

CITY OF SANFORD PROPOSED BUDGET

Fiscal Year 2024-25



Anticipated Budget Schedule



June 4

Presentation to
Mayor & Council



June 11

Workshop
Budget Q&A



June 18

Public Hearing
and Adoption

Guiding Principles

- General Operations
- Debt Requirements
- Infrastructure Needs
- Long-term Resilience
- Retreat/Strategic Framework

Strategic Framework

- Goal 1: Economic Prosperity for All
- Goal 2: Preserving & Creating Affordable Housing
- Goal 3: Vibrant Downtowns (Sanford & Jonesboro)
- Goal 4: Planning & Infrastructure for Managed Growth
- Goal 5: Engagement

Budget Overview

	FY 2024-25 Budget
General Fund	\$52,309,104
Utility Fund	41,416,485
Chatham Park – Water Recovery Center	783,820
Municipal Service District	225,500
TOTAL	\$94,734,909

Employee Relations

- Health Insurance: 7% funding increase with no recommended changes to dependent premiums
- Cost of Living Adjustment: 3.7%
- Salary Adjustment: 1%
- Employer-Paid Dental Insurance: First Full Year
- Employer-Paid Vision Insurance: First Full Year
- Salary Study Adjustments: First Full Year

GENERAL FUND

General Fund Revenue

Category	Variance to FY 2023-24	Percent Change
Ad Valorem Tax	\$2,310,124	10.4% Increase
Sales Tax	\$151,661	1.6% Increase
Utility Sales Tax	\$77,912	3.4% Increase
Licenses/Permits	\$40,000	5.7% Increase
Sanitation Fee	\$226,500	6.9% Increase
Interest Income	\$1,300,000	288.9% Increase

General Fund Highlights

Revenues

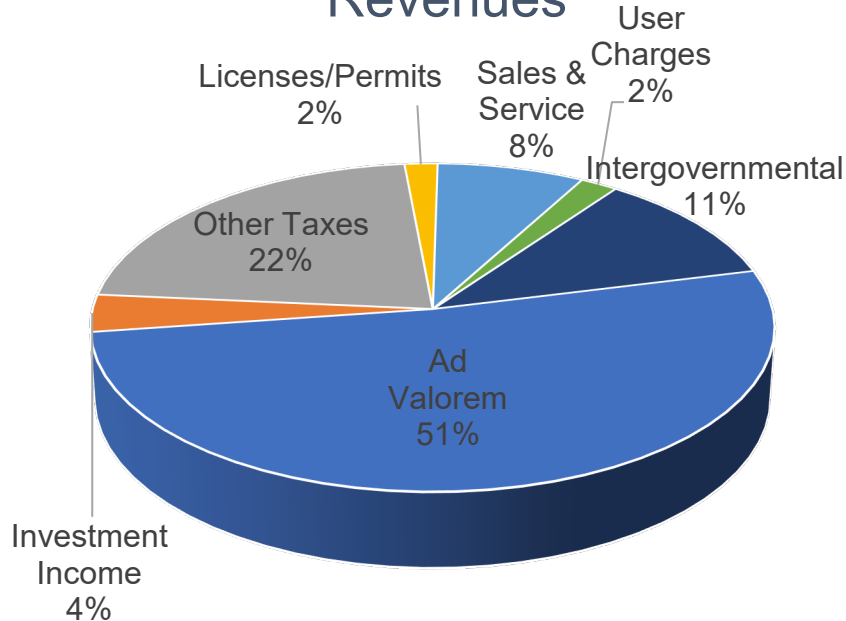
- Tax Rate: 53.5¢
 - unchanged
- Solid Waste Fee: \$350
 - \$10 Increase

Expenditures

- Additional Personnel
 - Communications Specialist

Budget at a Glance: General Fund

Revenues



Total Property Valuation: \$4,621,153,000

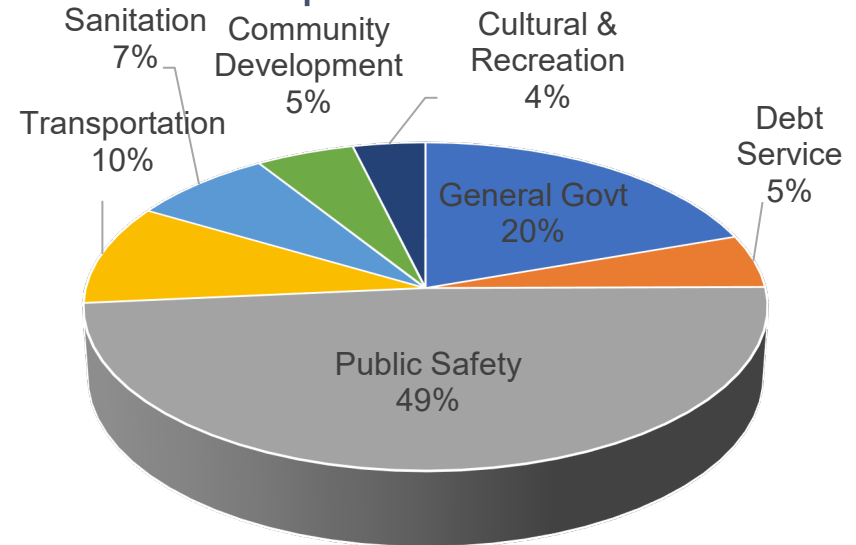
One Penny Generates: \$458,670

Tax Rate: 53.5¢ (unchanged)

Total Property Tax Revenue: \$24,538,871

Fund Balance Appropriated: \$1,506,403

Expenditures



General Government	\$10,290,322
Debt Service	2,733,324
Public Safety	25,447,179
Transportation	5,167,476
Sanitation	3,958,978
Community Development	2,715,173
Cultural and Recreation	<u>1,996,652</u>
Total General Fund	\$52,309,104

UTILITY FUND

Utility Fund Highlights



Revenues

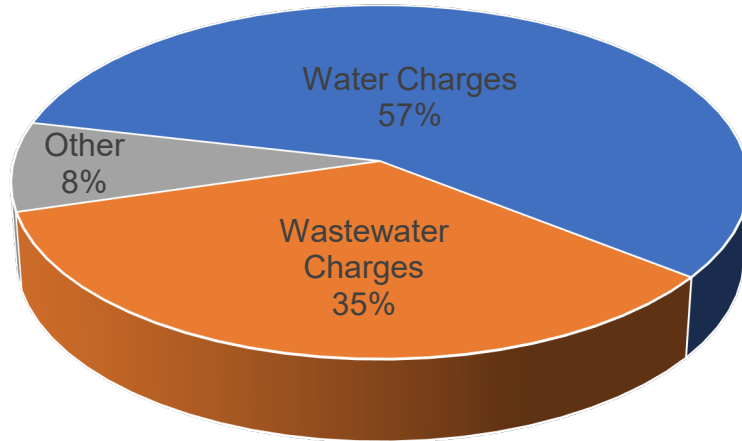
- Standard Utility Rates
 - Water Rate: 6% Increase
 - Wastewater Rate: 6% Increase
 - Average in-city customer will pay \$3.95 more for monthly combined services
- System Development Fee
 - Unchanged rate

Expenses

- Additional Personnel (Sanford): 5
 - Distribution & Collections
 - Cross Connection Technician: 1
 - FOG Technician: 1
 - Water Filtration Facility
 - Lab Assistant: 2
 - Water Reclamation Facility
 - Lab Technician: 1
- Additional Personnel (Pittsboro): 19
- Debt Associated with Water Filtration Facility Expansion

Budget at a Glance: Utility Fund

Revenues



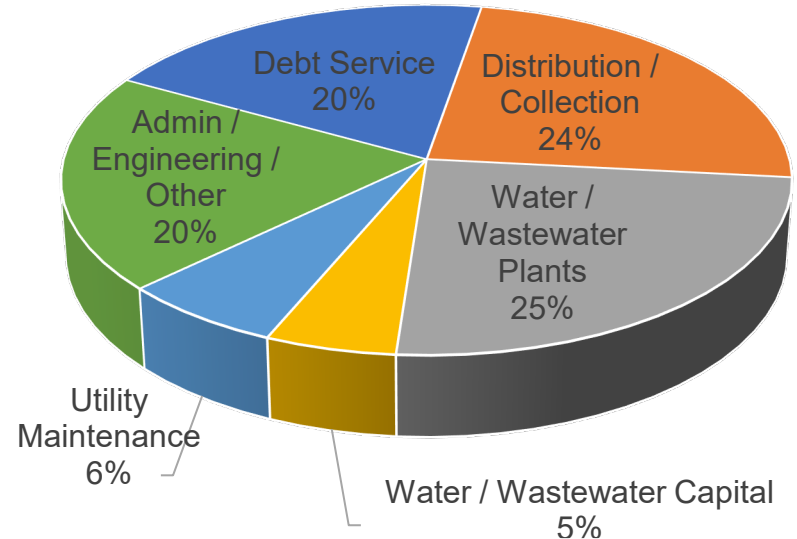
Water Rates: 6% Increase

Wastewater Rates: 6% Increase

Retained Earnings: \$3,386,223

User Charges: 92% of Revenue

Expenses



Debt Service	8,137,960
Distribution / Collection	9,918,241
Water / Wastewater Plants	10,162,086
Water / Wastewater Capital	2,155,000
Utility Maintenance	2,701,161
Admin. / Engineering / Other	<u>8,342,037</u>
Total Utility Fund	41,416,485

CHATHAM PARK WATER RECOVERY CENTER - ENTERPRISE FUND

Chatham Park Water Recovery Center – Enterprise Fund

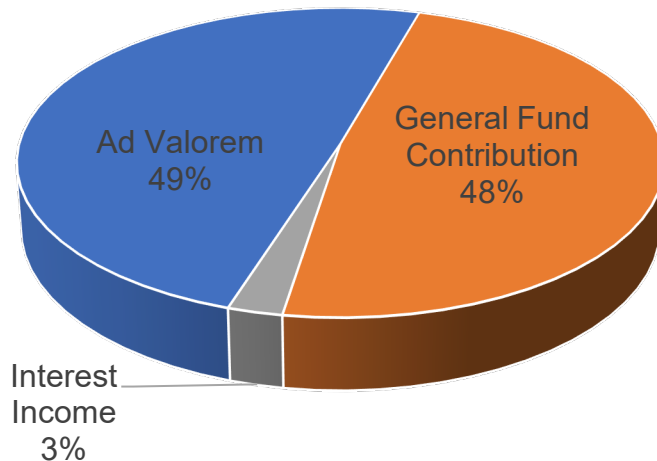
- Revenue: \$783,820
- Expenses: \$783,820

The City is reimbursed for these expenses.

MUNICIPAL SERVICE DISTRICT

Budget at a Glance: Municipal Service District

Revenues



Total Property Valuation: \$91,954,000

One Penny Generates: \$9,114

Tax Rate: 11¢ (unchanged)

Total Property Tax Revenue: \$100,252

Fund Balance Appropriated: \$22,240

Contribution from General Fund: \$97,808

Expenditures

- Façade Improvement Grant: \$20,000
- Advertising: \$47,605
- RISE Grant: \$10,000
- Contractual Services: \$104,135

CITY-WIDE SUMMARY

City-Wide Summary

- Cost of Living Adjustment: 3.7%
- Salary Adjustment: 1%
- Additional Employees
 - General Fund: 1
 - Utility Fund: 5 (Sanford) + 19 (Pittsboro)
- Water Rate: 6% Increase
- Wastewater Rate: 6% Increase
- Tax Rate: 53.5¢ per \$100 valuation (unchanged)
- Annual Sanitation Fee: \$350 (\$10 increase)



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MEMORANDUM

TO: The Honorable Mayor Salmon and City Council Members

FROM: Hal Hegwer, City Manager

DATE: June 6, 2024

SUBJECT: Proposed Annual Operating Budget Fiscal Year 2024-25

In accordance with Chapter 159-11 of the North Carolina General Statutes, I am pleased to submit the City of Sanford's proposed budget for Fiscal Year (FY) 2024-25. The budget is balanced and identifies estimates for all revenues, expenditures, and expenses for the fiscal year. This letter outlines key additions and significant budgetary allocations for the upcoming fiscal year. For comprehensive details, I encourage you to consult the budget document.

FISCAL YEAR SNAPSHOT

The City of Sanford is proudly marking its 150th year as a chartered municipality, an occasion that resonates with pride among residents. We have enjoyed recognizing this milestone and will continue to celebrate with sesquicentennial-inspired and branded events through February 2025. These celebrations offer a fantastic opportunity to engage residents, foster community pride, and strengthen bonds among neighbors. By commemorating this milestone with special events and activities, we can honor Sanford's heritage while also creating lasting memories for current and future generations. This has been a great time to not only reflect the past but also to consider the future and what we would like to create for the next generations. This proposed budget allows us to make progress toward that future by executing initiatives and projects discussed over the past few years, such as utility improvements and quality-of-life projects.

BUDGET PRIORITIES

The past few years have been a time of reflection and have emphasized the importance of basic services and the value of planning. As you review this budget, you will observe two major themes. The first is that we must continue to deliver superior services, especially in the realm of public safety. Secondly, we must plan and position ourselves for imminent growth and economic stability. While this budget may not introduce many large projects and initiatives, it provides the support necessary to execute those previously approved.

In preparation for this year's budget, the Strategic Framework was updated to ensure a continued, targeted focus on five major goals. For FY 2024-25, those goals are:

Goal 1	Economic Prosperity for All
Goal 2	Preserving & Creating Affordable Housing
Goal 3	Vibrant Downtowns
Goal 4	Planning & Infrastructure for Managed Growth
Goal 5	Engagement

The proposed budget aims to meet the City of Sanford's Strategic Framework goals. These goals complement our delivery of core services and must be achieved to ensure smart, sustainable growth. The goals anchor the City's objectives and provide a tool to prioritize spending and allocate resources.

Employees

Among employers' greatest challenges are recruiting and retaining skilled and qualified employees. Local government is not immune and may, in some ways, be more challenged, especially as many private institutions can provide higher wages and greater job flexibility, such as telework options.

As a public service industry, personnel are our greatest asset. Therefore, one of the primary goals of the proposed budget is to invest in employees, which is crucial to recruit and retain competent, educated, and qualified workers in today's competitive job market. Benefits and salaries are two major components of recruitment and retention. The proposed budget funds a competitive benefits package, a 3.7-percent cost-of-living adjustment, and a 1-percent employee salary adjustment, effective July 1, 2024. Additionally, this will be the first full year of the salary study implementation that was effective mid-FY 2023-24.

Providing exceptional healthcare benefits for City of Sanford employees is a long-standing priority. Based on medical claims for FY 2023-24, the proposed budget includes a 7-percent increase in health insurance funding with no further increase proposed for dependent population premiums. The increase is necessary to strengthen our reserve funds, account for an increase in claims, and maintain our wellness incentive programs. The City will absorb this increase rather

than pass it along to employees. This will be the first full year of employer-paid vision and dental insurance.

Popular wellness incentive programs included again in the budget are the waist circumference challenge, the hypertension program, the diabetes program, and the analytics program. Not only do these initiatives promote and improve health among employees, but they are anticipated to contribute to future healthcare cost savings.

Development Activity

New residential and commercial development activity remains very strong and is expected to continue well into the next few years. Within the current fiscal year, staff members have reviewed proposals for 9 new subdivision designs with at least 1,450 units and 2 new multi-family projects with approximately 510 units. In terms of commercial growth, our Technical Review Committee (TRC) continues to see a tremendous influx of new project requests. Within the current budget year, there have been approximately 29 commercial or industrial projects submitted to TRC for review. We may see some of these projects come to fruition in the upcoming year.

Cooperation among local governments remains strong, paving the way for greater support from the private sector. Central Carolina Enterprise Park, our public-private initiative with Lee County and private investors, continues to attract new investment.

CCEP

The certified sites and buildings of Central Carolina Enterprise Park (CCEP) remain the cornerstone of the Sanford Area Growth Alliance's (SAGA) economic development efforts. Therefore, SAGA continues to aggressively market CCEP for projects requiring an existing building or a site smaller than 60 acres. This approach has shown much success, including:

- Astellas announced its purchase of Shell Building #1 in February 2020, with anticipated capital investment of \$109 million and creation of 209 jobs at an average annual wage of more than \$80,000.
- Abzena announced its purchase of Shell Building #2 in April 2021, with anticipated capital investment of \$213 million and creation of 325 jobs at an average annual wage of more than \$63,000. In January of 2023, Pfizer announced its acquisition of Abzena's local assets, including Shell Building #2, and reasserted their commitment to Abzena's original capital investment and job creation targets. The company plans to be operational in the facility by mid-2024. While Pfizer's hiring has not yet reached Abzena's numerical job targets, its average wages are significantly higher than Abzena's original projections.
- Shell Building #2 served as a showcase to generate two additional build-to-suit projects: a 100,000+ square foot logistics facility for Pfizer and a 117,000 square foot manufacturing and distribution facility for Liberty Tire Recycling, which took occupancy and began

operating in FY 2021-22. These two projects are both less capital-intensive than Astellas and Abzena but are expected to add approximately \$30 million in capital investment and 50 jobs to CCEP's total impact (with no associated incentive agreements).

- In FY 2023-24, to date, SAGA has submitted Shell Building #3 or some combination of Shell Building #3 and CCEP Lot 9, Lot 10, and Lot 18 for more than 30 project RFIs (formal Requests for Information from end users, site location consultants, commercial real estate brokers, or the Economic Development Partnership of North Carolina) and hosted 7 site visits in the park over the same period.

Momentum in CCEP continues, with Shell Building #3 having reached substantially complete shell condition in November 2022. Under a Memorandum of Understanding with the developers, the City of Sanford and Lee County are now leasing the facility. This arrangement gives the City, County, and SAGA more control over the ultimate end user, maximizing the number of jobs and amount of capital investment realized when an industrial tenant is identified. Within the proposed budget, you will see the inclusion of \$287,500 toward rental payments for FY 2024-25, although it is unlikely that the building will remain without a long-term tenant for the entire year.

Product Development

As FY 2023-24 comes to a close, the developers of Helix Innovation Park (HIP) at the Brickyard and Regional Crossroads Park at the Jetport continue to work with SAGA to increase site readiness and market their sites as alternatives for projects that are not a good fit for CCEP. In February, Kyowa Kirin North America announced that they will purchase 75 acres in HIP at the Brickyard to construct their first North American biomanufacturing facility, investing more than \$200 million and creating 102 jobs at an average wage of \$91,000. The owners of Regional Crossroads Park are currently extending sewer from the Raleigh Executive Jetport under the CSX rail line to their site and have submitted plans to TRC for a potential build-to-suit client, which would jumpstart development of their park.

Three other SAGA investors are working to assemble additional industrial land along and near Colon Road and Deep River Road, as well as in the commercial area along N.C. Highway 87. South Carter Industrial Park has received light industrial zoning approval, and conversations are ongoing regarding a potential "CCEP II" along Deep River Road adjacent to the existing CCEP and old Lee County Industrial Park. All told, these development partners control nearly 2,000 acres of land with potential for future industrial development.

SAGA has updated its economic development strategy to better capitalize on market opportunities in the Electric Vehicle, Life Sciences, and Advanced Manufacturing sectors, as well as updating regional labor shed information, housing data, and infrastructure analysis. This strategy is being used to guide economic and community development staff as they communicate with developers about the community's development priorities.

Recent Project Wins

After SAGA, the City of Sanford, and Lee County secured the conditions necessary for Service Offsite Solutions to locate its state-of-the-art construction products manufacturing facility in Sanford, the company was acquired by new owners who ultimately chose not to relocate its Lee County facility. Despite the change in plans, developers of the facility found a new tenant and have completed construction of the proposed facility, which is now operating successfully on the former General Shale site on Colon Road. A second 100,000 square foot building is nearing completion on the same site, with an additional tenant already committed.

SAGA's existing industry expansion efforts continue to yield results, as well. Pfizer purchased Abzena's local facility, and Bharat Forge has announced construction of a second manufacturing facility of nearly 150,000 square feet adjacent to its current production facility on Kalyani Way, which will generate up to 100 additional jobs.

Preparing for Growth

One of the drivers of this proposed budget is the City's need to prepare for area growth. Over the last several budget cycles, Council has made it a priority to consider this growth when making organizational changes and budgetary decisions.

We are excited to work toward bringing several quality-of-life projects to our city. Within the upcoming fiscal year, we hope to begin renovations to the Depot building, initiate construction of the Sanford Agricultural Marketplace, and complete the Kiwanis Family Park performance area. These large strategic investments, supported by grant funding and included in previous budgets, will provide the community space needed to offer the cultural opportunities and initiatives that residents desire.

Regarding Utility Fund operations, a transformative change for FY 2024-25 is the City's full transition to a regional utility provider operating under the name "TriRiver Water." This is timely as the City of Sanford and Town of Pittsboro's water and wastewater merger will become effective July 1. All utility functions will operate as TriRiver Water. The brand's logo will be placed on utility vehicles, equipment, uniforms, and other materials. Additionally, utility information, customer payments, and utility forms will be hosted on TriRiver Water's new website, which will launch in the upcoming weeks, rather than on the City of Sanford's website.

As a regional provider, TriRiver Water will continue to deliver high quality utility services to Sanford's and partnering jurisdictions' customers. By collaborating with TriRiver Water, communities can manage residential and business growth in a more sustainable manner. Our increased regional presence and subsequent rebranding highlights a period of significant organizational evolution and development. In the upcoming fiscal year, we will foster and enhance relationships with existing partners such as Siler City and Chatham County that may need water and wastewater services. As TriRiver Water strengthens its regional presence, we will continue to make improvements to our utility system, including the expansion of our water filtration facility.

GENERAL FUND

The General Fund is the City of Sanford's largest fund. All revenues, expenditures, and capital additions, except those required to be accounted for in other funds, are accounted for in the General Fund. Most governmental services and functions are provided through the General Fund, including government administration, solid waste services, policing, and fire protection. These services and functions are financed primarily by property taxes, other taxes, and intergovernmental revenues. The FY 2024-25 proposed budget for the General Fund totals \$52,309,104, which is 8.7 percent less than the FY 2023-24 revised budget as of May 31, 2024. This decrease is due to a significant decrease in capital expenditures.

GENERAL FUND REVENUES

In the General Fund, our two main sources of revenue are ad valorem property taxes and sales taxes. These two sources comprise approximately 66 percent of the total projected General Fund revenue for FY 2024-25, excluding installment purchase proceeds and fund balance. Due to growth and current tax rate, ad valorem tax revenues are projected to be \$24,653,871 which is an increase of \$2,315,124, or 10.4 percent, compared to the prior year's revised budget. Sales tax revenues are projected to increase by \$151,661, or 1.6 percent. Municipal vehicle fee revenue is expected to remain relatively flat. Interest income is expected to increase by \$1,300,000, or nearly 289 percent. The proposed FY 2024-25 budget maintains the current \$0.535 per \$100 valuation ad valorem tax rate. Within the proposed budget, there are some adjustments to Golf, Community Development, and Fire fees.

GENERAL FUND – FUND BALANCE

Fund balance is the amount of assets in excess of liabilities in a given fund. These funds enable the City to meet financial obligations without interruptions due to cash flow, generate investment income, eliminate the need for short-term borrowing, and provide a reserve of funds to respond to emergencies or opportunities. Occasionally, the City will use money from fund balance to cover one-time expenses such as specific capital items. City staff evaluates any decision to use fund balance carefully and often plans the use in advance to ensure adherence to the City's fund balance policy. In FY 2024-25, we are budgeting to allocate \$990,175 from fund balance for one-time expenditures. Another \$516,228 is budgeted from restricted Inspections Department funds.

In FY 2014-15, we adopted a fund balance policy, as required by our bond rating agencies. The policy states that when the available fund balance falls below 25 percent of the closing year's General Fund operation budget, we must create a plan of action to restore the available balance to an acceptable level. The policy sets a target rate of 30 percent.

As shown in the chart below, our available fund balance at the end of FY 2022-23 was 74.5 percent, or \$32,409,715. We are meeting our target percentage and are typical as compared to similarly populated local governments.

The fund balance includes law enforcement separation allowance funds (LESAP) of \$1,908,734; restricted fund balance of \$2,818,695; original appropriation of \$2,995,264; re-

appropriations of \$1,807,994; and additional appropriations related to projects and capital of \$1,190,000. For comparative purposes, excluding all these restrictions and commitments, our fund balance would total \$21,689,023. However, this includes unspent American Rescue Plan Act enabled funds of \$8,572,370, which further reduces the available balance to \$13,116,653 or 35.1 percent.

City of Sanford Historic Fund Balance

Fund Balance	2023	2022	2021	2020	2019	2018
Available (FBA)	\$32,409,715	\$22,822,160	\$19,595,298	\$14,680,540	\$13,607,884	\$11,273,592
Change in Fund Balance Available	\$9,587,555	\$3,226,862	\$4,914,758	\$1,072,656	\$2,334,292	\$3,939,089
Unit FBA%	74.47	66.67	65.21	45.01	44.10	39.76
Group Average FBA %	69.34	63.99	62.96	52.89	55.67	56.37

*Source: North Carolina Department of State Treasurer

*FBA is a percentage of net expenditures.

GENERAL FUND EXPENDITURES

The City of Sanford's annual budget ordinance segregates governmental functions within the General Fund into seven categories: General Government, Public Safety, Transportation, Sanitation, Community Development, Cultural & Recreation, and Debt Service. Significant changes in General Fund expenditures are outlined below.

General Government – This category includes Governing Body, Administration, Human Resources, Risk Management, Elections, Financial Services, Information Technology, Legal, Public Buildings, Central Office, Fleet Maintenance, Horticulture, and Other Contributions. Several operating transfers and contributions to specific organizations are included in the General Fund for FY 2024-25. The General Government budget is projected to decrease by \$2,492,949, or 19.5 percent, from FY 2023-24.

The proposed budget funds numerous capital expenditures in General Government. This includes \$34,500 for the Information Technology Department for a domain controller server and user licenses. General Government rolling stock includes \$5,000 to replace two Horticulture Department trailers.

Other General Government category contributions include \$1,295,890 to meet the contractual obligations of economic development incentives. The budget includes a \$25,000 contribution to the Capital Reserve for Parks, which has been included annually for several years. We have budgeted \$287,502 towards monthly rental payments on Shell Building #3, which will be charged to us until the building is sold.

We recognize that the best resident-serving communities are sustained by cultivating a connected and involved public that views itself as stakeholders. Therefore, the Governing Body

budget includes funding for ongoing community engagement efforts. These programs include National Night Out and Sanford 101. New to the upcoming budget is the inclusion of \$20,000 for a to-be-determined project selected via participatory budgeting, which will allow the public to vote for a project they would like to see in the community. Additionally, \$5,000 is budgeted for a Youth Academy, a program that provides school-age students the opportunity to learn about municipal government. The budget includes a new communications specialist position to further enhance and increase the City's communications with the public. These efforts support Strategic Framework Goal 5: Engagement.

Contributions to Other Organizations

Nonprofits are invited to apply for City funding. This year, staff received a total of \$187,100 in nonprofit funding requests from Temple Theatre, Lee County Arts Council, The Railroad House Historical Association, Boys and Girls Club of Central Carolina, Christians United Outreach Center of Lee County, El Refugio, Habitat for Humanity of the Sanford Area, Partnership for Children and Families, and Salvation Army of Lee County. The FY 2024-25 recommended contributions are \$18,000 to Temple Theatre; \$2,700 to Lee County Arts Council; and \$2,700 to The Railroad House Historical Association. In total, the proposed budget contributes \$23,400 to these three local cultural organizations. Financial commitments to Temple Theatre and The Railroad House support Strategic Framework Goal 3: Vibrant Downtowns.

The City continues to invest in the Sanford Area Growth Alliance (SAGA), a public-private initiative designed to spur job growth and position Sanford/Lee County as a visible, recognizable, and desirable place to locate industry.

SAGA has brought a series of economic development wins to our region, with several more on the horizon. For consideration within the FY 2024-25 budget, SAGA requested that the City supply a 3.5-percent, or \$8,679, funding increase, for a total contribution of \$256,671. In the organization's request, SAGA stated that the increase is needed to retain, attract, and train the best talent and to support efforts to upgrade technology and data analytics. The proposed budget includes the requested funding increase. The City's successful collaborations with SAGA help us work toward the achievement of Strategic Framework Goal 1: Economic Prosperity for All.

The proposed budget includes funding for the Real Investment in Sanford Entrepreneurs (RISE) program in the amount of \$10,000. This program provides business education and training for new or future business owners. It also awards two \$5,000 reimbursable grants to winning participants for their businesses to locate in one of our two downtowns. Support and promotion of Downtown Sanford and Downtown Jonesboro and associated endeavors are key in achieving Strategic Framework Goal 3: Vibrant Downtowns.

Public Safety – This category includes Police, Fire, and Inspections. The Public Safety budget is projected to decrease by \$657,531, or 2.5 percent, from FY 2023-24.

Police expenditures are budgeted to decrease by \$2,251,528, or 16.5 percent, compared to FY 2023-24. The decrease is primarily due to non-capital equipment for patrol vehicles having

been budgeted in FY 2023-24. In Police (excluding E911 and drug forfeiture), major capital expenditures include a \$44,000 Selective Enforcement Unit vehicle. The proposed budget also includes ongoing participation in the Commission on Accreditation for Law Enforcement Agencies, Inc. (CALEA) program. CALEA is a credentialing authority whose primary mission is to accredit and improve public safety agencies by creating a national body of standards developed by law enforcement professionals.

Within the E911 Department, \$150,500 is budgeted for technology and dispatcher console replacements. These expenditures are fully reimbursable with State 911 funds through Lee County.

Expenditures for Fire are budgeted to increase by \$1,691,246, or 22.5 percent, compared to FY 2023-24. Personnel and capital are major drivers of the Fire Department's budget. This budget includes staffing the soon-to-be-completed Fire Station #5. For FY 2023-24, we applied for FEMA's Staffing for Adequate Fire and Emergency Response (SAFER) grant, which would have paid 21 new firefighters' salaries and benefits for three years. Unfortunately, we were not selected for funding. In FY 2023-24, we budgeted approximately \$300,000 to cover the salary costs of 15 new firefighters. This proposed budget includes a full year of funding these 15 employees, which is a large increase in expenditures. We will leverage the City's growth trajectory to absorb these expenses.

To assist with funding the Fire Department's needs, staff is pursuing multiple grant opportunities. We have applied for FEMA's Assistance to Firefighters Grant (AFG) Program for \$399,209 in funding to replace 45 portable radios. If awarded, the City will pay the required local match of \$38,291. We are also pursuing FEMA's SAFER grant for the funding of an additional six new firefighters. This cycle of the SAFER grant would pay salaries and benefits for three years. FEMA notifies SAFER grantees within the first quarter of our fiscal year. If we do not receive this funding, we plan to delay hiring these new firefighters. Major departmental expenditures included within the budget are \$45,000 for 45 air packs and \$8,300 to replace the door and front entrance frame at Fire Station #3. The proposed budget includes \$1,150,000 for a new fire engine; debt will be issued for this purchase.

Expenditures for Inspections are budgeted to decrease by \$15,347, or 1.2 percent, compared to FY 2023-24. Departmental capital budgeting includes the purchase of a \$35,263 SUV that will replace a vehicle. Restricted department revenues, which statutorily can only be used for expenditures associated with building inspections, will fund the vehicle.

Transportation – This category includes Street Maintenance and Street Capital Improvements, which are needed to maintain our infrastructure. Funding for this category decreased by \$538,681, or 9.4 percent, from FY 2023-24.

Street Maintenance rolling stock allocations include \$25,000 for the replacement of a trailer/sprayer and \$11,000 for an asphalt concrete saw.

The Street Capital Improvement budget includes \$575,000 for street resurfacing and rehabilitation and \$100,000 for sidewalk rehabilitation. Through debt service, \$1.3 million is budgeted for full-depth reclamation at CCEP's Enterprise Park Drive.

Sanitation – This category encompasses the Solid Waste Department and Sanitation Services Department. Funding for this category decreased by \$981,505, or 19.9 percent, from FY 2023-24. This decrease is due to the inclusion of several capital items within the FY 2023-24 budget, while no capital purchases are proposed for FY 2024-25.

Each year, City staff receives a notification from our sanitation provider GFL Environmental outlining fee changes for the upcoming fiscal year. This year, the letter stated that the Bureau of Labor Statistics Consumer Price Index-South Report indicated a 3.4-percent index increase for December 2023; therefore, GFL's rates will reflect a 3.4-percent increase for services. The recycling processing fee remains unchanged from FY 2023-24.

In response to rising costs, the budget includes a \$10 increase to the current sanitation fee. The updated sanitation fee will total \$350 and will be paid annually by residential property owners. The fee increase is proposed to absorb GFL Environmental's increase and to accommodate increasing Solid Waste Department expenses.

Community Development – This category includes Community Development, Code Enforcement, the Buggy Company building, and Planning/Historic Preservation. There will be an overall decrease in this category of \$248,032, or 8.4 percent, versus FY 2023-24.

As previously mentioned, one of the primary objectives for the upcoming year is to position the City for future growth and stability. One of the best ways to execute this is through the support of the Community Development Department, which reviews land uses, enforces associated regulations, and executes Council's vision for growth.

In recognition of homelessness and its detrimental effects on our community, the budget supports our homelessness initiative. We will continue to contract with Partners for Impact for assistance in these efforts and have budgeted \$15,000 for their consulting services. By providing aid on the front end, we can assist those who are struggling to move beyond homelessness while also investing in how our community looks and feels to both residents and visitors. This initiative promotes Strategic Framework Goal 2: Preserving & Creating Affordable Housing.

FY 2024-25 will be the eighth year of the City's wayfinding project. The aesthetically pleasing signs have been well received by the public. For the next phase, \$10,000 is included in the budget. These attractive and useful signs support Strategic Framework Goal 3: Vibrant Downtowns and Goal 4: Planning & Infrastructure for Managed Growth.

The City continues to support public art initiatives. Funding is included for the installation of one bee sculpture in celebration of our Bee City USA designation.

Within the proposed budget, \$75,000 is included for a thoroughfare plan. The plan is a working document for City staff and elected officials to assist with planning, development review, Capital Improvement funding allocations, and coordination with the Central Pines Rural Planning Organization (CPRPO) and the North Carolina Department of Transportation (NCDOT). Through this planning process, staff and stakeholders will confirm that the streets illustrated on the thoroughfare plan represent and promote the City's vision to invest in its existing and proposed

corridors through public/private partnerships. The plan will also influence future growth patterns and support projected economic growth.

Through the Bipartisan Infrastructure Law, Central Pines Regional Council (CPRC) was awarded a Safe Streets and Roads for All grant to develop a Comprehensive Safety Action Plan for Sanford, Broadway, and Lee County. As the lead applicant, CPRC will conduct a data and crash analysis, document and coordinate local strategies, and assist with the development of a rural action plan for Lee County. Another advantage of the award is that after adoption of the action plan, we could become eligible for additional implementation funds through this federal program. As a match, the City of Sanford will contribute \$11,500, Lee County will contribute \$12,000, and the Town of Broadway will contribute \$500.

Cultural & Recreation – This category includes the Golf Department and the Parks Department. There will be an overall decrease in this category of \$359,551, or 15.3 percent, from FY 2023-24.

For the Golf Department, compared to FY 2023-24, there is a \$146,533, or 14 percent, budget increase. In the upcoming fiscal year, the Golf Department will begin leasing equipment instead of purchasing it outright, which will reduce maintenance costs. The budget includes \$75,000 to re-grade and grass the driving range.

The Parks Department is responsible for the management and maintenance of all City parks and green spaces. Compared to FY 2023-24, there is a \$506,084, or 38.6 percent, decrease. Within the proposed budget, \$32,322 is budgeted for a utility side-by-side vehicle. The proposed budget also allocates \$10,000 for repairs at Maple Avenue Park.

Both the Sanford Municipal Golf Course and the improved Kiwanis Family Park serve to make Sanford a regional destination. The Golf and Parks departments offer residents and visitors a safe and healthy place to gather, feel part of their community, and become more engaged in making it better, in alignment with Strategic Framework Goal 5.

General Fund Debt Service – This category includes principal, interest, and fees paid or accrued on bonds and notes. This account was established for the debt service requirements of the General Fund. Debt service includes \$1.3 million for new debt associated with repairing Enterprise Park Drive and \$1,150,000 for new debt for a fire engine. There is a \$271,054, or 11 percent, increase from FY 2023-24.

UTILITY FUND

The City of Sanford uses the Utility Fund to account for the City's water and wastewater system operations. This fund operates similarly to private business enterprises. The costs (including depreciation) of providing water and wastewater services to customers on a continuing basis are financed primarily through user charges.

TriRiver Water

As previously mentioned, the City of Sanford's utility functions have been rebranded to operate under the name "TriRiver Water." The name is a fresh reflection of our expanded role as a regional utility provider.

As a result of the merger with the Town of Pittsboro's utility system, the City's total utility fund revenues and expenditures are higher this upcoming year. However, it is important to note that separate cost centers have been established to delineate each municipality's revenues and expenses. By monitoring individual cost centers, Pittsboro's financial burdens will not negatively impact Sanford's rate payers, and conversely, Sanford's will not negatively impact Pittsboro's.

Under our new TriRiver Water name, we will continue our partnerships with the towns of Holly Springs and Fuquay-Varina to share costs for the expansion of the City of Sanford Water Filtration Facility. Through this venture, we will expand the facility's current capacity of 12 million gallons per day (MGD) to 30 MGD and take advantage of the economies of scale associated with a larger capital investment. We anticipate that these partnerships will save the City approximately \$50 million. Partnerships with other local governments enhance our revenue diversity and regional cooperation.

Our regional utility presence is another example of the City's strides toward Strategic Framework Goal 4: Planning & Infrastructure for Managed Growth.

UTILITY FUND REVENUES

The City of Sanford must raise additional revenue for debt service for planned capital improvements, to retain adequate reserves, and to preserve the debt service coverage required to maintain a strong bond rating. The budget includes a 6-percent rate increase for water service and a 6-percent increase for wastewater service. The average impact for a typical in-City customer will be a \$3.95 monthly bill increase. These rate increases are imperative to minimize higher rate adjustments in the future and would become effective July 1.

In FY 2022-23, the City began collecting system development fees, which are charged when new customers connect to water and wastewater systems. The fee amount is determined by meter size and is paid when a new customer taps on to our system(s). System development fees allow the City to offset future utility costs by recovering the costs of core system assets, thereby minimizing future rate increases. The proposed budget does not include any system development fee changes. However, we do plan to study this fee structure in the upcoming fiscal year.

Our revenue bond covenants require that we maintain a debt service coverage ratio of 1.0, which means that a system has exactly enough revenue to cover its annual debt service after all operating expenses have been paid. Failing to meet our dictated ratio could result in a downgrade to our bond rating and affect future borrowing opportunities. The City's projected debt service ratio for total debt for FY 2024-25 is 2.19.

Utility Fund revenues for FY 2024-25 are estimated at \$36,830,262 (excluding appropriated retained earnings and loan proceeds). This is an increase of \$8,462,430, or 29.8 percent, as compared to FY 2023-24.

UTILITY FUND EXPENSES

Utility Fund expenses, which include Sanford's and Pittsboro's utility funds, will increase by \$2,016,051, or 5.1 percent, as compared to FY 2023-24. This increase is primarily due to debt service payments for Advanced Metering Infrastructure (AMI), inflation, repairs/maintenance, and the Water Filtration Facility expansion. We will borrow approximately \$90 million for our proportionate share of the Water Filtration Facility expansion, utility building design, AMI, and other miscellaneous improvements. Construction of the Water Filtration Facility expansion and improvements total approximately \$364.7 million with our proportionate share being approximately \$173.5 million; grants and loans will help fund this project.

The proposed budget includes several new Utility Fund capital items to support the City of Sanford's operations. Rolling stock proposed for funding includes: \$47,740 for an Engineering Department truck; \$44,134 for a Water Filtration Facility truck; and \$98,284 for two Distribution and Collection Department trucks. Additionally, the proposed budget includes \$160,000 for air conditioning repairs at the Water Reclamation Facility's administration building; \$200,000 for the Utility Maintenance Department's work order system; and \$41,000 for a multi-gas monitor, \$110,000 for iHydrants, and \$42,104 for a bulk water system for the Distribution and Collection Department.

To accommodate our ever-increasing workload, the proposed FY 2024-25 budget funds several new positions. These positions include one cross connection technician and one fats, oils, and grease (FOG) technician for the Distribution and Collection Department two laboratory assistants for the Water Filtration Facility; and one laboratory technician for the Water Reclamation Facility. These positions are necessary to accommodate the increased workload associated with Sanford's growing needs. Additionally, 19 Town of Pittsboro utility employees are joining TriRiver Water as part of the utility merger.

Major Utility Fund expenses are listed below.

Major Capital Improvements		
Water Capital	Water System Rehabilitation	\$250,000
Water Capital	Chlorine Residual Study	100,000
Water Capital	Transmission Main Flowmeters	100,000
Water Capital	Hazen Water Model Work	75,000
Sewer Capital	Skunk Creek Outfall Rehabilitation	200,000
Sewer Capital	Wastewater System	400,000

MUNICIPAL SERVICE DISTRICT

The proposed Municipal Service District budget for FY 2024-25 is \$225,500, which reflects a 14-percent decrease compared to FY 2023-24. The budget includes \$20,000 for façade improvements, \$47,605 for advertising, \$10,000 for the Real Investment in Sanford Entrepreneurs (RISE) Program, and \$104,135 for contractual services. The General Fund contribution to the Municipal Service District (MSD) is \$97,808, a \$14,734 increase from the prior year. The proposed FY 2024-25 budget maintains the MSD's current ad valorem tax rate of \$0.11 per \$100 valuation.

CHATHAM PARK RECOVERY CENTER - ENTERPRISE FUND

The Chatham Park Recovery Center, located in Chatham County's Chatham Park, is responsible for treating Chatham Park's residential, commercial, and industrial wastewater to State and Environmental Protection Agency standards. During FY 2020-21, the City of Sanford entered into an agreement with Chatham Park to operate and maintain the water recovery center. Through this agreement, Chatham Park Investors, LLC, fully reimburses the City of Sanford for all associated expenses. Therefore, while we anticipate that we will incur \$783,820 in expenses, we will receive \$783,820 in revenue to offset these expenses.

SUMMARY

This budget reflects Sanford City Council's vision and the City's Strategic Framework by addressing: 1) Economic Prosperity for All, 2) Preserving & Creating Affordable Housing, 3) Vibrant Downtowns, 4) Planning & Infrastructure for Managed Growth, and 5) Engagement.

When you consider this budget, remember that it addresses one fiscal year. The budget serves as a small snapshot of the City of Sanford at this point in time, though decisions made now will have long-lasting impact.

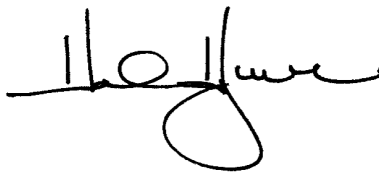
In summary, this budget accomplishes the following:

- 1) enhances funding for public safety services,
- 2) addresses employee compensation,
- 3) invests in a vision and tools to implement smart growth,
- 4) invests in utility infrastructure, and
- 5) continues to pursue mutually beneficial regional partnerships.

I believe that this budget maintains our core services and strengthens our ability to adapt to and benefit from imminent growth.

Please feel free to call me if you have any questions regarding the Proposed Annual Operating Budget for Fiscal Year 2024-25.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Hal Hegwer', with a large, stylized loop at the end.

Hal Hegwer
City Manager

2024-2025 Funding Requests

Non-Profit Organizations

NAME	AMOUNT OF REQUEST	AMOUNT FUNDED
Boys and Girls Clubs of Central Carolin	\$ 25,000	\$ 0
Christians United Outreach Center of Lee County	\$ 20,000	\$ 0
El Refugio, Inc	\$ 10,000	\$ 0
Family Promise of Lee County	\$ 24,100	\$ 0
Habitat for Humanity of the Sanford Area	\$ 20,000	\$ 0
Lee County Arts Council	\$ 3,500	\$ 2,700
Partnership for Children & Families	\$ 36,000	\$ 0
Railroad House Historical Association, Inc.	\$ 3,500	\$ 2,700
The Salvation Army of Lee County	\$ 10,000	\$ 0
Temple Theatre Co., Inc.	\$ 35,000	\$ 18,000
TOTAL REQUESTED / FUNDED	\$187,100	\$ 23,400

Inter-Agency Organizations

NAME	AMOUNT OF REQUEST	AMOUNT FUNDED
Municipal Service District	\$ 123,485	\$ 97,808
Downtown Sanford, Inc.	\$ 97,600	\$ 97,600
Sanford Area Growth Alliance - Admin	\$ 256,671	\$ 256,671
TOTAL REQUESTED / FUNDED	\$ 477,756	\$ 452,079

**ANNUAL BUDGET ORDINANCE
FOR FISCAL YEAR 2024-2025**

BE IT ORDAINED by the City Council of the City of Sanford, North Carolina in regular session assembled:

Section 1: The following amounts are hereby appropriated for the operation of the City's government and its activities for the fiscal year beginning July 1, 2024 and ending June 30, 2025 according to the following summary and schedules.

<u>SUMMARY</u>	<u>REVENUES</u>	<u>APPROPRIATIONS</u>
General Fund	\$52,309,104	\$52,309,104
Enterprise Fund	42,200,305	42,200,305
Municipal Service District	<u>225,500</u>	<u>225,500</u>
TOTAL BUDGET	<u>\$94,734,909</u>	<u>\$94,734,909</u>

Section 2: That for said fiscal year there is hereby appropriated out of all funds:

SCHEDULE A: GENERAL FUND

(Includes Interfund Reimbursements)

GENERAL GOVERNMENT

Governing Body	517,683
Administration	628,477
Human Resources	447,328
Risk Management	94,711
Elections	-
Financial Services	1,423,574
Information Technology	537,190
Legal	378,036
Public Building	858,014
Central Office	24,058
GF Contributions	3,329,140
Fleet Maintenance	1,673,271
Horticulture	1,128,840

PUBLIC SAFETY

Police	12,784,988
Dispatching Services	1,620,890
Police – 911 Surcharge	533,502
Fire	9,198,621
Inspections	1,309,178

TRANSPORTATION

Street	3,192,476
Street Capital Imp.	1,975,000

SANITATION

Solid Waste	2,026,989
Sanitation	1,931,989

COMMUNITY DEVELOPMENT

Community Development	2,016,765
Code Enforcement	515,777
Planning / Historic Preservation	182,631

CULTURAL AND RECREATION

Parks	805,485
Golf	1,191,167

DEBT SERVICE

2,733,324

SUBTOTAL GENERAL FUND EXPENDITURES

53,059,134

Less Departmental Charges (Fleet Maintenance)

(750,000)

TOTAL GENERAL FUND EXPENDITURES

52,309,134

TAXES- AD VALOREM

Current Year Taxes	22,956,341
Prior Year Taxes	60,000
NC Vehicle Tax	1,582,530
NC Vehicle Tax - Penalties	15,000
Penalties Less Discounts	40,000

OTHER TAXES

Vehicle Fees	600,000
Privilege License	3,000
Cable Franchise – Video Programming	148,590
Disposal Tax	25,068
Local Sales Tax – Article 39	4,104,480
Local Sales Tax – Article 40	1,931,995
Local Sales Tax – Article 44	2,052,240
Local Sales Tax – Article 42	1,673,730

INVESTMENT INCOME

Interest Income	1,750,000
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LICENSE AND PERMITS

City Permits – Non-residential	100,000
City Permits – Residential	63,000
City Permits – Other	275,000
County Permits – Non-residential	75,000
County Permits – Residential	75,000
County Permits – Other	150,000
Broadway Permits – Residential	1,750
Broadway Permits – Other	4,500
City of Sanford Zoning Fees	36,000
Lee County Zoning Permits	15,000
Broadway Zoning Permits	500
Fire Permits / Fines	30,000

**INTERGOVERNMENTAL
REVENUES****UNITED STATES OF AMERICA**

Federal Drug Forfeiture	90,000
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STATE OF NORTH CAROLINA

Electricity Sales Tax	2,057,495
Natural Gas Sales Tax	110,197
Telecommunications Sales Tax	74,031
Beer and Wine Tax	62,123
N.C. DOT Mowing Agreement	38,796
Powell Bill	1,025,936
NC Electronics Management Fund	2,636

OTHER LOCAL GOVERNMENTS

Consolidated Planning Services	746,592
911 Surcharge Reimbursement	533,502
911 Dispatch	532,891
Local Grants	12,500
Financial Services – Broadway	3,500
Receipt Lee County – Buggy Factory	20,003

SALES AND SERVICE

Sale of Material	5,000
Sale of Compost Materials	17,000
Sale of Capital Assets	150,000
Sanitation Fees	3,524,500

GOLF

Green Fees – Annual	87,975
Green Fees – Daily	410,000
Cart Fees	385,000
Driving Range Fees	45,000
Tournament Fees	15,000
Pro Shop	80,000
Concessions	50,000

OTHER

Court Cost Fees	4,000
Receipt – First Health	30,500
Park Rental Fees	1,800
ABC Revenue	135,000
Street Paving Charges	225,000
Parking Revenue	3,000
Tower Consultant Fee	8,000
Civil Violation	-
Employee Computer Purchase	50,000
Airport Loan Reimbursement	46,000
Animal Control	1,000
Contribution from Capital Reserve	-
Debt Proceeds	2,450,000
APPROPRIATED FUND BALANCE	990,175
FUND BALANCE INSPECTIONS	516,228

TOTAL GENERAL FUND REVENUE 52,309,104

SCHEDULE B: ENTERPRISE FUND**UTILITY FUND****DEBT SERVICE**

Debt Service	8,137,960
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OTHER

Utility Fund Contributions	248,465
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PUBLIC UTILITIES

UF Administration	4,659,833
Engineering	1,616,479

UF PW Administration	1,012,853
UF Business Management	496,218
Distribution and Collection	9,918,241
Water Filtration	5,339,933
Utility Maintenance	2,701,161
Water Reclamation	4,822,153
Water Capital Imp.	1,155,000
Sewer Capital Imp.	1,000,000
Warehouse	508,189

SUBTOTAL UTILITY FUND EXPENSES

41,616,485

Less Departmental Charges (Warehouse)

(200,000)

TOTAL UTILITY FUND EXPENSES

41,416,485

USER CHARGES

Water Charges	15,905,406
Sewer Charges	10,276,749

INVESTMENT INCOME

Interest Income	300,000
Interest on Assessments	5,000

OTHER

Water Capacity Fees	164,035
Sewer Capacity Fees	4,914
Taps and Connections	215,000
Sewer Surcharge	125,000
Sludge Charge	78,500
Monitoring Fee	80,000
Charges on Past Due Accounts	120,000
Oil and Grease Fees	21,500
Sales Other Funds	30,000
Non Compliance Fees	2,000
Miscellaneous	8,000
Meter Rental	8,500
Rental Income	91,000
After Hours Fees	2,850
NSF Charges	6,000
System Development Fees	800,000
RETAINED EARNINGS	2,642,058

TOTAL UTILITY FUND REVENUE

41,416,485

**SCHEDULE B: ENTERPRISE FUND
CHATHAM PARK**

Chatham Park WWTP Operations	783,820	
	TOTAL CHATHAM PARK EXPENSES	783,820
OTHER		
Receipt Chatham Park	783,820	
	TOTAL CHATHAM PARK REVENUE	783,820
	TOTAL ENTERPRISE FUND	42,200,305

**SCHEDULE C: MUNICIPAL
SERVICE DISTRICT FUND**

OTHER		
Municipal Service District Fund	225,500	
	TOTAL MUNICIPAL SERVICE DISTRICT EXPENSES	225,500
TAXES AD VALOREM		
Current Year Taxes	97,187	
Motor Vehicle Tax	3,065	
Penalties Less Discounts	200	
INVESTMENT INCOME		
Interest Income	5,000	
OTHER		
Contribution from General Fund	97,808	
FUND BALANCE APPROPRIATION	22,240	
	TOTAL MUNICIPAL SERVICE DISTRICT REVENUE	225,500
	TOTAL ALL FUNDS	94,734,909

Section 3: There is hereby levied for the fiscal year ending June 30, 2025, the following rate of taxes on each \$100 assessed valuation of taxable property as listed as of January 1, 2024 for the purpose of raising the

revenue from current year's property tax as set forth in the foregoing estimate of revenue, and in order to finance the foregoing appropriation.

