per Special Outlet, plus \$40.00 per subpanel
601-800 Amps	\$165.00 plus \$5.00 per Special Outlet, plus \$40.00 per subpanel
801-1000 Amps	\$175.00 plus \$5.00 per Special Outlet, plus \$40.00 per subpanel
1001-2000 Amps	\$255.00 plus \$5.00 per Special Outlet, plus \$40.00 per subpanel
2001 & Up AMPS	\$330.00 plus \$5.00 per Special Outlet, plus \$40.00 per subpanel
Special Outlets - 30 Amp/240 Volt or Greater	
MISCELLANEOUS ELECTRICAL PERMITS	
Items not shown elsewhere in Fee Schedule.	Minimum Fee. Items not shown. \$60.00
Conditional Power Fee	\$60.00
Fire Alarm	\$60.00
Electrical for Mechanical Change Outs	\$40.00
Power Restoration	\$60.00
Accessory Building	\$60.00
Service Change (Up to 100 amps)	\$60.00
Service Change (125-200 Amps)	\$75.00
Signs	\$60.00
Special Outlets	\$60.00 Minimum Fee plus \$5.00 each (Special Outlets - 30 Amp/240 Volt or Greater)
Swimming Pool Grounding	\$60.00
Temporary Power Pole	\$60.00

MECHANICAL PERMIT FEES

RESIDENTIAL

Items not shown elsewhere in Fee Schedule.	Minimum Fee. Items not shown. \$60.00
Gas Heating Unit w/ A/C Unit (2 Separate Units/1 System)	\$75.00 per system
Gas Pack	\$70.00 each
Heatpump	\$75.00 each
Single Air Conditioning Unit	\$60.00 each
Single Heating Unit <i>(Gas Furnace, Electric Heat, Etc.)</i>	\$60.00 each
Gas Accessories. <i>(Gas Logs, Fireplace, Dryer, Range, Grill, Space Heater, Lights, Woodburning Inserts, Etc.)</i>	\$50.00 each
Gas Piping/Pressure Test	\$40.00 / 1 st Unit \$8.00 per additional unit
Air Handler or Outdoor Condenser - Change Outs (not heat pumps)	\$60.00 each unit
Ductwork Additions	\$60.00 Basic Fee

COMMERCIAL

Basic Fee	*\$60.00 plus any of the following that apply:
Boilers	*(Up to 15 tons) \$9.00 per ton (16 tons and up) Total above <i>plus</i> \$3.00 per ton thereafter
Chillers:	*(Up to 15 tons) \$9.00 per ton (16 tons and up) Total above <i>plus</i> \$3.00 per ton thereafter
Gas Pack:	*(Up to 15 tons) \$9.00 per ton (16 tons and up) Total above <i>plus</i> \$3.00 per ton thereafter
Heat Pump:	*(Up to 15 tons) \$9.00 per ton (16 tons and up) Total above <i>plus</i> \$3.00 per ton thereafter
Refrigeration:	*(Up to 15 tons) \$9.00 per ton (16 tons and up) Total above <i>plus</i> \$3.00 per ton thereafter
Gas Appliances	*\$3.00 per 10,000 BTU's
Gas Heating Unit	*\$3.00 per 10,000 BTU's
Gas Heating Unit w/ A/C Unit (2 Separate Units/1 System)	*\$3.00 per 10,000 BTU's
Gas Piping/Pressure Test	*\$40.00 / 1 st Unit \$8.00 Per Additional Unit
Air Handler or Outdoor Condenser - Change Outs (not heat pumps)	\$60.00 each unit
Ductwork Additions	\$60.00 Basic Fee
Canopy Hood <i>(does not require licensed contractor)</i>	*\$60.00 each

(For calculation purposes:

- Horsepower to BTU: 1 HP = 33,475 BTU
- 12,000BTU = 1 Ton)

PLUMBING PERMIT FEES

RESIDENTIAL (New)
Basic Fee \$60.00 plus \$25.00 for every Full Bath \$20.00 for every Half Bath
RESIDENTIAL (Modular Homes)
Basic Fee \$60.00 plus \$5.50 for water line \$5.50 for sewer line Unfinished Baths require a separate permit at the time of Fit Up.
RESIDENTIAL (Manufactured Homes)
Basic Fee \$50.00
OTHER RESIDENTIAL CONSTRUCTION
Basic Fee \$60.00 plus \$5.50 per fixture (<i>see plumbing permit application</i>).
COMMERCIAL (New)
Basic Fee \$60.00 plus \$5.50 per fixture (<i>see plumbing permit application</i>).
COMMERCIAL (Modular)
Basic Fee \$60.00 plus \$5.50 for water line \$5.50 for sewer line
MISCELLANEOUS PLUMBING PERMITS
Basic Fee \$60.00 plus \$5.50 per fixture (<i>see plumbing permit application</i>).

RECORD RESEARCH

Permit Activity Computer Printouts	\$100.00
Archives/History Research (Per Permit)	\$20.00 per hour.
Copies (per page)	\$0.35per page

SPECIAL NOTES

1. FAILURE TO SECURE PERMIT

Failure to obtain the appropriate permit before construction begins shall result in a 100% penalty (double fees). Commencement of or proceeding with any work of which a permit is required by the State Building Code or any other state or local laws (shall include digging footings or moving manufactured homes on site). (G.S. § 153A-357, G.S. § 160A-417; G.S. § 153A-354, G.S. § 160A-414; G.S. § 153A-352, G.S. § 160A-412).

2. ISSUANCE OF PERMITS

Individual trades are responsible for purchasing their respective permits (no blanket permits are issued).

If a building permit is required for any job, the building permit must be issued prior to issuance of any trade permits.

All approvals from other regulatory agencies (local, state, and federal) must be documented (i.e. zoning approval, erosion control, historic district, environmental health, etc.) before building permits will be issued. (G.S. § 153A-357, G.S. § 153A-363, G.S. § 160A-417, G.S. § 160A-423).

It is the contractor's responsibility to meet all requirements of license limitations when making application for permits. (G.S. § 87-14, G.S. § 87-21(e), G.S. § 87-43.1, G.S. § 87-58, G.S. § 153A-134, G.S. § 153A-357, G.S. § 160A-194, G.S. § 160A-417).

The Permit Coordinator will notify the applicant at which time the permit is prepared for issuance and the cost of the permit.

BUILDING PERMITS

The North Carolina Building Code requires that a permit be issued for "The construction, reconstruction, alteration, repair, movement to another site, removal, or demolition of any building or structure;" Accessory Buildings with any dimension greater than twelve (12) feet are required to meet the provisions of the North Carolina Residential Code for One- and Two-Family Dwellings.

"No permit ...shall be required for any construction, installation, repair, replacement, or alteration costing Five Thousand Dollars (\$5,000) or less in any single family residence or farm building unless the work involves: the addition, repair, or replacement of load bearing structures;"

- Building permits will be issued to a properly licensed North Carolina General Contractor.
OR
- To the owner of the property on which the building is to be built and occupied by said owner for at least twelve (12) months following completion (no rental property). Volume I-A, G.S. 87-1.
OR
- To an individual when a general contractor's license is not required. The cost of the undertaking cannot exceed thirty thousand dollars (\$30,000).
Permits will be issued personally to the license holder of record only. A bonafide employee of the licensee will be allowed to obtain permits upon submittal of the "Authorization for Permit Application by Employee of Licensed Contractor Form".

General Contractors Licensing Limitations: If the estimated cost of construction from the fee schedule exceeds a contractor's license limitations a copy of the original bid, quote or estimate will be required prior to permit issuance.

HOMEOWNER RECOVERY FUND:

Pursuant to 887-15.6 (b), whenever a general contractor applies for the issuance of a permit for the construction of any single-family residential dwelling unit or for the alteration of an existing single-family residential dwelling unit, a (\$10.00) fee shall be collected from the general contractor for each dwelling unit to be constructed or altered under the permit. The City of Sanford shall forward four dollars (\$9.00) of each fee collected to the Board of General Contractors, on a quarterly basis and the city may retain one dollar (\$1.00) of each fee collected. The Board shall deposit the fees received into the General Fund.

ELECTRICAL PERMITS

Electrical permits are required for "The installation, extension, alteration, or general repair of any electrical wiring, devices, appliances, or equipment."

Electrical permits are issued to a North Carolina properly licensed North Carolina Electrical Contractor

OR

Property owners requesting to perform electrical work upon their own property when such property is not intended at the time for rent, lease, or sale will be required to take and pass an electrical exam prepared by this office. (G.S. § 87-43.1 *Exceptions*).

Permits will be issued personally to the license holder of record only. A bonafide employee of the licensee will be allowed to purchase permits upon submittal of the Authorization for Permit Application by Employee of Licensed Contractor Form.

Temporary Service Poles

Temporary Service Poles Inspections are to be made in conjunction with the footing or foundation inspection (permit fee is waived with new building construction only). In order to erect a temporary pole prior to or after the footing or foundation inspection or for renovations or additions, an electrical permit for the temporary pole must be obtained (see fee schedule).

MECHANICAL PERMITS

Mechanical permits are required for "The installation, extension, alteration or general repair of any heating or cooling system;"

- **Mechanical permits are issued to a properly licensed North Carolina Mechanical Contractor**

OR

- To the owner of the building that occupies the building provided that the permit holder performs the work themselves (no rental property or commercial projects). Volume I-A, G.S. 87-21(a)(5)(ii).

NOTE: Mechanical change-outs and/or relocation of mechanical units require an electrical permit as described above.

Permits will be issued personally to the license holder of record only. A bona fide employee of the licensee will be allowed to purchase permits upon submittal of the Authorization for Permit Application by Employee of Licensed Contractor Form.

Grease Canopy Hoods do not require a licensed contractor.

MANUFACTURED HOME PERMITS

A licensed Dealer or Setup Contractor must obtain Manufactured Home Permits. The owner is allowed to obtain a manufactured home permit only if they are actually setting up the home themselves.

Any manufactured home moved to the site prior to issuance of the necessary permits required will be removed from the site until such time that the proper permits are approved and issued.

Manufactured home plumbing permits are required for setup contractors who will complete the plumbing connections underneath the home only. A North Carolina licensed plumbing contractor will be required to obtain a separate permit to make utility connections (water/sewer).

MODULAR PERMITS

A building permit is required for modular homes.

In accordance with G.S. 87-1 and G.S. 143-139.1, any person, firm or corporation that undertakes to erect a modular building must have either a valid North Carolina General Contractors License or provide a five thousand dollar (\$5,000) surety bond for each modular building to be erected.

The permit fee is for the modular setup (footing, foundation, and final). Additional building permits shall be obtained for porches, basements, garages, and additional structural alterations to the modular unit in accordance with the permit fee schedule. A separate permit is required for electrical, mechanical and plumbing permits.

NO TEMPORARY SERVICE WILL BE AUTHORIZED FOR ANY MODULAR CONSTRUCTION.

PLUMBING PERMITS

Plumbing permits are required for "The installation, extension, alteration or general repair of any plumbing system;"

- Plumbing permits are issued to a properly licensed North Carolina Plumbing Contractor
- OR**
- To the owner of the building that occupies the building provided that the permit holder performs the work themselves (no rental property or commercial projects). G.S. 87-21(a)(5)(ii).

Permits will be issued personally to the license holder of record only. A bona fide employee of the licensee will be allowed to purchase permits upon submittal of the "Authorization for Permit Application by Employee of Licensed Contractor Form".

Manufactured home plumbing permits are required for setup contractors who will complete the plumbing connections underneath the home only. A North Carolina licensed plumbing contractor will be required to obtain a separate permit to make utility connections (water/sewer).

RENTAL PROPERTY

Electrical, Mechanical and Plumbing Permits will not be issued to the owners of rental property.

- **Rental Property - Building Permits**

Building Permits will be issued to the owner or an unlicensed General Contractor where the cost of the undertaking is less than \$30,000. Projects valued at \$30,000 or more require that the permit be issued to a North Carolina Licensed General Contractor only. (G.S. § 87-1).

- **Rental Property - Electrical Permits**

Electrical Permits will be issued to North Carolina Licensed Electrical Contractors only. (G.S. § 87-43.1 (5a)).

- **Rental Property - Mechanical Permits**

Mechanical Permits will be issued to North Carolina Licensed Mechanical Contractors only. (G.S. § 87-21 (a)(5)(ii)).

- **Rental Property - Plumbing Permits**

Plumbing Permits will be issued to North Carolina Licensed Plumbing Contractors only. (G.S. § 87-21 (a)(5)(ii)).

RENEWING EXPIRED PERMITS:

If any permit expires or is revoked, or if any other permit issued by the inspection department becomes invalid because of no activity, the applicant must apply for a new permit to be issued and pay the appropriate fees.

In order for the requirement that additional fees be paid for re-issuance of an expired permit be waived, the owner/contractor must show proof of work being performed on the job (i.e., valid receipts for labor, materials etc., during the period in which no inspections were performed.) (G.S. § 153A-354, G.S. § 160A-414).

PERMIT REFUNDS

Permit fees are non-refundable, unless no work has been performed and no inspections have been made. (G.S. § 153A-354, G.S. § 160A-414).

POSTING BONDS

Bonds are required to be posted for moving permits and demolition permits for the City of Sanford. Bonds may be posted in the form of cash, certified check or money order, at the time that a Demolition or Moving Permit is issued. Bonds are non-transferable.

3. POSTING OF PERMIT CARDS:

Permit cards must be posted and building plans must be available at all times at the jobsite, or the inspection will not be performed and a \$60 re-inspection fee will be charged.

4. INSPECTIONS

The General Contractor or the person that the Building Permit was issued to must make all inspection requests. (Footings, Foundations, Rough-Ins, Insulation, and Final for C.O.). Electrical, Plumbing & Mechanical Contractors will be responsible to notify the General Contractor when ready for Rough-In, Final, and other inspections.

****NOTE:** When a construction project requires all four disciplines, i.e., Building, Electrical, Plumbing and Mechanical installations, each discipline will be inspected simultaneously, during one inspection trip. Inspection requests should not be made unless each discipline is ready for a rough-in inspection. A minimum of one (1) day notice is required for all inspections.

All inspections must be called in by the correct address and permit number.

Building Permit Cards must be posted and building plans must be available at the jobsite or the inspection will not be performed and a **\$60 PENALTY FEE WILL BE CHARGED.**

Inspection results will be provided at all jobsites. Passed inspections will be indicated with the appropriate section of the permit card posted on the jobsite. Failed inspections will be identified with the posting of an orange "NOTICE" card accompanied by a "NOTICE OF ADDITION OR CORRECTIONS" sheet. The Inspector will provide these two documents on the jobsite with the permit card. (G.S.§ 153A-352 and G.S.§ 160A-512).

Calls to the inspection department concerning the status of inspections are discouraged. Check permit card at jobsite for inspection results.

Priorities for daily inspections will be as follows:

1. Concrete pours. (i.e. footing and slabs).
2. Open ditches that are a potential danger to the public. (i.e. water & sewer lines and underground electrical)
3. Foundations.
4. Restoration of Electrical Service to existing buildings.
5. Mechanical Change-Outs / Repairs during extreme weather conditions.

RE-INSPECTION FEES

The Inspections Department will perform one follow-up inspection to ensure that corrections have been made. Additional inspections shall be termed "re-inspections". A fee of \$60 shall be paid prior to any re-inspection trip. Temporary service poles not inspected in conjunction with footing or foundation inspections will be considered a re-inspection. There will be a \$60.00 re-inspection fee charge if a scheduled inspection is not ready when the inspector arrives on the jobsite.

Any inspection that requires that the owner provide access (i.e. Building, Electrical, Mechanical and Plumbing) the re-inspection fees will be as follows:

- 1st Inspection Trip – No Charge. Door Hanger will be left instructing owner to schedule an inspection.
- 2nd Inspection Trip, and subsequent trip will result in a \$60 Re-Inspection Fees per Re-Inspection Trip until Inspection is approved. Contractor will be responsible for paying Re-Inspection Fees prior to any Re-Inspections.

Staffing Comparison - Headcount

Department	FY 19-20 Actual	FY 20-21 Actual	FY 21-22 Actual	FY 22-23 Recomm.	FY 23-24 Recomm.
Governing Body - Elected	9	9	9	9	9
Administration	4	4	4	4	4
Human Resources	4	4	4	4	4
Risk Management	1	1	1	1	1
Financial Services	9	9	10	10	10.5
Information Technology	3	3	3	3	3
Legal	2	2	2	2	2
Public Building	2.5	2.5	2.5	2.5	2.5
Fleet Maintenance	5.5	5.5	5.5	5.5	5.5
Horticulture	6	6	6	7	7
TOTAL GENERAL GOVERNMENT	46	46	47	48	48.5
Police	110	111	111	111	111
Fire	54	54	54	54	75
Inspections	7	8	8	9	10
TOTAL PUBLIC SAFETY	171	173	173	174	196
Street	17.5	17.5	17.5	17.5	17.5
TOTAL TRANSPORTATION	17.5	17.5	17.5	17.5	17.5
Solid Waste	18.5	18.5	18.5	18.5	19.5
TOTAL SANITATION	18.5	18.5	18.5	18.5	19.5
Community Development	11	11	12	12	13
Code Enforcement	4	4	4	4	4
Planning/HPC	1	1	1	1	1
TOTAL COMMUNITY DEVELOPMENT	16	16	17	17	18
Parks	4	4	4	4	4
Golf	6	6	6	6	7
TOTAL CULTURAL AND RECREATION	10	10	10	10	11
TOTAL GENERAL FUND	279	281	283	285	310.5

Includes permanent part-time position(s)

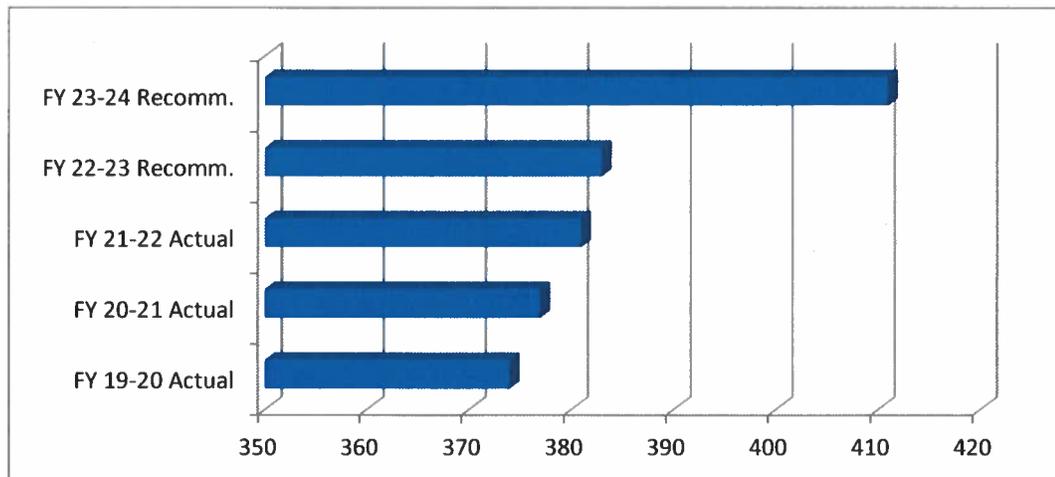
Includes frozen position(s)

Staffing Comparison - Headcount

Department	FY 19-20 Actual	FY 20-21 Actual	FY 21-22 Actual	FY 22-23 Recomm.	FY 23-24 Recomm.
Warehouse	1	1	1	1	1
UF Administration	12	12	12	12	13.5
Engineering	12	12	13	13	14
Public Works Administration	5	5	6	6	6
Utility Maintenance	0	0	6	6	6
Distribution and Collection	41	41	38	38	38
Water Filtration	11	12	11	11	11
Water Reclamation	13	13	11	11	11
TOTAL PUBLIC UTILITIES	95	96	98	98	100.5
TOTAL UTILITY FUND	95	96	98	98	100.5
TOTAL ENTERPRISE FUND	95	96	98	98	100.5
GRAND TOTAL	374	377	381	383	411

Includes permanent part-time position

Includes frozen position(s)



GENERAL FUND			2022	2023	2023	2023	2024	VARIANCE	PCT
REVENUE SOURCES			ACTUAL	ORIG BUD	REVISED BUD	PROJECTION	MANAGER	MGR/REV BUD	CHANGE
100040	30010	PENALTIES LESS DISCOUNTS	\$ 52,651	\$ 40,000	\$ 40,000	\$ 42,000	\$ 40,000	\$ -	0.0%
100040	30020	TAXES - ALL OTHER YEARS	-	60,000	60,000	60,000	60,000	-	0.0%
100040	30111	TAX REVENUE-2011	406	-	-	-	-	-	0.0%
100040	30112	TAX REVENUE- 2012	424	-	-	-	-	-	0.0%
100040	30113	TAX REVENUE- 2013	410	-	-	-	-	-	0.0%
100040	30114	TAX REVENUE - 2014	580	-	-	-	-	-	0.0%
100040	30115	TAX REVENUE - 2015	512	-	-	-	-	-	0.0%
100040	30116	TAX REVENUE - 2016	1,769	-	-	-	-	-	0.0%
100040	30117	TAX REVENUE - 2017	3,304	-	-	-	-	-	0.0%
100040	30118	TAX REVENUE - 2018	7,893	-	-	-	-	-	0.0%
100040	30119	TAX REVENUE - 2019	28,774	-	-	-	-	-	0.0%
100040	30120	TAX REVENUE - 2020	64,717	-	-	-	-	-	#DIV/0!
100040	30121	TAX REVENUE - 2021	16,966,208	17,263,295	17,263,295	17,263,295	-	(17,263,295)	0.0%
100040	30122	TAX REVENUE - 2022	-	-	-	-	20,757,711	20,757,711	
100040	30200	NCVTS PENALTIES LESS DISCOUNTS	18,431	10,000	10,000	16,000	10,000	-	0.0%
100040	30216	NCVTS REVENUE - 2016	115	-	-	-	-	-	0.0%
100040	30217	NCVTS REVENUE - 2017	121	-	-	-	-	-	0.0%
100040	30218	NCVTS REVENUE - 2018	581	-	-	-	-	-	0.0%
100040	30219	NCVTS REVENUE - 2019	4,828	-	-	-	-	-	0.0%
100040	30220	NCVTS REVENUE - 2020	394,877	-	-	-	-	-	#DIV/0!
100040	30221	NCVTS REVENUE - 2021	1,293,973	1,550,961	1,550,961	1,550,961	-	(1,550,961)	0.0%
100040	30222	NCVTS REVENUE - 2022	-	-	-	-	1,471,036	1,471,036	
TOTAL AD VALOREM TAXES			18,840,574	18,924,256	18,924,256	18,932,256	22,338,747	3,414,491	18.0%
100041	30295	VEHICLE FEES 2018	210	-	-	-	-	-	0.0%
100041	30296	VEHICLE FEES 2019	1,860	-	-	-	-	-	0.0%
100041	30297	VEHICLE FEES - 2020	163,920	-	-	-	-	-	#DIV/0!
100041	30298	VEHICLE FEES - 2021	546,150	685,500	685,500	685,500	-	(685,500)	0.0%
100041	30299	VEHICLE FEES - 2022	-	-	-	-	685,500	685,500	
100041	30339	PRIVILEGE LICENSE	2,045	2,000	2,000	2,465	2,100	100	5.0%
100041	30440	SALES TAX - ARTICLE 39	3,386,937	3,311,792	3,311,792	3,670,468	3,920,915	609,123	18.4%
100041	30441	SALES TAX - ARTICLE 40	1,627,817	1,541,614	1,541,614	1,813,103	1,960,796	419,182	27.2%
100041	30442	SALES TAX - ARTICLE 44	1,609,728	1,444,986	1,444,986	1,625,760	1,768,616	323,630	22.4%
100041	30443	SALES TAX - ARTICLE 42	1,628,057	1,591,305	1,591,305	1,835,234	1,960,457	369,152	23.2%
100042	30425	SHARED CABLE REVENUE	168,534	156,433	156,433	160,613	155,955	(478)	-0.3%
100420	31025	DISPOSAL TAX REVENUE	22,919	23,504	23,504	24,501	24,991	1,487	6.3%
TOTAL OTHER TAXES			\$ 9,158,177	\$ 8,757,134	\$ 8,757,134	\$ 9,817,644	\$ 10,479,330	\$ 1,722,196	19.7%

GENERAL FUND				2022	2023	2023	2023	2024	VARIANCE	PCT
REVENUE SOURCES				ACTUAL	ORIG BUD	REVISED BUD	PROJECTION	MANAGER	MGR/REV BUD	CHANGE
INTERGOVERNMENTAL REVENUE										
UNITED STATES OF AMERICA										
100220	30700	D9999	FEDERAL DRUG FORFEITURE	14,210	110,000	110,000	110,000	83,000	(27,000)	0.0%
TOTAL FEDERAL INTERGOVERNMENTAL				14,210	110,000	110,000	110,000	83,000	(27,000)	0.0%
STATE OF NORTH CAROLINA										
100042	30401		ELECTRICITY SALES TAX	1,882,225	1,833,919	1,833,919	1,921,752	1,940,970	107,051	5.8%
100042	30402		NATURAL GAS SALES TAX	101,093	78,374	78,374	138,902	133,624	55,250	70.5%
100042	30403		TELECOMMUNICATIONS SALES TAX	90,616	91,624	91,624	90,645	81,852	(9,772)	-10.7%
100042	30420		BEER & WINE TAX	60,322	60,887	60,887	63,097	64,422	3,535	5.8%
100320	30430		POWELL BILL	903,490	884,716	884,716	903,764	903,764	19,048	2.2%
100420	31026		NC ELECTRONICS MGMT FUND	3,140	2,400	2,400	2,544	2,544	144	6.0%
100220	50301	G2003	STATE GRANTS	6,628	-	-	-	-	-	#DIV/0!
100220	50301	P2301	STATE GRANTS	-	-	31,196	-	-	(31,196)	-100.0%
100120	32010		RECEIPT FROM STATE	32,020	32,020	32,020	34,788	38,796	6,776	21.2%
100220	30710	D9999	STATE DRUG FORFEITURE	10,900	-	-	-	-	-	0.0%
TOTAL STATE INTERGOVERNMENTAL				3,090,434	2,983,940	3,015,136	3,155,492	3,165,972	150,836	5.0%
OTHER LOCAL										
100110	30352		CONSOLIDATED PLANNING SERVICES	552,825	560,574	560,574	560,574	680,579	120,005	21.4%
100110	30358		FINANCIAL SERVICES CONTRACT	3,500	3,500	3,500	3,500	3,500	-	0.0%
100210	30354		DISPATCH SERVICES - COUNTY	380,261	458,608	458,608	458,608	462,296	3,688	0.8%
100210	32012		RECEIPT LEE COUNTY	725	-	-	-	-	-	0.0%
100220	30356	E9999	911 SURCHARGE REIMBURSEMENT	211,281	373,551	373,551	373,551	470,806	97,255	26.0%
100045	32013	I5050	BUGGY FACTORY REIMB-LEE CO.	15,361	22,528	22,528	22,528	20,003	(2,525)	-11.2%
TOTAL LOCAL INTERGOVERNMENTAL				1,163,953	1,418,761	1,418,761	1,418,761	1,637,184	218,423	15.4%
TOTAL INTERGOVERNMENTAL REVENUE				\$ 4,268,597	\$ 4,512,701	\$ 4,543,897	\$ 4,684,253	\$ 4,886,156	\$ 342,259	7.5%
100041	41505		CHARGES ON PAST DUE ACCOUNTS	\$ 50	\$ -	\$ -	\$ 35	\$ -	\$ -	0.0%
100042	30450		ABC REVENUE	180,000	180,000	180,000	135,000	135,000	(45,000)	-25.0%
100042	30972		AIRPORT LOAN REIMBURSEMENTS	42,000	44,000	44,000	44,000	45,000	1,000	2.3%

GENERAL FUND				2022	2023	2023	2023	2024	VARIANCE	PCT
REVENUE SOURCES				ACTUAL	ORIG BUD	REVISED BUD	PROJECTION	MANAGER	MGR/REV BUD	CHANGE
100045	30332		EMPLOYEE COMPUTER PURCHASE	-	50,000	50,000	50,000	50,000	-	0.0%
100045	30334		INSURANCE PROCEEDS	112,427	-	150,094	77,260	-	(150,094)	-100.0%
100045	30335		MISCELLANEOUS REVENUE	119,944	-	-	25,000	-	-	#DIV/0!
100045	30338		ANIMAL CONTROL REVENUE	1,250	1,000	1,000	1,000	1,000	-	0.0%
100045	30360		CIVIL VIOLATION	1,272	500	500	600	600	100	20.0%
100045	42006		GOLF CONCESSIONS	42,929	32,000	32,000	36,000	36,000	4,000	12.5%
100210	30337		PARKING REVENUE	4,148	3,000	3,000	8,500	3,000	-	0.0%
100210	30357		COURT COST - FEES	4,222	4,000	4,000	5,000	4,000	-	0.0%
100310	33110		STREET PAVING CHARGES	217,009	225,000	225,000	225,000	225,000	-	0.0%
100510	30662		TOWER CONSULTANT FEE	-	8,000	8,000	8,000	8,000	-	0.0%
101010	30335		MISCELLANEOUS GOLF	1,017	-	-	-	-	-	0.0%
101010	42007		PRO SHOP SALES	75,987	55,000	55,000	62,035	60,000	5,000	9.1%
100045	30962		CONTRIBUTION - OTHER	2,645	-	-	-	-	-	#DIV/0!
100120	30969	F1601	DONATIONS	1,500	-	-	-	-	-	0.0%
100120	50325	F1601	FOUNDATION GRANTS	-	-	1,000	-	-	(1,000)	0.0%
100220	30359	EMSFH	RECEIPT-FIRSTHEALTH	-	-	-	8,235	8,235	8,235	#DIV/0!
100045	32014	IS050	BUGGY FACTORY REIMB. PROGRESSI	240	-	-	-	-	-	0.0%
TOTAL OTHER				806,640	602,500	753,594	685,665	575,835	(177,759)	-23.6%
SUBTOTAL GENERAL FUND REVENUE				38,399,512	37,385,731	37,568,021	39,960,441	43,921,579	6,353,558	16.9%
100046	30992	ARPPP	TRANSFERS IN - SPEC REV FUND - ARPA	356,139	-	-	-	-	-	#DIV/0!
100045	30993		CONTRIBUTION FROM CAPITAL RESERVE	-	-	-	-	150,000	150,000	
100045	54000		FUND BALANCE APPROPRIATION	-	1,250,346	11,688,563	5,764,425	2,467,773	(9,220,790)	-78.9%
100045	54001		FUND BALANCE INSPECTIONS	-	368,794	368,794	-	527,491	158,697	43.0%
100045	54002		FUND BALANCE CCEP	-	212,502	212,502	-	-	(212,502)	-100.0%
TOTAL GENERAL FUND REVENUE				\$ 38,755,651	\$ 39,217,373	\$ 49,837,880	\$ 45,724,866	\$ 47,066,843	\$ (2,771,037)	-5.6%

	2022	2023	2023	2023	2024	VARIANCE	PCT
GENERAL FUND EXPENDITURES	ACTUAL	ORIG BUD	REVISED BUD	PROJECTION	MANAGER	MGR/REV BUD	CHANGE
GOVERNING BODY	\$ 298,160	\$ 381,875	\$ 439,699	\$ 452,768	\$ 413,775	\$ (25,924)	-5.90%
ADMINISTRATION	359,560	415,020	437,918	419,020	468,543	30,625	6.99%
HUMAN RESOURCES	285,329	326,582	394,459	335,221	379,327	(15,132)	-3.84%
RISK MANAGEMENT	67,636	106,782	114,257	119,470	96,372	(17,885)	-15.65%
ELECTIONS	-	20,555	24,666	24,666	64,756	40,090	0.00%
FINANCE	676,028	941,563	1,055,243	952,973	1,023,727	(31,516)	-2.99%
INFORMATION TECHNOLOGY	398,408	428,484	445,472	431,256	492,342	46,870	10.52%
LEGAL	211,683	215,456	307,953	303,004	210,277	(97,676)	-31.72%
PUBLIC BUILDING	1,498,663	707,214	1,310,701	1,116,568	1,031,016	(279,685)	-21.34%
CENTRAL OFFICE	17,986	22,092	22,092	22,092	19,445	(2,647)	-11.98%
OTHER CONTRIBUTIONS	2,212,397	2,419,847	8,702,988	5,940,847	3,091,254	(5,611,734)	-64.48%
FLEET MAINTENANCE	407,355	971,463	1,029,938	1,017,766	1,028,488	(1,450)	-0.14%
HORTICULTURE	831,773	971,091	1,036,341	1,055,702	1,336,807	300,466	28.99%
GENERAL GOVERNMENT	7,264,977	7,928,024	15,321,727	12,191,353	9,656,129	(5,665,598)	-36.98%
POLICE	10,042,915	12,452,019	12,815,207	12,383,824	13,696,365	881,158	6.88%
FIRE	5,151,953	5,292,684	5,559,634	5,342,200	6,692,740	1,133,106	20.38%
INSPECTIONS	744,903	1,039,694	1,092,542	995,287	1,228,479	135,937	12.44%
PUBLIC SAFETY	15,939,770	18,784,397	19,467,383	18,721,311	21,617,584	2,150,201	11.05%
COMMUNITY DEVELOPMENT	1,276,487	1,448,980	1,694,010	1,634,041	1,709,442	15,432	0.91%
CODE ENFORCEMENT	307,625	414,794	442,409	433,635	439,041	(3,368)	-0.76%
PLANNING/HISTORIC PRES	125,032	182,043	222,018	209,493	198,616	(23,402)	-10.54%
COMMUNITY DEVELOPMENT	1,709,143	2,045,817	2,358,437	2,277,169	2,347,099	(11,338)	-0.48%
STREET MAINTENANCE	2,224,531	3,032,024	3,796,367	3,701,172	3,089,156	(707,211)	-18.63%
STREET CAPITAL IMPROVE	950,526	769,400	1,487,612	1,487,612	1,358,000	(129,612)	-8.71%
TRANSPORTATION	\$ 3,175,057	\$ 3,801,424	\$ 5,283,979	\$ 5,188,784	\$ 4,447,156	\$ (836,823)	-15.84%

	2022	2023	2023	2023	2024	VARIANCE	PCT
GENERAL FUND EXPENDITURES	ACTUAL	ORIG BUD	REVISED BUD	PROJECTION	MANAGER	MGR/REV BUD	CHANGE
SOLID WASTE	\$ 1,974,294	\$ 1,767,003	\$ 2,374,301	\$ 2,369,301	\$ 2,655,849	281,548	11.86%
SANITATION SERVICES	1,598,402	1,718,400	1,721,015	1,721,015	1,814,660	93,645	5.44%
SANITATION	3,572,696	3,485,403	4,095,316	4,090,316	4,470,509	375,193	9.16%
DEBT SERVICE	1,449,112	1,573,912	1,573,912	1,573,912	2,457,270	883,358	56.12%
GOLF	778,953	879,094	895,222	896,916	1,011,135	115,913	12.95%
PARKS AND RECREATION	542,525	719,302	841,904	785,105	1,059,961	218,057	25.90%
CULTURAL AND RECREATION	1,321,477	1,598,396	1,737,126	1,682,021	2,071,096	333,970	19.23%
TOTAL GENERAL FUND	\$ 34,432,233	\$ 39,217,373	\$ 49,837,880	\$ 45,724,866	\$ 47,066,843	\$ (2,771,037)	-5.56%

