

EnerGov Case #: _____

Food Truck Permit #: _____ **\$25 FEE**

SANFORD / LEE COUNTY / BROADWAY

MOBILE FOOD VENDOR PERMIT APPLICATION



115 Chatham Street, Suite 1, Sanford, NC 27330

919.718.4656

zoning@sanfordnc.net

This application pertains to planning and zoning requirements only. It is the responsibility of the applicant to verify that their mobile food unit is in compliance with all other applicable governmental agencies, including but not limited to, the Lee County Dept. of Environmental Health (919-718-4641) and the North Carolina Dept. of Agricultural and Consumer Services (919-707-3231). Upon approval, this permit is in effect for one (1) full calendar year. It will be the responsibility of the applicant to renew this permit annually to operate with the City of Sanford, Town of Broadway, or Lee County.

Submit this application online at: www.sanfordnc.net/843/Online-Application-Site-Plan-Submittals

Please review the Mobile Food Vendor Standards attached to this application.

GENERAL INFORMATION

Business Name: _____ Food Truck: Food Trailer: Food Cart:

Business Owner(s): _____

Business Owner's Mailing Address: _____

Phone: _____ Email: _____

Means of Disposal for Liquid Waste and Grease: _____

COMMISSARY INFORMATION

Commissary Address: _____

Commissary Owners: _____

Phone: _____ Email: _____

I hereby certify that the above information is true and correct and that I am aware of the standards and requirements governing Mobile Food Vendors as stated and that I will comply with all applicable regulations.

Applicant (print & sign)

Date

STAFF USE ONLY

Date Received: _____ Date Reviewed: _____

Request: APPROVED DENIED Staff Signature: _____

PERMIT EFFECTIVE DATE: _____ PERMIT EXPIRATION DATE: _____

PLEASE INCLUDE THE \$50.00 PERMIT FEE, A COPY OF YOUR COUNTY'S FOOD ESTABLISHMENT PERMIT AND/OR YOUR MOST RECENT INSPECTION GRADE WITH YOUR MOBILE FOOD VENDOR PERMIT APPLICATION.

Mobile Food Vendor Definition and Standards

5.45.1 MOBILE FOOD VENDOR

Mobile food vendors shall include vendors of food, drink, or other consumable products which may operate as a food truck, food trailer, food cart, or other similar mobile or temporary vehicle. Mobile food vendors shall be permitted as an accessory use and shall be subject to the additional requirements set

5.45.2 LOCATIONS

5.45.2.1 Mobile food vendors shall be permitted to operate in any commercially- or industrially-zoned areas, so long as they obtain property owners' permission.

5.45.2.2 Mobile food vendors shall be permitted to operate in public parks, but must first be verified by and receive permission from the appropriate jurisdiction's Parks Administrator, or equivalent staff member.

5.45.2.3 Mobile food vendors may also operate in residentially-zoned areas, but only within areas designated as common open space and having a community-oriented use, and owned by a property management group, a homeowners' association, or other responsible organization, and with that organization's permission.

5.45.2.4 Operation of mobile food vendors on individual residentially-zoned lots, whether developed with dwellings or not, shall be prohibited.

5.45.2.5 Mobile food vendors are prohibited from operating on undeveloped and vacant land for which a principal use has not been established, regardless of zoning district. Mobile food vendors shall be considered as an accessory to an existing principal land use (for example, a structure or place of business, a park, or recreational area).

4.45.3 STANDARDS

5.45.3.1 A *Mobile Food Vendor Permit*, issued by the Department of Community Development, is required for the operation of any mobile food vendor within the City of Sanford, Town of Broadway, or County of Lee. The approved permit must be posted in public view while operating within the aforementioned jurisdictions.

5.45.3.2 The *Mobile Food Vendor Permit* shall be valid for one (1) full calendar year from the date of issuance. Mobile food vendors shall renew their permit annually with the Department of Community Development.

5.45.3.3 Only one (1) mobile food vendor shall be permitted to operate on a particular parcel at any one time, unless operating with a Temporary Use Permit (see § 5.34 of this Ordinance). Multiple mobile food vendors shall also be

permitted on a parcel as part of an official event sanctioned by the City of Sanford, the County of Lee, or the Town of Broadway.

5.45.3.4 Mobile food vendors shall not impede or interfere with pedestrian or vehicular traffic flow, nor obstruct ingress/egress of a building as set forth in all applicable North Carolina State Building and Fire Codes.

5.45.3.5 Mobile food vendors shall be located at least 15 feet away from any fire hydrant.

5.45.3.6 Mobile food vendors shall not occupy any ADA handicap-accessible parking spaces.

5.45.3.7 Mobile food vendors are limited to daily hours of operation between 6AM and Midnight.

5.45.3.8 Adequate solid waste receptacles for customers' use must be provided; Mobile food vendors are responsible for the removal and disposal of trash as a result of their operation.

5.45.3.9 No liquid waste or grease shall be disposed of onto sidewalks, streets, or other public places. Grease shall not be released into public sewers or stormwater drains. All waste must be properly disposed of in approved containers and locations.

5.45.3.10 Any signage associated with the operation of a mobile food vendor must comply with sign regulations found in Article 11 of this Ordinance.

5.45.3.11 If applicable, mobile food vendors must obtain a valid *food establishment permit* from any North Carolina County to operate. Upon receiving their first sanitation grade, their current sanitation grade must be displayed in public view at all times and supporting information from any North Carolina County must be in good standing and made available upon request.

5.45.3.12 Mobile food vendors must have an independent electrical source (generator, etc.) to support equipment containing hot or cold food, and to maintain hot water for proper food handling and sanitation.

5.45.3.13 The suspension, expiration, or revocation of approvals and permits associated with any North Carolina County's Environmental Health Department will render the Mobile Food Vendor Permit void.

5.45.3.14 Mobile food vendors must comply with all applicable Environmental Health regulations set forth by the North Carolina Department of Health and Human Services, specifically § 15A NCAC 18A .2670 of NCDHHS's *Rules Governing the Food Protection and Sanitation of Food Establishments*.