TOTAL RATE PER \$100 VALUATION \$.535

Section 4: There is hereby levied for the fiscal year ending June 30, 2025, the following rate of taxes on each \$100 assessed valuation of property in the Municipal Service District defined as the Central Business District listed as of January 1, 2024 for the purpose of raising the revenue from current year's property tax as set forth in the foregoing estimate of revenue and in order to finance the foregoing appropriation. The revenue raised will be used to support the improvement of the properties in the Municipal Service District, to manage the development of Downtown Sanford as the primary economic, cultural, and social center of the community, to educate the community on the unique assets and historical significance of the downtown area, to promote and stimulate the improvement of these assets, to implement the building improvement program, to address issues of parking, streetscape and safety in the Central Business District, to improve the area and to carry out other programs and activities approved by the City Council to support and promote the downtown area.

TOTAL RATE PER \$100 VALUATION \$.11

Section 5: There is hereby levied for the fiscal year ending June 30, 2024, on each registered motor vehicle and each registered trailer within the City of Sanford, a tax of \$30 for the purpose of raising revenue in order to finance street paving and the foregoing appropriations.

TOTAL RATE OF \$30 PER MOTOR VEHICLE AND TRAILER

Section 6: Privilege licenses and franchise taxes for the privilege of conducting specified businesses and professions within the City of Sanford are hereby levied at the rate established and authorized and adopted by the City Council of the City of Sanford on May 6, 1975.

Section 7: Building permits, inspection fees, fire fees, GIS fees, planning fees, compost facility fees, solid waste collection and disposal fees, beer and wine fees, water and wastewater rates are hereby levied at the rate established and shown on the attached schedules. All fees and rates are effective July 1, 2024 unless otherwise stated on the schedule.

Section 8: Fees for Solid Waste Collection and Disposal shall hereby be collected according to the provisions of North Carolina General Statutes 160A-314.1 that allows for the collection of said waste fees by any manner by which real and/or personal property taxes are billed and collected.

Section 9: The Finance Officer is authorized to transfer budgeted amounts within the departments but any revisions that alter total expenditures must be approved by the City Council through legislative action. All budget amendments must be reported in a public meeting of the City Council and made a matter of record in the minutes.

Section 10: Copies of the Budget Ordinance shall be furnished to the Finance Officer of the City of Sanford to be kept on file by them for their direction in the collection of revenue and expenditure of amounts appropriated.

Adopted this the 18th day of June, 2024.

Rebecca Wyhof Salmon, Mayor

ATTEST:

Bonnie Davis, City Clerk

Susan C. Patterson, City Attorney

CITY OF SANFORD
RATE SCHEDULE FOR FISCAL YEARS 2024-2025
RATES EFFECTIVE JULY 1, 2024

Water Utility Rates - Sanford

Residential			Non-Residential		
Monthly Consumption Level	Inside City	Outside City	Monthly Consumption Level	Inside City	Outside City
Minimum Charge for up to 3 ccf (\$ / month)	\$21.88	\$43.74	Minimum Charge for up to 3 ccf (\$ / month)	\$21.88	\$43.74
Over 3 ccf (\$ / ccf)	\$6.63	\$13.21	3 ccf to 8 ccf (\$ / ccf)	\$6.63	\$13.21
			Over 8 ccf (\$ / ccf)	\$4.31	\$8.61

1 ccf = 100 cubic feet = 748 gallons

Sewer Utility Rates – Sanford

Monthly Consumption Level	Inside City	Outside City
Minimum Charge for up to 3 ccf (\$ / month)	\$20.70	\$31.06
Over 3 ccf (\$ / ccf)	\$6.91	\$10.35

1 ccf = 100 cubic feet = 748 gallons

Sewer Only Rates - Sanford

Monthly Consumption Level	Inside City	Outside City
Flat Fee	\$42.80	\$62.18

Industrial large volume user rate greater than 1,000,000 gallons per day

Water Rate	Sewer Rate
\$2.25/1,000 gallon	\$4.00/1,000 gallon

Industrial Surcharge Rates -Sanford

Strength Parameter	Proposed Rate (\$/1,000 lb)
BOD	\$145 / 1,000 lb in excess of 250mg/l
TSS	\$220 / 1,000 lb in excess of 200 mg/l
Oil & Grease	\$200 / 1,000 lb in excess of 40 mg/l

Bulk Water Rates - Sanford

Monthly Consumption Level	Inside City
Minimum charge for up to 3 ccf	\$20.64
Over 3 ccf	\$6.25

CITY OF SANFORD
RATE SCHEDULE FOR FISCAL YEARS 2024-2025
RATES EFFECTIVE JULY 1, 2024

Industrial Pretreatment Monitoring Fee Development- Sanford	
Pretreatment Monitoring Fee Development	Fee
Pretreatment Monitoring Fee	\$1,188.00/Event

Miscellaneous Charges – Sanford	
Processing Fee For Returned Checks	\$25.00
Late Fee	\$5.00
Administrative Fee	\$15.00
Additional fee for Reconnection after hours	\$25.00

Sanitation Fee	
Annually	\$350.00

Vehicle Tax	
Annually	\$30.00 per vehicle and trailer

**City of Sanford FY 2024-2025 Rates for the
Installation of Hydrant Meters for Contractors – Sanford service area**

Hydrant Meter Size	Deposit Fee	Plus Daily Rental Fee
¾"	\$200.00	\$1.00 per day (per calendar year)
1"	\$400.00	\$1.00 per day (per calendar year)
2 ½"	\$1,500.00	\$2.00 per day (per calendar year)

Contractor is to notify the City of Sanford when hydrant meter is to be installed and removed. There will be a \$70.00 setup / relocation fee for the initial hydrant meter installation and for each additional relocation of the meter. Water usage as well as any applicable rental fees or setup / relocation fees will be deducted from deposit fees. Deposit will be forfeited if the City does not retrieve meter.

**City of Sanford FY 2024-25
System Development Fees by Meter Size – Sanford service area**

Meter Size (1)	Capacity Ratio	Water	Sewer	Combined
3/4" Displacement	1.00	\$ 1,146.77	\$ 1,823.14	\$ 2,969.90
1" Displacement	1.67	\$ 1,911.28	\$ 3,038.56	\$ 4,949.84
1.5" Displacement	3.33	\$ 3,822.55	\$ 6,077.12	\$ 9,899.67
2" Displacement	5.33	\$ 6,116.08	\$ 9,723.39	\$ 15,839.47
3" Singlejet	10.67	\$ 12,232.17	\$ 19,446.78	\$ 31,678.95
3" Compound, Class I	10.67	\$ 12,232.17	\$ 19,446.78	\$ 31,678.95
3" Turbine, Class I	11.67	\$ 13,378.93	\$ 21,269.92	\$ 34,648.85
4" Singlejet	16.67	\$ 19,112.76	\$ 30,385.59	\$ 49,498.35
4" Compound, Class I	16.67	\$ 19,112.76	\$ 30,385.59	\$ 49,498.35
4" Turbine Class I	21.00	\$ 24,082.08	\$ 38,285.85	\$ 62,367.93
6" Singlejet	33.33	\$ 38,225.52	\$ 60,771.19	\$ 98,996.71
6" Compound, Class I	33.33	\$ 38,225.52	\$ 60,771.19	\$ 98,996.71
6" Turbine Class I	43.33	\$ 49,693.18	\$ 79,002.54	\$ 128,695.72
8" Compound, Class I	53.33	\$ 61,160.83	\$ 97,233.90	\$ 158,394.73
8" Turbine Class II	93.33	\$ 107,031.45	\$ 170,159.33	\$ 277,190.78
10" Turbine Class II	140.00	\$ 160,547.18	\$ 255,238.99	\$ 415,786.17
12" Turbine Class II	176.67	\$ 202,595.25	\$ 322,087.30	\$ 524,682.55

Septage Hauler Policy - Sanford

Domestic Waste – waste that is domestic in character and comes from a residence

Commercial Waste – waste that is domestic in character and comes from a location other than a residence

Industrial Waste – waste that contains processed water and may include domestic waste

The City will not accept industrial waste except under special circumstances as approved by the wastewater plant superintendent and after the wastewater has been extensively tested at the industry's cost.

Note: The City of Sanford does not take any septage from outside the County of Lee.

The following are the septage hauler prices for the **2024-2025 fiscal year**:

Domestic	\$30 / 1,000 gallons
Commercial	\$65 / 1,000 gallons
Industrial	Minimum \$85 / 1,000 gallons (actual cost may vary)

City of Sanford FY 2024-2025
Water and Sewer Tap Rates – Sanford Service Area

Residential	Tap Size	Rate
<i>Inside and Outside</i>		
Water	¾"	\$950
Water Meter Set	¾"	\$125
Sewer	4"	\$1,250
Sewer Retaps:		
If have existing cleanout		No Fee
If city install cleanout		\$200
Commercial and Industrial	Tap Size	Rate
<i>Inside and Outside</i>		
Water		At Cost \$950 Minimum
Sewer		At Cost \$1,250 Minimum
Meter Set	¾"	At Cost \$125 Minimum
Meter Adjustment		At Cost \$75 Minimum

Anything other than residential is classified as a business. Example: Churches, Offices and Industries.

Property being served may be subject to additional fees based on location and "prevailing front footage rate". Contact the City Engineer for particulars.

Pittsboro Utility Service Area

Enterprise Fees and Rates

A. Water and Wastewater Rate Schedule - effective July 1, 2024

	Water		Wastewater	
	Inside	Outside	Inside	Outside
Basic Service Charge (Flat monthly fee for meter reading, billing and accounts management)				
Meters ≤ 1 inch	\$ 22.40	\$ 44.79	\$ 19.88	\$ 39.75
Meters > 1 inch	\$ 41.15	\$ 82.31	\$ 36.84	\$ 73.68
Plus a monthly usage fee per 1,000 gallons				
0 to 2,000 gallons	\$ 8.29	\$ 16.57	\$ 10.30	\$ 20.60
2,001 to 6,000 gallons	\$ 9.69	\$ 19.37	\$ 12.37	\$ 24.75
> 6,000 gallons	\$ 11.53	\$ 23.07	\$ 14.78	\$ 29.56

For service through a Master Meter the basic service charge per unit shall assume a 3/4 inch meter.

A non-refundable Service Initiation Fee of \$100.00 will be assessed to all new accounts opened. This will be charged on the first bill.

Due Dates/Penalty:

Bills are due and payable by the 20th of the month. If the account is not paid in full by the 20th of the month the balance is subject to a 15% penalty. Accounts not paid in full by the end of the month are subject to a delinquent fee of \$45.00 and a discontinuation of service. This charge will apply whether the service is physically disconnected or left on as a courtesy by Town staff. All outstanding charges shall be paid before service is resumed. Reconnection during normal business hours is included in the delinquent fee, however reconnection after normal working hours is subject to an additional \$55.00 after hours fee.

B. Irrigation Meters. In accordance with North Carolina General Statutes, new irrigation systems installed after July 1, 2009, must be on a separate irrigation meter. The standard meter installation and tap fees will apply to irrigation meters. Water usage on irrigation meters will be billed at the rate of \$11.53 per 1,000 gallons for Inside Water accounts and at the rate of \$23.07 per 1,000 gallons for Outside Water accounts. There will be no wastewater charge on these meters.

C. Meter Tampering and Unauthorized Use of Water System

1. Tampering Fees. Fee for unauthorized tampering with the Town of Pittsboro Water System or its meters will be up to \$15,000.
2. Meter Testing and Meter Repair Fees. Required Meter and Backflow Prevention Testing Fees will be actual costs associated with the testing and/or repair of the Meter plus an additional 50% to enable the Town to recoup its cost.

D. Bulk Water Sales. Sale of potable water can be purchased at a rate of \$16.57 per 1,000 gallons. There is a \$25 service fee for each trip plus the water collected.

1. Hydrant Bulk Water Sales will require a refundable deposit of \$1,000 and a \$300 fee for installation and removal of the meter.

Pittsboro Utility Service Area

2. Relocation fee is \$100. Monthly rental fee for 1" is \$150 and for 3" is \$500.
3. Hydrant Bulk Water can be purchased at a rate of \$16.57 per 1,000 gallons.
4. Outside Bulk Water can be purchased at a rate of \$23.07 per 1,000 gallons.

- E. Provision of Service for Internal Fire Suppression. In lieu of a meter to be placed on water service line provided for internal sprinkler systems which are installed for fire suppression services a flat monthly rate will be charged. The charges will be as follows:

1. 2" fire suppression service	\$50.00/month
2. 4" fire suppression service	\$70.00/month
3. 6" fire suppression service	\$85.00/month
4. 8" fire suppression service	\$125.00/month
5. 10" fire suppression service	\$250.00/month
6. 12" fire suppression service	\$350.00/month

- F. Engineering Plan Review and Inspection Fees

Inspection Fees for Public Infrastructure (see below)

The owner of any land proposed for development as a subdivision or proposed for development requiring site plan approval pursuant to the zoning ordinance or development requiring submission of a plot plan shall, upon submission of the final subdivision plan or site plan or plot plan, pay the following utility inspection fees:

Water lines/Reclaimed water lines/Sewer lines	\$2.00/linear foot
Water and Sewer and Reclaimed Taps	\$104.00/tap
Pump Station Inspection	\$1,725.00

- G. Utility Permit Fees (Due with Permit Application)

1. Water Permit Processing	\$50.00
2. Wastewater Permit Processing	\$50.00
3. Reclaimed Water Permit Processing	\$50.00

Pittsboro Utility Service Area

H. System Development Fees (SDF)

Residential & Non-Residential: System Development Fees for all connections, shall be derived on a meter size basis.

Meter Size	Service Unit Equivalent	Water SDF	Wastewater SDF	Combined SDF
1/2"	1.0	\$8,000	\$7,500	\$15,500
3/4"	1.0	\$8,000	\$7,500	\$15,500
1"	1.7	\$13,600	\$12,750	\$26,350
1-1/2"	3.3	\$26,400	\$24,750	\$51,150
2"	5.3	\$42,400	\$39,750	\$82,150
3"	16.7	\$133,600	\$125,250	\$258,850
4"	33.3	\$266,400	\$249,750	\$516,150
6"	53.3	\$426,400	\$399,750	\$826,150
8"	93.3	\$746,400	\$699,750	\$1,446,150
10"	183.3	\$1,466,400	\$1,374,750	\$2,841,150

- I. Connection Fees. These fees are the responsibility of the individual lot that has water and wastewater available to the respective lots and will be the **actual cost** for the connection and any associated extension of the Town's Utility System. The connection needs to be inspected by the Town prior to setting up a utility account.

J. Meter Fee.

- | | |
|---------------|------------|
| 1. 3/4" meter | \$550.00 |
| 2. 1" meter | \$725.00 |
| 3. 2" meter | \$2,400.00 |

All other size meters will be charged to the requesting entity at the cost of the meter/material to the Town plus a \$250 installation fee.

CITY OF SANFORD
BEER AND WINE FEES FOR FISCAL YEARS 2024-2025
RATES EFFECTIVE JULY 1, 2024

Beer and Wine Fees		
Malt Beverage (Beer)	Wine	Total
For On Premise - \$15.00	For On Premise - \$15.00	\$30.00
Off Premise - \$ 5.00	Off Premise - \$10.00	\$15.00

FEE SCHEDULE, SANFORD / LEE COUNTY

PLANNING AND DEVELOPMENT

FISCAL YEAR 2024-2025

Sanford / Lee County Board Applications

Petition for Zoning Text Amendment	\$300
Petition for Zoning Map Amendment	\$500
Petition for Conditional Zoning Map Amendment	\$750
Variance Application	\$500
Special Use Application	\$500
Additional Fee for review of application for Special Use Permit for telecommunications tower per Section 5.33.8 of Unified Development Ordinance	\$4,000
Appeals	\$500

Plan Review / Administrative Approvals

Plan Review (Commercial / Industrial) – 1 st and 2 nd submittals	\$500 plus \$2.00 per 1,000 square feet of Gross Floor Area
Plan Review (Multifamily) – 1 st and 2 nd submittals	\$500 plus \$2.00 per dwelling unit
Preliminary Plat (Major Subdivision) – 1 st and 2 nd submittals	\$200 plus \$10 per lot
0.	
Final Plat (Major Subdivision)	No charge
Minor Subdivision Plat	\$50
Plan/Plat Resubmission – 3 rd submittal and all subsequent submittals thereafter (fee to be paid separately for each submittal)	½ of the original fee
Zoning Verification Letter	\$25

Annexations and Street Closings

For annexation and street closing petitions, property owners are responsible for costs associated with advertising, recording fees, and required mail notifications. The property owners, or their agent, for newly petitioned annexed areas shall be responsible for paying the rezoning fee, as set forth in this schedule, to assign zoning to the annexed area.

**Compost Facility Fee Schedule
FY 2024-2025**

Material	Price Per Pickup Load	Price per 2 ½ Cu. Yd. Loader Bucket for Larger Truck Loads
Woodchips	\$15.00*	\$25.00*
Leaf Compost	\$15.00	\$25.00
Unscreened Compost with Clay Mixture	\$5.00	\$10.00
Screened Leaf Compost	\$25.00 when available	\$45.00 when available

Delivery by the City of Sanford will be \$40.00 per truckload within the city limits and \$65.00 per truckload outside the city limits but within the county. Delivery fee may fluctuate due to demand and/or availability. These charges are in addition to material cost.

*Special volume pricing periodically to decrease stockpile. This pricing is at the discretion of the Department Head.

**Municipal Golf Course
FY 2024-2025 Fee Schedule**

Daily Rates

	<u>Ride</u>	<u>Walk</u>
Daily Rates:		
Monday – Friday	\$30.00	\$20.00
Saturday and Sunday	\$40.00	\$22.00
Afternoon Special (after 1 PM):		
Monday – Friday	\$27.00	
Saturday and Sunday	\$35.00	
9 Hole Rates:		
Monday – Friday	\$18.00	\$10.00
Saturday and Sunday	\$21.00	\$13.00
Active Duty Military Rates (active duty military ID required):		
Monday – Friday	\$27.00	
Saturday and Sunday	\$35.00	
Senior Rates (Ages 55 and up)		
Monday thru Thursday	\$27.00	
Junior Rates		
Monday – Friday		\$ 7.00
Saturday and Sunday		\$10.00

Annual Membership Rates

	<u>In City</u>	<u>Outside City</u>
1 Person	\$525	\$600
2 Persons	\$650	\$750
Full Family	\$700	\$800
Single LTD	\$475	\$550
Double LTD	\$600	\$700
Junior	\$220	\$250

Option #1 Full payment due in July
Option #2 ½ due in July and ½ due in December

LTD – Limited Play - Monday – Friday – excluding Holidays

Member Cart Fee

18 holes	\$15.00
9 holes	\$ 7.50

NOTE: The Golf Pro is granted the authority to administer loyalty / incentive programs and discounts with the approval of the City Manager.

City of Sanford FY 2024-25
Depot Park Rental Fees

Rental Fee

Park/Facility/Venue Location	Fee
Depot Park	\$450.00

Application Fee

Event Type	Application Deadline	Application Fee
Park/Road Festival	120 days before event	\$0
Parade	120 days before event	\$0
General Event	120 days before event	\$0
Race	120 days before event	\$0

Trash Fee

Attendance Range	Trash Removal Fee	Cleanup Fee
0-500	\$0	\$0
500-1000	\$0	\$0
1000-2000	\$0	\$0
2000-5000	\$0	\$0



SANFORD FIRE DEPARTMENT

POST OFFICE BOX 3729
SANFORD, NC 27331-3729

OFFICE: 919-775-8316

FAX: 919-775-7018

FEE SCHEDULE

Permits Any required permits listed in Section 105 of the NC Fire Prevention Code (Unless otherwise noted)	\$ 50.00 each
Hazardous Materials As required by table 105.6.20 Of the NC Fire Prevention Code	\$ 100.00 each
Routine Maintenance Inspections	\$ N/C
Fire Code Violations * *(No charge if violations have been corrected by the scheduled re-inspection date)	\$ 100.00 each

Construction Reviews/Inspections

Plan Reviews **	\$ 50.00 each plus \$ 0.02 per sq. ft.
Certificate of Occupancy	\$ N/C
Fire Protection Systems (New and Renovations)	
Sprinkler Systems **	\$ 50.00 plus \$ 0.02 per sq. ft.
Standpipes **	\$ 50.00 plus \$ 0.02 per sq. ft.

Fire Alarm Systems **	\$	50.00 plus \$ 0.02 per sq. ft.
Hood Systems **	\$	100.00.
Paint Booths **	\$	100.00
Other Extinguishing Systems **	\$	100.00
Re test	\$	100.00 each

*Fire Code violations are per each Code section that is not compliant. i.e. multiple exit signs out of service equals 1 violation, multiple fire protection systems out of service equals multiple violations.

**Construction permits for all Fire Protection systems shall be subject to the plan review fees noted above. All construction permits include first acceptance test as may be required. Re-test will be additional.

Permits will be renewed based upon the State mandated inspection schedule. All required permit fees are valid until change of occupancy use, ownership and/or tenant, or until revoked due to non-compliance.

Other Permits/Fees

Exhibits and Trade Shows	\$	25.00 each or \$ 250.00 annually
Liquid or Gas Fueled Vehicles/Equipment (In assembly buildings)	\$	25.00 each
Parking in Fire Lane	\$	50.00 each
Temporary Membrane Structures (Tents, Canopies and Air Supported Structures)	\$	100.00 each
Burning Permits (Land Clearing only)	\$	100.00 each
ABC Inspections	\$	100.00 each
Amusement Buildings	\$	100.00 each
Carnivals/Fairs	\$	100.00 each
Combustible Dust Producing Operations	\$	100.00 each
Covered Mall Buildings	\$	100.00 each
Explosives	\$	100.00 each
Fireworks Displays	\$	100.00 each Plus Stand by Personnel
Flammable/Combustible Liquids (Only mandated according to NC Fire Prevention Code)	\$	100.00 each
Fumigation/Insecticide/Fogging	\$	100.00 each
Private Fire Hydrant Removal	\$	100.00 each
Spraying/Dipping	\$	100.00 each
Tank Removal/Installation	\$	100.00 each
STANDBY PERSONNEL	\$	40.00 per hour per Firefighter plus
	\$	250.00 per engine

Any work started prior to proper permits being issued is subject to 100% penalty (Permit fees x 2), or \$250.00, whichever is greater.

Open Burning Without Permit \$ 100.00 each

Nuisance Alarms – Effective January 1, 2021

4th. Alarm***	Commercial	\$ 250.00	Residential	\$ 50.00
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*****3 Nuisance alarms per calendar year at no charge.**

LIFE SAFETY VIOLATIONS

1ST. Offense	\$ 150.00
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2nd. Offense	\$ 300.00
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3rd. Offense	\$ 1,000.00
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Life safety violations include each locked, blocked or otherwise impeded means of egress, any deficiencies or impairments, in any fire suppression, detection and or notification devices and or systems, or any other violation that in the opinion of the Fire Code Official may be harmful to any building occupants including but not limited to overcrowding per person over the legal capacity.

HAZARDOUS MATERIALS / CONFINED SPACE / TRENCH RESCUE EMERGENCY RESPONSE FEES

RESPONSE UNITS	Inside City Limits Response	County Response
Engine	\$150.00 per unit / per hour	\$250.00 per unit / per hour
Ladder Truck	\$150.00 per unit / per hour	\$250.00 per unit / per hour
Equipment Truck	\$100.00 per unit / per hour	\$150.00 per unit / per hour
1 st Response Trailer	\$75.00 per unit / per hour	\$75.00 per unit / per hour
Brush Truck / Tow Vehicle	\$75.00 per unit / per hour	\$75.00 per unit / per hour
Shift Commander	\$35.00 per unit / per hour	\$35.00 per unit / per hour
Additional Command / Chief Office Response	\$35.00 per unit / per hour	\$35.00 per unit / per hour

Above fees include personnel, insurance, and fuel cost. Minimum charge of 2 hours and charged at ½ hour increments thereafter.

PERSONNEL

Paid Personnel:

(Includes Fire Marshal, Firefighters, Law Enforcement, etc. not included with equipment in above section	1.5 x hourly rate
Support Personnel from other departments	At cost

RESPONSE SUPPLIES

Ropes, haul systems, harness, PPE	Normal re-supply fee
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REHAB SUPPLIES

Food, drinks, snacks, etc.	At Cost
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RENTAL EQUIPMENT

Trucks, backhoes, etc.	At Cost
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EQUIPMENT / SUPPLIES NOT LISTED

Any Equipment / Supplies not listed, but used specifically on the response	At Cost
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CONTAMINATED / DAMAGED EQUIPMENT

The party responsible for the incident shall also be financially responsible for replacement of any routine or specialized equipment that becomes contaminated or damage during response, containment, abatement, and recovery efforts.

*****These are minimum charges. If actual costs exceed these minimums, the responsible party shall be liable for any additional cost.

Note: Any fees collected for services provided by the City of Sanford will be retained by the City and any fees collected for services provided by other agencies or entities will be remitted to said agencies or entities upon collection.

BUILDING PERMIT FEES RESIDENTIAL

RESIDENTIAL (New)	Includes all Single Family Dwellings, Duplexes, and Townhouses.
Building Permit Fee:	Square Footage up to 1500 sq. ft.: \$240 Basic Fee.
	Square Footage over 1500 sq. ft.: Multiply by \$0.20 + \$240.00 (Basic Fee)
	North Carolina Licensed General Contractors add \$10.00 Homeowner Recovery Fund. (G.S.§ 87-15.6).

RESIDENTIAL (Modular Homes)	Additional permits shall be obtained for porches, basements, garages and additional structural alterations to the modular home in accordance with the appropriate fee schedule. Please be aware that separate permits are required for electrical, mechanical and plumbing. In accordance with G.S.§ 87-1 and F.S.§ 143-139.1: any person, firm or corporation that undertakes to erect a modular building must have either a valid NC General Contractors License or provide a \$5,000 Surety Bond.
Building Permit Fee:	1500 sq.ft. or Less - \$135.00
	1501 – 2000 sq. ft. - \$170.00
	2001 sq.ft. and Up - \$205.00

MANUFACTURED HOMES	Manufactured Home Setup Fee only. Refer to Electrical, Plumbing and Plumbing Fee Schedule for other permits.
Single-Wide	\$50.00 each
Double-Wide	\$70.00 each
Triple-Wide	\$85.00 each

OTHER RESIDENTIAL CONSTRUCTION	Includes all Residential Additions.
Building Permit Fee:	Square Footage shall be used to calculate building permit fees. Estimated Cost of Construction is determined at \$80/sq. ft. for Heated Space, \$40/sq. ft. for Unheated Space and \$25/sq. ft. for Unheated Porches, Shelters or Decks. Building permit fee shall be calculated by: \$2.50 per \$1,000 of Estimated Cost of Construction (<i>from calculation above</i>). Minimum Building Permit Fee is \$60.00.

OTHER RESIDENTIAL CONSTRUCTION	Includes all Residential Renovations, Repairs, and Other Residential Construction not listed elsewhere.
Building Permit Fee:	Permit Fee is Calculated based on Applicants Estimated Cost of Construction. (Bid, quote, or estimate must be provided with permit application). Building permit fee shall be calculated by: \$2.50 per \$1,000 of Applicants Estimated Cost of Construction. Minimum Building Permit Fee is \$60.00.

BUILDING PERMIT FEES COMMERCIAL

COMMERCIAL (New)	50,000 Square Feet and Less.	
Building Permit Fee:	Estimated Cost of Construction shall be determined by multiplying the total gross building square footage by the cost per square foot for Type of Occupancy listed below; Permit Fee = Estimated Cost of Construction (from above) divided by \$1,000, multiplied by \$4	
	Assembly	\$100
	Business	\$85
	Educational	\$100
	Factory/Industrial	\$100
	Hazardous	\$100
	Institutional	\$120
	Mercantile	\$100
	Residential	\$100
	Storage	\$50 Heated \$45 Unheated
	Utility and Miscellaneous	\$50 Heated \$45 Unheated
	Mixed Occupancy	Highest Cost per Sq.Ft. of Occupancy Types

COMMERCIAL (New)	50,001 Square Feet and More.	
Building Permit Fee:	Estimated Cost of Construction shall be determined by: 1. Multiplying the first 50,000 square feet of the total building gross square footage by the cost per square foot for Type of Occupancy listed below. 2. Multiplying the square footage in excess of 50,000 square feet by the cost per square foot for Type of Occupancy listed below and add to figure from above. Permit Fee = Estimated Cost of Construction (from 1 above), divided by \$1,000, multiplied by \$4 <i>Plus</i> Estimated Cost of Construction (from 2 above), divided by \$1,000, multiplied by \$1.	
	Assembly	\$100
	Business	\$85
	Educational	\$100
	Factory/Industrial	\$100
	Hazardous	\$100
	Institutional	\$120
	Mercantile	\$100
	Residential	\$100
	Storage	\$50 Heated \$45 Unheated
	Utility and Miscellaneous	\$50 Heated \$45 Unheated
	Mixed Occupancy	Highest Cost per Sq.Ft. of Occupancy Types

BUILDING PERMIT FEES COMMERCIAL (continued)

COMMERCIAL (New)	Modular Units.	
Building Permit Fee:	Estimated Cost of Construction shall be determined by multiplying the total gross building square footage by the cost per square foot for Type of Occupancy listed below; Permit Fee = Estimated Cost of Construction (from above) divided by \$1,000, multiplied by \$4	
	Assembly	\$100
	Business	\$85
	Educational	\$100
	Factory/Industrial	\$100
	Hazardous	\$100
	Institutional	\$120
	Mercantile	\$100
	Residential	\$100
	Storage	\$50 Heated \$45 Unheated
	Utility and Miscellaneous	\$50 Heated \$45 Unheated
	Mixed Occupancy	Highest Cost per Sq.Ft. of Occupancy Types

OTHER COMMERCIAL CONSTRUCTION	Includes all Commercial Renovations, Repairs, and Other Commercial Construction not listed elsewhere.	
Building Permit Fee:	Permit Fee is Calculated based on Applicants Estimated Cost of Construction. (Bid, quote, or estimate must be provided with permit application). Building permit fee shall be calculated by: \$4.00 per \$1,000 of Applicants Estimated Cost of Construction. Minimum Building Permit Fee is \$60.00.	

BUILDING PERMIT FEES MISCELLANEOUS

MISCELLANEOUS BUILDING PERMITS	
Items not shown elsewhere in Fee Schedule.	Minimum Fee. Items not shown. \$60.00
Change of Occupancy Permit	\$60.00 each
Daycare Permit	\$75.00 each
Demolition Permit	\$90.00 Permit Fee plus Post \$500 Bond (Cash, Certified Check or Money Order per permit).
Footing/Foundation Permit	\$60.00 each
Malt Beverage License Inspection	\$60.00 each
Moving Building Permit	\$90.00 Permit Fee plus Post \$500 Bond (Cash, Certified Check or Money Order per permit).
Swimming Pool (For Setbacks Only)	\$60.00 each
Outdoor Advertising Sign (For Lee County Only)	\$90.00 each
Other Signs	\$60.00 each

ELECTRICAL PERMIT FEES

RESIDENTIAL	
RESIDENTIAL (New): Basic Fee \$135.00 (up to 200 Amps) Basic Fee <i>plus</i> \$20.00 per each 100 Amps over 200 Amps	
RESIDENTIAL (Renovations) (Maximum Fee \$135.00): Basic Fee \$60.00 <i>plus</i> any of the following that apply: \$5.00 per Special Outlet (Dryer/Electric Stove/Etc) \$25.00 per subpanel	
RESIDENTIAL (Room Additions) (Maximum Fee \$135.00): Basic Fee \$60.00 <i>plus</i> Room Additions - \$40.00 per Room Addition. <i>plus</i> \$5.00 per Special Outlet (Dryer/Electric Stove/Etc). <i>plus</i> \$25.00 per subpanel.	
MANUFACTURED HOME	Basic Fee \$55.00 each
MODULAR HOMES	\$75.00 each
COMMERCIAL	
0-200 Amps	\$115.00 plus \$5.00 per Special Outlet, plus \$40.00 per subpanel
201-400 Amps	\$135.00 plus \$5.00 per Special Outlet, plus \$40.00 per subpanel
401-600 Amps	\$145.00 plus \$5.00 per Special Outlet, plus \$40.00 per subpanel
601-800 Amps	\$165.00 plus \$5.00 per Special Outlet, plus \$40.00 per subpanel
801-1000 Amps	\$175.00 plus \$5.00 per Special Outlet, plus \$40.00 per subpanel
1001-2000 Amps	\$255.00 plus \$5.00 per Special Outlet, plus \$40.00 per subpanel
2001 & Up AMPS	\$330.00 plus \$5.00 per Special Outlet, plus \$40.00 per subpanel
Special Outlets – 30 Amp/240 Volt or Greater	
MISCELLANEOUS ELECTRICAL PERMITS	
Items not shown elsewhere in Fee Schedule.	Minimum Fee. Items not shown. \$60.00
Conditional Power Fee	\$60.00
Fire Alarm	\$60.00
Electrical for Mechanical Change Outs	\$40.00
Power Restoration	\$60.00
Accessory Building	\$60.00
Service Change (Up to 100 amps)	\$60.00
Service Change (125-200 Amps)	\$75.00
Signs	\$60.00
Special Outlets	\$60.00 Minimum Fee plus \$5.00 each (Special Outlets – 30 Amp/240 Volt or Greater)
Swimming Pool Grounding	\$60.00
Temporary Power Pole	\$60.00

MECHANICAL PERMIT FEES

RESIDENTIAL

Items not shown elsewhere in Fee Schedule.	Minimum Fee. Items not shown. \$70.00
Gas Heating Unit w/ A/C Unit (2 Separate Units/1 System)	\$70.00 per system
Gas Pack	\$70.00 each
Heatpump	\$70.00 each
Single Air Conditioning Unit	\$70.00 each
Single Heating Unit (Gas Furnace, Electric Heat, Etc.)	\$70.00 each
Gas Accessories. (Gas Logs, Fireplace, Dryer, Range, Grill, Space Heater, Lights, Woodburning Inserts, Etc.)	\$50.00 each
Gas Piping/Pressure Test	\$40.00 / 1 st Unit \$8.00 per additional unit
Air Handler or Outdoor Condenser - Change Outs (not heat pumps)	\$70.00 each unit
Ductwork Additions	\$70.00 Basic Fee

COMMERCIAL

Basic Fee	*\$60.00 plus any of the following that apply:
Boilers	*(Up to 15 tons) \$9.00 per ton (16 tons and up) Total above <i>plus</i> \$3.00 per ton thereafter
Chillers:	*(Up to 15 tons) \$9.00 per ton (16 tons and up) Total above <i>plus</i> \$3.00 per ton thereafter
Gas Pack:	*(Up to 15 tons) \$9.00 per ton (16 tons and up) Total above <i>plus</i> \$3.00 per ton thereafter
Heat Pump:	*(Up to 15 tons) \$9.00 per ton (16 tons and up) Total above <i>plus</i> \$3.00 per ton thereafter
Refrigeration:	*(Up to 15 tons) \$9.00 per ton (16 tons and up) Total above <i>plus</i> \$3.00 per ton thereafter
Gas Appliances	*\$3.00 per 10,000 BTU's
Gas Heating Unit	*\$3.00 per 10,000 BTU's
Gas Heating Unit w/ A/C Unit (2 Separate Units/1 System)	*\$3.00 per 10,000 BTU's
Gas Piping/Pressure Test	*\$40.00 / 1 st Unit \$8.00 Per Additional Unit
Air Handler or Outdoor Condenser - Change Outs (not heat pumps)	\$60.00 each unit
Ductwork Additions	\$60.00 Basic Fee
Canopy Hood (<i>does not require licensed contractor</i>)	*\$60.00 each

(For calculation purposes:

- Horsepower to BTU: 1 HP = 33.475 BTU
- 12,000BTU = 1 Ton)

PLUMBING PERMIT FEES

RESIDENTIAL (New)	
Basic Fee \$60.00 plus \$25.00 for every Full Bath \$20.00 for every Half Bath	
RESIDENTIAL (Modular Homes)	
Basic Fee \$60.00 plus \$5.50 for water line \$5.50 for sewer line Unfinished Baths require a separate permit at the time of Fit Up.	
RESIDENTIAL (Manufactured Homes)	
Basic Fee \$50.00	
OTHER RESIDENTIAL CONSTRUCTION	
Basic Fee \$60.00 plus \$5.50 per fixture (<i>see plumbing permit application</i>).	
COMMERCIAL (New)	
Basic Fee \$60.00 plus \$5.50 per fixture (<i>see plumbing permit application</i>).	
COMMERCIAL (Modular)	
Basic Fee \$60.00 plus \$5.50 for water line \$5.50 for sewer line	
MISCELLANEOUS PLUMBING PERMITS	
Basic Fee \$60.00 plus \$5.50 per fixture (<i>see plumbing permit application</i>).	

RECORD RESEARCH

Permit Activity Computer Printouts	\$100.00
Archives/History Research (Per Permit)	\$20.00 per hour.
Copies (per page)	\$0.35per page

SPECIAL NOTES

1. FAILURE TO SECURE PERMIT

Failure to obtain the appropriate permit before construction begins shall result in a 100% penalty (double fees). Commencement of or proceeding with any work of which a permit is required by the State Building Code or any other state or local laws (shall include digging footings or moving manufactured homes on site). (G.S. § 153A-357, G.S. § 160A-417; G.S. § 153A-354, G.S. § 160A-414; G.S. § 153A-352, G.S. § 160A-412).

2. ISSUANCE OF PERMITS

Individual trades are responsible for purchasing their respective permits (no blanket permits are issued).

If a building permit is required for any job, the building permit must be issued prior to issuance of any trade permits.

All approvals from other regulatory agencies (local, state, and federal) must be documented (i.e. zoning approval, erosion control, historic district, environmental health, etc.) before building permits will be issued. (G.S. § 153A-357, G.S. § 153A-363, G.S. § 160A-417, G.S. § 160A-423).

It is the contractor's responsibility to meet all requirements of license limitations when making application for permits. (G.S. § 87-14, G.S. § 87-21(e), G.S. § 87-43.1, G.S. § 87-58, G.S. § 153A-134, G.S. § 153A-357, G.S. § 160A-194, G.S. § 160A-417).

The Permit Coordinator will notify the applicant at which time the permit is prepared for issuance and the cost of the permit.

BUILDING PERMITS

The North Carolina Building Code requires that a permit be issued for "The construction, reconstruction, alteration, repair, movement to another site, removal, or demolition of any building or structure;" Accessory Buildings with any dimension greater than twelve (12) feet are required to meet the provisions of the North Carolina Residential Code for One- and Two-Family Dwellings.

"No permit ...shall be required for any construction, installation, repair, replacement, or alteration costing Five Thousand Dollars (\$5,000) or less in any single family residence or farm building unless the work involves: the addition, repair, or replacement of load bearing structures;"

- Building permits will be issued to a properly licensed North Carolina General Contractor.
OR
- To the owner of the property on which the building is to be built and occupied by said owner for at least twelve (12) months following completion (no rental property). Volume I-A, G.S. 87-1.
OR
- To an individual when a general contractor's license is not required. The cost of the undertaking cannot exceed thirty thousand dollars (\$30,000).
Permits will be issued personally to the license holder of record only. A bonafide employee of the licensee will be allowed to obtain permits upon submittal of the "Authorization for Permit Application by Employee of Licensed Contractor Form".

General Contractors Licensing Limitations: If the estimated cost of construction from the fee schedule exceeds a contractor's license limitations a copy of the original bid, quote or estimate will be required prior to permit issuance.

HOMEOWNER RECOVERY FUND:

Pursuant to 887-15.6 (b), whenever a general contractor applies for the issuance of a permit for the construction of any single-family residential dwelling unit or for the alteration of an existing single-family residential dwelling unit, a (\$10.00) fee shall be collected from the general contractor for each dwelling unit to be constructed or altered under the permit. The City of Sanford shall forward four dollars (\$9.00) of each fee collected to the Board of General Contractors, on a quarterly basis and the city may retain one dollar (\$1.00) of each fee collected. The Board shall deposit the fees received into the General Fund.

ELECTRICAL PERMITS

Electrical permits are required for "The installation, extension, alteration, or general repair of any electrical wiring, devices, appliances, or equipment."

Electrical permits are issued to a North Carolina properly licensed North Carolina Electrical Contractor
OR

Property owners requesting to perform electrical work upon their own property when such property is not intended at the time for rent, lease, or sale will be required to take and pass an electrical exam prepared by this office. (G.S. § 87-43.1 *Exceptions*).

Permits will be issued personally to the license holder of record only. A bonafide employee of the licensee will be allowed to purchase permits upon submittal of the Authorization for Permit Application by Employee of Licensed Contractor Form.

Temporary Service Poles

Temporary Service Poles Inspections are to be made in conjunction with the footing or foundation inspection (permit fee is waived with new building construction only). In order to erect a temporary pole prior to or after the footing or foundation inspection or for renovations or additions, an electrical permit for the temporary pole must be obtained (see fee schedule).

MECHANICAL PERMITS

Mechanical permits are required for "The installation, extension, alteration or general repair of any heating or cooling system;"

- **Mechanical permits are issued to a properly licensed North Carolina Mechanical Contractor**
OR
 - To the owner of the building that occupies the building provided that the permit holder performs the work themselves (no rental property or commercial projects). Volume I-A, G.S. 87-21(a)(5)(ii).

NOTE: Mechanical change-outs and/or relocation of mechanical units require an electrical permit as described above.

Permits will be issued personally to the license holder of record only. A bona fide employee of the licensee will be allowed to purchase permits upon submittal of the Authorization for Permit Application by Employee of Licensed Contractor Form.

Grease Canopy Hoods do not require a licensed contractor.

MANUFACTURED HOME PERMITS

A licensed Dealer or Setup Contractor must obtain Manufactured Home Permits. The owner is allowed to obtain a manufactured home permit only if they are actually setting up the home themselves.

Any manufactured home moved to the site prior to issuance of the necessary permits required will be removed from the site until such time that the proper permits are approved and issued.

Manufactured home plumbing permits are required for setup contractors who will complete the plumbing connections underneath the home only. A North Carolina licensed plumbing contractor will be required to obtain a separate permit to make utility connections (water/sewer).

MODULAR PERMITS

A building permit is required for modular homes.

In accordance with G.S. 87-1 and G.S. 143-139.1, any person, firm or corporation that undertakes to erect a modular building must have either a valid North Carolina General Contractors License or provide a five thousand dollar (\$5,000) surety bond for each modular building to be erected.

The permit fee is for the modular setup (footing, foundation, and final). Additional building permits shall be obtained for porches, basements, garages, and additional structural alterations to the modular unit in accordance with the permit fee schedule. A separate permit is required for electrical, mechanical and plumbing permits.

NO TEMPORARY SERVICE WILL BE AUTHORIZED FOR ANY MODULAR CONSTRUCTION.

PLUMBING PERMITS

Plumbing permits are required for "The installation, extension, alteration or general repair of any plumbing system;"

- **Plumbing permits are issued to a properly licensed North Carolina Plumbing Contractor**

OR

- To the owner of the building that occupies the building provided that the permit holder performs the work themselves (no rental property or commercial projects). G.S. 87-21(a)(5)(ii).

Permits will be issued personally to the license holder of record only. A bona fide employee of the licensee will be allowed to purchase permits upon submittal of the "Authorization for Permit Application by Employee of Licensed Contractor Form".

Manufactured home plumbing permits are required for setup contractors who will complete the plumbing connections underneath the home only. A North Carolina licensed plumbing contractor will be required to obtain a separate permit to make utility connections (water/sewer).

RENTAL PROPERTY

Electrical, Mechanical and Plumbing Permits will not be issued to the owners of rental property.

- **Rental Property – Building Permits**

Building Permits will be issued to the owner or an unlicensed General Contractor where the cost of the undertaking is less than \$30,000. Projects valued at \$30,000 or more require that the permit be issued to a North Carolina Licensed General Contractor only. (G.S. § 87-1).

- **Rental Property – Electrical Permits**

Electrical Permits will be issued to North Carolina Licensed Electrical Contractors only. (G.S. § 87-43.1 (5a)).

- **Rental Property – Mechanical Permits**

Mechanical Permits will be issued to North Carolina Licensed Mechanical Contractors only. (G.S. § 87-21 (a)(5)(ii)).

- **Rental Property – Plumbing Permits**

Plumbing Permits will be issued to North Carolina Licensed Plumbing Contractors only. (G.S. § 87-21 (a)(5)(ii)).

RENEWING EXPIRED PERMITS:

If any permit expires or is revoked, or if any other permit issued by the inspection department becomes invalid because of no activity, the applicant must apply for a new permit to be issued and pay the appropriate fees.

In order for the requirement that additional fees be paid for re-issuance of an expired permit be waived, the owner/contractor must show proof of work being performed on the job (i.e., valid receipts for labor, materials etc., during the period in which no inspections were performed.) (G.S. § 153A-354, G.S. § 160A-414).

PERMIT REFUNDS

Permit fees are non-refundable, unless no work has been performed and no inspections have been made. (G.S. § 153A-354, G.S. § 160A-414).

POSTING BONDS

Bonds are required to be posted for moving permits and demolition permits for the City of Sanford. Bonds may be posted in the form of cash, certified check or money order, at the time that a Demolition or Moving Permit is issued. Bonds are non-transferable.

3. POSTING OF PERMIT CARDS:

Permit cards must be posted and building plans must be available at all times at the jobsite, or the inspection will not be performed and a \$60 re-inspection fee will be charged.

4. INSPECTIONS

The General Contractor or the person that the Building Permit was issued to must make all inspection requests. (Footings, Foundations, Rough-Ins, Insulation, and Final for C.O.). Electrical, Plumbing & Mechanical Contractors will be responsible to notify the General Contractor when ready for Rough-In, Final, and other inspections.

****NOTE:** When a construction project requires all four disciplines, i.e., Building, Electrical, Plumbing and Mechanical installations, each discipline will be inspected simultaneously, during one inspection trip. Inspection requests should not be made unless each discipline is ready for a rough-in inspection. A minimum of one (1) day notice is required for all inspections.

All inspections must be called in by the correct address and permit number.

Building Permit Cards must be posted and building plans must be available at the jobsite or the inspection will not be performed and a **\$60 PENALTY FEE WILL BE CHARGED**.

Inspection results will be provided at all jobsites. Passed inspections will be indicated with the appropriate section of the permit card posted on the jobsite. Failed inspections will be identified with the posting of a orange "NOTICE" card accompanied by a "NOTICE OF ADDITION OR CORRECTIONS" sheet. The Inspector will provide these two documents on the jobsite with the permit card. (G.S.§ 153A-352 and G.S.§ 160A-512).

Calls to the inspection department concerning the status of inspections are discouraged. Check permit card at jobsite for inspection results.

Priorities for daily inspections will be as follows:

1. Concrete pours. (i.e. footing and slabs).
2. Open ditches that are a potential danger to the public. (i.e. water & sewer lines and underground electrical)
3. Foundations.
4. Restoration of Electrical Service to existing buildings.
5. Mechanical Change-Outs / Repairs during extreme weather conditions.

RE-INSPECTION FEES

The Inspections Department will perform one follow-up inspection to ensure that corrections have been made. Additional inspections shall be termed "re-inspections". A fee of \$60 shall be paid prior to any re-inspection trip. Temporary service poles not inspected in conjunction with footing or foundation inspections will be considered a re-inspection. There will be a \$60.00 re-inspection fee charge if a scheduled inspection is not ready when the inspector arrives on the jobsite.

Any inspection that requires that the owner provide access (i.e. Building, Electrical, Mechanical and Plumbing) the re-inspection fees will be as follows:

- 1st Inspection Trip – No Charge. Door Hanger will be left instructing owner to schedule an inspection.
- 2nd Inspection Trip, and subsequent trip will result in a \$60 Re-Inspection Fees per Re-Inspection Trip until Inspection is approved. Contractor will be responsible for paying Re-Inspection Fees prior to any Re-Inspections.