FY 2023-2024 GENERAL FUND CAPITAL OUTLAY

QTY	PRIORITY BY DEPT	ITEM	DEPARTMENT	REQUESTED		CUTS	APPROVED
				REPLACE	NEW		
1	1	Replace Council Chambers Wired Microphones	Information Technology	16,000			16,000
1	2	Replace Council Chambers Camera System	Information Technology	28,000			28,000
Total Information Technology				44,000	-	-	44,000
1	1	Gator	Golf	32,000			32,000
1	2	Triplex Greens Mower	Golf	41,000			41,000
1	3	Fairway Tractor Blower	Golf	-	7,300		7,300
Total Golf				73,000	7,300	-	80,300
1	1	2015 Ford F350 #30 Utility Truck	Public Building	70,793			70,793
1	2	2017 Ford Fusion #41	Public Building	28,180		28,180	
1	3	Facility Solutions Subs Annual	Public Building		72,100	72,100	
Total Public Building				98,973	72,100	100,280	70,793
1	2	2013 Ford Fusion #22	Fleet Maintenance	28,180			28,180
1	3	3000 PSI Pressure Washer/Steam Cleaner	Fleet Maintenance	9,476			9,476
1	4	2007 Chevrolet Silverado 1500 #24	Fleet Maintenance	40,140		40,140	-
1	5	2007 Chevrolet Silverado 1500 #25	Fleet Maintenance	40,140		40,140	-
1	1	Roll up Bay Door replacement	Fleet Maintenance	89,619			89,619
Total Fleet				207,555	-	80,280	127,275
1	1	3/4 ton truck Ford F250 #34	Horticulture	42,777			42,777
1	1	3/4 ton truck Crew Cab Ford F250 #37	Horticulture	52,016			52,016
1	1	Zero Turn mower 2014 Walker T251 #32	Horticulture	28,684			28,684
1	1	UTV Club Car #36	Horticulture	21,808		21,808	
1	1	Husqvarna Mowers (don't need zero turn mowers)	Horticulture		55,000		55,000
1	1	Wright Autonomous Mower (don't need zero turn mowers)	Horticulture		47,000		47,000
1	2	1/2 ton truck Ford F150 #45	Horticulture	42,777		42,777	
1	2	Zero turn mower 2013 Hustler #43	Horticulture	28,236		28,236	
1	3	3/4 ton truck Crew Cab Ford F250 #40	Horticulture	55,808		55,808	
1	3	Zero turn mower 2016 Hustler #42	Horticulture	19,078		19,078	
1	3	Steel Green Marker SG 36 Sprayer	Horticulture		20,000		20,000
1	4	Zero turn mower 2017 Hustler #49	Horticulture	27,755		27,755	
1	5	Equipment trailer Carr 12-foot #48	Horticulture	3,264		3,264	
Total Horticulture				322,203	122,000	198,726	245,477
1		CAD Server	Police-E911	50,000			50,000
1		E911 Printer	Police-E911	3,000			3,000
1		Message Switch	Police-E911	10,000			10,000
1		PSAP computer	Police-E911	9,200			9,200
1		Time Server	Police-E911	13,500			13,500
1		Dispatch UPS	Police-E911	900			900
Total Police- E911				86,600	-	-	86,600
1	1	Replacement vehicle	Police- Drug Forfeiture	53,100			53,100
Total Police- Drug Forfeiture				53,100			53,100
1		Truck 1/2 ton 4 x 4 Super Crew Cab-SEU Unit	Police	55,000			55,000
1		Server - Hardware Web Server	Police	10,000			10,000
1		Server - Police Network Domain Server	Police	10,000			10,000
1		Ballistic Shield	Police	7,800			7,800
Total Police				82,800			82,800
1		Central Fire Station - Apparatus Bay Doors	Fire	125,000		125,000	-
1		Self Contained Breathing Apparatus (without Grant)- \$25,093 match if get grant	Fire	572,691		547,598	25,093
2		3/4 ton 4 x 4 Trucks	Fire	127,216		63,608	63,608
1		Fire Alarms- All stations	Fire	75,000			75,000
1		Fire Station #3 Roof Replacement	Fire	42,573			42,573
1		Plan Review Table	Fire	9,400			9,400
1		Central Fire Station- Concrete Repair	Fire	135,240		135,240	-
Total Fire				1,087,120	-	871,446	215,674
1	1	4-wheel drive SUV/light bar/veh cradle/mount	Inspections	35,289			35,289
Total Inspections				35,289	-	-	35,289
1	1	Angel Wings	Planning/HPC		5,000		5,000

FY 2023-2024 GENERAL FUND CAPITAL OUTLAY

QTY	PRIORITY BY DEPT	ITEM	DEPARTMENT	REQUESTED		CUTS	APPROVED
				REPLACE	NEW		
1	2	Railroad Wall	Planning/HPC		150,000	150,000	
1	3	Wayfinding Signs	Planning/HPC		35,000		35,000
Total Planning / HPC					190,000	150,000	40,000
1	1	2010 Cam 16ft Tractor #323	Street	15,622			15,622
1	1	2011 Intern 4300 Flatbed Dumptruck #314	Street	171,003			171,003
1	2	2014 Ford F-350 Truck	Street	40,140			40,140
1	3	Ford F-150 Truck #321	Street	40,140			40,140
1	4	Ford F-350 Truck #313	Street	72,862		72,862	-
1	5	Ford F-150 Truck 2016 #306	Street	40,140		40,140	-
Total Street				379,907	-	113,002	266,905
1	4	Fields Dr Sidewalks - EB 5868	Street Capital	-	183,000		183,000
1	5	Carthage Street Road Diet b/n Wicker & Chatham : EB-5863	Street Capital	-	383,000	383,000	-
1	6	Little Buffalo Greenway - SAM	Street Capital	-	750,000	750,000	-
1	2	Sidewalk Rehabilitation	Street Capital	100,000			100,000
1	1	Street Resurfacing	Street Capital	575,000			575,000
1	3	Street Full Depth Reclamation Project	Street Capital	0	500,000		500,000
Total Street Capital				675,000	1,816,000	1,133,000	1,358,000
1	1	Knuckleboom Truck Int 4300	Solid Waste	-	187,503		187,503
1	2	Leaf Vac 2014 Inter 4300 #379	Solid Waste	300,503	-		300,503
1	3	Flat Bed Dump Truck 2011 Ford F-550	Solid Waste	108,003		108,003	
1	4	2010 Ford Fusion #351 Passenger Car	Solid Waste	28,180			28,180
1	5	2012 L70g Rubber Tire Loader	Solid Waste	231,533			231,533
1	6	2006 New Holland Tractor #368	Solid Waste	59,503	-	59,503	
1	7	2015 Ford F-150 1/2 ton truck #352	Solid Waste	40,690	-	40,690	
1	8	2016 Ford F-250 3/4 ton 4x4 truck #374	Solid Waste	53,721		53,721	
1	9	2016 Ford F-150 1/2 ton standard #382	Solid Waste	40,690		40,690	
1	10	2012 New Holland Tractor #360	Solid Waste	129,503		129,503	
1	11	1998 Trailer #365	Solid Waste	27,500		27,500	
Total Solid Waste				1,019,826	187,503	459,610	747,719
1	1	2014 Ford F-150 truck #403	Parks	42,990			42,990
1	1	Park Improvements - Walter McNeill Park	Parks	195,000			195,000
1	1	Kiwanis Family Park Playground Surface	Parks	75,000			75,000
1	2	2015 Ford F-150 2WD truck	Parks	42,990		42,990	
1	2	Resurface fountain at Depot Park	Parks	75,000			75,000
Total Parks				430,980	-	42,990	387,990
SUBTOTAL GENERAL FUND				4,596,353	2,394,903	3,149,334	3,841,922
TOTAL AMTS REQUESTED- REPLACE AND NEW CAPITAL							6,991,256
TOTAL OF APPROVED CAPITAL							3,841,922
LESS STREET PAVING							(575,000)
TOTAL GENERAL FUND CAPITAL						3,149,334	3,266,922
					E911 funds		(86,600)
					Forfeiture funds		(53,100)
					FB - Inspections		(35,289)
					Capital Reserve Parks		(150,000)
					Fund Balance		2,941,933

General Fund Total

	2023 Orig. Budget	2023 Revised Budget	2023 Projection	2024 Manager Recomm.	Variance 24 Mgr. / 23 Rev. Budget	Pct. Change
Personnel	\$ 24,038,596	\$ 24,529,722	\$ 23,793,549	\$ 27,615,147	\$ 3,085,425	12.6%
Operating	14,531,865	22,400,525	18,997,661	17,574,485	(4,826,040)	-21.5%
Capital	2,249,770	4,510,491	4,536,514	3,841,922	(668,569)	-14.8%
Subtotal	\$ 40,820,231	\$ 51,440,738	\$ 47,327,724	\$ 49,031,554	\$ (2,409,184)	-4.7%
Less Interfund Reimbursement	(1,602,858)	(1,602,858)	(1,602,858)	(1,964,711)	(361,853)	22.6%
Total	\$ 39,217,373	\$ 49,837,880	\$ 45,724,866	\$ 47,066,843	\$ (2,771,037)	-5.6%

- Personnel changes are related to a 7% salary adjustment, 0.75% increase in retirement, a 2% increase for group health insurance, three months of 21 new firefighters, two additional solid waste positions, one new position in golf, and half of a position in Finance due to re-structuring.
- Contributions made to Downtown Sanford, Inc. (DSI) for downtown policing, \$97,600; Central Business Tax District, \$83,074; SAGA economic development administration, \$247,992; SAGA economic development incentives, \$1,130,671; Strategic Services, \$158,620; and CCEP (Central Carolina Enterprise Park) spec building, \$284,500. This budget also includes \$1,191,838 for debt payment for construction of fire station #5, two fire pumpers, and a ladder truck.
- Interfund reimbursement reduces general fund expenditures for the allocation of costs related to the utility fund.
- Capital is shown at departmental level.

GOVERNING BODY

The Governing Body is the legislative and policy making body of the City. It is composed of a mayor and seven Council Members, five of whom are elected from individual wards and two are elected at-large. The Mayor is elected for a four-year term of office and the Council Members are elected for staggered terms of four years. The Mayor presides at meetings and serves as the ceremonial head of government. The Mayor Pro Tem serves in the absence of the Mayor and is appointed by fellow Council Members for a period of two years. The Council Members are all members of the Law and Finance Committee. Special meetings are held when needed to include budget work sessions. The City Clerk prepares the agenda and minutes for Board and Committee meetings; attests to and maintains files of certified minutes; indexes minutes for easy reference; maintains resolutions and ordinances; and administers Oaths of Office.

	2023 Orig. Budget	2023 Revised Budget	2023 Projection	2024 Manager Recomm.	Variance 24 Mgr. / 23 Rev. Budget	Pct. Change
Personnel	\$ 336,155	\$ 355,950	\$ 367,128	\$ 345,721	\$ (10,229)	-2.9%
Operating	120,840	158,869	160,760	173,125	14,256	9.0%
Capital	6,000	6,000	6,000	-	(6,000)	0.0%
Subtotal	\$ 462,995	\$ 520,819	\$ 533,888	\$ 518,846	\$ (1,973)	-0.4%
Less Interfund Reimbursement	(81,120)	(81,120)	(81,120)	(105,071)	(23,951)	29.5%
Total	\$ 381,875	\$ 439,699	\$ 452,768	\$ 413,775	\$ (25,924)	-5.9%

- Personnel changes are related to a 7% salary adjustment, a 0.75% increase in retirement, a 2% increase for group health insurance, implementation of dental and vision insurance for employees.
- Increase in contractual services of \$9,700 due to additional recurring costs related to Civicplus agenda and project management packages.
- No funding for capital outlay requested.

05/22/2023 12:18 CITY OF SANFORD			P 1							
2117bkelly NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS			bgnyrpts							
PROJECTION: 2024 FY 23-24 Annual Operating Budget			FOR PERIOD 99							
ACCOUNTS FOR:			2022	2023	2023	2023	2023	2024	PCT	
GENERAL FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE	
410	GOVERNING BODY									
10014100	60000		SALARY AND WAGES	188,886.40	197,562.00	215,950.00	193,080.52	215,950.00	198,571.00	-8.05%
10014100	60000	COSPP	SALARY AND WAGES	1,643.06	-	-	-	-	-	0.00%
10014100	60001		SALARY AND WAGES - TEMPORARY	9,641.07	7,752.00	7,752.00	12,064.48	7,752.00	8,640.00	11.46%
10014100	60002		401 K	4,199.59	4,618.00	4,618.00	3,989.57	4,618.00	4,750.00	2.86%
10014100	60002	COSPP	401 K	82.15	-	-	-	-	-	0.00%
10014100	60003		FICA	14,862.81	15,667.00	17,074.00	15,720.25	17,074.00	15,813.00	-7.39%
10014100	60003	COSPP	FICA	125.69	-	-	-	-	-	0.00%
10014100	60004		INSURANCE	73,367.16	99,378.00	99,378.00	74,000.57	99,378.00	105,786.00	6.45%
10014100	60005		RETIREMENT	9,531.45	11,178.00	11,178.00	9,472.70	11,178.00	12,161.00	8.79%
10014100	60005	COSPP	RETIREMENT	186.49	-	-	-	11,178.00	-	0.00%
10014100	60006		UNEMPLOYMENT INSURANCE	112.83	-	-	89.61	8,961.00	-	0.00%
10014100	60100		EMPLOYEE TRAINING	20,319.83	40,000.00	41,925.00	37,852.86	42,500.00	63,900.00	52.42%
10014100	60200		PROFESSIONAL SERVICES	1,681.30	5,300.00	5,300.00	1,538.85	5,300.00	5,300.00	0.00%
10014100	611001		CELL PHONES	600.00	600.00	600.00	600.00	600.00	600.00	0.00%
10014100	61200		PRINTING	657.00	3,100.00	3,100.00	1,254.25	3,100.00	5,510.00	77.74%
10014100	62600		ADVERTISING	7,359.00	13,600.00	13,600.00	10,292.59	13,600.00	13,600.00	0.00%
10014100	63000		POSTAGE	21.01	300.00	300.00	83.75	300.00	300.00	0.00%
10014100	63300		DEPARTMENT SUPPLIES & MATL	2,828.35	4,000.00	7,400.00	6,339.97	6,500.00	5,500.00	-25.68%
10014100	63310		DEPARTMENT SUPPLIES/COMPUTER	-	1,475.00	5,475.00	5,665.45	5,665.00	-	-100.00%
10014100	63400		NON-CAPITAL EQUIPMENT/FURN	6,000.00	-	7,500.00	7,500.00	7,500.00	300.00	-96.00%
10014100	64500		CONTRACTUAL SERVICES	9,650.00	6,300.00	34,614.00	16,349.72	20,394.00	18,700.00	-45.98%
10014100	64900		INTERFUND REIMBURSEMENTS	(83,292.36)	(81,120.00)	(81,120.00)	(67,600.20)	(81,120.00)	(105,071.00)	29.53%
10014100	65300		DUES & SUBSCRIPTIONS	3,410.15	13,340.00	6,230.00	3,963.87	13,340.00	15,665.00	151.44%
10014100	65400		INSURANCE & BONDS	24,378.31	25,000.00	25,000.00	28,424.85	25,000.00	28,425.00	13.70%
10014100	65700		MISCELLANEOUS	1,908.31	3,825.00	3,825.00	3,452.05	4,000.00	11,325.00	196.08%
10014100	65720		HOMELESSNESS PROJECT	-	4,000.00	4,000.00	-	4,000.00	4,000.00	0.00%
10014100	67410		CAPITAL - MACHINERY & EQUIPMT	-	6,000.00	6,000.00	-	6,000.00	-	-100.00%
TOTAL	GOVERNING BODY			298,159.60	381,875.00	439,699.00	364,135.71	452,768.00	413,775.00	-5.90%

ADMINISTRATION

The City Manager, appointed by the City Council, is the Chief Executive Officer of the City. The Manager administers the policies adopted by the Council and supervises the daily operation of the City through department heads. Other responsibilities include the development of the annual budget, preparation of Council meeting agendas, development of staff recommendations, supporting information on all matters to be considered by the Council, responding to citizen complaints and service requests, conducting disciplinary hearings, approving purchases, and preparing and reviewing special reports.

Administration							
	2023 Orig. Budget	2023 Revised Budget	2023 Projection	2024 Manager Recomm.	Variance 24 Mgr. / 23 Rev. Budget	Pct. Change	
Personnel	\$ 532,467	\$ 555,365	\$ 532,467	\$ 606,036	\$ 50,671	9.1%	
Operating	45,455	45,455	49,455	57,540	12,085	26.6%	
Capital	-	-	-	-	-	0.0%	
Subtotal	\$ 577,922	\$ 600,820	\$ 581,922	\$ 663,576	\$ 62,756	10.4%	
Less Interfund Reimbursement	(162,902)	(162,902)	(162,902)	(195,033)	(32,131)	19.7%	
Total	\$ 415,020	\$ 437,918	\$ 419,020	\$ 468,543	\$ 30,625	7.0%	

- Personnel changes are related to a 7% salary adjustment, a 0.75% increase in retirement, a 2% increase for group health insurance, implementation of dental and vision insurance for employees.
- Increase in training and contract with Triangle J Council of Governments for grant assistance.
- No funding for capital outlay requested.

ACCOUNTS FOR:			2022	2023	2023	2023	2023	2024	PCT	
GENERAL FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE	
420	ADMINISTRATION									
10014200	60000		SALARY AND WAGES	351,071.79	387,485.00	409,679.00	360,377.46	387,485.00	441,721.00	7.82%
10014200	60000	ARPPP	SALARY AND WAGES	1,643.06	-	-	-	-	-	0.00%
10014200	60000	COSPP	SALARY AND WAGES	4,929.18	-	-	-	-	-	0.00%
10014200	60001		SALARY AND WAGES - TEMPORARY	-	5,000.00	5,000.00	-	5,000.00	5,000.00	0.00%
10014200	60002		401 K	17,363.19	19,276.00	19,276.00	17,479.39	19,276.00	21,987.00	14.06%
10014200	60002	ARPPP	401 K	82.15	-	-	-	-	-	0.00%
10014200	60002	COSPP	401 K	246.45	-	-	-	-	-	0.00%
10014200	60003		FICA	24,403.91	29,893.00	30,597.00	25,206.69	29,893.00	34,022.00	11.19%
10014200	60003	ARPPP	FICA	125.69	-	-	-	-	-	0.00%
10014200	60003	COSPP	FICA	377.07	-	-	-	-	-	0.00%
10014200	60004		INSURANCE	43,052.52	44,168.00	44,168.00	38,198.71	44,168.00	47,016.00	6.45%
10014200	60005		RETIREMENT	39,744.43	46,645.00	46,645.00	42,299.75	46,645.00	56,290.00	20.68%
10014200	60005	ARPPP	RETIREMENT	186.49	-	-	-	-	-	0.00%
10014200	60005	COSPP	RETIREMENT	559.47	-	-	-	-	-	0.00%
10014200	60006		UNEMPLOYMENT INSURANCE	80.69	-	-	70.09	-	-	0.00%
10014200	60100		EMPLOYEE TRAINING	3,245.94	11,750.00	7,750.00	6,168.52	7,750.00	15,600.00	101.29%
10014200	611001		CELL PHONES	900.00	900.00	900.00	875.00	900.00	1,200.00	33.33%
10014200	61150		WIRELESS CONNECTIVITY	456.20	480.00	480.00	380.10	480.00	480.00	0.00%
10014200	61200		PRINTING	-	150.00	150.00	-	150.00	150.00	0.00%
10014200	61800		AUTO ALLOWANCE	6,000.00	6,000.00	6,000.00	5,500.00	6,000.00	6,000.00	0.00%
10014200	63000		POSTAGE	65.33	100.00	100.00	72.93	100.00	100.00	0.00%
10014200	63300		DEPARTMENT SUPPLIES & MATL	2,497.86	3,500.00	3,500.00	3,497.66	3,500.00	4,000.00	14.29%
10014200	63310		DEPARTMENT SUPPLIES/COMPUTER	4,127.76	-	-	-	-	-	0.00%
10014200	64500		CONTRACTUAL SERVICES	7,500.00	12,000.00	16,000.00	16,000.00	20,000.00	20,000.00	25.00%
10014200	64900		INTERFUND REIMBURSEMENTS	(158,326.68)	(162,902.00)	(162,902.00)	(135,751.90)	(162,902.00)	(195,033.00)	19.72%
10014200	65300		DUES & SUBSCRIPTIONS	2,984.38	2,775.00	2,775.00	2,076.40	2,775.00	2,550.00	-8.11%
10014200	65400		INSURANCE & BONDS	6,238.17	7,700.00	7,700.00	6,860.25	7,700.00	6,860.00	-10.91%
10014200	65700		MISCELLANEOUS	5.00	100.00	100.00	43.48	100.00	600.00	500.00%
TOTAL	ADMINISTRATION			359,560.05	415,020.00	437,918.00	389,354.53	419,020.00	468,543.00	6.99%

HUMAN RESOURCES

The Department of Human Resources exists as a support department to all other city departments and provides a wide range of services to employees. The most prominent functions that the department performs include recruitment and selection; new employee orientation; benefits review and administration; wage & salary administration; position evaluation; employee development, training and education; performance management; employee relations (reward and disciplinary procedures and programs); human resource policy development, interpretation and administration; leave management (short-term disability, family medical leave, leave without pay, etc.); and compliance with Federal laws affecting human resources including NC State laws and local City of Sanford Policies and Procedures.

Human Resources						
	2023 Orig. Budget	2023 Revised Budget	2023 Projection	2024 Manager Recomm.	Variance 24 Mgr. / 23 Rev. Budget	Pct. Change
Personnel	\$ 321,583	\$ 329,007	\$ 329,007	\$ 352,225	\$ 23,218	7.1%
Operating	82,473	137,876	90,688	127,990	(9,886)	-7.2%
Capital	7,000	12,050	-	-	(12,050)	0.0%
Subtotal	\$ 411,056	\$ 478,933	\$ 419,695	\$ 480,215	\$ 1,282	0.3%
Less Interfund Reimbursement	(84,474)	(84,474)	(84,474)	(100,888)	(16,414)	19.4%
Total	\$ 326,582	\$ 394,459	\$ 335,221	\$ 379,327	\$ (15,132)	-3.8%

- Personnel changes are related to a 7% salary adjustment, a 0.75% increase in retirement, a 2% increase for group health insurance, implementation of dental and vision insurance for employees.
- Operating expenditures includes \$25,000 in contractual services for analysis on career ladder implementation.
- No funding for capital outlay requested.

ACCOUNTS FOR:			2022	2023	2023	2023	2023	2024	PCT
GENERAL FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
425	HUMAN RESOURCES								
10014250	60000		216,401.32	231,523.00	238,419.00	211,273.40	238,419.00	253,245.00	6.22%
10014250	60000	ARPPP	1,643.06	-	-	-	-	-	0.00%
10014250	60000	COSPP	3,286.12	-	-	-	-	-	0.00%
10014250	60002		10,684.67	11,502.00	11,502.00	10,150.06	11,502.00	12,493.00	8.62%
10014250	60002	ARPPP	82.15	-	-	-	-	-	0.00%
10014250	60002	COSPP	164.30	-	-	-	-	-	0.00%
10014250	60003		15,504.63	17,598.00	18,126.00	15,266.29	18,126.00	19,115.00	5.46%
10014250	60003	ARPPP	125.69	-	-	-	-	-	0.00%
10014250	60003	COSPP	251.38	-	-	-	-	-	0.00%
10014250	60004		32,269.20	33,126.00	33,126.00	28,614.08	33,126.00	35,262.00	6.45%
10014250	60005		24,467.74	27,834.00	27,834.00	24,563.14	27,834.00	32,110.00	15.36%
10014250	60005	ARPPP	186.49	-	-	-	-	-	0.00%
10014250	60005	COSPP	372.98	-	-	-	-	-	0.00%
10014250	60006		60.23	-	-	52.62	53.00	-	0.00%
10014250	60100		-	6,500.00	8,000.00	2,446.51	8,000.00	6,500.00	-18.75%
10014250	60200		5,539.30	8,800.00	10,035.00	8,525.25	9,000.00	9,500.00	-5.33%
10014250	60300		21,785.19	26,600.00	19,816.00	15,557.50	29,000.00	26,700.00	34.74%
10014250	61200		1,085.00	1,400.00	1,400.00	600.00	1,200.00	800.00	-42.86%
10014250	62600		1,732.00	-	4,000.00	2,301.00	3,000.00	4,000.00	0.00%
10014250	63000		194.86	350.00	350.00	246.72	350.00	350.00	0.00%
10014250	63300		2,426.63	4,000.00	4,000.00	3,355.68	4,000.00	4,200.00	5.00%
10014250	63310		-	-	-	-	-	6,800.00	0.00%
10014250	63400		-	-	4,950.00	4,949.99	-	6,000.00	21.21%
10014250	64200		7,923.55	11,000.00	11,062.00	10,914.95	11,062.00	11,000.00	-0.56%
10014250	64500		15,689.54	18,000.00	68,440.00	21,797.41	19,200.00	46,925.00	-31.44%
10014250	64900		(80,936.88)	(84,474.00)	(84,474.00)	(70,394.60)	(84,474.00)	(100,888.00)	19.43%
10014250	65300		269.00	455.00	455.00	229.00	455.00	455.00	0.00%
10014250	65400		4,120.86	5,368.00	5,368.00	4,759.91	5,368.00	4,760.00	-11.33%
10014250	67200		-	-	10,000.00	10,000.00	-	-	-100.00%
10014250	67410		-	7,000.00	2,050.00	-	-	-	-100.00%
TOTAL	HUMAN RESOURCES		285,329.01	326,582.00	394,459.00	305,208.91	335,221.00	379,327.00	-3.84%

RISK MANAGEMENT

The Risk Management Office is responsible for coordinating and administering the City of Sanford's health & safety, workers' compensation, and property and liability programs. These responsibilities include conducting necessary compliance and general training sessions, developing and updating policies and procedures, investigating accidents/injuries/claims, monitoring and advising on loss control and safety matters, negotiating claim settlements, communicating with all departments on insurance matters to minimize the overall risk of loss to the City, and preparing reports.

Risk Management						
	2023 Orig. Budget	2023 Revised Budget	2023 Projection	2024 Manager Recomm.	Variance 24 Mgr. / 23 Rev. Budget	Pct. Change
Personnel	\$ 101,013	\$ 108,488	\$ 113,683	\$ 124,515	\$ 16,027	14.8%
Operating	57,067	57,067	57,085	35,258	(21,809)	-38.2%
Capital	-	-	-	-	-	0.0%
Subtotal	\$ 158,080	\$ 165,555	\$ 170,768	\$ 159,773	\$ (5,782)	-3.5%
Less Interfund Reimbursement	(51,298)	(51,298)	(51,298)	(63,401)	(12,103)	23.6%
Total	\$ 106,782	\$ 114,257	\$ 119,470	\$ 96,372	\$ (17,885)	-15.7%

- Personnel changes are related to a 7 % salary adjustment, a 0.75% increase in retirement, a 2% increase for group health insurance, implementation of dental and vision insurance for employees.
- Reduction in operating expenditures due to actual cybersecurity insurance premium being less than originally expected.
- No funding for capital outlay requested.

ACCOUNTS FOR:			2022	2023	2023	2023	2023	2024	PCT
GENERAL FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
426 RISK MANAGEMENT									
10014260	60000		68,467.24	72,220.00	79,519.00	73,507.21	82,738.00	89,521.00	12.58%
10014260	60000	COSPP	1,643.06	-	-	-	-	-	0.00%
10014260	60001		-	-	-	-	-	500.00	
10014260	60002		3,382.71	3,586.00	3,586.00	3,537.56	4,000.00	4,451.00	24.12%
10014260	60002	COSPP	82.15	-	-	-	-	-	0.00%
10014260	60003		5,050.30	5,487.00	5,663.00	5,469.05	6,225.00	6,849.00	20.94%
10014260	60003	COSPP	125.69	-	-	-	-	-	0.00%
10014260	60004		10,754.64	11,042.00	11,042.00	9,570.44	11,042.00	11,754.00	6.45%
10014260	60005		7,738.10	8,678.00	8,678.00	8,560.73	9,678.00	11,440.00	31.83%
10014260	60005	COSPP	186.49	-	-	-	-	-	0.00%
10014260	60006		20.17	-	-	17.52	18.00	-	0.00%
10014260	611001		600.00	600.00	600.00	550.00	600.00	600.00	0.00%
10014260	63300		-	750.00	750.00	469.99	750.00	100.00	-86.67%
10014260	63310		-	-	-	-	-	1,700.00	0.00%
10014260	64900		(50,211.72)	(51,298.00)	(51,298.00)	(42,748.60)	(51,298.00)	(63,401.00)	23.59%
10014260	65400		19,796.81	55,717.00	55,717.00	26,858.47	55,717.00	32,858.00	-41.03%
TOTAL	RISK MANAGEMENT		67,635.64	106,782.00	114,257.00	85,792.37	119,470.00	96,372.00	-15.65%

ELECTIONS

The Elections Department was established to account for expenditures incurred for the municipal elections.

Elections						
	2023 Orig. Budget	2023 Revised Budget	2023 Projection	2024 Manager Recomm.	Variance 24 Mgr. / 23 Rev. Budget	Pct. Change
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Operating	20,555	24,666	24,666	64,756	40,090	0.0%
Capital	-	-	-	-	-	0.0%
Total	\$ 20,555	\$ 24,666	\$ 24,666	\$ 64,756	\$ 40,090	0.0%

- Preliminary cost estimates received from Lee County Board of Elections (primary and general election in FY 24).

ACCOUNTS FOR:			2022	2023	2023	2023	2023	2024	PCT
GENERAL FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
430	ELECTIONS								
10014300	64500	CONTRACTUAL SERVICES	-	20,555.00	24,666.00	24,545.96	24,666.00	64,756.00	162.53%
TOTAL	ELECTIONS		-	20,555.00	24,666.00	24,545.96	24,666.00	64,756.00	162.53%

FINANCIAL SERVICES

Financial Services is responsible for managing all the financial operations of the City which include: accounts payable, accounts receivable, annual audit process, annual budget preparation and monitoring, capital project accounting, capital asset reporting, cash and investment management, debt administration and issuance, financial analysis, financial reporting, and payroll.

Finance						
	2023 Orig. Budget	2023 Revised Budget	2023 Projection	2024 Manager Recomm.	Variance 24 Mgr. / 23 Rev. Budget	Pct. Change
Personnel	\$ 916,089	\$ 938,359	\$ 916,089	\$ 1,002,020	\$ 63,661	6.8%
Operating	567,590	659,000	579,000	671,180	12,180	1.8%
Capital	-	-	-	-	-	0.0%
Subtotal	\$ 1,483,679	\$ 1,597,359	\$ 1,495,089	\$ 1,673,200	\$ 75,841	4.7%
Less Interfund Reimbursement	(542,116)	(542,116)	(542,116)	(649,473)	(107,357)	19.8%
Total	\$ 941,563	\$ 1,055,243	\$ 952,973	\$ 1,023,727	\$ (31,516)	-3.0%

- Personnel changes are related to a 7 % salary adjustment, a 0.75% increase in retirement, a 2% increase for group health insurance, and implementation of dental and vision insurance for employees. Additional half of an employee in Finance department due to Finance re-structuring.
- Operating increases due to collection fee to Lee County (percentage of taxes collected) and contractual services (inflationary).
- No funding for capital outlay requested

ACCOUNTS FOR:			2022	2023	2023	2023	2023	2024	PCT	
GENERAL FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE	
441 FINANCE										
10014410	60000		SALARY AND WAGES	529,152.43	646,813.00	667,500.00	523,310.64	646,813.00	701,452.00	5.09%
10014410	60000	ARPPP	SALARY AND WAGES	8,215.30	-	-	-	-	-	0.00%
10014410	60000	COSPP	SALARY AND WAGES	1,643.06	-	-	-	-	-	0.00%
10014410	60001		SALARY AND WAGES - TEMPORARY	560.00	-	-	728.00	-	-	0.00%
10014410	60002		401 K	26,181.13	32,092.00	32,092.00	24,924.83	32,092.00	34,800.00	8.44%
10014410	60002	ARPPP	401 K	410.75	-	-	-	-	-	0.00%
10014410	60002	COSPP	401 K	82.15	-	-	-	-	-	0.00%
10014410	60003		FICA	38,200.05	49,101.00	50,684.00	38,019.80	49,101.00	52,917.00	4.41%
10014410	60003	ARPPP	FICA	628.45	-	-	-	-	-	0.00%
10014410	60003	COSPP	FICA	125.69	-	-	-	-	-	0.00%
10014410	60004		INSURANCE	87,309.11	110,420.00	110,420.00	85,746.76	110,420.00	123,418.00	11.77%
10014410	60005		RETIREMENT	59,872.72	77,663.00	77,663.00	60,317.41	77,663.00	89,433.00	15.16%
10014410	60005	ARPPP	RETIREMENT	932.45	-	-	-	-	-	0.00%
10014410	60005	COSPP	RETIREMENT	186.49	-	-	-	-	-	0.00%
10014410	60006		UNEMPLOYMENT INSURANCE	201.75	-	-	163.31	-	-	0.00%
10014410	60100		EMPLOYEE TRAINING	15,793.80	25,000.00	25,750.00	24,781.59	25,750.00	30,000.00	16.50%
10014410	60200		PROFESSIONAL SERVICES	67,563.90	55,390.00	85,550.00	76,054.45	66,050.00	85,000.00	-0.64%
10014410	611001		CELL PHONES	600.00	600.00	600.00	550.00	600.00	1,200.00	100.00%
10014410	61200		PRINTING	308.30	1,200.00	1,200.00	1,027.85	1,200.00	1,500.00	25.00%
10014410	61300		EMPLOYEE COMPUTER PROGRAM	-	50,000.00	49,005.00	-	50,000.00	50,000.00	2.03%
10014410	61600		MAINTENANCE & REPAIR - EQUIPME	881.49	900.00	900.00	723.50	900.00	900.00	0.00%
10014410	63000		POSTAGE	824.73	700.00	700.00	541.82	700.00	800.00	14.29%
10014410	63300		DEPARTMENT SUPPLIES & MATL	6,902.16	11,500.00	14,954.00	14,441.07	11,500.00	15,000.00	0.31%
10014410	63310		DEPARTMENT SUPPLIES/COMPUTER	-	5,900.00	7,375.00	7,237.74	5,900.00	6,150.00	-16.61%
10014410	63400		NON-CAPITAL EQUIPMENT/FURN	401.71	800.00	1,795.00	1,795.00	800.00	3,350.00	86.63%
10014410	64500		CONTRACTUAL SERVICES	20,028.27	38,000.00	93,025.00	54,933.09	38,000.00	85,000.00	-8.63%
10014410	64600		BANK SERVICE CHARGE	45,924.00	46,000.00	46,000.00	49,751.00	46,000.00	48,000.00	4.35%
10014410	64700		COLLECTION FEE - LEE COUNTY	199,594.16	245,000.00	245,000.00	210,879.03	245,000.00	250,000.00	2.04%
10014410	64705		COLLECTION FEE - NCVTS	68,778.26	65,000.00	65,000.00	60,935.69	65,000.00	70,000.00	7.69%
10014410	64900		INTERFUND REIMBURSEMENTS	(525,037.68)	(542,116.00)	(542,116.00)	(451,763.70)	(542,116.00)	(649,473.00)	19.80%
10014410	65300		DUES & SUBSCRIPTIONS	9,080.00	9,600.00	10,200.00	9,937.50	9,600.00	12,000.00	17.65%
10014410	65400		INSURANCE & BONDS	9,882.08	11,500.00	11,500.00	11,780.08	11,500.00	11,780.00	2.43%
10014410	65700		MISCELLANEOUS	801.25	500.00	446.00	445.77	500.00	500.00	12.11%
TOTAL	FINANCE			676,027.96	941,563.00	1,055,243.00	807,262.23	952,973.00	1,023,727.00	-2.99%

INFORMATION TECHNOLOGY

The Information Technology Department is responsible for computers, servers, and software at City Hall and fourteen other city buildings. Our systems include: fiber optics, transceivers, network switches, routers, networked line printers, networked laser printers, fax devices, programs, tape devices, disk arrays, PCs, servers, and network operating systems. The department supports Police Mobile Data Terminals, laptops in Fire Trucks, Fire Programs Software, as well as all other existing systems. The department also upgrades software and hardware systems to all areas of city government with necessary support to perform and accomplish job functions more efficiently. The department continues to maintain local access channel services to televise council meetings, visitor information, local events, schedules, and more.

Information Technology						
	2023 Orig. Budget	2023 Revised Budget	2023 Projection	2024 Manager Recomm.	Variance 24 Mgr. / 23 Rev. Budget	Pct. Change
Personnel	\$ 380,959	\$ 395,383	\$ 387,959	\$ 423,920	\$ 28,537	7.2%
Operating	135,702	141,486	138,233	157,713	16,227	11.5%
Capital	23,000	19,780	16,241	44,000	24,220	122.4%
Subtotal	\$ 539,661	\$ 556,649	\$ 542,433	\$ 625,633	\$ 68,984	12.4%
Less Interfund Reimbursement	(111,177)	(111,177)	(111,177)	(133,291)	(22,114)	19.9%
Total	\$ 428,484	\$ 445,472	\$ 431,256	\$ 492,342	\$ 46,870	10.5%

- Personnel changes are related to a 7 % salary adjustment, a 0.75% increase in retirement, a 2% increase for group health insurance, implementation of dental and vision insurance for employees.
- Increase in contractual services of \$13,736 due to inflation.
- Capital funding includes \$6,000 to replace Council chambers microphone system and \$28,000 to replace camera system in Council chambers.

