

**CITY OF SANFORD
REQUEST FOR PROPOSAL (RFP) FOR
PROGRAM ADMINISTRATION AND
CONSTRUCTION MANAGEMENT SERVICES
SANFORD/LEE COUNTY HOME REPAIR PROGRAM**

The City of Sanford, North Carolina, is requesting proposals from organizations interested in administration and construction management of the 2023 Sanford/Lee County Home Repair Program. Interested applicants will be providing minor emergency home repair services for eligible, low to moderate income, elderly and/or disabled homeowners in Lee County. For this program, a successful proposal will demonstrate the qualifications and capabilities necessary to serve as general contractor for multiple housing rehabilitation projects simultaneously, and should have access to an adequate suite of “in-house” and/or subcontractor labor and material vendors. Other services would include marketing of the program, client intake, inspections, construction oversight, billings and closeout.

Copies of the detailed Request for Proposals for Administrative Services, including a description of the services to be provided by the respondents, proposal submission requirements and the factors used to evaluate the responses may be obtained by contacting Karen Kennedy, CD Manager at telephone: 919-718-4657 x 5391 or email: karen.kennedy@sanfordnc.net.

Proposals must be received by 5:00 p.m., Friday, March 8, 2024, at City of Sanford, c/o Karen Kennedy, PO Box 3729, Sanford, NC 27331, Street Address: 115 Chatham Street, Sanford, NC 27330 or email: karen.kennedy@sanfordnc.net

The City of Sanford is an Equal Opportunity Employer and invites the submission of proposals from minority and women-owned firms, historically underutilized businesses, and certified/registered Section 3 business concerns.

“Esta información está disponible en español o en cualquier otro idioma bajo petición. Por favor, póngase en contacto con Karen Kennedy al 919-718-4657 x 5391 o en *115 Chatham Street, Sanford, NC* de alojamiento para esta solicitud.”