Staffing Comparison - Headcount

Department	FY 20-21 Actual	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Recomm.
Governing Body - Elected	9	9	9	9	9
Administration	4	4	4	4	5
Human Resources	4	4	4	4	4
Risk Management	1	1	1	1	1
Financial Services	9	10	10	10.5	10.5
Information Technology	3	3	3	3	3
Legal	2	2	2	2	2
Public Building	2.5	2.5	2.5	2.5	2.5
Fleet Maintenance	5.5	5.5	5.5	5.5	5.5
Horticulture	6	6	6	7	7
TOTAL GENERAL GOVERNMENT	46	47	47	48.5	49.5
Police	111	111	111	111	111
Fire	54	54	54	75	75
Inspections	8	8	9	10	10
TOTAL PUBLIC SAFETY	173	173	174	196	196
Street	17.5	17.5	17.5	17.5	17.5
TOTAL TRANSPORTATION	17.5	17.5	17.5	17.5	17.5
Solid Waste	18.5	18.5	18.5	19.5	19.5
TOTAL SANITATION	18.5	18.5	18.5	19.5	19.5
Community Development	11	12	12	13	13
Code Enforcement	4	4	4	4	4
Planning/HPC	1	1	1	1	1
TOTAL COMMUNITY DEVELOPMENT	16	17	17	18	18
Parks	4	4	4	4	4
Golf	6	6	6	7	7
TOTAL CULTURAL AND RECREATION	10	10	10	11	11
TOTAL GENERAL FUND	281	283	284	310.5	311.5

Includes permanent part-time position(s)

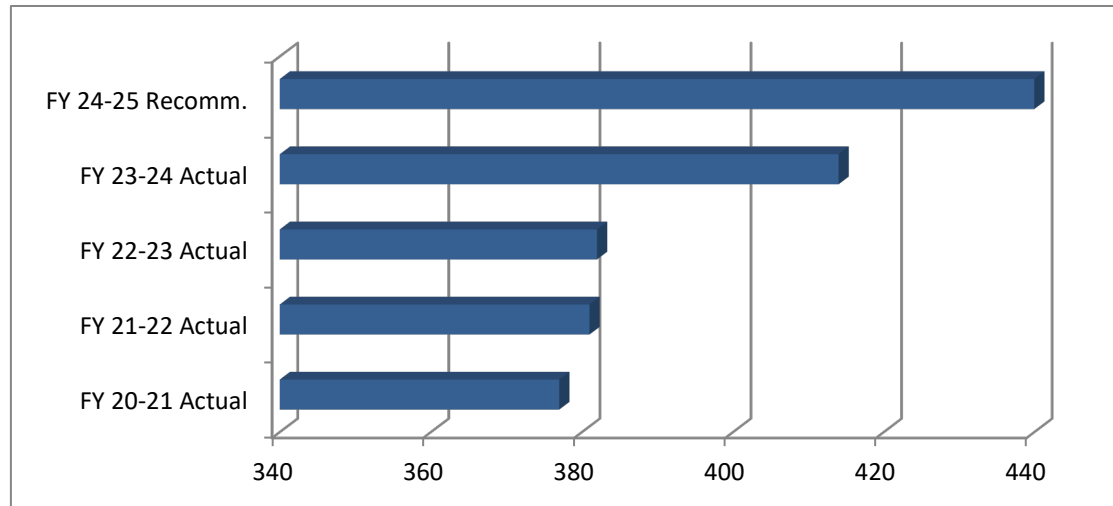
Includes frozen position(s)

Staffing Comparison - Headcount

Department	FY 20-21 Actual	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Actual	FY 24-25 Recomm.
UF Business Management	0	0	0	3	3
Warehouse	1	1	1	1	1
UF Administration	12	12	12	13.5	14.5
Engineering	12	13	13	14	14
Public Works Administration	5	6	6	6	6
Utility Maintenance	0	6	6	6	7
Distribution and Collection	41	38	38	38	48
Water Filtration	12	11	11	11	19
Water Reclamation	13	11	11	11	16
TOTAL PUBLIC UTILITIES	96	98	98	103.5	128.5
TOTAL UTILITY FUND	96	98	98	103.5	128.5
TOTAL ENTERPRISE FUND	96	98	98	103.5	128.5
GRAND TOTAL	377	381	382	414	440

Includes permanent part-time position

Includes frozen position(s)



GENERAL FUND				2023	2024	2024	2024	2025	VARIANCE	PCT
REVENUE SOURCES				ACTUAL	ORIG BUD	REVISED BUD	PROJECTION	MANAGER	MGR/REV BUD	CHANGE
100040	30000		TAX REVENUE - TEMPORARY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
100040	30020		TAXES - ALL OTHER YEARS	-	60,000	60,000	148,098	60,000	-	0.00%
100040	30107		TAX REVENUE - 2007	-	-	-	-	-	-	0.00%
100040	30108		TAX REVENUE - 2008	-	-	-	-	-	-	0.00%
100040	30109		TAX REVENUE - 2009	-	-	-	-	-	-	0.00%
100040	30110		TAX REVENUE - 2010	-	-	-	-	-	-	0.00%
100040	30111		TAX REVENUE-2011	-	-	-	-	-	-	0.00%
100040	30112		TAX REVENUE- 2012	114	-	-	-	-	-	0.00%
100040	30113		TAX REVENUE- 2013	86	-	-	-	-	-	0.00%
100040	30115		TAX REVENUE - 2015	1,993	-	-	-	-	-	0.00%
100040	30116		TAX REVENUE - 2016	2,545	-	-	-	-	-	0.00%
100040	30117		TAX REVENUE - 2017	3,588	-	-	-	-	-	0.00%
100040	30118		TAX REVENUE - 2018	5,381	-	-	-	-	-	0.00%
100040	30119		TAX REVENUE - 2019	10,571	-	-	-	-	-	0.00%
100040	30120		TAX REVENUE - 2020	21,675	-	-	-	-	-	0.00%
100040	30121		TAX REVENUE - 2021	54,692	-	-	-	-	-	0.00%
100040	30122		TAX REVENUE - 2022	17,728,248	20,757,711	20,757,711	-	-	(20,757,711)	-100.00%
100040	30123		TAX REVENUE - 2023	-	-	-	22,447,850	22,956,341	22,956,341	0.00%
100040	30010		PENALTIES LESS DISCOUNTS	57,470	40,000	40,000	91,008	40,000	-	0.00%
100040	30200		NCVTS PENALTIES LESS DISCOUNTS	20,927	10,000	10,000	17,180	15,000	5,000	50.00%
100040	30215		NCVTS REVENUE - 2015	-	-	-	-	-	-	0.00%
100040	30216		NCVTS REVENUE - 2016	13	-	-	-	-	-	0.00%
100040	30217		NCVTS REVENUE - 2017	232	-	-	-	-	-	0.00%
100040	30218		NCVTS REVENUE - 2018	356	-	-	-	-	-	0.00%
100040	30219		NCVTS REVENUE - 2019	276	-	-	-	-	-	0.00%
100040	30220		NCVTS REVENUE - 2020	4,798	-	-	-	-	-	0.00%
100040	30221		NCVTS REVENUE - 2021	459,213	-	-	-	-	-	0.00%
100040	30222		NCVTS REVENUE - 2022	1,444,903	1,471,036	1,471,036	-	-	(1,471,036)	-100.00%
100040	30223		NCVTS REVENUE - 2023	-	-	-	1,471,036	1,582,530	1,582,530	0.00%
TOTAL AD VALOREM TAXES				19,817,079	22,338,747	22,338,747	24,175,172	24,653,871	(2,315,124)	-10.36%
100041	30295		VEHICLE FEES 2018	90	-	-	-	-	-	0.00%
100041	30296		VEHICLE FEES 2019	120	-	-	-	-	-	0.00%
100041	30297		VEHICLE FEES - 2020	1,590	-	-	-	-	-	0.00%
100041	30298		VEHICLE FEES - 2021	173,340	-	-	-	-	-	0.00%
100041	30299		VEHICLE FEES - 2022	567,180	685,500	685,500	-	-	(685,500)	-100.00%
100041	30300		VEHICLE FEES - 2023	-	-	-	575,000	600,000	600,000	0.00%
100041	30339		PRIVILEGE LICENSE	2,710	2,100	2,100	8,055	3,000	900	42.86%
100420	31025		DISPOSAL TAX REVENUE	24,799	24,991	24,991	24,601	25,068	77	0.31%
100042	30425		SHARED CABLE REVENUE	157,923	155,955	155,955	153,344	148,590	(7,365)	-4.72%

GENERAL FUND				2023	2024	2024	2024	2025	VARIANCE	PCT
REVENUE SOURCES				ACTUAL	ORIG BUD	REVISED BUD	PROJECTION	MANAGER	MGR/REV BUD	CHANGE
100041	30440		SALES TAX - ARTICLE 39	3,667,714	3,920,915	3,920,915	3,915,871	4,104,480	183,565	4.68%
100041	30441		SALES TAX - ARTICLE 40	1,777,818	1,960,796	1,960,796	1,857,644	1,931,995	(28,801)	-1.47%
100041	30442		SALES TAX - ARTICLE 44	1,771,862	1,768,616	1,768,616	1,957,935	2,052,240	283,624	16.04%
100041	30443		SALES TAX - ARTICLE 42	1,760,854	1,960,457	1,960,457	1,615,721	1,673,730	(286,727)	-14.63%
TOTAL OTHER TAXES				9,906,000	10,479,330	10,479,330	10,108,171	10,539,103	(59,773)	-0.57%
100210	30668		FIRE PERMITS/FINES	29,106	30,000	30,000	30,000	30,000	-	0.00%
100210	30670		NON-RESIDENT BLDG PERMITS-CITY	67,209	100,000	100,000	100,000	100,000	-	0.00%
100210	30671		RESIDENTIAL BLDG PERMITS-CITY	124,777	63,000	63,000	63,000	63,000	-	0.00%
100210	30672		OTHER BLDG PERMITS-CITY	372,570	275,000	275,000	275,000	275,000	-	0.00%
100210	30680		NON-RESIDENT BLDG PERMITS-BWAY	-	-	-	3,984	-	-	0.00%
100210	30681		RESIDENTIAL BLDG PERMITS-BWAY	2,338	1,750	1,750	3,649	1,750	-	0.00%
100210	30682		OTHER BLDG PERMITS-BWAY	7,734	4,500	4,500	7,426	4,500	-	0.00%
100210	30690		NON-RESIDE BLDG PERMITS-LEE CO	80,831	50,000	50,000	120,247	75,000	25,000	50.00%
100210	30691		RESIDENTIAL BLDG PERMITS-LEECO	73,699	60,000	60,000	91,978	75,000	15,000	25.00%
100210	30692		OTHER BUILDING PERMITS-LEE CO	222,200	150,000	150,000	247,304	150,000	-	0.00%
100510	30693		ZONING FEES-CITY	40,786	36,000	36,000	36,000	36,000	-	0.00%
100510	30694		ZONING FEES-BROADWAY	1,315	500	500	620	500	-	0.00%
100510	30695		ZONING FEES-LEE CO	21,718	15,000	15,000	12,500	15,000	-	0.00%
TOTAL LICENSES/PERMITS				1,044,283	785,750	785,750	991,708	825,750	(40,000)	-5.09%
UNITED STATES OF AMERICA										
100220	30700	D9999	FEDERAL DRUG FORFEITURE	44,772	83,000	92,369	83,000	90,000	(2,369)	-2.56%
100220	50300	F2401	FEDERAL GRANTS	-	-	338,176	338,176	-	(338,176)	-100.00%
TOTAL FEDERAL INTERGOVERNMENTAL				44,772	83,000	430,545	421,176	90,000	340,545	79.10%
STATE OF NORTH CAROLINA										
100042	30401		ELECTRICITY SALES TAX	1,981,552	1,940,970	1,940,970	2,031,091	2,057,495	116,525	6.00%
100042	30402		NATURAL GAS SALES TAX	115,997	133,624	133,624	97,090	110,197	(23,427)	-17.53%
100042	30403		TELECOMMUNICATIONS SALES TAX	89,599	81,852	81,852	80,908	74,031	(7,821)	-9.56%
100042	30420		BEER & WINE TAX	69,712	64,422	64,422	60,022	62,123	(2,299)	-3.57%
100120	32010		RECEIPT FROM STATE	34,788	38,796	38,796	38,796	38,796	-	0.00%
100210	30357		COURT COST - FEES	5,456	4,000	4,000	4,000	4,000	-	0.00%
100220	30710	D9999	STATE DRUG FORFEITURE	12,219	-	-	-	-	-	0.00%
100220	50301	P2301	STATE GRANTS	27,353	-	-	-	-	-	0.00%
100320	30430		POWELL BILL	903,764	903,764	903,764	1,025,936	1,025,936	122,172	13.52%
100420	31026		NC ELECTRONICS MGMT FUND	2,544	2,544	2,544	2,636	2,636	92	3.62%
TOTAL STATE INTERGOVERNMENTAL				3,242,984	3,169,972	3,169,972	3,340,479	3,375,214	(205,242)	-6.47%

GENERAL FUND				2023	2024	2024	2024	2025	VARIANCE	PCT
REVENUE SOURCES				ACTUAL	ORIG BUD	REVISED BUD	PROJECTION	MANAGER	MGR/REV BUD	CHANGE
OTHER LOCAL										
100045	32013	I5050	BUGGY FACTORY REIMB-LEE CO.	\$ -	\$ 20,003	\$ 20,003	\$ 20,003	\$ 20,003	\$ -	0.00%
100110	30352		CONSOLIDATED PLANNING SERVICES	568,574	680,579	680,579	680,579	746,592	66,013	9.70%
100110	30358		FINANCIAL SERVICES CONTRACT	3,500	3,500	3,500	3,500	3,500	-	0.00%
100210	30354		DISPATCH SERVICES - COUNTY	458,608	462,296	462,296	462,296	532,891	70,595	15.27%
100220	50302		LOCAL GRANTS	-	-	-	-	12,500	12,500	0.00%
100220	30356	E9999	911 SURCHARGE REIMBURSEMENT	68,618	470,806	470,806	470,806	533,502	62,696	13.32%
TOTAL LOCAL INTERGOVERNMENTAL				1,099,300	1,637,184	1,637,184	1,637,184	1,848,988	(211,804)	-12.94%
TOTAL INTERGOVERNMENTAL REVENUE				4,387,057	4,890,156	5,237,701	5,398,839	5,314,202	76,501	1.46%
100044	30340		INTEREST INCOME	1,281,956	450,000	450,000	2,000,000	1,750,000	1,300,000	288.89%
100044	303401		POWELL BILL INTEREST INCOME	163	-	-	-	-	-	0.00%
100220	303403	D9999	INTEREST INC STATE DRUG FORFE	1,646	-	-	-	-	-	0.00%
100220	303402	D9999	INTEREST INCOME-FED DRUG FORFE	4,919	-	-	-	-	-	0.00%
100044	303420		INTEREST INCOME LOBS	-	-	-	-	-	-	0.00%
100045	303407		INTEREST INCOME IP 2021	32	-	-	-	-	-	0.00%
TOTAL INVESTMENT INCOME				1,288,716	450,000	450,000	2,000,000	1,750,000	(1,300,000)	-288.89%
100110	31100		SALE OF MATERIAL	8,049	5,000	5,000	5,000	5,000	-	0.00%
100410	31000		SANITATION FEES	2,977,493	3,298,000	3,298,000	3,298,000	3,524,500	226,500	6.87%
100110	31123		SALE OF NON-CAPITAL ASSETS	1,923	-	-	-	-	-	0.00%
100110	31125		SALE OF CAPITAL ASSETS	150,593	150,000	150,000	150,000	150,000	-	0.00%
100220	31125	D9999	SALE OF CAPITAL ASSETS	7,308	-	-	-	-	-	0.00%
100410	31110		SALE OF COMPOST	19,879	15,000	15,000	19,689	17,000	2,000	13.33%
TOTAL SALES AND SERVICE				3,165,244	3,468,000	3,468,000	3,472,689	3,696,500	(228,500)	-6.59%
100042	30450		ABC REVENUE	180,000	135,000	135,000	135,000	135,000	-	0.00%
100042	30972		AIRPORT LOAN REIMBURSEMENTS	44,000	45,000	45,000	45,000	46,000	1,000	2.22%
100220	30359	EMSFH	RECEIPT-FIRSTHEALTH	8,235	8,235	30,500	30,500	30,500	-	0.00%
100041	41505		CHARGES ON PAST DUE ACCOUNTS	40	-	-	-	-	-	0.00%
100045	30331		PARKS - OTHER REVENUE	252	-	-	-	-	-	0.00%
100045	30332		EMPLOYEE COMPUTER PURCHASE	-	50,000	50,000	50,000	50,000	-	0.00%
100045	30335		MISCELLANEOUS REVENUE	75,579	-	-	25,000	-	-	0.00%
100045	30338		ANIMAL CONTROL REVENUE	950	1,000	1,000	1,000	1,000	-	0.00%
100045	30360		CIVIL VIOLATION	600	600	600	600	-	(600)	-100.00%
100045	32014	I5050	BUGGY FACTORY REIMB. PROGRESSI	20	-	-	-	-	-	0.00%
100045	42006		GOLF CONCESSIONS	52,183	36,000	36,000	52,000	50,000	14,000	38.89%
100120	50325	F1601	FOUNDATION GRANTS	1,000	-	-	-	-	-	0.00%

GENERAL FUND				2023	2024	2024	2024	2025	VARIANCE	PCT
REVENUE SOURCES				ACTUAL	ORIG BUD	REVISED BUD	PROJECTION	MANAGER	MGR/REV BUD	CHANGE
100210	30337		PARKING REVENUE	\$ 12,138	\$ 3,000	\$ 3,000	\$ 10,571	\$ 3,000	\$ -	0.00%
100310	33110		STREET PAVING CHARGES	194,498	225,000	225,000	225,000	225,000	-	0.00%
100510	30662		TOWER CONSULTANT FEE	-	8,000	8,000	8,000	8,000	-	0.00%
101010	30335		MISCELLANEOUS GOLF	1,470	-	-	-	-	-	0.00%
101010	42007		PRO SHOP SALES	84,297	60,000	60,000	60,000	80,000	20,000	33.33%
TOTAL OTHER				655,261	571,835	594,100	642,671	628,500	(34,400)	-5.79%
100010	42000		GREEN FEES - ANNUAL	74,909	87,975	87,975	90,750	87,975	-	0.00%
100010	42001		GREEN FEES - DAILY	351,828	408,299	408,299	420,000	410,000	1,701	0.42%
100010	42002		CART FEES	378,505	381,224	381,224	400,000	385,000	3,776	0.99%
100010	42003		DRIVING RANGE FEES	44,593	43,614	43,614	47,000	45,000	1,386	3.18%
100010	42004		TOURNAMENT FEES	15,750	14,849	14,849	15,000	15,000	151	1.02%
100010	43000		PARK FEES-DEPOT PARK FACILITIE	2,250	1,800	1,800	1,350	1,800	-	0.00%
TOTAL	USER CHARGES			867,836	937,761	937,761	974,100	944,775	(7,014)	-0.75%
100045	30955		CONTRIBUTION - CAPITAL RESERVE	-	150,000	200,000	200,000	-	(200,000)	-100.00%
TOTAL CONTRIBUTIONS FROM OTHER FUNDS				-	150,000	200,000	200,000	-	200,000	100.00%
100046	30983		TRANSFERS IN - CAPITAL PROJECT	2,628,021	-	-	-	-	-	0.00%
100046	30992	ARPGS	TSF IN-ARP CSLRF FUNDS	8,443,731	-	-	-	-	-	0.00%
100046	30994		TSF IN-ARP INTEREST UNRESTRICT	153,234	-	-	-	-	-	0.00%
TOTAL TRANSFERS IN				11,224,986	-	-	-	-	-	0.00%
100045	30916		LEASE FINANCING PROCEEDS	518,128	-	-	-	-	-	0.00%
100045	30919		SUBSCRIP. FINANCING PROCEEDS	101,272	-	-	-	-	-	0.00%
100045	30901		INSTALLMENT PURCHASE PROCEEDS	-	-	-	-	2,450,000	2,450,000	0.00%
TOTAL DEBT PROCEEDS				619,399	-	-	-	2,450,000	(2,450,000)	0.00%
100045	54000		FUND BALANCE APPROPRIATION	-	2,467,773	12,298,442	7,252,384	990,175	(11,308,267)	-91.95%
100045	54001		FUND BALANCE INSPECTIONS	-	527,491	527,491	527,491	516,228	(11,263)	-2.14%
TOTAL APPROPRIATED FUND BALANCE				-	2,995,264	12,825,933	7,779,875	1,506,403	11,319,530	88.26%
100045	30334		INSURANCE PROCEEDS	210,985	-	3,076	52,676	-	(3,076)	-100.00%
TOTAL INSURANCE PROCEEDS				210,985	-	3,076	52,676	-	3,076	100.00%
GRAND TOTAL				\$ 53,186,846	\$ 47,066,843	\$ 57,320,398	\$ 55,795,901	\$ 52,309,104	\$ (5,011,294)	-8.74%

	2023	2024	2024	2024	2025	VARIANCE	PCT
GENERAL FUND EXPENDITURES	ACTUAL	ORIG BUD	REVISED BUD	PROJECTION	MANAGER	MGR/REV BUD	CHANGE
GOVERNING BODY	\$391,517	\$413,775	\$467,175	\$435,177	\$517,683	\$50,508	10.81%
ADMINISTRATION	425,277	468,543	514,480	468,919	628,477	113,997	22.16%
HUMAN RESOURCES	321,083	379,327	462,990	441,879	447,328	-15,662	-3.38%
RISK MANAGEMENT	91,381	96,372	100,274	88,675	94,711	-5,563	-5.55%
ELECTIONS	24,546	64,756	64,756	64,756	-	-64,756	-100.00%
FINANCE	838,756	1,023,727	1,228,185	1,176,745	1,423,574	195,389	15.91%
INFORMATION TECHNOLOGY	495,051	492,342	513,479	490,975	537,190	23,711	4.62%
LEGAL	280,379	210,277	481,358	352,387	378,036	-103,322	-21.46%
PUBLIC BUILDING	1,096,375	1,031,016	1,726,521	1,724,606	858,014	-868,507	-50.30%
CENTRAL OFFICE	16,603	19,445	19,445	19,445	24,058	4,613	23.72%
OTHER CONTRIBUTIONS	8,349,025	3,091,254	4,618,553	4,445,685	3,329,140	-1,289,413	-27.92%
FLEET MAINTENANCE	553,146	1,028,488	1,153,505	1,053,354	923,271	-230,234	-19.96%
HORTICULTURE	1,004,854	1,336,807	1,432,550	1,406,911	1,128,840	-303,710	-21.20%
GENERAL GOVERNMENT	\$13,887,993	\$9,656,129	\$12,783,271	\$12,169,514	\$10,290,322	\$ (2,492,949)	-19.50%
POLICE	11,418,374	13,696,365	17,272,810	15,194,401	14,939,380	-2,333,430	-13.51%
FIRE	5,180,248	6,692,740	7,507,375	7,194,781	9,198,621	1,691,246	22.53%
INSPECTIONS	899,284	1,228,479	1,324,525	1,281,692	1,309,178	-15,347	-1.16%
PUBLIC SAFETY	\$17,497,906	\$21,617,584	\$26,104,710	\$23,670,874	\$25,447,179	\$ (657,531)	-2.52%
STREET MAINTENANCE	2,879,767	3,089,156	3,930,434	3,799,748	3,192,476	-737,958	-18.78%
STREET CAPITAL IMPROVE	701,142	1,358,000	1,775,723	2,073,045	1,975,000	199,277	11.22%
STREETS	\$3,580,909	\$4,447,156	\$5,706,157	\$5,872,793	\$5,167,476	\$ (538,681)	-9.44%
SOLID WASTE	1,886,028	2,655,849	3,125,823	3,075,689	2,026,989	-1,098,834	-35.15%
SANITATION SERVICES	1,687,083	1,814,660	1,814,660	1,805,830	1,931,989	117,329	6.47%
SANITATION	\$3,573,111	\$4,470,509	\$4,940,483	\$4,881,519	\$3,958,978	\$ (981,505)	-19.87%
DEBT SERVICE	\$1,486,507	\$2,457,270	\$2,462,270	\$2,442,091	\$2,733,324	\$271,054	11.01%

	2023	2024	2024	2024	2025	VARIANCE	PCT
GENERAL FUND EXPENDITURES	ACTUAL	ORIG BUD	REVISED BUD	PROJECTION	MANAGER	MGR/REV BUD	CHANGE
COMMUNITY DEVELOPMENT	\$ 1,805,370	\$ 1,709,442	\$ 2,221,597	\$ 2,194,024	\$ 2,016,765	\$ (204,832)	-9.22%
CODE ENFORCEMENT	374,854	439,041	515,281	468,240	515,777	496	0.10%
PLANNING/HISTORIC PRES	138,251	198,616	226,327	221,679	182,631	-43,696	-19.31%
COMMUNITY DEVELOPMENT	\$2,318,475	\$2,347,099	\$2,963,205	\$2,883,943	\$2,715,173	\$ (248,032)	-8.37%
PARKS AND RECREATION	688,194	1,059,961	1,311,569	1,345,556	805,485	(506,084)	-38.59%
GOLF	880,543	1,011,135	1,044,634	1,027,406	1,191,167	146,533	14.03%
CULTURAL AND RECREATION	\$1,568,737	\$2,071,096	\$2,356,203	\$2,372,962	\$1,996,652	\$ (359,551)	-15.26%
TOTAL GENERAL FUND	\$43,913,638	\$47,066,843	\$57,316,298	\$54,293,695	\$52,309,104	\$ (5,007,194)	-8.74%

FY 2024 -2025 GENERAL FUND CAPITAL OUTLAY							
QTY	PRIORITY	ITEM	DEPARTMENT	REQUESTED		CUTS	APPROVED- REPLACED/NEW
	BY DEPT			REPLACE	NEW		
1	1	Domain Controller Server and User Licenses	Information Technology	34,500			34,500
Total Information Technology				34,500	-	-	34,500
1	1	Groundsmaster Mower 4700-D mower	Golf	30,000		30,000	-
1	2	Multi Pro 1750 Sprayer	Golf		45,335	45,335	-
1	3	Eastern Turf Turbine Debris Blower	Golf		10,400	10,400	-
1	4	Groundsmaster Mower 3500-D (rotary deck) Mini cleanup	Golf		48,756	48,756	-
1	5	Reelmaster 3575-D Mowing fine turf (reel deck)	Golf		73,357	73,357	-
1	6	Groundsmaster Mower 4500 large mower	Golf		94,746	94,746	-
1	7	Regrade and grass driving range	Golf	75,000			75,000
1	8	Repair Creek Bed #13, #11 and #17	Golf	75,000		75,000	-
1	9	Sand Trap Renovations	Golf	125,000		125,000	-
1	10	Build 2 bathrooms facilities on the course	Golf		80,000	80,000	-
Total Golf				305,000	352,594	582,594	75,000
1	1	Sedan Ford Fusion 2017 #41	Public Building	33,941	-	33,941	-
1	2	Demolish and Rebuild Salt/Rock Shed	Public Building	350,000	-	350,000	-
1	3	Replace Generator at City Hall	Public Building	168,000		168,000	-
1	4	Install Generator at Public Works	Public Building		185,000	185,000	-
Total Public Building				551,941	185,000	736,941	-
1	1	2007 Chevrolet Silverado 1500 #24	Fleet Maintenance	43,437	-	43,437	-
1	2	2007 Chevrolet Silverado 1500 #25	Fleet Maintenance	43,437	-	43,437	-
Total Fleet				86,874	-	86,874	-
1	1	1/2 ton Truck #45	Horticulture	46,914		46,914	-
1	2	Zero Turn Mower 2017 Hustler #49	Horticulture	16,000		16,000	-
1	3	3/4 ton truck crew cab #40	Horticulture	54,380		54,380	-
Total Horticulture				117,294	-	117,294	-
1	1	1/2 Ton Standard 4 x 2 truck (#82)	Code Enforcement	43,437		43,437	-
Total Code Enforcement				43,437			
1	1	Midsize Sedan Malibu	Community Development		30,714	30,714	-
Total Community Development					30,714		
1	1	Replaceof Dispatch Consoles	Police - E911	120,000			120,000
1	2	Time Server	Police - E912	15,000			15,000
1	3	PSAP computer	Police - E913	9,200			9,200
1	4	E911 Printer	Police - E914	3,000			3,000
1	5	Dispatch UPS	Police - E915	900			900
1	6	Monitors for Back up center	Police - E916	2,400			2,400
Total Police- E911				150,500		-	150,500
1	1	Replace vehicle	Police- Drug Forfeiture	62,000			62,000
Total Police- Drug Forfeiture				62,000		-	62,000
1	1	Selective Enforcement Vehicle	Police	44,000			44,000
1	2	Investigative Detective Vehicle	Police	44,000		44,000	-
1	3	Investigative Detective Vehicle	Police	44,000		44,000	-
Total Police				132,000			44,000
1	1	Remodel - Central Fire Station	Fire	1,650,000		1,650,000	-
2	2	New Fire Engines	Fire		2,300,000	1,150,000	1,150,000
1	3	Used Fire Engine	Fire		275,000	275,000	-
35	4	Portable radios	Fire	227,500		189,209	38,291
5	5	Air packs- New Station	Fire		45,000		45,000
1	6	Replace Station #3 Door & Front Entrance Frame	Fire	8,300			8,300
Total Fire				1,885,800	2,620,000	3,264,209	1,241,591
1	1	Equinox AWD #65	Inspections	35,263			35,263
Total Inspections				35,263	-	-	35,263
1	2	Wayfinding Signs	Planning/HPC		35,000	25,000	10,000
Total Planning / HPC					35,000	25,000	10,000
1	1	Storm Drain System Replacement	Street	275,000		275,000	-
1	2	Tack Oil Trailer/Sprayer #320	Street	25,000			25,000
1	3	F-150 Pick-up Truck 1/2 ton	Street	43,437		43,437	-

FY 2024 -2025 GENERAL FUND CAPITAL OUTLAY							
QTY	PRIORITY BY DEPT	ITEM	DEPARTMENT	REQUESTED		CUTS	APPROVED- REPLACED/NEW
				REPLACE	NEW		
1	4	Husqvarna FS 524 Asphalt Concrete Saw	Street		11,000		11,000
1	5	1 Ton Utility Truck 4 x 2	Street	77,396		77,396	-
Total Street				420,833	11,000	395,833	36,000
1	1	Street Resurfacing	Street Capital		575,000		575,000
1	2	Street Repair-Enterprise Park Drive	Street Capital		1,300,000		1,300,000
1	3	Sidewalk Rehabilitation	Street Capital		100,000		100,000
1	4	Firetower Rd Sidewalk	Street Capital		100,000	100,000	-
1	5	Carthage Street Road	Street Capital		383,000	383,000	-
1	6	West Lee Greenway Phase I	Street Capital		1,400,000	1,400,000	-
1	7	Parking Expansion at Service Center	Street Capital		15,000	15,000	-
Total Street Capital				-	3,873,000	1,898,000	1,975,000
1	1	Knuckleboom Truck #371	Solid Waste	268,004		268,004	-
1	2	Flat Bed Dump #355	Solid Waste	113,004		113,004	-
1	3	1/2 Ton Standard Truck #352	Solid Waste	44,734		44,734	-
1	4	3/4 Ton 4 x 4 Truck #374	Solid Waste	51,883		51,883	-
1	5	1/2 Ton Standard Truck #382	Solid Waste	44,734		44,734	-
1	6	Trailer (inmate porta john) #365	Solid Waste	30,000		30,000	-
Total Solid Waste				552,359	-	552,359	-
1	1	2015 f-150 2WD unit #402	Parks	46,214		46,214	-
1	2	2024- Polaris Ranger XP 1000 North Star Ult	Parks		32,322		32,322
1	3	Maple Street Park- clean and repair	Parks	50,000		40,000	10,000
Total Parks				96,214	32,322	86,214	42,322
SUBTOTAL GENERAL FUND				4,412,015	7,139,630	7,730,318	3,706,176
TOTAL AMTS REQUESTED- REPLACE AND NEW CAPITAL							11,576,645
TOTAL OF APPROVED CAPITAL							3,706,176
LESS STREET PAVING							(575,000)
TOTAL GENERAL FUND CAPITAL EXCLUDING STREET PAVING							3,131,176
					E911 funds		(150,500)
					Forfeiture funds		(62,000)
					Installment Purchase Proceeds		(2,450,000)
					FB - Inspections		(35,263)
					Fund Balance		(433,413)
							-
These will be leased instead of purchased and lease payment is included in operating.							

General Fund Total						
	2024 Orig. Budget	2024 Revised Budget	2024 Projection	2025 Manager Recomm.	Variance 25 Mgr. / 24 Rev. Budget	Pct. Change
Personnel	\$ 27,615,287	\$ 28,347,758	\$ 27,589,490	\$ 32,010,772	\$ 3,663,014	12.9%
Operating	17,509,589	22,462,312	20,849,759	18,619,333	(3,842,979)	-17.1%
Capital	3,841,922	8,380,684	7,754,402	3,706,176	(4,674,508)	-55.8%
Subtotal	\$ 48,966,798	\$ 59,190,754	\$ 56,193,651	\$ 54,336,281	\$ (4,854,473)	-8.2%
Less Interfund Reimbursement	(1,964,711)	(1,964,711)	(1,964,711)	(2,027,177)	(62,466)	3.2%
Total	\$ 47,002,087	\$ 57,226,043	\$ 54,228,940	\$ 52,309,104	\$ (4,916,939)	-8.6%

- Personnel changes are related to a 4.7% COLA and salary adjustment, 0.75% increase in retirement, a 7% increase for group health insurance, a full year of salary study increases, and a new position in Administration.
- Contributions made to Downtown Sanford, Inc. (DSI) for downtown policing, \$97,600; Central Business Tax District, \$97,808; SAGA economic development administration, \$256,671; SAGA economic development incentives, \$1,295,890; Strategic Services, \$193,480; and CCEP (Central Carolina Enterprise Park) spec building, \$287,502.
- Interfund reimbursement reduces general fund expenditures for the allocation of costs related to the utility fund.
- Capital is shown at departmental level.

GOVERNING BODY

The Governing Body is the legislative and policy making body of the City. It is composed of a mayor and seven Council Members, five of whom are elected from individual wards and two are elected at-large. The Mayor is elected for a four-year term of office and the Council Members are elected for staggered terms of four years. The Mayor presides at meetings and serves as the ceremonial head of government. The Mayor Pro Tem serves in the absence of the Mayor and is appointed by fellow Council Members for a period of two years. The Council Members are all members of the Law and Finance Committee. Special meetings are held when needed to include budget work sessions. The City Clerk prepares the agenda and minutes for Board and Committee meetings; attests to and maintains files of certified minutes; indexes minutes for easy reference; maintains resolutions and ordinances; and administers Oaths of Office.

Governing Body						
	2024 Orig. Budget	2024 Revised Budget	2024 Projection	2025 Manager Recomm.	Variance 25 Mgr. / 24 Rev. Budget	Pct. Change
Personnel	\$ 345,721	\$ 376,621	\$ 354,721	\$ 430,032	\$ 53,411	14.2%
Operating	173,125	195,625	185,527	203,447	7,822	4.0%
Capital	-	-	-	-	-	0.0%
Subtotal	\$ 518,846	\$ 572,246	\$ 540,248	\$ 633,479	\$ 61,233	10.7%
Less Interfund Reimbursement	(105,071)	(105,071)	(105,071)	(115,796)	(10,725)	10.2%
Total	\$ 413,775	\$ 467,175	\$ 435,177	\$ 517,683	\$ 50,508	10.8%

- Personnel changes are related to a 4.7% COLA and salary adjustment, a 0.75% increase in retirement, a 7% increase for group health insurance, and a full year of salary study adjustments that were made in the middle of prior year.
- Operating includes \$20,000 for resident participatory projects.
- No funding for capital outlay requested.

ACCOUNTS FOR:				2023	2024	2024	2024	2024	2025	PCT
GENERAL FUND				ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
410 GOVERNING BODY										
10014100	60000		SALARY AND WAGES	212,722	198,571	224,298	217,025	198,571	263,495	17.48%
10014100	60001		SALARY AND WAGES - TEMPORARY	14,035	8,640	8,640	10,458	17,640	12,960	50.00%
10014100	60002		401 K	4,475	4,750	5,648	4,563	4,750	5,345	-5.36%
10014100	60003		FICA	17,298	15,813	17,782	17,169	15,813	20,806	17.01%
10014100	60004		INSURANCE	81,469	105,786	105,786	80,782	105,786	112,887	6.71%
10014100	60005		RETIREMENT	10,785	12,161	14,467	11,726	12,161	14,539	0.50%
10014100	60006		UNEMPLOYMENT INSURANCE	90	-	-	-	-	-	0.00%
TOTAL SALARIES AND BENEFITS				340,874	345,721	376,621	341,724	354,721	430,032	14.18%
10014100	60100		EMPLOYEE TRAINING	42,677	63,900	60,666	52,334	60,666	69,800	15.06%
10014100	60200		PROFESSIONAL SERVICES	539	5,300	6,300	-	6,300	5,500	-12.70%
10014100	611001		CELL PHONES	650	600	600	550	600	600	0.00%
10014100	61200		PRINTING	5,204	5,510	5,510	1,198	5,510	6,420	16.52%
10014100	62600		ADVERTISING	10,293	13,600	13,600	12,038	13,600	13,775	1.29%
10014100	63000		POSTAGE	85	300	300	12	300	300	0.00%
10014100	63300		DEPARTMENT SUPPLIES & MATL	7,028	5,500	5,500	3,197	5,500	4,000	-27.27%
10014100	63310		DEPARTMENT SUPPLIES/COMPUTER	5,665	-	4,570	4,484	4,570	5,600	22.54%
10014100	63400		NON-CAPITAL EQUIPMENT/FURN	7,500	300	300	-	300	7,300	2333.33%
10014100	64500		CONTRACTUAL SERVICES	15,350	18,700	39,700	38,885	29,700	43,050	8.44%
10014100	65300		DUES & SUBSCRIPTIONS	4,680	15,665	12,329	5,904	12,329	14,225	15.38%
10014100	65400		INSURANCE & BONDS	28,425	28,425	28,925	28,827	28,827	28,827	-0.34%
10014100	65700		MISCELLANEOUS	3,668	11,325	13,325	9,113	13,325	4,050	-69.61%
10014100	65720		HOMELESSNESS PROJECT	-	4,000	4,000	-	4,000	-	-100.00%
TOTAL	OPERATING EXP			131,764	173,125	195,625	156,541	185,527	203,447	4.00%
10014100	64900		INTERFUND REIMBURSEMENTS	(81,120)	(105,071)	(105,071)	(87,559)	(105,071)	(115,796)	10.21%
TOTAL	INTERFUND REIMBRSM T			(81,120)	(105,071)	(105,071)	(87,559)	(105,071)	(115,796)	10.21%
TOTAL	GOVERNING BODY			391,517	413,775	467,175	410,705	435,177	517,683	10.81%

ADMINISTRATION

The City Manager, appointed by the City Council, is the Chief Executive Officer of the City. The Manager administers the policies adopted by the Council and supervises the daily operation of the City through department heads. Other responsibilities include the development of the annual budget, preparation of Council meeting agendas, development of staff recommendations, supporting information on all matters to be considered by the Council, responding to citizen complaints and service requests, conducting disciplinary hearings, approving purchases, and preparing and reviewing special reports.

Administration						
	2024 Orig. Budget	2024 Revised Budget	2024 Projection	2025 Manager Recomm.	Variance 25 Mgr. / 24 Rev. Budget	Pct. Change
Personnel	\$ 606,036	\$ 651,673	\$ 606,122	\$ 772,485	\$ 120,812	18.5%
Operating	57,540	57,840	57,830	61,855	4,015	6.9%
Capital	-	-	-	-	-	0.0%
Subtotal	\$ 663,576	\$ 709,513	\$ 663,952	\$ 834,340	\$ 124,827	17.6%
Less Interfund Reimbursement	(195,033)	(195,033)	(195,033)	(205,863)	(10,830)	5.6%
Total	\$ 468,543	\$ 514,480	\$ 468,919	\$ 628,477	\$ 113,997	22.2%

- Personnel changes are related to a 4.7% COLA and salary adjustment, a 0.75% increase in retirement, a 7% increase for group health insurance, and a full year of salary study adjustments that were made in the middle of prior year. Includes a new position of Communications Specialist.
- Increase in training for Youth Academy costs of \$5,000.
- No funding for capital outlay requested.

ACCOUNTS FOR:				2023	2024	2024	2024	2024	2025	PCT
GENERAL FUND				ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
420 ADMINISTRATION										
10014200	60000		SALARY AND WAGES	407,014	441,721	478,360	418,124	441,721	564,383	17.98%
10014200	60001		SALARY AND WAGES - TEMPORARY	-	5,000	5,000	-	5,000	-	-100.00%
10014200	60002		401 K	19,647	21,987	23,730	20,727	21,987	27,621	16.40%
10014200	60003		FICA	28,731	34,022	36,799	28,781	34,022	42,641	15.88%
10014200	60004		INSURANCE	43,563	47,016	47,016	41,995	47,016	65,771	39.89%
10014200	60005		RETIREMENT	48,070	56,290	60,768	53,269	56,290	72,069	18.60%
10014200	60006		UNEMPLOYMENT INSURANCE	70	-	-	86	86	-	0.00%
TOTAL	SALARIES & BENEFITS			547,096	606,036	651,673	562,982	606,122	772,485	18.54%
10014200	60100		EMPLOYEE TRAINING	4,969	15,600	13,088	8,492	15,600	18,000	37.53%
10014200	611001		CELL PHONES	975	1,200	1,200	1,100	1,200	1,200	0.00%
10014200	61150		WIRELESS CONNECTIVITY	456	480	480	418	480	480	0.00%
10014200	61200		PRINTING	-	150	150	-	150	150	0.00%
10014200	61800		AUTO ALLOWANCE	6,000	6,000	6,000	5,500	6,000	6,000	0.00%
10014200	63000		POSTAGE	78	100	100	74	100	100	0.00%
10014200	63300		DEPARTMENT SUPPLIES & MATL	3,371	4,000	2,817	1,396	1,200	4,000	42.00%
10014200	63310		DEPARTMENT SUPPLIES/COMPUTER	-	-	2,895	2,894	2,800	1,675	-42.14%
10014200	64500		CONTRACTUAL SERVICES	16,000	20,000	20,800	20,765	20,000	20,000	-3.85%
10014200	65300		DUES & SUBSCRIPTIONS	2,331	2,550	2,550	2,499	2,550	3,000	17.65%
10014200	65400		INSURANCE & BONDS	6,860	6,860	7,160	7,150	7,150	7,150	-0.14%
10014200	65700		MISCELLANEOUS	43	600	600	84	600	100	-83.33%
TOTAL	OPERATING EXP			41,083	57,540	57,840	50,372	57,830	61,855	6.94%
10014200	64900		INTERFUND REIMBURSEMENTS	(162,902)	(195,033)	(195,033)	(162,527)	(195,033)	(205,863)	5.55%
TOTAL	INTERFUND REIMBRSM T			(162,902)	(195,033)	(195,033)	(162,527)	(195,033)	(205,863)	5.55%
TOTAL	ADMINISTRATION			425,277	468,543	514,480	450,827	468,919	628,477	22.16%

HUMAN RESOURCES

The Department of Human Resources exists as a support department to all other city departments and provides a wide range of services to employees. The most prominent functions that the department performs include recruitment and selection; new employee orientation; benefits review and administration; wage & salary administration; position evaluation; employee development, training and education; performance management; employee relations (reward and disciplinary procedures and programs); human resource policy development, interpretation and administration; leave management (short-term disability, family medical leave, leave without pay, etc.); and compliance with Federal laws affecting human resources including NC State laws and local City of Sanford Policies and Procedures.

Human Resources						
	2024 Orig. Budget	2024 Revised Budget	2024 Projection	2025 Manager Recomm.	Variance 25 Mgr. / 24 Rev. Budget	Pct. Change
Personnel	\$ 352,225	\$ 368,927	\$ 352,225	\$ 413,638	\$ 44,711	12.1%
Operating	127,990	194,951	190,542	133,051	(61,900)	-31.8%
Capital	-	-	-	-	-	0.0%
Subtotal	\$ 480,215	\$ 563,878	\$ 542,767	\$ 546,689	\$ (17,189)	-3.0%
Less Interfund Reimbursement	(100,888)	(100,888)	(100,888)	(99,361)	1,527	-1.5%
Total	\$ 379,327	\$ 462,990	\$ 441,879	\$ 447,328	\$ (15,662)	-3.4%

- Personnel changes are related to a 4.7% COLA and salary adjustment, a 0.75% increase in retirement, a 7% increase for group health insurance, and a full year of salary study adjustments that were made in the middle of prior year.
- Operating expenditures show a decrease due to salary study cost paid in prior fiscal year.
- No funding for capital outlay requested.

ACCOUNTS FOR:				2023	2024	2024	2024	2024	2025	PCT
GENERAL FUND				ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
425 HUMAN RESOURCES										
10014250	60000		SALARY AND WAGES	238,511	253,245	266,748	246,731	253,245	298,137	11.77%
10014250	60002		401 K	11,432	12,493	13,100	12,199	12,493	14,833	13.23%
10014250	60003		FICA	17,229	19,115	20,148	17,904	19,115	22,694	12.64%
10014250	60004		INSURANCE	32,632	35,262	35,262	31,396	35,262	37,629	6.71%
10014250	60005		RETIREMENT	27,934	32,110	33,669	31,352	32,110	40,345	19.83%
10014250	60006		UNEMPLOYMENT INSURANCE	53	-	-	64	-	-	0.00%
TOTAL	SALARIES & BENEFITS			327,791	352,225	368,927	339,645	352,225	413,638	12.12%
10014250	60100		EMPLOYEE TRAINING	3,358	6,500	11,100	326	11,100	6,500	-41.44%
10014250	60200		PROFESSIONAL SERVICES	8,697	9,500	11,500	11,578	11,500	15,000	30.43%
10014250	60300		EMPLOYEE BENEFITS	15,817	26,700	30,698	22,025	30,698	27,000	-12.05%
10014250	61200		PRINTING	600	800	800	-	100	500	-37.50%
10014250	62600		ADVERTISING	2,301	4,000	5,699	1,518	5,699	6,000	5.28%
10014250	63000		POSTAGE	283	350	350	175	350	350	0.00%
10014250	63300		DEPARTMENT SUPPLIES & MATL	3,594	4,200	4,200	3,234	4,200	5,000	19.05%
10014250	63310		DEPARTMENT SUPPLIES/COMPUTER	-	6,800	6,800	4,664	4,665	-	-100.00%
10014250	63400		NON-CAPITAL EQUIPMENT/FURN	4,950	6,000	6,000	4,596	4,596	5,000	-16.67%
10014250	64200		EMPLOYEE AWARDS	7,236	11,000	14,513	13,238	14,513	12,500	-13.87%
10014250	64500		CONTRACTUAL SERVICES	17,410	46,925	98,076	49,780	97,890	50,000	-49.02%
10014250	65300		DUES & SUBSCRIPTIONS	229	455	455	319	455	425	-6.59%
10014250	65400		INSURANCE & BONDS	4,760	4,760	4,760	4,776	4,776	4,776	0.34%
10014250	67200		CAPITAL < \$2500	8,530	-	-	-	-	-	0.00%
TOTAL	OPERATING EXP			77,765	127,990	194,951	116,228	190,542	133,051	-31.75%
10014250	64900		INTERFUND REIMBURSEMENTS	(84,474)	(100,888)	(100,888)	(84,074)	(100,888)	(99,361)	-1.51%
TOTAL	INTERFUND REIMBRSMT			(84,474)	(100,888)	(100,888)	(84,074)	(100,888)	(99,361)	-1.51%
TOTAL	HUMAN RESOURCES			321,083	379,327	462,990	371,799	441,879	447,328	-3.38%

RISK MANAGEMENT

The Risk Management Office is responsible for coordinating and administering the City of Sanford's health & safety, workers' compensation, and property and liability programs. These responsibilities include conducting necessary compliance and general training sessions, developing and updating policies and procedures, investigating accidents/injuries/claims, monitoring and advising on loss control and safety matters, negotiating claim settlements, communicating with all departments on insurance matters to minimize the overall risk of loss to the City, and preparing reports.

Risk Management							
	2024 Orig. Budget	2024 Revised Budget	2024 Projection	2025 Manager Recomm.	Variance 25 Mgr. / 24 Rev. Budget	Pct. Change	
Personnel	\$ 124,515	\$ 128,417	\$ 124,515	\$ 139,345	\$ 10,928	8.5%	
Operating	35,258	35,258	27,561	26,706	(8,552)	-24.3%	
Capital	-	-	-	-	-	0.0%	
Subtotal	\$ 159,773	\$ 163,675	\$ 152,076	\$ 166,051	\$ 2,376	1.5%	
Less Interfund Reimbursement	(63,401)	(63,401)	(63,401)	(71,340)	(7,939)	12.5%	
Total	\$ 96,372	\$ 100,274	\$ 88,675	\$ 94,711	\$ (5,563)	-5.5%	

- Personnel changes are related to a 4.7% COLA and salary adjustment, a 0.75% increase in retirement, a 7% increase for group health insurance, and a full year of salary study adjustments that were made in the middle of prior year.
- Reduction in operating expenditures due to decrease in insurance premiums rates.
- No funding for capital outlay requested.

ACCOUNTS FOR:				2023	2024	2024	2024	2024	2025	PCT
GENERAL FUND				ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
426	RISK MANAGEMENT									
10014260	60000		SALARY AND WAGES	83,757	89,521	92,695	85,953	89,521	100,113	8.00%
10014260	60001		SALARY AND WAGES - TEMPORAR	-	500	500	50	500	500	0.00%
10014260	60002		401 K	3,999	4,451	4,587	4,247	4,451	5,100	11.18%
10014260	60003		FICA	6,235	6,849	7,092	6,467	6,849	7,541	6.33%
10014260	60004		INSURANCE	10,914	11,754	11,754	10,531	11,754	12,543	6.71%
10014260	60005		RETIREMENT	9,828	11,440	11,789	10,914	11,440	13,548	14.92%
10014260	60006		UNEMPLOYMENT INSURANCE	18	-	-	22	-	-	0.00%
TOTAL	SALARIES & BENEFITS			114,751	124,515	128,417	118,184	124,515	139,345	8.51%
10014260	60100		EMPLOYEE TRAINING	-	-	-	-	-	100	0.00%
10014260	611001		CELL PHONES	600	600	600	550	600	600	0.00%
10014260	63300		DEPARTMENT SUPPLIES & MATL	470	100	100	-	100	100	0.00%
10014260	63310		DEPARTMENT SUPPLIES/COMPUTE	-	1,700	1,700	1,555	1,555	600	-64.71%
10014260	65400		INSURANCE & BONDS	26,858	32,858	32,858	25,306	25,306	25,306	-22.98%
TOTAL	OPERATING EXP			27,928	35,258	35,258	27,411	27,561	26,706	-24.26%
10014260	64900		INTERFUND REIMBURSEMENTS	(51,298)	(63,401)	(63,401)	(52,834)	(63,401)	(71,340)	12.52%
TOTAL	INTERFUND REIMBRSM T			(51,298)	(63,401)	(63,401)	(52,834)	(63,401)	(71,340)	12.52%
TOTAL	RISK MANAGEMENT			91,381	96,372	100,274	92,760	88,675	94,711	-5.55%

ELECTIONS

The Elections Department was established to account for expenditures incurred for the municipal elections.

Elections							
	2024 Orig. Budget	2024 Revised Budget	2024 Projection	2025 Manager Recomm.	Variance 25 Mgr. / 24 Rev. Budget	Pct. Change	
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	
Operating	-	-	-	-	-	0.0%	
Capital	-	-	-	-	-	0.0%	
Total	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	

- There is no City election scheduled for FY 2025.

FINANCIAL SERVICES

Financial Services is responsible for managing all the financial operations of the City which include: accounts payable, accounts receivable, annual audit process, annual budget preparation and monitoring, capital project accounting, capital asset reporting, cash and investment management, debt administration and issuance, financial analysis, financial reporting, and payroll.

Finance						
	2024 Orig. Budget	2024 Revised Budget	2024 Projection	2025 Manager Recomm.	Variance 25 Mgr. / 24 Rev. Budget	Pct. Change
Personnel	\$ 1,002,020	\$ 1,071,796	\$ 994,296	\$ 1,211,752	\$ 139,956	13.1%
Operating	671,180	805,862	831,922	833,214	27,352	3.4%
Capital	-	-	-	-	-	0.0%
Subtotal	\$ 1,673,200	\$ 1,877,658	\$ 1,826,218	\$ 2,044,966	\$ 167,308	8.9%
Less Interfund Reimbursement	(649,473)	(649,473)	(649,473)	(621,392)	28,081	-4.3%
Total	\$ 1,023,727	\$ 1,228,185	\$ 1,176,745	\$ 1,423,574	\$ 195,389	15.9%

- Personnel changes are related to a 4.7% COLA and salary adjustment, a 0.75% increase in retirement, a 7% increase for group health insurance, and a full year of salary study adjustments that were made in the middle of prior year.
- Operating increases due to collection fee to Lee County (percentage of taxes collected).
- No funding for capital outlay requested

ACCOUNTS FOR:				2023	2024	2024	2024	2024	2025	PCT
GENERAL FUND				ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
441	FINANCE									
10014410	60000		SALARY AND WAGES	599,021	701,452	757,700	709,405	693,916	856,620	13.06%
10014410	60001		SALARY AND WAGES - TEMPORARY	728	-	-	-	-	-	0.00%
10014410	60002		401 K	28,467	34,800	37,384	35,099	34,696	43,571	16.55%
10014410	60003		FICA	43,536	52,917	57,221	52,273	53,085	64,101	12.02%
10014410	60004		INSURANCE	97,367	123,418	123,418	108,632	123,418	131,702	6.71%
10014410	60005		RETIREMENT	69,670	89,433	96,073	90,204	88,821	115,758	20.49%
10014410	60006		UNEMPLOYMENT INSURANCE	163	-	-	360	360	-	0.00%
TOTAL	SALARIES & BENEFITS			838,952	1,002,020	1,071,796	995,973	994,296	1,211,752	13.06%
10014410	60100		EMPLOYEE TRAINING	22,017	30,000	30,000	30,606	32,250	33,000	10.00%
10014410	60200		PROFESSIONAL SERVICES	68,857	85,000	123,898	85,853	124,898	123,000	-0.72%
10014410	611001		CELL PHONES	600	1,200	1,200	850	1,200	1,500	25.00%
10014410	61150		WIRELESS CONNECTIVITY	-	-	-	389	480	480	0.00%
10014410	61200		PRINTING	1,028	1,500	1,500	1,485	1,500	1,500	0.00%
10014410	61300		EMPLOYEE COMPUTER PROGRAM	-	50,000	49,400	-	50,000	50,000	1.21%
10014410	61600		MAINTENANCE & REPAIR - EQUIPME	724	900	900	-	900	900	0.00%
10014410	63000		POSTAGE	569	800	800	336	800	800	0.00%
10014410	63300		DEPARTMENT SUPPLIES & MATL	14,789	15,000	17,190	10,828	15,000	17,190	0.00%
10014410	63310		DEPARTMENT SUPPLIES/COMPUTER	7,238	6,150	7,750	7,694	7,750	1,700	-78.06%
10014410	63400		NON-CAPITAL EQUIPMENT/FURN	1,795	3,350	3,350	2,314	3,350	3,350	0.00%
10014410	64500		CONTRACTUAL SERVICES	55,660	85,000	177,594	176,667	177,594	177,594	0.00%
10014410	64600		BANK SERVICE CHARGE	45,924	48,000	48,000	45,924	46,000	48,000	0.00%
10014410	64700		COLLECTION FEE - LEE COUNTY	208,668	250,000	250,000	266,024	266,000	270,000	8.00%
10014410	64705		COLLECTION FEE - NCVTS	74,536	70,000	70,000	62,411	80,000	80,000	14.29%
10014410	65300		DUES & SUBSCRIPTIONS	7,550	12,000	12,000	3,914	12,000	12,000	0.00%
10014410	65400		INSURANCE & BONDS	11,780	11,780	11,780	11,697	11,700	11,700	-0.68%
10014410	65700		MISCELLANEOUS	735	500	500	215	500	500	0.00%
TOTAL	OPERATING EXP			522,470	671,180	805,862	707,207	831,922	833,214	3.39%
10014410	64900		INTERFUND REIMBURSEMENTS	(542,116)	(649,473)	(649,473)	(541,228)	(649,473)	(621,392)	-4.32%
TOTAL	INTERFUND REIMBRSMT			(542,116)	(649,473)	(649,473)	(541,228)	(649,473)	(621,392)	-4.32%
TOTAL	FINANCE			819,306	1,023,727	1,228,185	1,161,953	1,176,745	1,423,574	15.91%

INFORMATION TECHNOLOGY

The Information Technology Department is responsible for computers, servers, and software at City Hall and fourteen other city buildings. Our systems include: fiber optics, transceivers, network switches, routers, networked line printers, networked laser printers, fax devices, programs, tape devices, disk arrays, PCs, servers, and network operating systems. The department supports Police Mobile Data Terminals, laptops in Fire Trucks, Fire Programs Software, as well as all other existing systems. The department also upgrades software and hardware systems to all areas of city government with necessary support to perform and accomplish job functions more efficiently. The department continues to maintain local access channel services to televise council meetings, visitor information, local events, schedules, and more.