ACCOUNTS FOR:			2022	2023	2023	2023	2023	2024	PCT	
GENERAL FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE	
442 INFORMATION TECHNOLOGY										
10014420	60000		SALARY AND WAGES	266,182.83	279,118.00	293,014.00	255,111.11	286,118.00	309,989.00	5.79%
10014420	60000	COSPP	SALARY AND WAGES	4,929.18	-	-	-	-	-	0.00%
10014420	60002		401 K	13,172.23	13,882.00	13,882.00	12,341.94	13,882.00	15,425.00	11.12%
10014420	60002	COSPP	401 K	246.45	-	-	-	-	-	0.00%
10014420	60003		FICA	18,415.28	21,239.00	21,767.00	17,868.22	21,239.00	23,601.00	8.43%
10014420	60003	COSPP	FICA	377.07	-	-	-	-	-	0.00%
10014420	60004		INSURANCE	32,501.52	33,126.00	33,126.00	28,810.98	33,126.00	35,262.00	6.45%
10014420	60005		RETIREMENT	30,129.76	33,594.00	33,594.00	29,867.37	33,594.00	39,643.00	18.01%
10014420	60005	COSPP	RETIREMENT	559.47	-	-	-	-	-	0.00%
10014420	60006		UNEMPLOYMENT INSURANCE	60.52	-	-	52.57	-	-	0.00%
10014420	60100		EMPLOYEE TRAINING	4,533.64	7,600.00	7,600.00	3,630.99	7,600.00	9,500.00	25.00%
10014420	60200		PROFESSIONAL SERVICES	19,567.50	19,800.00	19,800.00	19,391.00	19,800.00	20,700.00	4.55%
10014420	611001		CELL PHONES	1,800.00	1,800.00	1,800.00	1,650.00	1,800.00	1,800.00	0.00%
10014420	61150		WIRELESS CONNECTIVITY	1,824.82	1,920.00	1,920.00	1,520.87	1,900.00	1,920.00	0.00%
10014420	61200		PRINTING	-	150.00	150.00	-	150.00	150.00	0.00%
10014420	61600		MAINTENANCE & REPAIR - EQUIPME	4,840.00	4,840.00	4,840.00	4,840.00	4,840.00	4,840.00	0.00%
10014420	62100		BUILDING & EQUIPMENT RENTAL	3,684.52	4,320.00	4,320.00	3,269.58	4,320.00	4,320.00	0.00%
10014420	63000		POSTAGE	-	50.00	50.00	-	50.00	50.00	0.00%
10014420	63300		DEPARTMENT SUPPLIES & MATL	6,277.17	7,900.00	7,900.00	7,124.04	7,900.00	9,400.00	18.99%
10014420	633001		SUPPLIES - PUBLIC ACCESS CHANN	1,698.00	1,700.00	1,700.00	162.78	1,700.00	1,700.00	0.00%
10014420	63310		DEPARTMENT SUPPLIES/COMPUTER	1,695.98	1,950.00	1,950.00	1,936.83	1,937.00	1,700.00	-12.82%
10014420	63400		NON-CAPITAL EQUIPMENT/FURN	-	-	3,220.00	3,220.00	-	-	-100.00%
10014420	64500		CONTRACTUAL SERVICES	65,533.45	73,300.00	75,864.00	70,269.37	75,864.00	89,600.00	18.11%
10014420	645003		CONTRACTUAL SVC - PUBLIC ACCES	1,295.00	2,450.00	2,450.00	-	2,450.00	2,450.00	0.00%
10014420	64900		INTERFUND REIMBURSEMENTS	(107,349.24)	(111,177.00)	(111,177.00)	(92,647.50)	(111,177.00)	(133,291.00)	19.89%
10014420	65300		DUES & SUBSCRIPTIONS	-	75.00	75.00	-	75.00	75.00	0.00%
10014420	65400		INSURANCE & BONDS	4,578.43	7,847.00	7,847.00	9,508.02	7,847.00	9,508.00	21.17%
10014420	674001		CAPITAL >\$2500 - PUBLIC ACCES	-	-	-	-	-	44,000.00	0.00%
10014420	67410		CAPITAL - MACHINERY & EQUIPMT	21,854.48	23,000.00	19,780.00	16,240.09	16,241.00	-	-100.00%
TOTAL	INFORMATION TECHNOLOGY			398,408.06	428,484.00	445,472.00	394,168.26	431,256.00	492,342.00	10.52%

CAPITAL OUTLAY - PUBLIC ACCESS > \$2,500

Fiscal Year: 2023 - 2024

Code: 10014420 674001 Dept: Information Technology

Function: General Government

PRIORITY	QTY	ITEM	DESCRIPTION	APPROVED			Approved
				REPLACE	NEW	CUTS	
7	1	Replace Council Chambers Camera System, Video Switcher, Monitor, Smart Panel, and Controller	All wiring and labor to replace components. Camera System from 2006. its end of life status	28,000			28,000
8	1	Replace All Council Chambers Wired Microphones and Key Components of Audio System	All Wiring and labor to replace components. Audio components from 2006.	16,000			16,000
		TOTALS		44,000	0	0	44,000

LEGAL

A City Attorney and Paralegal manage the legal affairs of the City and give advice and counsel to the City Council, the City Manager, staff, and Advisory Boards.

Legal						
	2023 Orig. Budget	2023 Revised Budget	2023 Projection	2024 Manager Recomm.	Variance 24 Mgr. / 23 Rev. Budget	Pct. Change
Personnel	\$ 270,020	\$ 274,969	\$ 270,020	\$ 293,687	\$ 18,718	6.8%
Operating	88,660	191,208	176,208	109,196	(82,012)	-42.9%
Capital	15,000	-	15,000	-	-	0.0%
Subtotal	\$ 373,680	\$ 466,177	\$ 461,228	\$ 402,883	\$ (63,294)	-13.6%
Less Interfund Reimbursement	(158,224)	(158,224)	(158,224)	(192,606)	(34,382)	21.7%
Total	\$ 215,456	\$ 307,953	\$ 303,004	\$ 210,277	\$ (97,676)	-31.7%

- Personnel changes are related to a 7 % salary adjustment, a 0.75% increase in retirement, a 2% increase for group health insurance, implementation of dental and vision insurance for employees.
- Operating decreases due to less outside legal counsel budgeted in FY 24 than in FY 23.
- No funding for capital outlay requested.

ACCOUNTS FOR:			2022	2023	2023	2023	2023	2024	PCT	
GENERAL FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE	
470 LEGAL										
10014700	60000		SALARY AND WAGES	190,412.25	198,943.00	203,540.00	181,109.52	198,943.00	215,484.00	5.87%
10014700	60000	COSPP	SALARY AND WAGES	3,286.12	-	-	-	-	-	0.00%
10014700	60002		401 K	9,426.15	9,897.00	9,897.00	8,779.82	9,897.00	10,725.00	8.37%
10014700	60002	COSPP	401 K	164.30	-	-	-	-	-	0.00%
10014700	60003		FICA	14,294.37	15,143.00	15,495.00	13,556.15	15,143.00	16,408.00	5.89%
10014700	60003	COSPP	FICA	251.38	-	-	-	-	-	0.00%
10014700	60004		INSURANCE	22,737.12	22,084.00	22,084.00	20,137.36	22,084.00	23,508.00	6.45%
10014700	60005		RETIREMENT	21,560.87	23,953.00	23,953.00	21,246.80	23,953.00	27,562.00	15.07%
10014700	60005	COSPP	RETIREMENT	372.98	-	-	-	-	-	0.00%
10014700	60006		UNEMPLOYMENT INSURANCE	40.34	-	-	35.04	-	-	0.00%
10014700	60100		EMPLOYEE TRAINING	2,997.95	5,850.00	5,850.00	5,549.23	5,850.00	7,200.00	23.08%
10014700	611001		CELL PHONES	600.00	600.00	600.00	550.00	600.00	600.00	0.00%
10014700	61200		PRINTING	135.00	225.00	225.00	121.50	225.00	225.00	0.00%
10014700	61800		AUTO ALLOWANCE	2,400.00	2,400.00	2,400.00	2,200.00	2,400.00	2,400.00	0.00%
10014700	61900		OTHER FEES	367.00	3,000.00	3,000.00	561.80	3,000.00	3,000.00	0.00%
10014700	63000		POSTAGE	175.75	300.00	300.00	290.88	300.00	300.00	0.00%
10014700	63300		DEPARTMENT SUPPLIES & MATL	931.28	1,000.00	1,000.00	932.20	1,000.00	1,000.00	0.00%
10014700	63900		MISCELLANEOUS COURT COSTS	827.00	3,000.00	4,500.00	3,148.50	4,500.00	3,000.00	-33.33%
10014700	64500		CONTRACTUAL SERVICES	77,158.71	60,000.00	161,048.00	160,853.04	146,048.00	80,000.00	-50.33%
10014700	64900		INTERFUND REIMBURSEMENTS	(146,326.80)	(158,224.00)	(158,224.00)	(131,853.70)	(158,224.00)	(192,606.00)	21.73%
10014700	65300		DUES & SUBSCRIPTIONS	6,017.93	7,600.00	7,600.00	7,498.68	7,600.00	7,600.00	0.00%
10014700	65400		INSURANCE & BONDS	3,268.45	4,335.00	4,335.00	3,521.37	4,335.00	3,521.00	-18.78%
10014700	65700		MISCELLANEOUS	584.99	350.00	350.00	137.51	350.00	350.00	0.00%
10014700	67700		CAPITAL OUTLAY - LAND	-	15,000.00	-	-	15,000.00	-	0.00%
TOTAL	LEGAL			211,683.14	215,456.00	307,953.00	298,375.70	303,004.00	210,277.00	-31.72%

COMMUNITY DEVELOPMENT

The Community Development Department provides services with respect to land use, zoning and development issues; overseeing the land use review and approval process; providing professional advice and direction with respect to the physical development and redevelopment to the City and Lee County; developing, maintaining and providing compliance review of the City's Comprehensive Plan; preparation and maintenance of the City's base map; providing technical assistance and staff support to the City of Sanford and County of Lee Planning and Zoning Boards, Lee County Environmental Board, and the Planning Commission.

The Community Development Department is responsible for the administration, management, and implementation of various Federal, State, and Local grant-funded programs that benefit the low, very low-, and moderate-income households within the City. Emphasis has been directed at the preservation of existing housing units, increasing home ownership opportunities, and residential landscape and exterior improvements.

Note: Lee County reimburses the City forty-five (45%) percent of this department's total budget less any capital.

Community Development						
	2023 Orig. Budget	2023 Revised Budget	2023 Projection	2024 Manager Recomm.	Variance 24 Mgr. / 23 Rev. Budget	Pct. Change
Personnel	\$ 1,136,168	\$ 1,163,386	\$ 1,136,168	\$ 1,334,446	\$ 171,060	14.7%
Operating	140,052	352,464	319,713	189,256	(163,208)	-46.3%
Capital	-	-	-	-	-	0.0%
Total	\$ 1,276,220	\$ 1,515,850	\$ 1,455,881	\$ 1,523,702	\$ 7,852	0.5%

- Personnel changes are related to a 7 % salary adjustment, a 0.75% increase in retirement, a 2% increase for group health insurance, implementation of dental and vision insurance for employees. Additional Planner I position.
- No capital outlay requested.

ACCOUNTS FOR:			2022	2023	2023	2023	2023	2024	PCT	
GENERAL FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE	
490 COMMUNITY DEVELOPMENT										
10054900	60000		SALARY AND WAGES	675,181.14	804,857.00	830,141.00	715,078.81	804,857.00	931,025.00	12.15%
10054900	60000	ARPPP	SALARY AND WAGES	1,643.06	-	-	-	-	-	0.00%
10054900	60000	COSPP	SALARY AND WAGES	13,965.25	-	-	-	-	-	0.00%
10054900	60001		SALARY AND WAGES - TEMPORARY	4,597.20	12,000.00	12,000.00	7,425.00	12,000.00	24,600.00	105.00%
10054900	60002		401 K	33,559.35	39,969.00	39,969.00	34,260.12	39,969.00	46,253.00	15.72%
10054900	60002	ARPPP	401 K	82.15	-	-	-	-	-	0.00%
10054900	60002	COSPP	401 K	698.24	-	-	-	-	-	0.00%
10054900	60003		FICA	51,830.80	61,154.00	63,088.00	54,772.47	61,154.00	72,650.00	15.16%
10054900	60003	ARPPP	FICA	125.69	-	-	-	-	-	0.00%
10054900	60003	COSPP	FICA	1,068.31	-	-	-	-	-	0.00%
10054900	60004		INSURANCE	93,964.13	121,462.00	121,462.00	89,156.00	121,462.00	141,048.00	16.13%
10054900	60005		RETIREMENT	76,298.23	96,726.00	96,726.00	82,909.70	96,726.00	118,870.00	22.89%
10054900	60005	ARPPP	RETIREMENT	186.49	-	-	-	-	-	0.00%
10054900	60005	COSPP	RETIREMENT	1,585.08	-	-	-	-	-	0.00%
10054900	60006		UNEMPLOYMENT INSURANCE	233.19	-	-	171.70	-	-	0.00%
10054900	60100		EMPLOYEE TRAINING	4,380.35	14,000.00	9,005.00	5,929.05	4,000.00	16,000.00	77.68%
10054900	611001		CELL PHONES	900.00	900.00	1,500.00	997.87	1,500.00	900.00	-40.00%
10054900	61200		PRINTING	534.90	2,500.00	2,500.00	1,590.80	1,500.00	2,500.00	0.00%
10054900	61700		MAINTENANCE & REPAIR - AUTO	39.00	500.00	500.00	135.00	500.00	500.00	0.00%
10054900	61800		AUTO ALLOWANCE	3,600.00	3,600.00	3,600.00	3,300.00	3,600.00	3,600.00	0.00%
10054900	62100		BUILDING & EQUIPMENT RENTAL	656.62	800.00	800.00	667.50	800.00	800.00	0.00%
10054900	62600		ADVERTISING	10,931.00	12,500.00	22,500.00	16,086.95	12,500.00	15,000.00	-33.33%
10054900	63000		POSTAGE	1,374.51	1,500.00	1,750.00	1,654.68	1,500.00	1,500.00	-14.29%
10054900	63100		FUEL & VEHICLE SUPPLIES	-	3,500.00	3,500.00	2,295.96	3,500.00	3,840.00	9.71%
10054900	63300		DEPARTMENT SUPPLIES & MATL	9,577.45	12,500.00	14,500.00	14,156.34	12,500.00	12,500.00	-13.79%
10054900	63310		DEPARTMENT SUPPLIES/COMPUTER	5,038.92	2,125.00	2,775.00	2,671.95	2,775.00	4,600.00	65.77%
10054900	64500		CONTRACTUAL SERVICES	46,896.92	53,900.00	230,800.00	54,793.66	216,800.00	55,350.00	-76.02%
10054900	65300		DUES & SUBSCRIPTIONS	5,920.24	5,500.00	7,245.00	5,696.13	7,245.00	7,800.00	7.66%
10054900	65400		INSURANCE & BONDS	13,339.50	16,727.00	16,727.00	14,366.45	16,727.00	14,366.00	-14.11%
10054900	65700		MISCELLANEOUS	1,928.91	1,500.00	2,250.00	2,375.62	1,754.00	2,000.00	-11.11%
10054900	65756		EMERGENCY SHELTER	2,865.00	-	-	-	-	25,000.00	0.00%
10054900	65758		PARTNERS FOR IMPACT	12,832.50	-	19,600.00	19,600.00	19,600.00	15,000.00	-23.47%
10054900	67373	CRACE	COMMUNITY DEVE. YOUTH CONCIL	4,004.07	-	4,912.00	2,302.32	4,912.00	-	-100.00%
10054900	67400		CAPITAL OUTLAY - VEHICLES	25,345.23	-	-	-	-	-	0.00%
10054900	67910		NONREIMB. -TOWER CONSULTANT	-	8,000.00	8,000.00	-	8,000.00	8,000.00	0.00%
TOTAL	COMMUNITY DEVELOPMENT			1,105,183.43	1,276,220.00	1,515,850.00	1,132,394.08	1,455,881.00	1,523,702.00	0.52%

COMMUNITY DEVELOPMENT – BUGGY COMPANY INTERLOCAL CITY COUNTY SHARED

The Community Development Department provides services with respect to land use, zoning and development issues; overseeing the land use review and approval process; providing professional advice and direction with respect to the physical development and redevelopment to the City and Lee County; developing, maintaining and providing compliance review of the City’s Comprehensive Plan; preparation and maintenance of the City’s base map; providing technical assistance and staff support to the City of Sanford and County of Lee Planning and Zoning Boards, Lee County Environmental Board, and the Planning Commission.

The Community Development Department is responsible for the administration, management, and implementation of various Federal, State, and Local grant-funded programs that benefit the low, very low-, and moderate-income households within the City. Emphasis has been directed at the preservation of existing housing units, increasing home ownership opportunities, and residential landscape and exterior improvements.

The Inspections, Code Enforcement, and Community Development staff are located in the Buggy Company along with Lee County’s GIS and Environmental Health staff and S.A.G.A. employees. The City will pay the operating expenditures related to the Buggy Company Building and receive 50% reimbursement from Lee County.

Note: Lee County reimburses the City fifty (50%) percent of this department’s actual expenditures less any capital.

Community Development - Buggy Factory Interlocal City County Shared						
	2023 Orig. Budget	2023 Revised Budget	2023 Projection	2024 Manager Recomm.	Variance 24 Mgr. / 23 Rev. Budget	Pct. Change
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Operating	45,055	45,055	45,055	40,005	(5,050)	-11.2%
Capital	-	-	-	-	-	0.0%
Total	\$ 45,055	\$ 45,055	\$ 45,055	\$ 40,005	\$ (5,050)	-11.2%

- This department includes recurring expenses related to the Buggy Company

ACCOUNTS FOR:				2022	2023	2023	2023	2023	2024	PCT
GENERAL FUND				ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
10054900	61150	15050	WIRELESS CONNECTIVITY	-	780.00	780.00	-	780.00	780.00	0.00%
10054900	62000	15050	UTILITIES	21,213.61	14,850.00	14,850.00	17,437.24	14,850.00	14,850.00	0.00%
10054900	63300	15050	DEPARTMENT SUPPLIES & MATL	-	1,500.00	1,500.00	-	1,500.00	1,500.00	0.00%
10054900	64500	15050	CONTRACTUAL SERVICES	19,495.69	27,350.00	27,350.00	17,995.49	27,350.00	22,300.00	-18.46%
10054900	65300	15050	DUES & SUBSCRIPTIONS	-	75.00	75.00	-	75.00	75.00	0.00%
10054900	65700	15050	MISCELLANEOUS	-	500.00	500.00	-	500.00	500.00	0.00%
TOTAL BUGGY COMPANY INTERLOCAL SHARED				40,709.30	45,055.00	45,055.00	35,432.73	45,055.00	40,005.00	

COMMUNITY DEVELOPMENT – BUGGY COMPANY NONREIMBURSABLE

The Community Development Department provides services with respect to land use, zoning and development issues; overseeing the land use review and approval process; providing professional advice and direction with respect to the physical development and redevelopment to the City and Lee County; developing, maintaining and providing compliance review of the City’s Comprehensive Plan; preparation and maintenance of the City’s base map; providing technical assistance and staff support to the City of Sanford and County of Lee Planning and Zoning Boards, Lee County Environmental Board, and the Planning Commission.

The Community Development Department is responsible for the administration, management, and implementation of various Federal, State, and Local grant-funded programs that benefit the low, very low-, and moderate-income households within the City. Emphasis has been directed at the preservation of existing housing units, increasing home ownership opportunities, and residential landscape and exterior improvements.

The Inspections, Code Enforcement, and Community Development staff are located in the Buggy Company along with Lee County’s GIS and Environmental Health staff and S.A.G.A. employees. The City will pay the operating expenditures related to the Buggy Company Building and receive 50% reimbursement from Lee County.

Note: Buggy Company recurring City cost not shared with Lee County.

Community Development - Buggy Factory Non-Reimbursable						
	2023 Orig. Budget	2023 Revised Budget	2023 Projection	2024 Manager Recomm.	Variance 24 Mgr. / 23 Rev. Budget	Pct. Change
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Operating	127,705	133,105	133,105	145,735	12,630	9.5%
Capital	-	-	-	-	-	0.0%
Total	\$ 127,705	\$ 133,105	\$ 133,105	\$ 145,735	\$ 12,630	9.5%

- Operating includes a rent increase.

ACCOUNTS FOR:				2022	2023	2023	2023	2023	2024	PCT
GENERAL FUND				ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
10054900	61100	INONR	TELEPHONE	23,972.07	22,560.00	22,560.00	22,342.80	22,560.00	22,560.00	0.00%
10054900	61150	INONR	WIRELESS CONNECTIVITY	655.68	595.00	595.00	599.90	595.00	595.00	0.00%
10054900	63800	INONR	RENT	99,066.30	102,800.00	102,800.00	102,789.60	102,800.00	115,430.00	12.29%
10054900	64500	INONR	CONTRACTUAL SERVICES	6,900.00	1,500.00	6,900.00	6,900.00	6,900.00	6,900.00	0.00%
10054900	65700	INONR	MISCELLANEOUS	-	250.00	250.00	-	250.00	250.00	0.00%
TOTAL BUGGY COMPANY NONREIMBURSEABLE				130,594.05	127,705.00	133,105.00	132,632.30	133,105.00	145,735.00	

PUBLIC BUILDING

Public Building is responsible for the routine and preventive maintenance of City buildings in order to maintain all City facilities in a safe, structurally sound, and aesthetically pleasing condition for public and employee occupancy in compliance with all City codes. Special jobs are also performed as requested by departments that include: plumbing, carpentry, electrical, painting, relocation of equipment or furniture, and roofing. Other responsibilities include: corresponding with Windstream to maintain the telephone system within all public buildings, performing general preventive maintenance, responding to emergency calls pertaining to vandalism, power outages, plumbing leaks or electrical malfunctions. Provide electrical repair work for buildings and downtown lighting, assisting departments in obtaining contract maintenance and construction services and monitoring contract services for air conditioning, plumbing, electrical work, and janitorial services.

Public Building						
	2023 Orig. Budget	2023 Revised Budget	2023 Projection	2024 Manager Recomm.	Variance 24 Mgr. / 23 Rev. Budget	Pct. Change
Personnel	\$ 193,339	\$ 200,763	\$ 200,763	\$ 209,797	\$ 9,034	4.5%
Operating	823,991	1,316,110	1,121,977	1,153,471	(162,639)	-12.4%
Capital	-	103,944	103,944	70,793	(33,151)	-31.9%
Subtotal	\$ 1,017,330	\$ 1,620,817	\$ 1,426,684	\$ 1,434,061	\$ (186,756)	-11.5%
Less Interfund Reimbursement	(310,116)	(310,116)	(310,116)	(403,045)	(92,929)	30.0%
Total	\$ 707,214	\$ 1,310,701	\$ 1,116,568	\$ 1,031,016	\$ (279,685)	-21.3%

- Personnel changes are related to a 7 % salary adjustment, a 0.75% increase in retirement, a 2% increase for group health insurance, implementation of dental and vision insurance for employees.
- Operating decreases due to less repairs and maintenance projects in FY 24 than in FY 23. Included in FY 24 repairs and maintenance building: replacement of windows in Council chambers \$83,000; seal brick joints on city hall building \$33,000; repair eaves around city hall building \$13,000; strip and refinish brick floor in city hall \$35,000. Included in FY 24 contractual services: security camera system \$30,000; video equipment in Council chamber \$30,000; Fob locks to service center and

satellite buildings \$44,000; new fire detection system to fleet building \$20,000; controlled access to Council chamber \$12,000; fire detection enhancement at service center \$9,000; golf course sign \$10,000; smaller directional signs at city hall; and dumpster enclosure in downtown \$25,000.

- Capital funding includes one F-350 utility truck in the amount of \$70,793.

ACCOUNTS FOR:			2022	2023	2023	2023	2023	2024	PCT	
GENERAL FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE	
500	PUBLIC BUILDING									
10015000	60000		SALARY AND WAGES	128,410.57	133,099.00	139,995.00	123,259.21	139,995.00	144,006.00	2.87%
10015000	60000	ARPPP	SALARY AND WAGES	3,286.12	-	-	-	-	-	0.00%
10015000	60000	COSPP	SALARY AND WAGES	821.53	-	-	-	-	-	0.00%
10015000	60002		401 K	6,321.33	6,593.00	6,593.00	5,818.32	6,593.00	7,139.00	8.28%
10015000	60002	ARPPP	401 K	164.30	-	-	-	-	-	0.00%
10015000	60002	COSPP	401 K	41.07	-	-	-	-	-	0.00%
10015000	60003		FICA	9,642.31	10,087.00	10,615.00	9,271.61	10,615.00	10,921.00	2.88%
10015000	60003	ARPPP	FICA	251.38	-	-	-	-	-	0.00%
10015000	60003	COSPP	FICA	62.84	-	-	-	-	-	0.00%
10015000	60004		INSURANCE	26,668.67	27,605.00	27,605.00	23,632.04	27,605.00	29,386.00	6.45%
10015000	60005		RETIREMENT	14,489.54	15,955.00	15,955.00	14,080.03	15,955.00	18,345.00	14.98%
10015000	60005	ARPPP	RETIREMENT	372.98	-	-	-	-	-	0.00%
10015000	60005	COSPP	RETIREMENT	93.24	-	-	-	-	-	0.00%
10015000	60006		UNEMPLOYMENT INSURANCE	59.76	-	-	53.09	-	-	0.00%
10015000	60100		EMPLOYEE TRAINING	301.78	1,400.00	1,400.00	50.00	1,400.00	3,900.00	178.57%
10015000	61100		TELEPHONE	163,708.79	190,000.00	190,000.00	175,574.97	190,000.00	207,500.00	9.21%
10015000	611001		CELL PHONES	1,180.26	1,300.00	1,300.00	909.20	1,300.00	900.00	-30.77%
10015000	61551		MAINTENANCE & REPAIR - BUILDIN	273,488.78	94,340.00	549,854.00	505,518.28	342,043.00	239,000.00	-56.53%
10015000	61600		MAINTENANCE & REPAIR - EQUIPME	71,301.48	70,500.00	70,500.00	64,947.87	70,500.00	65,000.00	-7.80%
10015000	61700		MAINTENANCE & REPAIR - AUTO	880.93	1,250.00	1,250.00	36.90	1,250.00	1,250.00	0.00%
10015000	62000		UTILITIES	131,073.44	158,000.00	158,000.00	133,986.06	158,000.00	155,000.00	-1.90%
10015000	62100		BUILDING & EQUIPMENT RENTAL	2,638.00	2,600.00	2,894.00	949.36	2,600.00	2,000.00	-30.89%
10015000	63100		FUEL & VEHICLE SUPPLIES	2,132.56	3,500.00	3,500.00	1,651.58	3,500.00	3,275.00	-6.43%
10015000	63300		DEPARTMENT SUPPLIES & MATL	21,713.02	25,000.00	25,637.00	24,254.20	25,000.00	27,000.00	5.32%
10015000	63301		JANITORIAL SUPPLIES	11,095.94	12,500.00	12,500.00	12,391.65	12,500.00	13,000.00	4.00%
10015000	63310		DEPARTMENT SUPPLIES/COMPUTER	1,927.76	-	-	-	-	-	0.00%
10015000	63400		NON-CAPITAL EQUIPMENT/FURN	1,708.98	1,500.00	25,390.00	24,710.72	39,999.00	-	-100.00%
10015000	63600		UNIFORMS	776.60	1,071.00	1,071.00	711.72	1,071.00	1,600.00	49.39%
10015000	64500		CONTRACTUAL SERVICES	229,114.43	239,180.00	251,464.00	239,863.84	251,464.00	411,541.00	63.66%
10015000	64900		INTERFUND REIMBURSEMENTS	(258,865.92)	(310,116.00)	(310,116.00)	(258,430.00)	(310,116.00)	(403,045.00)	29.97%
10015000	65300		DUES & SUBSCRIPTIONS	30.00	300.00	300.00	30.00	300.00	150.00	-50.00%
10015000	65400		INSURANCE & BONDS	20,643.21	17,250.00	17,250.00	18,055.11	17,250.00	18,055.00	4.67%
10015000	65700		MISCELLANEOUS	4,107.44	4,300.00	3,800.00	3,188.01	3,800.00	4,300.00	13.16%
10015000	67400		CAPITAL OUTLAY - VEHICLES	-	-	-	-	-	70,793.00	0.00%
10015000	67410		CAPITAL - MACHINERY & EQUIPMT	352,431.57	-	74,400.00	74,400.00	74,400.00	-	-100.00%
10015000	67430		CAPITAL BUILDING IMPROVEMENTS	168,263.02	-	21,649.00	21,648.99	21,649.00	-	-100.00%
10015000	67710		CAPITAL OUTLAY LAND IMPRVMT	108,325.00	-	7,895.00	7,895.00	7,895.00	-	-100.00%
TOTAL	PUBLIC BUILDING			1,498,662.71	707,214.00	1,310,701.00	1,228,457.76	1,116,568.00	1,031,016.00	-21.34%

CAPITAL OUTLAY - MACHINERY AND EQUIPMENT > \$2,500

Fiscal Year: 2023-2024

Code: 67410

Department: Public Building 500

PRIORITY	QTY	ITEM	DESCRIPTION	REQUESTED		CUTS	APPROVED
				REPLACE	NEW		
3	1	Facility Solutions Subscription (Annual)	Facilities/Physical Plant Module, asset inventory, asset capital forecast:		\$ 15,600.00		
		Facility Solutions Implementation & Services: Facility condition assessment and PM schedule creation	The purpose of the facility condition assessment is to assess the facilities based on the following scope, provide narratives that summarize assessment observations and comments, and to import the data into the client's Dude Solutions capital forecasting & maintenance solutions.		\$ 35,000.00		
			All condition assessments will include a bound deliverable containing: •Narrative report with description of systems and corresponding conditions. •Digital photos of key components and deficiencies as an Appendix in the narrative. •20 year Capital Reserve table with systems and component replacement costs and dates. •Import of systems level detail into client's capital forecasting solution. •Import major equipment level detail into client's Dude Solutions maintenance solution.				
		Initial Asset Assessment and Implementation	One-time Asset Essentials & Capital Predictor Software Implementation, Consultation, & Training Services Cost		\$ 21,500.00		
			General Fund 40%:				
			Utility Fund 60%:				
		<i>*will include annual renewal approximately \$15,600.00</i>	<i>Renewal includes: annual training and support, annual software updates, server/hosting (cloud base) connectivity solutions</i>				
		TOTALS		0	\$ 72,100.00	\$ 72,100.00	0

POLICE

The Police department provides an array of police services including administration, uniform patrol, criminal investigations, selective enforcement unit, drug enforcement unit, community policing and communications. The administration arm of the department is responsible for managing all divisions. Central to the department is the uniform patrol division which provides traffic control, protection and detection of crimes, apprehension of criminal offenders and all other calls for service. The department also provides investigations on criminal cases, identification and arrests of suspects, targets high crime areas with a specialized enforcement unit, promotes community involvement and problem oriented policing strategies, as well as targeting the illegal use of drugs and drug traffic in the city and county.

Police						
	2023 Orig. Budget	2023 Revised Budget	2023 Projection	2024 Manager Recomm.	Variance 24 Mgr. / 23 Rev. Budget	Pct. Change
Personnel	\$ 8,378,872	\$ 8,371,157	\$ 8,020,629	\$ 9,803,909	\$ 1,432,752	17.1%
Operating	1,826,357	1,980,775	1,924,264	1,855,310	(125,465)	-6.3%
Capital	530,255	746,740	722,960	135,900	(610,840)	-81.8%
Total	\$ 10,735,484	\$ 11,098,672	\$ 10,667,853	\$ 11,795,119	\$ 696,447	6.3%

- Personnel changes are related to a 7 % salary adjustment, a 0.75% increase in retirement, a 2% increase for group health insurance, implementation of dental and vision insurance for employees. Also increase due to salary increases approved by Council in the middle of FY 23.
- Operational decrease due to supplies budgeted in FY 23. Fuel increase has impacted FY 24 budget.
- Capital funding includes: ½ ton truck for SEU \$55,000; hardware web server \$10,000; police network domain server \$10,000; and ballistic shield \$7,800. Drug forfeiture department will fund a replacement vehicle that will be paid for out of drug forfeiture monies.

ACCOUNTS FOR:				2022	2023	2023	2023	2023	2024	PCT
GENERAL FUND				ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
510 POLICE										
10025100	60000		SALARY AND WAGES	4,900,004.73	5,768,006.00	5,745,345.00	1,132,187.11	5,409,763.00	6,720,129.00	16.97%
10025100	60000	ARPGS	SALARY AND WAGES	-	-	-	3,765,311.30	-	-	0.00%
10025100	60000	ARPPP	SALARY AND WAGES	122,407.20	-	-	-	-	-	0.00%
10025100	60000	COSPP	SALARY AND WAGES	16,430.60	-	-	-	-	-	0.00%
10025100	60002		401 K	240,831.60	306,063.00	306,063.00	50,011.82	306,063.00	370,795.00	21.15%
10025100	60002	ARPGS	401 K	-	-	-	183,326.23	-	-	0.00%
10025100	60002	ARPPP	401 K	6,120.15	-	-	-	-	-	0.00%
10025100	60002	COSPP	401 K	821.50	-	-	-	-	-	0.00%
10025100	60003		FICA	361,704.94	468,278.00	483,224.00	91,110.21	468,278.00	567,317.00	17.40%
10025100	60003	ARPGS	FICA	-	-	-	272,333.94	-	-	0.00%
10025100	60003	ARPPP	FICA	9,363.85	-	-	-	-	-	0.00%
10025100	60003	COSPP	FICA	1,256.90	-	-	-	-	-	0.00%
10025100	60004		INSURANCE	793,934.98	1,037,948.00	1,037,948.00	99,968.70	1,037,948.00	1,104,876.00	6.45%
10025100	60004	ARPGS	INSURANCE	-	-	-	573,589.28	-	-	0.00%
10025100	60005		RETIREMENT	582,972.96	798,577.00	798,577.00	129,938.29	798,577.00	1,040,792.00	30.33%
10025100	60005	ARPGS	RETIREMENT	-	-	-	476,154.15	-	-	0.00%
10025100	60005	ARPPP	RETIREMENT	14,510.90	-	-	-	-	-	0.00%
10025100	60005	COSPP	RETIREMENT	1,966.87	-	-	-	-	-	0.00%
10025100	60006		UNEMPLOYMENT INSURANCE	1,870.73	-	-	1,639.13	-	-	0.00%
10025100	60100		EMPLOYEE TRAINING	21,176.35	45,000.00	67,373.00	64,936.71	67,373.00	65,000.00	-3.52%
10025100	60100	P2301	EMPLOYEE TRAINING	-	-	4,000.00	-	-	-	-100.00%
10025100	60200		PROFESSIONAL SERVICES	13,505.00	17,000.00	17,715.00	5,590.00	17,715.00	17,715.00	0.00%
10025100	61100		TELEPHONE	2,213.41	10,944.00	10,944.00	8,855.75	10,944.00	10,944.00	0.00%
10025100	611001		CELL PHONES	24,576.14	20,496.00	20,496.00	13,050.46	20,496.00	20,496.00	0.00%
10025100	61200		PRINTING	-	450.00	450.00	443.59	450.00	450.00	0.00%
10025100	61600		MAINTENANCE & REPAIR - EQUIPME	24,265.40	15,000.00	16,199.00	10,895.92	16,199.00	16,199.00	0.00%
10025100	61700		MAINTENANCE & REPAIR - AUTO	73,780.24	97,000.00	102,296.00	83,301.65	102,296.00	102,296.00	0.00%
10025100	62100		BUILDING & EQUIPMENT RENTAL	6,518.91	7,867.00	7,867.00	6,564.39	7,867.00	8,387.00	6.61%
10025100	63000		POSTAGE	841.72	800.00	800.00	573.80	800.00	800.00	0.00%
10025100	63100		FUEL & VEHICLE SUPPLIES	197,681.88	294,000.00	294,000.00	156,118.01	294,000.00	276,480.00	-5.96%
10025100	63300		DEPARTMENT SUPPLIES & MATL	39,352.50	45,000.00	45,940.00	42,808.66	45,940.00	45,000.00	-2.05%
10025100	63310		DEPARTMENT SUPPLIES/COMPUTER	24,022.89	15,000.00	15,000.00	14,737.10	15,000.00	35,000.00	133.33%
10025100	63400		NON-CAPITAL EQUIPMENT/FURN	17,892.82	70,083.00	146,876.00	146,570.07	97,663.00	70,023.00	-52.33%
10025100	63400	P2301	NON-CAPITAL EQUIPMENT/FURN	-	-	3,899.00	3,573.00	3,899.00	3,899.00	0.00%
10025100	63600		UNIFORMS	43,711.70	48,000.00	83,000.00	80,037.26	78,000.00	48,000.00	-42.17%
10025100	64000		CONTRIBUTION TO PENSION FUND	644,773.00	644,773.00	644,773.00	631,639.00	644,773.00	644,773.00	0.00%
10025100	64500		CONTRACTUAL SERVICES	160,839.82	179,088.00	183,291.00	178,843.14	184,993.00	158,338.00	-13.61%
10025100	64500	EMSFH	CONTRACTUAL SERVICES	7,450.00	1,100.00	1,100.00	784.77	1,100.00	1,100.00	0.00%
10025100	65300		DUES & SUBSCRIPTIONS	3,663.47	3,000.00	3,000.00	3,833.27	3,000.00	4,000.00	33.33%
10025100	65400		INSURANCE & BONDS	241,133.95	256,756.00	256,756.00	272,413.56	256,756.00	268,410.00	4.54%

ACCOUNTS FOR:			2022	2023	2023	2023	2023	2024	PCT	
GENERAL FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE	
10025100	65700		MISCELLANEOUS	1,661.40	5,000.00	5,000.00	2,454.04	5,000.00	5,000.00	0.00%
10025100	67400		CAPITAL OUTLAY - VEHICLES	-	445,255.00	637,960.00	626,878.43	637,960.00	53,100.00	-91.68%
10025100	67410		CAPITAL - MACHINERY & EQUIPMT	-	-	-	-	-	27,800.00	0.00%
10025100	67410	P2301	CAPITAL - MACHINERY & EQUIPMT	-	-	23,780.00	23,779.99	-	-	-100.00%
10025100	67800		INFORMER PAY	20,000.00	25,000.00	25,000.00	10,000.00	25,000.00	25,000.00	0.00%
TOTAL	POLICE			8,623,258.51	10,625,484.00	10,988,672.00	9,164,252.73	10,557,853.00	11,712,119.00	6.58%

ACCOUNTS FOR:				2022	2023	2023	2023	2023	2024	PCT
GENERAL FUND				ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
10025100	60100	D9999	EMPLOYEE TRAINING	-	5,000.00	-	-	5,000.00	3,000.00	0.00%
10025100	63300	D9999	DEPARTMENT SUPPLIES & MATL	-	20,000.00	25,000.00	24,636.65	20,000.00	25,000.00	0.00%
10025100	67400	D9999	CAPITAL OUTLAY - VEHICLES	-	85,000.00	85,000.00	84,556.05	85,000.00	55,000.00	-35.29%
TOTAL DRUG FORFEITURE				-	110,000.00	110,000.00	109,192.70	110,000.00	83,000.00	

E-911 SURCHARGE

The E-911 Surcharge department is fully reimbursed from the state with 911 funds through Lee County.

