

City of Sanford / County of Lee / Town of Broadway
MECHANICAL PERMIT APPLICATION
 115 Chatham St., Suite 1, Sanford, NC 27330
 Telephone (919) 718-4654 www.sanfordnc.net

APPLICATION DATE: _____ Stand Alone Permit? New Construction BldgPermit#: _____

CONSTRUCTION ADDRESS: _____ PARCEL #: _____

OWNER NAME: _____ PHONE #: _____

OWNER ADDRESS (If different from Construction Address): _____

CONTRACTOR NAME: _____ PHONE #: _____

CONTRACTOR ADDRESS: _____ PIN#: _____
(Note: Need PIN# in order to mail in application!)

Electrical Contractors Information for Change outs Name: _____ **License #:** _____
Type: _____ **Tons:** _____

DESCRIBE TYPE & SIZE OF UNIT(S) TO BE INSTALLED / REPAIRED: _____
PLEASE NOTE THAT A SEPARATE ELECTRICAL PERMIT MAY BE REQUIRED FOR MECHANICAL INSTALLATIONS

RESIDENTIAL: *TOTAL SQUARE FOOTAGE (HEATED & UNHEATED)

<input type="checkbox"/> Items Not Shown	\$75.00	<input type="checkbox"/> Other (Bath Fans, Dryer Exhaust)	\$50 each
<input type="checkbox"/> HVAC-Electric	\$75 per unit- electrical/gas piping permit may apply	<input type="checkbox"/> Gas Piping/Gas Pressure Test	\$50.00
<input type="checkbox"/> HVAC-Gas		<input type="checkbox"/> Gas Logs/Fireplace	\$50.00
<input type="checkbox"/> Ductwork Additions/Only	\$75	<input type="checkbox"/> Gas Accessories (Dryer/Range/Grill/Etc.) (If Etc. above, Please Explain)	\$50.00

COMMERCIAL: * TOTAL SQUARE FOOTAGE (HEATED & UNHEATED)

***OCCUPANCY**

<input type="checkbox"/> Basic Fee PLUS, ANY OF THE FOLLOWING THAT APPLY:	\$100.00 PLUS, ANY OF THE FOLLOWING THAT APPLY:	<input type="checkbox"/> Gas Piping/Pressure Test	*\$50.00-per service point
<input type="checkbox"/> Boilers	*(Up to 10 tons) \$3 per ton thereafter	<input type="checkbox"/> Ductwork Additions	\$75.00
<input type="checkbox"/> Chillers		<input type="checkbox"/> Canopy Hood	\$100.00 each Canopy Hood
<input type="checkbox"/> HVAC-Electric			
<input type="checkbox"/> HVAC-Gas			
<input type="checkbox"/> Refrigeration			
<input type="checkbox"/> Gas Appliances	*\$50.00		

*(For calculation purposes: • Horsepower to BTU: 1 HP = 33,475 BTU
 • 12,000BTU = 1 Ton)*

TOTAL FEE: _____

PLEASE NOTE: IF THE QUALIFIER OF THE LICENSE BELOW WILL NOT APPEAR IN PERSON TO OBTAIN PERMIT, THE OPPOSITE SIDE OF THIS APPLICATION MUST BE COMPLETED!

I hereby certify that the information on this application is correct and that all work in connection with the above referenced job will be performed under my supervision and that such work complies with the requirements of the NC State Building Codes and applicable City of Sanford or Lee County Ordinances. Call for inspection at proper stage of work.

 CONTRACTOR / APPLICANT

 DATE

 LICENSE NUMBER