Information Technology						
	2024 Orig. Budget	2024 Revised Budget	2024 Projection	2025 Manager Recomm.	Variance 25 Mgr. / 24 Rev. Budget	Pct. Change
Personnel	\$ 423,920	\$ 445,057	\$ 423,985	\$ 501,294	\$ 56,237	12.6%
Operating	157,713	157,713	157,280	149,922	(7,791)	-4.9%
Capital	44,000	44,000	43,001	34,500	(9,500)	-21.6%
Subtotal	\$ 625,633	\$ 646,770	\$ 624,266	\$ 685,716	\$ 38,946	6.0%
Less Interfund Reimbursement	(133,291)	(133,291)	(133,291)	(148,526)	(15,235)	11.4%
Total	\$ 492,342	\$ 513,479	\$ 490,975	\$ 537,190	\$ 23,711	4.6%

- Personnel changes are related to a 4.7% COLA and salary adjustment, a 0.75% increase in retirement, a 7% increase for group health insurance, and a full year of salary study adjustments that were made in the middle of prior year.
- Decrease in contractual services.
- Capital funding includes \$34,500 to replace server.

ACCOUNTS FOR:				2023	2024	2024	2024	2024	2025	PCT
GENERAL FUND				ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
442	INFORMATION TECHNOLOGY									
10014420	60000		SALARY AND WAGES	289,100	309,989	327,025	303,428	309,989	367,141	12.27%
10014420	60002		401 K	13,923	15,425	16,209	15,034	15,425	18,807	16.03%
10014420	60003		FICA	20,246	23,601	24,905	21,442	23,601	27,448	10.21%
10014420	60004		INSURANCE	32,850	35,262	35,262	31,640	35,262	38,169	8.24%
10014420	60005		RETIREMENT	34,073	39,643	41,656	38,638	39,643	49,729	19.38%
10014420	60006		UNEMPLOYMENT INSURANCE	53	-	-	65	65	-	0.00%
TOTAL	SALARIES & BENEFITS			390,243	423,920	445,057	410,247	423,985	501,294	12.64%
10014420	60100		EMPLOYEE TRAINING	6,681	9,500	9,500	7,374	9,500	9,500	0.00%
10014420	60200		PROFESSIONAL SERVICES	13,575	20,700	20,700	20,557	20,700	20,700	0.00%
10014420	611001		CELL PHONES	1,800	1,800	1,800	1,650	1,800	1,800	0.00%
10014420	61150		WIRELESS CONNECTIVITY	1,825	1,920	1,920	1,673	1,825	1,920	0.00%
10014420	61200		PRINTING	-	150	150	-	150	150	0.00%
10014420	61600		MAINTENANCE & REPAIR - EQUIPME	4,840	4,840	4,840	4,840	4,840	4,840	0.00%
10014420	62100		BUILDING & EQUIPMENT RENTAL	3,720	4,320	4,320	3,528	4,000	4,320	0.00%
10014420	63000		POSTAGE	-	50	50	-	50	50	0.00%
10014420	63300		DEPARTMENT SUPPLIES & MATL	7,350	9,400	9,400	8,249	9,400	7,400	-21.28%
10014420	633001		SUPPLIES - PUBLIC ACCESS CHANN	422	1,700	1,700	1,390	1,700	700	-58.82%
10014420	63310		DEPARTMENT SUPPLIES/COMPUTER	1,937	1,700	1,700	1,700	1,682	5,800	241.18%
10014420	63400		NON-CAPITAL EQUIPMENT/FURN	3,220	-	-	-	-	4,500	0.00%
10014420	64500		CONTRACTUAL SERVICES	65,773	89,600	89,600	73,800	89,600	77,600	-13.39%
10014420	645003		CONTRACTUAL SVC - PUBLIC ACCES	-	2,450	2,450	415	2,450	1,000	-59.18%
10014420	65300		DUES & SUBSCRIPTIONS	-	75	75	-	75	75	0.00%
10014420	65400		INSURANCE & BONDS	9,508	9,508	9,508	9,657	9,508	9,567	0.62%
TOTAL	OPERATING EXP			120,650	157,713	157,713	134,832	157,280	149,922	-4.94%
10014420	674001		CAPITAL >\$2500 - PUBLIC ACCES	-	44,000	44,000	43,001	43,001	-	-100.00%
10014420	67410		CAPITAL - MACHINERY & EQUIPMT	16,240	-	-	-	-	34,500	0.00%
TOTAL	CAPITAL OUTLAY			16,240	44,000	44,000	43,001	43,001	34,500	-21.59%
10014420	64900		INTERFUND REIMBURSEMENTS	(111,177)	(133,291)	(133,291)	(111,076)	(133,291)	(148,526)	11.43%
TOTAL	INTERFUND REIMBRSM T			(111,177)	(133,291)	(133,291)	(111,076)	(133,291)	(148,526)	11.43%
TOTAL	INFORMATION TECHNOLOGY			415,957	492,342	513,479	477,004	490,975	537,190	4.62%

CAPITAL OUTLAY - MACHINERY AND EQUIPMENT > \$2,500

Fiscal Year: 2024-2025

Code: 67410

Department: Information Technology

PRIORITY	QTY	ITEM	DESCRIPTION	REQUESTED		CUTS	APPROVED
				REPLACE	NEW		
1	1	Domain Controller Server and User Licenses	Replace 2017 Domain Controller and User Licenses that also functions as our main file server.	34,500	-	-	34,500
		TOTALS		34,500	-	-	34,500.00

LEGAL

A City Attorney and Paralegal manage the legal affairs of the City and give advice and counsel to the City Council, the City Manager, staff, and Advisory Boards.

Legal						
	2024 Orig. Budget	2024 Revised Budget	2024 Projection	2025 Manager Recomm.	Variance 25 Mgr. / 24 Rev. Budget	Pct. Change
Personnel	\$ 293,687	\$ 318,002	\$ 293,731	\$ 366,018	\$ 48,016	15.1%
Operating	109,196	355,962	251,262	231,320	(124,642)	-35.0%
Capital	-	-	-	-	-	0.0%
Subtotal	\$ 402,883	\$ 673,964	\$ 544,993	\$ 597,338	\$ (76,626)	-11.4%
Less Interfund Reimbursement	(192,606)	(192,606)	(192,606)	(219,302)	(26,696)	13.9%
Total	\$ 210,277	\$ 481,358	\$ 352,387	\$ 378,036	\$ (103,322)	-21.5%

- Personnel changes are related to a 4.7% COLA and salary adjustment, a 0.75% increase in retirement, a 7% increase for group health insurance, and a full year of salary study adjustments that were made in the middle of prior year.
- Operating decreases due to less outside legal counsel budgeted in FY 25 than in FY 24.
- No funding for capital outlay requested.

ACCOUNTS FOR:				2023	2024	2024	2024	2024	2025	PCT
GENERAL FUND				ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
	470	LEGAL								
10014700	60000		SALARY AND WAGES	205,005	215,484	234,988	216,640	215,484	270,251	15.01%
10014700	60002		401 K	9,903	10,725	11,655	10,740	10,725	13,784	18.27%
10014700	60003		FICA	15,334	16,408	17,900	16,246	16,408	20,278	13.28%
10014700	60004		INSURANCE	22,962	23,508	23,508	21,934	23,508	25,086	6.71%
10014700	60005		RETIREMENT	24,203	27,562	29,951	27,603	27,562	36,619	22.26%
10014700	60006		UNEMPLOYMENT INSURANCE	35	-	-	43	44	-	0.00%
TOTAL	SALARIES & BENEFITS			277,441	293,687	318,002	293,206	293,731	366,018	15.10%
10014700	60100		EMPLOYEE TRAINING	5,621	7,200	7,200	4,133	7,200	6,000	-16.67%
10014700	611001		CELL PHONES	600	600	600	550	600	600	0.00%
10014700	61200		PRINTING	122	225	225	162	225	225	0.00%
10014700	61800		AUTO ALLOWANCE	2,400	2,400	2,400	2,200	2,400	2,400	0.00%
10014700	61900		OTHER FEES	2,474	3,000	4,000	440	3,500	2,500	-37.50%
10014700	63000		POSTAGE	369	300	300	154	300	300	0.00%
10014700	63300		DEPARTMENT SUPPLIES & MATL	949	1,000	1,000	365	1,000	1,000	0.00%
10014700	63310		DEPARTMENT SUPPLIES/COMPUTER	-	-	-	-	-	1,800	0.00%
10014700	63900		MISCELLANEOUS COURT COSTS	3,083	3,000	3,000	2,754	3,000	3,000	0.00%
10014700	64500		CONTRACTUAL SERVICES	134,156	80,000	323,566	265,784	221,566	200,000	-38.19%
10014700	65300		DUES & SUBSCRIPTIONS	7,651	7,600	9,800	9,147	7,600	9,650	-1.53%
10014700	65400		INSURANCE & BONDS	3,521	3,521	3,521	3,494	3,521	3,495	-0.74%
10014700	65700		MISCELLANEOUS	217	350	350	115	350	350	0.00%
TOTAL	OPERATING EXP			161,163	109,196	355,962	289,298	251,262	231,320	-35.02%
10014700	64900		INTERFUND REIMBURSEMENTS	(158,224)	(192,606)	(192,606)	(160,505)	(192,606)	(219,302)	13.86%
TOTAL	INTERFUND REIMBRSM T			(158,224)	(192,606)	(192,606)	(160,505)	(192,606)	(219,302)	13.86%
TOTAL	LEGAL			280,379	210,277	481,358	422,000	352,387	378,036	-21.46%

PUBLIC BUILDING

Public Building is responsible for the routine and preventive maintenance of City buildings in order to maintain all City facilities in a safe, structurally sound, and aesthetically pleasing condition for public and employee occupancy in compliance with all City codes. Special jobs are also performed as requested by departments that include: plumbing, carpentry, electrical, painting, relocation of equipment or furniture, and roofing. Other responsibilities include: corresponding with Windstream to maintain the telephone system within all public buildings, performing general preventive maintenance, responding to emergency calls pertaining to vandalism, power outages, plumbing leaks or electrical malfunctions. Provide electrical repair work for buildings and downtown lighting, assisting departments in obtaining contract maintenance and construction services and monitoring contract services for air conditioning, plumbing, electrical work, and janitorial services.

Public Building						
	2024 Orig. Budget	2024 Revised Budget	2024 Projection	2025 Manager Recomm.	Variance 25 Mgr. / 24 Rev. Budget	Pct. Change
Personnel	\$ 209,797	\$ 216,649	\$ 209,859	\$ 235,720	\$ 19,071	8.8%
Operating	1,153,471	1,277,606	1,282,481	1,050,936	(226,670)	-17.7%
Capital	70,793	635,311	635,311	-	(635,311)	-100.0%
Subtotal	\$ 1,434,061	\$ 2,129,566	\$ 2,127,651	\$ 1,286,656	\$ (842,910)	-39.6%
Less Interfund Reimbursement	(403,045)	(403,045)	(403,045)	(428,642)	(25,597)	6.4%
Total	\$ 1,031,016	\$ 1,726,521	\$ 1,724,606	\$ 858,014	\$ (868,507)	-50.3%

- Personnel changes are related to a 4.7% COLA and salary adjustment, a 0.75% increase in retirement, a 7% increase for group health insurance, and a full year of salary study adjustments that were made in the middle of prior year.
- Operating decreases due to less repairs and maintenance projects in FY 25 than in FY 24. Included in FY 24 repairs and maintenance building: replacement of carpet and interior painting in City Hall \$175,000; and repairs at Firing Range \$21,000.
- No capital funded.

ACCOUNTS FOR:				2023	2024	2024	2024	2024	2025	PCT
GENERAL FUND				ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
	500	PUBLIC BUILDING								
10015000	60000		SALARY AND WAGES	138,884	144,006	150,033	139,213	144,006	162,128	8.06%
10015000	60002		401 K	6,538	7,139	7,284	6,846	7,139	8,045	10.45%
10015000	60003		FICA	10,443	10,921	11,230	10,506	10,921	12,308	9.60%
10015000	60004		INSURANCE	26,959	29,386	29,386	25,938	29,386	31,358	6.71%
10015000	60005		RETIREMENT	16,026	18,345	18,716	17,595	18,345	21,881	16.91%
10015000	60006		UNEMPLOYMENT INSURANCE	53	-	-	62	62	-	0.00%
TOTAL	SALARIES & BENEFITS			198,903	209,797	216,649	200,160	209,859	235,720	8.80%
10015000	60100		EMPLOYEE TRAINING	50	3,900	3,900	695	3,900	2,500	-35.90%
10015000	61100		TELEPHONE	174,446	207,500	207,500	194,313	210,000	215,000	3.61%
10015000	611001		CELL PHONES	984	900	900	825	900	900	0.00%
10015000	61551		MAINTENANCE & REPAIR - BUILDIN	430,494	239,000	308,656	298,895	308,656	248,000	-19.65%
10015000	61600		MAINTENANCE & REPAIR - EQUIPME	64,178	65,000	66,279	62,485	66,279	70,000	5.61%
10015000	61700		MAINTENANCE & REPAIR - AUTO	592	1,250	1,250	936	1,250	1,250	0.00%
10015000	62000		UTILITIES	145,932	155,000	162,500	147,816	155,000	175,000	7.69%
10015000	62100		BUILDING & EQUIPMENT RENTAL	1,214	2,000	-	-	2,000	2,000	0.00%
10015000	63100		FUEL & VEHICLE SUPPLIES	1,843	3,275	3,275	1,219	3,275	3,000	-8.40%
10015000	63300		DEPARTMENT SUPPLIES & MATL	23,411	27,000	25,500	24,149	27,000	30,000	17.65%
10015000	63301		JANITORIAL SUPPLIES	12,015	13,000	13,000	11,555	13,000	13,500	3.85%
10015000	63310		DEPARTMENT SUPPLIES/COMPUTER	-	-	1,500	1,488	-	1,475	-1.67%
10015000	63400		NON-CAPITAL EQUIPMENT/FURN	24,711	-	-	-	-	-	0.00%
10015000	63600		UNIFORMS	712	1,600	1,600	834	1,600	1,700	6.25%
10015000	64500		CONTRACTUAL SERVICES	201,878	411,541	459,241	444,312	466,741	263,681	-42.58%
10015000	65300		DUES & SUBSCRIPTIONS	30	150	150	135	150	200	33.33%
10015000	65400		INSURANCE & BONDS	18,055	18,055	18,055	18,429	18,430	18,430	2.08%
10015000	65700		MISCELLANEOUS	3,099	4,300	4,300	3,578	4,300	4,300	0.00%
TOTAL	OPERATING EXP			1,103,644	1,153,471	1,277,606	1,211,663	1,282,481	1,050,936	-17.74%
10015000	67400		CAPITAL OUTLAY - VEHICLES	-	70,793	70,793	66,790	70,793	-	-100.00%
10015000	67410		CAPITAL - MACHINERY & EQUIPMT	74,400	-	60,813	60,812	60,813	-	-100.00%
10015000	67420		CAPITAL OUTLAY - BUILDING	-	-	-	-	-	-	0.00%
10015000	67430		CAPITAL BUILDING IMPROVEMENTS	21,649	-	13,705	13,526	13,705	-	-100.00%
10015000	67700		CAPITAL OUTLAY - LAND	-	-	490,000	456,324	490,000	-	-100.00%
10015000	67710		CAPITAL OUTLAY LAND IMPRVMT	7,895	-	-	-	-	-	0.00%
TOTAL	CAPITAL OUTLAY			103,944	70,793	635,311	597,452	635,311	-	-100.00%
10015000	64900		INTERFUND REIMBURSEMENTS	(310,116)	(403,045)	(403,045)	(335,871)	(403,045)	(428,642)	6.35%
TOTAL	INTERFUND REIMBRSMT			(310,116)	(403,045)	(403,045)	(335,871)	(403,045)	(428,642)	6.35%
TOTAL	PUBLIC BUILDING			1,096,375	1,031,016	1,726,521	1,673,403	1,724,606	858,014	-50.30%

CAPITAL OUTLAY - VEHICLES	
2017	100
2018	100
2019	100
2020	100
2021	100
2022	100
2023	100
2024	100
2025	100
2026	100
2027	100
2028	100
2029	100
2030	100
2031	100
2032	100
2033	100
2034	100
2035	100
2036	100
2037	100
2038	100
2039	100
2040	100
2041	100
2042	100
2043	100
2044	100
2045	100
2046	100
2047	100
2048	100
2049	100
2050	100

Department: Public Building 500

PRIORITY	QTY	ITEM	DESCRIPTION	REQUESTED REPLACE NEW		CUTS	APPROVED
1	1	Sedan	2017 Ford Fusion #41 (Serial # 3FA6PDG77HR267324) is used by the Facilities & Beautification Administrator to oversee division activities. In additions, this unit is used for emergency response 24 hours a day. This vehicle has 48,198 miles of use and is expected to receive 7,814 miles a year. The equipment is in good condition. The total fuel usage was \$367.00. Maintenance and repair services totaled \$379.00. This replacement vehicle cost includes taxes and tags.	30,714		30,714	-
			radio	697		697	-
			safety lights	2,530		2,530	-
			Total Price	33,941		33,941	-
		TOTALS		33,941	-	33,941	-

CAPITAL OUTLAY - MACHINERY AND EQUIPMENT > \$2,500							
Fiscal Year: 2024-2025		Code: 67410		Department: Public Building 500			
PRIORITY	QTY	ITEM	DESCRIPTION	REQUESTED REPLACE	NEW	CUTS	APPROVED
3	1	Replace Generator at City Hall	Replace generator located at City Hall. The generator provides power for most of the building in the event of a power outage. The generator is currently in working order but it appears that it was installed when the building was built back in 1980. Not sure how many more working years this unit has, so requesting to replace before it has to be replaced.	168,000		168,000	-
4	1	Install Generator at Public Works Service Center	Install a new generator at the Public Works Service Center. This generator would power all of the buildings located at the Service Center property. Since the Service Center is the location of employees who work during storm and emergency events, it would be beneficial to have a generator to provide power to the buildings during the event of a power outage.		185,000	185,000	-
		Totals		168,000	185,000	353,000	-

CAPITAL OUTLAY - BUILDING

Fiscal Year: 2024-2025

Code: 67420

Department: PUBLIC BUILDING

PRIORITY	QTY	ITEM	DESCRIPTION	REQUESTED REPLACE NEW		CUTS	APPROVED
2	1	Demolish and Rebuild Salt/Rock Shed	The Salt/Rock Shed at the Public Works Service Center is in poor shape. The roof has been hit by backhoes on several occasions and the steel beams are rusting. We also can't utilize the full use of the bays because the poured-in-place concrete walls don't go up very high and the remaining section of the walls are cinder block which doesn't support the weight of the materials that are placed in the bays. We need a higher ceiling and higher poured in place walls to hold more materials. These bays hold salt and sand for weather events. They also hold crush-n-run rock for road construction.	350,000		350,000	-
		TOTALS		350,000	-	350,000	-

CENTRAL OFFICE

The Central Office Department was established to provide office supplies at the most economical prices through bulk purchasing.

Central Office						
	2024 Orig. Budget	2024 Revised Budget	2024 Projection	2025 Manager Recomm.	Variance 25 Mgr. / 24 Rev. Budget	Pct. Change
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Operating	32,300	32,300	32,300	35,954	3,654	11.3%
Capital	-	-	-	-	-	0.0%
Subtotal	\$ 32,300	\$ 32,300	\$ 32,300	\$ 35,954	\$ 3,654	11.3%
Less Interfund Reimbursement	(12,855)	(12,855)	(12,855)	(11,896)	959	-7.5%
Total	\$ 19,445	\$ 19,445	\$ 19,445	\$ 24,058	\$ 4,613	23.7%

- Slight increase in cost of materials.

ACCOUNTS FOR:				2023	2024	2024	2024	2024	2025	PCT
GENERAL FUND				ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
661	CENTRAL OFFICE									
10016610	61600		MAINTENANCE & REPAIR - EQUIPME	8,654	8,800	8,800	1,867	8,800	8,500	-3.41%
10016610	62100		BUILDING & EQUIPMENT RENTAL	1,574	1,850	1,850	5,304	1,850	5,304	186.70%
10016610	63000		POSTAGE	2,487	3,150	3,150	2,110	3,150	3,150	0.00%
10016610	63300		DEPARTMENT SUPPLIES & MATL	13,721	18,500	18,500	9,400	18,500	19,000	2.70%
TOTAL	OPERATING EXP			26,436	32,300	32,300	18,681	32,300	35,954	11.31%
10016610	64900		INTERFUND REIMBURSEMENTS	(9,833)	(12,855)	(12,855)	(10,712)	(12,855)	(11,896)	-7.46%
TOTAL	INTERFUND REIMBRSMT			(9,833)	(12,855)	(12,855)	(10,712)	(12,855)	(11,896)	-7.46%
TOTAL	CENTRAL OFFICE			16,603	19,445	19,445	7,969	19,445	24,058	23.72%

GENERAL FUND CONTRIBUTIONS

The General Fund Contributions Department accounts for transfer appropriations, agency support fundings, and contingency appropriation.

General Fund Contributions						
	2024 Orig. Budget	2024 Revised Budget	2024 Projection	2025 Manager Recomm.	Variance 25 Mgr. / 24 Rev. Budget	Pct. Change
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Operating	3,091,254	4,618,553	4,445,685	3,329,140	(1,289,413)	-27.9%
Capital	-	-	-	-	-	0.0%
					-	
Total	\$ 3,091,254	\$ 4,618,553	\$ 4,445,685	\$ 3,329,140	\$ (1,289,413)	-27.9%

- Contributions included for non-profits such as Temple Theatre, Railroad House and Arts Council – \$23,400 (same as prior year)
- Central Business Tax District contribution - \$97,808 – includes \$10,000 for the RISE Grant
- Economic development incentives - \$1,295,890
- Contribution to Downtown Sanford Inc. (DSI) for downtown policing - \$97,600 (same as prior year)
- SAGA - Economic development administration - \$256,671 (3.5% increase - \$8,679)
- Cost of Strategic Services paid to Lee County - \$193,480 (\$34,680 increase)
- Contingency - \$75,000 (same as prior year)
- Contribution to Capital Reserve for Parks Projects - \$25,000
- Contribution to OPEB Trust - \$50,000
- Contribution to CCEP for spec building - \$287,502 (\$3,002 increase)

ACCOUNTS FOR:				2023	2024	2024	2024	2024	2025	PCT
GENERAL FUND				ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
665	OTHER CONTRIBUTIONS									
10016650	66000		CONTRIBUTION - NCLM	23,862	25,242	25,242	25,242	25,242	25,242	0.00%
10016650	66001		CONTRIBUTION - REGION J COG	11,855	12,612	12,612	12,612	12,612	13,904	10.24%
10016650	66002		CONTRIBUTION - IOG	4,237	4,500	4,500	4,531	4,531	4,600	2.22%
10016650	66004		CONTRIBUTION - ART COUNCIL	2,700	2,700	2,700	2,700	2,700	2,700	0.00%
10016650	66005		CONTRIBUTION - CHAMER OF COMM	2,500	2,500	2,500	2,500	2,500	2,500	0.00%
10016650	66006		CONTRIBUTION TO CAPITAL RESERV	25,000	25,000	25,000	25,000	25,000	25,000	0.00%
10016650	66007		CONTRIBUTION - SAGA - ADMIN	236,183	247,992	247,992	247,992	247,992	256,671	3.50%
10016650	66008		CONTRIBUTION - SAGA - CAPITAL	478,310	1,130,671	1,130,671	-	1,130,671	1,295,890	14.61%
10016650	66009		CONTRIBUTION - CENTRAL BUS TAX	65,344	83,074	83,074	83,074	83,074	97,808	17.74%
10016650	66010		CONTRIBUTION - LEE COUNTY	142,943	158,620	158,620	158,620	158,620	193,480	21.98%
10016650	66011		CONTRIBUTION - TEMPLE THEATRE	18,000	18,000	18,000	18,000	18,000	18,000	0.00%
10016650	66016		CONTRIBUTION-BRICK CAP CDC	10,000	-	20,000	10,000	20,000	10,000	-50.00%
10016650	66018		CONTRIBUTION - OUTREACH MISSIO	105,000	-	210,000	210,000	420,000	-	-100.00%
10016650	66022		CONTRIBUTION-DOWNTOWN SFD INC	74,060	97,600	97,600	97,600	97,600	97,600	0.00%
10016650	66025		CONTRIBUTION - RAILROAD HOUSE	2,700	2,700	2,700	2,700	2,700	2,700	0.00%
10016650	66028		CONTRIBUTION - CCEP	53,126	284,500	284,500	231,252	284,500	287,502	1.06%
10016650	66029		LOAN TO SAHDC	278,460	-	405,500	405,500	405,500	-	-100.00%
10016650	66030		CONTRIBUTION - OPEB TRUST	50,000	50,000	50,000	50,000	50,000	50,000	0.00%
10016650	66032		OPEB PAYMENTS	798,105	870,543	870,543	692,166	870,543	870,543	0.00%
10016650	66033		CONTRIBUTION CAPITAL PROJECT	2,463,641	-	899,299	899,299	583,900	-	-100.00%
10016650	69900		CONTINGENCY	-	75,000	67,500	-	-	75,000	11.11%
10016650	70004		TRANSFER TO CAPITAL PROJECTS	3,503,000	-	-	-	-	-	0.00%
TOTAL	OPERATING			8,349,025	3,091,254	4,618,553	3,178,789	4,445,685	3,329,140	-27.92%
TOTAL	GENERAL FUND CONTRIBUTIONS			8,349,025	3,091,254	4,618,553	3,178,789	4,445,685	3,329,140	-27.92%

FLEET MAINTENANCE

Fleet maintenance is responsible for maintaining, in a safe and reliable manner, all assigned fleet assets which includes: 70 trucks, 74 cars, 10 dump trucks, 9 tractors, 6 backhoes, 12 fire trucks, 4 knucklebooms, and 64 pieces of specialty equipment. Services include a comprehensive preventive maintenance inspection program, oil and filter changes, as well as emergency repairs. Contract maintenance will be utilized as required to enhance in-house resources and for warranty requirements. Management will provide for the rehabilitation of equipment when economically feasible and develop specifications and recommendations, based on user operational requirements, for replacement vehicles.

Fleet Maintenance						
	2024 Orig. Budget	2024 Revised Budget	2024 Projection	2025 Manager Recomm.	Variance 25 Mgr. / 24 Rev. Budget	Pct. Change
Personnel	\$ 486,075	\$ 507,293	\$ 486,196	\$ 572,885	\$ 65,592	12.9%
Operating	524,186	713,225	634,171	455,445	(257,780)	-36.1%
Capital	127,275	42,035	42,035	-	(42,035)	-100.0%
Subtotal	\$ 1,137,536	\$ 1,262,553	\$ 1,162,402	\$ 1,028,330	\$ (234,223)	-18.6%
Less Interfund Reimbursement	(109,048)	(109,048)	(109,048)	(105,059)	3,989	-3.7%
Total	\$ 1,028,488	\$ 1,153,505	\$ 1,053,354	\$ 923,271	\$ (230,234)	-20.0%

- Personnel changes are related to a 4.7% COLA and salary adjustment, a 0.75% increase in retirement, a 7% increase for group health insurance, and a full year of salary study adjustments that were made in the middle of prior year.
- Operational decreases in fuel and supplies related to inventory.
- No capital funded.

ACCOUNTS FOR:				2023	2024	2024	2024	2024	2025	PCT
GENERAL FUND				ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
670	FLEET MAINTENANCE									
10016700	60000		SALARY AND WAGES	305,428	336,354	353,618	318,344	336,354	399,694	13.03%
10016700	60002		401 K	14,379	16,681	17,419	15,665	16,681	19,848	13.94%
10016700	60003		FICA	22,316	25,522	26,843	23,469	25,522	30,368	13.13%
10016700	60004		INSURANCE	55,422	64,648	64,648	58,396	64,648	68,987	6.71%
10016700	60005		RETIREMENT	35,273	42,870	44,765	40,260	42,870	53,988	20.60%
10016700	60006		UNEMPLOYMENT INSURANCE	91	-	-	121	121	-	0.00%
TOTAL	SALARIES & BENEFITS			432,909	486,075	507,293	456,257	486,196	572,885	12.93%
10016700	60100		EMPLOYEE TRAINING	5,013	5,435	5,435	5,056	5,435	5,435	0.00%
10016700	611001		CELL PHONES	900	900	900	825	900	900	0.00%
10016700	61200		PRINTING	-	200	200	-	200	200	0.00%
10016700	61551		MAINTENANCE & REPAIR - BUILDIN	9,508	15,500	15,500	12,250	15,500	20,000	29.03%
10016700	61600		MAINTENANCE & REPAIR - EQUIPME	-	18,125	18,125	12,257	18,125	15,000	-17.24%
10016700	61700		MAINTENANCE & REPAIR - AUTO	156	5,000	5,000	1,739	5,000	5,000	0.00%
10016700	62000		UTILITIES	5,491	6,292	6,292	2,971	6,292	6,292	0.00%
10016700	62600		ADVERTISING	238	500	500	233	500	650	30.00%
10016700	63100		FUEL & VEHICLE SUPPLIES	2,651	9,755	9,755	2,294	9,755	6,000	-38.49%
10016700	63300		DEPARTMENT SUPPLIES & MATL	19,758	18,700	18,700	18,391	18,700	20,000	6.95%
10016700	63310		DEPARTMENT SUPPLIES/COMPUTER	-	3,050	3,050	2,672	3,050	-	-100.00%
10016700	63410		NON-ANNUAL BUILDING REPAIR	-	-	85,240	85,240	85,240	-	-100.00%
10016700	63600		UNIFORMS	1,238	2,200	2,200	2,150	2,200	3,000	36.36%
10016700	64500		CONTRACTUAL SERVICES	20,199	27,000	43,600	37,343	34,600	36,000	-17.43%
10016700	64800		INVENTORY - TIRES	70,489	98,868	109,649	107,245	109,649	110,000	0.32%
10016700	64801		INVENTORY - FUEL	579,678	846,428	846,428	547,927	846,428	682,433	-19.37%
10016700	64802		INVENTORY - PARTS	157,872	198,844	274,062	272,531	204,062	275,000	0.34%
10016700	65300		DUES & SUBSCRIPTIONS	-	3,500	3,500	2,028	3,500	3,500	0.00%
10016700	65400		INSURANCE & BONDS	10,006	9,889	11,089	11,034	11,035	11,035	-0.49%
10016700	65700		MISCELLANEOUS	2,089	4,000	4,000	3,075	4,000	5,000	25.00%
TOTAL	OPERATING EXP			885,287	1,274,186	1,463,225	1,127,261	1,384,171	1,205,445	-17.62%

ACCOUNTS FOR:				2023	2024	2024	2024	2024	2025	PCT
GENERAL FUND				ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
10016700	67400		CAPITAL OUTLAY - VEHICLES	111,026	28,180	28,180	28,151	28,180	-	-100.00%
10016700	67410		CAPITAL - MACHINERY & EQUIPMT	-	9,476	9,476	9,335	9,476	-	-100.00%
10016700	67430		CAPITAL BUILDING IMPROVEMENTS	-	89,619	4,379	-	4,379	-	-100.00%
TOTAL	CAPITAL OUTLAY			111,026	127,275	42,035	37,485	42,035	-	-100.00%
10016700	64900		INTERFUND REIMBURSEMENTS	(91,598)	(109,048)	(109,048)	(90,874)	(109,048)	(105,059)	-3.66%
TOTAL	INTERFUND REIMBRSMT			(91,598)	(109,048)	(109,048)	(90,874)	(109,048)	(105,059)	-3.66%
									-	
10016700	64902		SALES - OTHER DEPARTMENTS PART	(209,767)	(250,000)	(250,000)	(206,228)	(250,000)	(250,000)	0.00%
10016700	64903		SALES - OTHER DEPARTMENTS FUEL	(574,711)	(500,000)	(500,000)	(441,962)	(500,000)	(500,000)	0.00%
TOTAL	CHGS TO OTHER DEPTS			(784,478)	(750,000)	(750,000)	(648,190)	(750,000)	(750,000)	0.00%
TOTAL	FLEET MAINTENANCE			553,146	1,028,488	1,153,505	881,940	1,053,354	923,271	-19.96%

CAPITAL OUTLAY - VEHICLES

Fiscal Year: 2024-2025

Code: 67400

Department: Fleet Maintenance

PRIORITY	QTY	ITEM	DESCRIPTION	REQUESTED REPLACE	NEW	CUTS	APPROVED
1	1	2007 Chevrolet Silverado 1500	#24 is a 2007 Chevrolet Silverado 1500 LT1 2WD Regular Cab. (Serial #1GCEC14C87Z553511) It is used by the Fleet Maintenance as a loaner vehicle for the Risk Management Officer. This vehicle is equipped with a Motorola radio for communication with the Service Center. This vehicle presently has 105,599 miles of use and is used at a rate of 6,599 miles per year. This replacement cost includes mini light bar, taxes and tags.	43,437.00		43,437.00	
2	1	2007 Chevrolet Silverado 1500	#25 is a 2007 Chevrolet Silverado 1500 LT1 2WD Regular Cab. (Serial # 1GCEC14C37Z547079) is used by the Fleet Maintenance as a loaner vehicle. It is used by all City of Sanford departments for employee transportation to training classes. This vehicle presently has 101,959 miles of use and is used at a rate of 6,372 miles per year. This replacement cost includes mini light bar, taxes, and tags.	43,437.00		43,437.00	
		TOTALS		86,874.00	-	86,874.00	-

HORTICULTURE

The major functions of the Horticulture Department include landscape and maintenance of traffic islands and other city properties; parking lots; landscape, installation and maintenance of horticultural areas and fine turf areas around and adjacent to governmental buildings; remove litter; responsible for erection of Christmas decorations; maintain an ongoing public speaking program to civic groups, garden clubs, and other governmental organizations concerning horticulture; and installation and maintenance of tropical plants within City Hall and Public Works Service Center.

Horticulture							
	2024 Orig. Budget	2024 Revised Budget	2024 Projection	2025 Manager Recomm.	Variance 25 Mgr. / 24 Rev. Budget	Pct. Change	
Personnel	\$ 563,925	\$ 576,013	\$ 564,065	\$ 548,098	\$ (27,915)	-4.8%	
Operating	527,405	619,778	596,887	580,742	(39,036)	-6.3%	
Capital	245,477	236,759	245,959	-	(236,759)	-100.0%	
Total	\$ 1,336,807	\$ 1,432,550	\$ 1,406,911	\$ 1,128,840	\$ (303,710)	-21.2%	

- Personnel changes are related to a 4.7% COLA and salary adjustment, a 0.75% increase in retirement, a 7% increase for group health insurance, and a full year of salary study adjustments that were made in the middle of prior year.
- Operational decreases due to decrease in supplies.
- No capital funded.

ACCOUNTS FOR:				2023	2024	2024	2024	2024	2025	PCT
GENERAL FUND				ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
675	HORTICULTURE									
10016750	60000		SALARY AND WAGES	308,703	369,220	379,242	317,080	369,220	358,350	-5.51%
10016750	60001		SALARY AND WAGES - TEMPORARY	8,317	17,800	17,800	13,051	17,800	19,820	11.35%
10016750	60002		401 K	14,350	18,288	18,652	15,579	18,288	17,744	-4.87%
10016750	60003		FICA	24,086	29,341	30,108	25,238	29,341	28,664	-4.80%
10016750	60004		INSURANCE	75,821	82,278	82,278	62,888	82,278	75,258	-8.53%
10016750	60005		RETIREMENT	35,111	46,998	47,933	40,039	46,998	48,262	0.69%
10016750	60006		UNEMPLOYMENT INSURANCE	99	-	-	139	140	-	0.00%
TOTAL	SALARIES & BENEFITS			466,487	563,925	576,013	474,014	564,065	548,098	-4.85%
10016750	60100		EMPLOYEE TRAINING	2,465	3,000	1,000	812	3,000	3,000	200.00%
10016750	611001		CELL PHONES	650	900	900	825	900	900	0.00%
10016750	61150		WIRELESS CONNECTIVITY	2,288	3,000	3,000	2,067	2,500	2,500	-16.67%
10016750	61600		MAINTENANCE & REPAIR - EQUIPME	3,105	6,000	6,000	3,855	6,000	6,000	0.00%
10016750	61700		MAINTENANCE & REPAIR - AUTO	9,096	7,000	5,718	5,654	9,518	9,000	57.40%
10016750	62100		BUILDING & EQUIPMENT RENTAL	1,599	1,650	4,150	4,150	1,650	2,000	-51.81%
10016750	63100		FUEL & VEHICLE SUPPLIES	19,636	28,852	26,352	13,481	28,852	21,184	-19.61%
10016750	63300		DEPARTMENT SUPPLIES & MATL	101,793	110,915	165,098	164,245	148,915	125,000	-24.29%
10016750	63310		DEPARTMENT SUPPLIES/COMPUTER	1,478	-	-	-	-	-	0.00%
10016750	63400		NON-CAPITAL EQUIPMENT/FURN	1,048	-	-	-	-	5,000	0.00%
10016750	63600		UNIFORMS	2,440	3,500	3,500	3,500	3,500	3,750	7.14%
10016750	64500		CONTRACTUAL SERVICES	140,601	128,205	169,677	169,589	156,387	161,455	-4.85%
10016750	645006		CONTRACTUAL SVCS-INTERCHANGES	71,180	77,995	77,995	77,995	77,995	77,995	0.00%
10016750	645007		CONTRACTUAL SVCS-VACANT LOTS	73,677	89,712	89,712	89,712	89,712	95,000	5.89%
10016750	645009		CONTRACTUAL SVCS - CCEP	52,408	58,308	58,308	58,308	58,308	58,308	0.00%
10016750	65400		INSURANCE & BONDS	8,127	7,868	7,868	9,199	9,150	9,150	16.29%
10016750	65700		MISCELLANEOUS	42	500	500	18	500	500	0.00%
TOTAL	OPERATING EXP			491,631	527,405	619,778	603,411	596,887	580,742	-6.30%
10016750	67400		CAPITAL OUTLAY - VEHICLES	31,704	94,793	88,593	87,981	97,793	-	-100.00%
10016750	67410		CAPITAL - MACHINERY & EQUIPMT	15,032	150,684	148,166	147,483	148,166	-	-100.00%
TOTAL	CAPITAL OUTLAY			46,736	245,477	236,759	235,463	245,959	-	-100.00%
TOTAL	HORTICULTURE			1,004,854	1,336,807	1,432,550	1,312,889	1,406,911	1,128,840	-21.20%

CAPITAL OUTLAY - VEHICLES

Fiscal Year: 2024-2025

Code: 67400

Department: Horticulture 675

PRIORITY	QTY	ITEM	DESCRIPTION	REQUESTED REPLACE	NEW	CUTS	APPROVED
1	1	1/2 ton truck	2015 Ford F150 Truck #45 (Serial # 1FTMF1C80FKD18155) is used by the Horticulturist to transport personnel and equipment to various locations throughout the City. It is equipped with a Motorola radio that is utilized to communicate with the Service Center. This vehicle presently has 111,416 miles of use and is used at a rate of 12,150 miles per year. The equipment is in good condition. The fuel usage for 2023 totaled \$731.00. Parts and labor, including scheduled maintenance totaled \$842.00. This replacement cost includes taxes and tags.	40,907		40,907	
			spray in bed liner, radio	1,200		1,200	
			safety lights and install	4,807		4,807	
			Total Price	46,914		46,914	
3	1	3/4 ton truck Crew Cab	2017 Ford F250 Crew Cab Truck #40 (Serial #FT7W2A6XHEC22538) is equipped with a chemical tank and sprayer for use around the city in maintaining the city flower beds and downtown planters. This vehicle is equipped with a Motorola radio for communication with the Service Center. Also used to transport inmates. This vehicle presently has 65,911 miles of use and is used at a rate of 10,763 miles per year. The equipment is in good condition. The fuel usage for 2023 totaled \$1,457.00. Parts and labor, including scheduled maintenance, totaled \$1,456.00. This replacement cost includes taxes and tags.	48,373		48,373	
			spray in bed liner, radio	1,200		1,200	
			safety lights and install	4,807		4,807	
			Total Price	54,380		54,380	
		TOTALS		101,294	-	101,294	-

CAPITAL OUTLAY - MACHINERY AND EQUIPMENT > \$2,500

Fiscal Year: 2024-2025 Code: 67410 Department: Horticulture 675

PRIORITY	QTY	ITEM	DESCRIPTION	REQUESTED		CUTS	APPROVED
				REPLACE	NEW		
2	1	Zero Turn Mower	2017 Hustler Super Z Model #935049 #49(SN# 17043408) Will be used by the horticulture division to mow around municipal buildings, parks, various medians, and right-of-ways throughout the city. The equipment has 736 hours of use and is used at a rate of 122 hours per year. The equipment is in good condition. 2023 fuel usage totaled \$130. Maintenance and repair services totaled \$131.00.	16,000		16,000	
		TOTALS		16,000	-	16,000	-

POLICE

The Police department provides an array of police services including administration, uniform patrol, criminal investigations, selective enforcement unit, drug enforcement unit, community policing and communications. The administration arm of the department is responsible for managing all divisions. Central to the department is the uniform patrol division which provides traffic control, protection and detection of crimes, apprehension of criminal offenders and all other calls for service. The department also provides investigations on criminal cases, identification and arrests of suspects, targets high crime areas with a specialized enforcement unit, promotes community involvement and problem oriented policing strategies, as well as targeting the illegal use of drugs and drug traffic in the city and county.

Police						
	2024 Orig. Budget	2024 Revised Budget	2024 Projection	2025 Manager Recomm.	Variance 25 Mgr. / 24 Rev. Budget	Pct. Change
Personnel	\$ 9,803,909	\$ 9,843,229	\$ 9,768,983	\$ 10,853,288	\$ 1,010,059	10.3%
Operating	1,855,310	2,984,874	1,958,563	1,825,700	(1,159,174)	-38.8%
Capital	135,900	2,478,413	1,523,909	106,000	(2,372,413)	-95.7%
Total	\$ 11,795,119	\$ 15,306,516	\$ 13,251,455	\$ 12,784,988	\$ (2,521,528)	-16.5%

- Personnel changes are related to a 4.7% COLA and salary adjustment, a 0.75% increase in retirement for non-law enforcement employees and a 1.0% increase in retirement for sworn law enforcement employees, a 7% increase for group health insurance, and a full year of salary study adjustments that were made in the middle of prior year.
- Operational decrease due to non-capital equipment for patrol vehicles that was budgeted in FY 24.
- Capital funding includes: \$44,000 vehicle for the Selective Enforcement Unit.

ACCOUNTS FOR:				2023	2024	2024	2024	2024	2025	PCT
GENERAL FUND				ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
510	POLICE									
10025100	60000		SALARY AND WAGES	1,866,680	6,720,129	6,736,965	6,045,550	6,685,203	7,424,306	10.20%
10025100	60000	ARPGS	SALARY AND WAGES	3,765,311	-	-	-	-	-	0.00%
10025100	60002		401 K	82,892	370,795	374,650	297,557	370,795	406,378	8.47%
10025100	60002	ARPGS	401 K	183,326	-	-	-	-	-	0.00%
10025100	60003		FICA	145,931	567,317	575,847	451,398	567,317	621,760	7.97%
10025100	60003	ARPGS	FICA	272,334	-	-	-	-	-	0.00%
10025100	60004		INSURANCE	197,493	1,104,876	1,104,876	791,605	1,104,876	1,179,042	6.71%
10025100	60004	ARPGS	INSURANCE	573,589	-	-	-	-	-	0.00%
10025100	60005		RETIREMENT	228,011	1,040,792	1,050,891	831,556	1,040,792	1,221,802	16.26%
10025100	60005	ARPGS	RETIREMENT	476,154	-	-	-	-	-	0.00%
10025100	60006		UNEMPLOYMENT INSURANCE	1,639	-	-	2,013	-	-	0.00%
TOTAL	SALARIES & BENEFITS			7,793,362	9,803,909	9,843,229	8,419,679	9,768,983	10,853,288	10.26%
10025100	60100		EMPLOYEE TRAINING	45,497	65,000	83,682	60,514	83,682	65,000	-22.32%
10025100	60200		PROFESSIONAL SERVICES	7,030	17,715	17,715	7,835	17,715	17,715	0.00%
10025100	61100		TELEPHONE	11,754	10,944	10,944	8,776	10,944	10,944	0.00%
10025100	611001		CELL PHONES	14,348	20,496	20,496	14,176	20,496	20,496	0.00%
10025100	61200		PRINTING	444	450	450	50	450	450	0.00%
10025100	61600		MAINTENANCE & REPAIR - EQUIPME	8,891	16,199	17,308	5,197	17,308	17,308	0.00%
10025100	61700		MAINTENANCE & REPAIR - AUTO	106,652	102,296	102,411	93,069	102,411	107,000	4.48%
10025100	62100		BUILDING & EQUIPMENT RENTAL	6,564	8,387	8,387	6,608	8,387	8,387	0.00%
10025100	63000		POSTAGE	662	800	800	466	800	800	0.00%
10025100	63100		FUEL & VEHICLE SUPPLIES	185,815	276,480	276,905	141,507	276,905	204,038	-26.31%
10025100	63300		DEPARTMENT SUPPLIES & MATL	42,137	45,000	45,220	43,445	45,391	45,000	-0.49%
10025100	63310		DEPARTMENT SUPPLIES/COMPUTER	14,737	35,000	106,880	98,709	35,000	16,500	-84.56%
10025100	63400		NON-CAPITAL EQUIPMENT/FURN	146,570	70,023	1,034,800	624,313	108,129	87,600	-91.53%
10025100	63400	P2301	NON-CAPITAL EQUIPMENT/FURN	3,573	3,899	3,899	-	3,899	3,899	0.00%
10025100	63600		UNIFORMS	78,022	48,000	67,434	58,908	51,934	48,000	-28.82%
10025100	64000		CONTRIBUTION TO PENSION FUND	631,639	644,773	644,773	568,844	644,773	644,773	0.00%
10025100	64500		CONTRACTUAL SERVICES	137,492	158,338	186,743	177,898	190,148	179,237	-4.02%
10025100	64500	EMSFH	CONTRACTUAL SERVICES	785	1,100	23,536	23,536	1,100	1,100	-95.33%
10025100	65300		DUES & SUBSCRIPTIONS	3,833	4,000	4,000	5,340	4,000	4,000	0.00%
10025100	65400		INSURANCE & BONDS	274,191	268,410	268,410	288,018	268,410	285,453	6.35%
10025100	65700		MISCELLANEOUS	3,087	5,000	5,000	2,419	5,000	5,000	0.00%
10025100	67800		INFORMER PAY	10,000	25,000	25,000	5,000	25,000	25,000	0.00%
TOTAL	OPERATING EXP			1,733,724	1,827,310	2,954,793	2,234,629	1,921,882	1,797,700	-39.16%
10025100	67851		CAPITAL OUTLAY-SUBSCRIP. ASSET	81,821	-	-	-	-		0.00%

ACCOUNTS FOR:				2023	2024	2024	2024	2024	2025	PCT
GENERAL FUND				ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
10025100	67400		CAPITAL OUTLAY - VEHICLES	239,778	53,100	2,392,325	2,358,550	1,441,109	44,000	-98.16%
10025100	67410		CAPITAL - MACHINERY & EQUIPMT	-	27,800	23,800	12,790	27,800	-	-100.00%
TOTAL	CAPITAL OUTLAY			321,599	80,900	2,416,125	2,371,340	1,468,909	44,000	-98.18%
TOTAL	POLICE			9,848,685	11,712,119	15,214,147	13,025,648	13,159,774	12,694,988	-16.56%

ACCOUNTS FOR:				2023	2024	2024	2024	2024	2025	PCT
GENERAL FUND				ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
510	POLICE									
D9999	DRUG FORFEITURE									
10025100	60100	D9999	EMPLOYEE TRAINING	-	3,000	3,000	-	3,000	3,000	0.00%
10025100	63300	D9999	DEPARTMENT SUPPLIES & MATL	15,956	25,000	27,081	20,741	33,681	25,000	-7.68%
TOTAL	OPERATING EXP			15,956	28,000	30,081	20,741	36,681	28,000	-6.92%
10025100	67400	D9999	CAPITAL OUTLAY - VEHICLES	84,508	55,000	62,288	61,595	55,000	62,000	-0.46%
TOTAL	CAPITAL OUTLAY			84,508	55,000	62,288	61,595	55,000	62,000	-0.46%
TOTAL	DRUG FORFEITURE			100,464	83,000	92,369	82,336	91,681	90,000	-2.56%

CAPITAL OUTLAY - VEHICLES							
Fiscal Year: 2024 - 2025			Code: 10-510-67400	Department: Police	Function: Public Safety		
PRIORITY	QTY	ITEM	DESCRIPTION	REQUESTED REPLACE	NEW	CUTS	APPROVED
1	2	Vehicles	Investigative Detective Vehicles \$44,00 each - This replacement cost includes taxes, tags and light bar package.	88,000		88,000	-
2	1	Vehicle	Selective Enforcement Vehicle - This replacement cost includes taxes, tags and light bar package.	44,000			44,000
		TOTALS		132,000	-	88,000	44,000

CAPITAL OUTLAY - VEHICLES		
Fiscal Year: 2024 - 2025	Code: 10-510-67400	Department: Police-Drug Forf

Department: Police-Drug Forf

PRIORITY	QTY	ITEM	DESCRIPTION	REQUESTED		CUTS	APPROVED
				REPLACE	NEW		
1	1		Replace vehicle	62,000			62,000
		TOTALS		62,000	-	-	62,000

DISPATCHING SERVICES

The Dispatching Services department was established to provide 911 calls for service to the citizens of Lee County. This department is cost shared with Lee County.

Police - Dispatching						
	2024 Orig. Budget	2024 Revised Budget	2024 Projection	2025 Manager Recomm.	Variance 25 Mgr. / 24 Rev. Budget	Pct. Change
Personnel	\$ 1,402,761	\$ 1,467,259	\$ 1,402,761	\$ 1,593,281	\$ 126,022	8.6%
Operating	27,679	28,229	28,229	27,609	(620)	-2.2%
Capital	-	-	-	-	-	0.0%
Total	\$ 1,430,440	\$ 1,495,488	\$ 1,430,990	\$ 1,620,890	\$ 125,402	8.4%

- Personnel changes are related to a 4.7% COLA and salary adjustment, a 0.75% increase in retirement, a 7% increase for group health insurance, and a full year of salary study adjustments that were made in the middle of prior year.
- No significant changes within operating.
- No capital outlay requested.