Police - 911 Surcharge						
	2023 Orig. Budget	2023 Revised Budget	2023 Projection	2024 Manager Recomm.	Variance 24 Mgr. / 23 Rev. Budget	Pct. Change
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Operating	363,551	363,551	363,551	384,206	20,655	5.7%
Capital	10,000	10,000	10,000	86,600	76,600	766.0%
Total	\$ 373,551	\$ 373,551	\$ 373,551	\$ 470,806	\$ 97,255	26.0%

- This department is fully reimbursed from the state with 911 funds through Lee County.
- Capital funding includes: CAD server \$50,000; E911 printer \$3,000; message switch \$10,000; PSAP computer \$9,200; time server \$13,500; and dispatch UPS \$900.

ACCOUNTS FOR:				2022	2023	2023	2023	2023	2024	PCT
GENERAL FUND				ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
10025100	60100	E9999	EMPLOYEE TRAINING	165.00	2,595.00	2,595.00	2,598.11	2,595.00	4,250.00	63.78%
10025100	61100	E9999	TELEPHONE	50,599.10	177,002.00	177,002.00	12,765.50	177,002.00	177,002.00	0.00%
10025100	61600	E9999	MAINTENANCE & REPAIR - EQUIPME	-	3,000.00	3,000.00	801.68	3,000.00	6,000.00	100.00%
10025100	63300	E9999	DEPARTMENT SUPPLIES & MATL	2,499.92	9,000.00	9,000.00	296.00	9,000.00	10,500.00	16.67%
10025100	64500	E9999	CONTRACTUAL SERVICES	62,027.88	171,954.00	171,954.00	55,744.05	171,954.00	186,454.00	8.43%
10025100	67410	E9999	CAPITAL - MACHINERY & EQUIPMT	96,589.88	10,000.00	10,000.00	-	10,000.00	86,600.00	766.00%
TOTAL E-911				211,881.78	373,551.00	373,551.00	72,205.34	373,551.00	470,806.00	

DISPATCHING SERVICES

The Dispatching Services department was established to provide 911 calls for service to the citizens of Lee County. This department is cost shared with Lee County.

Police - Dispatching						
	2023 Orig. Budget	2023 Revised Budget	2023 Projection	2024 Manager Recomm.	Variance 24 Mgr. / 23 Rev. Budget	Pct. Change
Personnel	\$ 1,310,303	\$ 1,310,303	\$ 1,309,739	\$ 1,402,761	\$ 92,458	7.1%
Operating	32,681	32,681	32,681	27,679	(5,002)	-15.3%
Capital	-	-	-	-	-	0.0%
Total	\$ 1,342,984	\$ 1,342,984	\$ 1,342,420	\$ 1,430,440	\$ 87,456	6.5%

- Personnel changes are related to a 7 % salary adjustment, a 0.75% increase in retirement, a 2% increase for group health insurance, implementation of dental and vision insurance for employees.
- No significant changes within operating.
- No capital outlay requested.

ACCOUNTS FOR:				2022	2023	2023	2023	2023	2024	PCT
GENERAL FUND				ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
10025100	60000	DISPA	SALARY AND WAGES	833,892.33	901,549.00	901,549.00	848,963.86	901,549.00	960,618.00	6.55%
10025100	60002	DISPA	401 K	41,360.03	44,654.00	44,654.00	40,425.81	44,090.00	47,514.00	6.40%
10025100	60003	DISPA	FICA	61,946.75	68,321.00	68,321.00	63,724.40	68,321.00	72,698.00	6.41%
10025100	60004	DISPA	INSURANCE	160,636.55	187,714.00	187,714.00	138,963.21	187,714.00	199,818.00	6.45%
10025100	60005	DISPA	RETIREMENT	93,886.55	108,065.00	108,065.00	97,830.32	108,065.00	122,113.00	13.00%
10025100	60100	DISPA	EMPLOYEE TRAINING	-	8,000.00	8,000.00	1,270.00	8,000.00	8,000.00	0.00%
10025100	611001	DISPA	CELL PHONES	600.00	600.00	600.00	550.00	600.00	600.00	0.00%
10025100	61700	DISPA	MAINTENANCE & REPAIR - AUTO	13.23	700.00	700.00	312.96	700.00	700.00	0.00%
10025100	63100	DISPA	FUEL & VEHICLE SUPPLIES	541.93	779.00	779.00	742.81	779.00	922.00	18.36%
10025100	63300	DISPA	DEPARTMENT SUPPLIES & MATL	-	500.00	500.00	359.78	500.00	1,200.00	140.00%
10025100	65300	DISPA	DUES & SUBSCRIPTIONS	-	300.00	300.00	-	300.00	300.00	0.00%
10025100	65400	DISPA	INSURANCE & BONDS	14,896.92	21,802.00	21,802.00	15,956.66	21,802.00	15,957.00	-26.81%
TOTAL DISPATCH				1,207,774.29	1,342,984.00	1,342,984.00	1,209,099.81	1,342,420.00	1,430,440.00	

FIRE

To protect life and property by preventing fires from starting through education and inspections, and to reduce human suffering and property loss by responding to every incident (including vehicle accidents) as quickly, professionally, and safely as possible with the training, equipment and determination to do our job effectively with optimum results.

Fire						
	2023 Orig. Budget	2023 Revised Budget	2023 Projection	2024 Manager Recomm.	Variance 24 Mgr. / 23 Rev. Budget	Pct. Change
Personnel	\$ 4,622,572	\$ 4,840,206	\$ 4,622,572	\$ 5,471,726	\$ 631,520	13.0%
Operating	670,112	719,428	719,628	1,005,340	285,912	39.7%
Capital	-	-	-	215,674	215,674	#DIV/0!
Total	\$ 5,292,684	\$ 5,559,634	\$ 5,342,200	\$ 6,692,740	\$ 1,133,106	20.4%

- Personnel changes are related to a 7 % salary adjustment, a 0.75% increase in retirement, a 2% increase for group health insurance, implementation of dental and vision insurance for employees. Also included 3 months of 21 new firefighters (\$361,109).
- Operating cost increase due to new firefighters in the following accounts: uniforms and turnout gear (\$248,640); training (\$21,600); professional services (\$17,810); and dues and subscriptions (\$875). Fuel increases due to inflationary costs have also impacted operating.
- Capital funding includes: self-contained breathing apparatus (SCBA) local match of \$25,093 (applied for grant for the difference); one ¾ ton truck \$63,608; upgraded fire alarms at all stations \$75,000; roof replacement at fire station #3 \$42,573; and plan review table \$9,400.

ACCOUNTS FOR:			2022	2023	2023	2023	2023	2024	PCT	
GENERAL FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE	
530	FIRE									
10025300	60000		SALARY AND WAGES	2,924,697.16	3,234,310.00	3,422,798.00	645,363.07	3,234,310.00	3,813,289.00	11.41%
10025300	60000	ARPGS	SALARY AND WAGES	-	-	-	2,226,337.00	-	-	0.00%
10025300	60000	ARPPP	SALARY AND WAGES	72,294.63	-	-	-	-	-	0.00%
10025300	60000	COSPP	SALARY AND WAGES	6,572.24	-	-	-	-	-	0.00%
10025300	60001		SALARY AND WAGES - TEMPORARY	8,077.87	-	-	-	-	-	0.00%
10025300	60002		401 K	144,343.62	159,999.00	163,218.00	27,565.54	159,999.00	189,135.00	15.88%
10025300	60002	ARPGS	401 K	-	-	-	108,191.02	-	-	0.00%
10025300	60002	ARPPP	401 K	3,614.61	-	-	-	-	-	0.00%
10025300	60002	COSPP	401 K	328.60	-	-	-	-	-	0.00%
10025300	60003		FICA	214,935.56	244,798.00	259,219.00	54,343.79	244,798.00	289,377.00	11.63%
10025300	60003	ARPGS	FICA	-	-	-	157,678.74	-	-	0.00%
10025300	60003	ARPPP	FICA	5,530.36	-	-	-	-	-	0.00%
10025300	60003	COSPP	FICA	502.76	-	-	-	-	-	0.00%
10025300	60004		INSURANCE	564,836.28	596,268.00	599,985.00	73,712.06	596,268.00	693,847.00	15.64%
10025300	60004	ARPGS	INSURANCE	-	-	-	417,921.86	-	-	0.00%
10025300	60005		RETIREMENT	330,036.43	387,197.00	394,986.00	66,708.79	387,197.00	486,078.00	23.06%
10025300	60005	ARPGS	RETIREMENT	-	-	-	262,887.38	-	-	0.00%
10025300	60005	ARPPP	RETIREMENT	8,205.55	-	-	-	-	-	0.00%
10025300	60005	COSPP	RETIREMENT	745.96	-	-	-	-	-	0.00%
10025300	60006		UNEMPLOYMENT INSURANCE	1,063.71	-	-	926.73	-	-	0.00%
10025300	60100		EMPLOYEE TRAINING	32,605.42	51,800.00	51,800.00	51,458.24	51,800.00	73,400.00	41.70%
10025300	60200		PROFESSIONAL SERVICES	12,745.00	17,340.00	18,540.00	17,340.00	19,740.00	35,150.00	89.59%
10025300	61100		TELEPHONE	7,835.27	10,640.00	10,640.00	8,012.66	10,640.00	10,911.00	2.55%
10025300	611001		CELL PHONES	3,300.64	4,044.00	4,044.00	3,078.36	4,044.00	4,315.00	6.70%
10025300	61150		WIRELESS CONNECTIVITY	8,058.67	7,908.00	7,908.00	6,825.06	7,908.00	8,028.00	1.52%
10025300	61200		PRINTING	255.00	600.00	600.00	513.00	600.00	1,050.00	75.00%
10025300	61551		MAINTENANCE & REPAIR - BUILDIN	32,823.70	26,000.00	29,805.00	26,794.76	29,805.00	31,000.00	4.01%
10025300	61600		MAINTENANCE & REPAIR - EQUIPME	35,940.99	40,460.00	40,460.00	35,663.55	40,460.00	44,350.00	9.61%
10025300	61700		MAINTENANCE & REPAIR - AUTO	46,659.53	44,319.00	48,946.00	39,263.78	48,946.00	52,500.00	7.26%
10025300	62000		UTILITIES	29,432.14	31,143.00	31,143.00	26,941.58	31,143.00	34,165.00	9.70%
10025300	63000		POSTAGE	(88.14)	500.00	500.00	68.22	500.00	500.00	0.00%
10025300	63100		FUEL & VEHICLE SUPPLIES	41,155.55	57,080.00	57,080.00	40,698.05	57,080.00	61,230.00	7.27%
10025300	63300		DEPARTMENT SUPPLIES & MATL	25,090.36	31,300.00	31,300.00	29,484.48	31,300.00	31,300.00	0.00%
10025300	63301		JANITORIAL SUPPLIES	6,112.54	7,700.00	7,700.00	7,721.45	7,700.00	8,500.00	10.39%
10025300	63310		DEPARTMENT SUPPLIES/COMPUTER	8,411.02	-	-	-	-	9,350.00	0.00%
10025300	63400		NON-CAPITAL EQUIPMENT/FURN	18,765.79	30,786.00	54,186.00	50,178.26	54,186.00	45,920.00	-15.25%
10025300	63600		UNIFORMS	77,252.74	124,707.00	128,373.00	128,029.74	128,373.00	372,162.00	189.91%
10025300	63700		LAUNDRY & CLEANING	-	2,000.00	2,000.00	-	2,000.00	2,000.00	0.00%
10025300	64500		CONTRACTUAL SERVICES	74,446.74	76,080.00	85,230.00	81,445.79	85,230.00	86,793.00	1.83%

ACCOUNTS FOR:				2022	2023	2023	2023	2023	2024	PCT
GENERAL FUND				ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
10025300	65300		DUES & SUBSCRIPTIONS	5,540.28	6,705.00	6,705.00	1,964.78	6,705.00	9,180.00	36.91%
10025300	65400		INSURANCE & BONDS	81,097.91	95,000.00	95,000.00	78,135.54	95,000.00	78,136.00	-17.75%
10025300	65700		MISCELLANEOUS	3,563.78	4,000.00	4,000.00	3,612.12	4,000.00	5,400.00	35.00%
10025300	67339	F1601	GRANT - SMOKE DETECTORS	1,765.99	-	3,468.00	1,875.00	2,468.00	-	-100.00%
10025300	67400		CAPITAL OUTLAY - VEHICLES	-	-	-	-	-	63,608.00	0.00%
10025300	67410		CAPITAL - MACHINERY & EQUIPMT	58,627.50	-	-	-	-	34,493.00	0.00%
10025300	67430		CAPITAL BUILDING IMPROVEMENTS	-	-	-	-	-	117,573.00	0.00%
10025300	67700		CAPITAL OUTLAY - LAND	254,769.32	-	-	-	-	-	0.00%
TOTAL	FIRE			5,151,953.08	5,292,684.00	5,559,634.00	4,680,740.40	5,342,200.00	6,692,740.00	20.38%

CAPITAL BUILDING IMPROVEMENTS

Fiscal Year: 2023-2024

Code: 67430

Department: Fire

PRIORITY	QTY	ITEM	DESCRIPTION	REQUESTED		CUTS	RECOMM.
				REPLACE	NEW		
1	1	Central Fire Station - Apparatus Bay Doors	The apparatus bay doors at Central Fire Station are the original doors to the building as it was constructed in 1968. The door frames are aluminum and contain single plane glass. This makes them more expensive and difficult to replace/repair, in addition to causing a dangerous situation as they roll above the heads of our staff and apparatus. In addition, they have no UV light protection. This is critical to the life of our structural firefighting gear as it sits on the floor between calls. the UV light can reduce the life of the gear shells by as much as 60%. Replacement doors will add safety, provide more modern construction, and help to extend the life of our equipment.	125,000		125,000	
2	1	Fire Alarms - All Stations	Currently none of the Sanford fire stations are protected with a fire alarm system . This means that in order for a fire to be detected, our staff would have to be in the station and hear a smoke alarm. From a safety perspective, we have staff sleeping in the buildings without building-wide notification of an emergency. If a fire were to occur on one side of the building, no notification would occur to our staff until the smoke/fire made its way to the area where they are assembled. Without a monitored fire alarm, we also have no automatic dispatch of fire equipment should an event be detected when the building is not occupied. The new fire station under construction does have this built in, as do other city properties. This alarm helped to prevent a worse incident from occurring at the fire which occurred in the public works building.	75,000			75,000
3	1	Fire Station #3 - Roof Replacement	The roof of #3 fire station is XXXX years old, and showing signs of wear. We have experienced water damage in a few locations of the building.	42,573			42,573
4	1	Central Fire Station - Concrete Repair		135,240		135,240	
		TOTALS		377,813	0	260,240	117,573

INSPECTIONS

The purpose of the Inspections Division of the Community Development Department is to provide protection, safety, and general welfare of the citizens of Sanford, Lee County, and the Town of Broadway by enforcing the North Carolina State building, plumbing, and mechanical codes, and the international electrical code, which serves as a comprehensive regulatory document to guide decisions aimed at public protection. Protection is accomplished through the process of performing inspections on all new construction, alterations, repairs, equipment installations, use and occupancy, building location, structures moved to another site, removal or demolition, or any appurtenances connected or attached to every building or structure, for compliance with the North Carolina State Building Codes, and related codes and ordinances. Certificates of Occupancy are issued as required by the technical codes. Establishments are inspected prior to the sale of alcoholic beverages to ensure that the fire requirements are met and occupancy loads are evaluated. Daycare facilities are inspected for compliance with code requirements. The Inspections Division also conducts fire inspections and minimum housing inspections for the Town of Broadway. Policy direction and administrative support for the department's overall activities and functions are centralized in the Administrative Division of Community Development.

Note: This department is reconciled at year end with Lee County paying fifty (50%) percent of actual expenses less revenue received.

Inspections						
	2023 Orig. Budget	2023 Revised Budget	2023 Projection	2024 Manager Recomm.	Variance 24 Mgr. / 23 Rev. Budget	Pct. Change
Personnel	\$ 882,419	\$ 924,289	\$ 852,419	\$ 1,062,791	\$ 138,502	15.0%
Operating	111,875	122,853	97,468	130,399	7,546	6.1%
Capital	45,400	45,400	45,400	35,289	(10,111)	-22.3%
Total	\$ 1,039,694	\$ 1,092,542	\$ 995,287	\$ 1,228,479	\$ 135,937	12.4%

- Personnel changes are related to a 7 % salary adjustment, a 0.75% increase in retirement, a 2% increase for group health insurance, implementation of dental and vision insurance for employees.
- Operational increase due to additional training for the new staff position that was budgeted and hired in FY 23.
- Capital funding includes: 4-wheel drive SUV \$35,289

ACCOUNTS FOR:			2022	2023	2023	2023	2023	2024	PCT	
GENERAL FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE	
540 INSPECTIONS										
10025400	60000		SALARY AND WAGES	444,229.93	585,426.00	627,199.00	485,644.83	585,426.00	715,769.00	14.12%
10025400	60000	ARPPP	SALARY AND WAGES	1,643.06	-	-	-	-	-	0.00%
10025400	60000	COSPP	SALARY AND WAGES	7,393.01	-	-	-	-	-	0.00%
10025400	60001		SALARY AND WAGES - TEMPORARY	25,613.60	50,000.00	39,600.00	12,225.71	20,000.00	44,800.00	13.13%
10025400	60002		401 K	21,702.13	29,049.00	30,099.00	22,947.89	29,049.00	35,540.00	18.08%
10025400	60002	ARPPP	401 K	82.15	-	-	-	-	-	0.00%
10025400	60002	COSPP	401 K	369.64	-	-	-	-	-	0.00%
10025400	60003		FICA	34,280.04	48,271.00	51,460.00	36,290.82	48,271.00	57,803.00	12.33%
10025400	60003	ARPPP	FICA	125.69	-	-	-	-	-	0.00%
10025400	60003	COSPP	FICA	565.55	-	-	-	-	-	0.00%
10025400	60004		INSURANCE	75,743.84	99,378.00	103,095.00	78,810.74	99,378.00	117,540.00	14.01%
10025400	60005		RETIREMENT	50,036.85	70,295.00	72,836.00	55,533.55	70,295.00	91,339.00	25.40%
10025400	60005	ARPPP	RETIREMENT	186.49	-	-	-	-	-	0.00%
10025400	60005	COSPP	RETIREMENT	839.12	-	-	-	-	-	0.00%
10025400	60006		UNEMPLOYMENT INSURANCE	154.69	-	-	163.34	-	-	0.00%
10025400	60100		EMPLOYEE TRAINING	9,748.14	15,000.00	17,000.00	16,829.37	15,000.00	25,500.00	50.00%
10025400	61100		TELEPHONE	-	-	1,862.00	1,734.21	625.00	-	-100.00%
10025400	611001		CELL PHONES	1,250.00	1,800.00	1,800.00	1,175.00	1,500.00	1,200.00	-33.33%
10025400	61150		WIRELESS CONNECTIVITY	2,378.50	3,420.00	3,420.00	2,362.00	3,345.00	4,020.00	17.54%
10025400	61200		PRINTING	225.00	1,000.00	1,578.00	1,549.00	1,578.00	1,500.00	-4.94%
10025400	61700		MAINTENANCE & REPAIR - AUTO	1,375.06	2,500.00	7,020.00	5,935.52	7,020.00	2,500.00	-64.39%
10025400	62100		BUILDING & EQUIPMENT RENTAL	656.63	800.00	800.00	667.50	800.00	800.00	0.00%
10025400	62600		ADVERTISING	-	100.00	100.00	-	100.00	100.00	0.00%
10025400	63000		POSTAGE	1,476.00	500.00	500.00	350.60	350.00	500.00	0.00%
10025400	63100		FUEL & VEHICLE SUPPLIES	11,744.35	14,000.00	14,000.00	9,169.92	12,000.00	19,200.00	37.14%
10025400	63300		DEPARTMENT SUPPLIES & MATL	9,017.94	7,000.00	7,000.00	4,963.17	5,000.00	7,000.00	0.00%
10025400	63310		DEPARTMENT SUPPLIES/COMPUTER	-	16,805.00	25,392.00	25,134.99	17,000.00	7,800.00	-69.28%
10025400	63400		NON-CAPITAL EQUIPMENT/FURN	2,487.95	-	6,195.00	5,962.77	-	10,000.00	61.42%
10025400	64500		CONTRACTUAL SERVICES	6,044.33	19,500.00	6,736.00	6,728.00	6,400.00	19,500.00	189.49%
10025400	64600		BANK SERVICE CHARGE	12,160.45	12,000.00	12,000.00	15,689.39	12,000.00	12,000.00	0.00%
10025400	65300		DUES & SUBSCRIPTIONS	2,341.48	5,700.00	5,700.00	1,980.00	3,500.00	5,875.00	3.07%
10025400	65400		INSURANCE & BONDS	9,845.93	11,000.00	11,000.00	12,154.42	11,000.00	12,154.00	10.49%
10025400	65700		MISCELLANEOUS	345.98	750.00	750.00	85.00	250.00	750.00	0.00%
10025400	67400		CAPITAL OUTLAY - VEHICLES	-	45,400.00	45,400.00	40,572.00	45,400.00	35,289.00	-22.27%
10025400	67410		CAPITAL - MACHINERY & EQUIPMT	10,839.00	-	-	-	-	-	0.00%
TOTAL			INSPECTIONS	744,902.53	1,039,694.00	1,092,542.00	844,659.74	995,287.00	1,228,479.00	12.44%

CODE ENFORCEMENT

The purpose of the Code Enforcement section of the Community Development Department is to provide protection, safety, and general welfare of the citizens of the City of Sanford by enforcing the Code of Ordinances. Security is accomplished through the process of performing inspections on nuisance violations (i.e., rodent, overgrown lots, trash / junk, health / fire hazard, junked / nuisance vehicles, animals). Inspections are conducted on structures that are substandard to ensure that they are fit for human habitation. Community Enhancement is responsible for pre-occupancy inspections and field zoning enforcement.

Code Enforcement						
	2023 Orig. Budget	2023 Revised Budget	2023 Projection	2024 Manager Recomm.	Variance 24 Mgr. / 23 Rev. Budget	Pct. Change
Personnel	\$ 318,726	\$ 326,150	\$ 318,726	\$ 354,217	\$ 28,067	8.6%
Operating	96,068	116,259	114,909	84,824	(31,435)	-27.0%
Capital	-	-	-	-	-	0.0%
Total	\$ 414,794	\$ 442,409	\$ 433,635	\$ 439,041	\$ (3,368)	-0.8%

- Personnel changes are related to a 7 % salary adjustment, a 0.75% increase in retirement, a 2% increase for group health insurance, implementation of dental and vision insurance for employees.
- No capital outlay requested.

ACCOUNTS FOR:				2022	2023	2023	2023	2023	2024	PCT
GENERAL FUND				ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
545	CODE ENFORCEMENT									
10055450	60000		SALARY AND WAGES	163,150.61	220,458.00	227,354.00	179,274.48	220,458.00	245,387.00	7.93%
10055450	60000	ARPPP	SALARY AND WAGES	4,929.18	-	-	-	-	-	0.00%
10055450	60002		401 K	7,985.06	10,908.00	10,908.00	8,480.21	10,908.00	12,090.00	10.84%
10055450	60002	ARPPP	401 K	246.45	-	-	-	-	-	0.00%
10055450	60003		FICA	10,969.76	16,697.00	17,225.00	12,591.39	16,697.00	18,620.00	8.10%
10055450	60003	ARPPP	FICA	377.07	-	-	-	-	-	0.00%
10055450	60004		INSURANCE	32,053.60	44,168.00	44,168.00	31,519.60	44,168.00	47,016.00	6.45%
10055450	60005		RETIREMENT	18,271.29	26,495.00	26,495.00	20,521.80	26,495.00	31,104.00	17.40%
10055450	60005	ARPPP	RETIREMENT	559.47	-	-	-	-	-	0.00%
10055450	60006		UNEMPLOYMENT INSURANCE	69.57	-	-	53.32	-	-	0.00%
10055450	60100		EMPLOYEE TRAINING	3,321.53	2,000.00	2,000.00	1,682.93	1,500.00	3,000.00	50.00%
10055450	61100		TELEPHONE	-	-	562.00	525.00	-	-	-100.00%
10055450	611001		CELL PHONES	1,200.00	1,200.00	1,200.00	1,175.00	1,350.00	1,500.00	25.00%
10055450	61150		WIRELESS CONNECTIVITY	1,139.79	1,370.00	1,370.00	1,002.57	1,370.00	1,825.00	33.21%
10055450	61200		PRINTING	-	300.00	300.00	-	300.00	300.00	0.00%
10055450	61700		MAINTENANCE & REPAIR - AUTO	1,207.52	850.00	1,600.00	1,225.64	1,100.00	1,600.00	0.00%
10055450	62600		ADVERTISING	-	1,000.00	1,000.00	-	1,000.00	1,000.00	0.00%
10055450	63000		POSTAGE	1,008.00	2,000.00	2,000.00	1,000.00	1,000.00	2,000.00	0.00%
10055450	63100		FUEL & VEHICLE SUPPLIES	4,983.31	5,950.00	5,950.00	5,781.24	5,950.00	7,680.00	29.08%
10055450	63300		DEPARTMENT SUPPLIES & MATL	2,980.50	4,000.00	5,000.00	4,135.49	4,000.00	4,000.00	-20.00%
10055450	63310		DEPARTMENT SUPPLIES/COMPUTER	549.99	-	-	-	-	-	0.00%
10055450	64500		CONTRACTUAL SERVICES	22,411.57	69,000.00	86,879.00	86,661.11	89,191.00	52,500.00	-39.57%
10055450	65300		DUES & SUBSCRIPTIONS	1,090.00	3,000.00	3,000.00	1,909.94	3,000.00	3,000.00	0.00%
10055450	65400		INSURANCE & BONDS	3,775.16	4,898.00	4,898.00	5,919.22	4,898.00	5,919.00	20.85%
10055450	65700		MISCELLANEOUS	-	500.00	500.00	24.00	250.00	500.00	0.00%
10055450	67400		CAPITAL OUTLAY - VEHICLES	25,345.22	-	-	-	-	-	0.00%
TOTAL	CODE ENFORCEMENT			307,624.65	414,794.00	442,409.00	363,482.94	433,635.00	439,041.00	-0.76%

PLANNING / HISTORIC PRESERVATION

Historic Preservation – The purpose of the Historic Preservation / Annexation / Progressive Neighborhoods Section of the Community Development Department is to oversee the inventory of properties of historic, pre-historic, architectural and / or cultural significance, and make recommendations to the City Council to designate by ordinance “historical districts.” Historic Preservation staff offers assistance to property owners of buildings, structures, sites, or areas when considering the restoration, preservation, and operation of historic matters.

Annexation – Studies are conducted to determine the feasibility of all proposed voluntary and involuntary annexations, which include cost analysis for delivery of services and corresponding revenues.

Progressive Neighborhood Program – The City’s Progressive Neighborhood program encourages public / private, community-oriented partnerships that are neighborhood driven, and designed to improve the quality of life throughout the City. The program is designed to preserve neighborhoods by dealing with issues that affect long-term livability.

Planning / Historic Preservation						
	2023 Orig. Budget	2023 Revised Budget	2023 Projection	2024 Manager Recomm.	Variance 24 Mgr. / 23 Rev. Budget	Pct. Change
Personnel	\$ 109,287	\$ 111,762	\$ 109,287	\$ 125,756	\$ 13,994	12.5%
Operating	35,256	36,512	25,206	32,860	(3,652)	-10.0%
Capital	37,500	73,744	75,000	40,000	(33,744)	-45.8%
Total	\$ 182,043	\$ 222,018	\$ 209,493	\$ 198,616	\$ (23,402)	-10.5%

- Personnel changes are related to a 7 % salary adjustment, a 0.75% increase in retirement, a 2% increase for group health insurance, implementation of dental and vision insurance for employees.
- Capital funding includes: angel wings \$5,000 and wayfinding signs \$35,000.

ACCOUNTS FOR:			2022	2023	2023	2023	2023	2024	PCT	
GENERAL FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE	
546 PLANNING/HISTORIC PRESERV										
10055460	60000		SALARY AND WAGES	71,892.09	75,830.00	78,129.00	68,954.81	75,830.00	81,933.00	4.87%
10055460	60000	COSPP	SALARY AND WAGES	1,643.06	-	-	-	-	-	0.00%
10055460	60001		SALARY AND WAGES - TEMPORARY	1,750.00	3,500.00	3,500.00	3,750.00	3,500.00	10,500.00	200.00%
10055460	60002		401 K	3,553.06	3,768.00	3,768.00	3,309.87	3,768.00	4,071.00	8.04%
10055460	60002	COSPP	401 K	82.15	-	-	-	-	-	0.00%
10055460	60003		FICA	5,529.84	6,031.00	6,207.00	5,480.99	6,031.00	7,034.00	13.32%
10055460	60003	COSPP	FICA	125.69	-	-	-	-	-	0.00%
10055460	60004		INSURANCE	10,770.48	11,042.00	11,042.00	9,550.86	11,042.00	11,754.00	6.45%
10055460	60005		RETIREMENT	8,127.75	9,116.00	9,116.00	8,009.84	9,116.00	10,464.00	14.79%
10055460	60005	COSPP	RETIREMENT	186.49	-	-	-	-	-	0.00%
10055460	60006		UNEMPLOYMENT INSURANCE	21.65	-	-	18.62	-	-	0.00%
10055460	60100		EMPLOYEE TRAINING	223.60	3,350.00	3,350.00	1,158.46	1,500.00	3,350.00	0.00%
10055460	61200		PRINTING	1,115.20	3,000.00	3,000.00	2,659.00	1,800.00	3,000.00	0.00%
10055460	62600		ADVERTISING	6,446.75	6,000.00	6,000.00	2,991.45	6,000.00	6,000.00	0.00%
10055460	63000		POSTAGE	108.00	1,600.00	1,600.00	1,284.53	1,100.00	1,600.00	0.00%
10055460	63300		DEPARTMENT SUPPLIES & MATL	1,706.54	5,500.00	5,500.00	3,003.93	3,000.00	5,500.00	0.00%
10055460	63310		DEPARTMENT SUPPLIES/COMPUTER	-	1,700.00	1,700.00	1,697.00	1,700.00	-	-100.00%
10055460	65300		DUES & SUBSCRIPTIONS	2,613.99	5,500.00	5,500.00	2,070.00	2,500.00	5,500.00	0.00%
10055460	65400		INSURANCE & BONDS	2,569.97	2,506.00	2,506.00	1,809.50	2,506.00	1,810.00	-27.77%
10055460	65700		MISCELLANEOUS	977.27	1,500.00	1,500.00	745.00	500.00	1,500.00	0.00%
10055460	657071		PUBLIC ART - NON CAPITAL	5,588.00	4,600.00	5,856.00	2,868.05	4,600.00	4,600.00	-21.45%
10055460	67300		CAPITAL - CONSTRUCTION	-	37,500.00	73,744.00	26,350.00	75,000.00	40,000.00	-45.76%
TOTAL	PLANNING/HISTORIC PRES			125,031.58	182,043.00	222,018.00	145,711.91	209,493.00	198,616.00	-10.54%

STREET

The Street Division is primarily responsible for the maintenance of Sanford's streets, associated street right-of-ways, curb and guttering, traffic services, and snow removal. The following are additional responsibilities: grading dirt streets; cutbacks for site distance; repainting street markings and hand rails; maintaining and upgrading traffic signals; fabrication, repair, and installation of street name signs (both regular and historic); rodent control; graffiti removal; installing Christmas decorations; and providing signage and barricade placement for special events. The Street Division also maintains sidewalks, curb and gutter, and catch basins. There are also responsibilities that are completed on a scheduled basis: the division sweeps curb and gutter streets, streets are scheduled to be resurfaced every twelve years, and potholes and utility cuts are patched within one week of notification. The Street Division also coordinates efforts with Duke Energy Progress to operate and maintain the existing system of street lights within the City.