ACCOUNTS FOR:				2023	2024	2024	2024	2024	2025	PCT
GENERAL FUND				ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
510	POLICE									
DISPA	DISPATCHING SERVICES									
10025100	60000	DISPA	SALARY AND WAGES	965,142	960,618	1,012,896	933,978	960,618	1,094,866	8.09%
10025100	60002	DISPA	401 K	46,235	47,514	49,785	46,012	47,514	54,320	9.11%
10025100	60003	DISPA	FICA	72,479	72,698	76,698	70,434	72,698	83,111	8.36%
10025100	60004	DISPA	INSURANCE	157,123	199,818	199,818	153,056	199,818	213,231	6.71%
10025100	60005	DISPA	RETIREMENT	111,888	122,113	128,062	118,252	122,113	147,753	15.38%
TOTAL	SALARIES & BENEFITS			1,352,867	1,402,761	1,467,259	1,321,732	1,402,761	1,593,281	8.59%
10025100	60100	DISPA	EMPLOYEE TRAINING	720	8,000	8,550	-	8,550	8,550	0.00%
10025100	611001	DISPA	CELL PHONES	600	600	600	550	600	600	0.00%
10025100	61700	DISPA	MAINTENANCE & REPAIR - AUTO	313	700	700	170	700	700	0.00%
10025100	63100	DISPA	FUEL & VEHICLE SUPPLIES	836	922	922	522	922	670	-27.33%
10025100	63300	DISPA	DEPARTMENT SUPPLIES & MATL	360	1,200	1,200	1,200	1,200	1,200	0.00%
10025100	65300	DISPA	DUES & SUBSCRIPTIONS	-	300	300	-	300	300	0.00%
10025100	65400	DISPA	INSURANCE & BONDS	15,957	15,957	15,957	15,588	15,957	15,589	-2.31%
TOTAL	OPERATING EXP			18,786	27,679	28,229	18,030	28,229	27,609	-2.20%
TOTAL	DISPATCHING SERVICES			1,371,653	1,430,440	1,495,488	1,339,762	1,430,990	1,620,890	8.39%

E-911 SURCHARGE

The E-911 Surcharge department is fully reimbursed from the state with 911 funds through Lee County.

Police - 911 Surcharge						
	2024 Orig. Budget	2024 Revised Budget	2024 Projection	2025 Manager Recomm.	Variance 25 Mgr. / 24 Rev. Budget	Pct. Change
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Operating	384,206	380,619	381,456	383,002	2,383	0.6%
Capital	86,600	90,187	130,500	150,500	60,313	66.9%
Total	\$ 470,806	\$ 470,806	\$ 511,956	\$ 533,502	\$ 62,696	13.3%

- This department is fully reimbursed from the state with 911 funds through Lee County.
- Capital funding includes: Dispatch consoles \$120,000; Server \$15,000; and \$30,500 for various related equipment.

ACCOUNTS FOR:				2023	2024	2024	2024	2024	2025	PCT
GENERAL FUND				ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
510	POLICE									
E9999	E-911 SURCHARGE									
10025100	60100	E9999	EMPLOYEE TRAINING	3,025	4,250	4,250	2,660	3,900	6,000	41.18%
10025100	61100	E9999	TELEPHONE	13,926	177,002	177,002	12,805	177,002	177,002	0.00%
10025100	61600	E9999	MAINTENANCE & REPAIR - EQUIPME	802	6,000	593	593	5,000	6,000	911.80%
10025100	63300	E9999	DEPARTMENT SUPPLIES & MATL	296	10,500	12,320	8,904	10,500	7,000	-43.18%
10025100	63310	E9999	DEPARTMENT SUPPLIES/COMPUTER	-	-	-	7,988	-	-	0.00%
10025100	64500	E9999	CONTRACTUAL SERVICES	55,744	186,454	186,454	60,429	185,054	187,000	0.29%
TOTAL	OPERATING EXP			73,793	384,206	380,619	93,378	381,456	383,002	0.63%
10025100	67410	E9999	CAPITAL - MACHINERY & EQUIPMT	-	86,600	90,187	77,212	130,500	150,500	66.88%
TOTAL	CAPITAL OUTLAY			-	86,600	90,187	77,212	130,500	150,500	66.88%
TOTAL	E-911 SURCHARGE			73,793	470,806	470,806	170,590	511,956	533,502	13.32%

CAPITAL OUTLAY - MACHINERY AND EQUIPMENT > \$2,500		
Fiscal Year: 2024-2025	Code: 67410	Department: POLICE E9999

[illegible]

PRIORITY	QTY	ITEM	DESCRIPTION	REQUESTED		CUTS	APPROVED
				REPLACE	NEW		

[illegible]

PRIORITY	QTY	ITEM	DESCRIPTION	REQUESTED REPLACE NEW		CUTS	APPROVED
1	1	Replace Dispatch	Replacement of Dispatch Consoles	120,000			120,000
2	1	Time Server	Time Server	15,000			15,000
3	1	PSAP computer	PSAP Dispatch of PC's 4 @ \$2,300	9,200			9,200
4	1	Printer	E911 Printer	3,000			3,000
5	1	Dispatch UPS	Dispatch UPS	900			900
6	1	Monitors	Monitors for back up center	2,400			2,400
		TOTALS		150,500	-	-	150,500

FIRE

To protect life and property by preventing fires from starting through education and inspections, and to reduce human suffering and property loss by responding to every incident (including vehicle accidents) as quickly, professionally, and safely as possible with the training, equipment and determination to do our job effectively with optimum results.

Fire						
	2024 Orig. Budget	2024 Revised Budget	2024 Projection	2025 Manager Recomm.	Variance 25 Mgr. / 24 Rev. Budget	Pct. Change
Personnel	\$ 5,471,726	\$ 5,640,362	\$ 5,411,379	\$ 7,127,188	\$ 1,486,826	26.4%
Operating	1,005,340	1,294,392	1,187,918	829,842	(464,550)	-35.9%
Capital	215,674	572,621	595,484	1,241,591	668,970	116.8%
Total	\$ 6,692,740	\$ 7,507,375	\$ 7,194,781	\$ 9,198,621	\$ 1,691,246	22.5%

- Personnel changes are related to a 4.7% COLA and salary adjustment, a 0.75% increase in retirement, a 7% increase for group health insurance, and a full year of salary study adjustments that were made in the middle of prior year.
- Operating cost decrease due to uniforms and turnout gear purchased for new employees in FY 24.
- Capital funding includes: new fire engine of \$1,150,000 (to be funded from debt financing); portable radios of \$38,291 (match for grant for remaining costs); \$45,000 for air packs; and \$8,300 to replace station door at station #3.

				2023	2024	2024	2024	2024	2025	PCT
ACCOUNTS FOR:				ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
GENERAL FUND										
530	FIRE									
10025300	60000		SALARY AND WAGES	1,022,828	3,813,289	3,938,913	3,391,285	3,752,942	4,965,359	26.06%
10025300	60000	ARPGS	SALARY AND WAGES	2,226,337	-	-	-	-	-	0.00%
10025300	60002		401 K	45,127	189,135	197,198	167,092	189,135	246,927	25.22%
10025300	60002	ARPGS	401 K	108,191	-	-	-	-	-	0.00%
10025300	60003		FICA	82,102	289,377	303,604	250,650	289,377	377,796	24.44%
10025300	60003	ARPGS	FICA	157,679	-	-	-	-	-	0.00%
10025300	60004		INSURANCE	143,805	693,847	693,847	562,256	693,847	865,467	24.73%
10025300	60004	ARPGS	INSURANCE	417,922	-	-	-	-	-	0.00%
10025300	60005		RETIREMENT	113,414	486,078	506,800	429,428	486,078	671,639	32.53%
10025300	60005	ARPGS	RETIREMENT	262,887	-	-	-	-	-	0.00%
10025300	60006		UNEMPLOYMENT INSURANCE	927	-	-	1,209	-	-	0.00%
TOTAL	SALARIES & BENEFITS			4,581,218	5,471,726	5,640,362	4,801,919	5,411,379	7,127,188	26.36%
10025300	60100		EMPLOYEE TRAINING	39,126	73,400	84,325	68,961	84,325	84,400	0.09%
10025300	60200		PROFESSIONAL SERVICES	15,177	35,150	23,150	17,753	35,150	23,150	0.00%
10025300	61100		TELEPHONE	8,725	10,911	10,911	8,174	10,911	16,575	51.91%
10025300	611001		CELL PHONES	3,837	4,315	4,315	4,036	4,315	4,980	15.41%
10025300	61150		WIRELESS CONNECTIVITY	7,902	8,028	8,028	7,600	8,028	10,656	32.74%
10025300	61200		PRINTING	513	1,050	1,050	575	1,050	1,050	0.00%
10025300	61551		MAINTENANCE & REPAIR -	19,881	31,000	38,897	28,375	38,897	31,000	-20.30%
10025300	61600		MAINTENANCE & REPAIR -	25,620	44,350	54,451	52,381	54,451	50,330	-7.57%
10025300	61700		MAINTENANCE & REPAIR -	40,022	52,500	62,500	59,478	57,000	52,500	-16.00%
10025300	62000		UTILITIES	30,576	34,165	34,165	29,600	34,165	50,905	49.00%
10025300	63000		POSTAGE	73	500	500	100	500	500	0.00%
10025300	63100		FUEL & VEHICLE SUPPLIES	48,715	61,230	61,472	42,798	61,472	59,092	-3.87%
10025300	63300		DEPARTMENT SUPPLIES & MATERIALS	27,649	31,300	33,300	29,178	31,300	31,300	-6.01%
10025300	63301		JANITORIAL SUPPLIES	7,721	8,500	8,500	8,433	8,500	12,500	47.06%
10025300	63310		DEPARTMENT SUPPLIES/COMMODITIES	-	9,350	9,350	9,186	9,350	10,025	7.22%
10025300	63400		NON-CAPITAL EQUIPMENT	39,802	45,920	72,304	72,180	60,304	46,000	-36.38%
10025300	63410		NON-ANNUAL BUILDING REPAIRS	-	-	43,576	43,576	43,576	-	-100.00%
10025300	63600		UNIFORMS	107,055	372,162	380,176	366,880	380,176	169,029	-55.54%
10025300	63700		LAUNDRY & CLEANING	-	2,000	2,000	1,522	2,000	2,000	0.00%

ACCOUNTS FOR:				2023	2024	2024	2024	2024	2025	PCT
GENERAL FUND				ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
10025300	64500		CONTRACTUAL SERVICES	73,499	86,793	159,968	139,274	159,968	72,793	-54.50%
10025300	65300		DUES & SUBSCRIPTIONS	1,995	9,180	9,180	3,270	9,180	8,550	-6.86%
10025300	65400		INSURANCE & BONDS	95,551	78,136	86,336	86,307	86,307	86,307	-0.03%
10025300	65700		MISCELLANEOUS	3,716	5,400	5,400	5,122	5,400	6,200	14.81%
10025300	67000		ANNEXATION REIMBURSEMENT	-	-	98,945	98,945	-	-	-100.00%
10025300	67339	F1601	GRANT - SMOKE DETECTORS	1,875	-	1,593	1,450	1,593	-	-100.00%
TOTAL	OPERATING EXP			599,029	1,005,340	1,294,392	1,185,155	1,187,918	829,842	-35.89%
10025300	67400		CAPITAL OUTLAY - VEHICLE	-	63,608	123,955	120,987	123,955	1,150,000	827.76%
10025300	67410		CAPITAL - MACHINERY & EQUIPMENT	-	34,493	11,630	11,594	34,493	83,291	616.17%
10025300	67410	F2401	CAPITAL - MACHINERY & EQUIPMENT	-	-	363,039	363,038	363,039	-	-100.00%
10025300	67430		CAPITAL BUILDING IMPROVEMENT	-	117,573	73,997	50,000	73,997	8,300	-88.78%
TOTAL	CAPITAL OUTLAY			-	215,674	572,621	545,619	595,484	1,241,591	116.83%
TOTAL	FIRE			5,180,248	6,692,740	7,507,375	6,532,693	7,194,781	9,198,621	22.53%

CAPITAL OUTLAY - MACHINERY AND EQUIPMENT > \$2,500		
Fiscal Year: 2024-2025	Code: 67410	Department: FIRE

Code: 67410

PRIORITY	QTY	ITEM	DESCRIPTION	REQUESTED		CUTS	APPROVED
				REPLACE	NEW		

3	35	Portable Radios	Our current portable radios are past due for replacement. We have three major issues currently. AGE - The current radios are at least ten years old, and out of warranty. SAFETY - Within the last 5 years a new style of battery has been released. Because of this change, our current models cannot remain intrinsically safe when sent out for repair. This is critical for us when we use these devices in atmospheres that explosive gases. RADIO NETWORK - Our current system is an antiquated UHF - VHF system that requires repeaters to relay radio transmissions to the 911 center. This technology is no longer installed, and our vendors are having a hard time repairing it when it goes down. These new portables will allow us to use a modern 800mhz frequency and eliminate outdated equipment in our apparatus. This will also allow us to be on the same frequency as our mutual aid partners in Lee County and Chatham County. NOTE: Requests were made through the AFG grant to fund this project. If it is awarded, our cost share will be \$38,291. Our radio vendor has also offered to spread the cost of this project over several years to help ease the financial burden and get us onto a system that they are able to support.	227,500		189,209	38,291
4	5	Airpacks - New Station	New airpacks were purchased in FY2024 using the AFG grant. When station #5 opens, additional airpacks are needed to equip the apparatus stationed here while maintaining spares in the event of callbacks.		45,000		45,000
		TOTALS		227,500	45,000	189,209	83,291

CAPITAL BUILDING IMPROVEMENTS		
Fiscal Year: 2024-2025	Code: 67430	Department: FIRE

Fiscal Year: 2024-2025

Code: 67430

Department: FIRE

PRIORITY	QTY	ITEM	DESCRIPTION	REQUESTED REPLACE	NEW	CUTS	APPROVED
1	1	Remodel - Central Fire Station	We are out of room at Central Fire Station, and it is in desperate need of renovation. It was opened in 1969, and has remained largely unchanged. Small bedrooms are being shared by two adults, resulting in illnesses being passed around the station. Insufficient storage exists for the employees working at this station, resulting in items being kept on the floor, in several sheds apart from the main building, or in plastic tubs. There is one common shower with two heads, and one bathroom with two stalls. When coupled with the lack of private sleeping area, this station does not allow for both males and females. As we increase diversity it will be critical to our operations to not have facility limitations dictate what employee can work at what station. Our department is also planning to add 21 new members in the coming year. With this staffing we will need to have space to meet for training and education. There is also currently no private meeting space in any of our stations. The improvements we are requesting will add additional sleeping areas, a second shower/dressing area, meeting and training space, and allow for all of the administrative staff to work under one roof to improve communication and efficiency.	1,650,000		1,650,000	-
6	1	Replace Station #3 Door & Front Entrance Frame	The door, frame, and wood surrounding the front door at station #3 is dry rotted and deteriorating. This is the original door and wood from construction in 1992. The requested funds will replace the entire opening with new materials that are up to code (panic exit) and will allow for better security.	8,300			8,300
		TOTALS		1,658,300	-	1,650,000	8,300

INSPECTIONS

The purpose of the Inspections Division of the Community Development Department is to provide protection, safety, and general welfare of the citizens of Sanford, Lee County, and the Town of Broadway by enforcing the North Carolina State building, plumbing, and mechanical codes, and the international electrical code, which serves as a comprehensive regulatory document to guide decisions aimed at public protection. Protection is accomplished through the process of performing inspections on all new construction, alterations, repairs, equipment installations, use and occupancy, building location, structures moved to another site, removal or demolition, or any appurtenances connected or attached to every building or structure, for compliance with the North Carolina State Building Codes, and related codes and ordinances. Certificates of Occupancy are issued as required by the technical codes. Establishments are inspected prior to the sale of alcoholic beverages to ensure that the fire requirements are met and occupancy loads are evaluated. Daycare facilities are inspected for compliance with code requirements. The Inspections Division also conducts fire inspections and minimum housing inspections for the Town of Broadway. Policy direction and administrative support for the department's overall activities and functions are centralized in the Administrative Division of Community Development.

Note: This department is reconciled at year end with Lee County paying fifty (50%) percent of actual expenses less revenue received.

Inspections						
	2024 Orig. Budget	2024 Revised Budget	2024 Projection	2025 Manager Recomm.	Variance 25 Mgr. / 24 Rev. Budget	Pct. Change
Personnel	\$ 1,062,791	\$ 1,091,962	\$ 1,062,791	\$ 1,142,225	\$ 50,263	4.6%
Operating	130,399	145,108	133,885	131,690	(13,418)	-9.2%
Capital	35,289	87,455	85,016	35,263	(52,192)	-59.7%
Total	\$ 1,228,479	\$ 1,324,525	\$ 1,281,692	\$ 1,309,178	\$ (15,347)	-1.2%

- Personnel changes are related to a 4.7% COLA and salary adjustment, a 0.75% increase in retirement, a 7% increase for group health insurance, and a full year of salary study adjustments that were made in the middle of prior year.
- Operational decrease due to computers replaced in FY 24.
- Capital funding includes: All-wheel drive SUV \$35,263.

ACCOUNTS FOR:				2023	2024	2024	2024	2024	2025	PCT
GENERAL FUND				ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
540	INSPECTIONS									
10025400	60000		SALARY AND WAGES	563,019	715,769	739,663	627,454	715,769	776,570	4.99%
10025400	60001		SALARY AND WAGES - TEMPORARY	13,819	44,800	44,800	12,245	44,800	35,000	-21.88%
10025400	60002		401 K	26,445	35,540	36,506	30,800	35,540	38,581	5.68%
10025400	60003		FICA	42,016	57,803	59,631	46,714	57,803	61,706	3.48%
10025400	60004		INSURANCE	92,724	117,540	117,540	100,074	117,540	125,430	6.71%
10025400	60005		RETIREMENT	65,082	91,339	93,822	79,156	91,339	104,938	11.85%
10025400	60006		UNEMPLOYMENT INSURANCE	163	-	-	223	-	-	0.00%
TOTAL	SALARIES & BENEFITS			803,268	1,062,791	1,091,962	896,665	1,062,791	1,142,225	4.60%
10025400	60100		EMPLOYEE TRAINING	17,440	25,500	25,500	18,685	20,000	25,500	0.00%
10025400	61100		TELEPHONE	1,734	-	-	-	-	-	0.00%
10025400	611001		CELL PHONES	1,275	1,200	1,200	1,150	1,200	1,500	25.00%
10025400	61150		WIRELESS CONNECTIVITY	3,008	4,020	4,020	4,547	4,890	4,140	2.99%
10025400	61200		PRINTING	1,549	1,500	1,500	1,340	1,340	4,500	200.00%
10025400	61700		MAINTENANCE & REPAIR - AUTO	6,023	2,500	2,500	2,340	2,022	2,500	0.00%
10025400	62100		BUILDING & EQUIPMENT RENTAL	668	800	800	668	800	800	0.00%
10025400	62600		ADVERTISING	-	100	100	-	100	100	0.00%
10025400	63000		POSTAGE	1,646	500	500	500	200	500	0.00%
10025400	63100		FUEL & VEHICLE SUPPLIES	10,973	19,200	19,200	9,510	15,000	14,100	-26.56%
10025400	63300		DEPARTMENT SUPPLIES & MATL	4,505	7,000	7,000	4,983	7,000	8,000	14.29%
10025400	63310		DEPARTMENT SUPPLIES/COMPUTER	11,900	7,800	28,182	28,134	26,788	-	-100.00%
10025400	63400		NON-CAPITAL EQUIPMENT/FURN	5,963	10,000	1,150	1,071	1,071	-	-100.00%
10025400	63600		UNIFORMS	-	-	-	-	-	2,400	0.00%
10025400	64500		CONTRACTUAL SERVICES	10	19,500	15,927	9,490	18,824	29,000	82.08%
10025400	64600		BANK SERVICE CHARGE	14,644	12,000	16,950	17,783	15,500	15,000	-11.50%
10025400	65300		DUES & SUBSCRIPTIONS	2,295	5,875	5,875	1,376	5,000	9,000	53.19%
10025400	65400		INSURANCE & BONDS	12,154	12,154	13,954	13,900	13,900	13,900	-0.39%
10025400	65700		MISCELLANEOUS	231	750	750	157	250	750	0.00%
TOTAL	OPERATING EXP			96,017	130,399	145,108	115,634	133,885	131,690	-9.25%

ACCOUNTS FOR:				2023	2024	2024	2024	2024	2025	PCT
GENERAL FUND				ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
10025400	67400		CAPITAL OUTLAY - VEHICLES	-	35,289	75,861	73,422	73,422	35,263	-53.52%
10025400	67410		CAPITAL - MACHINERY & EQUIPMT	-	-	11,594	11,594	11,594	-	-100.00%
TOTAL	CAPITAL OUTLAY			-	35,289	87,455	85,016	85,016	35,263	-59.68%
TOTAL	INSPECTIONS			899,284	1,228,479	1,324,525	1,097,315	1,281,692	1,309,178	-1.16%

CAPITAL OUTLAY - VEHICLES		
Fiscal Year: 2024-2025	Code: 67400	Department: Inspections

Department: Inspections

PRIORITY	QTY	ITEM	DESCRIPTION	REQUESTED		CUTS	APPROVED
				REPLACE	NEW		
1	1	Equinox AWD	Replace Vehicle #65 - 2020 Ford F150 (Serial # 1FTMF1E37LFA99028) Mileage currently is 82,038. This vehicle is used daily by the inspector to do inspections all over the county for building permits for residential and commercial. This replacement vehicle cost includes taxes and tags.	31,233			31,233
			Mini Light Bar Package	2,530			2,530
			Vehicle cradle / mounts	1,500			1,500
				35,263			35,263
		TOTALS		35,263	0	0	35,263

STREET

The Street Division is primarily responsible for the maintenance of Sanford's streets, associated street right-of-ways, curb and guttering, traffic services, and snow removal. The following are additional responsibilities: grading dirt streets; cutbacks for site distance; repainting street markings and hand rails; maintaining and upgrading traffic signals; fabrication, repair, and installation of street name signs (both regular and historic); rodent control; graffiti removal; installing Christmas decorations; and providing signage and barricade placement for special events. The Street Division also maintains sidewalks, curb and gutter, and catch basins. There are also responsibilities that are completed on a scheduled basis: the division sweeps curb and gutter streets, streets are scheduled to be resurfaced every twelve years, and potholes and utility cuts are patched within one week of notification. The Street Division also coordinates efforts with Duke Energy Progress to operate and maintain the existing system of street lights within the City.

Street						
	2024 Orig. Budget	2024 Revised Budget	2024 Projection	2025 Manager Recomm.	Variance 25 Mgr. / 24 Rev. Budget	Pct. Change
Personnel	\$ 1,204,269	\$ 1,234,875	\$ 1,204,558	\$ 1,350,474	\$ 115,599	9.4%
Operating	1,617,982	1,854,903	1,754,534	1,806,002	(48,901)	-2.6%
Capital	266,905	840,656	840,656	36,000	(804,656)	0.0%
Total	\$ 3,089,156	\$ 3,930,434	\$ 3,799,748	\$ 3,192,476	\$ (737,958)	-18.8%

- Personnel changes are related to a 4.7% COLA and salary adjustment, a 0.75% increase in retirement, a 7% increase for group health insurance, and a full year of salary study adjustments that were made in the middle of prior year.
- Operational decrease due to less contractual services than in FY 24.
- Capital funding includes: \$25,000 for trailer/sprayer; and \$11,000 for asphalt concrete saw.

ACCOUNTS FOR:				2023	2024	2024	2024	2024	2025	PCT
GENERAL FUND				ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
560 STREET MAINTENANCE										
10035600	60000		SALARY AND WAGES	643,182	797,444	822,579	603,733	797,444	897,626	9.12%
10035600	60002		401 K	30,264	39,437	40,431	29,661	39,437	44,447	9.93%
10035600	60003		FICA	48,326	60,338	62,261	45,610	60,338	68,004	9.22%
10035600	60004		INSURANCE	147,948	205,696	205,696	136,168	205,696	219,503	6.71%
10035600	60005		RETIREMENT	73,961	101,354	103,908	76,227	101,354	120,894	16.35%
10035600	60006		UNEMPLOYMENT INSURANCE	282	-	-	288	289	-	0.00%
TOTAL	SALARIES & BENEFITS			943,965	1,204,269	1,234,875	891,686	1,204,558	1,350,474	9.36%
10035600	60100		EMPLOYEE TRAINING	4,745	5,000	5,000	4,772	5,000	5,000	0.00%
10035600	60200		PROFESSIONAL SERVICES	3,490	4,000	1,500	1,500	4,000	5,000	233.33%
10035600	611001		CELL PHONES	600	1,660	1,660	550	1,660	1,660	0.00%
10035600	61150		WIRELESS CONNECTIVITY	3,144	3,200	6,700	3,541	3,800	3,200	-52.24%
10035600	61200		PRINTING	-	150	150	-	150	150	0.00%
10035600	61600		MAINTENANCE & REPAIR - EQUIP	2,343	3,500	3,500	1,701	3,500	3,500	0.00%
10035600	61700		MAINTENANCE & REPAIR - AUTO	35,256	55,600	55,600	50,986	55,600	55,600	0.00%
10035600	62000		UTILITIES	572,668	637,020	712,020	626,708	688,607	730,134	2.54%
10035600	62100		BUILDING & EQUIPMENT RENTAL	23,225	32,400	21,400	19,350	34,500	48,500	126.64%
10035600	62600		ADVERTISING	-	100	100	-	100	100	0.00%
10035600	63100		FUEL & VEHICLE SUPPLIES	45,937	100,100	71,600	34,632	100,100	60,000	-16.20%
10035600	63200		CHEMICALS	-	11,000	11,000	10,377	11,000	28,200	156.36%
10035600	63300		DEPARTMENT SUPPLIES & MATL	308,032	340,000	385,000	374,125	350,000	360,000	-6.49%
10035600	63310		DEPARTMENT SUPPLIES/COMPU	-	5,000	5,000	3,111	5,000	9,475	89.50%
10035600	63400		NON-CAPITAL EQUIPMENT/FURN	-	3,000	500	-	3,000	3,000	500.00%
10035600	63600		UNIFORMS	5,150	7,444	7,444	7,234	7,444	7,667	3.00%
10035600	64500		CONTRACTUAL SERVICES	331,845	345,000	502,921	448,018	425,000	430,000	-14.50%
10035600	65100		LANDFILL CHARGES	8,422	17,257	17,257	15,772	17,257	16,000	-7.28%
10035600	65400		INSURANCE & BONDS	55,305	45,051	45,051	37,516	37,316	37,316	-17.17%
10035600	65700		MISCELLANEOUS	201	1,500	1,500	-	1,500	1,500	0.00%
TOTAL	OPERATING EXP			1,400,363	1,617,982	1,854,903	1,639,891	1,754,534	1,806,002	-2.64%
10035600	67400		CAPITAL OUTLAY - VEHICLES	70,011	251,283	682,025	682,024	682,025	-	-100.00%
10035600	67410		CAPITAL - MACHINERY & EQUIPM	465,429	15,622	15,622	15,044	15,622	36,000	130.44%
10035600	67440		CAPITAL - INFRASTRUCTURE	-	-	143,009	-	143,009	-	-100.00%

ACCOUNTS FOR:			2023	2024	2024	2024	2024	2025	PCT
GENERAL FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
TOTAL	CAPITAL OUTLAY		535,440	266,905	840,656	697,068	840,656	36,000	-95.72%
TOTAL	STREET MAINTENANCE		2,879,767	3,089,156	3,930,434	3,228,645	3,799,748	3,192,476	-18.78%

CAPITAL OUTLAY - VEHICLES		
Fiscal Year: 2024-2025	Code: 67400	Department: Street

Department: Street

PRIORITY	QTY	ITEM	DESCRIPTION	REQUESTED REPLACE	NEW	CUTS	APROVED
3	1	F-150 Pick-up Truck 1/2 ton	#306 is a 2016 Ford F-150 2WD XL Regular Cab with a 6.5ft bed. (Vin# 1FTMF1C89GFA73222) is used by the Street Division as a crew supervisor's vehicle. The truck is used to supervise crew activities, evaluate future job sites, check past job sites for condition changes, and to ferry crew members to different crew locations. The truck is equipped with a Motorola radio that is used to communicate with the Service Center, a revolving caution light, assorted sign and cone racks, and a rear tool box. This unit has 67,827 miles and is expected to accumulate 9,407 miles per year. This replacement cost includes mini light bar, taxes and tags.	43,437		43,437	-
5	1	1 Ton Utility Truck 4x2	#313 is a 2015 F-350 2WD Super Duty XL DRW with a regular cab. (Serial #1FDRF3G64FED10158) It is used by the Street Division. The truck is used to supervise crew activities, evaluate future job sites, check past job sites for condition changes, and to carry crew members to different crew locations. The truck is equipped with a Motorola radio that is used to communicate with the Service Center, a revolving caution light, assorted sign and cone racks, and a rear tool box. The vehicle has 78,819 miles of use and is used at a rate of 9,535 miles per year. This replacement cost includes mini light bar, taxes and tags.	77,396		77,396	-
		TOTALS		120,833	-	120,833	-

CAPITAL OUTLAY - MACHINERY AND EQUIPMENT > \$2,500		
Fiscal Year: 2024-2025	Code: 67410	Department: Street

Code: 67410

PRIORITY	QTY	ITEM	DESCRIPTION	REQUESTED		CUTS	APPROVED
				REPLACE	NEW		

[illegible]

CAPITAL - INFRASTRUCTURE			
Fiscal Year: 2024-2025	Code: 67440	Department: Street	

Code: 67440

PRIORITY	QTY	ITEM	DESCRIPTION	REQUESTED		CUTS	APPROVED
				REPLACE	NEW		

1	1	Storm Drain System Replacement	We have acquired quotes for the replacement of a section of storm drain system. This project will take place in the Knollwood Subdivision. This is a very large and very deep culvert replacement. This section is located at the 1926 Knollwood Dr. The intersecting street will be N Shoreline Dr. We have received countless complaints from residents in this area pertaining to flooding in most any rain event. Per City Manager, in collaboration with the Engineering and Street departments, this storm drain system is warranted for replacement.	275,000		275,000	-
		TOTALS		275,000	-	275,000	-

STREET CAPITAL IMPROVEMENTS

The Street Capital Improvements Department was established to fund the majority of street resurfacing within the city.

Street Capital						
	2024 Orig. Budget	2024 Revised Budget	2024 Projection	2025 Manager Recomm.	Variance 25 Mgr. / 24 Rev. Budget	Pct. Change
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Operating	-	-	-	-	-	0.0%
Capital	1,358,000	1,755,223	2,073,045	1,975,000	219,777	12.5%
Total	\$ 1,358,000	\$ 1,755,223	\$ 2,073,045	\$ 1,975,000	\$ 219,777	12.5%

- Capital funding includes:
- \$575,000 for street resurfacing.
- \$100,000 for sidewalk replacement, curb & gutter and catch basin.
- \$1,300,000 street repair – Enterprise Park Drive (to be funded with debt financing)

ACCOUNTS FOR:				2023	2024	2024	2024	2024	2025	PCT
GENERAL FUND				ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
561	STREET CAPITAL IMPROVEMENTS									
10035610	64500		CONTRACTUAL SERVICES	-	-	20,500	20,500	-	-	-100.00%
TOTAL	OPERATING EXP			-	-	20,500	20,500	-	-	-100.00%
10035610	67440		CAPITAL - INFRASTRUCTURE	701,142	1,358,000	1,755,223	1,444,477	2,073,045	1,975,000	12.52%
TOTAL	CAPITAL OUTLAY			701,142	1,358,000	1,755,223	1,444,477	2,073,045	1,975,000	12.52%
TOTAL	STREET CAPITAL IMPROVE			701,142	1,358,000	1,775,723	1,464,977	2,073,045	1,975,000	11.22%

CAPITAL - INFRASTRUCTURE

Fiscal Year: 2024-2025Code: 10035610 67440Department: Street Capital

Department: Street Capital

PRIORITY	QTY	ITEM	DESCRIPTION	REPLACE	NEW	CUTS	APPROVED
5	1	Carthage Street Road Diet b/n Wicker & Chatham: EB-5863 (Bike Lanes, Planted Medians, & Parallel Parking)	This is a joint NCDOT/ City project with DOT shares being 80% of the project cost, up to 1.9 million dollars.		383,000	383,000	
4	1	Firetower Rd Sidewalk Expansion	Expansion of City sidewalk on Firetower Rd.		100,000	100,000	
7	1	Parking Expansion at Service Center	The Service Center has a increase in demand for parking due to increase in staff, visitors from public and events being held at that location.		15,000	15,000	
3	1	Sidewalk Rehabilitation	The City maintains over 31 miles of sidewalk. Over time due to wear and tear and extraneous events, sidewalks require maintenance and repair to minimize safety hazards for the pedestrians that utilize them.		100,000		100,000
2	1	Street Repair- Enterprise Park Drive	This road is the main thoroughfare for Central Carolina Enterprise Park. Borings were performed this year and the road structure was evaluated. To withstand the anticipated traffic, the recommendation is to perform full depth reclamation of the road and add 6 inches of asphalt. Performing the work prior to buildout of the Park would have less impact to the businesses in that area.		1,300,000		1,300,000
1	1	Street Resurfacing	A road in good condition deteriorates slowly until a critical point is reached. Once that happens, deterioration occurs quickly.The intent of the rehabilitation project is to rehabilitate the roads before they reach that critical point otherwise the cost of work goes up significantly.The City currently rehablites 1.2 miles of roadway each year.		575,000		575,000
6	1	West Lee Greenway Phase 1: EB5742	First phase of this project will provide connectivity to Kiwians family park and West Lee Middle School by extending the Greenway System to US1 from Kiwanis Family Park.		1,400,000	1,400,000	
		TOTALS		-	3,873,000	1,898,000	1,975,000

SOLID WASTE

The Solid Waste Department provides weekly collection of yard waste (leaves and limbs) as well as bulk trash from city residents at the curbside. The material from yard waste is either composted or ground into woodchips at the City's compost facility as a recycling process. The material is then sold back to the public. The division also maintains approximately 20 acres of City lots, mows approximately 115 miles of city right-of-ways and approximately 75 miles of Department of Transportation right-of-ways, as well as sidewalk cleaning, curb cutting, and spraying.

Solid Waste						
	2024 Orig. Budget	2024 Revised Budget	2024 Projection	2025 Manager Recomm.	Variance 25 Mgr. / 24 Rev. Budget	Pct. Change
Personnel	\$ 1,405,067	\$ 1,460,955	\$ 1,405,406	\$ 1,564,572	\$ 103,617	7.1%
Operating	503,063	523,963	552,145	462,417	(61,546)	-11.7%
Capital	747,719	1,140,905	1,118,138	-	(1,140,905)	-100.0%
Total	\$ 2,655,849	\$ 3,125,823	\$ 3,075,689	\$ 2,026,989	\$ (1,098,834)	-35.2%

- Personnel changes are related to a 4.7% COLA and salary adjustment, a 0.75% increase in retirement, a 7% increase for group health insurance, and a full year of salary study adjustments that were made in the middle of prior year.
- Operating decreases due to less fuel and vehicle supplies and contractual services budgeted compared to FY 24.
- No capital funded.

ACCOUNTS FOR:				2023	2024	2024	2024	2024	2025	PCT
GENERAL FUND				ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
565	SOLID WASTE									
10045650	60000		SALARY AND WAGES	750,859	938,911	984,712	861,146	938,911	1,047,546	6.38%
10045650	60001		SALARY AND WAGES - TEMPORARY	10,776	-	-	-	-	-	0.00%
10045650	60002		401 K	35,902	46,462	48,306	42,165	46,462	51,892	7.42%
10045650	60003		FICA	56,712	71,085	74,589	64,642	71,085	79,396	6.44%
10045650	60004		INSURANCE	164,673	229,204	229,204	194,743	229,204	244,589	6.71%
10045650	60005		RETIREMENT	85,947	119,405	124,144	108,363	119,405	141,149	13.70%
10045650	60006		UNEMPLOYMENT INSURANCE	279	-	-	338	339	-	0.00%
TOTAL	SALARIES & BENEFITS			1,105,149	1,405,067	1,460,955	1,271,398	1,405,406	1,564,572	7.09%
10045650	60100		EMPLOYEE TRAINING	3,471	7,076	8,076	7,139	8,076	5,500	-31.90%
10045650	611001		CELL PHONES	1,500	1,500	1,500	1,375	1,500	1,500	0.00%
10045650	61150		WIRELESS CONNECTIVITY	5,880	5,700	5,700	4,689	5,700	5,500	-3.51%
10045650	61700		MAINTENANCE & REPAIR - AUTO	113,527	85,000	97,700	70,736	97,700	90,000	-7.88%
10045650	62100		BUILDING & EQUIPMENT RENTAL	10,881	11,000	13,100	12,653	12,300	13,500	3.05%
10045650	62600		ADVERTISING	6,861	6,500	6,500	4,391	6,500	6,500	0.00%
10045650	63100		FUEL & VEHICLE SUPPLIES	94,333	127,731	127,731	69,575	127,731	110,837	-13.23%
10045650	63300		DEPARTMENT SUPPLIES & MATL	25,659	30,000	27,900	25,054	30,000	26,000	-6.81%
10045650	63310		DEPARTMENT SUPPLIES/COMPUTER	-	3,175	3,175	3,159	3,160	-	-100.00%
10045650	63600		UNIFORMS	5,067	9,881	9,881	7,000	9,881	7,300	-26.12%
10045650	64500		CONTRACTUAL SERVICES	160,648	92,200	110,400	100,755	98,400	92,200	-16.49%
10045650	65100		LANDFILL CHARGES	54,238	85,000	68,870	44,074	107,767	60,000	-12.88%
10045650	65300		DUES & SUBSCRIPTIONS	600	600	600	620	600	700	16.67%
10045650	65400		INSURANCE & BONDS	38,200	37,400	42,530	42,830	42,530	42,530	0.00%
10045650	65700		MISCELLANEOUS	188	300	300	286	300	350	16.67%
TOTAL	OPERATING EXP			521,053	503,063	523,963	394,338	552,145	462,417	-11.75%
10045650	67400		CAPITAL OUTLAY - VEHICLES	-	28,180	368,366	354,001	345,599	-	-100.00%
10045650	67410		CAPITAL - MACHINERY & EQUIPMT	259,826	719,539	772,539	758,743	772,539	-	-100.00%
TOTAL	CAPITAL OUTLAY			259,826	747,719	1,140,905	1,112,744	1,118,138	-	-100.00%
TOTAL	SOLID WASTE			1,886,028	2,655,849	3,125,823	2,778,480	3,075,689	2,026,989	-35.15%

CAPITAL OUTLAY - VEHICLES		
Fiscal Year 2024-2025	Code: 67400	Department: Solid Waste 565

Department: Solid Waste 565

[illegible]

CAPITAL OUTLAY - VEHICLES							
Fiscal Yea 2024-2025		Code: 67400		Department: Solid Waste 565			
PRIORITY	QTY	ITEM	DESCRIPTION	REQUESTED REPLACE	NEW	CUTS	APPROVED
5	1	1/2 Ton Standard Truck	2016 Ford F150 2WD Truck #382 (Serial # 1FTMF1C80DGFA73223) is used by the Solid Waste Division as a Crew Supervisor's vehicle. It is used to check on work in progress each day. It is also used during emergency situations, such as inclement weather. This vehicle presently has 49,318 miles on it and is used at a rate of 6,755 miles per year and is in good condition . Fuel usage for \$891.00. Parts and labor, including scheduled maintenance totaled \$2,040.00. This vehicle replacement cost includes taxes and tags.	40,907		40,907	
			tool box	600		600	
			radio	697		697	
			lights	2,530		2,530	
			Total Price	44,734		44,734	
4	1	3/4 Ton 4x4 Truck	2016 Ford F250 4x4 Truck #374 (Serial # 1FTBF2B69GEB44079) is used by the Solid Waste Division as a Crew Supervisor's vehicle. It is used to check on work in progress each day. It is equipped with a Motorola radio for communications with the Service Center and a auxiliary fuel tank for refueling mowing tractors. This vehicle presently has 48,343 miles on it and is used at a rate of 6,743 miles per year and is in good condition. Fuel usage totaled \$789.00 Parts and labor, including scheduled maintenance totaled \$956.00. This replacement vehicle cost includes taxes and tags.	48,056		48,056	
			tool box	600		600	
			radio	697		697	
			lights	2,530		2,530	
			Total Price	51,883		51,883	
		TOTALS		254,355	-	254,355	-

CAPITAL OUTLAY - MACHINERY AND EQUIPMENT > \$2,500

Fiscal Year: 2024-2025 Code: 67410 Department: Solid Waste 565

PRIORITY	QTY	ITEM	DESCRIPTION	REQUESTED		CUTS	APPROVED
				REPLACE	NEW		
1	1	Knuckleboom Truck	2015 International 4300 Truck #371 (Serial # 3HAMMMMR6FL730900) is used by the Solid Waste Division for daily curbside pick-up of limbs. It is also utilized to pick-up heavy items during bulk trash clean up. To facilitate these activities, the unit is equipped with a Palfinger Knuckleboom loader. The unit is also equipped with a Godwin 20' Flat Dump body with 4' sides. It also has a Motorola radio and a revolving caution light. This vehicle presently has 92,086 miles on it and is used at a rate of 11,323 miles per year and is in good condition . Fuel usage for \$4,690.00. Parts and labor, including scheduled maintenance totaled \$8,750.00. * This truck is not technically due to be replaced until 2025-2026, but since it takes a year to get this truck after ordering. I'm requesting it this year	260,000		260,000	
			safety lights	4,807		4,807	
			radio	697		697	
			tax and tags	2,500		2,500	
			Total Price	268,004		268,004	
6	1	Trailer (inmate porta john)	1998 Trailer #365 (SN: 1G9EV1122WS068154) used by litter/inmate as litter collection crew. The equipment is in fair condition per shop report.	27,500		27,500	
			tax and tags	2,500		2,500	
			Total Price	30,000		30,000	
		TOTALS		298,004	-	298,004	-

SANITATION SERVICES

The Sanitation program is contracted to Waste Industries for one pickup weekly of garbage and every other week of recyclables. The Facilities and Beautification Administrator, City Manager, and Solid Waste Superintendent monitor the waste collector's performance to promote and encourage the prevention of litter throughout the City.

Sanitation						
	2024 Orig. Budget	2024 Revised Budget	2024 Projection	2025 Manager Recomm.	Variance 25 Mgr. / 24 Rev. Budget	Pct. Change
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Operating	1,814,660	1,814,660	1,805,830	1,931,989	117,329	6.5%
Capital	-	-	-	-	-	0.0%
Total	\$ 1,814,660	\$ 1,814,660	\$ 1,805,830	\$ 1,931,989	\$ 117,329	6.5%

- Increase in Consumer Price Index (CPI) - (3.4%)
- Increase in landfill charges (3.4%)
- Increase in the number of households (for growth)

ACCOUNTS FOR:				2023	2024	2024	2024	2024	2025	PCT
GENERAL FUND				ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
580 SANITATION SERVICES										
10045800	62600		ADVERTISING	4,347	4,700	4,700	4,700	4,700	6,000	27.66%
10045800	63300		DEPARTMENT SUPPLIES & MATL	31,410	39,800	39,800	38,905	39,800	45,000	13.07%
10045800	64500		CONTRACTUAL SERVICES	1,277,508	1,366,252	1,366,252	1,366,252	1,359,704	1,452,078	6.28%
10045800	65100		LANDFILL CHARGES	373,817	403,908	403,908	403,908	401,626	428,911	6.19%
TOTAL	OPERATING EXP			1,687,083	1,814,660	1,814,660	1,813,765	1,805,830	1,931,989	6.47%
TOTAL	SANITATION SERVICES			1,687,083	1,814,660	1,814,660	1,813,765	1,805,830	1,931,989	6.47%

GENERAL FUND DEBT SERVICE

This department was established to account for the annual debt service requirements of the General Fund.

Debt Service						
	2024 Orig. Budget	2024 Revised Budget	2024 Projection	2025 Manager Recomm.	Variance 25 Mgr. / 24 Rev. Budget	Pct. Change
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Operating	2,457,270	2,457,270	2,442,091	2,733,324	276,054	11.2%
Capital	-	-	-	-	-	0.0%
Total	\$ 2,457,270	\$ 2,457,270	\$ 2,442,091	\$ 2,733,324	\$ 276,054	11.2%

- Debt related to bonds issued for streetscape / sidewalk, streetscape installment purchase debt, debt issued for city hall/public works service center repairs/upgrades, debt issued for fire station # 5, two fire pumpers, one ladder truck, and estimated debt payment on a new engine to be purchased in FY 25.

ACCOUNTS FOR:				2023	2024	2024	2024	2024	2025	PCT
GENERAL FUND				ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
600	DEBT SERVICE									
10016000	62200		INSTALLMENT PURCHASE	472,611	616,368	622,368	622,368	616,368	927,663	49.05%
10016000	62201		INTEREST INSTALLMENT PURCHASE	71,801	142,206	136,206	127,027	127,027	114,911	-15.63%
10016000	69200		BOND PRINCIPAL	550,000	1,055,000	1,055,000	1,055,000	1,055,000	1,055,000	0.00%
10016000	69201		BOND INTEREST	229,500	643,696	643,696	643,696	643,696	620,750	-3.56%
10016000	69205		TRUSTEE FEES	-	-	-	-	-	15,000	0.00%
TOTAL	OPERATING			1,323,911	2,457,270	2,457,270	2,448,090	2,442,091	2,733,324	11.23%
TOTAL	DEBT SERVICE			1,323,911	2,457,270	2,457,270	2,448,090	2,442,091	2,733,324	11.23%

COMMUNITY DEVELOPMENT

The Community Development Department provides services with respect to land use, zoning and development issues; overseeing the land use review and approval process; providing professional advice and direction with respect to the physical development and redevelopment to the City and Lee County; developing, maintaining and providing compliance review of the City's Comprehensive Plan; preparation and maintenance of the City's base map; providing technical assistance and staff support to the City of Sanford and County of Lee Planning and Zoning Boards, Lee County Environmental Board, and the Planning Commission.

The Community Development Department is responsible for the administration, management, and implementation of various Federal, State, and Local grant-funded programs that benefit the low, very low-, and moderate-income households within the City. Emphasis has been directed at the preservation of existing housing units, increasing home ownership opportunities, and residential landscape and exterior improvements.

Note: Lee County reimburses the City forty-five (45%) percent of this department's total budget less any capital.

Community Development						
	2024 Orig. Budget	2024 Revised Budget	2024 Projection	2025 Manager Recomm.	Variance 25 Mgr. / 24 Rev. Budget	Pct. Change
Personnel	\$ 1,334,446	\$ 1,382,703	\$ 1,361,717	\$ 1,501,176	\$ 118,473	8.6%
Operating	189,256	653,154	646,567	316,046	(337,108)	-51.6%
Capital	-	-	-	-	-	0.0%
Total	\$ 1,523,702	\$ 2,035,857	\$ 2,008,284	\$ 1,817,222	\$ (218,635)	-10.7%

- Personnel changes are related to a 4.7% COLA and salary adjustment, a 0.75% increase in retirement, a 7% increase for group health insurance, and a full year of salary study adjustments that were made in the middle of prior year.
- Operational decreases due to contractual services funded in FY 24.
- No capital funded.

ACCOUNTS FOR:				2023	2024	2024	2024	2024	2025	PCT
GENERAL FUND				ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
490	COMMUNITY DEVELOPMENT									
10054900	60000		SALARY AND WAGES	806,424	931,025	970,074	824,361	952,486	1,048,303	8.06%
10054900	60001		SALARY AND WAGES - TEMPORARY	8,025	24,600	24,600	11,450	24,600	26,700	8.54%
10054900	60002		401 K	38,460	46,253	47,990	40,760	47,339	52,118	8.60%
10054900	60003		FICA	61,553	72,650	75,658	62,259	74,312	81,781	8.09%
10054900	60004		INSURANCE	100,557	141,048	141,048	100,375	141,048	150,516	6.71%
10054900	60005		RETIREMENT	94,207	118,870	123,333	104,754	121,661	141,758	14.94%
10054900	60006		UNEMPLOYMENT INSURANCE	172	-	-	271	271	-	0.00%
TOTAL	SALARIES & BENEFITS			1,109,397	1,334,446	1,382,703	1,144,230	1,361,717	1,501,176	8.57%
10054900	60100		EMPLOYEE TRAINING	4,868	16,000	16,000	14,596	10,000	17,000	6.25%
10054900	611001		CELL PHONES	1,187	900	900	825	900	900	0.00%
10054900	61200		PRINTING	1,171	2,500	13,420	10,907	10,533	2,500	-81.37%
10054900	61700		MAINTENANCE & REPAIR - AUTO	153	500	500	79	500	500	0.00%
10054900	61800		AUTO ALLOWANCE	3,600	3,600	3,600	3,300	3,600	3,600	0.00%
10054900	62100		BUILDING & EQUIPMENT RENTAL	668	800	800	668	800	800	0.00%
10054900	62600		ADVERTISING	17,299	15,000	15,000	12,210	12,000	15,000	0.00%
10054900	63000		POSTAGE	1,595	1,500	1,500	1,490	1,500	1,500	0.00%
10054900	63100		FUEL & VEHICLE SUPPLIES	2,423	3,840	3,840	769	3,840	5,640	46.88%
10054900	63300		DEPARTMENT SUPPLIES & MATL	14,493	12,500	10,170	9,485	10,170	12,500	22.91%
10054900	63310		DEPARTMENT SUPPLIES/COMPUTER	2,672	4,600	5,450	5,418	5,450	2,950	-45.87%
10054900	63400		NON-CAPITAL EQUIPMENT/FURN	-	-	1,480	1,384	1,480	-	-100.00%
10054900	64500		CONTRACTUAL SERVICES	86,197	55,350	485,508	309,906	496,009	163,228	-66.38%
10054900	65300		DUES & SUBSCRIPTIONS	5,696	7,800	7,800	4,033	6,000	8,750	12.18%
10054900	65400		INSURANCE & BONDS	14,366	14,366	15,866	15,822	14,366	15,823	-0.27%
10054900	65700		MISCELLANEOUS	2,448	2,000	2,000	1,974	500	2,000	0.00%
10054900	65720	CHOME	HOMELESSNESS PROJECT	-	-	7,080	-	7,080	-	-100.00%
10054900	65756		EMERGENCY SHELTER	-	25,000	38,755	38,505	38,355	38,355	-1.03%
10054900	65758		PARTNERS FOR IMPACT	21,278	15,000	15,323	14,850	15,323	17,000	10.94%
10054900	67373	CRACE	COMMUNITY DEVE. YOUTH CONCIL	4,751	-	162	176	161	-	-100.00%
10054900	67910		NONREIMB. -TOWER CONSULTANT	-	8,000	8,000	-	8,000	8,000	0.00%
TOTAL	OPERATING EXP			184,863	189,256	653,154	446,396	646,567	316,046	-51.61%
10054900	67400		CAPITAL OUTLAY - VEHICLES	-	-	-	-	-	-	0.00%
TOTAL	CAPITAL OUTLAY			-	-	-	-	-	-	0.00%
TOTAL	COMMUNITY DEVELOPMENT			1,294,260	1,523,702	2,035,857	1,590,626	2,008,284	1,817,222	-10.74%

CAPITAL OUTLAY - VEHICLES		
Fiscal Year: 2024-2025	Code: 67400	Department: COMMUNITY DEVELOPMENT

Code: 67400

PRIORITY	QTY	ITEM	DESCRIPTION	REQUESTED REPLACE	NEW	CUTS	APPROVED
1	1	Midsized Sedan Malibu	Car for Community Development / Karen and Tradell	-	30,714	30,714	-
			This car will be used to do project inspections, housing rehabilitations, local and state meetings and agency meetings.				
			This new vehicle cost includes taxes and tags.				
		TOTALS		-	30,714	30,714	-

-	30,714
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30,714

COMMUNITY DEVELOPMENT – BUGGY COMPANY INTERLOCAL CITY COUNTY SHARED

The Community Development Department provides services with respect to land use, zoning and development issues; overseeing the land use review and approval process; providing professional advice and direction with respect to the physical development and redevelopment to the City and Lee County; developing, maintaining and providing compliance review of the City's Comprehensive Plan; preparation and maintenance of the City's base map; providing technical assistance and staff support to the City of Sanford and County of Lee Planning and Zoning Boards, Lee County Environmental Board, and the Planning Commission.

The Community Development Department is responsible for the administration, management, and implementation of various Federal, State, and Local grant-funded programs that benefit the low, very low-, and moderate-income households within the City. Emphasis has been directed at the preservation of existing housing units, increasing home ownership opportunities, and residential landscape and exterior improvements.

The Inspections, Code Enforcement, and Community Development staff are located in the Buggy Company along with Lee County's GIS and Environmental Health staff and S.A.G.A. employees. The City will pay the operating expenditures related to the Buggy Company Building and receive 50% reimbursement from Lee County.

Note: Lee County reimburses the City fifty (50%) percent of this department's actual expenditures less any capital.

Community Development - Buggy Factory Interlocal City County Shared						
	2024 Orig. Budget	2024 Revised Budget	2024 Projection	2025 Manager Recomm.	Variance 25 Mgr. / 24 Rev. Budget	Pct. Change
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Operating	40,005	40,005	40,005	47,905	7,900	19.7%
Capital	-	-	-	-	-	0.0%
Total	\$ 40,005	\$ 40,005	\$ 40,005	\$ 47,905	\$ 7,900	19.7%

- This department includes recurring expenses related to the Buggy Company

ACCOUNTS FOR:				2023	2024	2024	2024	2024	2025	PCT
GENERAL FUND				ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
490	COMMUNITY DEVELOPMENT									
I5050	BUGGY FACTORY INTERLOCAL CITY/CO.									
10054900	61150	I5050	WIRELESS CONNECTIVITY	-	780	780	-	780	780	0.00%
10054900	62000	I5050	UTILITIES	21,699	14,850	22,850	19,516	14,850	22,750	-0.44%
10054900	63300	I5050	DEPARTMENT SUPPLIES & MATL	9	1,500	1,500	-	1,500	1,500	0.00%
10054900	64500	I5050	CONTRACTUAL SERVICES	18,159	22,300	14,300	3,856	22,300	22,300	55.94%
10054900	65300	I5050	DUES & SUBSCRIPTIONS	-	75	75	-	75	75	0.00%
10054900	65700	I5050	MISCELLANEOUS	-	500	500	250	500	500	0.00%
TOTAL	OPERATING EXP			39,867	40,005	40,005	23,623	40,005	47,905	19.75%
TOTAL	BUGGY FACTORY INTERLOC			39,867	40,005	40,005	23,623	40,005	47,905	19.75%

COMMUNITY DEVELOPMENT – BUGGY COMPANY NONREIMBURSABLE

The Community Development Department provides services with respect to land use, zoning and development issues; overseeing the land use review and approval process; providing professional advice and direction with respect to the physical development and redevelopment to the City and Lee County; developing, maintaining and providing compliance review of the City's Comprehensive Plan; preparation and maintenance of the City's base map; providing technical assistance and staff support to the City of Sanford and County of Lee Planning and Zoning Boards, Lee County Environmental Board, and the Planning Commission.

The Community Development Department is responsible for the administration, management, and implementation of various Federal, State, and Local grant-funded programs that benefit the low, very low-, and moderate-income households within the City. Emphasis has been directed at the preservation of existing housing units, increasing home ownership opportunities, and residential landscape and exterior improvements.

The Inspections, Code Enforcement, and Community Development staff are located in the Buggy Company along with Lee County's GIS and Environmental Health staff and S.A.G.A. employees. The City will pay the operating expenditures related to the Buggy Company Building and receive 50% reimbursement from Lee County.

Note: Buggy Company recurring City cost not shared with Lee County.

Community Development - Buggy Factory Non-Reimbursable						
	2024 Orig. Budget	2024 Revised Budget	2024 Projection	2025 Manager Recomm.	Variance 25 Mgr. / 24 Rev. Budget	Pct. Change
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Operating	145,735	145,735	145,735	151,638	5,903	4.1%
Capital	-	-	-	-	-	0.0%
Total	\$ 145,735	\$ 145,735	\$ 145,735	\$ 151,638	\$ 5,903	4.1%

- Operating includes a rent increase.

ACCOUNTS FOR:				2023	2024	2024	2024	2024	2025	PCT
GENERAL FUND				ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
490 COMMUNITY DEVELOPMENT										
INONR	BUGGY FACTORY NONREIMBURSABLE									
10054900	61100	INONR	TELEPHONE	24,458	22,560	22,560	23,601	22,560	25,000	10.82%
10054900	61150	INONR	WIRELESS CONNECTIVITY	600	595	595	600	595	595	0.00%
10054900	63800	INONR	RENT	-	115,430	115,430	115,430	115,430	118,893	3.00%
10054900	64500	INONR	CONTRACTUAL SERVICES	7,152	6,900	6,900	6,900	6,900	6,900	0.00%
10054900	65700	INONR	MISCELLANEOUS	-	250	250	-	250	250	0.00%
TOTAL	OPERATING EXP			32,210	145,735	145,735	146,530	145,735	151,638	4.05%
10054900	67850	INONR	CAPITAL OUTLAY-LEASE ASSET	439,034	-	-	-	-	-	0.00%
TOTAL	CAPITAL-LEASE ASSET			439,034	-	-	-	-	-	0.00%
TOTAL	BUGGY FACTORY NONREIMB			471,243	145,735	145,735	146,530	145,735	151,638	4.05%

CODE ENFORCEMENT

The purpose of the Code Enforcement section of the Community Development Department is to provide protection, safety, and general welfare of the citizens of the City of Sanford by enforcing the Code of Ordinances. Security is accomplished through the process of performing inspections on nuisance violations (i.e., rodent, overgrown lots, trash / junk, health / fire hazard, junked / nuisance vehicles, animals). Inspections are conducted on structures that are substandard to ensure that they are fit for human habitation. Community Enhancement is responsible for pre-occupancy inspections and field zoning enforcement.

Code Enforcement							
	2024 Orig. Budget	2024 Revised Budget	2024 Projection	2025 Manager Recomm.	Variance 25 Mgr. / 24 Rev. Budget	Pct. Change	
Personnel	\$ 354,217	\$ 363,540	\$ 354,217	\$ 390,084	\$ 26,544	7.3%	
Operating	84,824	151,741	114,023	125,693	(26,048)	-17.2%	
Capital	-	-	-	-	-	0.0%	
Total	\$ 439,041	\$ 515,281	\$ 468,240	\$ 515,777	\$ 496	0.1%	

- Personnel changes are related to a 4.7% COLA and salary adjustment, a 0.75% increase in retirement, a 7% increase for group health insurance, and a full year of salary study adjustments that were made in the middle of prior year.
- No capital funded.

ACCOUNTS FOR:				2023	2024	2024	2024	2024	2025	PCT
GENERAL FUND				ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
545	CODE ENFORCEMENT									
10055450	60000		SALARY AND WAGES	208,399	245,387	253,075	234,489	245,387	269,650	6.55%
10055450	60002		401 K	9,754	12,090	12,383	11,461	12,090	13,384	8.08%
10055450	60003		FICA	14,669	18,620	19,209	16,988	18,620	20,476	6.60%
10055450	60004		INSURANCE	36,851	47,016	47,016	39,233	47,016	50,172	6.71%
10055450	60005		RETIREMENT	24,120	31,104	31,857	29,456	31,104	36,402	14.27%
10055450	60006		UNEMPLOYMENT INSURANCE	53	-	-	80	-	-	0.00%
TOTAL	SALARIES & BENEFITS			293,847	354,217	363,540	331,706	354,217	390,084	7.30%
10055450	60100		EMPLOYEE TRAINING	1,683	3,000	3,000	2,370	2,500	4,500	50.00%
10055450	61100		TELEPHONE	525	-	-	-	-	-	0.00%
10055450	611001		CELL PHONES	1,300	1,500	1,500	1,350	1,500	1,500	0.00%
10055450	61150		WIRELESS CONNECTIVITY	1,307	1,825	1,825	1,453	1,825	1,825	0.00%
10055450	61200		PRINTING	-	300	300	150	300	500	66.67%
10055450	61700		MAINTENANCE & REPAIR - AUTO	1,686	1,600	4,676	5,147	4,676	1,600	-65.78%
10055450	62600		ADVERTISING	-	1,000	1,000	-	500	1,000	0.00%
10055450	63000		POSTAGE	805	2,000	2,000	2,000	1,500	2,000	0.00%
10055450	63100		FUEL & VEHICLE SUPPLIES	6,620	7,680	7,680	3,942	5,500	8,460	10.16%
10055450	63300		DEPARTMENT SUPPLIES & MATL	4,492	4,000	4,000	3,155	4,000	4,000	0.00%
10055450	63310		DEPARTMENT SUPPLIES/COMPU	-	-	-	-	-	5,900	0.00%
10055450	64500		CONTRACTUAL SERVICES	54,023	52,500	116,341	77,073	82,814	85,000	-26.94%
10055450	65300		DUES & SUBSCRIPTIONS	2,310	3,000	3,000	2,166	2,500	3,000	0.00%
10055450	65400		INSURANCE & BONDS	5,919	5,919	5,919	5,908	5,908	5,908	-0.19%
10055450	65700		MISCELLANEOUS	336	500	500	248	500	500	0.00%
TOTAL	OPERATING EXP			81,006	84,824	151,741	104,961	114,023	125,693	-17.17%
10055450	67400		CAPITAL OUTLAY - VEHICLES	-	-	-	-	-	-	0.00%
TOTAL	CAPITAL OUTLAY			-	-	-	-	-	-	0.00%
TOTAL	CODE ENFORCEMENT			374,854	439,041	515,281	436,667	468,240	515,777	0.10%

CAPITAL OUTLAY - VEHICLES		
Fiscal Year: 2024-2025	Code: 67400	Department: CODE ENFORCEMENT

Code: 67400

PRIORITY	QTY	ITEM	DESCRIPTION	REQUESTED REPLACE NEW	CUTS APPROVED
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1	1	1/2 ton standard 4x2 truck	Replace vehicle #82 - This is a 2016 Silver Ford Fusion (Serial # 3FA6P0G7XGR308172) Mileage on this vehicle is 67,765. Requesting this truck instead of a car for specific tasks- example - Picking up signs. This replacement vehicle cost includes taxes and tags.	40,907		40,907	
			mini light bar package	2,530		2,530	
				43,437		43,437	-
		TOTALS		43,437	-	43,437	-

PLANNING / HISTORIC PRESERVATION

Historic Preservation – The purpose of the Historic Preservation / Annexation / Progressive Neighborhoods Section of the Community Development Department is to oversee the inventory of properties of historic, pre-historic, architectural and / or cultural significance, and make recommendations to the City Council to designate by ordinance “historical districts.” Historic Preservation staff offers assistance to property owners of buildings, structures, sites, or areas when considering the restoration, preservation, and operation of historic matters.

Annexation – Studies are conducted to determine the feasibility of all proposed voluntary and involuntary annexations, which include cost analysis for delivery of services and corresponding revenues.

Progressive Neighborhood Program – The City’s Progressive Neighborhood program encourages public / private, community-oriented partnerships that are neighborhood driven, and designed to improve the quality of life throughout the City. The program is designed to preserve neighborhoods by dealing with issues that affect long-term livability.

Planning / Historic Preservation							
	2024 Orig. Budget	2024 Revised Budget	2024 Projection	2025 Manager Recomm.	Variance 25 Mgr. / 24 Rev. Budget	Pct. Change	
Personnel	\$ 125,756	\$ 127,117	\$ 125,781	\$ 134,068	\$ 6,951	5.5%	
Operating	32,860	62,425	32,763	38,563	(23,862)	-38.2%	
Capital	40,000	36,785	63,135	10,000	(26,785)	-72.8%	
Total	\$ 198,616	\$ 226,327	\$ 221,679	\$ 182,631	\$ (43,696)	-19.3%	

- Personnel changes are related to a 4.7% COLA and salary adjustment, a 0.75% increase in retirement, a 7% increase for group health insurance, and a full year of salary study adjustments that were made in the middle of prior year.
- Capital funding includes: wayfinding signs \$10,000.

ACCOUNTS FOR:				2023	2024	2024	2024	2024	2025	PCT
GENERAL FUND				ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
	546	PLANNING/HISTORIC PRESERV								
10055460	60000		SALARY AND WAGES	78,161	81,933	83,082	76,185	81,933	87,406	5.20%
10055460	60001		SALARY AND WAGES - TEMPORARY	4,550	10,500	10,500	7,450	10,500	10,500	0.00%
10055460	60002		401 K	3,728	4,071	4,106	3,764	4,071	4,346	5.85%
10055460	60003		FICA	6,235	7,034	7,122	6,318	7,034	7,452	4.63%
10055460	60004		INSURANCE	10,891	11,754	11,754	10,485	11,754	12,543	6.71%
10055460	60005		RETIREMENT	9,151	10,464	10,553	9,672	10,464	11,821	12.02%
10055460	60006		UNEMPLOYMENT INSURANCE	19	-	-	25	25	-	0.00%
TOTAL	SALARIES & BENEFITS			112,734	125,756	127,117	113,899	125,781	134,068	5.47%
10055460	60100		EMPLOYEE TRAINING	1,595	3,350	3,350	215	1,550	3,350	0.00%
10055460	61200		PRINTING	2,318	3,000	3,000	2,797	2,500	3,000	0.00%
10055460	62600		ADVERTISING	7,653	6,000	6,000	1,784	4,000	6,000	0.00%
10055460	63000		POSTAGE	393	1,600	1,600	1,586	1,600	1,600	0.00%
10055460	63300		DEPARTMENT SUPPLIES & MATL	3,670	5,500	5,500	5,063	5,500	9,000	63.64%
10055460	63310		DEPARTMENT SUPPLIES/COMPUTER	1,697	-	-	-	-	-	0.00%
10055460	63400		NON-CAPITAL EQUIPMENT/FURN	-	-	24,565	24,565	-	3,500	-85.75%
10055460	65300		DUES & SUBSCRIPTIONS	2,270	5,500	5,500	1,260	5,000	3,500	-36.36%
10055460	65400		INSURANCE & BONDS	2,380	1,810	1,810	2,852	2,513	2,513	38.84%
10055460	65700		MISCELLANEOUS	1,230	1,500	1,500	435	500	1,500	0.00%
10055460	657071		PUBLIC ART - NON CAPITAL	2,310	4,600	9,600	6,939	9,600	4,600	-52.08%
TOTAL	OPERATING EXP			25,516	32,860	62,425	47,496	32,763	38,563	-38.23%
10055460	67300		CAPITAL - CONSTRUCTION	-	40,000	36,785	-	63,135	10,000	-72.82%
TOTAL	CAPITAL OUTLAY			-	40,000	36,785	-	63,135	10,000	-72.82%
TOTAL	PLANNING/HISTORIC PRES			138,251	198,616	226,327	161,395	221,679	182,631	-19.31%

CAPITAL OUTLAY - CONSTRUCTION		
Fiscal Year: 2024-2025	Code: 67300	Department: PLANNING/HISTORIC

Code: 67300[illegible]

2	1	Wayfinding Signs	Annual signage program		35,000	25,000.00	10,000.00
		TOTALS		-	35,000	25,000	10,000

PARKS

Provide proactive management of the city's parks which include, Kiwanis, Depot, Martin Luther King Memorial etc. as well as the greenway system. Functions include an asset management approach to maintenance of elements and components of various facilities including but not limited to: playground equipment, splash pad elements, pumps and associated buildings, grills, shelters, signs, etc. which are located in and around city parks and greenways. Provide day to day maintenance activities such as trash pickup and removal as well as grass maintenance. All these activities are performed in an effort to provide the citizens with the best possible experience when attending a city facility.

Parks and Recreation						
	2024 Orig. Budget	2024 Revised Budget	2024 Projection	2025 Manager Recomm.	Variance 25 Mgr. / 24 Rev. Budget	Pct. Change
Personnel	\$ 383,776	\$ 402,427	\$ 423,534	\$ 427,811	\$ 25,384	6.3%
Operating	288,195	565,624	644,625	335,352	(230,272)	-40.7%
Capital	387,990	343,518	277,397	42,322	(301,196)	-87.7%
Total	\$ 1,059,961	\$ 1,311,569	\$ 1,345,556	\$ 805,485	\$ (506,084)	-38.6%

- Personnel changes are related to a 4.7% COLA and salary adjustment, a 0.75% increase in retirement, a 7% increase for group health insurance, and a full year of salary study adjustments that were made in the middle of prior year.
- Operating decreases due to projects in FY 24 that are not budgeted in FY 25.
- Capital funding includes: one Polaris Ranger of \$32,322; and repairs at Maple Street Park of \$10,000.

ACCOUNTS FOR:				2023	2024	2024	2024	2024	2025	PCT
GENERAL FUND				ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
680	PARKS AND RECREATION									
10066800	60000		SALARY AND WAGES	224,507.75	242,484.00	275,105.00	239,683.57	275,105.00	292,839.00	6.45%
10066800	60001		SALARY AND WAGES - TEMPORARY	7,739.12	31,158.00	10,534.00	4,947.16	31,158.00	7,853.00	-25.45%
10066800	60002		401 K	10,532.95	11,939.00	13,479.00	11,295.47	13,755.00	14,543.00	7.89%
10066800	60003		FICA	17,110.64	20,495.00	21,652.00	17,779.06	21,046.00	22,851.00	5.54%
10066800	60004		INSURANCE	39,306.46	47,016.00	47,016.00	41,483.84	47,016.00	50,172.00	6.71%
10066800	60005		RETIREMENT	25,867.09	30,684.00	34,641.00	29,029.49	35,351.00	39,553.00	14.18%
10066800	60006		UNEMPLOYMENT INSURANCE	77.72	-	-	102.67	103.00	-	0.00%
TOTAL	SALARIES & BENEFITS			325,141.73	383,776.00	402,427.00	344,321.26	423,534.00	427,811.00	6.31%
10066800	60100		EMPLOYEE TRAINING	2,252.42	2,500.00	2,500.00	1,083.97	2,500.00	2,500.00	0.00%
10066800	61100		TELEPHONE	826.46	1,000.00	1,000.00	758.63	1,000.00	1,000.00	0.00%
10066800	611001		CELL PHONES	900.00	900.00	900.00	825.00	900.00	900.00	0.00%
10066800	61150		WIRELESS CONNECTIVITY	1,551.16	1,750.00	1,750.00	1,254.33	1,750.00	1,750.00	0.00%
10066800	61600		MAINTENANCE & REPAIR - EQUIPME	34,599.91	45,000.00	45,000.00	39,801.11	45,000.00	45,000.00	0.00%
10066800	61700		MAINTENANCE & REPAIR - AUTO	1,326.19	2,000.00	2,000.00	837.24	2,000.00	2,000.00	0.00%
10066800	62000		UTILITIES	2,355.65	3,500.00	3,500.00	2,635.50	3,500.00	4,000.00	14.29%
10066800	62100		BUILDING & EQUIPMENT RENTAL	388.64	750.00	750.00	751.44	1,500.00	2,500.00	233.33%
10066800	63100		FUEL & VEHICLE SUPPLIES	4,520.72	6,775.00	6,775.00	3,714.21	6,775.00	5,584.00	-17.58%
10066800	63300		DEPARTMENT SUPPLIES & MATL	32,550.94	30,000.00	42,500.00	42,618.60	35,000.00	42,500.00	0.00%
10066800	63310		DEPARTMENT SUPPLIES/COMPUTER	-	-	1,700.00	1,665.30	-	-	-100.00%
10066800	63600		UNIFORMS	3,236.36	4,200.00	4,200.00	4,075.82	4,200.00	4,500.00	7.14%
10066800	64500		CONTRACTUAL SERVICES	224,084.23	177,155.00	440,384.00	438,239.83	529,681.54	211,800.00	-51.91%
10066800	65300		DUES & SUBSCRIPTIONS	495.00	500.00	500.00	500.00	500.00	750.00	50.00%
10066800	65400		INSURANCE & BONDS	12,617.97	11,665.00	11,665.00	9,817.26	9,818.00	9,818.00	-15.83%
10066800	65700		MISCELLANEOUS	30.25	500.00	500.00	452.49	500.00	750.00	50.00%
TOTAL	OPERATING EXP			321,735.90	288,195.00	565,624.00	549,030.73	644,624.54	335,352.00	-40.71%
10066800	67400		CAPITAL OUTLAY - VEHICLES	27,115.60	42,990.00	41,290.00	39,584.34	42,990.00	32,322.00	-21.72%
10066800	67410		CAPITAL - MACHINERY & EQUIPMT	10,200.94	195,000.00	262,821.00	-	195,000.00	-	-100.00%
10066800	67440		CAPITAL - INFRASTRUCTURE	4,000.00	150,000.00	39,407.00	33,551.19	39,407.00	10,000.00	-74.62%
TOTAL	CAPITAL OUTLAY			41,316.54	387,990.00	343,518.00	73,135.53	277,397.00	42,322.00	-87.68%
TOTAL	PARKS AND RECREATION			688,194.17	1,059,961.00	1,311,569.00	966,487.52	1,345,555.54	805,485.00	-38.59%

CAPITAL OUTLAY - VEHICLES		
Fiscal Year: 2024-2025	Code: 67400	Department: Parks

Fiscal Year: 2024-2025		
PRIORITY	QTY	ITEM

Code: 87400

Department: Parks			
DESCRIPTION	REQUESTED		CUTS
	REPLACE	NEW	
			APPROVED

PRIORITY	QTY	ITEM	DESCRIPTION	REQUESTED REPLACE NEW		CUTS	APPROVED
1	1	2015 F-150 2WD	#402 is a 2015 Ford F-150 2WD XL Regular Cab with a 6.5 ft bed(VIN#: 1FTMF1C82FKD18156). It is used by the parks department to service the parks within the city. The vehicle has 80,987 miles and is used at a rate of 9,968 miles per year. The equipment is in good condition. 2023 fuel usage is \$644.00. Repair for 2023 are \$645.	40,907		40,907	
			Bed Liner, Light Kit, taxes and tags included	5,307		5,307	
				46,214		46,214	
2	1	2024 -Polaris Ranger XP 1000 North Star Ultimate	Street legal side by side vehicle for the parks staff to use at the parks and greenway for trash collection. Unit will have turn signals, seatbelts and be registered to drive on the road. The cost of this vehicle does include light bar package, taxes, and tags.		32,322		32,322
		TOTALS		46,214	32,322	46,214	32,322

CAPITAL - INFRASTRUCTURE		
Fiscal Year: 2024-2025	Code: 67440	Department: Parks

Code: 67440

PRIORITY	QTY	ITEM	DESCRIPTION	REQUESTED REPLACE NEW	CUTS	APPROVED

			Clean, repair, and repour the pour-in-play playground surface on the playground surface at Maple Street Park. Replace the existing shade tarp.	50,000		40,000	10,000
3	1	Maple Street Park					
		TOTALS		50,000	-	40,000	10,000

GOLF

The Sanford Municipal Golf Course is an 18-hole public golf course, a pro shop, and a complete practice facility on 155 acres of city property. The golf course serves the general public by offering a facility that caters to men, women, children, churches, industries, civic organizations, and to public and private schools in the community and surrounding areas.

Golf							
	2024 Orig. Budget	2024 Revised Budget	2024 Projection	2025 Manager Recomm.	Variance 25 Mgr. / 24 Rev. Budget	Pct. Change	
Personnel	\$ 658,648	\$ 672,881	\$ 658,648	\$ 735,338	\$ 62,457	9.3%	
Operating	272,187	294,937	287,942	380,829	85,892	29.1%	
Capital	80,300	76,816	80,816	75,000	(1,816)	-2.4%	
					-		
Total	\$ 1,011,135	\$ 1,044,634	\$ 1,027,406	\$ 1,191,167	\$ 146,533	14.0%	

- Personnel changes are related to a 4.7% COLA and salary adjustment, a 0.75% increase in retirement, a 7% increase for group health insurance, and a full year of salary study adjustments that were made in the middle of prior year.
- Operational increases due to lease of necessary equipment.
- Capital funding includes funding of \$75,000 for driving range (regrade and grass).

ACCOUNTS FOR:				2023	2024	2024	2024	2024	2025	PCT
GENERAL FUND				ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
660	GOLF									
10106600	60000		SALARY AND WAGES	367,401	412,416	428,766	405,213	412,416	462,625	7.90%
10106600	60001		SALARY AND WAGES - TEMPORARY	54,983	54,550	48,834	28,118	54,550	59,679	22.21%
10106600	60002		401 K	16,939	20,675	21,333	18,708	20,675	22,958	7.62%
10106600	60003		FICA	31,124	35,457	36,708	32,141	35,457	39,691	8.13%
10106600	60004		INSURANCE	67,538	82,278	82,278	68,273	82,278	87,801	6.71%
10106600	60005		RETIREMENT	41,566	53,132	54,822	48,080	53,132	62,444	13.90%
10106600	60006		UNEMPLOYMENT INSURANCE	139	140	140	177	140	140	0.00%
TOTAL	SALARIES & BENEFITS			579,689	658,648	672,881	600,710	658,648	735,338	9.28%
10106600	60100		EMPLOYEE TRAINING	2,083	2,500	2,500	2,077	2,500	2,500	0.00%
10106600	61100		TELEPHONE	2,677	4,500	4,500	3,365	4,500	4,500	0.00%
10106600	61551		MAINTENANCE & REPAIR - BUILDING	2,479	7,000	5,500	2,635	7,000	7,000	27.27%
10106600	61600		MAINTENANCE & REPAIR - EQUIPMENT	17,613	20,000	20,000	18,336	20,000	15,000	-25.00%
10106600	61700		MAINTENANCE & REPAIR - AUTO	1,035	2,000	2,000	807	2,000	2,500	25.00%
10106600	62000		UTILITIES	22,262	22,000	26,000	22,081	22,000	22,530	-13.35%
10106600	62301		LEASE	-	-	-	-	-	86,458	0.00%
10106600	62400		COURSE MAINTENANCE	75,911	85,000	85,000	83,725	85,000	90,000	5.88%
10106600	62500		TOURNAMENT EXPENSES	2,035	2,250	2,450	2,220	2,700	3,500	42.86%
10106600	63000		POSTAGE	139	350	350	15	350	350	0.00%
10106600	63300		DEPARTMENT SUPPLIES & MATL	3,894	4,200	4,200	2,370	4,200	4,200	0.00%
10106600	63310		DEPARTMENT SUPPLIES/COMPUTER	-	1,000	1,000	990	991	-	-100.00%
10106600	64500		CONTRACTUAL SERVICES	2,618	6,060	13,462	6,502	10,710	11,000	-18.29%
10106600	64600		BANK SERVICE CHARGE	13,576	12,150	16,898	21,206	19,000	22,000	30.19%
10106600	64805		INVENTORY PRO SHOP	56,225	60,000	62,300	62,350	60,000	63,000	1.12%
10106600	64806		CONCESSIONS	24,691	23,000	28,200	28,653	25,500	25,000	-11.35%
10106600	65300		DUES & SUBSCRIPTIONS	1,258	2,200	1,700	1,282	2,200	2,500	47.06%
10106600	65400		INSURANCE & BONDS	11,477	11,477	12,877	12,791	12,791	12,791	-0.67%
10106600	65700		MISCELLANEOUS	1,184	1,500	1,000	445	1,500	1,500	50.00%
10106600	65702		DRIVING RANGE SUPPLIES	4,206	5,000	5,000	3,414	5,000	4,500	-10.00%
TOTAL	OPERATING EXP			245,361	272,187	294,937	275,264	287,942	380,829	29.12%
10106600	67410		CAPITAL - MACHINERY & EQUIPMENT	42,000	80,300	76,816	71,716	80,816	-	-100.00%
10106600	67420		CAPITAL OUTLAY - BUILDING	-	-	-	-	-	-	0.00%

ACCOUNTS FOR:			2023	2024	2024	2024	2024	2025	PCT
GENERAL FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
10106600	67430		CAPITAL BUILDING IMPROVEMEN	13,493	-	-	-	-	0.00%
10106600	67710		CAPITAL OUTLAY LAND IMPRVMT	-	-	-	-	75,000	0.00%
TOTAL	CAPITAL OUTLAY		55,493	80,300	76,816	71,716	80,816	75,000	-2.36%
TOTAL	GOLF		880,543	1,011,135	1,044,634	947,690	1,027,406	1,191,167	14.03%

CAPITAL OUTLAY - MACHINERY AND EQUIPMENT > \$2,500

Fiscal Year: 2024-2025

Code: 67410

Department: GOLF

PRIORITY	QTY	ITEM	DESCRIPTION	REQUESTED REPLACE	NEW	CUTS	APPROVED
1	1	Mower	Replacement Smith Turf & Irrigation Model GM 4700-D mower	30,000		30,000	
6	1	Contour Rotary Mower	Groundsmaster 4500-D -Large mower with assecories that include leaf mulching kit, atomic blade, universal sunshade, operator cooling fan, universal sunshadeswitch Kit- option to purchase or lease the equipment		94,746	94,746	
4	1	Triplex Rotary Mower- trimming	Groundsmaster 3500-D accessories that include, atomic blade, universal sunshade, and wheel weight kit.- option to purchase or to lease the equipment		48,756	48,756	
2	1	Turf Sprayer	Advanced Multi Pro 1750 Turf Sprayer- Tank Clean Rinse Kit-this spraying equipment will be used to fertilize and treat pesticides - option to purchase or to lease the equipment		45,335	45,335	
5	1	Reelmaster	Reelmaster 3575-D -This is a reel mower that has 100 inch width of cut and lighter weight that is perfect for golf courses. option to purchase or lease the equipment		73,357	73,357	
3	1	Debris blower	Eastern Turf- Buffalo Turbine Debris Blower - option to purchase or lease the equipment		10,400	10,400	
			Total amount to purchase new equipment instead of leasing is 272,593.90				
		TOTALS		30,000	272,594	302,594	-

CAPITAL OUTLAY - BUILDING		
Fiscal Year: 2024-2025	Code: 67420	Department: GOLF

Fiscal Year: 2024-2025**Code: 67420**

Department: GOLF

PRIORITY	QTY	ITEM	DESCRIPTION	REQUESTED REPLACE	NEW	CUTS	APPROVED
10	1		Build 2 Bathroom facilities on the Course		80,000	80,000.00	
		TOTALS		-	80,000	80,000	-

CAPITAL - LAND IMPROVEMENT		
Fiscal Year: 2024-2025	Code: 67710	Department: GOLF

Code: 67710

PRIORITY	QTY	ITEM	DESCRIPTION	REQUESTED		CUTS	APPROVED
				REPLACE	NEW		
7	1		Regrade and grass Driving Range	75,000			75,000
8	1		Repair Creek Bed #13, #11, #17	75,000		75,000	
9	1		Sand Trap Renovations	125,000		125,000	
		TOTALS		275,000	-	200,000	75,000

275,000

1

200,000

75,000

				2023	2024	2024	2024	2025	VARIANCE	PCT
				ACTUAL	ORIG BUD	REVISED BUD	PROJECTION	MANAGER	MGR/REV BUD	CHANGE
UTILITY FUND REVENUE SOURCES										
300910	41000		WATER CHARGES	15,241,810.52	15,905,406.00	15,905,406.00	16,185,749.24	20,920,694.00	5,015,288.00	-31.53%
300910	41500		SEWER CHARGES	9,541,676.30	10,276,749.00	10,276,749.00	9,921,547.50	12,794,440.00	2,517,691.00	-24.50%
TOTAL USER CHARGES				24,783,486.82	26,182,155.00	26,182,155.00	26,107,296.74	33,715,134.00	7,532,979.00	-28.77%
300044	30340		INTEREST INCOME	860,879.65	300,000.00	300,000.00	800,538.00	605,000.00	305,000.00	-101.67%
300044	303404		INTEREST INC REVENUE BONDS	1,603.50	-	-	1,783.00	-	-	0.00%
300044	303408		INTEREST INCOME-LEASE	23,723.83	-	-	-	-	-	0.00%
300044	31401		INTEREST ON ASSESSMENTS	5,130.68	5,000.00	5,000.00	6,035.00	5,000.00	-	0.00%
TOTAL INVESTMENT INCOME				891,337.66	305,000.00	305,000.00	808,356.00	610,000.00	305,000.00	-100.00%
300045	30334		INSURANCE PROCEEDS	41,904.73	-	123,378.00	136,617.00	-	(123,378.00)	100.00%
300045	30335		MISCELLANEOUS REVENUE	62,985.78	8,000.00	8,000.00	10,000.00	40,000.00	32,000.00	-400.00%
300045	34000		GAIN (LOSS) ON CAPITAL ASSETS	(79,191.01)	-	-	-	-	-	0.00%
300045	34001		BOND PREMIUM REVENUE	338,424.84	-	-	-	-	-	0.00%
300910	31127		SALES OTHER FUNDS	41,721.36	30,000.00	30,000.00	30,000.00	30,000.00	-	0.00%
300910	31300		RENTAL INCOME	(138.69)	91,000.00	91,000.00	97,593.00	97,593.00	6,593.00	-7.25%
300910	31301		METER RENTAL INCOME	10,281.00	8,500.00	8,500.00	10,271.00	15,000.00	6,500.00	-76.47%
300910	31305		LEASE REVENUE	101,555.61	-	-	-	-	-	0.00%
300910	31400		ASSESSMENTS	85,168.80	-	-	-	-	-	0.00%
300910	41501		SEWER SURCHARGES	140,568.27	125,000.00	125,000.00	125,000.00	125,000.00	-	0.00%
300910	41505		CHARGES ON PAST DUE ACCOUNTS	120,403.50	120,000.00	120,000.00	124,265.00	170,000.00	50,000.00	-41.67%
300910	41506		AFTER HOURS FEE	3,475.00	2,850.00	2,850.00	3,575.00	3,000.00	150.00	-5.26%
300910	41507		NSF CHARGES	7,805.00	6,000.00	6,000.00	7,370.00	7,000.00	1,000.00	-16.67%
300910	41525		SLUDGE CHARGES	63,900.00	78,500.00	78,500.00	66,745.00	75,000.00	(3,500.00)	4.46%
300910	41526		NON-COMPLIANCE FEES	3,100.00	2,000.00	2,000.00	3,665.00	3,000.00	1,000.00	-50.00%
300910	41527		MONITORING FEES	85,932.00	80,000.00	80,000.00	84,942.00	84,000.00	4,000.00	-5.00%
300910	41528		FATS OIL & GREASE	21,199.85	21,500.00	21,500.00	22,399.00	21,500.00	-	0.00%
300910	41600		WATER CAPACITY FEES	164,035.00	164,035.00	164,035.00	164,035.00	164,035.00	-	0.00%
300910	41601		SEWER CAPACITY FEES	4,914.00	4,914.00	4,914.00	194,749.00	5,000.00	86.00	-1.75%
300910	41700		TAPS AND CONNECTIONS	247,526.49	215,000.00	215,000.00	215,000.00	265,000.00	50,000.00	-23.26%
300910	41800		SYSTEM DEVELOPMENT FEES-WATER	501,138.15	400,000.00	400,000.00	643,720.00	700,000.00	300,000.00	-75.00%
300910	41801		SYSTEM DEVELOPMENT FEES-SEWER	508,744.04	400,000.00	400,000.00	750,000.00	700,000.00	300,000.00	-75.00%
TOTAL OTHER				2,475,453.72	1,757,299.00	1,880,677.00	2,689,946.00	2,505,128.00	624,451.00	-33.20%
300045	34002		CONTRIBUTED CAPITAL - REVENUE	36,778,788.90	-	-	-	-	-	0.00%
300046	30992	ARPGS	TSF IN-ARP CSLRF FUNDS	649,600.00	-	-	-	-	-	0.00%
300945	30901		DEBT PROCEEDS	-	-	-	-	1,200,000.00	1,200,000.00	0.00%
300945	54000		FUND BALANCE APPROPRIATION	-	2,642,058.00	10,047,670.00	-	3,386,223.00	(6,661,447.00)	66.30%
GRAND TOTAL				65,578,667.10	30,886,512.00	38,415,502.00	29,605,598.74	41,416,485.00	3,000,983.00	-7.81%

UTILITY FUND EXPENSES	2023	2024	2024	2024	2025	VARIANCE	PCT
DEPARTMENT	ACTUAL	ORIG BUD	REVISED BUD	PROJECTION	DEPARTMENT	MGR/REV BUD	CHANGE
DEBT SERVICE	\$ 1,815,878	\$ 4,516,939	\$ 4,516,939	\$ 4,516,939	\$ 8,137,960	\$ 3,621,021	80.17%
OTHER CONTRIBUTIONS	25,000	248,465	4,648,465	3,648,465	248,465	(4,400,000)	-94.65%
UF ADMINISTRATION	3,185,674	4,124,577	4,779,811	4,784,303	4,659,833	(119,978)	-2.51%
UTILITY BUSINESS	-	-	215,262	215,262	496,218	280,956	130.52%
WAREHOUSE	162,651	458,372	512,051	522,483	308,189	(203,862)	-39.81%
ENGINEERING	1,123,826	1,455,345	1,690,838	1,621,663	1,616,479	(74,359)	-4.40%
UF PW ADMIN	850,026	892,747	982,685	936,143	1,012,853	30,168	3.07%
WATER FILTRATION	2,759,725	2,983,990	3,345,909	3,310,794	5,339,933	1,994,024	59.60%
WATER RECLAMATION	2,804,374	3,190,621	3,256,637	3,217,905	4,822,153	1,565,516	48.07%
DISTRIBUTION & COLLECT	6,505,818	7,523,599	9,709,184	8,052,728	9,918,241	209,057	2.15%
UTILITY MAINTENANCE	977,410	1,296,857	1,771,851	1,461,407	2,701,161	929,310	52.45%
WATER CAPITAL IMPROVEM	426,347	3,130,000	2,185,577	1,810,820	1,155,000	(1,030,577)	-47.15%
SEWER CAPITAL IMPROVEM	529,146	1,065,000	1,785,225	1,551,725	1,000,000	(785,225)	-43.98%
PUBLIC UTILITIES	19,324,998	26,121,108	30,235,030	27,485,234	33,030,060	2,795,030	9.24%
TOTAL UTILITY FUND	\$ 21,165,876	\$ 30,886,512	\$ 39,400,434	\$ 35,650,638	\$ 41,416,485	\$ 2,016,051	5.12%

FY 2024 - 2025 UTILITY FUND CAPITAL OUTLAY							
QTY	PRIORITY BY DEPT	ITEM	DEPARTMENT	REQUESTED		CUTS	APPROVED
				REPLACE	NEW		
1	1	2015 Ford F-150 #11	Engineering	47,740	-	-	47,740
1	2	2015 Ford F-150 2 WD #19	Engineering	47,740	-	47,740	-
1	3	2016 Ford F-150 2WD #20	Engineering	47,740	-	47,740	-
1	4	2017 Ford F-150 2WD #12	Engineering	47,740	-	47,740	-
Total Engineering				190,960	-	143,220	47,740
1	1	1/2 Ton Standard Truck #72	Water Filtration	44,134	-	-	44,134
1	2	Midsize Sedan #71	Water Filtration	31,411	-	31,411	-
Total Water Filtration				75,545	-	31,411	44,134
1	1	Water Reclamation Facility AC System (Repair to Adm Building)	Water Reclamation	160,000	-	-	160,000
1	2	Electric Utility Vehicle	Water Reclamation	35,000	-	35,000	-
1	3	Ford F-150 Unit #53	Water Reclamation	49,274	-	49,274	-
Total Water Reclamation				244,274	-	84,274	160,000
1	1	Midsize Sedan unit #6	Public Works Administration	33,244	-	33,244	-
Total Public Works Administration				33,244	-	33,244	-
1	1	Computerized Maintenance Management System (CMMS) work order system	Utility Maintenance	200,000	-	-	200,000
1	2	Ford F-350 Dual Rear Wheels 2WD unit#503	Utility Maintenance	75,816	-	75,816	-
1	3	Ford F-350 Dual Rear Wheels 4WD unit #504	Utility Maintenance	79,327	-	79,327	-
Total Utility Maintenance				355,143	-	155,143	200,000
1	1	1/2 on standard truck Unit # 619	Distribution & Collection	44,200	-	-	44,200
1	2	1/2 ton 4 x 4 truck Unit # 655	Distribution & Collection	54,084	-	-	54,084
1	3	MSA Altair 5 x Multigas Monitor	Distribution & Collection	41,000	-	-	41,000
1	4	I-Hydrant system	Distribution & Collection	-	110,000	-	110,000
1	5	1/2 ton Standard truck Unit #605	Distribution & Collection	44,200	-	44,200	-
1	6	1/2 ton Standard truck Unit #646	Distribution & Collection	44,200	-	44,200	-
1	7	1 ton Utility truck Unit # 635	Distribution & Collection	78,093	-	78,093	-
1	8	1 ton Utility truck Unit #663	Distribution & Collection	78,093	-	78,093	-
1	9	1 ton Utility truck Unit #662	Distribution & Collection	78,093	-	78,093	-
1	10	1/2 ton 4 x 4 truck Unit # 652	Distribution & Collection	54,084	-	54,084	-
1	11	1/2 ton standard truck unit # 625	Distribution & Collection	44,200	-	44,200	-
1	12	Passenger car unit #601	Distribution & Collection	39,659	-	39,659	-
1	13	Passenger car unit #650	Distribution & Collection	39,659	-	39,659	-
1	14	Aquaflow Bulk Water System	Distribution & Collection	-	42,104	-	42,104
1	15	Skid Steer Loader	Distribution & Collection	-	75,285	75,285	-
1	16	1/2 ton standard truck	Distribution & Collection	-	44,200	44,200	-
1	17	1/2 ton standard truck	Distribution & Collection	-	44,200	44,200	-
Total Distribution & Collection				639,565	315,789	663,966	291,388
1	1	Utility Building	Sewer Capital Improvement	12,500,000	-	12,500,000	-
1	2	Skunk Creek Outfall Rehabilitation	Sewer Capital Improvement	200,000	-	-	200,000
1	3	Wastewater System	Sewer Capital Improvement	550,000	-	150,000	400,000
1	4	Carr Creek Lift Station Upgrade	Sewer Capital Improvement	2,000,000	-	2,000,000	-
1	5	Chatham Street Area Sewer Rehabilitation Project	Sewer Capital Improvement	1,500,000	-	1,500,000	-
Total Sewer Capital Improvements				16,750,000	-	16,150,000	600,000
1	1	Utility Building	Water Capital Improvement	-	12,500,000	12,500,000	-
1	2	Hazen water model work	Water Capital Improvement	75,000	-	-	75,000
1	3	Water System Rehabilitation	Water Capital Improvement	346,500	-	96,500	250,000
1	4	Chlorine Residual Study	Water Capital Improvement	-	100,000	-	100,000
1	5	Transmission main Flowmeters	Water Capital Improvement	-	100,000	-	100,000
1	6	Waterline looping reflects	Water Capital Improvement	-	400,000	400,000	-
1	7	Water asset management plan update	Water Capital Improvement	-	40,000	40,000	-
1	8	Engineering support	Water Capital Improvement	-	50,000	50,000	-
1	9	Incorporate Water system in land use tool	Water Capital Improvement	-	50,000	50,000	-
1	10	Waterline relocates for NCDOT maintenance activities	Water Capital Improvement	-	100,000	100,000	-
Total Water Capital Improvements				421,500	13,340,000	13,236,500	525,000
TOTAL UTILITY FUND				18,710,231	13,655,789	30,497,758	1,668,262
				18,710,231	13,655,789	30,497,758	1,668,262
NOTE) The Utility Building will be brought back to Council with approval for debt issuance once bids are received in FY 24-25.							

FY 2024 - 2025 UTILITY FUND CAPITAL OUTLAY - PITTSBORO									
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PRIORITY				REQUESTED			
QTY	BY DEPT	ITEM	DEPARTMENT	REPLACE	NEW	CUTS	APPROVED
1	1	PH and Turbidity Meters for Filters	Water Filtration	52,000	-	-	52,000
1	2	TOC Analyzer	Water Filtration	45,000	-	-	45,000
1	3	DR 1900	Water Filtration	15,000	-	-	15,000
1	4	Incubator	Water Filtration	25,000	-	-	25,000
		Total Water Filtration - Pittsboro		137,000	-	-	137,000
1	1	F-250 Single Cab Service Truck	Utility Maintenance	55,000	-	-	55,000
1	2	Generator	Utility Maintenance	45,000	-	-	45,000
		Total Utility Maintenance - Pittsboro		100,000	-	-	100,000
1	1	1/2 Ton Standard Truck	Distribution & Collection	44,200	-	-	44,200
1	2	1 Ton Utility Truck	Distribution & Collection	78,093	-	-	78,093
1	3	F-750 Dump truck	Distribution & Collection	132,179	-	-	132,179
1	4	Trailer Jetter	Distribution & Collection	69,990	-	-	69,990
1	5	Tractor/Mower	Distribution & Collection	89,000	-	-	89,000
1	6	Backhoe	Distribution & Collection	105,000	-	-	105,000
1	7	1/2 Ton Standard Truck	Distribution & Collection	44,200	-	-	44,200
1	8	1/2 Ton 4x4 Truck	Distribution & Collection	54,084	-	-	54,084
1	9	1 Ton Utility Truck	Distribution & Collection	78,093	-	-	78,093
		Total Distribution & Collection - Pittsboro		694,839	-	-	694,839
		TOTAL UTILITY FUND - PITTSBORO		931,839	-	-	931,839
				931,839	-	-	931,839

Utility Fund Total - Sanford							
	2024 Orig. Budget	2024 Revised Budget	2024 Projection	2025 Manager Recomm.	Variance 25 Mgr. / 24 Rev. Budget	Pct. Change	
Personnel	\$ 8,963,520	\$ 9,441,550	\$ 9,058,782	\$ 10,818,207	\$ 1,376,657	14.6%	
Operating	18,438,973	27,520,252	23,890,503	22,653,122	(4,867,130)	-17.7%	
Capital	3,484,019	2,441,633	2,701,353	1,868,262	(573,371)	-23.5%	
Total	\$ 30,886,512	\$ 39,403,435	\$ 35,650,638	\$ 35,339,591	\$ (4,063,844)	-10.3%	

- Personnel changes are related to a 4.7% COLA and salary adjustment, a 0.75% increase in retirement, a 7% increase for group health insurance, and a full year of salary study adjustment that were made in the middle of prior year.
- Capital is shown on a departmental level.

UTILITY FUND DEBT SERVICE - SANFORD

This department was established to account for the annual debt service requirements of the Utility Fund.

Debt Service - Sanford						
	2024 Orig. Budget	2024 Revised Budget	2024 Projection	2025 Manager Recomm.	Variance 25 Mgr. / 24 Rev. Budget	Pct. Change
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Operating	4,516,939	4,516,939	4,516,939	8,022,960	3,506,021	77.6%
Capital	-	-	-	-	-	0.0%
Total	\$ 4,516,939	\$ 4,516,939	\$ 4,516,939	\$ 8,022,960	\$ 3,506,021	77.6%

- Historical shifts in spending are related to the net change in new debt and retirement of debt. First year of debt payment for the Water Plant Upgrade and Expansion is included in FY 25.

ACCOUNTS FOR:				2023	2024	2024	2024	2024	2025	PCT
UTILITY FUND				ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
600	DEBT SERVICE									
30096000	62200		INSTALLMENT PURCHASE	-	211,134	211,134	211,133	211,134	211,134	0.00%
30096000	62201		INTEREST INSTALLMENT PURCHASE	62,908	58,682	58,683	58,682	58,682	54,080	-7.84%
30096000	69160		SUBSC FINANCING INTEREST	285	-	-	-	-	-	0.00%
30096000	69201		BOND INTEREST	1,522,473	1,424,750	1,424,751	712,375	1,424,750	4,837,872	239.56%
30096000	69204		STATE LOAN INTEREST	229,213	214,849	214,849	214,849	214,849	197,253	-8.19%
30096000	69200		BOND PRINCIPAL	-	1,760,000	1,760,000	-	1,760,000	1,850,000	5.11%
30096000	69203		STATE LOAN PRINCIPAL	-	845,024	845,025	845,024	845,024	862,621	2.08%
30096000	69205		TRUSTEE FEES	1,000	2,500	2,497	1,000	2,500	10,000	300.48%
TOTAL	DEBT SERVICE			1,815,878	4,516,939	4,516,939	2,043,064	4,516,939	8,022,960	77.62%

UTILITY FUND CONTRIBUTIONS - SANFORD

This department was established to account for contingency appropriations, transfers to general fund, capital projects and the capital reserve fund.

Utility Fund Contributions - Sanford						
	2024 Orig. Budget	2024 Revised Budget	2024 Projection	2025 Manager Recomm.	Variance 25 Mgr. / 24 Rev. Budget	Pct. Change
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Operating	248,465	4,648,465	3,648,465	248,465	(4,400,000)	-94.7%
Capital	-	-	-	-	-	0.0%
Total	\$ 248,465	\$ 4,648,465	\$ 3,648,465	\$ 248,465	\$ (4,400,000)	-94.7%

- Contingency funds budgeted at \$50,000.
- OPEB (Other Post Employment Benefit) Trust contribution included at \$25,000.
- OPEB (Other Post Employment Benefit) payments in the amount of \$173,465.

ACCOUNTS FOR:				2023	2024	2024	2024	2024	2025	PCT
UTILITY FUND				ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
665	OTHER CONTRIBUTIONS									
30096650	69900		CONTINGENCY	-	50,000	50,000	-	50,000	50,000	0.00%
30096650	66033		CONTRIBUTION CAPITAL PROJECT	-	-	4,400,000	3,400,000	3,400,000	-	-100.00%
30096650	66032		OPEB PAYMENTS	-	173,465	173,465	99,234	173,465	173,465	0.00%
30096650	66030		CONTRIBUTION - OPEB TRUST	25,000	25,000	25,000	25,000	25,000	25,000	0.00%
TOTAL	OTHER CONTRIBUTIONS			25,000	248,465	4,648,465	3,524,234	3,648,465	248,465	-94.65%

WAREHOUSE - SANFORD

The Warehouse is responsible for maintaining inventory control of materials and supplies which are used by operational departments. The department's inventory control system, which is a completely automated system, provides accurate inventory records but also assists in controlling inventory costs. Monthly reports are prepared to charge the user departments for goods used and identifies items falling below established reorder quantities.

Warehouse - Sanford						
	2024 Orig. Budget	2024 Revised Budget	2024 Projection	2025 Manager Recomm.	Variance 25 Mgr. / 24 Rev. Budget	Pct. Change
Personnel	\$ 83,826	\$ 88,055	\$ 83,826	\$ 100,406	\$ 12,351	14.0%
Operating	374,546	392,292	406,953	207,783	(184,509)	-47.0%
Capital	-	31,705	31,705	-	(31,705)	0.0%
Total	\$ 458,372	\$ 512,052	\$ 522,484	\$ 308,189	\$ (203,863)	-39.8%

- Personnel changes are related to a 4.7% COLA and salary adjustment, a 0.75% increase in retirement, a 7% increase for group health insurance, and a full year of salary study adjustment that were made in the middle of prior year.
- It should be noted costs within this department are relative to inventory requirements.
- No capital funded.