Street						
	2023 Orig. Budget	2023 Revised Budget	2023 Projection	2024 Manager Recomm.	Variance 24 Mgr. / 23 Rev. Budget	Pct. Change
Personnel	\$ 1,178,119	\$ 1,210,286	\$ 1,178,119	\$ 1,204,269	\$ (6,017)	-0.5%
Operating	1,375,046	1,493,598	1,376,570	1,617,982	124,384	8.3%
Capital	478,859	1,092,483	1,146,483	266,905	(825,578)	0.0%
Total	\$ 3,032,024	\$ 3,796,367	\$ 3,701,172	\$ 3,089,156	\$ (707,211)	-18.6%

- Personnel changes are related to a 7 % salary adjustment, a 0.75% increase in retirement, a 2% increase for group health insurance, implementation of dental and vision insurance for employees.
- Operational increase due to utilities increase of \$70,920 in charges plus new subdivisions coming online (Galvin's Ridge, Highway 78 South, and Highway 78 North). Also, utilities related to upgraded projects including Colon Road and US 1 (\$12,000), Horner Boulevard (\$10,000), and Kalyani Way (\$2,500). Supplies increased \$40,000 and contractual services increased \$65,528 both due to inflationary increases.
- Capital funding includes: 16ft trailer \$15,622; Flatbed dump truck \$171,003; and two F-150 trucks at \$40,140 each

ACCOUNTS FOR:			2022	2023	2023	2023	2023	2024	PCT	
GENERAL FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE	
560	STREET MAINTENANCE									
10035600	60000		SALARY AND WAGES	640,601.89	798,262.00	828,143.00	562,620.50	798,262.00	797,444.00	-3.71%
10035600	60000	ARPPP	SALARY AND WAGES	22,180.54	-	-	-	-	-	0.00%
10035600	60000	COSPP	SALARY AND WAGES	821.53	-	-	-	-	-	0.00%
10035600	60002		401 K	31,582.59	37,702.00	37,702.00	26,442.01	37,702.00	39,437.00	4.60%
10035600	60002	ARPPP	401 K	1,109.00	-	-	-	-	-	0.00%
10035600	60002	COSPP	401 K	41.08	-	-	-	-	-	0.00%
10035600	60003		FICA	47,982.91	57,683.00	59,969.00	42,295.63	57,683.00	60,338.00	0.62%
10035600	60003	ARPPP	FICA	1,696.76	-	-	-	-	-	0.00%
10035600	60003	COSPP	FICA	62.85	-	-	-	-	-	0.00%
10035600	60004		INSURANCE	158,817.18	193,235.00	193,235.00	126,596.99	193,235.00	205,696.00	6.45%
10035600	60005		RETIREMENT	72,114.76	91,237.00	91,237.00	63,989.26	91,237.00	101,354.00	11.09%
10035600	60005	ARPPP	RETIREMENT	2,517.52	-	-	-	-	-	0.00%
10035600	60005	COSPP	RETIREMENT	93.25	-	-	-	-	-	0.00%
10035600	60006		UNEMPLOYMENT INSURANCE	324.14	-	-	282.38	-	-	0.00%
10035600	60100		EMPLOYEE TRAINING	2,934.90	5,000.00	5,000.00	4,670.29	5,000.00	5,000.00	0.00%
10035600	60200		PROFESSIONAL SERVICES	-	4,000.00	4,000.00	3,489.50	4,000.00	4,000.00	0.00%
10035600	611001		CELL PHONES	977.04	1,660.00	1,660.00	550.00	1,660.00	1,660.00	0.00%
10035600	61150		WIRELESS CONNECTIVITY	2,735.71	3,200.00	3,200.00	2,441.40	3,200.00	3,200.00	0.00%
10035600	61200		PRINTING	50.00	150.00	150.00	-	150.00	150.00	0.00%
10035600	61600		MAINTENANCE & REPAIR - EQUIPME	2,410.23	3,500.00	5,500.00	3,618.03	3,500.00	3,500.00	-36.36%
10035600	61700		MAINTENANCE & REPAIR - AUTO	33,934.26	55,600.00	41,100.00	31,966.72	55,600.00	55,600.00	35.28%
10035600	62000		UTILITIES	529,767.68	566,100.00	566,100.00	518,363.85	566,100.00	637,020.00	12.53%
10035600	62100		BUILDING & EQUIPMENT RENTAL	20,694.00	27,700.00	27,700.00	24,425.00	27,700.00	32,400.00	16.97%
10035600	62600		ADVERTISING	-	100.00	100.00	-	100.00	100.00	0.00%
10035600	63100		FUEL & VEHICLE SUPPLIES	43,744.92	67,240.00	67,240.00	38,726.48	67,240.00	100,100.00	48.87%
10035600	63200		CHEMICALS	-	-	-	-	-	11,000.00	0.00%
10035600	63300		DEPARTMENT SUPPLIES & MATL	262,888.59	300,000.00	320,790.00	313,640.19	300,000.00	340,000.00	5.99%
10035600	63310		DEPARTMENT SUPPLIES/COMPUTER	-	-	-	-	-	5,000.00	0.00%
10035600	63400		NON-CAPITAL EQUIPMENT/FURN	-	3,000.00	-	-	3,000.00	3,000.00	0.00%
10035600	63600		UNIFORMS	4,682.32	7,298.00	7,298.00	5,149.54	7,298.00	7,444.00	2.00%
10035600	64500		CONTRACTUAL SERVICES	272,861.88	279,472.00	392,734.00	386,265.56	280,996.00	345,000.00	-12.15%
10035600	65100		LANDFILL CHARGES	10,417.33	16,919.00	16,919.00	11,025.55	16,919.00	17,257.00	2.00%
10035600	65400		INSURANCE & BONDS	40,372.62	33,207.00	33,207.00	48,191.27	33,207.00	45,051.00	35.67%
10035600	65700		MISCELLANEOUS	82.07	900.00	900.00	201.00	900.00	1,500.00	66.67%
10035600	67400		CAPITAL OUTLAY - VEHICLES	-	33,350.00	472,268.00	467,193.35	472,268.00	251,283.00	-46.79%
10035600	67410		CAPITAL - MACHINERY & EQUIPMT	16,031.72	248,500.00	477,206.00	463,423.30	477,206.00	15,622.00	-96.73%
10035600	67440		CAPITAL - INFRASTRUCTURE	-	197,009.00	143,009.00	-	197,009.00	-	-100.00%
TOTAL	STREET MAINTENANCE			2,224,531.27	3,032,024.00	3,796,367.00	3,145,567.80	3,701,172.00	3,089,156.00	-18.63%

STREET CAPITAL IMPROVEMENTS

The Street Capital Improvements Department was established to fund the majority of street resurfacing within the city.

Street Capital						
	2023 Orig. Budget	2023 Revised Budget	2023 Projection	2024 Manager Recomm.	Variance 24 Mgr. / 23 Rev. Budget	Pct. Change
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Operating	-	-	-	-	-	0.0%
Capital	769,400	1,487,612	1,487,612	1,358,000	(129,612)	-8.7%
Total	\$ 769,400	\$ 1,487,612	\$ 1,487,612	\$ 1,358,000	\$ (129,612)	-8.7%

- Capital funding includes:
- \$575,000 for street resurfacing.
- \$100,000 for sidewalk replacement, curb & gutter and catch basin.
- \$183,000 Fields Drive sidewalks (estimated match)
- \$500,000 Street full depth reclamation project

ACCOUNTS FOR:			2022	2023	2023	2023	2023	2024	PCT
GENERAL FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
561	STREET CAPITAL IMPROVEMENTS								
10035610	64500	CONTRACTUAL SERVICES	243.38	-	-	-	-	-	0.00%
10035610	67440	CAPITAL - INFRASTRUCTURE	950,282.72	769,400.00	1,487,612.00	727,264.34	1,487,612.00	1,358,000.00	-8.71%
TOTAL	STREET CAPITAL IMPROVE		950,526.10	769,400.00	1,487,612.00	727,264.34	1,487,612.00	1,358,000.00	-8.71%

CAPITAL OUTLAY - INFRASTRUCTURE

Fiscal Year: 2023 - 2024

Code: 10-561-67440

Department: Street Capital

PRIORITY	QTY	ITEM	DESCRIPTION	APPROVED		CUTS	APPROVED
				EPLAC	NEW		
	1	Fields Drive Sidewalks EB-5868	Bike Lanes and Sidewalks from Carthage Street to Horner Blvd. This is a joint NCDOT/City project with DOT shares being 80% of the project cost or up to \$730,000		183,000		183,000
	1	Carthage Street Road Diet b/n Wicker and Chatham EB-5863	Bike Lanes, Planted Medians, & Parallel Parking. This is a joint NCDOT/City project with DOT shares being 80% of the project cost, up to 1.5 million dollars.		383,000	383,000	
	1	Little Buffalo Greenway - SAM	The City of Sanford is pursuing development opportunities along Little Buffalo Creek from Charlotte Ave to Weatherspoon St. Part of the development includes Sanford Area Marketplace, realignment of Buffalo Creek to reduce flooding of the park. This project will provide pedestrian access and interconnection between the downtown area and City Hall.		750,000	750,000	
	1	McNeill Park Improvements	Replace playground equipment at Walter McNeill Park. Add concrete drive to include 2 parking spaces and a sidewalk leading to the playground. Industry standard for playground replacement is between 8-10 years old. If approved, the playground in this project will be 14 years old. This project also includes a concrete driveway that will include 2 parking spaces and a sidewalk leading to the playground making for easier accessibility.		195,000	195,000	
	1	Sidewalk Rehabilitation	The city maintains over 31 miles of sidewalk. Over time due to wear, tear and extraneous events, sidewalks require maintenance and repair to minimize safety hazards for the pedestrians that utilize them.		100,000		100,000
	1	Street Resurfacing	A road in good condition deteriorates slowly until a critical point is reached. Once that happens, deterioration occurs quickly. The intent of the rehabilitation project is to rehabilitate the roads before they reach that crucial point otherwise the cost of work goes up significantly. The City currently rehabilitates 1.2 miles of roadway each year.		575,000		575,000

SOLID WASTE

The Solid Waste Department provides weekly collection of yard waste (leaves and limbs) as well as bulk trash from city residents at the curbside. The material from yard waste is either composted or ground into woodchips at the City’s compost facility as a recycling process. The material is then sold back to the public. The division also maintains approximately 20 acres of City lots, mows approximately 115 miles of city right-of-ways and approximately 75 miles of Department of Transportation right-of-ways, as well as sidewalk cleaning, curb cutting, and spraying.

Solid Waste						
	2023 Orig. Budget	2023 Revised Budget	2023 Projection	2024 Manager Recomm.	Variance 24 Mgr. / 23 Rev. Budget	Pct. Change
Personnel	\$ 1,210,103	\$ 1,235,364	\$ 1,235,364	\$ 1,405,067	\$ 169,703	13.7%
Operating	473,600	510,455	505,455	503,063	(7,392)	-1.4%
Capital	83,300	628,482	628,482	747,719	119,237	19.0%
Total	\$ 1,767,003	\$ 2,374,301	\$ 2,369,301	\$ 2,655,849	\$ 281,548	11.9%

- Personnel changes are related to a 7 % salary adjustment, a 0.75% increase in retirement, a 2% increase for group health insurance, implementation of dental and vision insurance for employees. Two additional employees included in budget.
- Operating increases includes fuel and costs of contractual services related to inflation. Also, increase in training and uniforms related to the two additional employees.
- Capital funding includes: Knuckleboom truck \$187,503; Leaf vac truck \$300,503; Ford Fusion \$28,180; and Rubber Tire Loader \$231,533.

ACCOUNTS FOR:			2022	2023	2023	2023	2023	2024	PCT	
GENERAL FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE	
565 SOLID WASTE										
10045650	60000		SALARY AND WAGES	742,313.94	816,850.00	839,473.00	675,060.75	839,473.00	938,911.00	11.85%
10045650	60000	ARPPP	SALARY AND WAGES	21,770.92	-	-	-	-	-	0.00%
10045650	60000	COSPP	SALARY AND WAGES	821.53	-	-	-	-	-	0.00%
10045650	60001		SALARY AND WAGES - TEMPORARY	-	-	-	10,775.70	-	-	0.00%
10045650	60002		401 K	35,788.37	40,408.00	40,408.00	31,627.48	40,408.00	46,462.00	14.98%
10045650	60002	ARPPP	401 K	1,088.51	-	-	-	-	-	0.00%
10045650	60002	COSPP	401 K	41.08	-	-	-	-	-	0.00%
10045650	60003		FICA	55,939.76	61,824.00	64,462.00	51,085.93	64,462.00	71,085.00	10.27%
10045650	60003	ARPPP	FICA	1,665.42	-	-	-	-	-	0.00%
10045650	60003	COSPP	FICA	62.85	-	-	-	-	-	0.00%
10045650	60004		INSURANCE	169,431.57	193,235.00	193,235.00	141,717.93	193,235.00	229,204.00	18.61%
10045650	60005		RETIREMENT	83,724.04	97,786.00	97,786.00	76,538.18	97,786.00	119,405.00	22.11%
10045650	60005	ARPPP	RETIREMENT	2,471.03	-	-	-	-	-	0.00%
10045650	60005	COSPP	RETIREMENT	93.25	-	-	-	-	-	0.00%
10045650	60006		UNEMPLOYMENT INSURANCE	324.80	-	-	278.94	-	-	0.00%
10045650	60100		EMPLOYEE TRAINING	998.78	5,000.00	5,000.00	4,187.80	5,000.00	7,076.00	41.52%
10045650	611001		CELL PHONES	1,500.00	1,500.00	1,500.00	1,375.00	1,500.00	1,500.00	0.00%
10045650	61150		WIRELESS CONNECTIVITY	5,306.61	5,760.00	5,760.00	4,590.98	5,760.00	5,700.00	-1.04%
10045650	61700		MAINTENANCE & REPAIR - AUTO	69,223.63	73,000.00	128,000.00	102,158.70	93,000.00	85,000.00	-33.59%
10045650	62100		BUILDING & EQUIPMENT RENTAL	4,022.55	7,800.00	11,300.00	10,577.80	11,300.00	11,000.00	-2.65%
10045650	62600		ADVERTISING	2,004.11	6,000.00	6,000.00	5,926.25	6,000.00	6,500.00	8.33%
10045650	63100		FUEL & VEHICLE SUPPLIES	78,566.76	117,929.00	117,929.00	81,047.95	117,929.00	127,731.00	8.31%
10045650	63300		DEPARTMENT SUPPLIES & MATL	25,766.81	30,000.00	26,500.00	26,668.40	26,500.00	30,000.00	13.21%
10045650	63310		DEPARTMENT SUPPLIES/COMPUTER	1,199.94	-	-	-	-	3,175.00	0.00%
10045650	63600		UNIFORMS	4,551.10	6,000.00	6,000.00	5,154.34	6,000.00	9,881.00	64.68%
10045650	64500		CONTRACTUAL SERVICES	75,217.02	98,170.00	110,025.00	105,981.83	110,025.00	92,200.00	-16.20%
10045650	65100		LANDFILL CHARGES	62,189.63	87,000.00	57,000.00	44,663.60	87,000.00	85,000.00	49.12%
10045650	65300		DUES & SUBSCRIPTIONS	600.00	815.00	815.00	600.00	815.00	600.00	-26.38%
10045650	65400		INSURANCE & BONDS	32,691.12	34,426.00	34,426.00	38,199.69	34,426.00	37,400.00	8.64%
10045650	65700		MISCELLANEOUS	-	200.00	200.00	178.28	200.00	300.00	50.00%
10045650	67200		CAPITAL < \$2500	2,555.25	-	-	-	-	-	0.00%
10045650	67400		CAPITAL OUTLAY - VEHICLES	-	42,100.00	265,362.00	259,709.35	265,362.00	28,180.00	-89.38%
10045650	67410		CAPITAL - MACHINERY & EQUIPMT	492,363.89	-	302,320.00	261,178.00	302,320.00	719,539.00	138.01%
10045650	67710		CAPITAL OUTLAY LAND IMPRVMT	-	41,200.00	60,800.00	60,800.00	60,800.00	-	-100.00%
TOTAL	SOLID WASTE			1,974,294.27	1,767,003.00	2,374,301.00	2,000,082.88	2,369,301.00	2,655,849.00	11.86%

CAPITAL OUTLAY - VEHICLES

Fiscal Year: 2023-2024

Code: 67400

Department: Solid Waste 565

PRIORITY	QTY	ITEM	DESCRIPTION	REQUESTED		CUTS	APPROVED
				REPLACE	NEW		
3	1	Flat Bed Dump	2011 Ford F-550 2WD Regular Cab Flat Bed Dump Truck # 355 (SN:1FDUF5GY7BEB33106) is used by the solid waste division to deliver wood chips and compost. It is also used by refuse crews in hauling trash, ditch cleaning, cut backs on right-of ways & delivery of recycle carts. It is equipped with a Motorola radio for communication with the Service Center. It is equipped with a liftgate attached to the rear of the dump bed. The vehicle has 87,1726 on it and is used at a rate of 7,264 miles per year and is in good condition per shop report. Fuel usage for 2022 \$2,141.00. Parts and labor, including scheduled maintenance totaled \$3,753.00.	103,000			
			safety lights	4,370			
			radio	633			
			Total Price	108,003	0	108,003	0
7	1	1/2 Ton Standard Truck	2015 Ford F150 truck 2WD #352 (SN: 1FTMF1C85FKD18152) is used by solid waste division as a Crew Supervisor's vehicle. It is used to check on work in progress each day. It is equipped with a Motorola radio for communication with the Service Center, safety lights, and a tool box for securing tools. The equipment has 67,757 miles on it and is used at a rate of 8,469 miles per year and the vehicle is in good condition per shop report. Fuel usage for 2021 totaled \$795.00. Parts and labor, including scheduled maintenance totaled \$1,235.00.	37,207			
			tool box	550			
			radio	633			
			safety lights	2,300			
			Total Price	40,690	0	40,690	0

CAPITAL OUTLAY - MACHINERY AND EQUIPMENT > \$2,500

Fiscal Year: 2023-2024

Code: 67410

Department: Solid Waste 565

PRIORITY	QTY	ITEM	DESCRIPTION	REQUESTED REPLACE	NEW	CUTS	APPROVED
1	1	Knuckleboom Truck	International 4300 Truck #3XX (Serial #XXXXXXXXXXXX) is used by the Solid Waste Division for daily curbside pick-up of limbs. It is also utilized to pick-up heavy items during bulk trash clean up. To facilitate these activities, the unit is equipped with a Palfinger Knuckleboom loader. The unit is also equipped with a Godwin 20' Flat Dump body with 4' sides. it also has a Motorola radio and a revolving caution light.		180000		
			safety lights		4370		
			radio		633		
			tax and tags		2500		
			Total Price		187,503		187503
6	1	Tractor	2006 New Holland TN70A Tractor #368 (SN: HJE060738) is used by the solid waste division for mowing rights-of-way and city lots. It is equipped with a roll bar, canopy, and safety lights. The equipment has 1,357 hours of use and is used at a rate of 80 hours per year. The equipment is in good condition per shop report. Fuel usage for 2022 totaled \$57.00. Parts and labor, including scheduled maintenance totaled \$1,300.00.	52,000			
			safety lights	4,370			
			radio	633			
			tax and tags	2,500			
			Total Price	59,503		59,503	
10	1	Tractor	2012 New Hollard Tractor- Tractor #360 (SN:ZBJH20930) is used by the solid waste division for mowing right of ways and city lots. It is equipped with a roll bar, canopy, and safety lights. The equipment has 3,755 hours of use and is used at a rate of 313 hours per year. The equipment is in good condition per shop report. Fuel usage totaled \$1,068.000. Parts and labor, including scheduled maintenance totaled \$1,240.00		122,000		
			safety lights	4,370			
			radio	633			
			tax and tags	2,500			
			Total Price	129,503		129,503	

CAPITAL OUTLAY - MACHINERY AND EQUIPMENT > \$2,500

Fiscal Year: 2023-2024

Code: 67410

Department: Solid Waste 565

PRIORITY	QTY	ITEM	DESCRIPTION	REQUESTED		CUTS	APPROVED
				REPLACE	NEW		
2	1	Leaf Vac	2014 International 4300 truck #3749 (SN: 1HTMMAAR3EH024071) is used by the solid waste division during leaf season to vacuum leaves from curbside. It is equipped with a Motorola radio for communications with the Service Center. The vehicle presently has 39,454 miles of use and is used at a rate of 4,383 miles per year. The equipment is in good condition per shop request. The total fuel usage totaled \$1,550.00. Parts and labor including scheduled maintenance totaled \$2,527.00.	293,000			
			safety lights	4,370			
			radio	633			
			tax and tags	2,500			
			Total Price	300,503			300503
5	1	Rubber Tire Loader	2012 L70G Volvo Loader #376 (SN #2607) is used at the Compost Facility to load wood chips and compost. It is used to turn leaves and stack limbs. It is also used at the Service Center to load trucks with sand and gravel and keep the dump site organized. It is also used for snow removal. The vehicle presently has 9,313 hours and is used at a rate of 846 hours per year and is in good condition. The total fuel usage for 2022 totaled 4,038. Maintenance and repair services totaled \$4,830.00	224,000			
			*Requesting Optional 6.5 yd bucket to load excess debris faster.				
			safety light	4,370			
			radio	663			
			tax and tags	2,500			
			Total Price	231,533			231,533

SANITATION SERVICES

The Sanitation program is contracted to Waste Industries for one pickup weekly of garbage and every other week of recyclables. The Facilities and Beautification Administrator, City Manager, and Solid Waste Superintendent monitor the waste collector's performance to promote and encourage the prevention of litter throughout the City.

Sanitation

	2023 Orig. Budget	2023 Revised Budget	2023 Projection	2024 Manager Recomm.	Variance 24 Mgr. / 23 Rev. Budget	Pct. Change
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Operating	1,718,400	1,721,015	1,721,015	1,814,660	93,645	5.4%
Capital	-	-	-	-	-	0.0%
Total	\$ 1,718,400	\$ 1,721,015	\$ 1,721,015	\$ 1,814,660	\$ 93,645	5.4%

- Increase in Consumer Price Index (CPI) (5% or \$66,252)
- Increase in landfill charges (6% or \$22,908)
- Increase in the number of households (for growth)

ACCOUNTS FOR:			2022	2023	2023	2023	2023	2024	PCT	
GENERAL FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE	
580	SANITATION SERVICES									
10045800	62600		ADVERTISING	2,027.48	4,700.00	4,700.00	4,347.16	4,700.00	4,700.00	0.00%
10045800	63300		DEPARTMENT SUPPLIES & MATL	27,910.86	32,700.00	32,700.00	31,410.00	32,700.00	39,800.00	21.71%
10045800	63300	G2003	DEPARTMENT SUPPLIES & MATL	7,954.01	-	-	-	-	-	0.00%
10045800	64500		CONTRACTUAL SERVICES	1,209,926.41	1,300,000.00	1,301,109.00	1,301,108.60	1,301,109.00	1,366,252.00	5.01%
10045800	65100		LANDFILL CHARGES	350,582.83	381,000.00	382,506.00	382,505.77	382,506.00	403,908.00	5.60%
TOTAL	SANITATION SERVICES			1,598,401.59	1,718,400.00	1,721,015.00	1,719,371.53	1,721,015.00	1,814,660.00	5.44%

GENERAL FUND DEBT SERVICE

This department was established to account for the annual debt service requirements of the General Fund.

Debt Service						
	2023 Orig. Budget	2023 Revised Budget	2023 Projection	2024 Manager Recomm.	Variance 24 Mgr. / 23 Rev. Budget	Pct. Change
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Operating	1,573,912	1,573,912	1,573,912	2,457,270	883,358	56.1%
Capital	-	-	-	-	-	0.0%
Total	\$ 1,573,912	\$ 1,573,912	\$ 1,573,912	\$ 2,457,270	\$ 883,358	56.1%

- Debt related to bonds issued for streetscape / sidewalk, streetscape installment purchase debt, and debt issued for city hall/public works service center repairs/upgrades. Debt service includes new debt issued for fire station # 5, two fire pumpers, and estimated debt payment on a new ladder truck (to close on loan in later June 2023).

ACCOUNTS FOR:			2022	2023	2023	2023	2023	2024	PCT
GENERAL FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
600	DEBT SERVICE								
10016000	62200	INSTALLMENT PURCHASE	546,733.14	722,611.00	722,611.00	472,610.51	722,611.00	616,368.00	-14.70%
10016000	62201	INTEREST INSTALLMENT PURCHASE	82,573.84	71,801.00	71,801.00	71,800.84	71,801.00	142,206.00	98.06%
10016000	69000	LEASE FINANCING PRINCIPAL	17,823.89	-	-	-	-	-	#DIV/0!
10016000	69100	LEASE FINANCING INTEREST	481.11	-	-	-	-	-	#DIV/0!
10016000	69200	BOND PRINCIPAL	550,000.00	550,000.00	550,000.00	550,000.00	550,000.00	1,055,000.00	91.82%
10016000	69201	BOND INTEREST	251,500.00	229,500.00	229,500.00	229,500.00	229,500.00	643,696.00	180.48%
TOTAL	DEBT SERVICE		1,449,111.98	1,573,912.00	1,573,912.00	1,323,911.35	1,573,912.00	2,457,270.00	56.12%

GOLF

The Sanford Municipal Golf Course is an 18-hole public golf course, a pro shop, and a complete practice facility on 155 acres of city property. The golf course serves the general public by offering a facility that caters to men, women, children, churches, industries, civic organizations, and to public and private schools in the community and surrounding areas.

Golf						
	2023 Orig. Budget	2023 Revised Budget	2023 Projection	2024 Manager Recomm.	Variance 24 Mgr. / 23 Rev. Budget	Pct. Change
Personnel	\$ 568,040	\$ 582,887	\$ 582,887	\$ 658,508	\$ 75,621	13.0%
Operating	258,054	252,735	254,429	272,327	19,592	7.8%
Capital	53,000	59,600	59,600	80,300	20,700	34.7%
Total	\$ 879,094	\$ 895,222	\$ 896,916	\$ 1,011,135	\$ 115,913	12.9%

- Personnel changes are related to a 7 % salary adjustment, a 0.75% increase in retirement, a 2% increase for group health insurance, implementation of dental and vision insurance for employees. Additional position in golf that is offset by increase in golf rates.
- Operational increases due to inflation.
- Capital funding includes: gator \$32,000; triplex greens mower \$41,000; and fairway tractor blower \$7,300.

ACCOUNTS FOR:				2022	2023	2023	2023	2023	2024	PCT
GENERAL FUND				ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
660	GOLF									
10106600	60000		SALARY AND WAGES	325,714.51	344,133.00	357,924.00	317,378.16	357,924.00	412,416.00	15.22%
10106600	60000	ARPPP	SALARY AND WAGES	6,572.24	-	-	-	-	-	0.00%
10106600	60000	COSPP	SALARY AND WAGES	1,643.06	-	-	-	-	-	0.00%
10106600	60001		SALARY AND WAGES - TEMPORARY	49,831.09	67,600.00	67,600.00	47,581.63	67,600.00	54,550.00	-19.30%
10106600	60002		401 K	15,982.95	17,191.00	17,191.00	14,703.51	17,191.00	20,675.00	20.27%
10106600	60002	ARPPP	401 K	328.60	-	-	-	-	-	0.00%
10106600	60002	COSPP	401 K	82.15	-	-	-	-	-	0.00%
10106600	60003		FICA	27,620.29	31,269.00	32,325.00	26,867.56	32,325.00	35,457.00	9.69%
10106600	60003	ARPPP	FICA	502.76	-	-	-	-	-	0.00%
10106600	60003	COSPP	FICA	125.69	-	-	-	-	-	0.00%
10106600	60004		INSURANCE	63,119.98	66,252.00	66,252.00	59,198.44	66,252.00	82,278.00	24.19%
10106600	60005		RETIREMENT	36,682.84	41,595.00	41,595.00	35,582.31	41,595.00	53,132.00	27.74%
10106600	60005	ARPPP	RETIREMENT	745.96	-	-	-	-	-	0.00%
10106600	60005	COSPP	RETIREMENT	186.49	-	-	-	-	-	0.00%
10106600	60006		UNEMPLOYMENT INSURANCE	158.61	-	-	139.43	140.00	140.00	0.00%
10106600	60100		EMPLOYEE TRAINING	1,077.04	2,000.00	2,175.00	2,082.57	2,000.00	2,500.00	14.94%
10106600	61100		TELEPHONE	2,511.89	4,500.00	4,500.00	2,354.95	4,500.00	4,500.00	0.00%
10106600	61551		MAINTENANCE & REPAIR - BUILDIN	2,090.70	5,500.00	5,500.00	2,123.53	5,500.00	7,000.00	27.27%
10106600	61600		MAINTENANCE & REPAIR - EQUIPME	15,695.91	18,000.00	18,000.00	16,769.41	18,000.00	20,000.00	11.11%
10106600	61700		MAINTENANCE & REPAIR - AUTO	1,922.45	2,000.00	2,000.00	1,034.88	2,000.00	2,000.00	0.00%
10106600	62000		UTILITIES	19,788.53	21,420.00	21,420.00	20,456.77	21,420.00	22,000.00	2.71%
10106600	62400		COURSE MAINTENANCE	102,373.81	83,000.00	76,400.00	75,702.26	76,400.00	85,000.00	11.26%
10106600	62500		TOURNAMENT EXPENSES	1,546.50	2,250.00	2,250.00	2,015.00	2,250.00	2,250.00	0.00%
10106600	63000		POSTAGE	189.61	350.00	350.00	26.65	350.00	350.00	0.00%
10106600	63300		DEPARTMENT SUPPLIES & MATL	2,720.54	4,200.00	4,200.00	2,492.41	4,200.00	4,200.00	0.00%
10106600	63310		DEPARTMENT SUPPLIES/COMPUTER	-	-	-	-	-	1,000.00	0.00%
10106600	64500		CONTRACTUAL SERVICES	3,340.30	4,510.00	5,285.00	4,788.06	6,060.00	6,060.00	14.66%
10106600	64600		BANK SERVICE CHARGE	12,024.63	12,150.00	12,150.00	14,883.54	12,150.00	12,150.00	0.00%
10106600	64805		INVENTORY PRO SHOP	50,703.32	56,175.00	56,681.00	55,459.40	56,681.00	60,000.00	5.86%
10106600	64806		CONCESSIONS	19,658.51	23,000.00	23,000.00	23,117.27	23,000.00	23,000.00	0.00%
10106600	65300		DUES & SUBSCRIPTIONS	1,268.00	1,800.00	1,800.00	1,258.00	1,800.00	2,200.00	22.22%
10106600	65400		INSURANCE & BONDS	9,053.10	10,699.00	10,699.00	11,477.14	11,478.00	11,477.00	7.27%
10106600	65700		MISCELLANEOUS	1,453.40	1,500.00	1,500.00	1,184.44	1,500.00	1,500.00	0.00%
10106600	65702		DRIVING RANGE SUPPLIES	2,237.09	5,000.00	4,825.00	4,357.73	5,000.00	5,000.00	3.63%
10106600	67410		CAPITAL - MACHINERY & EQUIPMT	-	38,000.00	44,600.00	42,000.00	44,600.00	80,300.00	80.04%
10106600	67430		CAPITAL BUILDING IMPROVEMENTS	-	15,000.00	15,000.00	13,492.54	15,000.00	-	-100.00%
TOTAL	GOLF			778,952.55	879,094.00	895,222.00	798,527.59	896,916.00	1,011,135.00	12.95%

CENTRAL OFFICE

The Central Office Department was established to provide office supplies at the most economical prices through bulk purchasing.

Central Office						
	2023 Orig. Budget	2023 Revised Budget	2023 Projection	2024 Manager Recomm.	Variance 24 Mgr. / 23 Rev. Budget	Pct. Change
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Operating	31,925	31,925	31,925	32,300	375	1.2%
Capital	-	-	-	-	-	0.0%
Subtotal	\$ 31,925	\$ 31,925	\$ 31,925	\$ 32,300	\$ 375	1.2%
Less Interfund Reimbursement	(9,833)	(9,833)	(9,833)	(12,855)	(3,022)	30.7%
Total	\$ 22,092	\$ 22,092	\$ 22,092	\$ 19,445	\$ (2,647)	-12.0%

- Slight increase in cost of materials.

ACCOUNTS FOR:			2022	2023	2023	2023	2023	2024	PCT
GENERAL FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
661 CENTRAL OFFICE									
10016610	61600	MAINTENANCE & REPAIR - EQUIPME	8,104.83	8,460.00	8,460.00	8,654.00	8,460.00	8,800.00	4.02%
10016610	62100	BUILDING & EQUIPMENT RENTAL	1,368.79	1,875.00	1,875.00	1,574.10	1,875.00	1,850.00	-1.33%
10016610	63000	POSTAGE	2,015.33	3,150.00	3,150.00	2,097.73	3,150.00	3,150.00	0.00%
10016610	63300	DEPARTMENT SUPPLIES & MATL	15,059.81	18,440.00	18,440.00	13,714.35	18,440.00	18,500.00	0.33%
10016610	64900	INTERFUND REIMBURSEMENTS	(8,563.20)	(9,833.00)	(9,833.00)	(8,193.90)	(9,833.00)	(12,855.00)	30.73%
TOTAL CENTRAL OFFICE			17,985.56	22,092.00	22,092.00	17,846.28	22,092.00	19,445.00	-11.98%

GENERAL FUND CONTRIBUTIONS

The General Fund Contributions Department accounts for transfer appropriations, agency support fundings, and contingency appropriation.

General Fund Contributions						
	2023 Orig. Budget	2023 Revised Budget	2023 Projection	2024 Manager Recomm.	Variance 24 Mgr. / 23 Rev. Budget	Pct. Change
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Operating	2,419,847	8,702,988	5,940,847	3,091,254	(5,611,734)	-64.5%
Capital	-	-	-	-	-	0.0%
Total	\$ 2,419,847	\$ 8,702,988	\$ 5,940,847	\$ 3,091,254	\$ (5,611,734)	-64.5%

- Contributions included for non-profits such as Temple Theatre, Railroad House and Arts Council – \$23,400 (same as prior year)
- Central Business Tax District contribution - \$83,074 – includes \$10,000 for the RISE Grant
- Economic development incentives - \$1,130,671
- Contribution to Downtown Sanford Inc. (DSI) for downtown policing - \$97,600 (same as prior year)
- SAGA - Economic development administration - \$247,992
- Cost of Strategic Services paid to Lee County - \$158,620
- Contingency - \$75,000 (same as prior year)
- Contribution to Capital Reserve for Parks Projects - \$25,000
- Contribution to OPEB Trust - \$50,000
- Contribution to CCEP for spec building - \$284,500

ACCOUNTS FOR:		2022	2023	2023	2023	2023	2024	PCT	
GENERAL FUND		ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE	
665	OTHER CONTRIBUTIONS								
10016650	66000	CONTRIBUTION - NCLM	23,684.00	26,190.00	26,190.00	23,862.00	26,190.00	25,242.00	-3.62%
10016650	66001	CONTRIBUTION - REGION J COG	11,714.00	11,950.00	11,950.00	11,855.00	11,950.00	12,612.00	5.54%
10016650	66002	CONTRIBUTION - IOG	4,076.00	4,237.00	4,237.00	4,237.00	4,237.00	4,500.00	6.21%
10016650	66004	CONTRIBUTION - ART COUNCIL	2,700.00	2,700.00	2,700.00	2,700.00	2,700.00	2,700.00	0.00%
10016650	66005	CONTRIBUTION - CHAMER OF COMM	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	0.00%
10016650	66006	CONTRIBUTION TO CAPITAL RESERV	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	0.00%
10016650	66007	CONTRIBUTION - SAGA - ADMIN	224,937.00	236,183.00	236,183.00	236,183.00	236,183.00	247,992.00	5.00%
10016650	66008	CONTRIBUTION - SAGA - CAPITAL	-	500,000.00	500,000.00	-	500,000.00	1,130,671.00	126.13%
10016650	66009	CONTRIBUTION - CENTRAL BUS TAX	66,492.00	99,299.00	99,299.00	65,344.00	99,299.00	83,074.00	-16.34%
10016650	66010	CONTRIBUTION - LEE COUNTY	112,528.00	142,943.00	142,943.00	142,943.00	142,943.00	158,620.00	10.97%
10016650	66011	CONTRIBUTION - TEMPLE THEATRE	18,000.00	18,000.00	18,000.00	18,000.00	18,000.00	18,000.00	0.00%
10016650	66016	CONTRIBUTION-BRICK CAP CDC	-	-	30,000.00	10,000.00	30,000.00	-	-100.00%
10016650	66018	CONTRIBUTION - OUTREACH MISSIO	-	-	315,000.00	315,000.00	-	-	-100.00%
10016650	66022	CONTRIBUTION-DOWNTOWN SFD INC	84,560.00	97,600.00	97,600.00	72,560.00	97,600.00	97,600.00	0.00%
10016650	66024	CONTRIBUTION - SAGA - WEBSITE	-	42,500.00	42,500.00	-	42,500.00	-	-100.00%
10016650	66025	CONTRIBUTION - RAILROAD HOUSE	2,700.00	2,700.00	2,700.00	2,700.00	2,700.00	2,700.00	0.00%
10016650	66028	CONTRIBUTION - CCEP	-	212,502.00	212,502.00	-	212,502.00	284,500.00	33.88%
10016650	66029	LOAN TO SAHDC	-	-	281,000.00	36,000.00	-	-	-100.00%
10016650	66030	CONTRIBUTION - OPEB TRUST	50,000.00	50,000.00	50,000.00	-	50,000.00	50,000.00	0.00%
10016650	66032	OPEB PAYMENTS	794,429.36	870,543.00	870,543.00	689,250.40	870,543.00	870,543.00	0.00%
10016650	66033	CONTRIBUTION CAPITAL PROJECT	789,077.00	-	2,213,641.00	3,750,900.00	40,000.00	-	-100.00%
10016650	69900	CONTINGENCY	-	75,000.00	15,500.00	-	23,000.00	75,000.00	383.87%
10016650	70004	TRANSFER TO CAPITAL PROJECTS	-	-	3,503,000.00	-	3,503,000.00	-	-100.00%
TOTAL	OTHER CONTRIBUTIONS		2,212,397.36	2,419,847.00	8,702,988.00	5,409,034.40	5,940,847.00	3,091,254.00	-64.48%

FLEET MAINTENANCE

Fleet maintenance is responsible for maintaining, in a safe and reliable manner, all assigned fleet assets which includes: 70 trucks, 74 cars, 10 dump trucks, 9 tractors, 6 backhoes, 12 fire trucks, 4 knucklebooms, and 64 pieces of specialty equipment. Services include a comprehensive preventive maintenance inspection program, oil and filter changes, as well as emergency repairs. Contract maintenance will be utilized as required to enhance in-house resources and for warranty requirements. Management will provide for the rehabilitation of equipment when economically feasible and develop specifications and recommendations, based on user operational requirements, for replacement vehicles.

Fleet Maintenance						
	2023 Orig. Budget	2023 Revised Budget	2023 Projection	2024 Manager Recomm.	Variance 24 Mgr. / 23 Rev. Budget	Pct. Change
Personnel	\$ 467,263	\$ 479,635	\$ 467,263	\$ 486,075	\$ 6,440	1.3%
Operating	519,001	523,368	523,568	524,186	818	0.2%
Capital	76,797	118,533	118,533	127,275	8,742	7.4%
Subtotal	\$ 1,063,061	\$ 1,121,536	\$ 1,109,364	\$ 1,137,536	\$ 16,000	1.4%
Less Interfund Reimbursement	(91,598)	(91,598)	(91,598)	(109,048)	(17,450)	19.1%
Total	\$ 971,463	\$ 1,029,938	\$ 1,017,766	\$ 1,028,488	\$ (1,450)	-0.1%

- Personnel changes are related to a 7 % salary adjustment, a 0.75% increase in retirement, a 2% increase for group health insurance, implementation of dental and vision insurance for employees.
- Operational increases in fuel and supplies related to inflation increases.
- Capital funding includes: Ford Fusion \$28,180; pressure washer/steam cleaner \$9,476; roll-up bay door replacement \$89,619.

ACCOUNTS FOR:				2022	2023	2023	2023	2023	2024	PCT
GENERAL FUND				ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
670	FLEET MAINTENANCE									
10016700	60000		SALARY AND WAGES	299,074.58	326,419.00	337,912.00	266,770.64	326,419.00	336,354.00	-0.46%
10016700	60000	ARPPP	SALARY AND WAGES	6,981.86	-	-	-	-	-	0.00%
10016700	60000	COSPP	SALARY AND WAGES	821.53	-	-	-	-	-	0.00%
10016700	60002		401 K	14,771.65	16,185.00	16,185.00	12,602.97	16,185.00	16,681.00	3.06%
10016700	60002	ARPPP	401 K	349.09	-	-	-	-	-	0.00%
10016700	60002	COSPP	401 K	41.07	-	-	-	-	-	0.00%
10016700	60003		FICA	20,921.63	24,762.00	25,641.00	19,482.40	24,762.00	25,522.00	-0.46%
10016700	60003	ARPPP	FICA	534.10	-	-	-	-	-	0.00%
10016700	60003	COSPP	FICA	62.84	-	-	-	-	-	0.00%
10016700	60004		INSURANCE	61,709.78	60,731.00	60,731.00	47,923.85	60,731.00	64,648.00	6.45%
10016700	60005		RETIREMENT	33,729.00	39,166.00	39,166.00	30,499.39	39,166.00	42,870.00	9.46%
10016700	60005	ARPPP	RETIREMENT	792.45	-	-	-	-	-	0.00%
10016700	60005	COSPP	RETIREMENT	93.24	-	-	-	-	-	0.00%
10016700	60006		UNEMPLOYMENT INSURANCE	102.92	-	-	91.27	-	-	0.00%
10016700	60100		EMPLOYEE TRAINING	299.70	5,435.00	5,435.00	4,870.00	5,435.00	5,435.00	0.00%
10016700	611001		CELL PHONES	900.00	900.00	900.00	825.00	900.00	900.00	0.00%
10016700	61200		PRINTING	-	200.00	200.00	-	200.00	200.00	0.00%
10016700	61551		MAINTENANCE & REPAIR - BUILDIN	1,401.87	15,500.00	15,500.00	9,508.25	15,500.00	15,500.00	0.00%
10016700	61600		MAINTENANCE & REPAIR - EQUIPME	14,498.18	18,125.00	18,125.00	-	18,125.00	18,125.00	0.00%
10016700	61700		MAINTENANCE & REPAIR - AUTO	2,060.05	5,000.00	5,000.00	1,306.93	5,000.00	5,000.00	0.00%
10016700	62000		UTILITIES	7,077.52	6,292.00	6,292.00	5,442.45	6,292.00	6,292.00	0.00%
10016700	62600		ADVERTISING	445.50	500.00	500.00	-	500.00	500.00	0.00%
10016700	63100		FUEL & VEHICLE SUPPLIES	4,323.71	6,678.00	6,678.00	2,169.58	6,678.00	9,755.00	46.08%
10016700	63300		DEPARTMENT SUPPLIES & MATL	12,686.34	18,700.00	18,700.00	16,140.76	18,700.00	18,700.00	0.00%
10016700	63310		DEPARTMENT SUPPLIES/COMPUTER	-	-	-	-	-	3,050.00	0.00%
10016700	63600		UNIFORMS	1,509.71	2,200.00	2,200.00	965.23	2,200.00	2,200.00	0.00%
10016700	64500		CONTRACTUAL SERVICES	13,990.54	27,000.00	27,900.00	27,198.51	27,200.00	27,000.00	-3.23%
10016700	64800		INVENTORY - TIRES	58,753.73	92,400.00	92,400.00	88,921.10	92,400.00	98,868.00	7.00%
10016700	64801		INVENTORY - FUEL	567,757.98	881,421.00	881,421.00	524,450.98	881,421.00	846,428.00	-3.97%
10016700	64802		INVENTORY - PARTS	146,799.51	176,400.00	180,767.00	178,631.41	180,767.00	198,844.00	10.00%
10016700	64900		INTERFUND REIMBURSEMENTS	(93,651.84)	(91,598.00)	(91,598.00)	(76,331.90)	(91,598.00)	(109,048.00)	19.05%
10016700	64902		SALES - OTHER DEPARTMENTS PART	(211,376.18)	(250,000.00)	(250,000.00)	(154,768.51)	(250,000.00)	(250,000.00)	0.00%
10016700	64903		SALES - OTHER DEPARTMENTS FUEL	(569,154.29)	(500,000.00)	(500,000.00)	(485,548.38)	(500,000.00)	(500,000.00)	0.00%
10016700	65300		DUES & SUBSCRIPTIONS	-	-	-	-	-	3,500.00	0.00%
10016700	65400		INSURANCE & BONDS	8,123.40	9,250.00	9,250.00	10,006.15	9,250.00	9,889.00	6.91%
10016700	65700		MISCELLANEOUS	924.00	3,000.00	2,100.00	2,089.13	3,000.00	4,000.00	90.48%
10016700	67400		CAPITAL OUTLAY - VEHICLES	-	76,797.00	118,533.00	109,776.13	118,533.00	28,180.00	-76.23%
10016700	67410		CAPITAL - MACHINERY & EQUIPMT	-	-	-	-	-	9,476.00	0.00%
10016700	67430		CAPITAL BUILDING IMPROVEMENTS	-	-	-	-	-	89,619.00	0.00%

ACCOUNTS FOR:		2022	2023	2023	2023	2023	2024	PCT
GENERAL FUND		ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
TOTAL	FLEET MAINTENANCE	407,355.17	971,463.00	1,029,938.00	643,023.34	1,017,766.00	1,028,488.00	-0.14%

HORTICULTURE

The major functions of the Horticulture Department include landscape and maintenance of traffic islands and other city properties; parking lots; landscape, installation and maintenance of horticultural areas and fine turf areas around and adjacent to governmental buildings; remove litter; responsible for erection of Christmas decorations; maintain an ongoing public speaking program to civic groups, garden clubs, and other governmental organizations concerning horticulture; and installation and maintenance of tropical plants within City Hall and Public Works Service Center.

Horticulture						
	2023 Orig. Budget	2023 Revised Budget	2023 Projection	2024 Manager Recomm.	Variance 24 Mgr. / 23 Rev. Budget	Pct. Change
Personnel	\$ 448,212	\$ 462,979	\$ 486,373	\$ 563,925	\$ 100,946	21.8%
Operating	471,570	524,556	518,020	527,405	2,849	0.5%
Capital	51,309	48,806	51,309	245,477	196,671	403.0%
Total	\$ 971,091	\$ 1,036,341	\$ 1,055,702	\$ 1,336,807	\$ 300,466	29.0%

- Personnel changes are related to a 7 % salary adjustment, a 0.75% increase in retirement, a 2% increase for group health insurance, implementation of dental and vision insurance for employees

ACCOUNTS FOR:			2022	2023	2023	2023	2023	2024	PCT	
GENERAL FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE	
675 HORTICULTURE										
10016750	60000		SALARY AND WAGES	245,505.35	291,412.00	307,502.00	275,041.94	322,502.00	369,220.00	20.07%
10016750	60000	ARPPP	SALARY AND WAGES	8,215.30	-	-	-	-	-	0.00%
10016750	60001		SALARY AND WAGES - TEMPORARY	-	17,800.00	15,246.00	7,223.78	17,800.00	17,800.00	16.75%
10016750	60002		401 K	11,538.96	14,422.00	14,422.00	12,787.03	16,125.00	18,288.00	26.81%
10016750	60002	ARPPP	401 K	410.75	-	-	-	-	-	0.00%
10016750	60003		FICA	18,602.37	23,427.00	24,658.00	21,443.54	24,671.00	29,341.00	18.99%
10016750	60003	ARPPP	FICA	628.45	-	-	-	-	-	0.00%
10016750	60004		INSURANCE	62,907.58	66,252.00	66,252.00	65,942.92	66,252.00	82,278.00	24.19%
10016750	60005		RETIREMENT	26,562.46	34,899.00	34,899.00	30,944.42	39,023.00	46,998.00	34.67%
10016750	60005	ARPPP	RETIREMENT	932.45	-	-	-	-	-	0.00%
10016750	60006		UNEMPLOYMENT INSURANCE	120.30	-	-	98.90	-	-	0.00%
10016750	60100		EMPLOYEE TRAINING	2,137.75	1,350.00	2,426.00	1,025.18	1,350.00	3,000.00	23.66%
10016750	611001		CELL PHONES	600.00	900.00	900.00	575.00	900.00	900.00	0.00%
10016750	61150		WIRELESS CONNECTIVITY	2,026.79	3,000.00	3,000.00	1,761.20	3,000.00	3,000.00	0.00%
10016750	61600		MAINTENANCE & REPAIR - EQUIPME	4,482.76	5,000.00	5,000.00	2,761.97	5,000.00	6,000.00	20.00%
10016750	61700		MAINTENANCE & REPAIR - AUTO	4,722.99	6,500.00	6,500.00	7,209.71	6,500.00	7,000.00	7.69%
10016750	62100		BUILDING & EQUIPMENT RENTAL	710.00	1,650.00	1,650.00	1,598.87	1,650.00	1,650.00	0.00%
10016750	63100		FUEL & VEHICLE SUPPLIES	19,519.31	26,460.00	26,460.00	16,439.41	26,460.00	28,852.00	9.04%
10016750	63300		DEPARTMENT SUPPLIES & MATL	85,644.88	90,915.00	103,915.00	104,043.06	110,915.00	110,915.00	6.74%
10016750	63310		DEPARTMENT SUPPLIES/COMPUTER	5,230.92	-	2,957.00	1,478.13	-	-	-100.00%
10016750	63400		NON-CAPITAL EQUIPMENT/FURN	-	1,500.00	1,500.00	1,066.98	1,500.00	-	-100.00%
10016750	63600		UNIFORMS	2,025.69	2,500.00	2,500.00	2,500.00	2,500.00	3,500.00	40.00%
10016750	64500		CONTRACTUAL SERVICES	110,794.14	123,105.00	162,617.00	155,450.90	129,255.00	128,205.00	-21.16%
10016750	645006		CONTRACTUAL SVCS-INTERCHANGES	59,345.00	67,695.00	71,179.00	71,179.88	72,995.00	77,995.00	9.58%
10016750	645007		CONTRACTUAL SVCS-VACANT LOTS	81,019.00	89,712.00	73,677.00	73,677.00	89,712.00	89,712.00	21.76%
10016750	645009		CONTRACTUAL SVCS - CCEP	31,130.00	43,308.00	52,408.00	52,408.00	58,308.00	58,308.00	11.26%
10016750	65400		INSURANCE & BONDS	6,426.36	7,825.00	7,825.00	7,868.33	7,825.00	7,868.00	0.55%
10016750	65700		MISCELLANEOUS	132.50	150.00	42.00	42.41	150.00	500.00	1090.48%
10016750	67400		CAPITAL OUTLAY - VEHICLES	26,400.69	36,200.00	33,774.00	33,774.85	36,200.00	94,793.00	180.67%
10016750	67410		CAPITAL - MACHINERY & EQUIPMT	-	15,109.00	15,032.00	15,032.00	15,109.00	150,684.00	902.42%
10016750	67710		CAPITAL OUTLAY LAND IMPRVMT	14,000.00	-	-	-	-	-	0.00%
TOTAL	HORTICULTURE			831,772.75	971,091.00	1,036,341.00	963,375.41	1,055,702.00	1,336,807.00	28.99%

CAPITAL OUTLAY - VEHICLES

Fiscal Year: 2023-2024		Code: 67400		Department: Horticulture 675					
PRIORITY	QTY	ITEM	DESCRIPTION	REQUESTED		CUTS	APPROVED		
				REPLACE	NEW				
1	1	3/4 ton truck	<p>2015 Ford F250 Truck #34 (Serial # 1FFTB2A66FED10090) is used by the Horticulture Dept. to transport personnel & equipment to various locations throughout the city. It is equipped with a Motorola radio that is utilized to communicate with the Service Center. This vehicle presently has 88,129 miles of use and is used at a rate of 11,016 miles per year. The equipment is in good condition. The fuel usage for 2021 totaled \$1,673.00, parts and labor, including scheduled maintenance, totaled \$3,416.00.</p>						
			Radio and bed liner	\$37,207.00					
			safety lights and install	\$1,200.00					
			Total price	\$4,370.00	0	0	\$	42,777.00	
2	1	1/2 ton truck	<p>2015 Ford F150 Truck #45 (Serial # 1FTMF1C80FKD18155) is used by the Horticulturist to transport personnel and equipment to various locations throughout the city. It is equipped with a Motorola radio that is utilized to communicate with the Service Center. This vehicle presently has 100,909 miles of use and is used at a rate of 12,613 miles per year. The equipment is in good condition. The fuel usage for 2022 totaled \$870.00. Parts and labor, including scheduled maintenance totaled \$973.00.</p>						
			Radio and bed liner	\$37,207.00					
			safety lights and install	\$1,200.00					
			Total Price	\$4,370.00		\$42,777.00		\$0.00	
		TOTALS		\$85,554.00	\$0.00	\$42,777.00		\$42,777.00	

CAPITAL OUTLAY - VEHICLES

Fiscal Year: 2023-2024		Code: 67400		Department: Horticulture 675					
PRIORITY	QTY	ITEM	DESCRIPTION	REQUESTED REPLACE	NEW	CUTS	APPROVED		
1	1	3/4 ton truck Crew Cab	<p>2016 Ford F250 Crew Cab Truck #37 (Serial #FT7W2A6XGEB44082) is equipped with a chemical tank and sprayer for use around the city in maintaining the city flower beds and downtown planters. This vehicle is equipped with at Motorola radio for communication with the Service Center. Also used to transport inmates. This vehicle presently has 74,725 miles of use and is used at a rate of 10,675 miles per year. The equipment is in good condition. The fuel usage for 2022 totaled \$3,138.00. Parts and labor, including scheduled maintenance, totaled \$4,362.00.</p> <p>radio and bed liner</p> <p>safety lights and install</p> <p>Total Price</p>	<p>\$46,446.00</p> <p>\$1,200.00</p> <p>\$4,370.00</p> <p>\$52,016.00</p>				52,016	
3	1	3/4 ton truck Crew Cab	<p>2017 Ford F250 Crew Cab Truck #40 (Serial #FT7W2A6XHEC22538) is equipped with a chemical tank and sprayer for use around the city in maintaining the city flower beds and downtown planters. This vehicle is equipped with at Motorola radio for communication with the Service Center. Also used to transport inmates. This vehicle presently has 59,309 miles of use and is used at a rate of 9,884 miles per year. The equipment is in good condition. The fuel usage for 2022 totaled \$2,153.00. Parts and labor, including scheduled maintenance, totaled \$2,601.00.</p> <p>radio and bed liner</p> <p>safety lights and install</p> <p>Total Price</p>	<p>50,238.00</p> <p>1,200.00</p> <p>4,370.00</p> <p>55,808.00</p>		55,808.00			
		TOTALS		\$107,824.00	\$0.00	\$55,808.00	\$52,016.00		

CAPITAL OUTLAY - MACHINERY AND EQUIPMENT > \$2,500

Fiscal Year: 2023-2024		Code: 67410		Department: Horticulture 675					
PRIORITY	QTY	ITEM	DESCRIPTION	REQUESTED		CUTS	APPROVED		
				REPLACE	NEW				
2	1	Zero turn mower	2013 Hustler Model 929935 #43 (S/N# 12101012) will be used by the Horticulture Division to mow around municipal buildings, parks, various medians and right-of-way's, throughout the city. The equipment has 769 hours of use and is used at a rate of 85 hours per year. This unit is in good condition. The fuel usage for 2022 totaled \$223.00.	\$28,236.00		\$ 28,236.00			
1	1	Zero turn mower	2014 Walker T251 #32(S/N# 127778) will be used by the Horticulture Division to mow around municipal buildings, parks, various medians, and right-of-way's throughout the city. The equipment has 322 hours of use and is used at a rate of 100 hours per year. Unit is in fair condition	\$28,684.00				\$ 28,684.00	
1	1	UTV Club Car	The 2012 RC1206 Club Car #36 (Serial #260669) is used by the Horticulture Department to transport personnel and equipment to help maintain various locations throughout the City' Greenways. This vehicle has 1263 hours and will be used at a rate of 114 hours per year. The equipment is in good condition. 2022 fuel usage totaled \$41.00. Maintenance and repairs totaled \$43.00	\$21,808.00		\$ 21,808.00			
3	1	Zero Turn Mower	2016 Hustler mower #42 (ID# SN 16024324) It will be used by the Horticulture Division to mow around municipal buildings, parks, various medians and rights of way throughout the city. This equipment has 517 hours of use and used at a rate of 73 hours a year. The equipment is in good condition. 2022 fuel usage totaled \$204.00.	\$19,078.00		\$ 19,078.00			
		TOTALS		\$250,825.00		\$100,141.00		\$150,684.00	

PARKS

Provide proactive management of the city's parks which include, Kiwanis, Depot, Martin Luther King Memorial etc. as well as the greenway system. Functions include an asset management approach to maintenance of elements and components of various facilities including but not limited to: playground equipment, splash pad elements, pumps and associated buildings, grills, shelters, signs, etc. which are located in and around city parks and greenways. Provide day to day maintenance activities such as trash pickup and removal as well as grass maintenance. All these activities are performed in an effort to provide the citizens with the best possible experience when attending a city facility.

Parks and Recreation

	2023 Orig. Budget	2023 Revised Budget	2023 Projection	2024 Manager Recomm.	Variance 24 Mgr. / 23 Rev. Budget	Pct. Change
Personnel	\$ 356,887	\$ 353,034	\$ 356,887	\$ 383,776	\$ 30,742	8.7%
Operating	299,465	431,553	378,268	288,195	(143,358)	-33.2%
Capital	62,950	57,317	49,950	387,990	330,673	576.9%
Total	\$ 719,302	\$ 841,904	\$ 785,105	\$ 1,059,961	\$ 218,057	25.9%

- Personnel changes are related to a 7 % salary adjustment, a 0.75% increase in retirement, a 2% increase for group health insurance, implementation of dental and vision insurance for employees. Increase needed in temporary salaries of \$7,500.
- Operating decreases due to projects and repairs in FY 23 that are not budgeted in FY 24. Maintenance and repairs are up \$10,367 compared to prior year due to inflation. Contractual services include costs for the following: Perry Weather station contract \$3,300; splash-pad start-up and winterization \$7,500; events and concert series downtown \$30,000; and new park signs \$15,000.
- Capital funding includes: one F-150 truck \$42,990; park improvements at Walter McNeill Park \$195,000; Kiwanis Family park playground improvements \$75,000; and resurface fountain at Depot Park \$75,000.

ACCOUNTS FOR:			2022	2023	2023	2023	2023	2024	PCT	
GENERAL FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE	
680	PARKS AND RECREATION									
10066800	60000		SALARY AND WAGES	200,556.11	225,788.00	234,982.00	193,733.03	225,788.00	242,484.00	3.19%
10066800	60000	ARPPP	SALARY AND WAGES	3,286.12	-	-	-	-	-	0.00%
10066800	60001		SALARY AND WAGES - TEMPORARY	960.00	29,120.00	15,369.00	6,166.32	29,120.00	31,158.00	102.73%
10066800	60002		401 K	9,935.60	11,246.00	11,246.00	9,234.56	11,246.00	11,939.00	6.16%
10066800	60002	ARPPP	401 K	164.30	-	-	-	-	-	0.00%
10066800	60003		FICA	14,840.01	19,349.00	20,053.00	14,712.91	19,349.00	20,495.00	2.20%
10066800	60003	ARPPP	FICA	251.38	-	-	-	-	-	0.00%
10066800	60004		INSURANCE	38,763.51	44,168.00	44,168.00	33,984.24	44,168.00	47,016.00	6.45%
10066800	60005		RETIREMENT	22,619.87	27,216.00	27,216.00	22,347.78	27,216.00	30,684.00	12.74%
10066800	60005	ARPPP	RETIREMENT	372.98	-	-	-	-	-	0.00%
10066800	60006		UNEMPLOYMENT INSURANCE	77.62	-	-	77.72	-	-	0.00%
10066800	60100		EMPLOYEE TRAINING	2,095.82	2,000.00	3,251.00	2,053.42	2,000.00	2,500.00	-23.10%
10066800	61100		TELEPHONE	821.67	1,000.00	1,000.00	757.99	1,000.00	1,000.00	0.00%
10066800	611001		CELL PHONES	850.00	900.00	900.00	825.00	900.00	900.00	0.00%
10066800	61150		WIRELESS CONNECTIVITY	1,431.43	1,500.00	1,500.00	1,235.84	1,500.00	1,750.00	16.67%
10066800	61600		MAINTENANCE & REPAIR - EQUIPME	39,492.91	30,000.00	34,633.00	34,626.63	42,000.00	45,000.00	29.93%
10066800	61700		MAINTENANCE & REPAIR - AUTO	1,223.30	1,500.00	1,500.00	1,147.31	1,500.00	2,000.00	33.33%
10066800	62000		UTILITIES	2,483.49	3,500.00	3,500.00	2,281.65	3,500.00	3,500.00	0.00%
10066800	62100		BUILDING & EQUIPMENT RENTAL	595.00	750.00	750.00	-	750.00	750.00	0.00%
10066800	63100		FUEL & VEHICLE SUPPLIES	5,009.59	6,510.00	6,510.00	3,792.59	6,510.00	6,775.00	4.07%
10066800	63300		DEPARTMENT SUPPLIES & MATL	20,857.43	25,000.00	37,665.00	35,880.90	25,000.00	30,000.00	-20.35%
10066800	63400		NON-CAPITAL EQUIPMENT/FURN	2,645.48	-	-	-	-	-	0.00%
10066800	63600		UNIFORMS	3,381.32	3,500.00	3,500.00	3,500.00	3,500.00	4,200.00	20.00%
10066800	64500		CONTRACTUAL SERVICES	137,072.59	215,355.00	324,350.00	324,340.93	282,158.00	177,155.00	-45.38%
10066800	65300		DUES & SUBSCRIPTIONS	-	250.00	250.00	225.00	250.00	500.00	100.00%
10066800	65400		INSURANCE & BONDS	6,616.55	7,200.00	11,744.00	12,459.43	7,200.00	11,665.00	-0.67%
10066800	65700		MISCELLANEOUS	-	500.00	500.00	30.25	500.00	500.00	0.00%
10066800	67400		CAPITAL OUTLAY - VEHICLES	26,120.51	42,950.00	27,116.00	27,115.60	29,950.00	42,990.00	58.54%
10066800	67410		CAPITAL - MACHINERY & EQUIPMT	-	-	10,201.00	10,200.94	-	195,000.00	1811.58%
10066800	67440		CAPITAL - INFRASTRUCTURE	-	20,000.00	20,000.00	12,850.00	20,000.00	150,000.00	650.00%
TOTAL	PARKS AND RECREATION			542,524.59	719,302.00	841,904.00	753,580.04	785,105.00	1,059,961.00	25.90%
GRAND TOTAL				34,432,232.56	39,217,373.00	49,837,880.00	39,288,691.07	45,724,866.00	47,066,843.00	-5.56%

UTILITY FUND			2022	2023	2023	2023	2024	VARIANCE	PCT
REVENUE SOURCES			ACTUAL	ORIG BUD	REVISED BUD	PROJECTION	MANAGER	MGR/REV BUD	CHANGE
300910	41000	WATER CHARGES	\$ 13,655,103	\$ 14,487,080	\$ 14,487,080	\$ 15,048,576	\$ 15,905,406	\$ 1,418,326	9.8%
300910	41500	SEWER CHARGES	9,125,816	8,936,384	8,936,384	9,854,338	10,276,749	1,340,365	15.0%
TOTAL USER CHARGES			22,780,919	23,423,464	23,423,464	24,902,914	26,182,155	2,758,691	11.8%
300044	30340	INTEREST INCOME	18,489	5,000	5,000	370,000	300,000	295,000	5900.0%
300044	303408	INTEREST INCOME - LEASE	24,746	-	-	-	-	-	#DIV/0!
300044	303404	INTEREST INC REVENUE BONDS	790	-	-	1,600	-	-	0.0%
300044	31401	INTEREST ON ASSESSMENTS	6,760	5,000	5,000	5,100	5,000	-	0.0%
TOTAL INVESTMENT INCOME			50,785	10,000	10,000	376,700	305,000	295,000	2950.0%
INTERGOVERNMENTAL REVENUE									
UNITED STATES OF AMERICA									
300020	32000	FEMA – FEDERAL						-	0.0%
300020	32004	CARES-FEDERAL						-	0.0%
STATE OF NORTH CAROLINA									
300020	32001	FEMA - STATE						-	0.0%
OTHER LOCAL									
300920	32012	RECEIPT LEE COUNTY						-	#DIV/0!
TOTAL INTERGOVERNMENTAL REVENUE			-	-	-	-	-	-	#DIV/0!
300045	30335	MISCELLANEOUS REVENUE	31,462	8,000	8,000	8,000	8,000	-	0.0%
300910	41505	CHARGES ON PAST DUE ACCOUNTS	121,450	120,000	120,000	120,000	120,000	-	0.0%
300910	41501	SEWER SURCHARGES	152,543	85,500	85,500	127,106	125,000	39,500	46.2%
300910	41527	MONITORING FEES	88,704	80,000	80,000	80,190	80,000	-	0.0%
300910	41700	TAPS AND CONNECTIONS	261,776	215,000	215,000	215,000	215,000	-	0.0%
300910	31400	ASSESSMENTS	-	-	-	85,169	-	-	0.0%
300910	31300	RENTAL INCOME	(4,054)	82,000	82,000	91,000	91,000	9,000	11.0%
300910	31301	METER RENTAL INCOME	8,580	6,500	6,500	10,000	8,500	2,000	30.8%
300910	41506	AFTER HOURS FEE	3,925	2,500	2,500	2,850	2,850	350	14.0%
300910	41507	NSF CHARGES	6,225	5,500	5,500	6,273	6,000	500	9.1%
300910	41525	SLUDGE CHARGES	78,605	80,000	80,000	78,500	78,500	(1,500)	-1.9%
300910	41526	NON-COMPLIANCE FEES	2,175	2,000	2,000	3,100	2,000	-	0.0%
300910	41528	FATS OIL & GREASE	21,358	21,500	21,500	21,500	21,500	-	0.0%
300910	41600	WATER CAPACITY FEES	16,405	164,035	164,035	164,035	164,035	-	0.0%
300910	41601	SEWER CAPACITY FEES	32,727	-	-	4,914	4,914	4,914	0.0%
300910	41800	SYSTEM DEVELOPMENT FEES - WATER	-	-	-	415,130	400,000	400,000	0.0%
300910	41801	SYSTEM DEVELOPMENT FEES - SEWER	-	-	-	432,172	400,000	400,000	
300910	31123	SALE OF NON-CAPITAL ASSETS						-	0.0%
300910	31125	SALE OF CAPITAL ASSETS	-	-	-	7,195	-	-	0.0%
300910	31127	SALES OTHER FUNDS	34,273	30,000	30,000	35,000	30,000	-	0.0%
300045	30334	INSURANCE PROCEEDS	500	-	33,979	41,905	-	(33,979)	0.0%
TOTAL OTHER			\$ 856,654	\$ 902,535	\$ 936,514	\$ 1,949,039	\$ 1,757,299	\$ 820,785	87.6%

UTILITY FUND			2022	2023	2023	2023	2024	VARIANCE	PCT	
REVENUE SOURCES			ACTUAL	ORIG BUD	REVISED BUD	PROJECTION	MANAGER	MGR/REV BUD	CHANGE	
300046	30983		TRANSFERS IN - CAPITAL PROJECT	\$ -	\$ -	\$ 2,412,593	\$ 2,412,593	\$ -	\$ (2,412,593)	0.0%
300046	30992	ARPPP	TRANSFER IN -ARP CSLRF FUNDS	138,543	-	-	-	-	-	#DIV/0!
300945	54000		FUND BALANCE APPROPRIATION	-	91,303	1,119,973	(2,671,585)	2,642,058	1,522,085	135.9%
GRAND TOTAL				\$ 23,826,901	\$ 24,427,302	\$ 27,902,544	\$ 26,969,661	\$ 30,886,512	\$ 2,983,968	10.7%

UTILITY FUND EXPENSES DEPARTMENT	2022 ACTUAL	2023 ORIG BUD	2023 REVISED BUD	2023 PROJECTION	2024 MANAGER	VARIANCE MGR/REV BUD	PCT CHANGE
DEBT SERVICE	\$ 1,920,155	\$ 4,525,543	\$ 4,525,543	\$ 4,525,543	\$ 4,516,939	\$ (8,604)	-0.2%
OTHER CONTRIBUTIONS	57,953	248,465	1,834,221	1,184,621	248,465	(1,585,756)	-86.5%
UF ADMINISTRATION	2,840,537	3,173,283	3,429,907	3,321,152	4,124,577	694,670	20.3%
WAREHOUSE	141,765	242,216	286,440	284,440	458,372	171,932	60.0%
ENGINEERING	1,202,948	1,250,140	1,272,410	1,253,757	1,455,345	182,935	14.4%
UF PW ADMIN	686,918	793,746	811,593	796,746	892,747	81,154	10.0%
WATER FILTRATION	2,358,366	2,795,080	3,021,748	2,965,729	2,983,990	(37,758)	-1.2%
WATER RECLAMATION	2,452,824	2,829,163	2,876,120	2,851,376	3,190,621	314,501	10.9%
DISTRIBUTION & COLLECT	5,766,091	6,426,798	7,245,896	7,125,003	7,523,599	277,703	3.8%
UTILITY MAINTENANCE	1,034,395	1,185,868	1,226,287	1,213,915	1,296,857	70,570	5.8%
WATER CAPITAL IMPROVEM	271,432	407,000	508,056	583,056	3,130,000	2,621,944	516.1%
SEWER CAPITAL IMPROVEM	465,282	550,000	864,323	864,323	1,065,000	200,677	23.2%
PUBLIC UTILITIES	17,220,558	19,653,294	21,542,780	21,259,497	26,121,108	4,578,328	21.3%
TOTAL UTILITY FUND	\$ 19,198,665	\$ 24,427,302	\$ 27,902,544	\$ 26,969,661	\$ 30,886,512	\$ 2,983,968	10.7%

FY 2023-2024 UTILITY FUND CAPITAL OUTLAY

QTY	PRIORITY BY DEPT	ITEM	DEPARTMENT	REQUESTED		CUTS	APPROVED
				REPLACE	NEW		
1	1	Truck for Locator	Engineering		49,379		49,379
1	1	Plotter	Engineering		12,000		12,000
1	1	Tough Book for Locator	Engineering		2,800		2,800
1	1	Mounting Dock	Engineering		800		800
1	1	Locating Tool for New Locator	Engineering		6,500		6,500
Total Engineering					71,479		71,479
1	1	Electric Utility Vehicle	Water Filtration		15,000		15,000
10	2	Sampling Stations	Water Filtration		15,000		15,000
1	3	Fiber for Internet Access	Water Filtration		30,000		30,000
1	4	Ford f-150 1/2 ton truck #72	Water Filtration	40,140		40,140	-
Total Water Filtration				40,140	60,000	40,140	60,000
1	1	2017 Midsized Sedan #51	Water Reclamation	28,180			28,180
1	2	2016 1/2 ton truck 4x4	Water Reclamation	42,440		42,440	
Total Water Reclamation				70,620		42,440	28,180
1	1	Midsized Sedan unit #3	Public Works Administration	28,180			28,180
1	1	Midsized Sedan unit #6	Public Works Administration	30,480		30,480	
Total Public Works Administration				58,660		30,480	28,180
1	1	1/2 ton Utility Truck	Utility Maintenance		40,100		40,100
Total Utility Maintenance					40,100		40,100
1	1	2013 Ford F-150 Truck-meter reader unit#628	Distribution & Collection	40,500			40,500
1	2	2015 Ford F-150 Truck unit#654	Distribution & Collection	40,500			40,500
1	3	2015 Ford F-150 Truck unit#607	Distribution & Collection	40,500			40,500
1	4	2014 Ford F-150 Truck unit#620	Distribution & Collection	40,500			40,500
1	5	2015 Ford F-350 Utility Truck Unit#603	Distribution & Collection	73,080			73,080
1	6	2017 Ford F-150 Truck unit#632	Distribution & Collection	40,500			40,500
1	7	2014 Ford F-150 1/2 standard truck unit #600	Distribution & Collection	40,500			40,500
1	8	2017 Ford F-350 Utility Truck unit#662	Distribution & Collection	73,080		73,080	
1	9	2014 Ford F-150 Truck unit#619	Distribution & Collection	40,500		40,500	
1	10	2015 Ford F-250 Truck unit#655	Distribution & Collection	53,200		53,200	
1	11	Aquaflow Bulk Water System	Distribution & Collection	42,104		42,104	
1	12	Hydrant Monitoring Devices	Distribution & Collection		96,000	96,000	
1	13	2017 Ford F-350 Utility truck unit#635	Distribution & Collection	73,080		73,080	
1	14	2017 Ford F-350 Utility Truck unit #663	Distribution & Collection	73,080		73,080	
1	15	2015 Ford F-150 Truck unit#646	Distribution & Collection	40,500		40,500	
1	16	2018 Ford F-250 Truck 4x4 unit#652	Distribution & Collection	53,200		53,200	
1	17	2015 Ford F150 Truck Unit #605	Distribution & Collection	40,500		40,500	
1	18	2017 Ford F-150 Truck unit#625	Distribution & Collection	40,500		40,500	
1	19	2018 Ford Fusion unit#601	Distribution & Collection	28,880		28,880	
1	20	Skid Steer Loader	Distribution & Collection		75,285	75,285	
1	21	Quick Cut Ring Saw	Distribution & Collection		4,900	4,900	
1	22	2019 Ford Fusion unit #650	Distribution & Collection	28,880		28,880	
Total Distribution & Collection				903,584	176,185	763,689	316,080
1	1	Big Buffalo Dry Creek Outfall Replacement	Sewer Capital Improvement	360,000			360,000
1	2	Blowers at WWTP	Sewer Capital Improvement	2,000,000		2,000,000	
1	3	Carr Creek Pump Station Upgrade	Sewer Capital Improvement	200,000			200,000
1	4	Chatham Street Area Sewer Rehabilitation	Sewer Capital Improvement	1,500,000		1,500,000	
1	5	Gasters Creek Pump Station Upgrade	Sewer Capital Improvement	550,000		550,000	
1	6	Patterson Creek Pump Station Upgrade	Sewer Capital Improvement	1,700,000		1,700,000	
1	7	Skunk Creek Outfall Rehabilitation	Sewer Capital Improvement	350,000		350,000	
Total Sewer Capital Improvements				6,660,000		6,100,000	560,000
1	1	Avents Ferry 16 inch transmission	Water Capital Improvement	500,000		500,000	
1	2	Pendergrass Rd Booster station generator	Water Capital Improvement	40,000			40,000
1	3	Tramway Road 12 inch replacement	Water Capital Improvement	500,000			500,000
1	4	Transmission main check valve replacements	Water Capital Improvement	140,000			140,000
1	5	US709 Carthage waterline relocation Fire Tower to Wicker	Water Capital Improvement	100,000			100,000
1	6	Waterline relocates for NCDOT maintenance activities	Water Capital Improvement	100,000			100,000
1	7	Waterline looping projects Cemetery Road	Water Capital Improvement	400,000		400,000	
1	8	Automatic metering infrastructure	Water Capital Improvement	6,000,000		6,000,000	
1	9	City Hall annex municipal building	Water Capital Improvement	1,500,000			1,500,000
1	10	Water System sampling points	Water Capital Improvement	100,000		100,000	
Total Water Capital Improvements				9,380,000		7,000,000	2,380,000
TOTAL UTILITY FUND				17,113,004	347,764	13,976,749	3,484,019
				17,113,004	347,764	13,976,749	3,484,019

Utility Fund Total						
	2023 Orig. Budget	2023 Revised Budget	2023 Projection	2024 Manager Recomm.	Variance 24 Mgr. / 23 Rev. Budget	Pct. Change
Personnel	\$ 8,035,407	\$ 8,250,679	\$ 8,060,867	\$ 8,963,520	\$ 712,841	8.6%
Operating	15,765,950	18,703,874	17,932,300	18,438,973	(264,901)	-1.4%
Capital	625,945	947,991	976,494	3,484,019	2,536,028	267.5%
Total	\$ 24,427,302	\$ 27,902,544	\$ 26,969,661	\$ 30,886,512	\$ 2,983,968	10.7%

- Personnel changes are related to a 7 % salary adjustment, a 0.75% increase in retirement, a 2% increase for group health insurance, implementation of dental and vision insurance for employees. Also, an additional Utility Locator position, Utility Accountant in Utility Administration for half of the year, and half of a position in Utility Administration related to Finance restructuring.
- Operational increases due to inflation.
- Capital is shown on a departmental level.