ACCOUNTS FOR:			2023	2024	2024	2024	2024	2025	PCT
UTILITY FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
	676	WAREHOUSE							
30096760	60000	SALARY AND WAGES	54,757	57,535	60,969	55,720	57,535	69,697	14.32%
30096760	60002	401 K	2,615	2,853	3,002	2,740	2,853	3,460	15.26%
30096760	60003	FICA	3,986	4,363	4,626	4,105	4,363	5,294	14.44%
30096760	60004	INSURANCE	10,740	11,745	11,745	10,344	11,745	12,543	6.79%
30096760	60005	RETIREMENT	9,580	7,330	7,713	7,042	7,330	9,412	22.03%
30096760	60006	UNEMPLOYMENT INSURANCE	19	-	-	18	-	-	0.00%
30096760	60008	OPEB EXPENSE	525	-	-	-	-	-	0.00%
TOTAL	SALARIES & BENEFITS		82,222	83,826	88,055	79,969	83,826	100,406	14.03%
30096760	60100	EMPLOYEE TRAINING	-	600	600	-	600	650	8.33%
30096760	611001	CELL PHONES	300	300	300	275	300	300	0.00%
30096760	61700	MAINTENANCE & REPAIR - AUTO	4	475	475	324	475	475	0.00%
30096760	63100	FUEL & VEHICLE SUPPLIES	558	700	700	301	700	700	0.00%
30096760	63300	DEPARTMENT SUPPLIES & MATL	2,357	2,600	2,730	2,586	2,730	2,850	4.39%
30096760	63600	UNIFORMS	326	612	612	274	612	623	1.80%
30096760	64500	CONTRACTUAL SERVICES	5,309	5,470	5,470	5,468	5,470	5,635	3.02%
30096760	64803	PURCHASE FOR WAREHOUSE 2	68,591	80,000	79,070	64,781	79,070	80,000	1.18%
30096760	64804	PURCHASE FOR WAREHOUSE 1	262,723	282,000	300,545	298,310	300,545	300,000	-0.18%
30096760	65400	INSURANCE & BONDS	1,289	1,289	1,289	15,949	15,950	15,950	1137.39%
30096760	65700	MISCELLANEOUS	404	500	500	414	500	600	20.00%
TOTAL	OPERATING EXP		341,861	374,546	392,291	388,682	406,952	407,783	3.95%
30096760	67400	CAPITAL OUTLAY - VEHICLES	-	-	31,705	31,704	31,705	-	-100.00%
TOTAL	CAPITAL OUTLAY		-	-	31,705	31,704	31,705	-	-100.00%
30096760	64904	SALES - OTHER DEPARTMENTS STOR	(261,433)	-	-	(180,694)	-	(200,000)	0.00%
TOTAL	CHGS TO OTHER DEPTS		(261,433)	-	-	(180,694)	-	(200,000)	0.00%
TOTAL	WAREHOUSE		162,651	458,372	512,051	319,661	522,483	308,189	-39.81%

UTILITY FUND ADMINISTRATION - SANFORD

Utility Fund Administration is responsible for the accurate and timely collection and billing of water and sewer charges, property assessments (water, sewer, street), ordinance violations (parking, noise, animal control, etc.), beer / wine and itinerant merchant licenses and any miscellaneous receipts. The department is also responsible for providing quality customer service in initiating and discontinuing service, bill inquiries and various administrative duties.

Utility Administration - Sanford						
	2024 Orig. Budget	2024 Revised Budget	2024 Projection	2025 Manager Recomm.	Variance 25 Mgr. / 24 Rev. Budget	Pct. Change
Personnel	\$ 1,107,536	\$ 1,171,120	\$ 1,107,536	\$ 1,305,868	\$ 134,748	11.5%
Operating	3,017,041	3,586,344	3,654,420	3,127,073	(459,271)	-12.8%
Capital	-	22,347	22,347	-	(22,347)	0.0%
Total	\$ 4,124,577	\$ 4,779,811	\$ 4,784,303	\$ 4,432,941	\$ (346,870)	-7.3%

- Personnel changes are related to a 4.7% COLA and salary adjustment, a 0.75% increase in retirement, a 7% increase for group health insurance, and a full year of salary study adjustment that were made in the middle of prior year.
- No funding for capital outlay was requested.

ACCOUNTS FOR:			2023	2024	2024	2024	2024	2025	PCT
UTILITY FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
420 ADMINISTRATION									
30094200	60000	SALARY AND WAGES	528,304	757,520	799,542	519,675	757,520	901,621	12.77%
30094200	60002	401 K	24,342	37,542	39,415	25,440	37,542	44,746	13.53%
30094200	60003	FICA	39,544	57,437	60,652	39,003	57,437	68,461	12.88%
30094200	60004	INSURANCE	114,774	158,558	170,312	108,253	158,558	169,331	-0.58%
30094200	60005	RETIREMENT	91,215	96,479	101,199	65,380	96,479	121,709	20.27%
30094200	60006	UNEMPLOYMENT INSURANCE	162	-	-	207	-	-	0.00%
30094200	60008	OPEB EXPENSE	24,068	-	-	-	-	-	0.00%
TOTAL	SALARIES & BENEFITS		822,409	1,107,536	1,171,120	757,957	1,107,536	1,305,868	11.51%
30094200	60100	EMPLOYEE TRAINING	6,907	12,000	12,000	7,267	12,500	15,000	25.00%
30094200	60200	PROFESSIONAL SERVICES	73,684	162,000	223,446	62,946	248,446	200,000	-10.49%
30094200	61150	WIRELESS CONNECTIVITY	456	460	460	418	460	460	0.00%
30094200	61200	PRINTING	344	1,000	1,000	490	730	1,000	0.00%
30094200	61900	OTHER FEES	320	300	300	260	300	300	0.00%
30094200	62320	AMORTIZATION EXPENSE	28,204	-	-	-	-	-	0.00%
30094200	62600	ADVERTISING	186	100	100	-	100	200	100.00%
30094200	63000	POSTAGE	2,638	15,000	13,091	6,047	9,200	11,100	-15.21%
30094200	63300	DEPARTMENT SUPPLIES & MATL	6,580	8,000	8,000	6,820	8,000	8,000	0.00%
30094200	63310	DEPARTMENT SUPPLIES/COMPUTER	16,831	5,900	12,350	11,946	11,100	7,000	-43.32%
30094200	63400	NON-CAPITAL EQUIPMENT/FURN	-	1,000	3,126	2,376	1,000	5,000	59.95%
30094200	63580	AMI PROJECT	108,551	200,000	444,621	242,274	444,621	200,000	-55.02%
30094200	64500	CONTRACTUAL SERVICES	238,047	336,820	541,289	454,970	580,000	345,000	-36.26%
30094200	64600	BANK SERVICE CHARGE	45,603	55,000	95,000	92,123	106,000	110,000	15.79%
30094200	64650	ONLINE BILL PAYMENTS S/C	208,518	230,000	240,000	161,971	240,000	220,000	-8.33%
30094200	64651	ELECTRONIC LOCKBOX PAYMENT S/C	1,787	2,000	2,600	2,470	2,500	2,500	-3.85%
30094200	64655	CONSERVATION CREDIT EXPENSE	175	700	700	100	700	700	0.00%
30094200	64706	COLLECTION FEE-PAST DUE AR	8,306	8,750	8,750	8,678	9,250	9,000	2.86%
30094200	65300	DUES & SUBSCRIPTIONS	1,632	1,662	1,662	1,228	1,662	2,000	20.34%
30094200	65400	INSURANCE & BONDS	11,593	11,593	13,093	13,087	13,100	13,087	-0.05%
30094200	65700	MISCELLANEOUS	45	45	45	40	40	40	-11.11%
TOTAL	OPERATING EXP		760,406	1,052,330	1,621,633	1,075,507	1,689,709	1,150,387	-29.06%
30094200	67410	CAPITAL - MACHINERY & EQUIPMT	-	-	22,347	3,697	22,347	-	-100.00%
TOTAL	CAPITAL OUTLAY		-	-	22,347	3,697	22,347	-	-100.00%

ACCOUNTS FOR:			2023	2024	2024	2024	2024	2025	PCT
UTILITY FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
30094200	65000	GENERAL FUND REIMBURSEMENT	1,602,859	1,964,711	1,964,711	1,637,259	1,964,711	1,976,686	0.61%
TOTAL	INTERFUND REIMBRSM T		1,602,859	1,964,711	1,964,711	1,637,259	1,964,711	1,976,686	0.61%
TOTAL	ADMINISTRATION		3,185,674	4,124,577	4,779,811	3,474,420	4,784,303	4,432,941	-7.26%

UTILITY BUSINESS MANAGEMENT - SANFORD

Utility Business Management is responsible for strategic services, information technology, public information, and overall business management of the utility system.

Utility Business Management - Sanford						
	2024 Orig. Budget	2024 Revised Budget	2024 Projection	2025 Manager Recomm.	Variance 25 Mgr. / 24 Rev. Budget	Pct. Change
Personnel	\$ -	\$ 135,262	\$ 135,262	\$ 468,718	\$ 333,456	246.5%
Operating	-	62,000	62,000	27,500	(34,500)	-55.6%
Capital	-	18,000	18,000	-	(18,000)	0.0%
Total	\$ -	\$ 215,262	\$ 215,262	\$ 496,218	\$ 280,956	130.5%

- Personnel changes are related to a 4.7% COLA and salary adjustment, a 0.75% increase in retirement, a 7% increase for group health insurance, and a full year of salary study adjustment that were made in the middle of prior year.
- No funding for capital outlay was requested.

ACCOUNTS FOR:				2023	2024	2024	2024	2024	2025	PCT
UTILITY FUND				ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
422	UTILITY BUSINESS									
30094220	60000		SALARY AND WAGES	-	-	80,000	30,738	80,000	341,766	327.21%
30094220	60002		401 K	-	-	4,000	1,537	4,000	17,014	325.35%
30094220	60003		FICA	-	-	6,120	2,325	6,120	26,032	325.36%
30094220	60004		INSURANCE	-	-	35,262	1,394	35,262	37,629	6.71%
30094220	60005		RETIREMENT	-	-	9,880	3,950	9,880	46,277	368.39%
TOTAL	SALARIES & BENEFITS			-	-	135,262	39,944	135,262	468,718	246.53%
30094220	60100		EMPLOYEE TRAINING	-	-	-	-	-	5,000	0.00%
30094220	611001		CELL PHONES	-	-	-	-	-	1,200	0.00%
30094220	61200		PRINTING	-	-	-	-	-	200	0.00%
30094220	62600		ADVERTISING	-	-	-	-	-	10,000	0.00%
30094220	63000		POSTAGE	-	-	-	-	-	100	0.00%
30094220	63300		DEPARTMENT SUPPLIES & MATL	-	-	-	299	-	5,000	0.00%
30094220	63310		DEPARTMENT SUPPLIES/COMPUT	-	-	21,000	7,704	21,000	-	-100.00%
30094220	64500		CONTRACTUAL SERVICES	-	-	41,000	40,900	41,000	1,000	-97.56%
30094220	65300		DUES & SUBSCRIPTIONS	-	-	-	-	-	3,500	0.00%
30094220	65700		MISCELLANEOUS	-	-	-	-	-	1,500	0.00%
TOTAL	OPERATING EXP			-	-	62,000	48,902	62,000	27,500	-55.65%
30094220	67410		CAPITAL - MACHINERY & EQUIPM	-	-	18,000	16,649	18,000	-	-100.00%
TOTAL	CAPITAL OUTLAY			-	-	18,000	16,649	18,000	-	-100.00%
TOTAL	UTILITY BUSINESS			-	-	215,262	105,496	215,262	496,218	130.52%

ENGINEERING - SANFORD

The department provides technical support to all division of public works and the City. Additionally, we interface with developers and the public to ensure managed growth of the City's infrastructure. We manage capital projects undertaken by the City to provide for timely completion and efficient use of funds.

Engineering - Sanford						
	2024 Orig. Budget	2024 Revised Budget	2024 Projection	2025 Manager Recomm.	Variance 25 Mgr. / 24 Rev. Budget	Pct. Change
Personnel	\$ 1,227,366	\$ 1,197,852	\$ 1,187,366	\$ 1,405,502	\$ 207,650	17.3%
Operating	156,500	432,607	415,797	163,237	(269,370)	-62.3%
Capital	71,479	60,379	18,500	47,740	(12,639)	-20.9%
Total	\$ 1,455,345	\$ 1,690,838	\$ 1,621,663	\$ 1,616,479	\$ (74,359)	-4.4%

- Personnel changes are related to a 4.7% COLA and salary adjustment, a 0.75% increase in retirement, a 7% increase for group health insurance, and a full year of salary study adjustment that were made in the middle of prior year.
- Operational decrease due to less contractual services in FY 25.
- Capital includes: one F-150 truck \$47,740.

ACCOUNTS FOR:				2023	2024	2024	2024	2024	2025	PCT
UTILITY FUND				ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
721	ENGINEERING									
30097210	60000		SALARY AND WAGES	659,738	866,890	830,070	681,800	826,890	995,288	19.90%
30097210	60002		401 K	31,857	43,046	44,414	33,632	43,046	49,467	11.38%
30097210	60003		FICA	49,202	65,861	68,304	51,272	65,861	75,683	10.80%
30097210	60004		INSURANCE	101,835	140,940	140,940	106,482	140,940	150,516	6.79%
30097210	60005		RETIREMENT	116,375	110,629	114,124	86,435	110,629	134,548	17.90%
30097210	60006		UNEMPLOYMENT INSURANCE	195	-	-	234	-	-	0.00%
30097210	60008		OPEB EXPENSE	30,509	-	-	-	-	-	0.00%
TOTAL	SALARIES & BENEFITS			989,710	1,227,366	1,197,852	959,855	1,187,366	1,405,502	17.34%
30097210	60100		EMPLOYEE TRAINING	722	4,500	3,775	2,878	2,500	2,500	-33.77%
30097210	611001		CELL PHONES	4,119	6,800	6,800	3,952	6,800	6,800	0.00%
30097210	61150		WIRELESS CONNECTIVITY	792	2,220	2,220	1,111	2,220	2,220	0.00%
30097210	61200		PRINTING	296	2,000	1,000	988	1,000	1,000	0.00%
30097210	61700		MAINTENANCE & REPAIR - AUTO	4,343	3,500	5,100	5,012	3,500	3,500	-31.37%
30097210	62600		ADVERTISING	1,996	5,300	7,300	6,953	6,300	6,300	-13.70%
30097210	63000		POSTAGE	1,498	1,000	1,000	1,075	1,000	1,000	0.00%
30097210	63100		FUEL & VEHICLE SUPPLIES	16,295	13,190	13,190	12,713	13,190	13,190	0.00%
30097210	63300		DEPARTMENT SUPPLIES & MATL	16,064	7,000	15,000	14,369	9,000	9,000	-40.00%
30097210	63310		DEPARTMENT SUPPLIES/COMPUTER	2,140	2,300	18,700	18,144	5,900	15,000	-19.79%
30097210	63400		NON-CAPITAL EQUIPMENT/FURN	5,334	7,945	270	-	7,945	7,945	2842.59%
30097210	63600		UNIFORMS	289	1,800	3,200	1,158	1,800	1,800	-43.75%
30097210	64500		CONTRACTUAL SERVICES	61,090	80,120	336,227	335,816	335,817	73,720	-78.07%
30097210	65300		DUES & SUBSCRIPTIONS	1,304	1,400	1,400	1,256	1,400	1,400	0.00%
30097210	65400		INSURANCE & BONDS	17,681	17,425	17,425	17,862	17,425	17,862	2.51%
30097210	65700		MISCELLANEOUS	154	-	-	-	-	-	0.00%
TOTAL	OPERATING EXP			134,116	156,500	432,607	423,287	415,797	163,237	-62.27%
30097210	67400		CAPITAL OUTLAY - VEHICLES	-	49,379	45,879	41,660	-	47,740	4.06%
30097210	67410		CAPITAL - MACHINERY & EQUIPMT	-	22,100	14,500	13,644	18,500	-	-100.00%
TOTAL	CAPITAL OUTLAY			-	71,479	60,379	55,303	18,500	47,740	-20.93%
TOTAL	ENGINEERING			1,123,826	1,455,345	1,690,838	1,438,445	1,621,663	1,616,479	-4.40%

CAPITAL OUTLAY - VEHICLES

Fiscal Year: 2024-2025

Code:30097210 67400

Department:

Engineering

PRIORITY	QTY	ITEM	DESCRIPTION	REQUESTED REPLACE	NEW	CUTS	APPROVED
1	1	2015 Ford F-150 2WD	#11 is a 2015 Ford F150 XL Super Cab with 6.5ft bed and a 5.0 engine. (Serial #1FTEX1CF8FFC54343) It is used by the Engineering Division. The vehicle is used by a construction inspector for transportation and carrying various tools and equipment to job sites. This vehicle presently has 104,996 miles of use and is used at a rate of 13,124 miles per year. This replacement cost includes tax, tags, light bar package, and 6-channel radio.	47,740			47,740
4	1	2017 Ford F-150 2WD	#12 is a 2017 Ford F150 XL Super Cab with 6.5ft bed and a 3.5L engine. (Vin# 1FTEX1C84HFC38340) is used by the Engineering Division. The vehicle is used by a construction inspector for transportation and carrying various tools and equipment to job sites. This vehicle presently has 83,182 miles of use and is used at a rate of 13,863 miles per year. This replacement cost includes tax, tags, light bar package, and 6-channel radio.	47,740		47,740	
2	1	2015 Ford F-150 2WD	#19 is a 2015 Ford F-150 XL Super Cab with a 6.5ft bed and 5.0L engine (Serial #1FTEX1CFXFFC54344) It is used by the Engineering Division. The vehicle is used by a construction inspector for transportation and carrying various tools and equipment to job sites. This vehicle presently has 79,102 miles of use and is used at a rate of 9,887 miles per year. This replacement cost includes tax, tags, light bar package, and 6-channel radio.	47,740		47,740	

CAPITAL OUTLAY - VEHICLES

Fiscal Year: 2024-2025		Code:30097210 67400		Department:	Engineering		
PRIORITY	QTY	ITEM	DESCRIPTION	REQUESTED REPLACE	NEW	CUTS	APPROVED
3	1	2016 Ford F-150 2WD	#20 is a 2016 Ford F-150 XL Super Cab with a 6.5ft bed and 5.0L engine. (Serial # 1FTEX1CFXGKE99587) It is used by the Engineering Division. The vehicle is used by a construction inspector for transportation and carrying various tools and equipment to job sites. This vehicle presently has 85,391 miles of use and is used at a rate of 12,275 miles per year. This replacement cost includes tax, tags, light bar package, and 6-channel radio.	47,740		47,740	
		TOTALS		190,960	-	143,220	47,740

PUBLIC WORKS ADMINISTRATION - SANFORD

Public Works Administration is responsible for the effective management of the Public Works Department which consists of Engineering, Water Construction and Maintenance, Sewer Construction and Maintenance, Water Treatment Plant, Wastewater Treatment Plant, and Street. Formal departmental staff meetings are held in order to enhance open, productive communication. Discussions are held concerning each division's activities and any actions or decisions made by administration. The Public Works Director meets informally with division heads on a daily basis to promote communication and problem solving. Safety training is provided on a continuous basis for prevention of accidents and compliance to Occupational Safety and Health Administration (OSHA) standards. The division is also responsible for administrative work including routing record keeping, project funding through grant and loan applications, implementation of written policies, information literature for in-house and public use, special projects and public relations.

Public Works Administration - Sanford							
	2024 Orig. Budget	2024 Revised Budget	2024 Projection	2025 Manager Recomm.	Variance 25 Mgr. / 24 Rev. Budget	Pct. Change	
Personnel	\$ 815,757	\$ 864,395	\$ 815,757	\$ 963,485	\$ 99,090	11.5%	
Operating	48,810	91,661	92,206	49,368	(42,293)	-46.1%	
Capital	28,180	29,629	28,180	-	(29,629)	0.0%	
Total	\$ 892,747	\$ 985,685	\$ 936,143	\$ 1,012,853	\$ 27,168	2.8%	

- Personnel changes are related to a 4.7% COLA and salary adjustment, a 0.75% increase in retirement, a 7% increase for group health insurance, and a full year of salary study adjustment that were made in the middle of prior year.
- No capital funded.

ACCOUNTS FOR:			2023	2024	2024	2024	2024	2025	PCT
UTILITY FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
722	UF PW ADMIN								
30097220	60000	SALARY AND WAGES	569,685	594,842	634,023	579,550	594,842	704,166	11.06%
30097220	60002	401 K	27,516	29,499	31,324	28,707	29,499	35,059	11.92%
30097220	60003	FICA	41,318	45,133	48,105	42,341	45,133	53,641	11.51%
30097220	60004	INSURANCE	63,259	70,470	70,470	62,585	70,470	75,258	6.79%
30097220	60005	RETIREMENT	100,970	75,813	80,473	73,777	75,813	95,361	18.50%
30097220	60006	UNEMPLOYMENT INSURANCE	105	-	-	128	-	-	0.00%
30097220	60008	OPEB EXPENSE	12,625	-	-	-	-	-	0.00%
TOTAL	SALARIES & BENEFITS		815,477	815,757	864,395	787,087	815,757	963,485	11.46%
30097220	60100	EMPLOYEE TRAINING	6,267	7,500	6,900	3,566	7,500	7,500	8.70%
30097220	60200	PROFESSIONAL SERVICES	667	4,000	4,000	3,134	4,000	4,000	0.00%
30097220	611001	CELL PHONES	2,364	2,520	2,520	2,568	2,760	2,760	9.52%
30097220	61200	PRINTING	99	200	200	50	200	200	0.00%
30097220	61700	MAINTENANCE & REPAIR - AU	309	2,000	2,000	1,232	2,000	2,000	0.00%
30097220	61800	AUTO ALLOWANCE	4,800	4,800	4,800	4,800	4,800	4,800	0.00%
30097220	62600	ADVERTISING	44	50	50	-	50	50	0.00%
30097220	63000	POSTAGE	94	100	100	-	100	100	0.00%
30097220	63100	FUEL & VEHICLE SUPPLIES	1,268	1,015	1,015	1,000	1,275	1,376	35.57%
30097220	63300	DEPARTMENT SUPPLIES & MA	2,869	5,000	5,000	3,831	5,000	5,000	0.00%
30097220	63310	DEPARTMENT SUPPLIES/COMP	-	3,400	4,951	4,483	3,400	1,700	-65.66%
30097220	64500	CONTRACTUAL SERVICES	400	542	41,842	41,740	41,740	500	-98.81%
30097220	65300	DUES & SUBSCRIPTIONS	4,588	5,500	6,100	5,130	5,500	5,500	-9.84%
30097220	65400	INSURANCE & BONDS	10,483	10,483	10,483	12,181	12,181	12,182	16.21%
30097220	65700	MISCELLANEOUS	296	1,700	1,700	139	1,700	1,700	0.00%
TOTAL	OPERATING EXP		34,549	48,810	91,661	83,855	92,206	49,368	-46.14%
30097220	67400	CAPITAL OUTLAY - VEHICLES	-	28,180	26,629	25,751	28,180	-	-100.00%
TOTAL	CAPITAL OUTLAY		-	28,180	26,629	25,751	28,180	-	-100.00%
TOTAL	UF PW ADMIN		850,026	892,747	982,685	896,693	936,143	1,012,853	3.07%

CAPITAL OUTLAY - VEHICLES			
Fiscal Year: 2024-2025	Code: 30-722-67400	Department: Public Works Admn	Function: Public Utilities

Function: Public Utilities

QTY	PRIORITY	ITEM	DESCRIPTION	REQUESTED			APPROVED
				REPLACE	NEW	CUTS	
1	1	Midsized Sedan	2019 Ford Fusion- Unit #6, used by safety officer for safety surveillance of various job sites within the City. It is also used to transport other City personnel to seminars inside and outside of the City. This vehicle is equipped with a Motorola radio for communication with the Service Center. Mileage for this vehicle is 8,626. This vehicle replacement cost includes taxes, tags, and radio communication.	33,244		33,244	
		TOTALS		33,244	-	33,244	-

WATER FILTRATION - SANFORD

The Water Filtration Plant provides the citizens of Sanford, Lee County, the Town of Broadway and Chatham County Utilities with potable drinking water through chemical treatment and distribution.

Water Filtration - Sanford						
	2024 Orig. Budget	2024 Revised Budget	2024 Projection	2025 Manager Recomm.	Variance 25 Mgr. / 24 Rev. Budget	Pct. Change
Personnel	\$ 1,008,101	\$ 1,061,301	\$ 1,008,101	\$ 1,360,109	\$ 298,808	28.2%
Operating	1,915,889	2,131,837	2,115,491	2,121,113	(10,724)	-0.5%
Capital	60,000	152,771	187,202	44,134	(108,637)	-71.1%
Total	\$ 2,983,990	\$ 3,345,909	\$ 3,310,794	\$ 3,525,356	\$ 179,447	5.4%

- Personnel changes are related to a 4.7% COLA and salary adjustment, a 0.75% increase in retirement, a 7% increase for group health insurance, and a full year of salary study adjustment that were made in the middle of prior year. Increase also due to two new jobs added in FY 2025.
- Capital funding of \$44,134 is for a ½ Ton Standard Truck.

ACCOUNTS FOR:				2023	2024	2024	2024	2024	2025	PCT
UTILITY FUND				ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
811 WATER FILTRATION										
30098110	60000		SALARY AND WAGES	640,828	701,435	744,551	668,429	701,435	949,502	27.53%
30098110	60002		401 K	30,197	34,799	36,704	32,918	34,799	47,152	28.47%
30098110	60003		FICA	47,316	53,241	56,540	49,423	53,241	72,142	27.59%
30098110	60004		INSURANCE	115,599	129,195	129,195	116,584	129,195	163,059	26.21%
30098110	60005		RETIREMENT	111,929	89,431	94,311	84,599	89,431	128,254	35.99%
30098110	60006		UNEMPLOYMENT INSURANCE	183	-	-	225	-	-	0.00%
30098110	60008		OPEB EXPENSE	18,741	-	-	-	-	-	0.00%
TOTAL	SALARIES & BENEFITS			964,792	1,008,101	1,061,301	952,178	1,008,101	1,360,109	28.15%
30098110	60100		EMPLOYEE TRAINING	3,738	7,500	5,500	2,331	4,500	-	-100.00%
30098110	60200		PROFESSIONAL SERVICES	67,477	70,000	109,958	73,401	109,208	75,000	-31.79%
30098110	61100		TELEPHONE	4,894	8,720	8,720	4,920	7,000	10,000	14.68%
30098110	611001		CELL PHONES	900	900	900	825	900	1,500	66.67%
30098110	61150		WIRELESS CONNECTIVITY	355	900	900	1,140	2,000	3,600	300.00%
30098110	61551		MAINTENANCE & REPAIR - BUILDIN	9,694	35,000	36,000	35,574	36,000	25,000	-30.56%
30098110	61600		MAINTENANCE & REPAIR - EQUIPME	49,828	50,000	64,214	63,993	62,750	65,000	1.22%
30098110	61700		MAINTENANCE & REPAIR - AUTO	1,282	1,500	1,500	3,463	3,500	3,500	133.33%
30098110	62000		UTILITIES	560,071	581,963	622,963	529,093	622,106	637,037	2.26%
30098110	63000		POSTAGE	3,633	5,500	5,500	4,636	5,500	5,500	0.00%
30098110	63100		FUEL & VEHICLE SUPPLIES	3,287	5,760	5,760	3,225	5,760	10,152	76.25%
30098110	63200		CHEMICALS	874,261	900,000	1,000,810	925,237	1,000,000	1,000,000	-0.08%
30098110	63300		DEPARTMENT SUPPLIES & MATL	8,545	12,000	13,000	11,192	13,000	15,000	15.38%
30098110	63310		DEPARTMENT SUPPLIES/COMPUTER	4,848	-	-	-	-	1,250	0.00%
30098110	63600		UNIFORMS	3,480	6,050	8,050	7,564	6,050	7,150	-11.18%
30098110	64400		SLUDGE REMOVAL	121,257	140,000	146,496	146,053	146,496	160,000	9.22%
30098110	64500		CONTRACTUAL SERVICES	19,730	29,700	30,640	18,140	30,325	30,500	-0.46%
30098110	65300		DUES & SUBSCRIPTIONS	7,814	10,000	10,000	9,016	10,000	10,000	0.00%
30098110	65400		INSURANCE & BONDS	47,396	47,396	57,926	57,924	47,396	57,924	0.00%
30098110	65700		MISCELLANEOUS	2,444	3,000	3,000	2,987	3,000	3,000	0.00%
TOTAL	OPERATING EXP			1,794,933	1,915,889	2,131,837	1,900,713	2,115,491	2,121,113	-0.50%
30098110	67400		CAPITAL OUTLAY - VEHICLES	-	-	36,569	36,479	71,000	44,134	20.69%
30098110	67410		CAPITAL - MACHINERY & EQUIPMT	-	30,000	86,202	77,461	86,202	-	-100.00%

ACCOUNTS FOR:				2023	2024	2024	2024	2024	2025	PCT
UTILITY FUND				ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
30098110	67440		CAPITAL - INFRASTRUCTURE	-	30,000	30,000	27,035	30,000	-	-100.00%
TOTAL	CAPITAL OUTLAY			-	60,000	152,771	140,975	187,202	44,134	-71.11%
TOTAL	WATER FILTRATION			2,759,725	2,983,990	3,345,909	2,993,866	3,310,794	3,525,356	5.36%

CAPITAL OUTLAY - VEHICLES		
Fiscal Year: 2024-2025	Code: 67400	Department: WATER FILTRATION

Department: WATER FILTRATION

PRIORITY	QTY	ITEM	DESCRIPTION	REQUESTED REPLACE	NEW	CUTS	APPROVED
1	1	1/2 TON STANDARD TRUCK	REQUESTING TO REPLACE UNIT #72, 2015 FORD F-150 XL DUE FOR REPLACEMENT ON THE 5-YEAR CYCLE. UNIT #72 IS SHARED, BUT PRIMARILY DESIGNATED FOR USE BY LABORATORY STAFF TO COLLECT REGULATORY DISTRIBUTION SAMPLES AND RESPOND TO CUSTOMER COMPLAINTS. THE VEHICLE IS IN GOOD CONDITION AND WILL HAVE APPROXIMATELY 96K MILES AT THE TIME OF REPLACEMENT. THE REPLACEMENT COST INCLUDES A MINI LIGHT BAR PACKAGE, 6-CHANNEL RADIO, TAXES, AND TAGS.	44,134			44,134
2	1	MIDSIZE SEDAN	REQUESTING TO REPLACE UNIT #71, 2019 FORD FUSION DUE FOR REPLACEMENT ON THE 5-YEAR CYCLE. UNIT #71 IS SHARED, BUT PRIMARILY DESIGNATED FOR USE BY THE WATER FILTRATION DIRECTOR OR TRAVEL BOTH LOCALLY AND BUSINESS TRIPS. THE VEHICLE IS IN GOOD CONDITION AND WILL HAVE APPROXIMATLEY 62K MILES AT THE TIME OF REPLACEMENT. THE REPLACEMENT COST INCLUDES A 6-CHANNEL RADIO,TAXES, AND TAGS.	31,411		31,411	
		TOTALS		75,545	-	31,411	44,134

WATER RECLAMATION - SANFORD

The Water Reclamation Plant is responsible for treating wastewater by residential, commercial, and industrial users to state and EPA requirements. The laboratory personnel constantly sample and test industrial discharges for surcharge data, to meet state requirements, and to protect the treatment plant.

Water Reclamation - Sanford						
	2024 Orig. Budget	2024 Revised Budget	2024 Projection	2025 Manager Recomm.	Variance 25 Mgr. / 24 Rev. Budget	Pct. Change
Personnel	\$ 1,003,046	\$ 1,054,976	\$ 1,003,046	\$ 1,256,818	\$ 201,842	19.1%
Operating	2,159,395	2,166,681	2,179,879	2,118,499	(48,182)	-2.2%
Capital	28,180	34,980	34,980	160,000	125,020	357.4%
Total	\$ 3,190,621	\$ 3,256,637	\$ 3,217,905	\$ 3,535,317	\$ 278,680	8.6%

- Personnel changes are related to a 4.7% COLA and salary adjustment, a 0.75% increase in retirement, a 7% increase for group health insurance, and a full year of salary study adjustment that were made in the middle of prior year. Increase also due to one new job added in FY 2025.
- Capital funding of \$160,000 is for AC System.

ACCOUNTS FOR:			2023	2024	2024	2024	2024	2025	PCT
UTILITY FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
812 WATER RECLAMATION									
30098120	60000	SALARY AND WAGES	607,946	697,407	739,511	618,184	697,407	877,518	18.66%
30098120	60002	401 K	29,060	34,597	36,451	30,406	34,597	43,578	19.55%
30098120	60003	FICA	44,021	52,933	56,154	45,181	52,933	66,674	18.73%
30098120	60004	INSURANCE	119,114	129,195	129,195	113,158	129,195	150,516	16.50%
30098120	60005	RETIREMENT	110,758	88,914	93,665	78,143	88,914	118,532	26.55%
30098120	60006	UNEMPLOYMENT INSURANCE	191	-	-	240	-	-	0.00%
30098120	60008	OPEB EXPENSE	41,286	-	-	-	-	-	0.00%
TOTAL	SALARIES & BENEFITS		952,375	1,003,046	1,054,976	885,311	1,003,046	1,256,818	19.13%
30098120	60100	EMPLOYEE TRAINING	2,520	3,700	3,700	3,619	3,700	5,000	35.14%
30098120	60200	PROFESSIONAL SERVICES	296,448	482,200	467,200	408,191	482,200	400,000	-14.38%
30098120	61100	TELEPHONE	14,992	14,400	14,400	13,865	14,400	14,400	0.00%
30098120	611001	CELL PHONES	1,763	1,800	1,800	1,618	1,800	2,364	31.33%
30098120	61200	PRINTING	75	500	500	-	500	500	0.00%
30098120	61551	MAINTENANCE & REPAIR - BUILDIN	18,826	28,000	28,000	27,573	28,000	28,000	0.00%
30098120	61600	MAINTENANCE & REPAIR - EQUIPME	25,203	50,000	64,086	63,160	64,086	50,000	-21.98%
30098120	61700	MAINTENANCE & REPAIR - AUTO	988	3,500	3,500	2,007	3,500	3,500	0.00%
30098120	62000	UTILITIES	519,064	521,400	521,400	487,499	521,400	531,400	1.92%
30098120	62100	BUILDING & EQUIPMENT RENTAL	199,869	193,200	193,200	192,750	193,200	196,200	1.55%
30098120	63000	POSTAGE	324	500	500	154	500	500	0.00%
30098120	63100	FUEL & VEHICLE SUPPLIES	(4,830)	6,600	6,600	(3,727)	6,600	4,061	-38.47%
30098120	63200	CHEMICALS	94,840	150,000	150,000	98,309	150,000	150,000	0.00%
30098120	63300	DEPARTMENT SUPPLIES & MATL	43,544	40,000	48,200	43,691	33,200	50,000	3.73%
30098120	63310	DEPARTMENT SUPPLIES/COMPUTER	1,454	-	-	-	-	4,500	0.00%
30098120	63600	UNIFORMS	3,572	5,500	5,500	5,390	5,500	6,325	15.00%
30098120	64400	SLUDGE REMOVAL	549,910	550,000	550,000	400,000	550,000	550,000	0.00%
30098120	64500	CONTRACTUAL SERVICES	9,788	15,000	15,000	14,938	15,000	15,456	3.04%
30098120	65300	DUES & SUBSCRIPTIONS	3,180	22,300	22,300	13,935	22,300	22,300	0.00%
30098120	65400	INSURANCE & BONDS	69,795	69,795	69,795	82,993	82,993	82,993	18.91%
30098120	65700	MISCELLANEOUS	674	1,000	1,000	905	1,000	1,000	0.00%
TOTAL	OPERATING EXP		1,851,998	2,159,395	2,166,681	1,856,870	2,179,879	2,118,499	-2.22%
30098120	67400	CAPITAL OUTLAY - VEHICLES	-	28,180	28,180	28,180	28,180	-	-100.00%

ACCOUNTS FOR:				2023	2024	2024	2024	2024	2025	PCT
UTILITY FUND				ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
30098120	67410		CAPITAL - MACHINERY & EQUIPMT	-	-	6,800	6,800	6,800	160,000	2252.94%
TOTAL	CAPITAL OUTLAY			-	28,180	34,980	34,980	34,980	160,000	357.40%
TOTAL	WATER RECLAMATION			2,804,374	3,190,621	3,256,637	2,777,161	3,217,905	3,535,317	8.56%

CAPITAL OUTLAY - MACHINERY AND EQUIPMENT > \$2,500		
Fiscal Year: 2024-2025	Code: 67410	Department: Water Reclamation

Code: 67410

PRIORITY	QTY	ITEM	DESCRIPTION	REQUESTED		CUTS	APPROVED
				REPLACE	NEW		

[illegible]

CAPITAL - VEHICLES							
Fiscal Year: 2024-2025		Code: 67400		Department: Water Reclamation			
PRIORITY	QTY	ITEM	DESCRIPTION	REQUESTED REPLACE	NEW	CUTS	APPROVED
2	1	Electric Utility Vehicle	Electric Utility Vehicle (Current Vehicle is unrepairable) The current electric utility vehicle is a Columbia Parcar Corporation. Low speed vehicle VIN#5FCLS38B3E1000287. It currently has 6,531 miles on the odometer and 920 hours on the hour meter. The DC To AC converter is not functioning and the City Shop stated that they can't find any replacement parts. The converter supplies energy to the electrical system that is currently on working due to the faulty converter. This vehicle is used by the operators to collect operational samples and to transport tools and equipment across the plant. They also use it for hourly plant hours and inspections.	35,000		35,000	
3	1	Unit #53	Ford F-150 4x4 Regular Cab (Scheduled Replacement) - this is a Ford F150 4x4 that is due for scheduled replacement. This vehicle is used by the laboratory and pretreatment departments. The laboratory used the vehicle to collect compliance samples for the NPDES permit. The pretreatment department uses the vehicle for sampling and inspecting industries that are on the pretreatment program. this vehicles has 32,462 miles on the odometer. This replacement cost includes taxes, tags, light bar, and 6-channel radio.	49,274		49,274	
		TOTALS		84,274	-	84,274	-

DISTRIBUTION AND COLLECTION - SANFORD

The Distribution and Collection Department provides adequate, clean, and safe water to residential, commercial, and industrial users and operates and maintains the underground gravity piping systems, force main piping systems, and potable water booster station.

Distribution and Collection - Sanford							
	2024 Orig. Budget	2024 Revised Budget	2024 Projection	2025 Manager Recomm.	Variance 25 Mgr. / 24 Rev. Budget	Pct. Change	
Personnel	\$ 3,189,483	\$ 3,323,834	\$ 3,189,483	\$ 3,401,834	\$ 78,000	2.3%	
Operating	4,018,036	5,538,280	4,163,280	4,233,326	(1,304,954)	-23.6%	
Capital	316,080	847,070	699,965	291,388	(555,682)	-65.6%	
Total	\$ 7,523,599	\$ 9,709,184	\$ 8,052,728	\$ 7,926,548	\$ (1,782,636)	-18.4%	

- Personnel changes are related to a 4.7% COLA and salary adjustment, a 0.75% increase in retirement, a 7% increase for group health insurance, and a full year of salary study adjustment that were made in the middle of prior year. Increase also due to two new jobs added for FY 2025.
- Operational cost decreases due to major repairs and maintenance in FY 2024.
- Capital funding includes: ½ Ton Standard Truck in the amount of \$44,200; ½ Ton 4x4 Truck in the amount of \$54,084; Multi-Gas Monitoring in the amount of \$41,000; Bulk Water System in the amount of \$42,104; and I-Hydrant System in the amount of \$110,000.

ACCOUNTS FOR:				2023	2024	2024	2024	2024	2025	PCT
UTILITY FUND				ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
813	DISTRIBUTION & COLLECTION									
30098130	60000		SALARY AND WAGES	1,495,546	2,180,136	2,289,414	2,004,334	2,180,136	2,695,774	17.75%
30098130	60000	ARPGS	SALARY AND WAGES	441,500	-	-	-	-	-	0.00%
30098130	60001		SALARY AND WAGES - TEMPORARY	-	3,210	3,210	-	3,210	3,000	-6.54%
30098130	60002		401 K	68,632	107,536	112,222	98,683	107,536	133,795	19.22%
30098130	60002	ARPGS	401 K	22,075	-	-	-	-	-	0.00%
30098130	60003		FICA	111,853	164,759	173,120	149,859	164,759	204,936	18.38%
30098130	60003	ARPGS	FICA	32,695	-	-	-	-	-	0.00%
30098130	60004		INSURANCE	271,793	457,091	457,091	349,443	457,091	-	-100.00%
30098130	60004	ARPGS	INSURANCE	99,907	-	-	-	-	-	0.00%
30098130	60005		RETIREMENT	283,267	276,751	288,777	253,616	276,751	364,329	26.16%
30098130	60005	ARPGS	RETIREMENT	53,422	-	-	-	-	-	0.00%
30098130	60006		UNEMPLOYMENT INSURANCE	620	-	-	733	-	-	0.00%
30098130	60008		OPEB EXPENSE	48,088	-	-	-	-	-	0.00%
TOTAL	SALARIES & BENEFITS			2,929,398	3,189,483	3,323,834	2,856,669	3,189,483	3,401,834	2.35%
30098130	60100		EMPLOYEE TRAINING	13,633	18,500	18,500	16,935	18,500	18,500	0.00%
30098130	61100		TELEPHONE	4,655	6,500	6,500	4,885	6,500	6,500	0.00%
30098130	611001		CELL PHONES	3,919	6,000	6,000	4,376	6,000	6,000	0.00%
30098130	61150		WIRELESS CONNECTIVITY	14,471	21,280	21,280	14,088	21,280	21,280	0.00%
30098130	61200		PRINTING	3,308	5,450	5,450	2,106	5,450	5,450	0.00%
30098130	61600		MAINTENANCE & REPAIR - EQUIPME	41,516	42,500	75,020	73,731	65,020	67,000	-10.69%
30098130	61700		MAINTENANCE & REPAIR - AUTO	72,184	56,750	87,540	83,244	57,540	71,750	-18.04%
30098130	62000		UTILITIES	111,163	125,889	125,889	105,316	125,889	125,889	0.00%
30098130	62100		BUILDING & EQUIPMENT RENTAL	3,586	8,000	8,000	3,871	8,000	8,000	0.00%
30098130	63100		FUEL & VEHICLE SUPPLIES	124,783	193,770	193,770	115,457	193,770	193,770	0.00%
30098130	63200		CHEMICALS	129,657	200,000	200,000	196,545	200,000	211,200	5.60%
30098130	63300		DEPARTMENT SUPPLIES & MATL	1,082,585	1,156,806	1,566,745	1,439,469	1,169,845	1,156,806	-26.17%
30098130	63310		DEPARTMENT SUPPLIES/COMPUTER	-	5,900	9,000	7,475	5,900	13,200	46.67%
30098130	63500		METER EXCHANGE	171,129	151,986	164,912	165,331	164,912	151,986	-7.84%
30098130	63550		MANHOLE REPLACEMENT	86,900	125,000	125,000	122,560	125,000	285,000	128.00%
30098130	63575		HYDRANT/VALVE REPLACEMENT	54,807	144,400	231,400	224,444	231,400	139,600	-39.67%
30098130	63600		UNIFORMS	12,186	22,346	22,601	20,573	22,601	22,436	-0.73%
30098130	64500		CONTRACTUAL SERVICES	1,342,938	1,400,144	2,343,858	2,325,290	1,408,858	1,400,144	-40.26%
30098130	65300		DUES & SUBSCRIPTIONS	8,651	10,100	10,100	9,648	10,100	10,800	6.93%
30098130	65400		INSURANCE & BONDS	98,337	88,215	88,215	100,197	88,215	88,215	0.00%
30098130	65700		MISCELLANEOUS	1,515	3,500	3,500	3,378	3,500	4,800	37.14%

ACCOUNTS FOR:				2023	2024	2024	2024	2024	2025	PCT
UTILITY FUND				ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
30098130	66100		INTERFUND SERVICES	194,498	225,000	225,000	155,358	225,000	225,000	0.00%
TOTAL	OPERATING EXP			3,576,420	4,018,036	5,538,280	5,194,278	4,163,280	4,233,326	-23.56%
30098130	67400		CAPITAL OUTLAY - VEHICLES	-	316,080	834,070	741,532	686,965	98,284	-88.22%
30098130	67410		CAPITAL - MACHINERY & EQUIPMT	-	-	13,000	12,500	13,000	193,104	1385.42%
TOTAL	CAPITAL OUTLAY			-	316,080	847,070	754,032	699,965	291,388	-65.60%
TOTAL	DISTRIBUTION & COLLECT			6,505,818	7,523,599	9,709,184	8,804,979	8,052,728	7,926,548	-18.36%

CAPITAL OUTLAY - MACHINERY AND EQUIPMENT > \$2,500

Fiscal Year: 2024 - 2025 Code: 30-813-67410 Department: Distribution / Collection Function: Public Utilities

PRIORITY	QTY	ITEM	DESCRIPTION	REQUESTED		CUTS	APPROVED
				REPLACE	NEW		
3	1	MSA Altair 5X Multigas Monitor Kit	Request the replacement of (10) BW Gas Alert Max XT II gas monitors, of which six are irreparable. These monitors are used, by the department, to detect hazardous gases that can cause either explosions, asphyxiation, or suffocation within a confined space such as a vault, pit, or excavated trench.	41,000			41,000
4	1	I-Hydrant System	Request the purchase of the I-Hydrant System Monitoring Devices. The units are used for pressure, temperature, and leak detection within the distribution system. Pricing includes approximately 30 retro-fit kits (self installed) for older and new compatible fire hydrants and first year monitoring fees which are budgeted in 2024-2025 contractual services.		110,000		110,000
14	1	Aquaflow Bulk Water System	Request an upgrade to the bulk water delivery system located at Fire Station #2, on Woodland Ave. The proposed system will replace the current non-automated system un-manned, with one that is automated and un-manned. This will prevent loss of revenue via theft, fraud, and accidental loss by requiring users to establish an account with a PIN and or the ability to prepay online or with customer service. The new unit will retrofit within the current water delivery system. Pricing includes installation and setup. This system is self maintained with no additional fees.		42,104		42,104
15	1	Skid Steer Loader	Request the purchase of a skid steer loader. The machine will be used to off load large material and supplies. It will also be used to assist other departments as a front end loader for landscaping, street cleaning and asphalt breaking.		75,285	75,285	
		TOTALS		41,000	227,389	75,285	193,104

CAPITAL OUTLAY - VEHICLES

Fiscal Year: 2024- 2025

Code: 30-813-67400

Department: Distribution / Collection

Function: Public Utilities

PRIORITY	QTY	ITEM	DESCRIPTION	REQUESTED REPLACE	NEW	CUTS	APPROVED
1	1	1/2 - ton Standard Truck	Request replacement of unit #619, a 2014 Ford F-150 truck with 91,672 miles. This vehicle is used by the department crew supervisor to oversee division activities. This replacement includes mini light package, taxes, tags and 6-channel radio.	44,200			44,200
2	1	1/2 ton 4 x 4 truck	Request replacement of unit #655, a 2015 Ford F250 4x4 truck with 72,886 miles. This vehicle is used by the department to transport tools and personnel and tow equipment to various job sites for the repair and maintenance of the distribution and collection system. This replacement includes mini light package, taxes, tags and 6-channel radio.	54,084			54,084
5	1	1/2 - ton Standard Truck	Request replacement of unit #605, a 2015 Ford F-150 truck with 59,699 miles. This vehicle is used by the department's crew supervisor to monitor crew activities, evaluate future job sites, check past job sites for condition changes, and to transport crew members and equipment to various locations. This replacement includes mini light package, taxes, tags and 6-channel radio.	44,200		44,200	
6	1	1/2 - ton Standard Truck	Request replacement of unit #646, a 2015 Ford F-150 truck with 35,145 miles. This vehicle is used by the Utility Connection Coordinator to monitor and maintain the amount of fats, oils, and grease dumped into the city's sewer system. This replacement includes mini light package, taxes, tags and 6-channel radio.	44,200		44,200	
7	1	1-Ton Utility Truck	Request replacement of unit #635, a 2017 Ford F-350 truck with 76,527 miles. This vehicle is used by the department to transport personnel and tow equipment to various job sites for the repair and maintenance of the distribution and collection system. This price includes a large light bar package, 6-channel radio, taxes, and tags.	78,093		78,093	
8	1	1-Ton Utility Truck	Request replacement of unit #663, a 2017 Ford F-350 truck with 71,027 miles. This vehicle is used by the department to transport tools and personnel and tow equipment to various job sites for the repair and maintenance of the distribution and collection system. This price includes a large light bar package, 6-channel radio, taxes, and tags.	78,093		78,093	
		TOTALS		342,870	-	244,586	98,284

CAPITAL OUTLAY - VEHICLES

Fiscal Year: 2024 - 2025

Code: 30-813-67400

Department: Distribution / Collection

Function: Public Utilities

PRIORITY	QTY	ITEM	DESCRIPTION	REQUESTED		CUTS	APPROVED
				REPLACE	NEW		
9	1	1-Ton Utility Truck	Request replacement of unit #662, a 2017 Ford F-350 truck with 81,383 miles. This vehicle is used by the department to transport tools and personnel and to tow equipment to various job sites for the repair and maintenance of the distribution and collection system. This price includes a large light bar package, 6-channel radio, taxes, and tags.	78,093		78,093	
10	1	1/2 ton 4 x 4 truck	Request replacement of unit #652, a 2018 Ford F-250 4x4 truck with 60,814 miles. This vehicle is used by the department to transport tools and personnel and to tow equipment to various job sites for the repair and maintenance of the distribution and collection system. This replacement includes mini light package, taxes, tags and 6-channel radio.	54,084		54,084	
11	1	1/2 - ton Standard Truck	Request replacement of unit #625, a 2017 Ford F-150 truck with 46,291 miles. This vehicle is used by the department's crew supervisor to monitor crew activities, evaluate future job sites, check past job sites for condition changes, and to transport crew members and equipment to various locations. This replacement includes mini light package, taxes, tags and 6-channel radio.	44,200		44,200	
12	1	Passenger Car	Request replacement on unit #601, a 2018 Ford Fusion passenger car with 40,408 miles. This vehicle is used by the Distribution/Collection Director. The various daily uses include routine daily assignments, as well as after hour call - in visits. This replacement includes mini light package, taxes, tags and 6-channel radio.	39,659		39,659	
13	1	Passenger Car	Request replacement of unit #650, a 2019 Ford Fusion passenger car with 19,187 miles. This vehicle is used by the Distribution/Collection Administrator. The various daily uses include routine daily assignments, as well as after hour call back visits.	39,659		39,659	
16	1	1/2 Ton Standard Truck	Request purchase of new 1/2 ton standard pick-up truck. This vehicle will be used by department personnel for the inspection and enforcement of the City of Sanford's/Tri-River Fats, Oils, & Grease Program. It will also be used to transport equipment and personnel to various locations.		44,200	44,200	
17	1	1/2 Ton Standard Truck	Request purchase of new 1/2 ton standard pick-up truck. This vehicle will be used by department personnel for the inspection and enforcement of the City of Sanford's/Tri-River Coss-Connection and Backflow Program. It will also be used to transport equipment and personnel to various locations.		44,200	44,200	
		TOTALS		255,695	88,400	344,095	-

UTILITY MAINTENANCE - SANFORD

The Utility Maintenance Division is responsible for preventative maintenance and repair of equipment to assure continued operation of the City's Water Filtration Facility, Water Reclamation Facility, three water booster stations, and ten sewage pumping stations. The division is composed of six employees.

Utility Maintenance - Sanford							
	2024 Orig. Budget	2024 Revised Budget	2024 Projection	2025 Manager Recomm.	Variance 25 Mgr. / 24 Rev. Budget	Pct. Change	
Personnel	\$ 528,405	\$ 544,755	\$ 528,405	\$ 555,467	\$ 10,712	2.0%	
Operating	728,352	1,186,996	892,902	1,333,798	146,802	12.4%	
Capital	40,100	40,100	40,100	200,000	159,900	398.8%	
Total	\$ 1,296,857	\$ 1,771,851	\$ 1,461,407	\$ 2,089,265	\$ 317,414	17.9%	

- Personnel changes are related to a 4.7% COLA and salary adjustment, a 0.75% increase in retirement, a 7% increase for group health insurance, and a full year of salary study adjustment that were made in the middle of prior year.
- Operating increases in contractual services and supplies due to inflationary cost increases.
- Capital includes funding for work order system in the amount of \$200,000.