UTILITY FUND ADMINISTRATION

Utility Fund Administration is responsible for the accurate and timely collection and billing of water and sewer charges, property assessments (water, sewer, street), ordinance violations (parking, noise, animal control, etc.), beer / wine and itinerant merchant licenses and any miscellaneous receipts. The department is also responsible for providing quality customer service in initiating and discontinuing service, bill inquiries and various administrative duties.

Utility Administration						
	2023 Orig. Budget	2023 Revised Budget	2023 Projection	2024 Manager Recomm.	Variance 24 Mgr. / 23 Rev. Budget	Pct. Change
Personnel	\$ 846,506	\$ 873,724	\$ 846,506	\$ 1,107,536	\$ 233,812	26.8%
Operating	2,326,777	2,514,551	2,433,014	3,017,041	502,490	20.0%
Capital	-	41,632	41,632	-	(41,632)	0.0%
Total	\$ 3,173,283	\$ 3,429,907	\$ 3,321,152	\$ 4,124,577	\$ 694,670	20.3%

- Personnel changes are related to a 7 % salary adjustment, a 0.75% increase in retirement, a 2% increase for group health insurance, implementation of dental and vision insurance for employees. Additional Utility Accountant position for half of a year (related to Water Plant Expansion and cost to be shared with Town of Holly Springs, Pittsboro, and Town of Fuquay Varina). Additional half of a position due to finance department re-structuring.
- Increase in operating is due to increase in contractual services related to Sourcelink, rate model consultants, and financial advisors. Also, increase in operating of training, supplies, and computer related to additional positions. Online bill pay charges have also increased compared to prior year due to more customers paying with credit card online.
- No funding for capital outlay was requested.

ACCOUNTS FOR:			2022	2023	2023	2023	2023	2024	PCT	
UTILITY FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE	
420	ADMINISTRATION									
30094200	60000		SALARY AND WAGES	446,174.31	573,530.00	598,814.00	458,851.01	573,530.00	764,027.00	27.59%
30094200	60000	ARPPP	SALARY AND WAGES	16,430.60	-	-	-	-	-	0.00%
30094200	60002		401 K	22,250.45	28,378.00	28,378.00	21,437.51	28,378.00	37,542.00	32.29%
30094200	60002	ARPPP	401 K	821.50	-	-	-	-	-	0.00%
30094200	60003		FICA	32,691.06	43,418.00	45,352.00	34,364.38	43,418.00	57,437.00	26.65%
30094200	60003	ARPPP	FICA	1,256.90	-	-	-	-	-	0.00%
30094200	60004		INSURANCE	103,338.89	132,504.00	132,504.00	100,408.60	132,504.00	152,051.00	14.75%
30094200	60005		RETIREMENT	33,595.99	68,676.00	68,676.00	51,878.27	68,676.00	96,479.00	40.48%
30094200	60005	ARPPP	RETIREMENT	1,864.90	-	-	-	-	-	0.00%
30094200	60006		UNEMPLOYMENT INSURANCE	183.30	-	-	162.10	-	-	0.00%
30094200	60008		OPEB EXPENSE	80,994.80	-	-	-	-	-	0.00%
30094200	60100		EMPLOYEE TRAINING	3,663.45	8,500.00	8,500.00	5,122.94	7,000.00	12,000.00	41.18%
30094200	60200		PROFESSIONAL SERVICES	39,542.84	114,750.00	151,395.00	120,829.45	151,395.00	162,000.00	7.00%
30094200	61150		WIRELESS CONNECTIVITY	456.12	460.00	460.00	380.10	460.00	460.00	0.00%
30094200	61200		PRINTING	1,218.50	1,480.00	480.00	344.05	800.00	1,000.00	108.33%
30094200	61900		OTHER FEES	380.00	300.00	300.00	260.00	300.00	300.00	0.00%
30094200	62600		ADVERTISING	-	100.00	200.00	186.40	100.00	100.00	-50.00%
30094200	63000		POSTAGE	17,342.66	27,400.00	16,891.00	3,511.69	15,000.00	15,000.00	-11.20%
30094200	63300		DEPARTMENT SUPPLIES & MATL	3,172.27	4,000.00	5,500.00	4,666.41	5,000.00	8,000.00	45.45%
30094200	63310		DEPARTMENT SUPPLIES/COMPUTER	6,589.36	2,650.00	2,650.00	2,109.63	2,650.00	5,900.00	122.64%
30094200	63400		NON-CAPITAL EQUIPMENT/FURN	-	1,000.00	1,000.00	-	1,000.00	1,000.00	0.00%
30094200	63580		AMI PROJECT	-	-	116,555.00	116,555.00	-	200,000.00	71.59%
30094200	64500		CONTRACTUAL SERVICES	283,409.28	326,650.00	335,733.00	298,546.55	326,651.00	336,820.00	0.32%
30094200	64600		BANK SERVICE CHARGE	20,657.89	22,800.00	35,800.00	49,609.37	57,200.00	55,000.00	53.63%
30094200	64650		ONLINE BILL PAYMENTS S/C	188,634.03	180,099.00	202,499.00	228,868.29	229,000.00	230,000.00	13.58%
30094200	64651		ELECTRONIC LOCKBOX PAYMENT S/C	1,921.05	2,000.00	2,000.00	1,839.65	2,000.00	2,000.00	0.00%
30094200	64655		CONSERVATION CREDIT EXPENSE	375.00	700.00	700.00	175.00	700.00	700.00	0.00%
30094200	64706		COLLECTION FEE-PAST DUE AR	9,160.32	9,742.00	9,742.00	8,600.60	9,742.00	8,750.00	-10.18%
30094200	65000		GENERAL FUND REIMBURSEMENT	1,512,562.32	1,602,859.00	1,602,859.00	1,335,716.00	1,602,859.00	1,964,711.00	22.58%
30094200	65300		DUES & SUBSCRIPTIONS	1,430.00	1,430.00	1,430.00	1,171.95	1,300.00	1,662.00	16.22%
30094200	65400		INSURANCE & BONDS	10,320.12	19,812.00	19,812.00	11,592.78	19,812.00	11,593.00	-41.48%
30094200	65700		MISCELLANEOUS	98.98	45.00	45.00	45.00	45.00	45.00	0.00%
30094200	67410		CAPITAL - MACHINERY & EQUIPMT	-	-	41,632.00	41,632.00	41,632.00	-	-100.00%
TOTAL	ADMINISTRATION			2,840,536.89	3,173,283.00	3,429,907.00	2,898,864.73	3,321,152.00	4,124,577.00	20.25%

UTILITY FUND DEBT SERVICE

This department was established to account for the annual debt service requirements of the Utility Fund.

Debt Service						
	2023 Orig. Budget	2023 Revised Budget	2023 Projection	2024 Manager Recomm.	Variance 24 Mgr. / 23 Rev. Budget	Pct. Change
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Operating	4,525,543	4,525,543	4,525,543	4,516,939	(8,604)	-0.2%
Capital	-	-	-	-	-	0.0%
Total	\$ 4,525,543	\$ 4,525,543	\$ 4,525,543	\$ 4,516,939	\$ (8,604)	-0.2%

- Historical shifts in spending are related to the net change in new debt and retirement of debt.

ACCOUNTS FOR:			2022	2023	2023	2023	2023	2024	PCT
UTILITY FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
600	DEBT SERVICE								
30096000	62200	INSTALLMENT PURCHASE	-	211,134.00	211,134.00	211,133.46	211,134.00	211,134.00	0.00%
30096000	62201	INTEREST INSTALLMENT PURCHASE	67,387.27	63,285.00	63,285.00	63,284.87	63,285.00	58,682.00	-7.27%
30096000	65701	DEBT ISSUANCE COST	730.36	-	-	-	-	-	0.00%
30096000	69200	BOND PRINCIPAL	-	1,680,000.00	1,680,000.00	-	1,680,000.00	1,760,000.00	4.76%
30096000	69201	BOND INTEREST	1,602,800.87	1,508,750.00	1,508,750.00	754,375.00	1,508,750.00	1,424,750.00	-5.57%
30096000	69203	STATE LOAN PRINCIPAL	-	827,807.00	827,807.00	827,806.50	827,807.00	845,024.00	2.08%
30096000	69204	STATE LOAN INTEREST	248,236.08	232,067.00	232,067.00	232,066.72	232,067.00	214,849.00	-7.42%
30096000	69205	TRUSTEE FEES	1,000.00	2,500.00	2,500.00	1,000.00	2,500.00	2,500.00	0.00%
TOTAL	DEBT SERVICE		1,920,154.58	4,525,543.00	4,525,543.00	2,089,666.55	4,525,543.00	4,516,939.00	-0.19%

UTILITY FUND CONTRIBUTIONS

This department was established to account for contingency appropriations, transfers to general fund, capital projects and the capital reserve fund.

Utility Fund Contributions						
	2023 Orig. Budget	2023 Revised Budget	2023 Projection	2024 Manager Recomm.	Variance 24 Mgr. / 23 Rev. Budget	Pct. Change
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Operating	248,465	1,834,221	1,184,621	248,465	(1,585,756)	-86.5%
Capital	-	-	-	-	-	0.0%
Total	\$ 248,465	\$ 1,834,221	\$ 1,184,621	\$ 248,465	\$ (1,585,756)	-86.5%

- Contingency funds budgeted at \$50,000.
- OPEB (Other Post Employment Benefit) Trust contribution included at \$25,000.
- OPEB (Other Post Employment Benefit) payments in the amount of \$173,465.

ACCOUNTS FOR:			2022	2023	2023	2023	2023	2024	PCT
UTILITY FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
665 OTHER CONTRIBUTIONS									
30096650	66023	CONTRIBUTION-CHATHAM PK WWT	33,000.00	-	-	-	-	-	0.00%
30096650	66030	CONTRIBUTION - OPEB TRUST	25,000.00	25,000.00	25,000.00	-	25,000.00	25,000.00	0.00%
30096650	66032	OPEB PAYMENTS	-	173,465.00	173,465.00	112,639.61	173,465.00	173,465.00	0.00%
30096650	66033	CONTRIBUTION CAPITAL PROJECT	-	-	1,585,756.00	1,545,755.44	936,156.00	-	-100.00%
30096650	66042	CONTRIBUTION - PROJECT FORGE	(47.50)	-	-	-	-	-	0.00%
30096650	69900	CONTINGENCY	-	50,000.00	50,000.00	-	50,000.00	50,000.00	0.00%
TOTAL	OTHER CONTRIBUTIONS		57,952.50	248,465.00	1,834,221.00	1,658,395.05	1,184,621.00	248,465.00	-86.45%

WAREHOUSE

The Warehouse is responsible for maintaining inventory control of materials and supplies which are used by operational departments. The department's inventory control system, which is a completely automated system, provides accurate inventory records but also assists in controlling inventory costs. Monthly reports are prepared to charge the user departments for goods used and identifies items falling below established reorder quantities.

Warehouse						
	2023 Orig. Budget	2023 Revised Budget	2023 Projection	2024 Manager Recomm.	Variance 24 Mgr. / 23 Rev. Budget	Pct. Change
Personnel	\$ 77,578	\$ 80,053	\$ 80,053	\$ 83,826	\$ 3,773	4.7%
Operating	130,338	172,087	170,087	374,546	202,459	117.6%
Capital	34,300	34,300	34,300	-	(34,300)	0.0%
Total	\$ 242,216	\$ 286,440	\$ 284,440	\$ 458,372	\$ 171,932	60.0%

- Personnel changes are related to a 7 % salary adjustment, a 0.75% increase in retirement, a 2% increase for group health insurance, implementation of dental and vision insurance for employees.
- Operational expenses should remain flat as \$200,000 in sales to other departments for parts should be netted against these operation expenses prior to budget adoption.
- No capital requested.

ACCOUNTS FOR:			2022	2023	2023	2023	2023	2024	PCT	
UTILITY FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE	
676 WAREHOUSE										
30096760	60000		SALARY AND WAGES	52,607.69	53,433.00	55,732.00	49,693.20	55,732.00	58,017.00	4.10%
30096760	60000	ARPPP	SALARY AND WAGES	1,643.06	-	-	-	-	-	0.00%
30096760	60002		401 K	2,510.69	2,647.00	2,647.00	2,346.78	2,647.00	2,853.00	7.78%
30096760	60002	ARPPP	401 K	82.15	-	-	-	-	-	0.00%
30096760	60003		FICA	3,851.81	4,050.00	4,226.00	3,620.75	4,226.00	4,363.00	3.24%
30096760	60003	ARPPP	FICA	125.69	-	-	-	-	-	0.00%
30096760	60004		INSURANCE	10,624.92	11,042.00	11,042.00	9,412.37	11,042.00	11,263.00	2.00%
30096760	60005		RETIREMENT	4,043.71	6,406.00	6,406.00	5,679.17	6,406.00	7,330.00	14.42%
30096760	60005	ARPPP	RETIREMENT	186.49	-	-	-	-	-	0.00%
30096760	60006		UNEMPLOYMENT INSURANCE	19.13	-	-	19.28	-	-	0.00%
30096760	60008		OPEB EXPENSE	4,033.00	-	-	-	-	-	0.00%
30096760	60100		EMPLOYEE TRAINING	-	900.00	900.00	-	900.00	600.00	-33.33%
30096760	611001		CELL PHONES	300.00	300.00	300.00	275.00	300.00	300.00	0.00%
30096760	61700		MAINTENANCE & REPAIR - AUTO	605.75	475.00	475.00	4.01	475.00	475.00	0.00%
30096760	63100		FUEL & VEHICLE SUPPLIES	648.40	700.00	700.00	557.50	700.00	700.00	0.00%
30096760	63300		DEPARTMENT SUPPLIES & MATL	2,180.92	2,400.00	2,400.00	2,149.81	2,400.00	2,600.00	8.33%
30096760	63600		UNIFORMS	254.75	355.00	355.00	290.73	355.00	612.00	72.39%
30096760	64500		CONTRACTUAL SERVICES	5,154.48	5,310.00	5,310.00	5,309.11	5,310.00	5,470.00	3.01%
30096760	64803		PURCHASE FOR WAREHOUSE 2	66,926.80	80,000.00	77,087.00	63,707.18	87,087.00	80,000.00	3.78%
30096760	64804		PURCHASE FOR WAREHOUSE 1	214,310.45	238,000.00	282,662.00	281,454.00	270,662.00	282,000.00	-0.23%
30096760	64904		SALES - OTHER DEPARTMENTS STOR	(229,731.15)	(200,000.00)	(200,000.00)	(219,216.59)	(200,000.00)	-	-100.00%
30096760	65400		INSURANCE & BONDS	1,112.78	1,478.00	1,478.00	1,289.35	1,478.00	1,289.00	-12.79%
30096760	65700		MISCELLANEOUS	273.49	420.00	420.00	404.12	420.00	500.00	19.05%
30096760	67400		CAPITAL OUTLAY - VEHICLES	-	34,300.00	34,300.00	30,774.85	34,300.00	-	-100.00%
TOTAL	WAREHOUSE			141,765.01	242,216.00	286,440.00	237,770.62	284,440.00	458,372.00	60.02%

ENGINEERING

The department provides technical support to all division of public works and the City. Additionally, we interface with developers and the public to ensure managed growth of the City's infrastructure. We manage capital projects undertaken by the City to provide for timely completion and efficient use of funds.

Engineering						
	2023 Orig. Budget	2023 Revised Budget	2023 Projection	2024 Manager Recomm.	Variance 24 Mgr. / 23 Rev. Budget	Pct. Change
Personnel	\$ 1,086,632	\$ 1,108,902	\$ 1,086,632	\$ 1,227,366	\$ 118,464	10.7%
Operating	163,508	163,508	167,125	156,500	(7,008)	-4.3%
Capital	-	-	-	71,479	71,479	#DIV/0!
Total	\$ 1,250,140	\$ 1,272,410	\$ 1,253,757	\$ 1,455,345	\$ 182,935	14.4%

- Personnel changes are related to a 7 % salary adjustment, a 0.75% increase in retirement, a 2% increase for group health insurance, implementation of dental and vision insurance for employees. Additional Utility Line Locator position is included.
- No significant operating changes.
- Capital funding includes: truck \$49,379 (new position); plotter \$12,000; tough book, mounting dock, and tool \$10,100 (new position).

ACCOUNTS FOR:			2022	2023	2023	2023	2023	2024	PCT	
UTILITY FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE	
721 ENGINEERING										
30097210	60000		SALARY AND WAGES	671,130.73	774,768.00	795,455.00	584,369.83	774,768.00	872,674.00	9.71%
30097210	60000	ARPPP	SALARY AND WAGES	8,215.30	-	-	-	-	-	0.00%
30097210	60000	COSPP	SALARY AND WAGES	9,858.36	-	-	-	-	-	0.00%
30097210	60002		401 K	33,425.80	38,465.00	38,465.00	27,977.77	38,465.00	43,046.00	11.91%
30097210	60002	ARPPP	401 K	410.75	-	-	-	-	-	0.00%
30097210	60002	COSPP	401 K	492.90	-	-	-	-	-	0.00%
30097210	60003		FICA	49,974.92	58,851.00	60,434.00	43,646.15	58,851.00	65,861.00	8.98%
30097210	60003	ARPPP	FICA	628.45	-	-	-	-	-	0.00%
30097210	60003	COSPP	FICA	754.14	-	-	-	-	-	0.00%
30097210	60004		INSURANCE	111,712.48	121,462.00	121,462.00	88,429.69	121,462.00	135,156.00	11.27%
30097210	60005		RETIREMENT	51,180.61	93,086.00	93,086.00	67,705.65	93,086.00	110,629.00	18.85%
30097210	60005	ARPPP	RETIREMENT	932.45	-	-	-	-	-	0.00%
30097210	60005	COSPP	RETIREMENT	1,118.94	-	-	-	-	-	0.00%
30097210	60006		UNEMPLOYMENT INSURANCE	248.47	-	-	194.51	-	-	0.00%
30097210	60008		OPEB EXPENSE	63,300.15	-	-	-	-	-	0.00%
30097210	60100		EMPLOYEE TRAINING	2,663.00	4,500.00	1,500.00	721.98	4,500.00	4,500.00	200.00%
30097210	611001		CELL PHONES	5,237.15	5,600.00	5,600.00	3,524.64	5,600.00	6,800.00	21.43%
30097210	61150		WIRELESS CONNECTIVITY	887.28	1,740.00	1,740.00	660.32	1,740.00	2,220.00	27.59%
30097210	61200		PRINTING	948.52	2,000.00	2,000.00	295.80	2,000.00	2,000.00	0.00%
30097210	61700		MAINTENANCE & REPAIR - AUTO	3,763.93	3,500.00	3,500.00	3,028.04	3,500.00	3,500.00	0.00%
30097210	62600		ADVERTISING	1,526.01	5,300.00	4,900.00	1,612.95	5,300.00	5,300.00	8.16%
30097210	63000		POSTAGE	1,049.12	1,000.00	1,000.00	906.31	1,000.00	1,000.00	0.00%
30097210	63100		FUEL & VEHICLE SUPPLIES	14,527.70	11,303.00	11,303.00	13,848.45	11,303.00	13,190.00	16.69%
30097210	63300		DEPARTMENT SUPPLIES & MATL	12,611.87	7,000.00	14,500.00	15,030.20	10,617.00	7,000.00	-51.72%
30097210	63310		DEPARTMENT SUPPLIES/COMPUTER	4,840.00	2,300.00	2,300.00	2,139.85	2,300.00	2,300.00	0.00%
30097210	63400		NON-CAPITAL EQUIPMENT/FURN	6,258.56	7,945.00	5,345.00	5,334.22	7,945.00	7,945.00	48.64%
30097210	63600		UNIFORMS	1,520.61	1,800.00	300.00	288.90	1,800.00	1,800.00	500.00%
30097210	64500		CONTRACTUAL SERVICES	99,081.71	80,120.00	80,120.00	72,396.26	80,120.00	80,120.00	0.00%
30097210	65300		DUES & SUBSCRIPTIONS	1,856.65	1,400.00	1,400.00	1,201.78	1,400.00	1,400.00	0.00%
30097210	65400		INSURANCE & BONDS	42,791.27	28,000.00	28,000.00	17,424.94	28,000.00	17,425.00	-37.77%
30097210	65700		MISCELLANEOUS	-	-	-	123.50	-	-	0.00%
30097210	67400		CAPITAL OUTLAY - VEHICLES	-	-	-	-	-	49,379.00	0.00%
30097210	67410		CAPITAL - MACHINERY & EQUIPMT	-	-	-	-	-	22,100.00	0.00%
TOTAL	ENGINEERING			1,202,947.83	1,250,140.00	1,272,410.00	950,861.74	1,253,757.00	1,455,345.00	14.38%

PUBLIC WORKS ADMINISTRATION

Public Works Administration is responsible for the effective management of the Public Works Department which consists of Engineering, Water Construction and Maintenance, Sewer Construction and Maintenance, Water Treatment Plant, Wastewater Treatment Plant, and Street. Formal departmental staff meetings are held in order to enhance open, productive communication. Discussions are held concerning each division's activities and any actions or decisions made by administration. The Public Works Director meets informally with division heads on a daily basis to promote communication and problem solving. Safety training is provided on a continuous basis for prevention of accidents and compliance to Occupational Safety and Health Administration (OSHA) standards. The division is also responsible for administrative work including routing record keeping, project funding through grant and loan applications, implementation of written policies, information literature for in-house and public use, special projects and public relations.

Public Works Administration						
	2023 Orig. Budget	2023 Revised Budget	2023 Projection	2024 Manager Recomm.	Variance 24 Mgr. / 23 Rev. Budget	Pct. Change
Personnel	\$ 751,648	\$ 766,495	\$ 751,648	\$ 815,757	\$ 49,262	6.4%
Operating	42,098	45,098	45,098	48,810	3,712	8.2%
Capital	-	-	-	28,180	28,180	0.0%
Total	\$ 793,746	\$ 811,593	\$ 796,746	\$ 892,747	\$ 81,154	10.0%

- Personnel changes are related to a 7 % salary adjustment, a 0.75% increase in retirement, a 2% increase for group health insurance, implementation of dental and vision insurance for employees.
- No significant changes within operating.
- Capital funding of mid-size sedan for \$28,180.

ACCOUNTS FOR:			2022	2023	2023	2023	2023	2024	PCT	
UTILITY FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE	
722 UF PW ADMIN										
30097220	60000		SALARY AND WAGES	472,229.97	541,256.00	555,047.00	503,343.43	541,256.00	597,734.00	7.69%
30097220	60000	ARPPP	SALARY AND WAGES	1,643.06	-	-	-	-	-	0.00%
30097220	60000	COSPP	SALARY AND WAGES	6,572.24	-	-	-	-	-	0.00%
30097220	60002		401 K	22,393.46	26,888.00	26,888.00	24,489.72	26,888.00	29,499.00	9.71%
30097220	60002	ARPPP	401 K	82.15	-	-	-	-	-	0.00%
30097220	60002	COSPP	401 K	328.60	-	-	-	-	-	0.00%
30097220	60003		FICA	34,970.68	41,140.00	42,196.00	36,368.70	41,140.00	45,133.00	6.96%
30097220	60003	ARPPP	FICA	125.69	-	-	-	-	-	0.00%
30097220	60003	COSPP	FICA	502.76	-	-	-	-	-	0.00%
30097220	60004		INSURANCE	57,056.93	77,294.00	77,294.00	55,213.16	77,294.00	67,578.00	-12.57%
30097220	60005		RETIREMENT	37,109.12	65,070.00	65,070.00	59,265.11	65,070.00	75,813.00	16.51%
30097220	60005	ARPPP	RETIREMENT	186.49	-	-	-	-	-	0.00%
30097220	60005	COSPP	RETIREMENT	745.96	-	-	-	-	-	0.00%
30097220	60006		UNEMPLOYMENT INSURANCE	100.61	-	-	105.40	-	-	0.00%
30097220	60008		OPEB EXPENSE	28,200.45	-	-	-	-	-	0.00%
30097220	60100		EMPLOYEE TRAINING	1,243.04	6,500.00	7,500.00	3,453.63	7,500.00	7,500.00	0.00%
30097220	60200		PROFESSIONAL SERVICES	-	2,000.00	4,000.00	666.67	4,000.00	4,000.00	0.00%
30097220	611001		CELL PHONES	1,727.18	2,220.00	2,220.00	2,116.04	2,220.00	2,520.00	13.51%
30097220	61200		PRINTING	-	200.00	200.00	99.00	200.00	200.00	0.00%
30097220	61700		MAINTENANCE & REPAIR - AUTO	606.17	2,000.00	2,000.00	247.54	2,000.00	2,000.00	0.00%
30097220	61800		AUTO ALLOWANCE	4,800.00	4,800.00	4,800.00	4,400.00	4,800.00	4,800.00	0.00%
30097220	62600		ADVERTISING	-	50.00	50.00	44.25	50.00	50.00	0.00%
30097220	63000		POSTAGE	96.11	100.00	100.00	85.39	100.00	100.00	0.00%
30097220	63100		FUEL & VEHICLE SUPPLIES	1,211.12	1,003.00	1,003.00	1,024.95	1,003.00	1,015.00	1.20%
30097220	63300		DEPARTMENT SUPPLIES & MATL	1,564.99	5,000.00	5,000.00	2,566.29	5,000.00	5,000.00	0.00%
30097220	63310		DEPARTMENT SUPPLIES/COMPUTER	-	-	-	-	-	3,400.00	0.00%
30097220	64500		CONTRACTUAL SERVICES	-	542.00	542.00	400.00	542.00	542.00	0.00%
30097220	65300		DUES & SUBSCRIPTIONS	5,495.45	5,500.00	5,500.00	4,321.75	5,500.00	5,500.00	0.00%
30097220	65400		INSURANCE & BONDS	7,793.01	10,483.00	10,483.00	10,483.43	10,483.00	10,483.00	0.00%
30097220	65700		MISCELLANEOUS	133.00	1,700.00	1,700.00	295.78	1,700.00	1,700.00	0.00%
30097220	67400		CAPITAL OUTLAY - VEHICLES	-	-	-	-	-	28,180.00	0.00%
TOTAL	UF PW ADMIN			686,918.24	793,746.00	811,593.00	708,990.24	796,746.00	892,747.00	10.00%

CAPITAL OUTLAY - VEHICLES

Fiscal Year: 2023-2024

Code: 30-722-67400 Department: Public Works Admn

Function: Public Utilities

QTY	PRIORITY	ITEM	DESCRIPTION	REQUESTED		APPROVED
				REPLACE	NEW	
1	1	Midsize Sedan	Unit #3, used by Public Works Manager for transportation to job sites, meetings, and business trips both inside and outside of the City, City owned facilities, and in response to citizen requests. In addition, this vehicle is used for emergency work and inspection of facilities, emergency weather conditions, leaks, spills, fires, etc. This vehicle presently has 76,487 miles of use and is used at a rate of 7,648 miler per day.	28,180		28,180
1	1	Midsize Sedan	Unit #6, used by safety officer for safety surveillance of various job sites within the City. It is also used to transport other City personnel to seminar inside and outside of the City. This vehicle is equipped with a Motorola radio for communication with the Service Center. Mini Light Bar This vehicle presently has 5,695 miles of use and is used at a rate of 1,423 miles per year.	28,180		
				2,300		
				30,480	30,480	
TOTALS				58,660	30,480	28,180

WATER FILTRATION

The Water Filtration Plant provides the citizens of Sanford, Lee County, the Town of Broadway and Chatham County Utilities with potable drinking water through chemical treatment and distribution.

Water Filtration						
	2023 Orig. Budget	2023 Revised Budget	2023 Projection	2024 Manager Recomm.	Variance 24 Mgr. / 23 Rev. Budget	Pct. Change
Personnel	\$ 928,874	\$ 953,618	\$ 951,859	\$ 1,008,101	\$ 54,483	5.7%
Operating	1,753,506	1,955,430	1,901,170	1,915,889	(39,541)	-2.0%
Capital	112,700	112,700	112,700	60,000	(52,700)	-46.8%
Total	\$ 2,795,080	\$ 3,021,748	\$ 2,965,729	\$ 2,983,990	\$ (37,758)	-1.2%

- Personnel changes are related to a 7% salary adjustment, a 0.75% increase in retirement, a 2% increase for group health insurance, implementation of dental and vision insurance for employees.
- Operational cost increases due to inflationary cost increases in fuel, chemicals, and sludge removal. Increase in maintenance and repair building for replacement of membrane roof on flocculator building in the amount of \$20,000.
- Capital funding of \$15,000 for electric utility vehicle, \$15,000 for sampling stations, and \$30,000 for fiber for internet access.

ACCOUNTS FOR:			2022	2023	2023	2023	2023	2024	PCT
UTILITY FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
811 WATER FILTRATION									
30098110	60000	SALARY AND WAGES	570,192.08	648,309.00	671,294.00	562,275.66	671,294.00	706,737.00	5.28%
30098110	60000 ARPPP	SALARY AND WAGES	12,322.19	-	-	-	-	-	0.00%
30098110	60000 COSPP	SALARY AND WAGES	1,643.06	-	-	-	-	-	0.00%
30098110	60002	401 K	28,049.36	32,142.00	32,142.00	26,735.16	32,142.00	34,799.00	8.27%
30098110	60002 ARPPP	401 K	616.09	-	-	-	-	-	0.00%
30098110	60002 COSPP	401 K	82.15	-	-	-	-	-	0.00%
30098110	60003	FICA	41,566.56	49,177.00	50,936.00	41,513.68	49,177.00	53,241.00	4.53%
30098110	60003 ARPPP	FICA	942.62	-	-	-	-	-	0.00%
30098110	60003 COSPP	FICA	125.69	-	-	-	-	-	0.00%
30098110	60004	INSURANCE	109,496.89	121,462.00	121,462.00	100,146.81	121,462.00	123,893.00	2.00%
30098110	60005	RETIREMENT	43,779.84	77,784.00	77,784.00	64,698.79	77,784.00	89,431.00	14.97%
30098110	60005 ARPPP	RETIREMENT	1,398.59	-	-	-	-	-	0.00%
30098110	60005 COSPP	RETIREMENT	186.49	-	-	-	-	-	0.00%
30098110	60006	UNEMPLOYMENT INSURANCE	207.38	-	-	182.54	-	-	0.00%
30098110	60008	OPEB EXPENSE	60,700.80	-	-	-	-	-	0.00%
30098110	60100	EMPLOYEE TRAINING	2,455.21	4,000.00	4,000.00	3,614.59	4,000.00	7,500.00	87.50%
30098110	60200	PROFESSIONAL SERVICES	58,818.67	125,000.00	115,000.00	105,314.57	125,000.00	70,000.00	-39.13%
30098110	61100	TELEPHONE	4,592.37	4,800.00	4,800.00	4,487.49	5,725.00	8,720.00	81.67%
30098110	611001	CELL PHONES	900.00	1,200.00	1,200.00	825.00	900.00	900.00	-25.00%
30098110	61150	WIRELESS CONNECTIVITY	601.72	1,200.00	1,200.00	300.42	600.00	900.00	-25.00%
30098110	61200	PRINTING	300.00	-	-	-	-	-	0.00%
30098110	61551	MAINTENANCE & REPAIR - BUILDIN	10,323.55	15,000.00	15,000.00	9,152.97	15,000.00	35,000.00	133.33%
30098110	61600	MAINTENANCE & REPAIR - EQUIPMI	33,013.56	50,000.00	50,000.00	48,105.47	50,000.00	50,000.00	0.00%
30098110	61700	MAINTENANCE & REPAIR - AUTO	1,058.96	1,500.00	1,500.00	1,063.56	1,500.00	1,500.00	0.00%
30098110	62000	UTILITIES	540,647.29	605,584.00	570,584.00	471,952.86	575,000.00	581,963.00	1.99%
30098110	63000	POSTAGE	6,557.36	5,500.00	5,500.00	3,239.65	5,500.00	5,500.00	0.00%
30098110	63100	FUEL & VEHICLE SUPPLIES	3,352.84	5,250.00	5,250.00	2,725.02	3,500.00	5,760.00	9.71%
30098110	63200	CHEMICALS	634,163.33	710,000.00	961,924.00	910,601.80	890,000.00	900,000.00	-6.44%
30098110	63300	DEPARTMENT SUPPLIES & MATL	10,944.69	12,000.00	12,000.00	8,790.80	12,000.00	12,000.00	0.00%
30098110	63310	DEPARTMENT SUPPLIES/COMPUTEF	-	4,875.00	4,875.00	4,848.45	4,848.00	-	-100.00%
30098110	63600	UNIFORMS	3,177.10	4,800.00	4,800.00	3,479.60	4,800.00	6,050.00	26.04%
30098110	64400	SLUDGE REMOVAL	109,325.18	120,000.00	120,000.00	114,011.72	120,000.00	140,000.00	16.67%
30098110	64500	CONTRACTUAL SERVICES	17,952.20	29,580.00	24,580.00	20,355.00	29,580.00	29,700.00	20.83%
30098110	65300	DUES & SUBSCRIPTIONS	7,545.00	9,300.00	9,300.00	7,814.00	9,300.00	10,000.00	7.53%
30098110	65400	INSURANCE & BONDS	39,550.68	40,917.00	40,917.00	47,396.12	40,917.00	47,396.00	15.83%
30098110	65700	MISCELLANEOUS	1,776.36	3,000.00	3,000.00	2,406.49	3,000.00	3,000.00	0.00%
30098110	67400	CAPITAL OUTLAY - VEHICLES	-	37,700.00	37,700.00	35,500.00	37,700.00	-	-100.00%
30098110	67410	CAPITAL - MACHINERY & EQUIPMT	-	75,000.00	75,000.00	75,000.00	75,000.00	30,000.00	-60.00%
30098110	67440	CAPITAL - INFRASTRUCTURE	-	-	-	-	-	30,000.00	0.00%

ACCOUNTS FOR:		2022	2023	2023	2023	2023	2024	PCT
UTILITY FUND		ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
TOTAL	WATER FILTRATION	2,358,365.86	2,795,080.00	3,021,748.00	2,676,538.22	2,965,729.00	2,983,990.00	-1.25%

WATER RECLAMATION

The Water Reclamation Plant is responsible for treating wastewater by residential, commercial, and industrial users to state and EPA requirements. The laboratory personnel constantly sample and test industrial discharges for surcharge data, to meet state requirements, and to protect the treatment plant.

Water Reclamation						
	2023 Orig. Budget	2023 Revised Budget	2023 Projection	2024 Manager Recomm.	Variance 24 Mgr. / 23 Rev. Budget	Pct. Change
Personnel	\$ 937,770	\$ 962,514	\$ 937,770	\$ 1,003,046	\$ 40,532	4.2%
Operating	1,856,293	1,878,506	1,878,506	2,159,395	280,889	15.0%
Capital	35,100	35,100	35,100	28,180	(6,920)	-19.7%
Total	\$ 2,829,163	\$ 2,876,120	\$ 2,851,376	\$ 3,190,621	\$ 314,501	10.9%

- Personnel changes are related to a 7% salary adjustment, a 0.75% increase in retirement, a 2% increase for group health insurance, implementation of dental and vision insurance for employees.
- Operational cost increases due to inflationary and consumption increases in utilities (\$58,440 increase) and chemicals (\$29,000). Increase in professional services of \$177,387 primarily due to \$125,000 of clean out flow of equalization tank as well as inflationary increase on other professional service costs.
- Capital funding if \$28,180 is for one mid-sized sedan.

ACCOUNTS FOR:			2022	2023	2023	2023	2023	2024	PCT
UTILITY FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
812 WATER RECLAMATION									
30098120	60000	SALARY AND WAGES	587,060.30	655,433.00	678,418.00	541,242.37	655,433.00	702,709.00	3.58%
30098120	60000 ARPPP	SALARY AND WAGES	9,858.36	-	-	-	-	-	0.00%
30098120	60000 COSPP	SALARY AND WAGES	6,572.24	-	-	-	-	-	0.00%
30098120	60002	401 K	29,510.03	32,499.00	32,499.00	25,683.18	32,499.00	34,597.00	6.46%
30098120	60002 ARPPP	401 K	492.90	-	-	-	-	-	0.00%
30098120	60002 COSPP	401 K	328.60	-	-	-	-	-	0.00%
30098120	60003	FICA	42,085.11	49,722.00	51,481.00	39,200.31	49,722.00	52,933.00	2.82%
30098120	60003 ARPPP	FICA	754.14	-	-	-	-	-	0.00%
30098120	60003 COSPP	FICA	502.76	-	-	-	-	-	0.00%
30098120	60004	INSURANCE	115,687.75	121,462.00	121,462.00	104,800.14	121,462.00	123,893.00	2.00%
30098120	60005	RETIREMENT	44,519.01	78,654.00	78,654.00	62,153.70	78,654.00	88,914.00	13.04%
30098120	60005 ARPPP	RETIREMENT	1,118.94	-	-	-	-	-	0.00%
30098120	60005 COSPP	RETIREMENT	745.96	-	-	-	-	-	0.00%
30098120	60006	UNEMPLOYMENT INSURANCE	227.58	-	-	191.13	-	-	0.00%
30098120	60008	OPEB EXPENSE	103,042.43	-	-	-	-	-	0.00%
30098120	60100	EMPLOYEE TRAINING	2,992.26	3,700.00	3,700.00	3,010.00	3,700.00	3,700.00	0.00%
30098120	60200	PROFESSIONAL SERVICES	220,473.90	272,600.00	304,813.00	293,524.48	294,813.00	482,200.00	58.20%
30098120	61100	TELEPHONE	10,476.62	9,000.00	14,000.00	12,561.70	9,000.00	14,400.00	2.86%
30098120	611001	CELL PHONES	1,713.61	2,100.00	2,100.00	1,519.08	2,100.00	1,800.00	-14.29%
30098120	61200	PRINTING	175.00	500.00	500.00	75.00	500.00	500.00	0.00%
30098120	61551	MAINTENANCE & REPAIR - BUILDIN	13,426.16	28,000.00	28,000.00	21,263.87	28,000.00	28,000.00	0.00%
30098120	61600	MAINTENANCE & REPAIR - EQUIPMI	15,908.00	50,000.00	45,000.00	41,000.00	50,000.00	50,000.00	11.11%
30098120	61700	MAINTENANCE & REPAIR - AUTO	688.30	3,500.00	3,500.00	987.34	3,500.00	3,500.00	0.00%
30098120	62000	UTILITIES	475,617.01	462,960.00	462,960.00	460,555.19	462,960.00	521,400.00	12.62%
30098120	62100	BUILDING & EQUIPMENT RENTAL	208,975.00	193,200.00	193,200.00	193,043.79	193,200.00	193,200.00	0.00%
30098120	63000	POSTAGE	262.60	500.00	500.00	239.02	500.00	500.00	0.00%
30098120	63100	FUEL & VEHICLE SUPPLIES	700.73	4,620.00	4,620.00	(4,053.33)	4,620.00	6,600.00	42.86%
30098120	63200	CHEMICALS	89,852.05	135,000.00	121,000.00	88,346.88	135,000.00	150,000.00	23.97%
30098120	63300	DEPARTMENT SUPPLIES & MATL	29,300.26	40,000.00	44,000.00	42,671.08	40,000.00	40,000.00	-9.09%
30098120	63310	DEPARTMENT SUPPLIES/COMPUTER	-	1,475.00	1,475.00	1,454.45	1,475.00	-	-100.00%
30098120	63600	UNIFORMS	2,973.15	4,400.00	4,400.00	3,752.60	4,400.00	5,500.00	25.00%
30098120	64400	SLUDGE REMOVAL	365,415.55	550,000.00	550,000.00	549,909.68	550,000.00	550,000.00	0.00%
30098120	64500	CONTRACTUAL SERVICES	12,763.52	15,000.00	15,000.00	9,637.56	15,000.00	15,000.00	0.00%
30098120	65300	DUES & SUBSCRIPTIONS	665.00	20,000.00	20,000.00	12,535.00	20,000.00	22,300.00	11.50%
30098120	65400	INSURANCE & BONDS	57,325.52	58,738.00	58,738.00	69,795.45	58,738.00	69,795.00	18.82%
30098120	65700	MISCELLANEOUS	614.07	1,000.00	1,000.00	614.13	1,000.00	1,000.00	0.00%
30098120	67400	CAPITAL OUTLAY - VEHICLES	-	35,100.00	35,100.00	33,910.83	35,100.00	28,180.00	-19.72%
TOTAL	WATER RECLAMATION		2,452,824.42	2,829,163.00	2,876,120.00	2,609,624.63	2,851,376.00	3,190,621.00	10.93%

DISTRIBUTION AND COLLECTION

The Distribution and Collection Department provides adequate, clean, and safe water to residential, commercial, and industrial users and operates and maintains the underground gravity piping systems, force main piping systems, and potable water booster station.

Distribution and Collection						
	2023 Orig. Budget	2023 Revised Budget	2023 Projection	2024 Manager Recomm.	Variance 24 Mgr. / 23 Rev. Budget	Pct. Change
Personnel	\$ 2,914,472	\$ 3,001,074	\$ 2,914,472	\$ 3,189,483	\$ 188,409	6.3%
Operating	3,293,481	3,733,859	3,704,118	4,018,036	284,177	7.6%
Capital	218,845	510,963	506,413	316,080	(194,883)	-38.1%
Total	\$ 6,426,798	\$ 7,245,896	\$ 7,125,003	\$ 7,523,599	\$ 277,703	3.8%

- Personnel changes are related to a 7% salary adjustment, a 0.75% increase in retirement, a 2% increase for group health insurance, implementation of dental and vision insurance for employees. There is also additional funding for overtime due to water line breaks.
- Operational cost increases due to inflationary increases in fuel, chemical costs, and supplies. Also, hydrant/replacement increase of \$87,400 due to replacing 12 hydrants plus control valves.
- Capital funding of six F-150 trucks (\$40,500 each) and one F-350 truck (\$73,080) for a total of \$316,080.

ACCOUNTS FOR:			2022	2023	2023	2023	2023	2024	PCT	
UTILITY FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE	
813	DISTRIBUTION & COLLECTION									
30098130	60000		SALARY AND WAGES	1,804,960.69	2,009,810.00	2,090,258.00	1,261,489.71	2,009,810.00	2,197,970.00	5.15%
30098130	60000	ARPPP	SALARY AND WAGES	54,632.11	-	-	-	-	-	0.00%
30098130	60000	COSPP	SALARY AND WAGES	1,643.06	-	-	-	-	-	0.00%
30098130	60001		SALARY AND WAGES - TEMPORARY	-	3,000.00	3,000.00	-	3,000.00	3,210.00	7.00%
30098130	60002		401 K	90,508.20	99,572.00	99,572.00	58,271.45	99,572.00	107,536.00	8.00%
30098130	60002	ARPPP	401 K	2,731.52	-	-	-	-	-	0.00%
30098130	60002	COSPP	401 K	82.15	-	-	-	-	-	0.00%
30098130	60003		FICA	134,143.72	152,574.00	158,728.00	94,315.53	152,574.00	164,759.00	3.80%
30098130	60003	ARPPP	FICA	4,179.22	-	-	-	-	-	0.00%
30098130	60003	COSPP	FICA	125.69	-	-	-	-	-	0.00%
30098130	60004		INSURANCE	381,960.60	408,554.00	408,554.00	225,683.89	408,554.00	439,257.00	7.52%
30098130	60005		RETIREMENT	136,470.77	240,962.00	240,962.00	141,016.37	240,962.00	276,751.00	14.85%
30098130	60005	ARPPP	RETIREMENT	6,200.82	-	-	-	-	-	0.00%
30098130	60005	COSPP	RETIREMENT	186.49	-	-	-	-	-	0.00%
30098130	60006		UNEMPLOYMENT INSURANCE	712.95	-	-	619.63	-	-	0.00%
30098130	60008		OPEB EXPENSE	184,072.90	-	-	-	-	-	0.00%
30098130	60100		EMPLOYEE TRAINING	12,744.93	14,800.00	14,800.00	13,607.72	14,800.00	18,500.00	25.00%
30098130	61100		TELEPHONE	4,544.83	6,500.00	6,500.00	4,257.72	6,500.00	6,500.00	0.00%
30098130	611001		CELL PHONES	4,129.25	6,000.00	6,000.00	3,376.39	6,000.00	6,000.00	0.00%
30098130	61150		WIRELESS CONNECTIVITY	12,063.66	11,280.00	11,280.00	11,818.97	16,280.00	21,280.00	88.65%
30098130	61200		PRINTING	4,425.50	5,450.00	5,450.00	3,307.70	5,450.00	5,450.00	0.00%
30098130	61600		MAINTENANCE & REPAIR - EQUIPM	23,777.71	42,500.00	64,690.00	44,944.98	42,500.00	42,500.00	-34.30%
30098130	61700		MAINTENANCE & REPAIR - AUTO	58,598.38	56,750.00	68,539.00	61,558.33	56,750.00	56,750.00	-17.20%
30098130	62000		UTILITIES	106,029.65	123,420.00	123,420.00	102,517.09	123,420.00	125,889.00	2.00%
30098130	62100		BUILDING & EQUIPMENT RENTAL	6,943.98	8,000.00	8,000.00	3,585.95	8,000.00	8,000.00	0.00%
30098130	63100		FUEL & VEHICLE SUPPLIES	130,984.84	178,100.00	178,100.00	106,446.82	178,100.00	193,770.00	8.80%
30098130	63200		CHEMICALS	122,798.45	160,000.00	160,000.00	113,924.37	160,000.00	200,000.00	25.00%
30098130	63300		DEPARTMENT SUPPLIES & MATL	963,734.35	950,000.00	1,091,450.00	1,049,101.46	1,097,097.00	1,156,806.00	5.99%
30098130	63310		DEPARTMENT SUPPLIES/COMPUTER	-	720.00	720.00	-	720.00	5,900.00	719.44%
30098130	63400		NON-CAPITAL EQUIPMENT/FURN	21,012.00	-	-	-	-	-	0.00%
30098130	63500		METER EXCHANGE	116,679.33	151,986.00	151,986.00	151,089.71	151,986.00	151,986.00	0.00%
30098130	63550		MANHOLE REPLACEMENT	-	92,272.00	92,272.00	86,900.00	92,272.00	125,000.00	35.47%
30098130	63575		HYDRANT/VALVE REPLACEMENT	-	57,000.00	57,000.00	54,851.47	57,000.00	144,400.00	153.33%
30098130	63600		UNIFORMS	13,042.06	16,500.00	16,500.00	12,345.99	16,500.00	22,346.00	35.43%
30098130	64500		CONTRACTUAL SERVICES	1,042,394.43	1,082,500.00	1,343,449.00	1,324,572.88	1,341,040.00	1,400,144.00	4.22%
30098130	65300		DUES & SUBSCRIPTIONS	4,811.98	6,100.00	10,100.00	8,585.99	6,100.00	10,100.00	0.00%
30098130	65400		INSURANCE & BONDS	94,253.85	95,103.00	95,103.00	96,492.28	95,103.00	88,215.00	-7.24%
30098130	65700		MISCELLANEOUS	3,501.44	3,500.00	3,500.00	1,867.04	3,500.00	3,500.00	0.00%
30098130	66100		INTERFUND SERVICES	217,009.44	225,000.00	225,000.00	173,569.90	225,000.00	225,000.00	0.00%
30098130	67400		CAPITAL OUTLAY - VEHICLES	-	121,800.00	247,239.00	239,972.69	247,239.00	316,080.00	27.84%

ACCOUNTS FOR:			2022	2023	2023	2023	2023	2024	PCT
UTILITY FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
30098130	67410	CAPITAL - MACHINERY & EQUIPMT	-	97,045.00	263,724.00	263,677.08	259,174.00	-	-100.00%
TOTAL	DISTRIBUTION & COLLECT		5,766,090.95	6,426,798.00	7,245,896.00	5,713,769.11	7,125,003.00	7,523,599.00	3.83%

UTILITY MAINTENANCE

The Utility Maintenance Division is responsible for preventative maintenance and repair of equipment to assure continued operation of the City's Water Filtration Facility, Water Reclamation Facility, three water booster stations, and ten sewage pumping stations. The division is composed of six employees.

Utility Maintenance						
	2023 Orig. Budget	2023 Revised Budget	2023 Projection	2024 Manager Recomm.	Variance 24 Mgr. / 23 Rev. Budget	Pct. Change
Personnel	\$ 491,927	\$ 504,299	\$ 491,927	\$ 528,405	\$ 24,106	4.8%
Operating	618,941	623,123	623,123	728,352	105,229	16.9%
Capital	75,000	98,865	98,865	40,100	(58,765)	-59.4%
Total	\$ 1,185,868	\$ 1,226,287	\$ 1,213,915	\$ 1,296,857	\$ 70,570	5.8%

- Personnel changes are related to a 7% salary adjustment, a 0.75% increase in retirement, a 2% increase for group health insurance, implementation of dental and vision insurance for employees
- Operating increases in contractual services and supplies due to inflationary cost increases.
- Capital includes funding for ½ ton utility truck for \$40,100.

ACCOUNTS FOR:			2022	2023	2023	2023	2023	2024	PCT
UTILITY FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
814		UTILITY MAINTENANCE							
30098140	60000	SALARY AND WAGES	300,477.87	341,816.00	353,309.00	266,654.78	341,816.00	368,382.00	4.27%
30098140	60000	ARPPP SALARY AND WAGES	6,983.38	-	-	-	-	-	0.00%
30098140	60002	401 K	13,502.04	16,941.00	16,941.00	12,643.28	16,941.00	18,127.00	7.00%
30098140	60002	ARPPP 401 K	349.16	-	-	-	-	-	0.00%
30098140	60003	FICA	22,346.42	25,921.00	26,800.00	19,844.75	25,921.00	27,735.00	3.49%
30098140	60003	ARPPP FICA	534.21	-	-	-	-	-	0.00%
30098140	60004	INSURANCE	53,293.98	66,250.00	66,250.00	46,748.14	66,250.00	67,578.00	2.00%
30098140	60005	RETIREMENT	23,602.91	40,999.00	40,999.00	30,596.82	40,999.00	46,583.00	13.62%
30098140	60005	ARPPP RETIREMENT	792.62	-	-	-	-	-	0.00%
30098140	60006	UNEMPLOYMENT INSURANCE	91.04	-	-	95.98	-	-	0.00%
30098140	60008	OPEB EXPENSE	24,201.00	-	-	-	-	-	0.00%
30098140	60100	EMPLOYEE TRAINING	510.00	2,000.00	400.00	238.00	2,000.00	2,000.00	400.00%
30098140	611001	CELL PHONES	1,241.05	1,380.00	1,380.00	1,487.91	1,380.00	1,680.00	21.74%
30098140	61150	WIRELESS CONNECTIVITY	791.60	2,400.00	2,400.00	1,900.50	2,400.00	2,800.00	16.67%
30098140	61600	MAINTENANCE & REPAIR - EQUIPMI	484,787.27	500,000.00	523,256.00	518,232.10	500,000.00	-	-100.00%
30098140	616001	MAINT & REPAIR-EQUIP WTP	-	-	-	-	-	160,000.00	0.00%
30098140	616002	MAINT & REPAIR-EQUIP WWTP	-	-	-	-	-	270,000.00	0.00%
30098140	616003	MAINT & REPAIR-EQUIP LIFT ST	-	-	-	-	-	170,000.00	0.00%
30098140	61700	MAINTENANCE & REPAIR - AUTO	2,347.05	2,104.00	2,104.00	1,754.10	2,104.00	2,400.00	14.07%
30098140	63100	FUEL & VEHICLE SUPPLIES	12,235.92	17,133.00	17,133.00	12,159.37	17,133.00	18,669.00	8.97%
30098140	63300	DEPARTMENT SUPPLIES & MATL	25,719.47	30,755.00	24,808.00	23,797.06	33,308.00	33,308.00	34.26%
30098140	63310	DEPARTMENT SUPPLIES/COMPUTEF	3,212.98	-	-	-	-	300.00	0.00%
30098140	63400	NON-CAPITAL EQUIPMENT/FURN	1,246.99	-	-	-	-	-	0.00%
30098140	63600	UNIFORMS	1,739.83	2,700.00	2,700.00	1,793.28	2,700.00	2,700.00	0.00%
30098140	64500	CONTRACTUAL SERVICES	44,853.53	52,000.00	41,453.00	41,452.49	53,629.00	55,000.00	32.68%
30098140	65300	DUES & SUBSCRIPTIONS	505.00	940.00	460.00	460.00	940.00	940.00	104.35%
30098140	65400	INSURANCE & BONDS	8,927.61	7,029.00	7,029.00	8,054.51	7,029.00	8,055.00	14.60%
30098140	65700	MISCELLANEOUS	101.94	500.00	-	-	500.00	500.00	0.00%
30098140	67400	CAPITAL OUTLAY - VEHICLES	-	75,000.00	98,865.00	91,063.98	98,865.00	40,100.00	-59.44%
TOTAL	UTILITY MAINTENANCE		1,034,394.87	1,185,868.00	1,226,287.00	1,078,977.05	1,213,915.00	1,296,857.00	5.75%

WATER CAPITAL IMPROVEMENTS

This department was established to account for the capital improvement costs which relates directly to the water treatment and distribution system.

Water Capital Improvements						
	2023 Orig. Budget	2023 Revised Budget	2023 Projection	2024 Manager Recomm.	Variance 24 Mgr. / 23 Rev. Budget	Pct. Change
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Operating	407,000	499,856	583,056	750,000	250,144	50.0%
Capital	-	8,200	-	2,380,000	2,371,800	28924.4%
Total	\$ 407,000	\$ 508,056	\$ 583,056	\$ 3,130,000	\$ 2,621,944	516.1%

- Current year funding of contractual services for \$750,000. This includes: Lead service line inventory \$100,000; Hazen water model work \$50,000; Condition assessment of 16-inch transmission main \$500,000; and Engineering support and GIS support \$100,000
- Capital funding includes: Pendergrass Road booster station generator \$40,000; Tramway Road 12 inch replacement \$500,000; Transmission main check valve replacements \$140,000; US 709 Carthage waterline relocation Fire Tower to Wicker \$100,000; Waterline relocates for NCDOT maintenance activities \$100,000; and City Hall annex utility building (design to be reimbursed through future bond issuance) \$1,500,000.

ACCOUNTS FOR:			2022	2023	2023	2023	2023	2024	PCT
UTILITY FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
818 WATER CAPITAL IMPROVEMENTS									
30098180	64500	CONTRACTUAL SERVICES	244,413.54	407,000.00	499,856.00	499,845.66	583,056.00	750,000.00	50.04%
30098180	67300	CAPITAL - CONSTRUCTION	-	-	8,200.00	-	-	2,380,000.00	28924.39%
30098180	67440	CAPITAL - INFRASTRUCTURE	27,018.48	-	-	-	-	-	0.00%
TOTAL	WATER CAPITAL IMPROVEM		271,432.02	407,000.00	508,056.00	499,845.66	583,056.00	3,130,000.00	516.07%

67300 - CAPITAL CONSTRUCTION

Fiscal Year: 2023-2024

Code: 30-818-67300

Department: Water Capital Imp.

PRIOR	QTY	ITEM	DESCRIPTION	REQUESTED		CUTS	APPROVED
				REPLACE	NEW		
3	1	Avents Ferry 16 inch transmission main condition assessment	The asset management plan has identified this transmission for replacement. Due to the cost and condition asset is recommended which ma allow us to avoid a large capital expense.		500,000	500,000	
2	1	Pendergrass Rd Booster station generator	In the event of power outage this station will continue to supply water once the project is complete. All the Cities Booster Pump Stations will have an alternate power supply. Currently in the event of a power outage, crews must take out a portable generator to the site to run. This will continue until generators are onsite which will allow crews to address higher priorities during storm events.		40,000		40,000
1	1	Tramway Road 12 inch replacement	Replacement of 12 inch waterline on Tramway Road		500,000		500,000
4	1	Transmission main check valve replacements	The city has 2 transmission mains that supply water to the low pressure zone. When there is a line break in either transmission main, water from the city system drains back and out of the line break. There are check valves in the system that are designed to prevent this however they need to be replaced.		140,000		140,000
5	1	U5709 Carthage Waterline relocation- Fire Tower to Wicker	This is the Cities share of the cost to relocate our utilities as part of DOT's work on Carthage Street		100,000		100,000
6	1	Waterline relocates for NCDOT, maintenance activities	This is required as part of the encroachment agreement between the City and DOT. DOT performs maintenance culverts which, at times, requires the City to relocate its waterlines.		100,000		100,000

67300 - CAPITAL CONSTRUCTION

Fiscal Year: 2023-2024

Code: 30-818-67300

Department: Water Capital Imp.

PRIOR	QTY	ITEM	DESCRIPTION	REQUESTED		CUTS	APPROVED
				REPLACE	NEW		
7	1	Waterline looping projects for Cemetery Rd Lochmere and Stroud Street	In order to minimize the impact of line breaks to residents, staff has identified 3 areas where water lines can be looped thereby providing an alternate means of water supply. These projects will help Nottingham, J. Glenn Edwards Elementary School and the new developments south of Walmart on Hwy 87.		400,000	400,000	
8	1	Automatic Metering Infrastructure	Currently, most meters are read by a technician who visits them once a month. Those readings are entered into the system to create water and sewer bills. This project will install equipment that will send the meter readings to a remote location on a daily basis. The project will also give staff the capability to detect high water usage daily instead of monthly.		6,000,000	6,000,000	
9	1	City Hall Annex	The municipal building was constructed in the 1980's and no longer has room for staff due to the increase for storage and space for proper and future growth. A new structure is needed. This will also provide additional space for the police department.		1,500,000		1,500,000
10	1	Water System Sampling Points	The City is required to sample and test the distribution system on a regular basis. To accomplish this, staff must now enter homes and businesses. This presents an access problem and a inconvenience to our customers. This project will install sampling locations in the City and in DOT right of ways so we no longer have to enter businesses and home for these samples.		100,000		
TOTALS					9,380,000	7,000,000	2,380,000

SEWER CAPITAL IMPROVEMENTS

This department was established to account for the capital improvement costs which relates directly to the wastewater system.

Sewer Capital Improvements						
	2023 Orig. Budget	2023 Revised Budget	2023 Projection	2024 Manager Recomm.	Variance 24 Mgr. / 23 Rev. Budget	Pct. Change
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Operating	400,000	758,092	716,839	505,000	(253,092)	-33.4%
Capital	150,000	106,231	147,484	560,000	453,769	427.2%
Total	\$ 550,000	\$ 864,323	\$ 864,323	\$ 1,065,000	\$ 200,677	23.2%

- Current year funding of contractual services for \$505,000. This includes Big Buffalo Dry Creek Smoke Testing \$130,000; Influent flow monitoring of lift station \$100,000; Analysis of downstream impacts for development \$100,000; Bug Buffalo outfall section cleaning \$50,000; Big Buffalo outfall internal inspection \$50,000; Engineering support \$50,000; and GIS Support \$25,000.
- Capital funding includes: Big Buffalo Dry Creek Outfall replacement \$360,000 and Carr Creek Pump Station upgrade \$200,000.

ACCOUNTS FOR:			2022	2023	2023	2023	2023	2024	PCT
UTILITY FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
828 SEWER CAPITAL IMPROVEMENTS									
30098280	64500	CONTRACTUAL SERVICES	465,282.05	400,000.00	758,092.00	751,626.39	716,839.00	505,000.00	-33.39%
30098280	67300	CAPITAL - CONSTRUCTION	-	150,000.00	58,747.00	50,290.00	100,000.00	560,000.00	853.24%
30098280	67440	CAPITAL - INFRASTRUCTURE	-	-	47,484.00	47,483.06	47,484.00	-	-100.00%
TOTAL	SEWER CAPITAL IMPROVEM		465,282.05	550,000.00	864,323.00	849,399.45	864,323.00	1,065,000.00	23.22%
GRAND TOTAL			19,198,665.22	24,427,302.00	27,902,544.00	21,972,703.05	26,969,661.00	30,886,512.00	10.69%

67300 - CAPITAL CONSTRUCTION

Fiscal Year: 2023-2024

Code: 30-828-67300

Department: Sewer Capital Imp.

PRIORITY	QTY	ITEM	DESCRIPTION	REQUESTED		CUTS	APPROVED
				REPLACE	NEW		
1	1	Big Buffalo Dry Creek Outfall Replacement (outfall to the WWTP)	This outfall handles 40% of the flows from the city to the wastewater treatment plant, the investigation has identified sections that need replaced.		\$ 360,000		360,000
2	1	Blowers at WWTP	Blowers are required at the WWTP to maintain compliance with our permit. Two of the four blowers have failed and the manufacturer no longer supports these blowers.		2,000,000	2,000,000	
3	1	Carr Creek Pump Station	59 year old lift station. Expected useful life of 30 years from the sewer asset management plan		200,000		200,000
4	1	Chatham Street Area Sewer Rehabilitation Project	This area has been identified from the sewer asset management plan		1,500,000	1,500,000	
5	1	Gasters Creek Pump Station Upgrade	59 year old lift station. Expected useful life of 30 years from the sewer asset management plan		550,000	550,000	
6	1	Patterson Creek Pump Station Upgrade	59 year old lift station. Expected useful life of 30 years from the sewer asset management plan		1,700,000	1,700,000	
7	1	Skunk Creek Outfall Rehabilitation	This area experiences sanitary sewer overflows during rain events. Modeling indicates that the current system will not pass flows associated with the 2 yr 24 hr storm. This will replace manholes cured in place lines and gravity sewer underneath CSX railroad		350,000	350,000	
		TOTALS			\$ 6,660,000	\$ 6,100,000	\$ 560,000

MUNICIPAL SERVICE DISTRICT

To manage the development of Downtown Sanford as the primary economic, cultural, and social center of the community; to educate the community on the unique assets and historical significance of the downtown area; and to promote and stimulate the improvement of these assets.

Municipal Service District						
	2022 Orig. Budget	2022 Revised Budget	2022 Projection	2023 Manager Recomm.	Variance 23 Mgr. / 22 Rev. Budget	Pct. Change
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Operating	158,300	163,300	161,300	183,609	20,309	12.4%
Capital	5,000	5,000	5,000	5,000	-	0.0%
Total	\$ 163,300	\$ 168,300	\$ 166,300	\$ 188,609	\$ 20,309	12.1%

- Operating includes:
 - Building improvement grants in the amount of \$20,000
 - RISE grant in the amount of \$10,000
 - Advertising in the amount of \$46,250 (decrease of \$5,450)
 - Contractual services in the amount of \$95,458 (increase of \$24,939)
 - \$83,074 for Downtown Sanford, Inc. (DSI) to fund personnel expenses and bookkeeping costs

MUNICIPAL SERVICE DISTRICT			2022	2023	2023	2023	2024	PCT
REVENUE SOURCES			ACTUAL	ORIG BUD	REVISED BUD	PROJECTION	MANAGER	CHANGE
400040	30010	PENALTIES LESS DISCOUNTS	\$ 385	\$ 100	\$ 100	\$ 232	\$ 100	100.0%
400040	30112	TAX REVENUE- 2012	3	-	-	11	-	0.0%
400040	30113	TAX REVENUE- 2013	2	-	-	10	-	0.0%
400040	30114	TAX REVENUE - 2014	4	-	-	12	-	0.0%
400040	30115	TAX REVENUE - 2015	1	-	-	13	-	0.0%
400040	30116	TAX REVENUE - 2016	16	-	-	15	-	0.0%
400040	30117	TAX REVENUE - 2017	24	-	-	16	-	0.0%
400040	30118	TAX REVENUE - 2018	177	-	-	14	-	0.0%
400040	30119	TAX REVENUE - 2019	594	-	-	27	-	0.0%
400040	30120	TAX REVENUE - 2020	971	-	-	50	-	0.0%
400040	30121	TAX REVENUE - 2021	78,215	-	-	32	-	#DIV/0!
400040	30122	TAX REVENUE - 2022	-	77,362	77,362	79,090	95,177	0.0%
400040	30200	NCVTS PENALTIES LESS DISCOUNTS	35	-	-	7	-	0.0%
400040	30219	NCVTS REVENUE - 2019	-	-	-	-	-	0.0%
400040	30220	NCVTS REVENUE - 2020	1,275	-	-	-	-	0.0%
400040	30221	NCVTS REVENUE - 2021	2,423	-	-	1,071	-	#DIV/0!
400040	30222	NCVTS REVENUE - 2022	-	2,750	2,750	1,600	3,300	0.0%
TOTAL AD VALOREM TAX			84,125	80,212	80,212	82,200	98,577	122.9%
400044	30340	INTEREST INCOME	246	100	100	3,500	5,000	5000.0%
400045	30954	CONTRIBUTION - GENERAL FUND	66,492	99,299	99,299	99,299	83,074	83.7%
400045	54000	FUND BALANCE APPROPRIATION	-	10,253	30,953	20,565	36,207	117.0%
400520	30962	CONTRIBUTION - OTHER	-	-	-	-	-	0.0%
TOTAL MUNICIPAL SERVICE DISTRICT REVENUE			\$ 150,863	\$ 189,864	\$ 210,564	\$ 205,564	\$ 222,858	105.8%

ACCOUNTS FOR:			2022	2023	2023	2023	2023	2024
CENTRAL BUSINESS TAX DISTRICT			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	FINANCE
420 ADMINISTRATION								
40054200	60100	EMPLOYEE TRAINING	606.00	2,500.00	2,500.00	1,657.36	2,500.00	3,000.00
40054200	61200	PRINTING	2,113.70	2,500.00	2,500.00	1,786.00	2,500.00	2,500.00
40054200	62600	ADVERTISING	35,735.00	50,000.00	51,700.00	22,310.15	51,700.00	46,250.00
40054200	63000	POSTAGE	36.00	500.00	500.00	150.00	500.00	500.00
40054200	63300	DEPARTMENT SUPPLIES & MATL	2,040.88	2,100.00	2,100.00	424.24	2,100.00	1,750.00
40054200	633002	SUPPLIES - HOLIDAY DECORATIONS	-	6,000.00	12,000.00	-	12,000.00	6,000.00
40054200	64500	CONTRACTUAL SERVICES	65,350.16	70,519.00	70,519.00	66,169.04	70,519.00	95,458.00
40054200	645004	CONTRACTUAL SERVICES-EVENTS	7,481.01	7,500.00	7,500.00	1,680.00	7,500.00	5,000.00
40054200		RENT	-	-	-	-	-	13,140.00
40054200	64700	COLLECTION FEE - LEE COUNTY	803.93	860.00	860.00	810.22	860.00	860.00
40054200	64705	COLLECTION FEE - NCVTS	94.12	100.00	100.00	65.11	100.00	100.00
40054200	65300	DUES & SUBSCRIPTIONS	643.70	2,360.00	2,360.00	1,526.40	2,360.00	1,700.00
40054200	65600	BOARD LIABILITY INSURANCE	6,374.00	8,425.00	8,888.00	8,887.40	8,425.00	10,100.00
40054200	65700	MISCELLANEOUS	161.01	1,500.00	1,037.00	-	1,500.00	1,500.00
40054200	67450	CAPITAL OUTLAY - PUBLIC ART	-	5,000.00	10,000.00	-	10,000.00	5,000.00
40054200	69800	BUILDING IMPROVEMENT GRANTS	21,777.68	30,000.00	38,000.00	17,722.50	33,000.00	30,000.00
TOTAL	ADMINISTRATION		143,217.19	189,864.00	210,564.00	123,188.42	205,564.00	222,858.00

CHATHAM PARK WATER RECOVERY CENTER

The Chatham Park Water Recovery Center is responsible for treating wastewater by residential, commercial, and industrial users to state and EPA requirements. The maintenance personnel are continually practicing preventive maintenance and repairing equipment in order to assure continued operations.

Chatham Park - WWTP Operations						
	2022 Orig. Budget	2022 Revised Budget	2022 Projection	2023 Manager Recomm.	Variance 23 Mgr. / 22 Rev. Budget	Pct. Change
Personnel	\$ 14,880	\$ 14,880	\$ 14,880	\$ 74,850	\$ 59,970	403.0%
Operating	143,878	273,878	273,078	256,291	(17,587)	-6.4%
Capital	-	-	-	-	-	#DIV/0!
					-	
Total	\$ 158,758	\$ 288,758	\$ 287,958	\$ 331,141	\$ 42,383	14.7%

NOTE: Chatham Park Investors LLC fully reimburses the City for these expenses.

- Expenses related to maintaining the Chatham Park Water Recovery Center.
- Includes Management fee of \$50,000 to be paid to the City of Sanford.

CHATHAM PARK			2022	2023	2023	2023	2024	VARIANCE	PCT
WWTP OPERATIONS			ACTUAL	ORIG BUD	REVISED BUD	PROJECTION	MANAGER	MGR/REV BUD	CHANGE
320046	30981	TRANSFERS IN - UTILITY FUND	\$ 33,000	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
320910	32015	RECEIPT-CHATHAM PARK	196,664	331,141	331,141	331,141	331,141	561,558	14.7%
TOTAL CHATHAM PARK REVENUE			\$ 229,664	\$ 331,141	\$ 331,141	\$ 331,141	\$ 331,141	\$ 561,558	14.7%

ACCOUNTS FOR:			2022	2023	2023	2023	2023	2024	PCT
CHATHAM PARK-WWTP OPERATIONS			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	FINANCE	CHANGE
812 WATER RECLAMATION									
32098120	60000	SALARY AND WAGES	32,151.19	60,000.00	60,000.00	63,880.99	60,000.00	60,000.00	0.00%
32098120	60002	401 K	1,607.59	3,000.00	3,000.00	3,194.02	3,000.00	3,000.00	0.00%
32098120	60003	FICA	2,459.57	4,590.00	4,590.00	4,886.88	4,590.00	4,590.00	0.00%
32098120	60005	RETIREMENT	3,649.18	7,260.00	7,260.00	7,729.61	7,260.00	7,260.00	0.00%
32098120	60200	PROFESSIONAL SERVICES	-	-	-	-	-	150,000.00	0.00%
32098120	60420	MANAGEMENT FEE EXPENSE	-	4,210.00	4,210.00	-	4,210.00	4,210.00	0.00%
32098120	61551	MAINTENANCE & REPAIR - BUILDIN	-	3,180.00	3,180.00	258.10	3,180.00	3,180.00	0.00%
32098120	61600	MAINTENANCE & REPAIR - EQUIPME	3,154.38	75,000.00	35,000.00	17,541.58	75,000.00	75,000.00	114.30%
32098120	62000	UTILITIES	71,867.26	82,820.00	112,820.00	93,073.57	82,820.00	120,000.00	6.40%
32098120	62100	BUILDING & EQUIPMENT RENTAL	-	480.00	480.00	-	480.00	480.00	0.00%
32098120	63100	FUEL & VEHICLE SUPPLIES	4,530.79	4,800.00	4,800.00	8,425.79	4,800.00	10,200.00	112.50%
32098120	63300	DEPARTMENT SUPPLIES & MATL	6,816.04	26,750.00	36,750.00	36,226.94	26,750.00	86,750.00	136.10%
32098120	63400	NON-CAPITAL EQUIPMENT/FURN	25,200.00	-	-	-	-	-	0.00%
32098120	64500	CONTRACTUAL SERVICES	45,227.50	59,051.00	59,051.00	38,646.64	59,051.00	36,888.00	-37.50%
TOTAL	WATER RECLAMATION		196,663.50	331,141.00	331,141.00	273,864.12	331,141.00	561,558.00	69.60%
GRAND TOTAL			196,663.50	331,141.00	331,141.00	273,864.12	331,141.00	561,558.00	69.60%