ACCOUNTS FOR:			2023	2024	2024	2024	2024	2025
UTILITY FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER
814	UTILITY MAINTENANCE							
30098140	60000	SALARY AND WAGES	290,385	365,485	378,837	298,700	365,485	385,142
30098140	60002	401 K	14,005	18,127	18,681	14,706	18,127	18,108
30098140	60003	FICA	21,599	27,735	28,757	22,408	27,735	27,705
30098140	60004	INSURANCE	51,212	70,475	70,475	49,732	70,475	75,258
30098140	60005	RETIREMENT	50,845	46,583	48,005	37,795	46,583	49,254
30098140	60006	UNEMPLOYMENT INSURANCE	96	-	-	102	-	-
30098140	60008	OPEB EXPENSE	3,149	-	-	-	-	-
TOTAL	SALARIES & BENEFITS		431,290	528,405	544,755	423,443	528,405	555,467
30098140	60100	EMPLOYEE TRAINING	238	2,000	666	666	2,000	2,000
30098140	611001	CELL PHONES	1,674	1,680	1,680	1,750	1,680	2,000
30098140	61150	WIRELESS CONNECTIVITY	2,426	2,800	2,800	1,901	2,800	2,800
30098140	61600	MAINTENANCE & REPAIR - EQUIPME	451,752	-	152,673	158,477	164,550	164,550
30098140	616001	MAINT & REPAIR-EQUIP WTP	-	160,000	278,026	278,025	160,000	200,000
30098140	616002	MAINT & REPAIR-EQUIP WWTP	-	270,000	421,617	421,258	270,000	370,000
30098140	616003	MAINT & REPAIR-EQUIP LIFT ST	-	170,000	163,170	163,170	170,000	200,000
30098140	61700	MAINTENANCE & REPAIR - AUTO	2,690	2,400	2,400	4,980	2,400	3,500
30098140	63100	FUEL & VEHICLE SUPPLIES	13,397	18,669	13,217	10,217	18,669	19,000
30098140	63300	DEPARTMENT SUPPLIES & MATL	24,554	33,308	38,306	37,805	33,308	188,000
30098140	63310	DEPARTMENT SUPPLIES/COMPUTER	-	300	300	-	300	3,000
30098140	63600	UNIFORMS	1,793	2,700	3,570	3,570	2,700	2,700
30098140	64500	CONTRACTUAL SERVICES	39,081	55,000	100,006	100,005	55,000	30,000
30098140	645011	CONTRACTUAL SVCS-WTP	-	-	-	-	-	40,000
30098140	645012	CONTRACTUAL SVCS-WWTP	-	-	-	-	-	30,000
30098140	645013	CONTRACTUAL SVCS-LIFT STATIONS	-	-	-	-	-	65,000
30098140	65300	DUES & SUBSCRIPTIONS	460	940	510	510	940	940
30098140	65400	INSURANCE & BONDS	8,055	8,055	8,055	9,807	8,055	9,808
30098140	65700	MISCELLANEOUS	-	500	-	-	500	500
TOTAL	OPERATING EXP		546,120	728,352	1,186,996	1,192,140	892,902	1,333,798
30098140	67400	CAPITAL OUTLAY - VEHICLES	-	40,100	40,100	38,389	40,100	-
30098140	67460	CAPITAL OUTLAY - SOFTWARE	-	-	-	-	-	200,000
TOTAL	CAPITAL OUTLAY		-	40,100	40,100	38,389	40,100	200,000

TOTAL	UTILITY MAINTENANCE			977,410	1,296,857	1,771,851	1,653,972	1,461,407	2,089,265

CAPITAL OUTLAY - VEHICLES	
2010	1,000
2011	1,000
2012	1,000
2013	1,000
2014	1,000
2015	1,000
2016	1,000
2017	1,000
2018	1,000
2019	1,000
2020	1,000
2021	1,000
2022	1,000
2023	1,000
2024	1,000
2025	1,000
2026	1,000
2027	1,000
2028	1,000
2029	1,000
2030	1,000
2031	1,000
2032	1,000
2033	1,000
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2088	1,000
2089	1,000
2090	1,000
2091	1,000
2092	1,000
2093	1,000
2094	1,000
2095	1,000
2096	1,000
2097	1,000
2098	1,000
2099	1,000
2100	1,000

Fiscal Year: 2024-2025

Code: 67400

Department: Utility Maintenance

PRIORITY	QTY	ITEM	DESCRIPTION	REQUESTED		CUTS	APPROVED
				REPLACE	NEW		
2	1	Ford F-350 Dual Rear Wheels 2WD	#503 is a 2015 Ford F-350SD XL. Equipped dual rear wheels and 8 ft bed.(Serial# 1FDRF3G62FED10157) It is used by the Utility Maintenance Technicians to service equipment at the Water Filtration Plant, tanks, and raw water pumping station. It is equipped with a Motorola radio that communicates with the Service Center and Water Plant. The mileage for the vehicle is 52,973. This replacement vehicle costs include taxes, tags, light bar, and 6-channel radio.	75,816		75,816	
3	1	Ford F-350 Dual Rear Wheels 4WD	This 2017 Ford F350 truck #504 (Serial # 1FDRF3H62HEE72811) is used by the Distribution and Collection in maintaining sewer lines, catch basins, lift stations, and water towers. It is also used to transport personnel and equipment to emergency work sites 24 hours a day. This unit is equipped with a utility tool bed, lights and a Motorola radio for communication with the Service Center. The mileage for this vehicle is 115,532. This replacement vehicle costs include taxes, tags, light bar, and 6-channel radio.	79,327		79,327	
		TOTALS		155,143	-	155,143	-

CAPITAL OUTLAY - SOFTWARE		
Fiscal Year: 2024-2025	Code: 67460	Department: Utility Maintenance

PRIORITY	QTY	ITEM	DESCRIPTION	REQUESTED		CUTS	APPROVED
				REPLACE	NEW		

PRIORITY	QTY	ITEM	DESCRIPTION	REQUESTED		CUTS	APPROVED
				REPLACE	NEW		

PRIORITY	QTY	ITEM	DESCRIPTION	REQUESTED		CUTS	APPROVED
				REPLACE	NEW		

PRIORITY	QTY	ITEM	DESCRIPTION	REQUESTED		CUTS	APPROVED
				REPLACE	NEW		
1	1	Computerized Maintenance Management System- work order system	The current work order system for the water plant and waste water plant is obsolete and no longer supported. Computerized maintenance management work order system for lift stations, Water Filtration Plant, and Water Reclamation Plant.	200,000			200,000
				200,000	-	-	200,000

WATER CAPITAL IMPROVEMENTS - SANFORD

This department was established to account for the capital improvement costs which relates directly to the water treatment and distribution system.

Water Capital Improvements - Sanford						
	2024 Orig. Budget	2024 Revised Budget	2024 Projection	2025 Manager Recomm.	Variance 25 Mgr. / 24 Rev. Budget	Pct. Change
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Operating	750,000	1,305,577	930,820	600,000	(705,577)	-54.0%
Capital	2,380,000	880,000	880,000	525,000	(355,000)	-40.3%
Total	\$ 3,130,000	\$ 2,185,577	\$ 1,810,820	\$ 1,125,000	\$ (1,060,577)	-48.5%

- Current year funding of contractual services for \$600,000 for various water projects.
- Capital funding includes: \$75,000 for rate model work; \$250,000 for water rehabilitation; \$100,000 for Chlorine Residual Study; and \$100,000 for Transmission Main Flowmeters.

ACCOUNTS FOR:				2023	2024	2024	2024	2024	2025	PCT
UTILITY FUND				ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
818	WATER CAPITAL IMPROVEMENTS									
30098180	64500		CONTRACTUAL SERVICES	426,347	750,000	1,305,577	542,352	930,820	600,000	-54.04%
TOTAL	OPERATING EXP			426,347	750,000	1,305,577	542,352	930,820	600,000	-54.04%
30098180	67300		CAPITAL - CONSTRUCTION	-	2,380,000	880,000	210,000	880,000	525,000	-40.34%
TOTAL	CAPITAL OUTLAY			-	2,380,000	880,000	210,000	880,000	525,000	-40.34%
TOTAL	WATER CAPITAL IMPROVEM			426,347	3,130,000	2,185,577	752,352	1,810,820	1,125,000	-48.53%

67300 - CAPITAL CONSTRUCTION

Fiscal Year: 2024-2025 Code: 30098180 67300 Department: Water Capital Imp.

PRIORITY	QTY	ITEM	DESCRIPTION	REQUESTED		CUTS	APPROVED
				REPLACE	NEW		
3	1	Water System Rehabilitation	Rehabilitation of portions of the water distribution system	346,500		96,500	250,000
10	1	Waterline relocates for NCDOT maintenance activities	This is required as part of the encroachment agreement between the City and DOT. DOT performs maintenance culverts which, at times, requires the City to relocate its waterlines.		100,000	100,000	
1	1	Utility Building	The municipal building was constructed in the 1980's and no longer has room for staff due to the increase for storage and space for proper and future growth. A new structure is needed. This will also provide additional space for the police department in the current municipal building.		12,500,000	12,500,000	
6	1	Waterline looping projects for Cemetery Rd Lochmere and Stroud St	In order to minimize the impact of line breaks to residents, staff has identified 3 areas where water lines can be looped thereby providing an alternate means of water supply. These projects will help Nottingham, J. Glenn Edwards Elementary School, and the new developments south of Walmart on Hwy 87.		400,000	400,000	
9	1	Incorporate Water System in Land Use Tool	Based on proposal from Withers. The land use tool currently includes the City's sewer system. By adding the water system to the tool we will be able to analyze the impact of growth to both utility systems.		50,000	50,000	
7	1	Water Asset Management Plan Update	The City's water asset management plan is not user friendly. This project will revise the plan and put it in a format that will be easier for staff to interpret and use in the budget process.		40,000	40,000	

67300 - CAPITAL CONSTRUCTION			
Fiscal Year: 2024-2025	Code: 30098180 67300	Department:	Water Capital Imp.

Code: 30098180 67300

Water Capital Imp.

PRIORITY	QTY	ITEM	DESCRIPTION	REQUESTED		CUTS	APPROVED
				REPLACE	NEW		
2	1	Hazen Water Model Work	Estimate based on previous year. They run the water model to determine impacts of development and provide cost estimates for system improvements	75,000			75,000
4	1	Chlorine Residual Study	The City flushes 500,000 gallons per day of water from the distribution system to maintain quality. In the summer, chlorine residuals fall in the west part of the system even with the flushing. In 2020, a chlorine booster station was installed; however it has not performed as expected. This project will identify the cause and ultimate solutions to the issue.		100,000		100,000
8	1	Engineering Support	Outside engineers for miscellaneous water design work and petition development.		50,000	50,000	
5	1	Transmission Main Flowmeters	The City staff finds line breaks by customer complaints or a visual sighting. iHydrants can help to reduce the area to be searched by indicating a pressure drop. This project will provide more information by installing flow meters on our transmission mains. Knowing where excessive amounts of water is moving will further reduce the area staff needs to investigate to find significant line breaks.		100,000		100,000
		TOTALS		421,500	13,340,000	13,236,500	525,000

SEWER CAPITAL IMPROVEMENTS - SANFORD

This department was established to account for the capital improvement costs which relates directly to the wastewater system.

Sewer Capital Improvements - Sanford						
	2024 Orig. Budget	2024 Revised Budget	2024 Projection	2025 Manager Recomm.	Variance 25 Mgr. / 24 Rev. Budget	Pct. Change
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Operating	505,000	1,460,573	811,351	400,000	(1,060,573)	-72.6%
Capital	560,000	324,652	740,374	600,000	275,348	84.8%
Total	\$ 1,065,000	\$ 1,785,225	\$ 1,551,725	\$ 1,000,000	\$ (785,225)	-44.0%

- Current year funding of contractual services for \$400,000 for various sewer projects.
- Capital funding includes: \$200,000 for Skunk Creek Outfall Rehabilitation; and \$400,000 for wastewater system rehabilitation.

ACCOUNTS FOR:				2023	2024	2024	2024	2024	2025	PCT
UTILITY FUND				ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
828	SEWER CAPITAL IMPROVEMENTS									
30098280	64500		CONTRACTUAL SERVICES	529,146	505,000	1,460,573	1,431,462	811,351	400,000	-72.61%
TOTAL	OPERATING EXP			529,146	505,000	1,460,573	1,431,462	811,351	400,000	-72.61%
30098280	67300		CAPITAL - CONSTRUCTION	-	560,000	277,168	277,168	692,890	600,000	116.48%
30098280	67440		CAPITAL - INFRASTRUCTURE	-	-	47,484	47,483	47,484	-	-100.00%
TOTAL	CAPITAL OUTLAY			-	560,000	324,652	324,651	740,374	600,000	84.81%
TOTAL	SEWER CAPITAL IMPROVEM			529,146	1,065,000	1,785,225	1,756,113	1,551,725	1,000,000	-43.98%

CAPITAL CONSTRUCTION

Fiscal Year: 2024-2025

Code: 30098280 67300

Department: Sewer Capital Imp.

PRIORITY	QTY	ITEM	DESCRIPTION	REQUESTED REPLACE	NEW	CUTS	APPROVED
3	1	Wastewater System Rehabilitation	Work necessary to rehabilitate identified assets in the sewer collection system.	550,000		150,000	400,000
4	1	Carr Creek Lift Station Upgrade	59 year old lift station. Expected usefill life of 30 years from the sewer asset management plan.	2,000,000		2,000,000	
2	1	Skunk Creek Outfall Rehabilitation	This area experiences sanitary sewer overflows during rain events. Modeling indicates that the current system will not pass flows associated with the 2 yr 24 hr storm. This will replace manholes, cured in place lines, and gravity sewer underneath CSX railroad.	200,000			200,000
5	1	Chatham Street Area Sewer Rehabilitation Project	This area has been identified from the sewer assessment management plan as needing rehabilitation due to its age.	1,500,000		1,500,000	
1	1	Utility Building	The municipal building was constructed in the 1980's and no longer has room for staff due to the increase for storage and space for proper and future growth. A new structure is needed. This will also provide additional space for the police department in the current municipal building.	12,500,000		12,500,000	
		TOTALS		16,750,000	-	16,150,000	600,000

Utility Fund Total - Pittsboro							
	2024 Orig. Budget	2024 Revised Budget	2024 Projection	2025 Manager Recomm.		Variance 25 Mgr. / 24 Rev. Budget	Pct. Change
Personnel	\$ -	\$ -	\$ -	\$ 2,035,450	✓	\$ 2,035,450	#DIV/0!
Operating	-	-	-	2,817,605	✓	2,817,605	#DIV/0!
Capital	-	-	-	1,223,839	✓	1,223,839	#DIV/0!
Total	✓ \$ -	\$ -	\$ -	\$ 6,076,894		\$ 6,076,894	✓ #DIV/0!

- Increase in expenses due to merger with Pittsboro. Personnel costs do include a 4.7% COLA and salary adjustment, a 0.75% increase in retirement, and a 7% increase for group health insurance.
- Capital is shown on a departmental level.

UTILITY FUND DEBT SERVICE - PITTSBORO

This department was established to account for the annual debt service requirements of the Utility Fund.

Debt Service - Pittsboro						
	2024 Orig. Budget	2024 Revised Budget	2024 Projection	2025 Manager Recomm.	Variance 25 Mgr. / 24 Rev. Budget	Pct. Change
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Operating	-	-	-	115,000	115,000	▲ #DIV/0!
Capital	-	-	-	-	-	0.0%
Total	\$ -	\$ -	\$ -	\$ 115,000	\$ 115,000	▲ #DIV/0!

- Increase due to merger.

ACCOUNTS FOR:				2023	2024	2024	2024	2024	2025	PCT
UTILITY FUND - PITTSBORO				ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
600	DEBT SERVICE									
30206000	62200		INSTALLMENT PURCHASE	-	-	-	-	-	-	0.00%
30206000	62201		INTEREST INSTALLMENT PURCHASE	-	-	-	-	-	-	0.00%
30206000	69160		SUBSC FINANCING INTEREST	-	-	-	-	-	-	0.00%
30206000	69201		BOND INTEREST	-	-	-	-	-	-	0.00%
30206000	69204		STATE LOAN INTEREST	-	-	-	-	-	-	0.00%
30206000	69200		BOND PRINCIPAL	-	-	-	-	-	-	0.00%
30206000	69203		STATE LOAN PRINCIPAL	-	-	-	-	-	115,000	0.00%
30206000	69205		TRUSTEE FEES	-	-	-	-	-	-	0.00%
TOTAL	DEBT SERVICE			-	-	-	-	-	115,000	0.00%

UTILITY FUND ADMINISTRATION – PITTSBORO

Utility Fund Administration is responsible for the accurate and timely collection and billing of water and sewer charges, and collection of any miscellaneous receipts. The department is also responsible for providing quality customer service in initiating and discontinuing service, bill inquiries and various administrative duties.

Utility Administration - Pittsboro						
	2024 Orig. Budget	2024 Revised Budget	2024 Projection	2025 Manager Recomm.	Variance 25 Mgr. / 24 Rev. Budget	Pct. Change
Personnel	\$ -	\$ -	\$ -	\$ 85,742	\$ 85,742	█ #DIV/0!
Operating	-	-	-	141,150	141,150	█ #DIV/0!
Capital	-	-	-	-	-	0.0%
Total	\$ -	\$ -	\$ -	\$ 226,892	\$ 226,892	█ #DIV/0!

- Increase in expenses due to merger with Pittsboro. Personnel costs do include a 4.7% COLA and salary adjustment, a 0.75% increase in retirement, and a 7% increase for group health insurance.
- No funding for capital outlay was requested.

[illegible]

ACCOUNTS FOR:			2023	2024	2024	2024	2024	2025	PCT
UTILITY FUND - PITTSBORO			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
30204200	67410	CAPITAL - MACHINERY & EQUIPMT	-	-	-	-	-	-	0.00%
TOTAL	CAPITAL OUTLAY		-	-	-	-	-	-	0.00%
30204200	65000	GENERAL FUND REIMBURSEMENT	-	-	-	-	-	-	0.00%
TOTAL	INTERFUND REIMBRSM T		-	-	-	-	-	-	0.00%
TOTAL	ADMINISTRATION		-	-	-	-	-	226,892	0.00%

WATER FILTRATION - PITTSBORO

The Water Filtration Plant provides the citizens of Pittsboro with potable drinking water through chemical treatment and distribution.

Water Filtration - Pittsboro						
	2024 Orig. Budget	2024 Revised Budget	2024 Projection	2025 Manager Recomm.	Variance 25 Mgr. / 24 Rev. Budget	Pct. Change
Personnel	\$ -	\$ -	\$ -	\$ 629,082	\$ 629,082	▲ #DIV/0!
Operating	-	-	-	1,048,495	1,048,495	▲ #DIV/0!
Capital	-	-	-	137,000	137,000	▲ #DIV/0!
Total	\$ -	\$ -	\$ -	\$ 1,814,577	\$ 1,814,577	▲ #DIV/0!

- Increase in expenses due to merger with Pittsboro. Personnel costs do include a 4.7% COLA and salary adjustment, a 0.75% increase in retirement, and a 7% increase for group health insurance.
- Capital funding of \$52,000 FOR Turbidity Meters; \$45,000 for Analyzer; \$15,000 for DR 1900; and \$25,000 for incubator.

ACCOUNTS FOR:				2023	2024	in	2024	2024	2025	PCT
UTILITY FUND - PITTSBORO				ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
911	WATER FILTRATION									
30209110	60000		SALARY AND WAGES	-	-	-	-	-	469,654	0.00%
30209110	60002		401 K	-	-	-	-	-	23,334	0.00%
30209110	60003		FICA	-	-	-	-	-	35,701	0.00%
30209110	60004		INSURANCE	-	-	-	-	-	75,258	0.00%
30209110	60005		RETIREMENT	-	-	-	-	-	25,135	0.00%
30209110	60006		UNEMPLOYMENT INSURANCE	-	-	-	-	-	-	0.00%
30209110	60008		OPEB EXPENSE	-	-	-	-	-	-	0.00%
TOTAL	SALARIES & BENEFITS			-	-	-	-	-	629,082	0.00%
30209110	60100		EMPLOYEE TRAINING	-	-	-	-	-	3,450	0.00%
30209110	60200		PROFESSIONAL SERVICES	-	-	-	-	-	-	0.00%
30209110	61100		TELEPHONE	-	-	-	-	-	10,620	0.00%
30209110	611001		CELL PHONES	-	-	-	-	-	-	0.00%
30209110	61150		WIRELESS CONNECTIVITY	-	-	-	-	-	-	0.00%
30209110	61551		MAINTENANCE & REPAIR - BUILDIN	-	-	-	-	-	20,000	0.00%
30209110	61600		MAINTENANCE & REPAIR - EQUIPME	-	-	-	-	-	-	0.00%
30209110	61700		MAINTENANCE & REPAIR - AUTO	-	-	-	-	-	1,600	0.00%
30209110	62000		UTILITIES	-	-	-	-	-	-	0.00%
30209110	63000		POSTAGE	-	-	-	-	-	1,300	0.00%
30209110	63100		FUEL & VEHICLE SUPPLIES	-	-	-	-	-	8,500	0.00%
30209110	63200		CHEMICALS	-	-	-	-	-	710,000	0.00%
30209110	63300		DEPARTMENT SUPPLIES & MATL	-	-	-	-	-	116,525	0.00%
30209110	63310		DEPARTMENT SUPPLIES/COMPUTER	-	-	-	-	-	-	0.00%
30209110	63600		UNIFORMS	-	-	-	-	-	4,200	0.00%
30209110	64400		SLUDGE REMOVAL	-	-	-	-	-	140,000	0.00%
30209110	64500		CONTRACTUAL SERVICES	-	-	-	-	-	27,500	0.00%
30209110	65300		DUES & SUBSCRIPTIONS	-	-	-	-	-	1,500	0.00%
30209110	65400		INSURANCE & BONDS	-	-	-	-	-	-	0.00%
30209110	65700		MISCELLANEOUS	-	-	-	-	-	3,300	0.00%
TOTAL	OPERATING EXP			-	-	-	-	-	1,048,495	0.00%
30209110	67400		CAPITAL OUTLAY - VEHICLES	-	-	-	-	-	-	0.00%
30209110	67410		CAPITAL - MACHINERY & EQUIPMT	-	-	-	-	-	137,000	0.00%

ACCOUNTS FOR:				2023	2024	in	2024	2024	2025	PCT
UTILITY FUND - PITTSBORO				ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
30209110	67440		CAPITAL - INFRASTRUCTURE	-	-	-	-	-	-	0.00%
TOTAL	CAPITAL OUTLAY			-	-	-	-	-	137,000	0.00%
TOTAL	WATER FILTRATION			-	-	-	-	-	1,814,577	0.00%

CAPITAL OUTLAY - MACHINERY AND EQUIPMENT		
Fiscal Year: 2024-2025	Code: 67410	Department: WATER FILTRATION - PITTSBORO

Fiscal Year: 2024-2025**Code: 67410**

Department: WATER FILTRATION - PITTSBORO

PRIORITY	QTY	ITEM	DESCRIPTION	REQUESTED		CUTS	APPROVED
				REPLACE	NEW		
1	1	PH and Turbidity Meters for Filters	PH and Turbidity Meters for Filters	42,000			42,000
2	1	TOC Analyzer	TOC Analyzer	45,000			45,000
3	1	DOR 1900	DOR 1900	15,000			15,000
4	1	Incubator	Incubator	25,000			25,000
		TOTALS		127,000	-	-	127,000

WATER RECLAMATION - PITTSBORO

The Water Reclamation Plant is responsible for treating wastewater by residential, commercial, and industrial users to state and EPA requirements. The laboratory personnel constantly sample and test industrial discharges for surcharge data, to meet state requirements, and to protect the treatment plant.

Water Reclamation - Pittsboro						
	2024 Orig. Budget	2024 Revised Budget	2024 Projection	2025 Manager Recomm.	Variance 25 Mgr. / 24 Rev. Budget	Pct. Change
Personnel	\$ -	\$ -	\$ -	\$ 432,956	\$ 432,956	▲ #DIV/0!
Operating	-	-	-	561,880	561,880	▲ #DIV/0!
Capital	-	-	-	292,000	292,000	▲ #DIV/0!
Total	\$ -	\$ -	\$ -	\$ 1,286,836	\$ 1,286,836	▲ #DIV/0!

- Increase in expenses due to merger with Pittsboro. Personnel costs do include a 4.7% COLA and salary adjustment, a 0.75% increase in retirement, and a 7% increase for group health insurance.
- Capital funding includes: \$235,000 for Influent Bar screen; \$45,000 for Polymer Feed System; and \$12,000 for Tank Mixers.

ACCOUNTS FOR:				2023	2024	2024	2024	2024	2025	PCT
UTILITY FUND - PITTSBORO				ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
912 WATER RECLAMATION										
30209120	60000		SALARY AND WAGES	-	-	-	-	-	303,608.00	0.00%
30209120	60002		401 K	-	-	-	-	-	15,081.00	0.00%
30209120	60003		FICA	-	-	-	-	-	23,074.00	0.00%
30209120	60004		INSURANCE	-	-	-	-	-	50,172.00	0.00%
30209120	60005		RETIREMENT	-	-	-	-	-	41,021.00	0.00%
30209120	60006		UNEMPLOYMENT INSURANCE	-	-	-	-	-	-	0.00%
30209120	60008		OPEB EXPENSE	-	-	-	-	-	-	0.00%
TOTAL	SALARIES & BENEFITS			-	-	-	-	-	432,956.00	0.00%
30209120	60100		EMPLOYEE TRAINING	-	-	-	-	-	2,400.00	0.00%
30209120	60200		PROFESSIONAL SERVICES	-	-	-	-	-	55,000.00	0.00%
30209120	61100		TELEPHONE	-	-	-	-	-	7,080.00	0.00%
30209120	611001		CELL PHONES	-	-	-	-	-	600.00	0.00%
30209120	61200		PRINTING	-	-	-	-	-	500.00	0.00%
30209120	61551		MAINTENANCE & REPAIR - BUILDIN	-	-	-	-	-	28,000.00	0.00%
30209120	61600		MAINTENANCE & REPAIR - EQUIPME	-	-	-	-	-	-	0.00%
30209120	61700		MAINTENANCE & REPAIR - AUTO	-	-	-	-	-	500.00	0.00%
30209120	62000		UTILITIES	-	-	-	-	-	120,000.00	0.00%
30209120	62100		BUILDING & EQUIPMENT RENTAL	-	-	-	-	-	-	0.00%
30209120	63000		POSTAGE	-	-	-	-	-	300.00	0.00%
30209120	63100		FUEL & VEHICLE SUPPLIES	-	-	-	-	-	2,500.00	0.00%
30209120	63200		CHEMICALS	-	-	-	-	-	78,000.00	0.00%
30209120	63300		DEPARTMENT SUPPLIES & MATL	-	-	-	-	-	25,200.00	0.00%
30209120	63310		DEPARTMENT SUPPLIES/COMPUTER	-	-	-	-	-	-	0.00%
30209120	63600		UNIFORMS	-	-	-	-	-	2,300.00	0.00%
30209120	64400		SLUDGE REMOVAL	-	-	-	-	-	216,000.00	0.00%
30209120	64500		CONTRACTUAL SERVICES	-	-	-	-	-	20,500.00	0.00%
30209120	65300		DUES & SUBSCRIPTIONS	-	-	-	-	-	2,000.00	0.00%
30209120	65400		INSURANCE & BONDS	-	-	-	-	-	-	0.00%
30209120	65700		MISCELLANEOUS	-	-	-	-	-	1,000.00	0.00%
TOTAL	OPERATING EXP			-	-	-	-	-	561,880.00	0.00%
30209120	67400		CAPITAL OUTLAY - VEHICLES	-	-	-	-	-	-	0.00%

ACCOUNTS FOR:			2023	2024	2024	2024	2024	2025	PCT
UTILITY FUND - PITTSBORO			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
30209120	67410		CAPITAL - MACHINERY & EQUIPMT	-	-	-	-	-	0.00%
TOTAL	CAPITAL OUTLAY			-	-	-	-	-	0.00%
TOTAL	WATER RECLAMATION			-	-	-	-	994,836.00	0.00%

DISTRIBUTION AND COLLECTION - PITTSBORO

The Distribution and Collection Department provides adequate, clean, and safe water to residential, commercial, and industrial users and operates and maintains the underground gravity piping systems, force main piping systems, and potable water booster station.

Distribution and Collection - Pittsboro							
	2024 Orig. Budget	2024 Revised Budget	2024 Projection	2025 Manager Recomm.	Variance 25 Mgr. / 24 Rev. Budget	Pct. Change	
Personnel	\$ -	\$ -	\$ -	\$ 791,274	\$ 791,274	▲ #DIV/0!	
Operating	-	-	-	505,580	505,580	▲ #DIV/0!	
Capital	-	-	-	694,839	694,839	▲ #DIV/0!	
Total	\$ -	\$ -	\$ -	\$ 1,991,693	\$ 1,991,693	▲ #DIV/0!	

- Increase in expenses due to merger with Pittsboro. Personnel costs do include a 4.7% COLA and salary adjustment, a 0.75% increase in retirement, and a 7% increase for group health insurance.
- Capital funding includes: five utility trucks for a total of \$298,670; \$153,000 for a dump truck; \$105,000 for a backhoe; \$89,000 for tractor/mower; and \$69,990 for a trailer jetter.

ACCOUNTS FOR:				2023	2024	2024	2024	2024	2025	PCT
UTILITY FUND - PITTSBORO				ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
913	DISTRIBUTION & COLLECTION									
30209130	60000		SALARY AND WAGES	-	-	-	-	-	548,099	0.00%
30209130	60000	ARPGS	SALARY AND WAGES	-	-	-	-	-	-	0.00%
30209130	60001		SALARY AND WAGES - TEMPORARY	-	-	-	-	-	-	0.00%
30209130	60002		401 K	-	-	-	-	-	27,206	0.00%
30209130	60002	ARPGS	401 K	-	-	-	-	-	-	0.00%
30209130	60003		FICA	-	-	-	-	-	41,625	0.00%
30209130	60003	ARPGS	FICA	-	-	-	-	-	-	0.00%
30209130	60004		INSURANCE	-	-	-	-	-	100,344	0.00%
30209130	60004	ARPGS	INSURANCE	-	-	-	-	-	-	0.00%
30209130	60005		RETIREMENT	-	-	-	-	-	74,000	0.00%
30209130	60005	ARPGS	RETIREMENT	-	-	-	-	-	-	0.00%
30209130	60006		UNEMPLOYMENT INSURANCE	-	-	-	-	-	-	0.00%
30209130	60008		OPEB EXPENSE	-	-	-	-	-	-	0.00%
TOTAL	SALARIES & BENEFITS			-	-	-	-	-	791,274	0.00%
30209130	60100		EMPLOYEE TRAINING	-	-	-	-	-	4,000	0.00%
30209130	61100		TELEPHONE	-	-	-	-	-	-	0.00%
30209130	611001		CELL PHONES	-	-	-	-	-	1,800	0.00%
30209130	61150		WIRELESS CONNECTIVITY	-	-	-	-	-	4,900	0.00%
30209130	61200		PRINTING	-	-	-	-	-	2,500	0.00%
30209130	61600		MAINTENANCE & REPAIR - EQUIPME	-	-	-	-	-	8,500	0.00%
30209130	61700		MAINTENANCE & REPAIR - AUTO	-	-	-	-	-	10,480	0.00%
30209130	62000		UTILITIES	-	-	-	-	-	-	0.00%
30209130	62100		BUILDING & EQUIPMENT RENTAL	-	-	-	-	-	2,000	0.00%
30209130	63100		FUEL & VEHICLE SUPPLIES	-	-	-	-	-	23,600	0.00%
30209130	63200		CHEMICALS	-	-	-	-	-	18,700	0.00%
30209130	63300		DEPARTMENT SUPPLIES & MATL	-	-	-	-	-	85,000	0.00%
30209130	63310		DEPARTMENT SUPPLIES/COMPUTER	-	-	-	-	-	5,400	0.00%
30209130	63500		METER EXCHANGE	-	-	-	-	-	110,000	0.00%
30209130	63550		MANHOLE REPLACEMENT	-	-	-	-	-	80,000	0.00%
30209130	63575		HYDRANT/VALVE REPLACEMENT	-	-	-	-	-	45,000	0.00%
30209130	63600		UNIFORMS	-	-	-	-	-	5,000	0.00%
30209130	64500		CONTRACTUAL SERVICES	-	-	-	-	-	95,000	0.00%
30209130	65300		DUES & SUBSCRIPTIONS	-	-	-	-	-	2,200	0.00%
30209130	65400		INSURANCE & BONDS	-	-	-	-	-	-	0.00%
30209130	65700		MISCELLANEOUS	-	-	-	-	-	1,500	0.00%

ACCOUNTS FOR:			2023	2024	2024	2024	2024	2025	PCT
UTILITY FUND - PITTSBORO			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
30209130	66100	INTERFUND SERVICES	-	-	-	-	-	-	0.00%
TOTAL	OPERATING EXP		-	-	-	-	-	505,580	0.00%
30209130	67400	CAPITAL OUTLAY - VEHICLES	-	-	-	-	-	430,849	0.00%
30209130	67410	CAPITAL - MACHINERY & EQUIPMT	-	-	-	-	-	263,990	0.00%
TOTAL	CAPITAL OUTLAY		-	-	-	-	-	694,839	0.00%
TOTAL	DISTRIBUTION & COLLECT		-	-	-	-	-	1,991,693	0.00%

CAPITAL OUTLAY - MACHINERY AND EQUIPMENT							
Fiscal Year: 2024 - 2025			Code: 67410		Department: Distribution / Collection - Pittsboro		
PRIORITY	QTY	ITEM	DESCRIPTION	REQUESTED REPLACE	NEW	CUTS	APPROVED
6	1	Backhoe	Backhoe	105,000			105,000
5	1	Tractor/Mower	Tractor/Mower	89,000			89,000
4	1	Trailer/Jetter	Trailer/Jetter	69,990			69,990
		TOTALS		263,990	-	-	263,990

CAPITAL OUTLAY - VEHICLES

Fiscal Year: 2024- 2025 Code: 67400 Department: Distribution / Collection - Pittsboro

PRIORITY	QTY	ITEM	DESCRIPTION	REQUESTED		CUTS	APPROVED
				REPLACE	NEW		
1	1	1/2 Ton Standard Truck	1/2 Ton Standard Truck	44,200			44,200
8	1	1/2 Ton 4x4 Truck	1/2 Ton 4x4 Truck	54,084			54,084
2	1	1 Ton Utility Truck	2 Ton Utility Truck	78,093			78,093
7	1	1/2 Ton Standard Truck	1/2 Ton Standard Truck	44,200			44,200
9	1	1 Ton Utility Truck	1 Ton Utility Truck	78,093			78,093
3	1	F-750 Dump Truck	F-750 Dump Truck	132,179			132,179
		TOTALS		430,849	-	0	430,849

UTILITY MAINTENANCE - PITTSBORO

The Utility Maintenance Division is responsible for preventative maintenance and repair of equipment to assure continued operation of the City's Water Filtration Facility, Water Reclamation Facility, three water booster stations, and ten sewage pumping stations. The division is composed of six employees.

Utility Maintenance - Pittsboro							
	2024 Orig. Budget	2024 Revised Budget	2024 Projection	2025 Manager Recomm.	Variance 25 Mgr. / 24 Rev. Budget	Pct. Change	
Personnel	\$ -	\$ -	\$ -	\$ 96,396	\$ 96,396	▲ #DIV/0!	
Operating	-	-	-	415,500	415,500	▲ #DIV/0!	
Capital	-	-	-	100,000	100,000	▲ #DIV/0!	
Total	\$ -	\$ -	\$ -	\$ 611,896	\$ 611,896	▲ #DIV/0!	

- Increase in expenses due to merger with Pittsboro. Personnel costs do include a 4.7% COLA and salary adjustment, a 0.75% increase in retirement, and a 7% increase for group health insurance.
- Capital includes funding for F-250 in the amount of \$55,000 and \$45,000 for generator.

ACCOUNTS FOR:				2023	2024	2024	2024	2024	2025	PCT
UTILITY FUND - PITTSBORO				ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
914	UTILITY MAINTENANCE									
30209140	60000		SALARY AND WAGES	-	-	-	-	-	66,522	0.00%
30209140	60002		401 K	-	-	-	-	-	3,301	0.00%
30209140	60003		FICA	-	-	-	-	-	5,051	0.00%
30209140	60004		INSURANCE	-	-	-	-	-	12,543	0.00%
30209140	60005		RETIREMENT	-	-	-	-	-	8,979	0.00%
30209140	60006		UNEMPLOYMENT INSURANCE	-	-	-	-	-	-	0.00%
30209140	60008		OPEB EXPENSE	-	-	-	-	-	-	0.00%
TOTAL	SALARIES & BENEFITS			-	-	-	-	-	96,396	0.00%
30209140	60100		EMPLOYEE TRAINING	-	-	-	-	-	600	0.00%
30209140	611001		CELL PHONES	-	-	-	-	-	3,400	0.00%
30209140	61150		WIRELESS CONNECTIVITY	-	-	-	-	-	-	0.00%
30209140	61600		MAINTENANCE & REPAIR - EQUIPME	-	-	-	-	-	-	0.00%
30209140	616001		MAINT & REPAIR-EQUIP WTP	-	-	-	-	-	30,000	0.00%
30209140	616002		MAINT & REPAIR-EQUIP WWTP	-	-	-	-	-	99,500	0.00%
30209140	616003		MAINT & REPAIR-EQUIP LIFT ST	-	-	-	-	-	95,000	0.00%
30209140	61700		MAINTENANCE & REPAIR - AUTO	-	-	-	-	-	1,500	0.00%
30209140	63100		FUEL & VEHICLE SUPPLIES	-	-	-	-	-	4,000	0.00%
30209140	63300		DEPARTMENT SUPPLIES & MATL	-	-	-	-	-	6,200	0.00%
30209140	63310		DEPARTMENT SUPPLIES/COMPUTER	-	-	-	-	-	-	0.00%
30209140	63600		UNIFORMS	-	-	-	-	-	300	0.00%
30209140	64500		CONTRACTUAL SERVICES	-	-	-	-	-	40,000	0.00%
30209140	645011		CONTRACTUAL SVCS-WTP	-	-	-	-	-	45,000	0.00%
30209140	645012		CONTRACTUAL SVCS-WWTP	-	-	-	-	-	4,000	0.00%
30209140	645013		CONTRACTUAL SVCS-LIFT STATIONS	-	-	-	-	-	86,000	0.00%
30209140	65300		DUES & SUBSCRIPTIONS	-	-	-	-	-	-	0.00%
30209140	65400		INSURANCE & BONDS	-	-	-	-	-	-	0.00%
30209140	65700		MISCELLANEOUS	-	-	-	-	-	-	0.00%
TOTAL	OPERATING EXP			-	-	-	-	-	415,500	0.00%
30209140	67400		CAPITAL OUTLAY - VEHICLES	-	-	-	-	-	55,000	0.00%
30209140	67410		CAPITAL OUTLAY - MACH/EQUIP	-	-	-	-	-	45,000	0.00%
30209140	67460		CAPITAL OUTLAY - SOFTWARE	-	-	-	-	-	-	0.00%
TOTAL	CAPITAL OUTLAY			-	-	-	-	-	100,000	0.00%
TOTAL	UTILITY MAINTENANCE			-	-	-	-	-	611,896	0.00%

CAPITAL OUTLAY - VEHICLES

Fiscal Year: 2024-2025

Code: 67400

Department: Utility Maintenance - Pittsboro

PRIORITY	QTY	ITEM	DESCRIPTION	REQUESTED REPLACE NEW		CUTS	APPROVED
1	1	F-250 Single Cab Service Truck	F-250 Single Cab Service Truck	55,000			55,000
		TOTALS		55,000	-	-	55,000

CAPITAL OUTLAY - MACHINERY & EQUIPMENT

Fiscal Year: 2024-2025**Code: 67410**

Department: Utility Maintenance

[illegible]

WATER CAPITAL IMPROVEMENTS - PITTSBORO

This department was established to account for the capital improvement costs which relates directly to the water treatment and distribution system.

Water Capital Improvements - Pittsboro							
	2024 Orig. Budget	2024 Revised Budget	2024 Projection	2025 Manager Recomm.	Variance 25 Mgr. / 24 Rev. Budget	Pct. Change	
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	
Operating	-	-	-	30,000	30,000	#DIV/0!	
Capital	-	-	-	-	-	#DIV/0!	
Total	\$ -	\$ -	\$ -	\$ 30,000	\$ 30,000	#DIV/0!	

- Current year funding of contractual services for \$30,000 for tank asset management program.

ACCOUNTS FOR:				2023	2024	2024	2024	2024	2025	PCT
UTILITY FUND - PITTSBORO				ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
918	WATER CAPITAL IMPROVEMENTS									
30209180	64500		CONTRACTUAL SERVICES	-	-	-	-	-	30,000	0.00%
TOTAL	OPERATING EXP			-	-	-	-	-	30,000	0.00%
30209180	67300		CAPITAL - CONSTRUCTION	-	-	-	-	-	-	0.00%
TOTAL	CAPITAL OUTLAY			-	-	-	-	-	-	0.00%
TOTAL	WATER CAPITAL IMPROVEM			-	-	-	-	-	30,000	0.00%

SEWER CAPITAL IMPROVEMENTS - PITTSBORO

This department was established to account for the capital improvement costs which relates directly to the wastewater system.

Sewer Capital Improvements - Pittsboro							
	2024 Orig. Budget	2024 Revised Budget	2024 Projection	2025 Manager Recomm.	Variance 25 Mgr. / 24 Rev. Budget	Pct. Change	
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	
Operating	-	-	-	-	-	#DIV/0!	
Capital	-	-	-	-	-	#DIV/0!	
Total	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	

ACCOUNTS FOR:				2023	2024	2024	2024	2024	2025	PCT
UTILITY FUND - PITTSBORO				ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	MANAGER	CHANGE
928	SEWER CAPITAL IMPROVEMENTS									
30209280	64500		CONTRACTUAL SERVICES	-	-	-	-	-	-	0.00%
TOTAL	OPERATING EXP			-	-	-	-	-	-	0.00%
30209280	67300		CAPITAL - CONSTRUCTION	-	-	-	-	-	-	0.00%
30209280	67440		CAPITAL - INFRASTRUCTURE	-	-	-	-	-	-	0.00%
TOTAL	CAPITAL OUTLAY			-	-	-	-	-	-	0.00%
TOTAL	SEWER CAPITAL IMPROVEM			-	-	-	-	-	-	0.00%

MUNICIPAL SERVICE DISTRICT

To manage the development of Downtown Sanford as the primary economic, cultural, and social center of the community; to educate the community on the unique assets and historical significance of the downtown area; and to promote and stimulate the improvement of these assets.

Municipal Service District						
	2024 Orig. Budget	2024 Revised Budget	2024 Projection	2025 Manager Recomm.	Variance 25 Mgr. / 24 Rev. Budget	Pct. Change
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Operating	217,858	233,761	233,531	220,500	(13,261)	-5.7%
Capital	5,000	15,000	15,000	5,000	(10,000)	0.0%
Total	\$ 222,858	\$ 248,761	\$ 248,531	\$ 225,500	\$ (23,261)	-9.4%

- Operating includes:
 - Building improvement grants in the amount of \$20,000
 - RISE grant in the amount of \$10,000
 - Advertising in the amount of \$47,605 (increase of \$1,355)
 - Contractual services in the amount of \$104,135 (increase of \$8,677)
 - \$97,808 for Downtown Sanford, Inc. (DSI) to fund personnel expenses, bookkeeping costs, RISE grant, rent, and Street fest expenses

MUNICIPAL SERVICE DISTRICT				2023	2024	2024	2024	2025	PCT	
REVENUE SOURCES				ACTUAL	ORIG BUD	REVISED BUD	PROJECTION	MANAGER	VARIANCE	CHANGE
400040	30010		PENALTIES LESS DISCOUNTS	\$ 304	\$ 100	\$ 100	\$ 298	\$ 200	\$ 100	100.00%
400040	30112		TAX REVENUE- 2012	11	-	-	-	-	-	0.00%
400040	30113		TAX REVENUE- 2013	10	-	-	-	-	-	0.00%
400040	30114		TAX REVENUE - 2014	12	-	-	-	-	-	0.00%
400040	30115		TAX REVENUE - 2015	13	-	-	-	-	-	0.00%
400040	30116		TAX REVENUE - 2016	15	-	-	-	-	-	0.00%
400040	30117		TAX REVENUE - 2017	16	-	-	-	-	-	0.00%
400040	30118		TAX REVENUE - 2018	14	-	-	-	-	-	0.00%
400040	30119		TAX REVENUE - 2019	27	-	-	-	-	-	0.00%
400040	30120		TAX REVENUE - 2020	118	-	-	20	-	-	0.00%
400040	30121		TAX REVENUE - 2021	32	-	-	348	-	-	0.00%
400040	30122		TAX REVENUE - 2022	80,745	95,177	95,177	480	-	(95,177)	-100.00%
400040	30123		TAX REVENUE - 2023	-	-	-	96,029	97,187	97,187	0.00%
400040	30200		NCVTS PENALTIES LESS DISCOUNTS	18	-	-	8	-	-	0.00%
400040	30221		NCVTS REVENUE - 2021	1,072	-	-	-	-	-	0.00%
400040	30222		NCVTS REVENUE - 2022	2,533	3,300	3,300	3,300	-	(3,300)	-100.00%
400040	30223		NCVTS REVENUE - 2023	-	-	-	-	3,065	3,065	0.00%
TOTAL AD VALOREM TAX				84,938	98,577	98,577	100,483	100,452	1,875	1.90%
400044	30340		INTEREST INCOME	6,088	5,000	5,000	5,508	5,000	-	0.00%
400045	30954		CONTRIBUTION - GENERAL FUND	65,344	83,074	83,074	83,074	97,808	14,734	17.74%
400045	54000		FUND BALANCE APPROPRIATION	-	36,207	62,110	-	22,240	(39,870)	-64.19%
TOTAL MUNICIPAL SERVICE DISTRICT REVENUE				\$ 156,370	\$ 222,858	\$ 248,761	\$ 189,065	\$ 225,500	\$ (23,261)	-9.35%

				2023	2024	2024	2024	2025	VARIANCE	PCT
MUNICIPAL SERVICE DISTRICT EXPENDITURES				ACTUAL	ORIG BUD	REVISED BUD	PROJECTION	MANAGER	MGR/REV BUD	CHANGE
40054200	60100		EMPLOYEE TRAINING	1,766.88	3,000.00	3,000.00	3,000.00	3,000.00	-	0.00%
40054200	61200		PRINTING	2,476.00	2,500.00	2,500.00	2,500.00	2,500.00	-	0.00%
40054200	62000		UTILITIES	-	-	2,315.00	2,400.00	-	(2,315.00)	-100.00%
40054200	62600		ADVERTISING	51,684.20	46,250.00	46,250.00	46,250.00	47,605.00	1,355.00	2.93%
40054200	63000		POSTAGE	70.00	500.00	500.00	500.00	500.00	-	0.00%
40054200	63300		DEPARTMENT SUPPLIES & MATL	520.52	1,750.00	1,750.00	1,750.00	2,000.00	250.00	14.29%
40054200	633002		SUPPLIES - HOLIDAY DECORATIONS	-	6,000.00	18,000.00	18,000.00	4,000.00	(14,000.00)	-77.78%
40054200	63800		RENT	-	13,140.00	11,325.00	11,100.00	6,600.00	(4,725.00)	-41.72%
40054200	64500		CONTRACTUAL SERVICES	66,236.72	95,458.00	95,458.00	95,458.00	104,135.00	8,677.00	9.09%
40054200	645004		CONTRACTUAL SERVICES-EVENTS	5,479.70	5,000.00	5,000.00	5,000.00	5,000.00	-	0.00%
40054200	64700		COLLECTION FEE - LEE COUNTY	813.17	860.00	1,610.00	1,020.00	860.00	(750.00)	-46.58%
40054200	64705		COLLECTION FEE - NCVTS	92.45	100.00	100.00	100.00	100.00	-	0.00%
40054200	65300		DUES & SUBSCRIPTIONS	2,222.40	1,700.00	1,700.00	1,700.00	1,700.00	-	0.00%
40054200	65600		BOARD LIABILITY INSURANCE	8,887.40	10,100.00	10,100.00	10,100.00	11,000.00	900.00	8.91%
40054200	65700		MISCELLANEOUS	360.00	1,500.00	650.00	1,150.00	1,500.00	850.00	130.77%
40054200	67450		CAPITAL OUTLAY - PUBLIC ART	-	5,000.00	15,000.00	15,000.00	5,000.00	(10,000.00)	-66.67%
40054200	69800		BUILDING IMPROVEMENT GRANTS	23,168.50	30,000.00	33,503.00	33,503.00	30,000.00	(3,503.00)	-10.46%
TOTAL MUNICIPAL SERVICE DISTRICT EXPENDITURES				163,777.94	222,858.00	248,761.00	248,531.00	225,500.00	(23,261.00)	-9.35%

CHATHAM PARK WATER RECOVERY CENTER

The Chatham Park Water Recovery Center is responsible for treating wastewater by residential, commercial, and industrial users to state and EPA requirements. The maintenance personnel are continually practicing preventive maintenance and repairing equipment in order to assure continued operations.

Chatham Park - WWTP Operations							
	2024 Orig. Budget	2024 Revised Budget	2024 Projection	2025 Manager Recomm.	Variance 25 Mgr. / 24 Rev. Budget	Pct. Change	
Personnel	\$ 74,850	\$ 74,850	\$ 74,850	\$ 75,750	\$ 900	1.2%	
Operating	486,708	498,753	498,753	708,070	209,317	42.0%	
Capital	-	-	-	-	-	#DIV/0!	
					-		
Total	\$ 561,558	\$ 573,603	\$ 573,603	\$ 783,820	\$ 210,217	36.6%	

NOTE: Chatham Park Investors LLC fully reimburses the City for these expenses.

- Expenses related to maintaining the Chatham Park Water Recovery Center.
- Includes Management fee of \$62,500 to be paid to the City of Sanford.

CHATHAM PARK			2023	2024	2024	2024	2025	VARIANCE	PCT
WWTP OPERATIONS			ACTUAL	ORIG BUD	REVISED BUD	PROJECTION	MANAGER	MGR/REV BUD	CHANGE
320910	30465	MANAGEMENT FEE	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
320910	32015	RECEIPT-CHATHAM PARK	307,170	561,558	573,603	561,560	783,820	210,217	36.65%
TOTAL CHATHAM PARK REVENUE			\$ 357,170	\$ 561,558	\$ 573,603	\$ 561,560	\$ 783,820	\$ 210,217	36.60%

CHATHAM PARK				2023	2024	2024	2024	2025	VARIANCE	PCT
WWTP OPERATIONS				ACTUAL	ORIG BUD	REVISED BUD	PROJECTION	MANAGER	MGR/REV BUD	CHANGE
32098120	60000		SALARY AND WAGES	\$ 75,568	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ -	0.00%
32098120	60002		401 K	3,778	3,000	3,000	3,000	3,000	-	0.00%
32098120	60003		FICA	5,781	4,590	4,590	4,590	4,590	-	0.00%
32098120	60005		RETIREMENT	9,144	7,260	7,260	7,260	8,160	900	12.40%
32098120	60200		PROFESSIONAL SERVICES	-	150,000	150,000	150,000	100,000	(50,000)	-33.33%
32098120	60420		MANAGEMENT FEE EXPENSE	-	4,210	4,210	4,210	4,210	-	0.00%
32098120	61551		MAINTENANCE & REPAIR - BUILDIN	258	3,180	3,180	3,180	3,180	-	0.00%
32098120	61600		MAINTENANCE & REPAIR - EQUIPME	8,101	75,000	58,347	84,347	75,000	16,653	28.54%
32098120	62000		UTILITIES	110,625	120,000	120,000	120,000	120,000	-	0.00%
32098120	62100		BUILDING & EQUIPMENT RENTAL	-	480	480	480	480	-	0.00%
32098120	63100		FUEL & VEHICLE SUPPLIES	10,006	10,200	10,200	10,200	10,200	-	0.00%
32098120	63200		CHEMICALS	-	-	-	-	200,000	200,000	0.00%
32098120	63300		DEPARTMENT SUPPLIES & MATL	45,425	86,750	109,448	89,448	50,000	(59,448)	-54.32%
32098120	64400		SLUDGE REMOVAL	-	-	-	-	100,000	100,000	0.00%
32098120	64500		CONTRACTUAL SERVICES	38,484	36,888	42,888	36,888	45,000	2,112	4.92%
TOTAL CHATHAM PARK EXPENSES				\$ 307,170	\$ 561,558	\$ 573,603	\$ 573,603	\$ 783,820	\$ 783,820	136.65%